



**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JULY 9, 2002, 6:00 P.M.**

A. CALL TO ORDER

Dr. Robert L. Dougherty, Jr., President, called the regular meeting of the Palomar Community College District Governing Board to order at 6:01 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT
DARRELL L. McMULLEN, M.B.A., VICE PRESIDENT
SILVERIO H. HARO, ED.M., SECRETARY
RALPH G. JENSEN, B.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
SEAN WEIMER, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Dr. Sherrill L. Amador, Superintendent/President
Diane Lutz, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resource Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services

BB. CLOSED SESSION

The Board went into Closed Session at 6:01 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.

BBB. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 7 p.m. Dr. Dougherty reported that no reportable action had been taken during closed session.

STAFF PRESENT:

Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Kathy Davis, Vice President, CCE/AFT; Information Services Support Specialist
Dr. Brent Gowen, PFF; Professor, English
Mollie Smith, President, Administrative Association; Interim Director, Vocational Programs

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Nelson, McMullen

The Governing Board hereby approves the Minutes of the Special Meeting of June 4, 2002, with the following correction: Trustee Silverio Haro was present, not absent. Trustee Sean Weimer was absent, not present.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

MSC Nelson, McMullen

The Governing Board hereby approves the Minutes of the Regular Meeting of June 11, 2002.

The Vote: 4 Aye, 1 Abstain (Jensen)
Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

The following items were removed or changed:

1. Page 8, Item H-15-a should read:
Sal Grade/Stp: 17/5 Salary: \$2,956.87/month
2. Page 9, Item H-15-g should read:
Sal Grade/Stp: 23/2 Salary: \$2,956.87/month

3. Page 17, Item L-4 should read as follows:

(Underlined items indicate additions to original agenda item. Strikeouts indicate items being deleted from original agenda item.)

RECOMMENDATION: ACTION - RECEIVE INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION IN ACCORDANCE WITH CALIFORNIA ENVIRONMENTAL QUALITY ACT ON PALOMAR COLLEGE ATHLETIC FIELD PROJECT AND CONDUCT PUBLIC HEARING THEREON

The Governing Board of the Palomar Community College District ("Board") hereby receives the Initial Study by Parsons on the environmental impacts, as identified therein, of the Palomar College Athletic Field Relocation project (hereinafter the "Project"), and the Mitigated Negative Declaration supported by the Initial Study, completed in compliance with the California Environmental Quality Act of 1970, as amended, and State guidelines, and published in accordance with law locally and with the State Clearinghouse where the review period started May 29, 2002, and ended June 28, 2002.

The Board finds that project revisions now mitigate potentially significant effects on the environment previously identified in the Initial Study and approving said Mitigated Negative Declaration; Adopt the Mitigation Monitoring and Reporting Program;

~~No Letters containing~~ written comments were received by the Board from the Vallecitos Water District and the U. S. Fish & Wildlife Service and both letters have been addressed by Parsons, Environmental Consultants for the District. These letters and the response of Parsons are included as back-up hereto any source, local or State, and as enclosures to the Final Initial Study and/or the Mitigated Negative Declaration delivered to the District on July 2, 2002 by Parsons, and considered by the District prior to the meeting of the Board at 7:00 p.m. on July 9, 2002 as provided in the public notice thereof.

The Board hereby conducts a public hearing on the Mitigated Negative Declaration of the Project during which the Board shall hear all appeals, if any, as to the appropriateness or adequacy of the Mitigated Negative Declaration as provided in the public notice thereof.

After conducting the public hearing on the Mitigated Negative Declaration of the Project there are no appeals requiring further study or response, the Board determines that the Project shall be constructed in accordance with the recommendations of the Final Initial Study and pursuant to the Final Mitigated Negative Declaration for said Project, a true copy of which is in the backup hereto,

The Board hereby directs the Office of Counsel, Contracts, and Special Projects to file a Notice of Determination (NOD) with the Clerk of the Board of Supervisors for the County of San Diego and the State Office of Planning and Research. **Exhibits L-4 and L-4-a**

4. Page 8, Item 15-c was removed from the agenda.

E. REPORT OF THE GOVERNING BOARD PRESIDENT – There was no report.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

Dr. Nelson reported that she had attended the San Diego County Fair and was impressed with the displays of the work of Palomar woodworking and graphics students.

Mr. Jensen reported that he had recently attended the Association of Community College Trustees conference on behalf of the College. One session presented by a CEO at a Connecticut community college and a representative from CC Benefits was particularly interesting. The topic was "securing funding from the legislature." CC Benefits does studies to show that the dollars the legislature puts into a college provide a healthy return on the investment. Mr. Jensen suggested that it might be interesting to have an organization such as this do a study for us. Mr. Jensen suggested that it might be interesting to have an organization such as this do a study for us.

At the closing luncheon, the speaker was a Nevada legislator who said that colleges need to give facts and figures in order to get the legislators to listen.

Mr. Haro reported that he had recently attended the INEA program and was invited to deliver some remarks. He commended Anne Stadler for her work with that program. It was a beautiful ceremony held at Pioneer Elementary School. The attendees were persons who had emigrated from Mexico and had not earned their primary and secondary degrees there but had completed them here. It made him proud to know that this is another good thing that Palomar is doing in the community.

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

Dr. Amador reported that she had also attended the County Fair and commended Neil Bruington for his work coordinating the displays. Palomar had "Best of Show" and "First Prize" in many areas. The general areas in which awards were given were Art Graphics, Cabinetry, Drafting including CAD, General Technology, Photography, Video, and *The Telescope*. Also, Will Gullette, our Photography Professor, received the "Instructor in Excellence" award.

Dr. Amador asked Mike Ellis, Director of Facilities to apprise the Board regarding the recent vandalism to the "P Mountain" and his recommendations for rectifying the situation.

1. Report of Vice President for Instruction

Diane Lutz reported that she had provided each of the Board members with a copy of the brochure from the awards breakfast for the County Fair entrants. She also provided the Board members with the notice of the San Diego Museum of Art Artists Guild Juried Exhibition to be held in the Boehm Gallery July 13 to August 30. Two paintings by Dr. Amador's mother will be on display at the exhibition.

2. Report of Vice President for Student Services – There was no report.

3. Report of Vice President for Finance and Administrative Services

a. Retiree Health Liability Report

Jerry Patton introduced Cynthia Stribling of Keenan & Associates who presented an overview of the Actuarial Study of Retiree Health Liabilities, which is required every three years. **Exhibit G-3-a**

b. Parking Update

Jerry Patton discussed the planned improvements to parking lots on the San Marcos campus. An engineering study has been completed which indicates that through the reconfiguration of lots 1 and 2, an additional 163 spaces can be provided. The Friendship Garden and the timberframe structure will be relocated to the north side of the Library. Several trees will be relocated to other areas of the campus. Some of the larger trees would cost more to relocate than they are worth; however, they will be replaced with smaller specimens on campus. It is also planned to plant trees between the rows of cars in the parking lot when it is reconfigured.

Mr. Patton added that the light standards must be relocated because they will not work in the proposed new layout, and irrigation must be installed for the trees that will be planted in the parking lot. Some of the other parking lots have severe asphalt problems that will be repaired. The signage at the entrance to the campus will be re-done in order to make it easier for visitors to understand. By re-engineering the layout of other parking lots on campus, we may be able to increase our parking capacity by another 200-300 spaces. In the area of the athletic field relocation, it is possible to have another temporary lot of 300 spaces. Dr. Amador added that the master planner has stated that for every parking place added, we accommodate five students.

Mr. Weimer asked if this reconfiguration would raise the student parking fee. Mr. Patton responded that it would not raise it above what has already been approved.

Mr. Haro asked how many spaces are currently in lots 1 and 2. Mr. Ellis responded that there are 328 regular spaces and 16 handicapped spaces. The new configuration would have 477 regular spaces and 30 handicapped spaces. It was also noted that the handicapped spaces would all be directly accessible to the sidewalk, making access easier for handicapped persons. The traffic flow will be much smoother, also. Lots 1 and 2 will be staff lots and lot 15 will revert to being a student lot.

c. Enron

Jerry Patton reported that CCLC has been monitoring the situation of the group contract with Enron closely, and their legal counsel has indicated that they will most likely be terminating the contract soon. CCLC is also aggressively trying to locate an alternate electrical service provider. CSU and UC have tentatively signed with another firm on whose contract we hope to piggy-back. We're not sure of the rates, but we feel sure we are going to have to find another provider within the next couple of months. CCLC has told us that we need to be able to act very quickly. It will be a short-term contract until the League can go out for a request for proposals.

CCLC's counsel had advised us to pay only the actual kilowatt usage. However, our contract provides that we will pay the estimated kilowatt hours at the contract rate, and there will be a settlement each year of the differences. We know that won't happen because it is tied up in bankruptcy court. We receive a report from SDG&E on our actual kilowatt usage at the contract rate with Enron. Meanwhile, the District had received notice from Enron's legal department that if we didn't pay their billings per our contract, they would proceed with litigation. The District took that seriously. Our bill was for \$18,000 for estimated power usage, and it was not worth us protesting and going through counter-litigation through the bankruptcy court. Also, CCLC asked us not to do that because they're working on behalf of all 35 colleges. We are a non-collateralized debtor, meaning we are at the low end of the totem pole in the bankruptcy proceedings and probably will get zero on the dollar.

4. Report of Vice President for Human Resource Services – There was no report.

Dr. Amador reported that we still have no word on the state budget. The Senate is on recess, and Assembly Speaker Wesson and Republican Dave Cox have met, but nothing has been done. We don't know when we will have any word. Meanwhile, we have two sources from which we can borrow funds if necessary for cash flow.

Dr. Amador reported that she has asked the Board President to call a special Board meeting for Monday, July 15, 5:30 p.m., in the President's Conference Room, to award a contract to the successful bidder for the student union. Bids will be opened on July 12, and if the contract is awarded on July 15, construction can begin before the end of the month. That would allow for completion by the end of January or first part of February.

Dr. Amador extended congratulations to employees Linda Cox and Linda Balko for the completion of the cleanup of 57 semesters of student records and entering them into the PeopleSoft system so that student transcript requests may be fulfilled promptly.

Dr. Amador congratulated Mollie Smith, Wilma Owens, Calvin One Deer Gavin, and Lise Telson on being awarded a Department of Education grant of \$190,000 a year for five years to establish an educational opportunity center through the TRIO program. The center will serve a population that we have traditionally underserved in our District, mainly adults at this point.

Dr. Amador congratulated Gene Jackson and Bob Gilson upon the receipt of a \$50,000 grant for facilities improvement in the Howard Brubeck Theatre from the San Diego County Board of Supervisors, largely through the efforts of Supervisor Pam Slater.

CONSENT CALENDAR

H. CONSENT CALENDAR

PAYROLL

1. APPROVE PERSONNEL ACTIONS HISTORY

MSC Jensen, McMullen

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **June, 2002. Exhibit H-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFTS

2. ACCEPT GIFTS

MSC Jensen, McMullen

The Governing Board hereby accepts the following gifts and directs that an appropriate letter of appreciation be sent to the donors:

- a. Miscellaneous printing paper for use in Printing and Duplicating Services, donated by **Astro Converters**, 155 Mata Way, Suite 101, San Marcos, California 92069. Total cash value as estimated by donor is \$6,000.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

3. APPROVE TRAVEL EXPENSES

MSC Jensen, McMullen

The Governing Board hereby approves/ratifies travel expenses for the following person:

a. **Michele T. Nelson, Ph.D.**

Advanced Funds? Yes
For: Lodging, meals, miscellaneous
To attend: Accreditation Team Training
Location: Los Angeles, California
Date: September 26-27, 2002
Amount: \$296.00
Budget Acct. No.: 575200-11-111100-66100-10-2003-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

4. APPROVE COMMUNITY SERVICES CLASSES

MSC Jensen, McMullen

The Governing Board hereby approves the following new classes, agreements, and personnel for providing Community Services classes:

Fall, 2002

- a. Presenter: Bell, Sean
Name of Class: Design Your Home Page
Effective: October 19, 2002
Instructor Rate: \$217.74
Fee to Student: \$89.00
Terms: Minimum of 6 students
- b. Presenter: Bell, Sean
Name of Class: Optimizing Graphics for the Web
Effective: November 16, 2002
Instructor Rate: \$217.47
Fee to Student: \$89
Terms: Minimum of 6 students
- c. Presenter: Cooper, Kirsten
Name of Class: Brochure Design
Effective: October 5, 2002
Instructor Rate: \$217.47
Fee to Student: \$89
Terms: Minimum of 6 students

- d. Presenter: Cox, William
 Name of Class: The Secrets of Router Dovetail Jigs
 Effective: October 5, 2002
 Instructor Rate: \$290.32
 Fee to Student: \$69.00
 Terms: Minimum of 10 students

- e. Presenter: Rue, Jim
 Name of Class: Troubleshooting, Upgrading and Repairing a PC
 Effective: November 23, 2002
 Instructor Rate: 30% of fees collected
 Fee to Student: \$199
 Terms: Minimum of 8 students

- f. Presenter: Ryan, Terra
 Name of Class: Gifts from Your Computer
 Effective: November 2, 2002
 Instructor Rate: \$217.74
 Fee to Student: \$89.00
 Terms: Minimum of 6 students

- g. Presenter: Short, Doris
 Name of Class: Flyers with Illustrator
 Effective: September 21, 2002
 Instructor Rate: \$270.90
 Fee to Student: \$89
 Terms: Minimum of 6 students

- h. Presenter: Short, Doris
 Name of Class: Logo Design with Illustrator
 Effective: October 26, 2002
 Instructor Rate: \$270.90
 Fee to Student: \$89
 Terms: Minimum of 6 students

- i. Presenter: Spier, Nadine
 Name of Class: Decorative Wood and Gourd Burning
 Effective: October 19, 2002
 Instructor Rate: 30% of fees collected
 Fee to Student: \$49
 Terms: Minimum of 10 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

5. APPROVE REVOLVING CASH EXPENDITURES

MSC Jensen, McMullen

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of **May, 2002. Exhibit H-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. APPROVE DRAWING NEW WARRANT

MSC Jensen, McMullen

The Governing Board hereby authorizes the Disbursing Officer to draw new warrant as follows:

Warrant #76-050713, dated June 14, 2001, in the amount of \$350.00, to Kevin Brown, 208 Hillside Terrace, Vista, CA 92083. Voided due to stale dating.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

CONTRACTS, COUNSEL

7. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS

MSC Jensen, McMullen

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period **May 1, 2002, through June 30, 2002**, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-7**.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

8. APPROVE REIMBURSEMENT OF CANDIDATE FOR SECOND-LEVEL INTERVIEW EXPENSES

MSC Jensen, McMullen

The Governing Board hereby approves **reimbursement of travel expenses** for second-level interview for the following::

a. RONALD K. HARLAN, Ph.D.

For: Mileage

To Attend: Second Level Interview for Instructional Dean, Human Arts & Sciences

Location: Glendale to San Diego, California

Date: May 29, 2002

Amount: \$91.98

Budget Account No. 545400-11-611100-66600-10-2002-0611400/100%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. RATIFY CORRECTION TO ACADEMIC CONTRACT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

- a. Name: **MARGARET A. BANTA-FORD**
Position: Assistant Professor
Department: Communications (RTV)
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: B/8
% of position: 100%
of Mos: 10
Effective: August 23, 2002
Account #(s) A-111000-359100-06030-0000000/100%

Dr. Dougherty asked that a dollar amount be provided on this type of item in the future.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. AUTHORIZE BUSINESS PROCEDURES

MSC Jensen, McMullen

The Governing Board of the Palomar Community College District hereby ratifies the authorization of the following business procedures, effective July 10, 2002:

- a. Additional persons designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government Code Section 3100 et seq., Chapter 8, Division 4, Title I:

Eileen Bundoc
Cheryl Santa Cruz
Patricia Yzerman

- b. Additional persons designated to ascertain and certify that each employee of the District meets I-9 regulations:

Eileen Bundoc
Cheryl Santa Cruz
Patricia Yzerman

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees in the Classified Unit, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective July 1, 2002:

Employee Name: Genevieve R. Al-Shafie
Position: Academic Department Assistant
Department: Business Education
Course of Study: Job Related

Employee Name: Brian Engleman
Position: Academic Department Assistant
Department: Regional Occupational Programs
Course of Study: Degree Related

Employee Name: Rebecca Gregory
Position: Staff Aide
Department: Vocational Programs
Course of Study: Job Related

Employee Name: Michelle LaVigueur
Position: Staff Assistant
Department: Worksite Education
Course of Study: Job Related

Employee Name: Maria F. Limon de Gonzalez
Position: Senior Accounting Assistant
Department: Fiscal Services
Course of Study: Degree Related

Employee Name: Eileen Poole
Position: Staff Legal Assistant
Department: Office of Counsel
Course of Study: Degree Related

Employee Name: Patricia J. Trujillo
Position: Sr. Library Media Technician
Department: Library Media Center
Course of Study: Job Related

In accordance with the Professional Growth Program for Classified Employees in the Administrative Association, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective July 1, 2002:

Employee Name: Kara Garavito
Position: Supervisor, District Cashiering Services
Department: Fiscal Services
Course of Study: Degree Related

12. RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

MSC Jensen, McMullen

The Governing Board hereby approves that the following employee be granted a \$50.00 per month stipend as a designated bilingual interpreter for the District:

- a. **ROSE E. GOLDEN**, Staff Assistant, Extended Opportunity Programs & Services, effective July 1, 2002.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

13. RATIFY ACADEMIC EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employee**:

- a. Name: **JUDITH E. EBERHART**
Position: Professor/Counselor
Department: Counseling, Guidance, and Career Development
Position #: 006261 New?: Yes
Remarks: Transfer from Administrator to Faculty
Sal Grade/Stp: F/36 Salary: **\$7,780.32/month**
% of Position: 100 # of Mos: 11
Effective: August 5, 2002
Account(s): A-122100-462100-63100-0000000/100%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

14. RATIFY POSITION TRANSFER

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the temporary transfer of the following position:

- a. Name: **JAMES L. STONEY**
Position: Interim Police Chief
Department: Palomar College Police Department
Position #: 006074 New?: No
Remarks: Was Police Lieutenant (Sworn) grade 36 Unit Schedule
Sal Grade/Stp: 56/3 Salary: **\$4,989.07/month**
% of position: 100 # of Mos: 12
Effective: June 17, 2002
Account(s): K-212100-543100-69510-1812070/100%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

15. RATIFY CLASSIFIED RECLASSIFICATION

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified position(s)**:

- a. **Position:** **SKILLED MAINTENANCE TECHNICIAN**
Department: Grounds Services
Name: Felipe Rangel Martinez
Position #: 005759 New?: No
Remarks: Position was Groundskeeper, placement 13/4
Effective: July 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **17/5** Salary: **\$2,956.87/month**
Account(s): A-212200-542300-65500-0000000/100%
- b. **Position:** **STAFF ASSISTANT**
Department: Professional Development
Name: Terri L. Canela
Position #: 005070 New?: No
Remarks: Position was Professional Development Assistant, placement 19/3
Effective: July 1, 2001
% of position: 100% # of Mos: 12
Sal Grade/Stp: **23/3** Salary: **\$3,104.78/month**
Account(s): A-212200-312100-60200-0000000/100%
- c. Item was removed from the agenda.
- d. **Position:** **STAFF ASSISTANT**
Department: Fiscal Services
Name: Terri L. Wallace
Position #: 005585 New?: No
Remarks: Position was Staff Aide, placement 20/3
Effective: July 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **23/4** Salary: **\$3,261.11/month**
Account(s): A-212200-551100-67200-0000000/100%
- e. **Position:** **SENIOR GROUNDSKEEPER**
Department: Grounds Services
Name: Jose Hernandez
Position #: 005675 New?: No
Remarks: Position was Goundskeeper, placement 13/5
Effective: July 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **17/5** Salary: **\$2,956.87/month**
Account(s): A-212200-542300-65500-0000000/100%

- f. **Position:** **STAFF ASSISTANT**
Department: Palomar College Police Department
Name: Patricia G. Ward
Position #: 005683 New?: No
Remarks: Position was Administrative Secretary, placement 19/8
Effective: July 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **23/8** Salary: **\$3,560.54/month**
Account(s): A-212200-543100-69500-0811020/50%
 K-212200-543100-69500-1812070/50%
- g. **Position:** **STAFF ASSISTANT**
Department: Extended Opportunity Programs & Services
Name: Rose E. Golden
Position #: 005554 New?: No
Remarks: Position was EOP&S Technician, placement 16/3
Effective: July 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **23/2** Salary: **\$2,956.87/month**
Account(s): K-212200-473100-64300-1612060/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. RATIFY LEAVES OF ABSENCE

MSC Jensen, McMullen

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **26.6% Personal Leave of Absence without pay and with no effect on benefits**, effective June 24, 2002, through August 15, 2002, to **KELLY PATRICK**, Library Media Technician II, Library Media Center.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with benefits**, effective August 2, 2002, through October 24, 2002, to **JULIE A. KLEIN**, Instructional Support Assistant IV, Life Sciences.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **25% Personal Leave of Absence without pay and with no effect on benefits**, effective August 19, 2002, through December 30, 2002, to **FARHANA KARIM**, Teacher II, Child Development Center.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under Group I (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **JAMES A. WELD**, Audio Production Coordinator, Performing Arts, effective August 31, 2002.

18. RATIFY RESIGNATIONS

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **resignation** of the following **employees**:

- a. **ROSEMARIE SANCHEZ**, Career Center Advisor, Counseling, Guidance, and Career Development/Escondido, effective June 29, 2002 (last day of employment 6/28/02).
- b. **EVA VIVEROS**, Admissions Assistant, Admissions and Records, effective July 18, 2002 (last day of employment 6/17/02).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. RATIFY CLASSIFIED EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **ANA E. SALAS**
Position: Administrative Secretary
Department: CCCSAT/e-Conferencing
Position #: 006211 New?: No
Remarks: Replacement for Sherry Urban; funded - 50% CCCSAT and 50% e-Conferencing.
Sal Rng/Stp: **19/1** Salary: **\$2,554.06/month**
% of Position: 100% # of Mos: 12
Effective: July 1, 2002
Account #(s): K-212200-318100-61320-1612190/50%
K-212200-318100-61320-1612191/50%

- b. Name: **TERESA M. NELSON**
Position: Education Center Assistant
Department: Media, Business & Community Services at Camp Pendleton Center
Position #: 005855 New?: No
Remarks: Replacement for Courtney Savaria; transfer for Ms. Nelson.
Sal Rng/Stp: **13/1** Salary: **\$992.94/month**
% of Position: 45% # of Mos: 12
Effective: June 24, 2002
Account #(s): G-212200-354150-60910-0000000/100%
- c. Name: **TINA M. ANDREWS**
Position: Business Services Technician
Department: Print Services
Position #: 006160 New?: No
Remarks: Replacement for Susan Lorenz; transfer for Ms. Andrews; funded 76% PFE and 24% designated.
Sal Rng/Stp: **20/4** Salary: **\$3,031.43/month**
% of Position: 100% # of Mos: 12
Effective: July 8, 2002
Account #(s): A-212200-534200-67750-0611400/76%
A-212200-534200-67750-0811432/24%
- d. Name: **LIENG T. GOMMEL**
Position: Fiscal Services Technician
Department: Fiscal Services
Position #: 006258 New?: Yes
Remarks: Position approved 3/12/02; funded - designated.
Sal Rng/Stp: **22/1** Salary: **\$1,236.98/month**
% of Position: 45% # of Mos: 12
Effective: June 24, 2002
Account #(s): A-212200-551100-67200-0811202/100%
- e. Name: **MARY E. VORHIS**
Position: Fiscal Services Technician
Department: Fiscal Services
Position #: 006257 New?: Yes
Remarks: Position approved 3/12/02; funded - designated.
Sal Rng/Stp: **22/1** Salary: **\$1,236.98/month**
% of Position: 45% # of Mos: 12
Effective: July 1, 2002
Account #(s): A-212200-551100-67200-0811202/100%
- f. Name: **PETER C. SORENSEN**
Position: Senior Accounting Assistant
Department: Fiscal Services
Position #: 006256 New?: Yes
Remarks: Position approved 3/12/02; funded - designated.
Sal Rng/Stp: **20/1** Salary: **\$1,178.00/month**
% of Position: 45% # of Mos: 12
Effective: July 8, 2002
Account #(s): A-212200-551100-67200-0811202/100%
Note: Normal Work Schedule: Monday - Thursday, 3:30 pm - 8:00 pm.
Hours may vary during registration periods and semester breaks.
3% differential paid for hours worked between 6:00 pm and 10:00 pm.

- g. Name: **MARSHA V. GABLE**
Position: Supervisor
Department: TRIO/Student Support Services
Position #: 006008 New?: No
Remarks: Replacement for Alejandro Cuatok; transfer for Ms. Gable; funded - TRIO.
Sal Rng/Stp: **45/3** Salary: **\$3,804.19/month**
% of Position: 100% # of Mos: 12
Effective: September 1, 2002
Account #(s): K-212100-471300-64300-1112300/100%
Note: Position will be placed in the Administrative Association.
- h. Name: **KAREN A. SPOONER**
Position: Curricular Schedules Technician
Department: Instruction
Position #: 005029 New?: No
Remarks: Replacement for Annie Barnes; voluntary demotion for Ms. Spooner.
Sal Rng/Stp: **23/13** Salary: **\$3,720.45/month**
% of Position: 100% # of Mos: 12
Effective: July 15, 2002
Account #(s): A-212200-311100-60910-0000000/100%
- i. Name: **JEANETTE J. AKINS**
Position: Purchasing Supervisor
Department: Business Services/Administration
Position #: 005002 New?: No
Remarks: Replacement for Sandra Schwendler; promotion for Ms. Akins
Sal Rng/Stp: **48/3** Salary: **\$4,095.89/month**
% of Position: 100% # of Mos: 12
Effective: July 1, 2002
Account #(s): A-212200-531100-67760-0000000/100%
Note: Position will be placed in the Administrative Association.
- j. Name: **KARLA F. CASTRO**
Position: Outreach Coordinator
Department: GEAR UP/Student Support Programs
Position #: 006259 New?: Yes
Remarks: Position approved 5/14/02; funded - GEAR UP Partnership Program.
Sal Rng/Stp: **20/1** Salary: **\$2,617.79/month**
% of Position: 100% # of Mos: 12
Effective: July 17, 2002
Account #(s): K-212200-471200-64990-1112320/100%

k. Name: **BARRY B. ZEAIT**
Position: Outreach Coordinator
Department: GEAR UP/Student Support Programs
Position #: 006260 New?: Yes
Remarks: Position approved 5/14/02; funded - GEAR UP Partnership Program.
Sal Rng/Stp: **20/1** Salary: **\$2,617.79/month**
% of Position: 100% # of Mos: 12
Effective: July 17, 2002
Account #(s): K-212200-471200-64990-1112320/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

INSTRUCTION

20. **INFORMATION: ANNUAL REPORT ON USE OF CAMPUS FACILITIES BY OUTSIDE ORGANIZATIONS**

Exhibit H-20

ADJUNCT FACULTY

21. **GRANT EQUIVALENCY FOR DISCIPLINE**

MSC Jensen, McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

Donna Fazio-DiBenedetto – English
Elias Fonseca – Performing Arts
Dennis Mahar – Public Safety
John O'Neill – Physical Education
Thomas Royal – Graphics Communication

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. **RATIFY ADJUNCT FACULTY EMPLOYMENT**

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following adjunct faculty, at the rates indicated for Summer and Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

FALL, 2002

BEHAVIORAL SCIENCES

Dayberry, Karen	Psychology A.A., Liberal Arts & Sciences A.A., General Studies B.A., Psychology M.A., Psychology	\$37.49
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COMPUTER SCIENCE & INFORMATION SYSTEMS

Chau, Valerie	Computer Science & Information Systems B.S., Mathematics & Psychology M.B.A., Finance J.D., Law	\$39.91
Whiteside, Christopher	Computer Science & Information Systems B.S., Computer Sciences M.S., Software Engineering	\$37.49

GRAPHICS COMMUNICATION

Royal, Thomas	Graphics Communications Coursework 6 + Years Experience	\$36.29
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LIBRARY SCIENCE

Ahrens, Callie	Library Technology B.A., Sociology M.L.S., Library Science	\$37.49
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MATHEMATICS

Hawkins, Charles	Mathematics B.S., Mathematics M.S., Statistics	\$37.49
Tulkki, Raymond	Mathematics B.S., Mathematics M.S., Mathematics	\$37.49

NURSING EDUCATION

Farquharson, Hope	Nursing Education A.S., Nursing B.S.N., Nursing M.S.N., Nursing	\$37.49
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PUBLIC SAFETY

Brumbaugh, Randall	Administrative Justice B.A., Criminal Justice J.D., Law	\$39.91
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READING SERVICES

Westdal, Lincoln	Reading A.B., English M.A., English M.A.T.E., English Ph.D., English California Community College Instructor Credential – Language Arts and Literature	\$39.91
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VOCATIONAL TECHNOLOGY

Russo, Joseph	Construction Inspection A.A., Drafting Technology 6 + Years Experience	\$36.29
Sawyer, Jane	Supervision B.S., Social Sciences M.S., Counseling	\$37.49

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

23. APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Child Development Center Teachers, at the rate indicated for Summer, 2002:

Brock, Katherine	Teacher Child Development Teacher Certificate 16 Units – General Education Coursework	\$8.15
Esparza-Alatorre	Teacher Child Development Teacher Certificate 16 Units – General Education Coursework Child Development Teacher Permit	\$8.15
Hodder, Mary	Teacher 24 Units CHDV Coursework 2 Years Experience 16 Units – General Education Coursework	\$8.15
Miller, Karen	Teacher A.A., Child Development Permit (pending)	\$9.30
Ross, Janet	Teacher A.A., Child Development Child Development Teacher Permit	\$9.30

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

24. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Jensen, McMullen

The Governing Board hereby reviews and approves all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District as detailed on **Exhibit H-24**. All purchases listed are made against the 2001-2002 fiscal year budget.

Purchase Orders	0240897	through	0241111	\$ 468,170.76
Travel	0250179	through	0250185	\$ 1,400.50
Advertising/Increases	0260169	through	0260192	\$ 56,243.15
Employment Ads	0265012	through	0265017	\$ 3,526.69
Agreement/Services	0270614	through	0270734	\$ 842,629.29
Repairs	0275115	through	0275120	\$ 1,887.13
Agreement/Annual	0280178	through	0280178	\$ 37.15
Utilities	0295083	through	0295084	\$ 655.61
Total				\$1,374,550.28

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Resumption of REGULAR AGENDA

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

J. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley reported that the Senate has not met during the summer. However, through the cooperation of faculty members who agreed to be on call to serve on selection committees over the summer, appointments have been made to two interim dean selection committees. Also, because a Strategic Planning Council meeting was held during the summer, she distributed copies of the materials handed out at the meeting to the Senators so that they would have an opportunity to provide feedback before it goes back to SPC in the fall.

2. **INFORMATION**

Report of the Palomar Faculty Federation – There was no report.

Dr. Amador noted that, at the last Board meeting, PFF listed some allegations of occurrences that concerned them. Dr. Amador had asked for documentation of those allegations at that time, and Mary Millet agreed to provide that documentation. Dr. Amador notified the Board that, at this point, she has not received any documentation from PFF on those issues.

3. **INFORMATION**

Report of The Faculty – There was no report.

4. **INFORMATION**

Report of the Administrative Association – There was no report.

5. **INFORMATION**

Report of the CCE/AFT – There was no report.

6. **INFORMATION**

Report of the Associated Student Government – There was no report.

K. **UNFINISHED BUSINESS** – There was none.

L. **NEW BUSINESS**

1. **EXCUSE ABSENCE OF MEMBER DUE TO COLLEGE BUSINESS**

MSC Nelson, McMullen

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of **Ralph Jensen** from the Governing Board Meeting held June 11, 2002, is excused due to attendance at the Association of Community College Trustees seminar/conference on behalf of the College.

The Vote: 4 Aye, 1 Abstain (Jensen)
Student Trustee Advisory Vote: Aye

2. **APPROVE REVISION OF BP 403.4 – STUDENT HEALTH FEE**

MSC McMullen, Jensen

The Governing Board hereby revises BP 403.4 to read as follows:

BP 403.4

Student Health Fee

The maximum student health fee allowable under Education Code 76355 will be charged effective Spring, 2003, to **CNED and non-credit** students attending classes at the San Marcos Campus and Escondido Center only and to all

CREDIT students except the following:

- Students taking classes at Pauma Valley and Indian Nation status students taking classes only on a reservation site
- BOGW students
- Dependent children and surviving spouses of members of the California National Guard who are killed or permanently disabled while in active service
- Students who depend on prayer for healing
- Active military students taking classes only at Camp Pendleton
- Students taking classes only at Borrego Springs
- On-line only students
- Students enrolled in a class developed and designed for training by their company, non-profit agency, or school with proof of accident insurance and held on site
- Students taking only apprenticeship classes
- Students taking classes only at La Cima Conservation Center
- High school students taking classes only at their high school

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **INFORMATION: ANNUAL REPORT OF CAMPUS CRIME STATISTICS**

Jerry Patton presented the annual report of campus crime statistics. **Exhibit L-3**

4. **RECEIVE INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION IN ACCORDANCE WITH CALIFORNIA ENVIRONMENTAL QUALITY ACT ON PALOMAR COLLEGE ATHLETIC FIELD PROJECT AND CONDUCT PUBLIC HEARING THEREON**

MSC Jensen, Nelson

The Governing Board of the Palomar Community College District ("Board") hereby receives the Initial Study by Parsons on the environmental impacts, as identified therein, of the **Palomar College Athletic Field Relocation** project (hereinafter the "Project"), and the **Mitigated Negative Declaration** supported by the Initial Study, completed in compliance with the California Environmental Quality Act of 1970, as amended, and State guidelines, and published in accordance with law locally and with the State Clearinghouse where the review period started May 29, 2002, and ended June 28, 2002.

The Board finds that project revisions now mitigate potentially significant effects on the environment previously identified in the Initial Study and approving said Mitigated Negative Declaration; Adopt the Mitigation Monitoring and Reporting Program;

Letters containing written comments were received by the Board from the Vallecitos Water District and the U. S. Fish & Wildlife Service, and both letters have been addressed by Parsons, Environmental Consultants for the District. These letters and the response of Parsons are included as back-up hereto, and as enclosures to the Final Initial Study and/or the Mitigated Negative Declaration delivered to the District on July 2, 2002, by Parsons, and considered by the District prior to the meeting of the Board at 7:00 p.m. on July 9, 2002, as provided in the public notice thereof.

The Board hereby conducts a public hearing on the Mitigated Negative Declaration of the Project during which the Board shall hear all appeals, if any, as to the appropriateness or adequacy of the Mitigated Negative Declaration as provided in the public notice thereof.

After conducting the public hearing on the Mitigated Negative Declaration of the Project there are no appeals requiring further study or response, the Board determines that the Project shall be constructed in accordance with the recommendations of the Final Initial Study and pursuant to the Final Mitigated Negative Declaration for said Project, a true copy of which is in the backup hereto,

The Board hereby directs the Office of Counsel, Contracts, and Special Projects to file a Notice of Determination (NOD) with the Clerk of the Board of Supervisors for the County of San Diego and the State Office of Planning and Research. **Exhibits L-4 and L-4-a**

Jerry Patton reported that this project involves the College as well as the City of San Marcos for joint use on the baseball and soccer playing fields. This project has been in progress for quite some time. We went through the infrastructure project, including issues with one of the design firms that we released because we had waited quite some time for reports to come back, so we felt it was prudent to release that firm. Also, during this time, both physical education and athletics went through a master planning program to see what the fields would look like. The project is still over budget, and we are looking at ways to reduce the cost, so we are still not ready to proceed.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. APPROVE AGREEMENT WITH THE CENTER OF LANGUAGES, ENSENADA, MEXICO

MSC Nelson, Jensen

The Governing Board hereby approves an amended agreement with the **Center of Languages**, Ensenada, Mexico, effective July 15, 2002, and until terminated upon written notice by the District to the Center, subject to the following terms and conditions: (a) Deposits for registration fees (\$110.00) are not refundable. (b) If an applicant decides to cancel the application process at any time, the deposit may be applied to future attendance at the Center of Languages. (c) Palomar College agrees to make no demand to the Center of Languages for refunds on behalf of Palomar College students. (d) The weekend tuition fee is increased from Ninety-Three Dollars and Fifty Cents (\$93.50) to Ninety Five Dollars (\$95.00). All deposits and fees are paid by students and not by the District. **Exhibit L-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE CHILD DEVELOPMENT CENTER ANNUAL AGENCY SELF-EVALUATION REPORT; AUTHORIZE SECRETARY TO THE GOVERNING BOARD TO EXECUTE REPORT**

MSC Jensen, Nelson

The Governing Board hereby approves the annual Agency Self-Evaluation Report for the **Child Development Center** effective June 1, 2002, and authorizes the Secretary to the Governing Board to sign all documents evidencing said approval by the Board. **Exhibit L-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO WORKFORCE PARTNERSHIP, FISCAL YEAR 2002-2003**

MSC Jensen, McMullen

The Governing Board hereby approves the Memorandum of Understanding with the **San Diego Workforce Partnership** (MOU) for Fiscal Year 2002-2003 and authorizes Counsel, Contracts, and Special Projects to execute all MOU documents on behalf of the District. **Exhibit L-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE EXTENSION OF LEASE WITH ACS STATE AND LOCAL SOLUTIONS FOR 1925-1941 EAST VALLEY PARKWAY, ESCONDIDO, CALIFORNIA**

MSC Jensen, Nelson

The Governing Board hereby approves a one-year extension of the lease with **ACS State and Local Solutions**, of the premises owned by the District at 1925-1941 East Valley Parkway, Escondido, California, effective July 1, 2002, and terminating June 30, 2003, for an annual rental rate not to exceed ninety cents (\$0.90) a sq. ft., but in no event less than the current rate of sixty-eight cents (\$0.68) a sq. ft., for approximately 11,841 sq. ft., subject to final budget approval by ACS State and Local Solutions, and their funding agency, the San Diego Workforce Partnership.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE DATA-SHARING AGREEMENTS - MOU WITH SAN MARCOS, VISTA, AND POWAY UNIFIED SCHOOL DISTRICTS AND ESCONDIDO HIGH SCHOOL DISTRICT**

MSC Jensen, Nelson

The Governing Board hereby approves **data-sharing agreements** and/or **memoranda of understanding** with the **Unified School Districts of San Marcos, Vista, and Poway**, and with the **Escondido High School District**, effective on the dates of execution but no later than July 1, 2002, and terminating June 30, 2003, and authorizes the Superintendent/President to execute said agreements on behalf of the District including provisions for the safeguarding of information and data as protected under the confidentiality and security provisions therein. **Exhibit L-9**

Board members commented that this is a very exciting event.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE EXTENSION OF PUBLIC INTEREST PROGRAMMING AGREEMENT WITH ECHOSTAR COMMUNICATIONS CORP. FOR CHANNEL CAPACITY TO BE USED BY THE CALIFORNIA COMMUNITY COLLEGE SATELLITE NETWORK (CCCSAT)**

MSC Jensen, McMullen

The Governing Board hereby approves an extension of the **Public Interest Programming Agreement** for satellite channel capacity, dated December 15, 2001, between **EchoStar** and the Palomar Community College District, doing business as the **California Community College Satellite Network (CCCSAT)** through December 15, 2002, unless terminated earlier as provided therein. Charges for satellite capacity used under this agreement are paid from the statewide telecommunications grant to CCCSAT from the Office of the Chancellor, California Community Colleges. **Exhibit L-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **AUTHORIZE CONTRACTS FOR MAINTENANCE AND RENOVATION WORK - SAN MARCOS CAMPUS**

MSC Jensen, McMullen

The Governing Board hereby authorizes the Office of Counsel, Contracts, and Special Projects to competitively bid the following **maintenance and renovation** work to be undertaken as soon as possible on the **San Marcos campus** and execute contracts, within the limits of available funding, to the lowest, responsive bidders in each area of work described below, subject to later ratification by the Board:

- Renovation of parking lots 1 and 2
- Rain Gutter replacement on buildings "P", "F", "Q", "S", and "ST/AA"
- Painting (services only), interior and exterior of selected buildings

Exhibit L-11

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **RECEIVE BIDS FOR RE-ROOFING OF BUILDINGS "B" AND "E," ACCEPT RECISSION OF LOWEST BID BASED ON MISTAKE, AND DECLARE SECOND-LOWEST RESPONSIVE BIDDER, AND AWARD CONTRACT SUBJECT TO RECEIPT OF BONDING, INSURANCE, AND SATISFACTORY REFERENCE CHECKS**

MSC Jensen, Haro

The Governing Board receives the six (6) bids as detailed in the back-up hereto, following the bid opening of the Re-Roofing Project for Buildings "B" and "E" (the "Project") on June 28, 2002; and acknowledges receipt of timely communication of a mistake in its bid by the apparent, lowest bidder, Advanced Foam & Coatings of Ramona, California, ("Advanced") in the amount of Eighty-Eight Thousand, Four Hundred Fifty Dollars, and No Cents (\$88,450.00);

Based upon the provisions of Public Contract Code Section 5105 et seq, the Board accepts rescission of the bid by Advanced based upon its apparent failure to receive Addendum No. 1 in time to include the provisions thereof into its bid quote; The Governing Board accepts the second lowest bid by **Universal Coatings, Inc.**, of Fresno, California ("Universal") in the amount of Ninety-Five Thousand, Two Hundred Dollars and No Cents (\$95,200.00), and awards a contract to Universal in that amount, subject to receipt of required bonding, insurance certificates, and satisfactory reference checks. Funding for this Project is from scheduled maintenance funds. **Exhibit L-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **FINAL ACCEPTANCE OF WORK COMPLETED ON ETV EMERGENCY GENERATOR PROJECT: AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC Jensen, Nelson

The Governing Board of the Palomar Community College District hereby accepts the installation work on the **ETV Emergency Generator** Project on the San Marcos campus in accordance with the bid awarded by the Palomar Community College District, on June 12, 2001, to **Encompass Electrical Technologies, dba Electrical Contracting, Inc.** (the "Contractor"), 302 N. Enterprise Street, Escondido, California 92029 and that the project is hereby found to be completed; That the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board; That the total amount of this contract, including permit, is \$279,213.00; That all money due and owing to the Contractor, with the exception of the (10%) retention of \$27,921.13, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and That the bid security posted by Encompass Electrical Technologies, dba Electrical Contracting, Inc., be returned to this Contractor and all other bonds be released, within the time and in the manner as provided by law. **Exhibit L-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE CONTRACTS FOR CONTINUED FUNDING FOR FISCAL YEAR 2002-03 FOR CHILD DEVELOPMENT CENTER FROM CALIFORNIA DEPARTMENT OF EDUCATION CHILD DEVELOPMENT DIVISION**

MSC Jensen, Haro

The Governing Board of the Palomar Community College District hereby approves the contract for **continued funding** from the **California Department of Education, Child Development Division for the Child Development Center** for fiscal year 2002-03 and that the following District personnel are hereby designated to sign contract documents for Fiscal Year 2002-03:

Dr. Sherrill L. Amador, Superintendent/President
Jerry R. Patton, Assistant Superintendent/Vice President
for Finance and Administrative Services

Exhibit L-14

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVE AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR OPERATION OF REGIONAL OCCUPATIONAL PROGRAMS, FY 2002-03**

MSC Jensen, Haro

The Governing Board hereby approves an agreement between the Palomar Community College District and the San Diego County Superintendent of Schools for the operation of the **Regional Occupational Program** courses and services for fiscal year 2002-2003 (effective July 1, 2002, and terminating June 30, 2003), with an estimated budget, including carry-over, in the amount of One Million, Six Hundred Eighty One Thousand, Seven Hundred One Dollars (\$1,681,701.00), and the Superintendent/President of the District is hereby authorized to execute the agreement on behalf of the District.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **APPROVE RENEWAL OF TELECOMMUNICATIONS MAINTENANCE AGREEMENT WITH QUINTRON TELEPHONE SYSTEMS, INC.**

MSC Jensen, McMullen

The Governing Board of the Palomar Community College District hereby approves the renewal of the telecommunications maintenance agreement with **Quintron Telephone Systems, Inc.**, for two additional years, effective July 1, 2002, through June 30, 2004, at the annual amount for yearly maintenance of \$49,428.00 per contract year. **Exhibit L-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

M. **COMMENTS FROM OTHER INDIVIDUALS OR GROUPS** – There were none.

N. **CLOSED SESSION**

Dr. Dougherty announced that the Board had completed its closed session agenda items during the 6 p.m. to 7 p.m. session, thus eliminating the need for an additional closed session following the meeting.

O. **ADJOURNMENT**

The meeting was adjourned at 7:53 p.m.

President

Secretary