



**GOVERNING BOARD AGENDA  
 REGULAR MEETING, GOVERNING BOARD  
 PALOMAR COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD ROOM, STUDENT SERVICES CENTER  
 COLLEGE CAMPUS  
 SAN MARCOS, CALIFORNIA  
 TUESDAY, JUNE 11, 2002  
 6:00 P.M. (CLOSED SESSION) - 7:00 P.M. (OPEN SESSION)**

***NOTICE TO PUBLIC:*** In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit** per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.*

A.	Call to Order (6 p.m.) .....	2
B.	Roll Call .....	2
BB.	Closed Session .....	2
BBB.	Open Session (7 p.m.) .....	2
BBBB.	Administration of Oath of Office to Student Trustee .....	2
C.	Approval of Minutes .....	2
D.	Call for Removal of Items from or Changes to Agenda .....	2
E.	Report of the Board President .....	2
F.	Reports of the Governing Board Members .....	2
G.	Report of the Superintendent/President .....	2
H.	Consent Calendar .....	3-13
I.	Action on Items Removed from Consent Calendar .....	13
J.	Reports from College Groups .....	13
K.	Unfinished Business .....	13
L.	New Business .....	14-18
M.	Comments from Other Individuals or Groups .....	18
N.	Closed Session .....	18
O.	Reconvene to Open Session .....	18
P.	Adjournment .....	18

**A. CALL MEETING TO ORDER**

Pledge of Allegiance

**B. ROLL CALL**

Establishment of a Quorum

**BB. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

**BBB. OPEN SESSION**

**BBBB. ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE – SEAN WEIMER**

**C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

The Governing Board hereby approves the Minutes of the Regular Meeting of May 14, 2002.

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**E. REPORT OF THE GOVERNING BOARD PRESIDENT**

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

**G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
  - a. 2002-03 Tentative Budget Presentation
4. Report of Vice President for Human Resource Services
5. Report of Director of Institutional Research and Planning
  - a. Qualitative and Quantitative Indicators for Assessing the Palomar College Strategic Plan

**CONSENT CALENDAR**

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**H. CONSENT CALENDAR**

**PAYROLL**

**1. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY**

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **May, 2002. Exhibit H-1**

**BUSINESS SERVICES**

**2. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

The Governing Board hereby reviews and approves all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District as detailed on **Exhibit H-2**. All purchases listed are made against the 2001-2002 fiscal year budget

Purchase Orders	0240812	through	0240896	\$ 162,097.81
Travel	0250163	through	0250178	\$ 5,377.00
Advertising/Increases	0260146	through	0260168	\$ 10,922.13
Employment Ads	0265011	through	0265011	\$ 50.00
Agreement/Services	0270599	through	0270613	\$ 52,577.78
Utilities	0295082	through	0295082	\$ 221.47
Procurement Card Purchases	Time Period: 04/23/02 – 05/22/02			\$ 208,506.85
<b>TOTAL</b>				<b><u>\$ 439,753.04</u></b>

**COMMUNITY SERVICES**

**3. RECOMMENDATION: ACTION – APPROVE NEW COMMUNITY SERVICES CLASSES, AGREEMENTS, AND PERSONNEL**

The Governing Board hereby approves the following new Community Services classes, agreements, and personnel:

**Fall, 2002**

- a. Presenter: Betancourt, Hal
- Name of Class: Acrylic/Oil Painting
- Effective: September 7 to October 12, 2002
- Instructor Rate: 30% of gross revenue
- Fee to Student: \$79.00
- Terms: Minimum of 10 students

- b.     Presenter:             Clark, Jerry  
       Name of Class:       The Art of Picking Stock  
       Effective:            October 2 – October 23, 2002  
       Instructor Rate:     No Fee  
       Fee to Student:      \$39  
       Terms:                Minimum of 10 students
  
- c.     Presenter:             Davis, Colleen  
       Name of Class:       Simple Shapes for Knitters  
       Effective:            October 5 – November 2, 2002  
       Instructor Rate:     \$300.00  
       Fee to Student:      \$59  
       Terms:                Minimum of 10 students
  
- d.     Presenter:             Gabbe, David  
       Name of Class:       Tofu for Breakfast and Lunch  
       Effective:            September 14, 2002  
       Instructor Rate:     35% of fees collected  
       Fee to Student:      \$18.00  
       Terms:                Minimum of 10 students
  
- e.     Presenter:             Gabbe, David  
       Name of Class:       Tofu for Dinner and Dessert  
       Effective:            October 6, 2002  
       Instructor Rate:     35% of fees collected  
       Fee to Student:      \$18  
       Terms:                Minimum of 10 students
  
- f.     Presenter:             Gabbe, David  
       Name of Class:       David's Pure Vegetarian Kitchen  
       Effective:            November 3, 2002  
       Instructor Rate:     35% of fees collected  
       Fee to Student:      \$18  
       Terms:                Minimum of 10 students
  
- g.     Presenter:             Nelson, Dick  
       Name of Class:       Let's Go to Hollywood  
       Effective:            September 14, 2002  
       Instructor Rate:     \$200.00  
       Fee to Student:      \$49  
       Terms:                Minimum of 25 students
  
- h.     Presenter:             Nelson, Dick  
       Name of Class:       The Full Monty (at the S.D.Civic Theatre)  
       Effective:            October 20, 2002  
       Instructor Rate:     \$200.00  
       Fee to Student:      \$89  
       Terms:                Minimum of 25 students
  
- i.     Presenter:             Nelson, Dick  
       Name of Class:       The Producers (at the S.D.Civic Theatre)  
       Effective:            January 5, 2003  
       Instructor Rate:     \$200.00  
       Fee to Student:      \$109  
       Terms:                Minimum of 25 students

- j.       Presenter:               Russell, Nancy  
          Name of Class:       Cartooning for Kids  
          Effective:           October 22 – November 12, 2002  
          Instructor Rate:   30% of fees collected  
          Fee to Student:     \$39.00  
          Terms:              Minimum of 10 students

## GIFTS

### 4.       RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a.       Foundry furnace with motor blower attached for use in casting/foundry in the Art Department, donated by **Rob Carnell**, 2390 Vista Grande Terrace, Vista, California 92084. Cash value as estimated by donor is \$10,000.00.
- b.       Kodak slide projector for use at the Palomar Police/Fire Academy, donated by **Ben and Kate Echeverria**, 1824 Queens Way, Vista, California 92084. Cash value as estimated by donor is \$75.00.

## FISCAL SERVICES

### 5.       RECOMMENDATION: ACTION – APPROVE TENTATIVE BUDGET

The Governing Board hereby approves the **2002-2003 Tentative Budget** for the Palomar Community College District. **Exhibit H-5**

### 6.       RECOMMENDATION: ACTION APPROVE 2002-2003 GANN AMENDMENT LIMIT

**WHEREAS**, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment; and,

**WHEREAS**, The provisions of that amendment establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

**WHEREAS**, The District must establish a Gann Limit for the 2002-2003 fiscal year in accordance with the provisions of the Gann Amendment and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED**, That this Board does provide public notice that the attached calculations and documentation of the **2002-2003 Gann Limit** are made in accord with applicable constitutional and statutory law and that this Board does hereby declare that the appropriations in the 2002-2003 budget do not exceed the limitations imposed by the Gann Amendment;

**AND BE IT FURTHER RESOLVED**, That the Superintendent/President provide copies of this resolution along with appropriate attachments to interested citizens of this District.

Attachment (**Exhibit H-6**): California Community Colleges 2002-2003 Gann Limit Worksheet showing 2002-2003 Appropriations Limit of \$93,900,414 and a 2002-2003 Appropriations Subject to Limit of \$64,354,159.

### 7.       RECOMMENDATION: ACTION – APPROVE REVOLVING CASH EXPENDITURES

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of April, 2002. **Exhibit H-7**

## PERSONNEL

### 8. RECOMMENDATION: ACTION – RATIFY EMPLOYEE PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST

- a. The Governing Board hereby ratifies the placement of **Deborah E. Brooks** on a 39-month re-employment list effective June 10, 2002, and until September 10, 2005, in accordance with Education Code Section 88195.
- b. The Governing Board hereby ratifies the placement of **Annie M. Barnes** on a 39-month re-employment list effective June 10, 2002, and until September 10, 2005, in accordance with Education Code Section 88195.

### 9. RECOMMENDATION: ACTION – RATIFY CLASSIFIED RECLASSIFICATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a. **Position: BUSINESS SERVICES TECHNICIAN**  
Department: Print Services  
Name: Vacant  
Position #: 006160                      New?: No  
Remarks: Position was Office Specialist, grade 10; funded – 76% PFE  
Effective: June 1, 2002  
% of position: 100%                      # of Mos: 12  
Sal Grade/Stp: **20/1**                      Salary: **\$2,617.79/month**  
Account(s): A-212200-534200-67750-0611400/76%  
A-212200-534200-67750-0811432/24%
- b. **Position: BUSINESS SERVICES TECHNICIAN**  
Department: Mail Center  
Name: Glenda Valenzuela  
Position #: 005583                      New?: No  
Remarks: Position was Staff Aide, title change only  
Effective: June 1, 2002  
% of position: 100%                      # of Mos: 12  
Sal Grade/Stp: **20/4**                      Salary: **\$3,031.43/month**  
Account(s): A-212200-534100-67750-0000000/100%
- c. **Position: DIRECTOR**  
Department: Business Services  
Name: Kenneth P. Jay  
Position #: 005577                      New?: No  
Remarks: Position was grade 64, title same  
Effective: July 1, 2002  
% of position: 100%                      # of Mos: 12  
Sal Grade/Stp: **68/5**                      Salary: **\$7,114.21/month**  
Account(s): A-212100-531100-67760-0000000/100%

### 10. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **30% Personal Leave of Absence without pay and with no effect on benefits**, effective June 17, 2002, through August 7, 2002, to **Erika Rubin**, Teacher II, Child Development Center.

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **50% Personal Leave of Absence without pay and with no effect on benefits**, effective 2002-2003 academic year, to **Cynthia Poole**, Professor/Counselor, Counseling, Guidance, and Career Development.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence without pay and with benefits**, effective June 4, 2002, through July 1, 2002, to **Olivia Romero-Walsh**, Academic Department Assistant, Community Education.

**11. INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group I** (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **STANLEY CROUCH**, Professor/Coach, Physical Education/Athletics, effective May 25, 2002.

**12. INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **LAURA J. STERLING**, Instructional Support Assistant III, Foreign Languages, effective July 18, 2002.

**13. INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **JOYCE K. ELLINGSEN**, Senior Administrative Secretary, Student Support Programs, effective June 19, 2002 (last day of employment 6/18/02).
- b. **JAMES L. FLANAGAN**, Instructional Computer Lab Technician, Palomar College at Camp Pendleton, effective June 7, 2002 (last day of employment 6/6/02).
- c. **NICHOLAS R. GREEN**, Instructional Support Assistant I, Computer Science/Information Systems, effective August 23, 2002 (8/23/02 will start Faculty position).
- d. **BARBARA A. QUAS**, Senior Administrative Secretary, Mathematics and the Natural and Health Sciences, effective July 6, 2002 (last day of employment 7/5/02).

**14. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATES FOR SECOND-LEVEL INTERVIEW EXPENSES**

The Governing Board of the Palomar Community College District hereby approves **reimbursement of travel expenses for second-level interviews** for the following:

- a. **MICHAEL BASTINE**  
For: Hotel, Meals, Mileage  
To Attend: Second Level Interview for Instructional Dean, Career and Technical Education  
Location: Santa Maria to San Diego, California  
Date: May 17, 2002  
Amount: \$336.03  
Budget Account No. 545400-11-611100-66600-10-2002-0611400/100%
  
- b. **MARGARET M. FAULKNER**  
For: Hotel, Meals, Gasoline  
To Attend: Second Level interview for Assistant Professor, Dance  
Location: Greeley, Colorado, to San Diego, California  
Date: May 6, 2002  
Amount: \$275.70  
Budget Account No. 545400-11-611100-66600-10-2002-0611400/100%
  
- c. **DARAYAN DARIUSH**  
For: Air Fare, Car Rental, Hotel, Food, Parking  
To Attend: Second Level Interview for Assistant Professor, Electronics  
Location: Sugarland, Texas, to San Diego, California  
Date: May 13, 2002  
Amount: \$644.96  
Budget Account No. 545400-11-611100-66600-10-2002-0611400/100%
  
- d. **LINDA S. MUIR**  
For: Air Fare, Car Rental, Hotel  
To Attend: Second Level interview for Assistant Professor, Dance  
Location: Plymouth, Minnesota, to San Diego, California  
Date: May 6, 2002  
Amount: \$272.71  
Budget Account No. 545400-11-611100-66600-10-2002-0611400/100%
  
- e. **HARRY SCHULER**  
For: Air Fare, Car Rental, Meals, Parking  
To Attend: Second level interview for Instructional Dean, Media, Business, & Community Services  
Location: San Francisco to San Diego, California,  
Date: May 28, 2002  
Amount: \$296.72  
Budget Account No. 545400-11-611100-66600-10-2002-0611400/100%

**15. RECOMMENDATION: ACTION - RATIFY ACADEMIC EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **CLIFFORD G. MEYER**  
Position: Assistant Professor  
Department: Trades & Industry - Automotive Technology  
Position #: 005220 New?: No  
Remarks: Replacement for Jerome Latulippe  
Sal Rng/Stp: **C/8** Salary: **\$5,313.74/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-338200-09480-0000000/100%
- b. Name: **MARGARET A. BANTA-FORD**  
Position: Assistant Professor  
Department: Communications - Radio & Television  
Position #: 005345 New?: No  
Remarks: Replacement for Robert Branch  
Sal Rng/Stp: **B/2** Salary: **\$4,152.08/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-359100-06030-0000000/100%

**16. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employees**:

- a. Name: **WILMA G. OWENS**  
Position: Instructional Dean  
Department: Career and Technical Education  
Position #: 005181 New?: No  
Remarks: Replacement for Paul Kelly  
Sal Rng/Stp: **75/4** Salary: **\$8,376.20/month**  
% of Position: 100% # of Mos: 12  
Effective: June 1, 2002  
Account #(s): A-123100-331100-60110-0000000/100%
- b. Name: **MARK W. VERNON, Ph.D.**  
Position: Instructional Dean  
Department: Human Arts and Sciences  
Position #: 005694 New?: No  
Remarks: Replacement for Doris Pichon  
Sal Rng/Stp: **75/4** Salary: **\$8,376.20/month, plus  
\$1,200.00 annual stipend  
for doctorate**  
% of Position: 100% # of Mos: 12  
Effective: June 7, 2002  
Account #(s): A-123100-361100-60110-0000000/100%

**17. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a.     Name:           **JAMES A. DAUGHERTY**  
Position:           Information Services Technician  
Department:        Information Services  
Position #:         006096           New?:                No  
Remarks:           Replacement for Susan Doran; position reclassified on 3/12/02;  
                          funded – 86% PFE and 14% TTIP.  
Sal Rng/Stp:       **30/1**           Salary:               **\$3,342.89/month**  
% of Position:     100%           # of Mos:           12  
Effective:          June 3, 2002  
Account #(s):      A-212200-327100-60910-0611400/43%  
                          A-212200-321100-60910-0611400/43%  
                          K-212200-561100-67800-1612170/14%
- b.     Name:           **SALVADOR OROZCO LOPEZ**  
Position:           Custodian I  
Department:        Custodial Services  
Position #:         005668           New?:                No  
Remarks:           Replacement for John Whiteside  
Sal Rng/Stp:       **8/1**           Salary:               **\$1,954.04/month**  
% of Position:     100%           # of Mos:           12  
Effective:          May 28, 2002  
Account #(s):      A-212200-542200-65300-0000000/100%  
Note:               Normal work schedule: Monday - Wednesday, 10:00 pm - 6:30  
                          am; Saturday and Sunday, 3:00 pm - 11:30 pm. 3% night  
                          differential for hours worked between 6:00 pm and 10:00 pm.  
                          5% night differential for hours worked between 10:00 pm and  
                          6:00 am.
- c.     Name:           **PAMELA D. PRETZ**  
Position:           Senior Administrative Secretary  
Department:        Student Support Programs  
Position #:         005537           New?:                No  
Remarks:           Replacement for Joyce Ellingsen  
Sal Rng/Stp:       **23/2**           Salary:               **\$2,956.87/month**  
% of Position:     100%           # of Mos:           12  
Effective:          June 19, 2002  
Account #(s):      A-212200-471100-64510-0000000/100%
- d.     Name:           **R. HARRISON PURCELL**  
Position:           Senior Office Specialist  
Department:        Regional Occupational Programs  
Position #:         005812           New?:                No  
Remarks:           Replacement for Cheryl DeLoatch-Lane; position reclassified on  
                          4/9/02; funded - ROP.  
Sal Rng/Stp:       **14/1**           Salary:               **\$2,260.65/month**  
% of Position:     100%           # of Mos:           12  
Effective:          June 3, 2002  
Account #(s):      K-212200-337100-62100-1812080/100%

- e. Name: **ANTHONY C. CRUZ**  
 Position: Police Officer I  
 Department: Campus Police  
 Position #: 005871 New?: Yes  
 Remarks: Position approved 3/23/99; funded - Parking Lot Fees.  
 Sal Rng/Stp: **31/1** Salary: **\$3,422.25/month**  
 % of Position: 100% # of Mos: 12  
 Effective: June 12, 2002  
 Account #(s): K-212200-543100-69500-1812070/100%
- f. Name: **JULIE A. VERA-MILLER**  
 Position: VTEA Budget Technician  
 Department: Vocational Technology  
 Position #: 006084 New?: No  
 Remarks: Replacement for Sherry Pozza; position reclassified on 4/9/02;  
 funded - 80% VTEA IIC and 20% VTEA TECH PREP. This is a  
 transfer for Ms. Vera-Miller.  
 Sal Rng/Stp: **22/1** Salary: **\$1,236.98/month**  
 % of Position: 45% # of Mos: 12  
 Effective: July 1, 2002  
 Account #(s): K-212200-331300-60910-1112600/80%  
 K-212200-331300-60910-1112640/20%

**18. RECOMMENDATION: ACTION - GRANT EQUIVALENCY FOR DISCIPLINES**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- William Brooks – Trades & Industry
- Peter Montgomery – Public Safety
- Judith Partaine – Mathematics
- Dobbie Rowe – Physical Education
- Shari Winicki – Child Development

**19. RECOMMENDATION: ACTION - RATIFY ADJUNCT FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following adjunct faculty, at the rates indicated for Spring, Summer, and Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

**SPRING, 2002**

**COMPUTER SCIENCE & INFORMATION SYSTEMS**

Alexander, Ronald	Computer Science & Information Systems	\$37.49
	B.S., Business Administration, Management	
	M.A., Industrial Arts	

**MATHEMATICS**

Partaine, Judith	Mathematics	\$38.70
	B.A., Mathematics	
	M.A., Education – Secondary Education	

**SUMMER, 2002**

**BUSINESS EDUCATION**

Cassoni, Mary	Business B.A., Biology M.B.A., Business Administration	\$37.49
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**ECONOMICS, HISTORY, & POLITICAL SCIENCE**

Carr, Frederica	Economics B.A., Economics M.A., Economics	\$37.49
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**PHYSICAL EDUCATION**

Rowe, Dobbie	Physical Education B.A., Physical Education and Psychology 2 + Years Experience	\$36.29
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**PUBLIC SAFETY**

Montgomery, Peter	Fire Technology Coursework 6 + Years Experience	\$36.29
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**VOCATIONAL TECHNOLOGY**

Young, Robert	Supervision B.A., English M.A., English D.A., English	\$39.91
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**FALL, 2002**

**ART**

Mansfield, Monte	Art B.F.A., Fine Arts M.F.A., Arts	\$37.49
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**CHILD DEVELOPMENT**

Winicki, Shari	Child Development B.A., Social Science M.P.H., Public Health (Health Promotion)	\$37.49
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**CHEMISTRY**

Chubic, Dena	Chemistry B.S., Chemistry M.S., Chemistry	\$37.49
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**TRADES & INDUSTRY**

Brooks, William	Drafting Technology Eminence in Printed Circuit Board Design	\$36.29
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**20. RECOMMENDATION: ACTION – APPROVE CONTRACT RENEWAL FOR SUPERINTENDENT/PRESIDENT**

The Governing Board of the Palomar Community College District hereby renews the **Employment Contract** for **Dr. Sherrill L. Amador, Superintendent/President**, with the following change:

- a. Extend employment through **June 30, 2006.**

**21. RECOMMENDATION: ACTION – RATIFY ACADEMIC REASSIGNMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the reassignment of **Judith E. Eberhart**, Dean of Counseling & Matriculation to Associate Professor/Counselor, Counseling, Guidance, and Career Development beginning August 5, 2002.

**DESTRUCTION OF RECORDS**

**22. RECOMMENDATION: ACTION – APPROVE RECLASSIFICATION AND DESTRUCTION OF RECORDS**

The Spring, 1999, records listed below have exceeded the three-year retention period required for such records and the Governing Board hereby approves the **reclassification** of those **records** to “Class 3 - Disposable Records.”

Applications  
Course Request and Add/Drop forms  
Drop Rosters and Cards  
Attendance Rosters  
PAR forms  
Community Education Applications  
BOGW applications (45 total cubic feet)

The Superintendent/President or her designee is hereby instructed to **dispose** of the aforementioned records in accordance with Title 5, Section 59025.

<b>Resumption of REGULAR AGENDA</b>
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**I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**II. ADMINISTRATION OF OATH OF OFFICE TO POLICE OFFICER I, ANTHONY C. CRUZ**

**J. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**K. UNFINISHED BUSINESS**

**L. NEW BUSINESS**

**1. RECOMMENDATION: ACTION – APPROVE RESOLUTION REQUESTING  
TEMPORARY TRANSFER OF FUNDS**

**WHEREAS**, the California Constitution, Article XVI, Section 6, and Education Code Section 85220, provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

**WHEREAS**, on June 11, 2002, the Governing Board will:

[XXX] Adopt a tentative budget

[ ] Adopt its final budget

for this District for the fiscal year 2002-2003 pursuant to the provisions of the Education Code Sections 85000 et seq., and taxes accruing to the District for said fiscal year are estimated to be \$33,830,245 and 85% of said taxes is \$28,755,708; and

**WHEREAS**, taxes accrued to this district during the 2001-2002 fiscal year were \$32,844,898; and

**WHEREAS**, it is necessary to provide funds for meeting the obligations incurred for maintenance purposes by this district;

**AND NOW, THEREFORE,**

**IT IS RESOLVED AND ORDERED**, pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code Section 85220 as follows:

- (1) The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a **temporary transfer from the funds in his custody to this District during the 2002-2003 fiscal year** to meet obligations incurred for maintenance purposes in the amount of:
  - (a) \$ 4,888,470 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.
  - (b) \$23,867,238 after August 31 but not to exceed a total of 85% of taxes accruing to the District. This amount represents the total available temporary transfer approved by the Governing Board for the 2002-2003 fiscal year inclusive of the 17% shown in (a) above.
- (2) If directed by the Board of Supervisors, funds will be transferred to this District by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the District not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.

- (3) The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller and the County Treasurer-Tax Collector. **Exhibit L-1**

**PASSED AND ADOPTED** by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this 11<sup>th</sup> day of June, 2002, by the following vote:

AYES:  
NOES:  
ABSENT:

2. **RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH ESTUDIO INTERNACIONAL SAMPERE TO OFFER SPANISH CLASSES IN MADRID, SPAIN**

The Governing Board hereby approves an agreement between the Palomar Community College District and Estudio Internacional Sampere, Lagasca, 16, Madrid, Spain, for the purpose of allowing the District's Foreign Languages Department to **conduct Spanish classes**; Spanish 101, 110, 201, 210 (5 units); Spanish 50, 105, 106 (3 units); and Spanish 116, 205, 215 (3 units), Spanish 235, (3 units) and Spanish 296 (1, 2, or 3 units), which permit the students to experience Spanish language and culture while living with a Spanish family **in the city of Madrid** during the period of May 31 – June 28, 2003.

The cost of the program for 4 weeks is \$1680 plus airfare; three weeks is \$1230 plus airfare; and two weeks is \$820 plus airfare. The package includes all academic program fees, daily room and board (all meals), books and materials, insurance, airport transfers in Madrid for those traveling with the group, plus a midweek and weekend excursion package. Not included is air transportation to and from Madrid, Palomar College registration fees (\$11 per unit for California residents), and personal expenses.

3. **RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH CENTRE INTERNATIONAL d'ANTIBES TO CONDUCT STUDY ABROAD PROGRAM IN FRANCE DURING THE 2003 CALENDAR YEAR**

The Governing Board hereby approves an agreement between the Palomar Community College District and Centre International d'Antibes for the purpose of allowing the District's Foreign Languages Department to conduct a **overseas study program in France** during the 2002-2003 academic year. The period of the agreement shall be from the date of execution by both parties through December 31, 2003, with the option of renewing in subsequent years.

4. **RECOMMENDATION: APPROVE RENEWAL AGREEMENT WITH BITCENTRAL FOR CCCSAT NETWORK**

The Governing Board hereby approves the renewal of a **maintenance agreement** with **BitCentral** to provide all labor, materials, tools, and utility services, including warranty and maintenance work for the California Community Colleges Satellite Network. (A joint project of the Palomar Community College District and the California Community Colleges' Chancellor's Office). The term of the agreement shall be for one year, effective July 1, 2002, through July 1, 2003, in the amount of eighty-nine thousand, four hundred fifty dollars (\$89,450.00). Funds will be provided through the CCCSAT Maintenance Agreement account. **Exhibit L-4**

5. **FIRST READING – INFORMATION: PROPOSAL TO REVISE BP 403.4 – STUDENT HEALTH FEE**

The current Board Policy reads as follows:

**BP 403.4**

***Student Health Fee***

The maximum student health fee allowable under Education Code 76355 will be charged, effective Fall Semester, 2001, to only credit students attending the following:

- San Marcos Campus
- Escondido Center
- Fallbrook Center
- Poway Center
- Mt. Carmel Center
- Ramona Center
- Television Courses

Exempt from fees per law are all students who receive Board of Governors Waivers, dependent children and surviving spouses of members of the California National Guard who are killed or permanently disabled while in the active service of the state, and students who depend on prayer for healing. GB 3-13-01

It is proposed that the Board Policy be amended to read as follows:

**BP 403.4**

***Student Health Fee***

The maximum student health fee allowable under Education Code 76355 will be charged effective Spring, 2003, to **CNED and non-credit** students attending classes at the San Marcos Campus and Escondido Center only and to all

**CREDIT students except the following:**

- Students taking classes at Pauma Valley and Indian Nation status students taking classes only on a reservation site
- BOGW students
- Dependent children and surviving spouses of members of the California National Guard who are killed or permanently disabled while in active service
- Students who depend on prayer for healing
- Active military students taking classes only at Camp Pendleton
- Students taking classes only at Borrego Springs
- On-line only students
- Students enrolled in a class developed and designed for training by their company, non-profit agency, or school with proof of accident insurance and held on site
- Students taking only apprenticeship classes
- Students taking classes only at La Cima Conservation Center
- High school students taking classes only at their high school.

This item will appear on the agenda for approval at the next meeting. **Exhibit L-5**

6. **RECOMMENDATION: ACTION – APPROVE INCREASE IN TUITION FOR CALIFORNIA ENGLISH SCHOOL**

The Governing Board hereby approves a **2% increase in tuition payments** from the **California English School** to Palomar College, effective the first day of the Summer, 2002, session. **Exhibit L-6**

7. **RECOMMENDATION: ACTION – APPROVE AGREEMENT BETWEEN DISTRICT AND PALOMAR COLLEGE FOUNDATION**

The Governing Board hereby approves the **Master Agreement** by and between the Palomar Community College District and the **Palomar College Foundation** as outlined on **Exhibit L-7**.

8. **RECOMMENDATION: ACTION – APPROVE STRATEGIC PLAN 2005**

The Governing Board hereby approves the Palomar College Strategic Plan 2005 as outlined in **Exhibit L-8**.

9. **RECOMMENDATION: ACTION – APPROVE RESOLUTION AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA, FOR A CERTIFICATE OF CONSENT TO SELF-INSURE WORKERS' COMPENSATION LIABILITIES**

**WHEREAS**, the school districts in the State of California have determined there is a continuing need to self-fund for workers' compensation; and

**WHEREAS**, school districts in the San Diego County Schools Risk Management Joint Powers Authority desire to combine and continue their respective efforts to establish, operate, and maintain self-funded workers' compensation; and

**WHEREAS**, Sections 35214, 39602, 81602, and 81603 of the California Education Code authorize school and community college districts to establish self-funded plans for workers' compensation, liability, property damage claims, or any other risk authorized by law;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the Palomar Community College District that the District is authorized and empowered to make application to the Director of Industrial Relations, State of California, for a **Certificate of Consent to Self-Insure Workers' Compensation Liabilities** on behalf of the Palomar Community College District.

**PASSED AND ADOPTED** by the Governing Board of the Palomar Community College District in San Marcos, California, this 11<sup>th</sup> day of June, 2002, by the following vote:

AYES:  
NOES:

ABSENT:  
ABSTENTIONS:

10. **RECOMMENDATION: ACTION – EXCUSE ABSENCE OF MEMBER DUE TO PERSONAL NECESSITY**

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of **Sean Weimer** from the Governing Board Workshop held **June 4, 2002**, is excused due to personal necessity.

11. **RECOMMENDATION: ACTION – REAFFIRM ELECTION PROCEDURES - IN EVENT OF TIE VOTE, DETERMINE GOVERNING BOARD MEMBER ELECTION WINNER OR WINNERS BY LOT; CANDIDATES TO PAY ALL CHARGES; AND 200-WORD MAXIMUM ON CANDIDATE'S STATEMENT**

The Governing Board hereby declares that for the purposes of the November 5, 2002, regular Governing Board member elections, the Palomar Community College District has established the following **election regulations**:

Tie Vote Procedures (Education Code Section 5016, BP 9.4)

- Winner(s) determined by lot  
 Runoff election to be called

Costs of Candidate's Statement (Elections Code Section 13307, BP 9.3)

- Candidate to pay all charges  
 District will pay charges

- 200-word maximum  
 400-word maximum (WILL DOUBLE THE COST)

**M. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION:** Comments from **Other** Individuals or Groups

**In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**N. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

**O. RECONVENE TO OPEN SESSION**

**P. ADJOURNMENT**