



**GOVERNING BOARD AGENDA  
 REGULAR MEETING, GOVERNING BOARD  
 PALOMAR COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD ROOM, STUDENT SERVICES CENTER  
 COLLEGE CAMPUS  
 SAN MARCOS, CALIFORNIA  
 TUESDAY, AUGUST 13, 2002  
 6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)**

**NOTICE TO PUBLIC:** In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.*

A.	Call to Order (6 p.m.) .....	2
B.	Roll Call .....	2
BB.	Closed Session .....	2
BBB.	Open Session (7 p.m.) .....	2
C.	Approval of Minutes .....	2
D.	Call for Removal of Items from or Changes to Agenda .....	2
E.	Report of the Board President .....	2
F.	Reports of the Governing Board Members .....	2
G.	Report of the Superintendent/President .....	2
H.	Consent Calendar .....	3-15
I.	Action on Items Removed from Consent Calendar .....	15
J.	Reports from College Groups .....	15
K.	Unfinished Business .....	15
L.	New Business .....	16-19
M.	Comments from Other Individuals or Groups .....	19
N.	Closed Session .....	19
O.	Reconvene to Open Session .....	19
P.	Adjournment .....	19

**A. CALL MEETING TO ORDER**

**B. ROLL CALL**

Establishment of a Quorum

**BB. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.  
Property: A 3.39 acre parcel of commercially zoned land located at the northeast quadrant of Mission Road and Las Posas Road, San Marcos, California, identified by reference to Assessor's Parcel Nos. 219-161-17-00 through 19-00 and 21-00.
6. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9.

**BBB. RECONVENE TO OPEN SESSION**

Pledge of Allegiance

**C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

The Governing Board hereby approves the Minutes of the Regular Meeting of July 9, 2002.

The Governing Board hereby approves the Minutes of the Special Meeting of July 15, 2002.

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**E. REPORT OF THE GOVERNING BOARD PRESIDENT**

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

**G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

**CONSENT CALENDAR**

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**H. CONSENT CALENDAR**

**PERSONNEL**

**1. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY**

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **July, 2002. Exhibit H-1**

**2. RECOMMENDATION: ACTION – APPROVE THE CHANGE IN STATUS OF THE FOLLOWING ADMINISTRATIVE POSITIONS FROM THEIR CURRENT CLASSIFICATION AS NON-EXEMPT TO EXEMPT UNDER STATE AND FEDERAL WAGE AND HOUR LAWS**

The Governing Board hereby approves the **change in status** of the following administrative positions **from non-exempt to exempt status** under state and federal wage and hour laws:

Assessment Coordinator, Counseling  
Broadcast Operations Manager  
Budget Analyst, Fiscal Services  
Client Services Manager, Educational Television  
Coordinator, International Education  
Digital Satellite Network Manager, Educational Television  
Economic Development Coordinator  
Fire Technology Supervisor, Public Safety Programs  
Fiscal Administrator, Educational Television  
Institutional Research Analyst  
Manager, Community Education Programs  
Manager, Community Services  
Manager, Facilities Planning/Environmental Health & Safety  
Manager, Fiscal Operations  
Manager, Food Services  
Manager, Library Staff & Services  
Manager, Systems & Programming  
Manager, Theatre Operations  
Manager, Network and Technical Services  
Manager, Worksite Education  
Marketing Services Manager, Educational Television  
Non-Credit Matriculation Coordinator  
Payroll Manager  
Research and Development Manager, Educational Television  
Web Services Manager, Educational Television

**3. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Unit Employees, the following employee is granted a **one-time lump sum stipend of \$2,000** effective July 1, 2002, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Diana M. Ortiz  
Position: Administrative Secretary  
Department: Cooperative Education Department  
Course of Study: B.A. - History/Social Sciences

**4. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees in the Classified Unit, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective September 1, 2002:

Employee Name: Jeffery P. Bennett  
Position: Skilled Maintenance Mechanic  
Department: Grounds Services  
Course of Study: Job Related

**5. RECOMMENDATION: ACTION – APPROVE SEPARATION OF SUPERVISORY AND CONFIDENTIAL POSITIONS FROM THE ADMINISTRATIVE ASSOCIATION**

The Governing Board hereby approves the **separation of supervisory and confidential positions from the Administrative Association** and grants approval for the supervisory and confidential employees to **form a separate meet/confer organization** within the District.

**6. RECOMMENDATION: ACTION – APPROVE/RATIFY ACADEMIC EMPLOYMENT**

The Governing Board hereby approves/ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employee**:

a. Name: **PHILOMENA A. LINDSEY**  
Position: Interim Assistant Professor/Director  
Department: Dental Assisting  
Position #: 005245                      New?: No  
Remarks: Temporary Replacement for Jean Landmesser  
Sal Rng/Stp: Special Contract              Salary: **\$7,200/month**  
% of Position: 100%                      # of Mos: 5  
Effective: August 23, 2002  
Account #(s): A-111000-344200-12041-0000000/100%

**NOTE:** On an emergency basis, Assembly Bill 948, Exemption from the Post-Retirement Earnings Limitation, allows for this appointment. This action is necessary due to our inability to hire a qualified applicant during two recruiting periods this Spring. **Exhibit H-6**

**7. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATE FOR SECOND-LEVEL INTERVIEW EXPENSES**

The Governing Board hereby approves **reimbursement of travel expenses** for second-level interviews for the following:

- a. **SUSAN A. MILLER**  
For: Rental car, gas, airfare and hotel  
To Attend: Second-Level Interview for Assistant Professor,  
Behavioral Sciences (Sociology/Psychology)  
Location: Davis to San Diego, California  
Date: April 30, 2002  
Amount: \$441.96  
Budget Account #: 545400-11-611100-66600-10-2003-0000000/100%

**8. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employees**:

- a. Name: **LEE F. KERCKHOVE, Ph.D.**  
Position: Interim Dean  
Division: Media, Business, and Community Services  
Position #: 005308      New?: No  
Remarks: Replacement for William Flynn  
Sal Grade/Stp: **75/1**      Salary: **\$7,223.85/month, plus  
\$1,200.00 annual stipend  
for Doctorate**  
% of Position: 100%      # of Mos: 12  
Effective: July 22, 2002  
Account #(s): A-123100-351100-60110-0000000/100%
- b. Name: **LYNDA G. HALTTUNEN**  
Position: Interim Dean Counseling/Matriculation  
Division: Counseling, Guidance, and Career Development  
Position #: 005509      New?: No  
Remarks: Replacement for Judith Eberhart  
Sal Grade/Stp: **75/4**      Salary: **\$8,376.20/month**  
Effective: August 5, 2002  
Account #(s): A-123100-462100-63100-0000000/100%

**9. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **MICHAEL P. SCHAEFFER**  
Position: Instructional Support Assistant III  
Department: Foreign Languages  
Position #: 005142      New?: No  
Remarks: Replacement for Laura Sterling; voluntary demotion for Mr.  
Schaeffer.  
Sal Grade/Stp: **25/14**      Salary: **\$3,947.73/month**  
% of Position: 100%      # of Mos: 12  
Effective: July 22, 2002  
Account #(s): A-222000-326100-11011-0000000/100%

- b.     Name:           **EVIC R. OROPILLA**  
          Position:       Web Designer  
          Department:   Educational Television  
          Position #:    006219           New?:            Yes  
          Remarks:     Position approved 9/11/01; funded - 50% CCCSAT and 50%  
                          e-Conferencing.  
          Sal Grade/Stp: **27/1**           Salary:           **\$3,104.78/month**  
          % of Position: 100%           # of Mos:        12  
          Effective:     August 5, 2002  
          Account #(s): K-212200-318100-61320-1612190/50%  
                          K-212200-318100-61320-1612191/50%
- c.     Name:           **DOLORES SILVA**  
          Position:       Academic Department Assistant  
          Department:   60% Child Development Department and 40% Multicultural Studies  
          Position #:    (60%) 005406 and (40%) 005418           New?:            No  
          Remarks:     Replacement for Doreen Fournier; transfer for Ms. Silva; funded -  
                          8% PFE and 92% District.  
          Sal Grade/Stp: **19/9**           Salary:           **\$3,256.30/month**  
          % of Position: 100%           # of Mos:        12  
          Effective:     August 19, 2002  
          Account #(s): A-212200-364100-60910-0000000/55.2%  
                          A-212200-364100-60910-0611400/4.8%  
                          A-212200-366100-60910-0000000/36.8%  
                          A-212200-366100-60910-0611400/3.2%
- d.     Name:           **KERRY S. KANONAS-GROSE**  
          Position:       Accounting Assistant  
          Department:   Facilities  
          Position #:    005642           New?:            No  
          Remarks:     Replacement for Debbie Brooks  
          Sal Grade/Stp: **16/1**           Salary:           **\$2,373.69/month**  
          % of Position: 100%           # of Mos:        12  
          Effective:     August 12, 2002  
          Account #(s): A-212200-541100-65110-0000000/100%

**10.    RECOMMENDATION: ACTION - RATIFY CHANGE TO ADMINISTRATOR POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **administrator position**:

- a,     **Position:**       Assistant Superintendent/Vice President for Finance and  
                          Administrative Services  
          Name:           Jerry R. Patton  
          Remarks:     Educational Administrator

**11. RECOMMENDATION: ACTION – RATIFY NEW ADMINISTRATIVE POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new administrative position**:

a.     **Position:**           **MANAGER, EDUCATION CENTER**  
Department: Palomar College at Escondido Center  
Position #: 006264           New?: Yes  
Remarks: Position will be Classified Director level  
Sal Grade/Stp: 57/1           Salary: **\$4,633.47/month**  
% of position: 100%           No Mos: 12  
Effective: August 1, 2002  
Account(s): B-212100-354200-60100-0000000/100%

**12. RECOMMENDATION: ACTION - RATIFY CHANGE TO ADMINISTRATOR POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **administrator position**:

a.     **Position:**           **DIRECTOR, PUBLIC SAFETY PROGRAMS**  
Name: Thomas B. Plotts  
Department: Public Safety Programs  
Position #: 005742           New?: No  
Remarks: Was Director, Public Safety Programs/Police Department  
Sal Grade/Stp: 72/4           Salary: **\$7,779.54/month**  
% of position: 100%           No Mos: 12  
Effective: August 1, 2002  
Account(s): A-123400-336100-60100-0000000/100%

**13. RECOMMENDATION: ACTION - RATIFY CHANGE TO CLASSIFIED POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** of the following **classified position**:

a.     **Position:**           **STAFF ASSISTANT**  
Name: Dagmar A. Royer  
Department: Transfer Center  
Position #: 005534           New?: No  
Remarks: Was Senior Academic Evaluator/Advisor  
Sal Grade/Stp: **23/17**           Salary: **\$3,888.81/month**  
% of position: 100%           No Mos: 12  
Effective: August 1, 2002  
Account(s): A-212200-462100-63100-0000000/100%

**14. RECOMMENDATION: ACTION – RATIFY CLASSIFIED RECLASSIFICATION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a.     **Position:**         **INSTRUCTIONAL COMPUTER LAB TECHNICIAN**  
Department:     Academic Technology Resource Center  
Name:             Daniel G. Jani  
Position #:       005888             New?:             No  
Remarks:         Was Instructional Support Assistant I, placement 16/2. Funded -  
                          100% PFE  
Effective:         July 1, 2002  
% of position:    100%             # of Mos:         12  
Sal Grade/Stp:   **25/2**             Salary:            **\$3,104.78/month**  
Account(s):       A-212200-315100-61150-0611400/100%
- b.     **Position:**         **SUPERVISOR FACILITIES OPERATIONS**  
Department:     Building Services at Escondido  
Name:             Vacant  
Position #:       005654             New?:             No  
Remarks:         Title same, grade was 37  
Effective:         July 1, 2002  
% of position:    100%             # of Mos:         12  
Sal Grade/Stp:   **43/1**             Salary:            **\$3,279.84/month**  
Account(s):       A-212100-542100-65100-0000000/100%

**15. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE**

- a.     The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **26.6% Personal Leave of Absence without pay and with no effect on benefits**, effective August 24, 2002, through December 21, 2002, to **Kelly Patrick**, Library Media Technician II, Library Media Center.
- b.     The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **26.67% Personal Leave of Absence without pay and with no effect on benefits**, effective June 24, 2002, through August 14, 2002, to **Nicholas R. Green**, Instructional Support Assistant I, Computer Science/Information Systems.

**16. RECOMMENDATION: ACTION - RATIFY RESIGNATIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employees**:

- a.     **AMY M. MARTIN-SMALL**, Financial Aid Advisor, Financial Aid and Scholarships, effective July 20, 2002 (last day of employment 7/19/02).
- b.     **SHARON M. CHRISTOFFERSON**, Administrative Secretary, Marketing Communications, effective July 20, 2002 (last day of employment 7/19/02).
- c.     **DIANA M. ORTIZ**, Administrative Secretary, Cooperative Education, effective August 17, 2002 (last day of employment 8/16/02).
- d.     **STELLA L. MCGANN**, Staff Assistant, Extended Opportunity Programs and Services, effective August 7, 2002 (last day of employment 8/6/02).

**17. RECOMMENDATION: ACTION - RATIFY DECLINE OF ACADEMIC EMPLOYMENT OFFER**

The Governing Board hereby accepts the recommendation of the Superintendent/President to accept the **decline of the offer of employment** from **Bahram Sherkat**, approved as Assistant Professor, Mathematics, on May 14, 2002. Mr. Sherkat decided to remain in his current teaching position.

**18. INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under Group I (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **ALLEN PAGE**, Instructional Support Assistant I, Foreign Languages, effective August 27, 2002.

**19. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- a. **Position: SENIOR OFFICE SPECIALIST**  
Department: Art ( Boehm Gallery)  
Position #: 006262                      New?:                      Yes  
Sal Grade/Stp: **14/1**                      Salary:                      **\$1,017.29/month**  
% of position: 45%                      # of Mos:                      12  
Effective: July 1, 2002  
Account(s): A-212200-322400-61400-0000000/100%
- b. **Position: SUPERVISOR OF CONSTRUCTION ACTIVITIES AND FACILITIES SUPPORT FUNCTIONS**  
Department: Facilities  
Position #: 006265                      New?:                      Yes  
Sal Grade/Stp: 46/1                      Salary:                      **\$3,531.77/month**  
% of position: 100%                      # of Mos:                      12  
Effective: August 1, 2002  
Account(s): A-212100-544100-67730-0000000/100%
- c. **Position: SENIOR STOREKEEPER**  
Department: Warehouse  
Position #: 006266                      New?:                      Yes  
Sal Grade/Stp: **19/1**                      Salary:                      **\$2,554.06/month**  
% of position: 100%                      # of Mos:                      12  
Effective: August 1, 2002  
Account(s): A-212200-532200-67730-000000/100%

**20. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications for the disciplines listed:**

- Julie Gengo – Community Education
- Dien Nguyen - Mathematics
- John Russo – Public Safety
- Kazumi Slott – Computer Science and Information Systems
- Christine Travers - Communications
- Ernest Valdes – Physics and Engineering

**21. RECOMMENDATION: ACTION – RATIFY ADJUNCT FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **adjunct faculty**, at the rates indicated for Summer and Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

**SUMMER, 2002**

**COMMUNITY EDUCATION**

Gengo, Julie	Creative Retirement B.S., Electrical Engineering Technology 2 + Years Experience	\$36.29
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**COUNSELING**

Hedekin, Anne Marie	Counseling B.A., Political Science M.A., Counseling	\$37.49
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Nusbaum-Haines, Lynn	Counseling B.A., Psychology M.A., Education (Counseling)	\$37.49
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**VOCATIONAL TECHNOLOGY**

Compian, Steve	Supervision B.A., Literature & Writing Studies 2 + Years Experience	\$36.29
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**FALL, 2002**

**ART**

Li, Christina	Art B.A., Visual Art M.F.A., Art	\$37.49
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**BEHAVIORAL SCIENCES**

Idoui, Bachir	Sociology M.A., Sociology	\$37.49
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**COMMUNICATIONS**

Travers, Christine	Photography Coursework 6 + Years Experience	\$36.29
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**MATHEMATICS**

Leduc, Steven	Mathematics B.S., Mathematics M.A., Mathematics	\$37.49
Nguyen, Dien	Mathematics B.S., Mathematics M.S., Mathematics (pending)	\$36.29
Ramaswamy, Balasubramanian	Mathematics M.S., Applied Math Sciences/Computer Science Ph.D., Mechanical Engineering/Computational and Applied Mathematics	\$39.91

**PHYSICAL EDUCATION**

Frey, Paul	Physical Education B.S., Education M.A., Physical Education	\$37.49
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**PHYSICS & ENGINEERING**

Gerwig, Arthur	Engineering B.S., Mechanical Engineering State of California EIT Certificate #114989	\$36.29
Hauck, James	Astronomy B.S., Physics B.S., Math M.A., Physics Ph.D., Physics	\$39.91
Valdes, Ernest	Physical Science B.S., Electrical Engineering M.S., Electrical Engineering M.B.A., Business Administration	\$39.91

**PUBLIC SAFETY**

Russo, John	Administrative Justice Coursework 6 + Years Experience	\$36.29
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**TRADES & INDUSTRY**

Cook, Karen	Drafting Technology B.S., Home Economics M.E., Physical Education	\$37.49
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**VOCATIONAL TECHNOLOGY**

Bunnell, Christopher	Parks & Recreation B.S., Horticulture 2 + Years Experience	\$36.29
Smith, William	Quality Assurance B.A., Economics 2 + Years Experience	\$36.29

**22. RECOMMENDATION; ACTION – APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **Child Development Center Teachers**, at the rate indicated for Summer, 2002:

Lambert, Karen	Master Teacher B.S., Business and Management Child Development Certificate	\$11.49
McAlister, Laura	Associate Teacher 12 + Units Child Development Work Experience	\$6.84
Norris, Afton	Associate Teacher 12 + Units Child Development Work Experience	\$6.84

**23. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ACADEMIC CONTRACTS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contracts**:

- a. Name: **RONALD L. BURGHER, Ph.D.**  
 Position: Assistant Professor  
 Department: CSIS (Visual Basic)  
 Remarks: Increased step placement due to verification of previous related work experience.  
 Sal Grade/Stp: **G/8** Salary: **\$6,088.07/month**  
 % of position: 100%  
 # of Mos: 10  
 Effective: August 23, 2002  
 Account #(s): A-111000-358100-07040-0611400/100%
  
- b. Name: **LEANNE M. MAUNU**  
 Position: Assistant Professor  
 Department: English  
 Remarks: Increased grade/step placement due to verification of previous related work experience and completion of Ph.D.  
 Sal Grade/Stp: **G/7** Salary: **\$5,894.57/month**  
 % of position: 100%  
 # of Mos: 10  
 Effective: August 23, 2002  
 Account #(s): A-111000-324200-15010-0000000/100%

**PAYROLL**

**24. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS**

The Governing Board hereby authorizes the Disbursing Officer to draw **new warrants** as follows:

- a. Warrant #77-032659, dated December 8, 2001, in the amount of \$340.23, payable to Ian M. Skinner, 2535 Ivy Road, #B, Oceanside, California 92054. Voided due to stale dating.

- b. Warrant #77-042832, dated August 31, 2001, in the amount of \$1,589.89, payable to Bruce Barry, 2455 Edgehill Road, Vista, California 92084. Voided due to stale dating.
- c. Warrant #77-044049, dated September 28, 2001, in the amount of \$1,768.96, payable to Bruce Barry, 2455 Edgehill Road, Vista, California 92084. Voided due to stale dating.
- d. Warrant #77-045326, dated October 31, 2001, in the amount of \$1,649.54, payable to Bruce Barry, 2455 Edgehill Road, Vista, California 92084. Voided due to stale dating.
- e. Warrant #77-046614, dated November 30, 2001, in the amount of \$1,649.53, payable to Bruce Barry, 2455 Edgehill Road, Vista, California 92084. Voided due to stale dating.
- f. Warrant #77-047886, dated December 21, 2001, in the amount of \$1,649.54, payable to Bruce Barry, 2455 Edgehill Road, Vista, California 92084. Voided due to stale dating.

## GIFTS

### 25. **RECOMMENDATION: ACTION – ACCEPT GIFT**

The Governing Board hereby accepts the following **gift** and directs that an appropriate letter of appreciation be sent to the donor:

- a. Storage bins (48), screwdrivers (6), laser printer (1), ground testers (3), power supply (1), oscilloscopes (5), low ohm tester (1), resistance tester (1), powered cart (1), audio analyzers (2), testers (2), television (1), and VCR (1), to be used in the physics labs, donated by **Sony**, 16450 W. Bernardo Drive, San Diego, California 92127. No cash value estimated by donor.

## FISCAL SERVICES

### 26. **RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

The Governing Board hereby approves the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of June 30, 2002. **Exhibit H-26**

### 27. **RECOMMENDATION: ACTION – APPROVE REVOLVING CASH EXPENDITURES**

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of June, 2002. **Exhibit H-27**

**BUSINESS SERVICES**

**28. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

The Governing Board hereby reviews and approves all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District for the prior sixty days as detailed on the information spreadsheet attached. All purchases listed are made against the 2002-2003 fiscal year budget. **Exhibit H-28**

Re-Encumbered				
FY 2002 PO's	0300000	through	0300019	\$ 101,038.86
Purchase Orders	0340000	through	0340030	\$ 143,120.84
Travel	0350000	through	0350017	\$ 7,792.50
Advertising/Increases	0360000	through	0360003	\$ 1,515.64
Employment Ads	0365000	through	0365001	\$ 20,000.00
Agreement/Services	0370000	through	0370062	\$ 709,854.44
Repairs	0375000	through	0375014	\$ 67,332.57
Agreement/Annual	0380000	through	0380043	\$ 63,517.18
Utilities	0395000	through	0395023	\$1,329,713.92
Film Bookings	0320000	through	0320000	\$ 22.40
Procurement Card		Time Period: 05/23-02 - 06/22/02		\$ 61,905.66
		Time Period: 06/23/02 - 07/22/02		\$ 104,840.94
		Total		<u>\$2,610,654.95</u>

**29. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACT AND AGREEMENT RENEWALS**

The Governing Board hereby reviews and approves all **contract and agreement renewals** for the period **July 1, 2002, through June 30, 2003**, (FY 2002-2003) entered into on behalf of the Palomar Community College District as detailed on the information spreadsheet attached, the terms of which are incorporated herein. **Exhibit H-29.**

**Resumption of  
 REGULAR AGENDA**

**I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**J. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**K. UNFINISHED BUSINESS**

**L. NEW BUSINESS**

**1. RECOMMENDATION: ACTION - EXCUSE ABSENCE OF MEMBER DUE TO PERSONAL NECESSITY**

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the **absence of Sean Weimer** from the Special Governing Board Meeting held July 15, 2002, is **excused** due to personal necessity.

**2. RECOMMENDATION: ACTION - RECEIVE BIDS ON PARKING LOTS 1 AND 2 PROJECT, DESIGNATE LOWEST RESPONSIVE BIDDER, RATIFY AND APPROVE CONTRACT WITH HANSON CONSTRUCTION, SUBJECT TO RECEIPT OF BONDING, INSURANCE, AND POSITIVE REFERENCE CHECKS**

The Governing Board hereby receives the following **bids** that were submitted to the District on July 26, 2002, at the 2:00 p.m. bid opening, on the **Parking Lots 1 and 2 Renovation Project**:

1.	Hanson SJH Construction, of San Diego	\$397,700
2.	Angus Asphalt, Inc., of San Diego	\$500,769
3.	Heffler Co., Inc., of National City	\$603,800

The Board hereby declares **Hanson SJH Construction**, of San Diego, California, as the lowest responsive bidder and, after exercising deductive options reserved in the bid, ratifies and approves a contract for this project to this company in the amount of \$319,100.00 subject to receipt of all required bonding, insurance certificates, and satisfactory reference checks. **Exhibit L-2**

**3. RECOMMENDATION: ACTION - RECEIVE BIDS ON FISCAL SERVICES RENOVATION PROJECT, DESIGNATE LOWEST RESPONSIVE BIDDER, AWARD CONTRACT, SUBJECT TO RECEIPT OF BONDING, INSURANCE, AND POSITIVE REFERENCE CHECKS**

The Governing Board hereby receives the following **bids** that were submitted to the District on July 15, 2002, at the 2:00 p.m. bid opening, on the **Fiscal Services Renovation Project**:

1.	Richard & Richard Construction Co., Inc. Oceanside, California	\$75,273.00
2.	White Construction, Inc., Carlsbad, California	\$92,560.00
3.	Wentzel, Inc. Ramona, California	-No bid-

The Board declares **Richard & Richard Construction Co, Inc.**, of Oceanside, California, as the lowest responsive bidder and awards a contract to this company in the amount of \$75,273.00, subject to receipt of all required bonding, insurance certificates, and satisfactory reference checks. **Exhibit L-3**

4. **RECOMMENDATION: ACTION - DECLARE CAMPUS POLICE VEHICLE SURPLUS AND AUTHORIZE PUBLIC SALE THROUGH COUNTY OF SAN DIEGO AUCTION**

The Governing Board hereby declares the **vehicle** identified in the attached memorandum as **surplus** in accordance with California Education Code Section 81450, and authorizes the disposal thereof by **public sale** at the **County of San Diego Auction** pursuant to California Education Code Section 81451 and California Government Code Section 25505; the County of San Diego hereby is declared the agent of the College District with the power to dispose of this property in its name subject to remittance to the College District of the proceeds from said sale after recouping the normal and customary cost to the County, thereof. **Exhibit L-4**

5. **RECOMMENDATION: ACTION - APPROVE CONTRACT FOR ONE-TIME FUNDS ONLY FOR TODDLER PLAYGROUND AT CHILD DEVELOPMENT CENTER FROM CALIFORNIA DEPARTMENT OF EDUCATION CHILD DEVELOPMENT SERVICES**

The Governing Board hereby approves the contract for one-time funding in an amount not to exceed \$4,733.00 from the **California Department of Education, Child Development Division**, for improvement to the **Infant and Toddler Playground**, to ensure quality and safety. The following District personnel are hereby designated to sign contract documents on behalf of the District to accept this one-time funding:

Dr. Sherrill Amador, Superintendent/President  
Jerry R. Patton, Assistant Superintendent/Vice President for Finance and  
Administrative Services **Exhibit L-5**

6. **RECOMMENDATION: ACTION - APPROVE ANNUAL RENEWAL APPLICATION OF DISTRICT TO PARTICIPATE IN THE CALIFORNIA DEPARTMENT OF EDUCATION, CHILD CARE FOOD PROGRAM FOR FISCAL YEAR 2002-03**

The Governing Board hereby approves the renewal application for the Child Development Center to participate in the **California Department of Education, Child Care Food Program** for the 2002-03 fiscal year and authorizes Diane Studinka, Child Development Department Chairperson, to be the authorized representative for this program. **Exhibit L-6**

7. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH ECOLE FRANCE LANGUE TO CONDUCT STUDY ABROAD PROGRAM IN FRANCE DURING SUMMER, 2003, AND CANCEL AGREEMENT WITH CENTRE INTERNATIONAL D'ANTIBES FOR STUDY ABROAD PROGRAM IN FRANCE FOR 2002-03 ACADEMIC YEAR**

The Governing Board hereby approves an agreement between the Palomar Community College District and **Ecole France Langue** for the purpose of allowing the District's Foreign Languages Department to conduct an **overseas study program in France** during the **summer of 2003**. The period of the agreement shall be from the date of execution by both parties through December 31, 2003.

The Governing Board hereby authorizes the **cancellation** of an **agreement** between the Palomar Community College District and **Centre International d'Antibes** for a **study abroad program in France**, for the 2002-03 academic year. This agreement was approved by the Governing Board at the June 11, 2002, Board meeting. **Exhibit L-7**

**8. RECOMMENDATION: ACTION – APPROVE RESOLUTION REGARDING MASTER PLAN FOR EDUCATION**

Resolution Option #1:

**WHEREAS**, the Legislative Joint Committee to Develop a Master Plan for Education has prepared a draft of *The California Master Plan for Education* and has asked the local Districts to comment on the recommendations contained in the document; and

**WHEREAS**, Master Plan Recommendation 37.5 considers potential evaluation of the role of local districts; and

**WHEREAS**, the recommendations do not address local board representation on the Board of Governors and the role of the Consultation Council in the development of statewide policy recommendations; and

**WHEREAS**, the actions of the Board of Governors and the recommendations of the Consultation Council have significant impact on the ability of locally elected Boards of Trustees to govern their districts;

**THEREFORE, BE IT RESOLVED**, that the Governing Board of the Palomar Community College District recommends:

1. To ensure that the Board of Governors receives diverse opinions about the implications of proposed statewide decisions on local districts, local trustee representation on the Board of Governors be increased from two representatives to one-half the membership of the Board, with representation from multi-campus and single college districts, from rural and urban districts, and from geographically distributed districts.
2. To ensure that the "voice" of local districts is heard by both the Chancellor's Office and the Board of Governors, in addition to the existing Consultation Council of Associations, a parallel Council of Districts be formed to review policy recommendations, which will lead to better state policy making.

Resolution Option #2:

**WHEREAS**, the Legislative Joint Committee to develop a master plan for education has completed and published a May, 2002 draft entitled "**California Master Plan for Education**" and has solicited comment regarding that draft and its recommendations, and

**WHEREAS**, section 37 of the May, 2002 draft higher education plan consists of recommendations regarding governance of the California community college system, and

**WHEREAS**, these governance recommendations include a specific provision (37.4) that the California Community College Board of Governors should have the same degree of authority as the State Board of Governors/Trustees has and exercises for the CSU and UC systems, and

**WHEREAS**, this recommendation represents a quantum and profound change philosophically, politically, educationally and organizationally for the California community colleges, and

**WHEREAS**, if this recommendation would transform 72 local community college districts into a single state-run organization in the same way that CSU and UC are unitary, state-run organizations, and

**WHEREAS**, local control has been a hallmark of the California community colleges since their inception and continues to allow community college district to be responsive to, and to identify with, local communities in a way in which a single state organization cannot, and

**WHEREAS**, there has been no mandate from any of the various constituent groups within the community colleges in California to consolidate the 72 districts within a single state-wide organization,

**THEREFORE, BE IT RESOLVED**, that the Governing Board of the Palomar Community College District recommends:

That the July, 2002, draft California Master Plan for Education be modified to clarify the true meaning of Recommendation 37.4 and to ensure that it does not erode the historical local governance of the California Community Colleges.

9. **DISCUSSION/ACTION - MOVE FALL SEMESTER BOARD MEETINGS TO HOWARD BRUBECK THEATRE**

It has been suggested that the **Governing Board meetings** during the Fall semester be moved to the **Howard Brubeck Theatre** in order to accommodate participation by a greater number of community members.

**M. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION: Comments from Other Individuals or Groups**

**In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**N. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8. Property: A 3.39 acre parcel of commercially zoned land located at the northeast quadrant of Mission Road and Las Posas Road, San Marcos, California, identified by reference to Assessor's Parcel Nos. 219-161-17-00 through 19-00 and 21-00.
6. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9.

**O. RECONVENE TO OPEN SESSION**

**P. ADJOURNMENT**