



**GOVERNING BOARD MINUTES**  
**SPECIAL AND REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, MAY 14, 2002, 6:00 P.M.**

**A. CALL TO ORDER**

Dr. Robert L. Dougherty, Jr., President, called the special and regular meeting of the Palomar Community College District Governing Board to order at 6:00 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT  
DARRELL L. McMULLEN, M.B.A., VICE PRESIDENT  
SILVERIO H. HARO, ED.M., SECRETARY  
RALPH G. JENSEN, B.A., TRUSTEE  
MICHELE T. NELSON, PH.D., TRUSTEE  
SEAN WEIMER, STUDENT TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Dr. Sherrill L. Amador, Superintendent/President  
Diane Lutz, Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resource Services  
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services

**BB. CLOSED SESSION**

The Board went into Closed Session at 6:00 p.m., to discuss:

1. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.

Closed Session ended at 6:58 p.m.

**BBB. RECONVENE TO OPEN SESSION**

The meeting reconvened to Open Session at 7:00 p.m.

**SENIOR ADMINISTRATORS PRESENT:**

Judy Eberhart, Dean, Counseling/Matriculation  
Gene Jackson, Dean, Arts and Languages  
Wilma Owens, Interim Dean, Vocational Technology  
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences  
Pat Schwerdtfeger, Interim Dean, Media, Business, and Community Services

Lise Telson, Dean, Student Support Programs  
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

**STAFF PRESENT:**

Barbara Baldrige, Executive Assistant, President's Office  
Douglas Barker, Art  
Chris Barkley, President, Faculty Senate; Associate Professor, English  
Pat Barrett, Manager, Food Services  
Michelle Barton, Director, Institutional Research and Planning  
Norma Bean, Director, Escondido Center/Extended Education  
Bill Bedford, Physics/Engineering  
Bruce Bishop, Director, Student Affairs  
Ryan Blair, Mathematics  
Harry Bliss, Art  
Monika Brannick, Associate Professor, Mathematics  
Michael Byron, Political Science  
Mark Clark, Associate Professor, Mathematics  
I. E. Cross, PFF  
Judy Dolan, Professor, Business Education  
Mary Ann Drinan, Co-President, PFF; Associate Professor/Chair, Economics, History, and  
Political Science  
Ben Echeverria, Counsel, Contracts, and Special Projects  
JoAnn Ellis, Information Services Support Specialist  
Mike Ellis, Director, Facilities  
Brian Engleman, Academic Department Assistant, Regional Occupational Programs  
Mark Evilsizer, Vocational Programs  
Judy Fish, Director, Regional Occupational Programs  
David Forsyth, Professor, Business Education  
Nancy Galli, Professor, Family and Consumer Science  
Katherine Gannett, Manager, Library Staff and Services  
Jim Gilardi, Associate Professor/Chair, Life Sciences  
Robert Gilson, Associate Professor/Chair, Performing Arts  
Sherry Goldsmith, Assistive Computer Technology Specialist, Disabled Student Programs and  
Services  
John Goldsworthy, Instructional Computer Lab Technician, English  
Carlos Gomez, Professor, Foreign Languages  
Marutte Goodwin Hecht, ESL  
Dr. Brent Gowen, Associate Professor, English  
R. Anthony Guerra, Professor, Behavioral Sciences/Multicultural Studies  
Bettina Heinz, Associate Professor, Chemistry  
Anne Hohman, Associate Professor, English  
Dewi Hokett, Assistant Professor, Speech Communication/Forensics/ASL, Phi Rho Pi  
Laurie Hope, Library  
Kelley Hudson MacIsaac, Manager, Facilities Planning/Environmental Health and Safety  
Cynthia Jones, Library  
Pamela Keinath, Coordinator, Child Development Center  
Pam Koch, CSIS  
Roy Latas, English  
John Leahy, Professor, Business Education  
Marilyn Lunde, Administrative Secretary, Office of Student Affairs  
Ed Magnin, CSIS  
Dr. Dennis Martinek, Professor, Business Education/Cooperative Education  
Pam McDonough, Associate Professor, English  
Lois Meyer, Director, Fiscal Services  
Maria Miller, Professor/Counselor/Director, Career Services

Mary Millet, Co-President, PFF/AFT; Adjunct Faculty, English  
Jane Mills, Associate Professor, Disabled Student Programs and Services  
Carol Mitton, Site Supervisor, Child Development Center  
Maureen C. Mowry, ESL  
Ruben Murcia, Associate Professor, Life Sciences  
Sandra Nanninga, Admissions Technical Supervisor  
Barbara Neault Kelber, Associate Professor, English  
Michael Newbrough, Professor, Economics, History, and Political Science  
Gil Noble, Associate Professor, Business Education  
Dr. Michael Norton, Director, Public Information  
Elvia Nunez-Riebel, Associate Professor/Counselor, Counseling  
Fergal O'Doherty, Associate Professor, English  
Diana Ortiz, Administrative Secretary, Cooperative Education  
Bruce Orton, Associate Professor, English  
Elinor Ovies, English  
Kathleen Parulsen, English  
Richard Peacock, Cinema  
Morgan Peterson, Associate Professor, Public Safety Programs  
Thomas Plotts, Director, Public Safety Programs/Campus Police Department  
Cynthia Poole, Professor/Counselor/Chair, Counseling  
Jack Quintero, Professor/Chair, English  
Jose Rangel, Professor/Director, Multicultural Studies  
Patricia Ricks, Disabled Student Programs and Services  
Joel Rivera, Associate Professor, Foreign Languages  
Laura Rivera, Foreign Languages  
René Robelin, Master Teacher, Child Development Center  
Tobi Rosenberg, ESL  
Renee Roth, Financial Aid Counselor  
Robert Sheppard, Professor, Communications/Cinema  
Dr. Carlton Smith, Associate Professor, English  
Mollie Smith, President, Administrative Association; Interim Director, Vocational Programs  
Susan Snow, Associate Professor, Mathematics  
Perry Snyder, Physics  
Diane Studinka, Associate Professor, Child Development  
Sara Thompson, Associate Professor, Life Sciences  
Tim Ulman, Professor/Chair, Foreign Languages  
Chris Urner, Manager, Community Education Program  
Ricardo Valens, Mathematics  
Dr. Rocco Versaci, Associate Professor, English  
Lori Waite, Counselor/Placement Specialist, Disabled Student Programs and Services  
Patti Waterman, Professor/Coach, Physical Education/Athletics  
Patti Whitman, Administrative Secretary, Disabled Student Programs and Services  
Stephen Wozniak, Professor, English  
Brenda Wright, Counselor, CalWORKs  
Susan Zolliker, Assistant Professor, English

**GUESTS:**

Peter Aadland, Manager of Marketing, North County Transportation District  
Jon Aretakis, Student  
Tom Chambers, *The Telescope*  
Chris Champine, Phi Rho Pi  
Darren Cooper  
Joann Dunn, Phi Rho Pi  
Alicia Evilsizer  
Rebecca Faubus, ASG Vice President of State Affairs

Ramona Griffin  
Mike Herriman, Phi Rho Pi  
Ruth M. Hewitt  
Bruce Kauffman, *North County Times*  
Eamon Kavanaugh, ASG Senator  
Stephen Keller, *The Telescope*  
Nikolas Kruhmin, Student  
Crystal Lane Swift, Phi Rho Pi  
Joey Mavity, Phi Rho Pi  
Pat Mclxity, Student  
Carla Medina, ASG Vice President, Inter-Club Council  
Leo Melena, ASG Executive Vice President  
Robert Louis Robelin  
Crystal Lane Swift, Phi Rho Pi  
Ed Wehde  
Anastasia Wolff, Student

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Jensen, Nelson

The Governing Board hereby approves the Minutes of the Regular Meeting of April 9, 2002, with the following corrections:

Page 3, Brett VanWey, Chief, San Marcos Fire Department, forgot to sign in.  
Page 23, item J-5, paragraph 2, first sentence should read, "I would like to thank Dr. Dougherty for participating in the Classified Staff Development Day that was held during spring break."

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

1. Page 8, Item H-16 Remove item from agenda
2. Page 11, Item H-24-a Salary should read: \$3,422.25
3. Page 11, Item H-24-b Salary should read: \$3,737.29
4. Page 18, Item I Remove item from agenda

**E. REPORT OF THE GOVERNING BOARD PRESIDENT – There was no report.**

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

Dr. Nelson reported that Dr. Amador gave a fine presentation to the Poway Chamber of Commerce last month, laying out the importance of strategic planning and looking at all the options. She did a fine job of educating the Poway area to the possibilities we are exploring as a district.

Mr. Weimer reported that he had gone to a Phi Theta Kappa convention in Las Vegas last week. Two Palomar members were elected to the regional board at that time – Leo Melena, President, and Sean Weimer, Vice President.

**G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

Dr. Amador introduced the following report:

a. Accreditation Update

Lori Waite and Kelley Hudson Maclsaac, Co-Chairs of the Accreditation Committee, presented an update on the accreditation self-study and presented a draft of the report to the Board members.

1. Report of Vice President for Instruction

Diane Lutz introduced the following persons who presented reports:

a. Forensics Team Report

Dewi Hokett, Director of the Forensics Team, discussed the Team's activities and awards during the past year and introduced several members of the team who also spoke. The team accumulated over 100 trophies and a few sweepstakes awards this year. Additionally, the team won two very special awards – the Sylvia Mariner Perpetual Sweepstakes Award and the Bossard-Twohy Parliamentary Debate Fellowship Award. The Mariner is awarded for a school's continued excellence through the years, and this was the third time Palomar College has received it. The Bossard-Twohy is the highest honor a Parliamentary Debater can receive. Voted on by peers, it is awarded to the team that best exemplifies excellence and fellowship in the tournament. Joey Mavity and Ben Davis achieved this recognition out of a field of 198 debate teams. Forensics Team members include Joey Mavity, Cynthia McClure, Alesandria Modesto, Chris Olps, Crystal Lane Swift, Chris Champine, Kyle Otto, Andrea Zakov, Mike Herriman, and Ben Davis. The team is coached by Chris Lowry and Marc Newman.

b. Bravura Report

Rocco Versaci presented the *Bravura* and expressed gratitude for the support of Gene Jackson and Diane Lutz for the project. *Bravura* has existed for over 30 years. It is created by students and features creative work, writing, art, and photography done completely by students. This year's edition has some new features. They were able to add some pages, moved to a more professional format with square binding, and have some literary writings in Spanish. For the third year, there is an on-line version, and the URL for that is shown in the book. It features all the work in the print version plus some extra things that they couldn't put into the print version. Both versions have been entered into competition at the Del Mar Fair. Dr. Versaci introduced the staff that produced the publication.

Ms. Lutz also announced that Gene Jackson was recently honored as one of 81 people throughout San Diego County who received a "Stars Award" from the San Diego Performing Arts League.

2. Report of Vice President for Student Services

Joe Madrigal announced that the women's softball team placed third in the state tournament this past weekend, a tribute to the team and the coaching of Mark Eldridge, who has now had over 900 wins as a coach.

This year at commencement, the Alpha Omega Rho chapter of Phi Theta Kappa is participating in a project called "Feed a Body, Feed a Mind," an initiative designed to help alleviate hunger and illiteracy in our community. The graduating students and their guests are asked to bring a non-perishable food item or a children's book to the commencement ceremony on May 24. Phi Theta Kappa members will be collecting the items at the Howard Brubeck Theatre and commencement entrances. The food and books will be sent to the Palomar College Food Pantry and local school programs.

3. Report of Vice President for Finance and Administrative Services

a. Oceanside-Escondido Rail Project

Jerry Patton introduced Peter Aadland, Marketing Manager of the North County Transit District, who presented an update on the status of the Oceanside-Escondido Rail Project, which will have a stop across Mission Road from Palomar College. **Exhibit G-3a**

4. Report of Vice President for Human Resource Services – There was no report.

Dr. Amador reported that she has attended many events during the past couple of weeks honoring the achievements and performances of students.

Dr. Amador reminded the Board that the Scholarship Honors Night takes place on Thursday evening at the Civic Center at 6 p.m.

Dr. Amador reported that the Governor's May revision of the budget had been released today. Although it hasn't gone through the legislature yet, given the \$22.5 billion shortfall, it is probably not going to get any better. Dr. Amador discussed the individual line items on **Exhibit G**. The COLA originally was going to be at 2.15%. They have split it so that there will be 2% for general apportionment, but only 1.66% for categorical. So the categoricals are continuing to be cut. Growth is still remaining at 3%, which means that Palomar needs to grow 6.08% to receive the 3% from the state, although we are so far over our cap now that this is a moot point. Growth and COLA for basic skills and apprenticeship programs has been included. The GAIN cut remained. The administration for financial aid was increased slightly. EOP&S and DSP&S received COLA and growth at the lower level. CalWORKs had some money reinstated, but it is on a one-to-one basis, so the districts must take it out of the general fund apportionment if they want the money. Nothing was restored in matriculation or faculty and staff development. The TTIP funds have been reduced from \$19.8 million from the base, so we will have fewer funds for technology. The fund for student success and economic development have been reduced a total of almost \$20 million. Some good news is that scheduled maintenance and instructional equipment were restored to the base of the previous year. There had been some talk that instructional equipment would be used. The next step is to see what the legislature does.

There were some additional funds from tax backfill, so districts are not going to receive cash in the twelfth month. They will be moved forward into the next month. Palomar's cash flow should be all right, but some districts in the state may have problems.

In terms of Strategic Planning, the Council has been meeting. We have now approved the four councils that will report to the Strategic Planning Council – Instruction, Student Services, Administrative Services, and Human Resource Services. We are in the final stages of writing the plan. The writing team consists of Chris Barkley, Bob Gilson, Bruce Bishop, Kathy Davis, Michelle Barton, Diane Lutz, and Lorie Sousa. The plan will be presented to the SPC on May 21.

They will also be finishing the draft of the implementation plan so that they will be able to meet the goal of submitting the plan to the Board in June. The structure is in place, and the next step is to make it work through the participation of the members of the various councils.

Dr. Amador reminded the Board members of the reception at 4 p.m. prior to commencement, which begins at 5 p.m.

## CONSENT CALENDAR

### H. CONSENT CALENDAR

#### PAYROLL

##### 1. APPROVE PERSONNEL ACTIONS HISTORY

MSC Nelson, McMullen

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **April, 2002. Exhibit H-1**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

#### GIFTS

##### 2. ACCEPT GIFTS

MSC Nelson, McMullen

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Panasonic microwave oven for use in the Child Care Center, donated by **Ben and Kate Echeverria**, 1824 Queens Way, Vista, California 92084. Total cash value as estimated by donor is \$150.00.
- b. Hardwood burls and various metal plates to be used for students' art projects, donated by **R. L. Richardson**, 707 Muirwood Drive, Oceanside, California 92057. Total cash value as estimated by donor is \$500.00.
- c. Ten cardboard containers to be used for mannequin storage in the Nursing Education Department, donated by **Eternal Hills**, 1999 El Camino Real, Oceanside, California 92054. Total cash value as estimated by donor is \$450.00.

- d. 486 Computer, Monitor, and Keyboard to be used in the R.O.P. Computer Repair Classes, donated by **Ben and Kate Echeverria**, 1824 Queens Way, Vista, California 92084. Total cash value as estimated by donor is \$100.00.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## TRAVEL

### 3. APPROVE TRAVEL EXPENSES

MSC Nelson, McMullen

The Governing Board hereby approves/ratifies **travel expenses** for the following person:

- a. **Ralph G. Jensen**  
Advanced Funds? Yes  
For: Transportation, mileage, parking, meals, lodging, registration, miscellaneous  
To attend: ACCT Combined Regional Seminar  
Location: Las Vegas, Nevada  
Date: June 8-12, 2002  
Amount: \$1,630.03  
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## FISCAL SERVICES

### 4. AUTHORIZE DRAWING NEW WARRANTS

MSC Nelson, McMullen

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #76-047292, dated April 6, 2001 in the amount of \$86.00 to David B. Griffith, 782 E. Mission Ave. #D, Escondido, CA 92025. Voided due to stale dating.
- b. Warrant #76-05299, dated July 12, 2001 in the amount of \$46.00 to Valerie A. Jeney, 2555 Vista De Palomar, Fallbrook, CA 92028. Voided due to stale dating.
- c. Warrant #76-057923, dated September 13, 2001 in the amount of \$177.00 to Ray A. Beltran, 413 Calle Carazon St., Oceanside, CA 92056. Voided due to stale dating.

**5. APPROVE BANK SIGNATURE AUTHORIZATIONS FOR FISCAL YEAR 2003 - JULY 1, 2002, THROUGH JUNE 30, 2003 (Exhibit H-5)**

MSC Nelson, McMullen

The Governing Board hereby authorizes the following to deposit/withdraw funds currently deposited in California Bank & Trust, San Marcos, California, for Palomar Community College Financial Aids, Federal Account, and for Palomar Community College Food Services Account:

Jerry R. Patton, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
and  
Lois B. Meyer, Director, Fiscal Services.

The Governing Board hereby authorizes the following to deposit/withdraw funds currently deposited to the Palomar Community College Transfer Account deposited in California Bank & Trust, San Marcos, California:

Jerry R. Patton, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
or  
Lois B. Meyer, Director, Fiscal Services.

The Governing Board hereby authorizes the following to deposit/withdraw funds currently deposited to the Palomar Community College Revolving Cash Fund in California Bank & Trust, San Marcos, California:

Jerry R. Patton, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
or  
Lois B. Meyer, Director, Fiscal Services.

The Governing Board hereby authorizes the following to deposit/withdraw funds currently deposited to the Associated Students of Palomar College in California Bank & Trust, San Marcos, California:

Jerry R. Patton, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
or  
Lois B. Meyer, Director, Fiscal Services  
and  
Sean Weimer, President, Associated Student Government  
or  
Leo Melena, Vice President of Student Affairs, Associated Student Government.

The Governing Board hereby authorizes the following to deposit/withdraw funds deposited to the EOPS Emergency Loan Fund in California Bank & Trust, San Marcos, California:

Jerry R. Patton, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
and  
Lois B. Meyer, Director, Fiscal Services.

The Governing Board hereby authorizes the following to deposit/withdraw funds deposited to the Palomar Community College in the San Diego County Treasury:

Jerry R. Patton, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
and  
Lois B. Meyer, Director, Fiscal Services.

The Governing Board hereby authorizes two of the following to deposit/withdraw funds currently deposited to the Palomar College Payroll Account (automatic payroll deposit account) in California Bank & Trust, San Marcos, California:

Lois B. Meyer, Director, Fiscal Services  
Kiely Keane-Alt, Manager, Fiscal Operations  
Esperanza Flores, Manager, Payroll Services  
Janien A. Lau-Thompson, Payroll Assistant.

The Governing Board hereby authorizes the following to deposit/withdraw funds deposited to the Palomar Community College, State of California - Cal Grants Account in California Bank & Trust, San Marcos, California:

Jerry R. Patton, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
and  
Lois B. Meyer, Director, Fiscal Services.

The Governing Board hereby authorizes the following to deposit/withdraw funds deposited to the Palomar Community College, Payroll Electronic Funds Transfer Account for State Taxes in California Bank & Trust, San Marcos, California:

Esperanza Flores, Manager, Payroll Services,  
or  
Janien A. Lau-Thompson, Payroll Assistant,  
and  
Lois B. Meyer, Director, Fiscal Services,  
or  
Kiely Keane-Alt, Manager, Fiscal Operations.

The Governing Board hereby authorizes the following to deposit/withdraw funds deposited to the Palomar College/Tenancies, Escondido Center, in California Bank & Trust, San Marcos, California:

Jerry R. Patton, Assistant Superintendent/Vice President,  
Finance and Administrative Services  
and  
Lois B. Meyer, Director, Fiscal Services.

The Governing Board hereby authorizes the following to deposit/withdraw funds deposited to the Palomar College Payroll Electronic Funds Transfer-Federal Taxes account in California Bank & Trust, San Marcos, California:

Lois B. Meyer, Director, Fiscal Services,  
Kiely Keane-Alt, Manager Fiscal Operations,  
Esperanza Flores, Manager, Payroll Services,  
or  
Janien Lau-Thompson, Payroll Assistant.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**6. APPROVE INTRABUDGET TRANSFER AT FISCAL YEAR END**

MSC Nelson, McMullen

The Governing Board of the Palomar Community College District hereby authorizes the Vice President, Finance and Administrative Services, to make such **transfers** between the **undistributed reserve** and any **expenditure classification** of the budget of the District for the Fiscal Year 2001-2002 as are necessary to permit the payment of obligations of the District incurred during the fiscal year. **Exhibit H-6**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**7. ADOPT NOTICE OF PUBLIC HEARING FOR THE 2002-2003 ANNUAL FINANCIAL BUDGET REPORT (CFS-311)**

MSC Nelson, McMullen

The Governing Board hereby approves that the proposed **2002-2003 Annual Financial and Budget Report** of the Palomar Community College District will be on **display** and available for **public inspection** on **Tuesday, September 3, through Friday, September 6, and Monday, September 9, 2002, 8:00 a.m. to 5:00 p.m.**, Fiscal Services, Room A-2, Administration Building, Palomar College.

The Governing Board of the Palomar Community College District will conduct a **Public Hearing** on the Annual Financial and Budget Report at a meeting of the Governing Board on **Tuesday, September 10, 2002, 7:00 p.m.**, Governing Board Room, Palomar College. The **Notice of Public Hearing** is to be published by the **North County Times** on **August 7, 8, or 9, 2002. Exhibit H-7**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVE SIGNATURES FOR COUNTY BUSINESS**  
**(Exhibit H-8)**

MSC Nelson, McMullen

The Governing Board of the Palomar Community College District hereby approves that the following **business procedures** be authorized, effective July 1, 2002, through June 30, 2003:

- a. Persons authorized, pursuant to the provisions of the Education Code Section 85232, to sign any and all school orders in the name of the District, drawn on the funds of the District:

Jerry R. Patton  
Lois B. Meyer

- b. Person authorized to receive mail from the Accounting Section of the San Diego County Office of Education:

Lois B. Meyer

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **APPROVE QUARTERLY REPORT OF CFO REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Nelson, McMullen

The Governing Board hereby approves the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of March 31, 2002.

The Governing Board hereby ratifies that the change in Trustee for the Certificates of Participation (Building Acquisition Project) be changed from U.S. Trust Company, N.A., to BNY Western Trust Company as of March 11, 2002. **Exhibit H-9**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL REPORT**

MSC Nelson, McMullen

The Governing Board hereby approves the California Community Colleges **Quarterly Financial Status Report (CCFS-311Q)** for quarter ending March 31, 2002. **Exhibit H-10**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **APPROVE BUDGET TRANSFERS**

MSC Nelson, McMullen

The Governing Board of the Palomar Community College District hereby approves **Budget Transfers** for the 3rd Quarter of Fiscal Year 2001-2002. **Exhibit H-11**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **APPROVE REVISED BUDGETS**

MSC Nelson, McMullen

The Governing Board of the Palomar Community College District hereby approves the following **Revised Budgets** as of fiscal quarter ending March 31, 2002:

General Fund Palomar Unrestricted (11); General Fund Unrestricted (11); General Fund Restricted (12); Special Debt Service Fund (29); Child Development Fund (33); Capital Outlay Projects Fund (41); Energy Conservation Fund (43); Escondido Center Tenancies (59); Post Retiree Benefit Fund (69); Associated Student Fund (71); Student Representation Fee Fund (72); Student Body Center Fee Fund (73); Student Financial Aid Fund (74); Scholarship and Loan Trust Fund (75). **Exhibit H-12**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **APPROVE REVOLVING CASH EXPENDITURES**

MSC Nelson, McMullen

The Governing Board hereby approves the **Revolving Cash Expenditures** for the month of March, 2002. **Exhibit H-13**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**BUSINESS SERVICES**

**14. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Nelson, McMullen

The Governing Board hereby reviews and approves all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, as outlined on **Exhibit H-14**. All purchases listed are made against the 2001-2002 fiscal year budget.

Purchase Orders	0240701	through	0240811	\$ 335,126.69
Travel	0250145	through	0250162	\$ 5,840.64
Advertising/Increases	0260125	through	0260145	\$ 326,254.88
Agreement/Services	0270543	through	0270598	\$ 178,948.89
Repairs	0275097	through	0275114	\$ 7,718.61
Agreement/Annual	0280177	through	0280177	\$ 859.00
Utilities	0295080	through	0295081	\$ 597.50
Library Orders	0225017	through	0225023	\$ 4,284.36
Procurement Card				
Time Period: 03/23/02 – 04/22/02				<u>\$ 170,489.24</u>
Purchases				
	TOTAL			<u>\$1,030,119.81</u>

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**PERSONNEL**

**15. APPROVE REDUCTION IN FORCE**

MSC Nelson, McMullen

**RESOLUTION NO. 01-20740**

**WHEREAS**, due to lack of work and/or lack of funds, the Governing Board hereby finds that it is in the best interest of the District to **reduce and/or eliminate the following positions**, which are held by classified employees of the District, pursuant to Education Code Sections 88014, 88015, 88017, 88117, and 88127; and also CCE/AFT Handbook B.P.-15 Layoffs:

**STUDENT EMPLOYMENT SERVICES COORDINATOR POSITION (ONE FTE)**  
**CALWORKS BUDGET TECHNICIAN POSITION (ONE FTE)**  
**CAREER CENTER ADVISOR POSITION (ONE FTE)**

**AND WHEREAS**, due to lack of work and/or lack of funds, the Governing Board finds that it is in the best interests of the District to reduce and/or eliminate the above-designated positions;

**NOW, THEREFORE, BE IT RESOLVED**, That the above-designated positions, numbers 006202, 005977, 005980 shall be reduced and/or eliminated as of July 1, 2002.

**BE IT FURTHER RESOLVED**, That the Governing Board sincerely regrets this action but is taking this action in compliance with applicable law and in the best interest of the District;

**BE IT FURTHER RESOLVED, That** the Superintendent/President or designee is authorized and directed to give timely and proper layoff notices to all affected employees.

**ADOPTED**, this fourteenth day of May, 2002, by the Governing Board of the Palomar Community College District.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

\_\_\_\_\_/\_\_\_\_\_  
Secretary to the Governing Board / Date

16. Item was removed from agenda.

17. **APPROVE CONTRACTS FOR ASSISTANT SUPERINTENDENTS/VICE PRESIDENTS**

MSC Nelson, McMullen

The Governing Board of the Palomar Community College District hereby approves **contracts** for the following **Assistant Superintendents/Vice Presidents** effective July 1, 2002, through June 30, 2004:

Joseph Madrigal	Assistant Superintendent/Vice President for Student Services
Dr. Jack Miyamoto	Assistant Superintendent/Vice President for Human Resource Services
Jerry Patton	Assistant Superintendent/Vice President for Finance and Administrative Services

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

18. **APPROVE CONTRACTS FOR CLASSIFIED AND EDUCATIONAL ADMINISTRATORS**

MSC Nelson, McMullen

The Governing Board of the Palomar Community College District hereby approves **contracts** for the following **administrators** for the 2002-2003 fiscal year:

**One-year Contracts for Educational Senior Administrators**

Judith Eberhart	Dean, Counseling, Guidance, and Career Development
Gene Jackson	Dean, Arts and Languages
Dr. Michael Rourke	Dean, Mathematics and the Natural and Health Sciences
Lise Spielman	Dean, Student Support Programs

**One-year Contracts for Classified Senior Administrators**

Dale Wallenius	Chief Advancement Officer/Executive Vice President of the Foundation
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**One-year Contracts for Educational Administrators**

Ruth V. Barnaba	Tutoring Services Program Coordinator
Michelle Barton	Director, Institutional Research and Planning
Norma Bean	Director, Escondido Education Center
Bruce Bishop	Director, Office of Student Affairs
M. Jayne Conway	Director, College Health Services
Judith K. Fish	Director, Regional Occupational Programs
Calvin One Deer Gavin	Director, GEAR UP/Federal Student Support Programs
R. Suzanne Gavin	Director, Extended Opportunity Programs and Services
Ronald R. Haines	Director, Disabled Student Programs and Services
Janet S. Hoffman	Manager, Education Center/Counselor
Lawrence Koziarz	Assistant Director, Escondido Education Center
Herman C. Lee	Director, Enrollment Services
Dr. George Mozes	Director, Library Media Center and Educational Television
Wilma G. Owens	Director, Vocational Programs
Thomas B. Plotts	Director, Public Safety Programs
Mary S. San Agustin	Director, Financial Aid and Scholarships
John F. Woods	Director, Athletics

**One-year Contracts for Classified Administrators**

Donna Baughn	Manager, Human Resource Services
Ben Echeverria	Office of Counsel, Contracts and Special Projects
Michael D. Ellis	Director, Facilities
Sherilyn Hargraves	Telecommunications Special Grant Project Director, Educational Television
Kenneth P. Jay	Director, Business Services
Thomas Medel	Manager, Education Center
Lois B. Meyer	Director, Fiscal Services
Dr. Michael M. Norton	Director, Public Information
Diane Veach	Manager, Instruction Office
Dr. Darla Wilson	Director, Marketing Communications

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**19. RATIFY NEW CLASSIFIED POSITIONS**

MSC Nelson, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- a.     **Position:**     **OUTREACH COORDINATOR**  
Department:     GEAR UP/Student Support Programs  
Position #:     006259             New?:             Yes  
Remarks:     Funded – GEAR UP Partnership Program  
Sal Grade/Stp:     **20/1**             Salary:             **\$2,617.79/month**  
% of position:     100%             # of Mos:             12  
Effective:     May 15, 2002  
Account(s):     K-212200-471200-64990-1112320/100%

- b.     **Position:**       **OUTREACH COORDINATOR**  
Department:   GEAR UP/Student Support Programs  
Position #:    006260           New?:           Yes  
Remarks:     Funded – GEAR UP Partnership Program  
Sal Grade/Step: **20/1**           Salary:         **\$2,617.79/month**  
% of position: 100%           # of Mos:      12  
Effective:     May 15, 2002  
Account(s):   K-212200-471200-64990-1112320/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**20.    RATIFY LEAVES OF ABSENCE**

MSC   Nelson, McMullen

- a.     The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Leave of Absence without pay and with benefits**, effective May 29, 2002, through August 21, 2002, to **Shelley P. Barrett**, Career Center Advisor, Career Center.
- b.     The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence without pay and with benefits**, effective May 1, 2002, through June 3, 2002, to **Olivia Romero-Walsh**, Academic Department Assistant, Community Eductaion.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**21.    INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group I** (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a.     **MARGARET L. GUNTHER**, Professor, Family and Consumer Sciences, effective May 25, 2002.
- b.     **JOHN T. YOUNG**, Professor, Communications, effective May 25, 2002.

**22. INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **JOAN R. BLUMEYER**, Associate Professor, Business Education, effective May 25, 2002.
- b. **DOREEN A. FOURNIER**, Academic Department Assistant, Child Development and Multicultural Studies, effective June 1, 2002.

**23. INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **PATRICIA N. MINGS**, Master Teacher II, Child Development Center, effective May 25, 2002 (last day of employment will be 5/24/02).
- b. **VIRGIL E. WATSON**, Assistant Professor/Coach, Physical Education/Athletics, effective May 25, 2002 (last day of employment will be 5/24/02).
- c. **JANET A. ROSS**, Master Teacher I, Child Development Center, effective June 1, 2002. (last day of employment will be 5/31/02).

**24. RATIFY CLASSIFIED RECLASSIFICATIONS**

MSC Nelson, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a. **Position: STAFF ASSISTANT**  
Department: Matriculation  
Name: Dorothy M. Farrell  
Position #: 005459                      New?: No  
**Remarks: Position was Administrative Secretary, placement 19/5.  
Funded - Matriculation.**  
Effective: January 1, 2002  
% of position: 100%                      # of Mos: 12  
Sal Grade/Step: **23/5**                      Salary: **\$3,422.25/month**  
Account(s): K-212200-441100-63200-1612120/100%

- b.     **Position:**       **STAFF LEGAL ASSISTANT**  
Department:   Office of Counsel  
Name:           Eileen S. Poole  
Position #:     005688           New?:           No  
**Remarks:**     **Position was Contracts Assistant, placement 20/8**  
Effective:      July 1, 2001  
% of position:  100%           # of Mos:      12  
Sal Grade/Stp: **25/8**           Salary:        **\$3,737.29/month**  
Account(s):    A-212200-513100-66510-0000000/100%
- c.     **Position:**       **FISCAL SERVICES TECHNICIAN**  
Department:   Fiscal Services  
Name:           Vacant  
Position #:     006257           New?:           No  
**Remarks:**     **Position was Accounting Technician, title change only.**  
                  **Funded - designated**  
Effective:      May 15, 2002  
% of position:  45%           # of Mos:      12  
Sal Grade/Stp: **22/1**           Salary:        **\$1,236.98/month**  
Account(s):    A-212200-551100-67200-0811202/100%
- d.     **Position:**       **FISCAL SERVICES TECHNICIAN**  
Department:   Fiscal Services  
Name:           Vacant  
Position #:     006258           New?:           No  
**Remarks:**     **Position was Accounting Technician, title change only.**  
                  **Funded - designated**  
Effective:      May 15, 2002  
% of position:  45%           # of Mos:      12  
Sal Grade/Stp: **22/1**           Salary:        **\$1,236.98/month**  
Account(s):    A-212200-551100-67200-0811202/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**25.    GRANT EQUIVALENCY FOR DISCIPLINES**

MSC   Nelson, McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency** to minimum qualifications for the disciplines listed:

Patricia Strate – Foreign Language  
Leila Safaralian – Mathematics

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**26. RATIFY ADJUNCT FACULTY EMPLOYMENT**

MSC Nelson, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following **adjunct faculty**, at the rates indicated for Spring, Summer, and Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

**SPRING, 2002**

**PUBLIC SAFETY**

Alvord, Scott	Fire Technology A.S., Fire Science B.S., Occupation Studies: Vocational Arts 2+ Years Experience	\$36.29
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**SUMMER, 2002**

**BEHAVIORAL SCIENCES**

Thompson, Jeanne	Anthropology B.S., Anthropology M.A., Anthropology	\$37.49
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**COMMUNITY EDUCATION**

Novitz, Michael	Creative Retirement B.A., History 2+ Years Experience	\$36.29
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Weekes, Susan	Creative Retirement B.A., Elementary Education M.A., History	\$37.49
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**COUNSELING**

Tan, Cheryl-Lee	Counseling B.A., Psychology M.S., Counseling	\$37.49
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**MATHEMATICS**

Safaralian, Leila	Mathematics M.A., Mathematics (Pending)	\$36.29
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**FALL, 2002**

**COMMUNICATIONS**

Corman, Stephen	Radio & Television B.A., Journalism 2+ Years Experience	\$36.29
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**FOREIGN LANGUAGE**

Strate, Patricia	Spanish M.A., Spanish (Pending)	\$36.29
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The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**27. APPROVE REIMBURSEMENT OF CANDIDATE FOR SECOND-LEVEL INTERVIEW EXPENSES**

MSC Nelson, McMullen

The Governing Board of the Palomar Community College District hereby approves **reimbursement of travel expenses** for the second-level interview for the following:

- a. Name: **RUOYI WU**  
For: Airfare, parking, hotel, car rental, meals, and gas.  
To Attend: Second interview for Assistant Professor, English  
Location: Sammamish, WA, to San Diego, CA  
Date: April 29, 2002  
Amount: \$611.59  
Budget Account No. 545400-11-611100-66600-10-2002-0611400/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**28. RATIFY ACADEMIC EMPLOYMENT**

MSC Nelson, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **ANNETTE D. SQUIRES**  
Position: Assistant Professor  
Department: Mathematics  
Position #: 006246 New?: Yes  
Remarks: Position approved 12/11/01  
Sal Rng/Stp: **D/1** Salary: **\$4,152.08/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-347200-17010-0000000/100%
- b. Name: **BAHRAM SHERKAT**  
Position: Assistant Professor  
Department: Mathematics  
Position #: 006247 New?: Yes  
Remarks: Position approved 12/11/01  
Sal Rng/Stp: **D/2** Salary: **\$4,345.70/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-347200-17010-0000000/100%
- c. Name: **SUSAN A. MILLER**  
Position: Assistant Professor  
Department: Behavioral Sciences (Sociology/Psychology)  
Position #: 005390 New?: No  
Remarks: Replacement for Barbara Schnelker  
Sal Rng/Stp: **F/1** Salary: **\$4,539.19/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-363700-22080-0000000/100%

- d. Name: **RONALD L. BURGHER**  
Position: Assistant Professor  
Department: CSIS (Visual Basic)  
Position #: 006146 New?: Yes  
Remarks: Position approved 11/14/00; funded - PFE.  
Sal Rng/Stp: **G/1** Salary: **\$4,732.79/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-358100-07040-0611400/100%
- e. Name: **LEANNE M. MAUNU**  
Position: Assistant Professor  
Department: English  
Position #: 005785 New?: No  
Remarks: Replacement for Hilary Harris  
Sal Rng/Stp: **G/1** Salary: **\$4,732.79/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-324200-15010-0000000/100%
- f. Name: **JERRY R. JENKINS**  
Position: Assistant Professor  
Department: English  
Position #: 006148 New?: Yes  
Remarks: Position approved 11/14/00; funded - PFE.  
Sal Rng/Stp: **F/1** Salary: **\$4,539.19/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-324200-15010-0611400/100%
- g. Name: **MARGARET M. FAULKNER**  
Position: Assistant Professor  
Department: Performing Arts (Dance)  
Position #: 005152 New?: No  
Remarks: Replacment for Dorothy Bleth  
Sal Rng/Stp: **F/1** Salary: **\$4,539.19/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-327200-10080-0000000/100%
- h. Name: **NICHOLAS R. GREEN**  
Position: Assistant Professor  
Department: CSIS (Network)  
Position #: 006146 New?: Yes  
Remarks: Position approved 11/14/00; funded - PFE.  
Sal Rng/Stp: **B/1** Salary: **\$3,764.64/month**  
% of Position: 100% # of Mos: 10  
Effective: August 23, 2002  
Account #(s): A-111000-358100-07040-0611400/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**29. RATIFY CLASSIFIED EMPLOYMENT**

MSC Nelson, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **SUSAN L. DORAN**  
Position: Systems Module Functional Specialist  
Department: Admissions Records & Veterans' Services  
Position #: 005465 New?: No  
Remarks: Replacement for Mya Land; position reclassified on 4/9/02; transfer for Ms. Doran.  
Sal Rng/Stp: **35/6** Salary: **\$4,693.26/month**  
% of Position: 100% # of Mos: 12  
Effective: June 1, 2002  
Account #(s): A-212200-422200-62100-0000000/100%
- b. Name: **EILEEN M. BUNDOC**  
Position: Benefits Specialist  
Department: Human Resource Services  
Position #: 005733 New?: No  
Remarks: Replacement for Victoria de la Torre  
Sal Rng/Stp: **20/1** Salary: **\$2,617.79/month**  
% of Position: 100% # of Mos: 12  
Effective: May 7, 2002  
Account #(s): A-212200-611100-66600-0000000/100%
- c. Name: **BRYAN T. HILTON**  
Position: Satellite & TV Broadcast Control Operator  
Department: ETV/CCCSAT  
Position #: 006226 New?: Yes  
Remarks: Position approved 9/11/01; funded - CCCSAT.  
Sal Rng/Stp: **23/1** Salary: **\$2,814.99/month**  
% of Position: 100% # of Mos: 12  
Effective: May 28, 2002  
Account #(s): K-212200-318100-61320-1612190/100%  
Note: Normal work schedule: Monday - Friday, 11:00 pm - 8:00 am; 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm; 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- d. Name: **MOLLY L. SHARP**  
Position: Satellite & TV Broadcast Control Operator  
Department: ETV/CCCSAT  
Position #: 006227 New?: Yes  
Remarks: Position approved 9/11/01; funded - CCCSAT.  
Sal Rng/Stp: **23/1** Salary: **\$1,266.75/month**  
% of Position: 45% # of Mos: 12  
Effective: May 14, 2002  
Account #(s): K-212200-318100-61320-1612190/100%  
Note: Normal work schedule: Saturday and Sunday, 2:00 pm - 12:00 am; 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm; 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.

- e. Name: **ROBERT L. SURBECK**  
Position: Satellite & TV Broadcast Control Operator  
Department: ETV/CCCSAT  
Position #: 006228      New?: Yes  
Remarks: Position approved 9/11/01; funded - CCCSAT.  
Sal Rng/Stp: **23/1**      Salary: **\$1,266.75/month**  
% of Position: 45%      # of Mos: 12  
Effective: May 13, 2002  
Account #(s): K-212200-318100-61320-1612190/100%  
Note: Normal work schedule: Saturday and Sunday, 7:00 am - 5:00 pm.
- f. Name: **PATRICIA A. JAMES-BOATNER**  
Position: Satellite & TV Broadcast Control Operator  
Department: ETV/CCCSAT  
Position #: 006229      New?: Yes  
Remarks: Position approved 9/11/01; funded - CCCSAT.  
Sal Rng/Stp: **23/1**      Salary: **\$1,266.75/month**  
% of Position: 45%      # of Mos: 12  
Effective: May 13, 2002  
Account #(s): K-212200-318100-61320-1612190/100%  
Note: Normal work schedule: Saturday and Sunday, 10:00 pm - 8:00 am; 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- g. Name: **DEBORA E. SMEDLEY**  
Position: Senior Accounting Assistant  
Department: Fiscal Services  
Position #: 005775      New?: No  
Remarks: Replacement for Morris A. Springer IV  
Sal Rng/Stp: **20/1**      Salary: **\$2,617.79/month**  
% of Position: 100%      # of Mos: 12  
Effective: May 15, 2002  
Account #(s): A-212200-551100-67200-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## COMMUNITY SERVICES

### 30. APPROVE COMMUNITY SERVICES CLASSES

MSC Nelson, McMullen

The Governing Board hereby approves the following new classes, agreements, and personnel for providing **Community Services classes**:

#### Summer, 2002

- a. Presenter: Johnson, Belma  
Name of Class: How to Publish Your Book for Under \$200  
Effective: July 13, 2002  
Instructor Rate: 30% of fees collected  
Fee to Student: \$49  
Terms: Minimum of 10 students

- b. Presenter: Levin, Carol Lynn  
Name of Class: Feature Article Basics  
Effective: June 29, 2002  
Instructor Rate: \$16.70 per student  
Fee to Student: \$49.00  
Terms: Minimum of 10 students
  
- c. Presenter: Pellechia, Gwen  
Name of Class: Pique Assiette Broken China Mosaics  
Effective: July 8 & 15, 2002  
Instructor Rate: 30% of fees collected  
Fee to Student: \$39  
Terms: Minimum of 10 students
  
- d. Presenter: Tiederman, Tom  
Name of Class: Soft Watercolors  
Effective: July 20 & 27, 2002  
Instructor Rate: 30% of fees collected  
Fee to Student: \$59  
Terms: Minimum of 10 students
  
- e. Presenter: Wojnicki, Tad  
Name of Class: Write Like a Lover – Write with Passion About the Things You Love  
Effective: July 27, 2002  
Instructor Rate: 30% of fees collected  
Fee to Student: \$55.00  
Terms: Minimum of 10 students

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**CONTRACTS**

**31. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS**

MSC Nelson, McMullen

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period March 1, 2002, through April 30, 2002, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-31**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

<b>Resumption of REGULAR AGENDA</b>
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- I. Item was removed from agenda.
  
- II. **ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

**J. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION**

**Report of the Faculty Senate**

Chris Barkley distributed an announcement indicating that the following persons have received faculty awards:

2002 Distinguished Faculty Award for Excellence in Teaching	William B. Jahnel Dr. Vincent Salyers
2002 Distinguished Faculty Award for Excellence in Teaching Finalists	Cynthia Anfinson Dr. Carey Carpenter Joseph Limer Sheilina Shaw Sara Thompson
2002 Palomar College Research Award	Richard Peacock
2002 Palomar College Faculty Service Award	Dr. Haydn Davis Margie Ruzich
2002 Palomar College Gift of Time Award	Jerry Houser Michael Mufson

These awards will be presented at the convocation in August

The Faculty Senate elections were held, electing six new members. Teresa Laughlin was appointed as the Curriculum Committee Co-Chair.

The Councils and the committee configuration for the Strategic Planning Council were approved.

Further changes to the faculty hiring policy and procedures were postponed to the fall.

The Senate is working with students on a voter registration drive.

The Curriculum Committee's work, approved by the Senate, is on the agenda.

The Senate discussed the CalWORKs cuts and ways in which the services might be maintained, especially student employment services.

The Senate is working to create unity with PFF on common goals for faculty, specifically the Senate's interpretation of the salary enhancement plan and their mutual disavowal of fliers signed by the anonymous coalition.

**2. INFORMATION**

**Report of the Palomar Faculty Federation**

Mary Millet gave the following report: "I have an important announcement to add to Dr. Amador's detailing of the Governor's Budget as it stands today after the May revise. All three of the part-time funds were retained. Part-time equity money (\$57,000,000), Office-hour-pay line item and health-benefits fund were all retained. That's good news for faculty.

"We would like to take notice of the students, classified staff, community members, and faculty who have come to the Board meeting tonight. Judging from the rally held outside before this meeting, these people have strong feelings about the direction being taken by the administration of Palomar College. Why are so many of your classified staff, students, and faculty so concerned? What is causing this enthusiasm for attending the Board meeting? Clearly, a message is being sent to the members of the Board this evening. From the viewpoint of the Palomar Faculty Federation, we stand at the point of decision. We can take a toe-to-toe stance, employees facing administration with administration insisting on their prerogative to change current policy, to implement sweeping changes without meaningful consultation with the full college community on the truly germane issues, and the employees and students seeing their unity and indignation as the source of their power. Or, we can define a strategy that would provide for a sense of community. Such a strategic plan would surely be to the advantage of Palomar College as it is seen by the community, the students, and the staff and faculty.

"The hallmark of our administration's strategic planning is "ensuring student success." How is that success going to be ensured? Well, certainly, some of that responsibility rests on the community and the students themselves. But for the portion that rests on Palomar College, don't we need a strategy that will honor pedagogical excellence in the classrooms? Isn't it the faculty who will provide that environment in the classroom that will enable learning? Isn't it the classified staff who will enable faculty and students to do the teaching and learning that they are here to do?

"We need a strategic plan to replenish the trust that faculty and staff have in the honor and integrity of their Deans, the Administrators, and the Governing Board. What kind of strategy would do that? Would it be a strategy to diminish the voice of faculty and staff in the truly central issues of the learning community while giving them rich opportunities to assure cleaner bathrooms or more campus tours? Is it a strategy to cut and carve up departments and classes where faculty are teaching and students are learning to establish a more firmly planted bottom line? Would it be a strategy to watch over faculty and staff more closely with more furtive, managerial eyes to be sure that no employee of the District steps across the prescribed lines?

"That kind of strategy plans for faculty demoralization and staff inefficiency. That kind of strategy guarantees faculty unrest. We need a strategy that gives students instructors who are paid for the work they do, respected for the knowledge and experience they have acquired, and encouraged to continue at Palomar because they find fulfillment in doing so. We need a strategic plan that respects students, faculty, staff, and administrators as each having an integral and equally important part in the process of educating students who will infuse our community with the skills they have gained at Palomar College. We need a plan where administrators and staff stand not toe to toe but side by side working to accomplish mutually beneficial goals.

"Organizational behaviorists would tell us that the former will lead to civil disobedience, and the latter to cooperation. Which will it be? It appears that this important decision is placed squarely on the shoulders of this Board. Thank you."

Mary Ann Drinan gave the following report: "There are several issues that need your attention tonight - the issue of faculty professionalism, the unresolved issue of growth funds, and the impact that District treatment of faculty can have on our students. The first issue is of great concern due to the cumulative effect of contract proposals that administrative negotiators bring to the table. Throughout, there is a tone and a message that appears more consistent with the industrial-factory image of management-employee relations used in the 1930s. Gone is the language of our contemporary time that recognizes faculty as a resource and acknowledges them as professionals. Instead, there is a diminishment of peer review, little acceptance for academic freedom, no

recognition of the central role faculty play in determining pedagogically sound teaching techniques, especially as they relate to class size, and a post-tenure review process with an apparent emphasis on faculty discipline, rather than faculty development. We ask the Board to seriously question District negotiators about the content of these proposals while also critically reviewing the messages sent to faculty at the negotiations table. We can do better than a 1930s negotiations style.

“The second issue concerns growth funds. Just as with any policy, the salary enhancement plan is a product of its environment. It is not a disembodied document that exists in a vacuum. Ratified by the Board in 1999, it was born in an atmosphere in which all faculty, full-time and part-time, received the same raises and the same COLA. At that time, Palomar College encouraged the climate of teamwork and team spirit by ensuring that all campus employees received the same percentage of increases when additional funding became available. The campus administrators repeated two statements very often, that is, “all faculty are one group” and second, “all faculty and employee groups receive the same salary increases.” And these were repeated so frequently that they were almost a mantra to all of us. A lengthy or even a cursory check will reveal that these approaches were accurate and, therefore, any interpretation of that plan, of necessity, must include these two pillars. Given that the current implementation of the plan differs so widely from the norms established in 1999, it is incumbent on the District to initiate an inquiry. Is the policy being implemented as originally intended, or are administrating negotiators reinterpreting the plan? Further, I would like to correct the statement that asserts that part-timers are completely left out of the growth formula in the current salary enhancement plan. That broad a statement is certainly false. Part-time faculty were clearly included in the first half of the growth equation because their productivity and the 50% of classes at Palomar taught by part-timers was definitely included by the College and by the state in the amount of money provided to the District. Thus, the increases in their student numbers were included in all calculations that brought new revenue to this College. What happened next, in the second part of that equation, is that the money the College received from their labors was siphoned off in the form of pay raises to everyone else except part-time faculty and faculty in general. Are you now asking us to accept a situation in which the growth money earned by the College’s most vulnerable employees, those faculty paid the least, is now being channeled away to further enhance salaries of those at the top of the administrative hierarchy, leaving part-timers with nothing, leaving all faculty with nothing. Say it isn’t so. Clearly, this matter needs investigation; and I ask the Board to undertake that task. Moreover, what message is the District really sending to students when decisions are made to treat faculty in such an indifferent way. Our College is about educating students to take their rightful place in society and in the workplace. Because of this endeavor, Palomar cannot help but also be viewed as a model that teaches through its own personnel policies. If faculty are to be marginalized, is it fair to say that students should expect to be marginalized themselves when they are in the workplace? Surely the answer, clearly the answer to this is no. Our students deserve a better model. Our faculty deserve better than this.

“The American Association of University Professors (AAUP) well known because of their intellectually solid statements on campus governance and integrity writes about the role and responsibilities of governing boards in a compelling way. ‘The governing board,’ they state, ‘has a special obligation to ensure that the history of the college or university shall serve as a prelude and an inspiration to the future.’

“We urge you to retrace your steps, to rethink District contract proposals and the tone of negotiations so that the College can return to a cooperative, democratic style, one that truly deserves to be called an inspiration for the future. Thank you very much.”

3. **INFORMATION**

**Report of The Faculty** – There was no report.

4. **INFORMATION**

Report of the Administrative Association – There was no report.

5. **INFORMATION**

Report of the CCE/AFT – There was no report.

6. **INFORMATION**

Report of the Associated Student Government

Sean Weimer reported that at the recent ASG election, Leo Melena was elected Executive Vice President, Carla Medina was elected Vice President, ICC Chair, and Jason Roach was elected Vice President of State Affairs.

Sean thanked everyone who served the ASG this year – they have all been marvelous. He thanked Rebecca Faubus, Bruce Bishop, and Marilyn Lunde for all their help and advice.

K. **UNFINISHED BUSINESS** - There was none.

L. **NEW BUSINESS**

1. **SCHEDULE WORKSHOP**

MSC Jensen, Nelson

The Governing Board hereby schedules a **workshop on June 4, 2002**, to begin at 6 p.m. in SU-18, for the purpose of discussing the District structure options and possible future location of centers/campuses.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **APPROVE EXPRESSION OF APPRECIATION TO STUDENT TRUSTEE**

MSC McMullen, Jensen

**RESOLUTION NO. 01-20741**

**BE IT RESOLVED**, That the members of the Governing Board of the Palomar Community College District do hereby express their sincere appreciation to **SEAN WEIMER**, who has served as President of the Associated Student Government and Student Trustee from June 12, 2001, through May 14, 2002, and who, throughout his tenure in office, has rendered outstanding service and provided responsible leadership, and who, as a result, has accomplished a great deal for the betterment of the students at Palomar College.

The Vote was unanimous.

Dr. Dougherty presented a framed certificate to Mr. Weimer.

3. **APPROVE RECOMMENDATIONS OF CURRICULUM COMMITTEE/FACULTY SENATE (Exhibit L-3)**

MSC Jensen, Nelson

a. **APPROVE NUMBER CHANGE FOR NEW COURSE**

The Governing Board hereby approves the following number change for a new course:

**Catalog ID: Change from MATH 54 to MATH 55**

**Discipline(s): Mathematics**

Requisite validated: YES

Dually listed as: N/A

A.A. degree/certificate program(s): N/A

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualification(s): Mathematics - master's degree required: YES

Effective term: FALL, 2002

**55 Geometry**

*Four hours lecture (4)*

**Prerequisite: One year of high school algebra or a minimum grade of "C" in MATH 50**

Fundamentals of plane geometry and selected topics from solid geometry developed by both inductive and deductive processes. Especially recommended for prospective teachers and/or students who will be taking Trigonometry.

b. **APPROVE CORRECTIONS TO NEW COURSES**

The Governing Board hereby approves the following corrections to new courses:

**Catalog ID: AP C 203**

Discipline(s): Apprenticeship Training - Carpentry

Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters degree required: NO

Effective term: FALL, 2002

**203 Blueprint I**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course is the first of two classes in blueprint reading. The course will cover the fundamental functions and structure of blueprints. Construction drawings, line symbols, freehand sketching as well as pictorial drawings will be covered. *May be taken two times.*

**Catalog ID: AP C 204**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: YES

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**204 Blueprint II**

*One hour lecture-One & one-half hour laboratory (1.5)*

Prerequisite: AP C 203

This course is the second of two classes in blueprint reading. This course will cover foundation prints, commercial prints, residential prints and estimating. Construction specifications will also be covered. *May be taken two times.*

**Catalog ID: AP C 205**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**205 Foundations**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course will focus on the use of concrete in the construction industry. Basic layout techniques will be studied and applied for foundations. Related safety, math and blueprint reading will be covered. *May be taken two times.*

**Catalog ID: AP C 206**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**206 Flatworks**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course is designed to show the various applications of flatwork forming to include slab-on-grade, driveways and walks, and curb and gutter forms. Related safety, math and blueprint reading will be covered. *May be taken two times.*

**Catalog ID: AP C 207**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**207 Tilt-Up**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course is designed to give an overview of the Tilt-up industry. Form techniques and panel hardware will be discussed. Related safety, math and blueprint reading will be covered. *May be taken two times.*

**Catalog ID: AP C 208**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**208 Wall Forms**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course will introduce the basic techniques of poured-in-place concrete wood form construction. Related safety, math and blueprint reading will be covered. *May be taken two times.*

**Catalog ID: AP C 209**

Discipline(s): Apprenticeship Training - Carpentry

Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**209 Gang Forms**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course will present the various applications of pre-fabricated wall forming systems. Related safety, blueprint reading will be covered. *May be taken two times.*

**Catalog ID: AP C 210**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**210 Patented Forming Systems**

*One hour lecture-One & one-half hour laboratory (1.5)*

Proprietary wall forming systems such as Atlas, EFCO, and Symons are an integral part of the concrete industry. Students will be instructed in the application and rigging of these systems. *May be taken two times.*

**Catalog ID: AP C 211**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**211 Architectural Concrete**

*One hour lecture-One & one-half hour laboratory (1.5)*

In this course the forming of poured-in-place columns will be covered, with instruction and practice in both job-built. *May be taken two times.*

**Catalog ID: AP C 212**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**212 Column Forms**

*One hour lecture-One & one-half hour laboratory (1.5)*

In this course the forming of poured-in-space columns will be covered, with instruction and practice in both job-built and the proprietary systems, and the shoring and forming of drop heads. Estimating, safety, and rigging of materials will be included. Math and blueprint reading will be covered. *May be taken two times.*

**Catalog ID: AP C 213**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**213 Beam & Deck Forming**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course will introduce the use of various wood and patented forming systems used in the construction of concrete beams and decks. Metal beam forms and capitals will be taught in this class. Layout and builders level skills will be used in this class. *May be taken two times.*

**Catalog ID: AP C 214**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**214 Wall Framing I**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course provides an introduction to the theory and practice of wall framing. Students start by learning to read floor plans, and then laying out wall locations, plate and detail, as well as openings and structural connections. Construction math and job site safety practices will also be covered. *May be taken two times.*

**Catalog ID: AP C 215**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: YES

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry  
General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**215 Wall Framing II**

*One hour lecture-One & one-half hour laboratory (1.5)*

Prerequisite: AP C 214

This class covers layout, assembly, and erection of both standard and raked walls. Application of bracing, plumbing and aligning walls will also be covered. Construction math, blueprint reading and job site safety practices will also be covered. *May be taken two times.*

**Catalog ID: AP C 216**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**216 Floor Framing**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course will cover the layout and construction of both residential and commercial floor framing. The use of building codes and blueprint reading will be covered. Fall protection along with job site and math will also be covered. *May be taken two times.*

**Catalog ID: AP C 217**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**217 Stair Building I**

*One hour lecture-One & one-half hour laboratory (1.5)*

Stair construction is an integral part of carpenter's trade. This course presents stair theory, related mathematics, code requirements and basic layout stringers, treads and risers. Students will layout, cut and erect a straight-run stair. Blueprint reading and safety will also be covered. *May be taken two times.*

**Catalog ID: AP C 218**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: YES

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**218 Stair Building II**

*One hour lecture-One & one-half hour laboratory (1.5)*

**Prerequisite: AP C 217**

This course builds upon the concepts presented in Stair Building I. This class will teach students about winders, u-shaped and radius stair building, as well as

code requirements and mathematical calculations. Blueprint reading and safety will also be covered. *May be taken two times.*

**Catalog ID: AP C 219**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**219 Exterior Details I**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course teaches students to read blueprints related to building exteriors such as elevations, sections, and schedules. Construction of structural and architectural elements such as balconies, fireplaces, bay windows, columns and pop-outs. Blueprint reading, mathematical calculations and safety will also be covered. *May be taken two times.*

**Catalog ID: AP C 220**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: Yes

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**220 Exterior Details II**

*One hour lecture-One & one-half hour laboratory (1.5)*

Prerequisite: AP C 219

A continuation of Exterior Details I, this course will review the reading of relevant drawings, and include hands-on training in window installation, door and window trim, as well as various sidings and trims. Mathematical calculations and safety will also be covered. *May be taken two times.*

**Catalog ID: AP C 221**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**221 Roof Framing I**

*One hour lecture-One & one-half hour laboratory (1.5)*

Roof construction is one of the most challenging and satisfying facets of carpentry. This basic course will introduce rafter theory and layout. Students will construct a gable roof using conventional and truss methods. Mathematical calculations for various rafter lengths and safety will also be covered. *May be taken two times.*

**Catalog ID: AP C 222**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: YES

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**222 Roof Framing II**

*One hour lecture-One & one-half hour laboratory (1.5)*

Prerequisite: AP C 221

This course is a continuation of Roof Framing I, and will review rafter theory, and introduces hip and intersecting roofs, blind valley and dormer construction.

Mathematical calculations for various rafter lengths and safety will also be covered. *May be taken two times.*

**Catalog ID: AP C 223**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

**223 Metal Framing**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course introduces the student to the technology of metal framing. Tools and materials will be covered along with floor and wall construction, including openings and structural connections, and metal truss roof systems.

Mathematical calculations for various rafter lengths and safety will also be covered. *May be taken two times.*

**Catalog ID: AP C 224**

Discipline(s): Apprenticeship Training - Carpentry  
Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters  
degree required: NO

Effective term: FALL, 2002

### **224 Commercial Framing**

*One hour lecture-One & one-half hour laboratory (1.5)*

The thrust of this course will be commercial blueprint reading, along with an introduction to balloon wall framing and panelized roof systems. Construction math, blueprint reading and job site safety practices will also be covered. *May be taken two times.*

#### **Catalog ID: AP C 225**

Discipline(s): Apprenticeship Training - Carpentry

Requisite validated: N/A

Dually listed as: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

General Education: N/A

Distance Learning offering(s): N/A

Discipline for Minimum Qualifications: Qualification for Apprenticeship-masters degree required: NO

Effective term: FALL, 2002

### **225 Formwork Problems**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course will address form design, material estimating and problems relative to form construction. Related safety, math and blueprint reading will be covered. *May be taken two times.*

#### **Catalog ID: AP C 226**

Discipline(s): Apprenticeship

Requisite validated: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

Effective term: FALL, 2002

### **226 Bridge Construction**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course is to give an overview of basic bridge construction. Related safety, math and blueprint reading will be covered. *May be taken two times.*

#### **Catalog ID: AP C 227**

Discipline(s): Apprenticeship

Requisite validated: N/A

A.A. degree/certificate program(s): elective course in: Apprenticeship Carpentry

Effective term: FALL, 2002

### **227 Stairs & Ramps**

*One hour lecture-One & one-half hour laboratory (1.5)*

This course is designed to teach the various techniques used to form stairs and ramp structures. Related safety, math and blueprint reading will be covered. *May be taken two times.*

#### **Catalog ID: CSIS 191**

Discipline(s): Computer Science and Information Systems

Requisite validated: YES

Dually listed as: N/A

A.A. degree/certificate program(s): elective in: CSIS - Web Developer

Distance Learning offering(s): online

Discipline for Minimum Qualifications: Computer Science - master's degree required: YES

Effective term: FALL, 2002

### **191 PHP**

*Two hours lecture-Two hours lecture/laboratory (3)*

Recommended preparation: CSIS 137/R CSIS 137

This course provides students with the knowledge and skills necessary to use the PHP scripting language to develop dynamic Web-based applications. Topics of study include the fundamentals of the scripting, using PHP with HTML forms, creating functions, and integrating with databases.

#### **Catalog ID: CSIS 193**

Discipline(s): Computer Science and Information Systems

Requisite validated: Yes

Dually listed as: N/A

A.A. degree/certificate program(s): elective in: Web Developer (Windows Emphasis); required course in: Web Developer (Java / Open Source Emphasis)

General Education: N/A

Distance Learning offering(s): online

Discipline for Minimum Qualifications: Computer Science - master's degree required: YES

Effective term: FALL, 2002

### **193 Java II – Servlets and JSPs**

*Two hours lecture-Two hours lecture/laboratory (3)*

Recommended preparation: CSIS 192

This course provides students with the knowledge and skills necessary to perform server-side Java programming using Servlets and JSPs, HTML form data, Session Tracking, Cookies, JSP scripting elements, including Applets in JSP documents, using JavaBeans with JSP, and creating custom JSP Tag libraries.

#### **Catalog ID: CSIS 195**

Discipline(s): Computer Science and Information Systems

Requisite validated: YES

Dually listed as: N/A

A.A. degree/certificate program(s): elective in: CSIS - Web Developer

General Education: N/A

Distance Learning offering(s): online

Discipline for Minimum Qualifications: Computer Science master's degree required: NO

Effective term: FALL, 2002

### **195 Python Programming**

*Two hours lecture-Two hours lecture/laboratory (3)*

Recommended preparation: CSIS 137/R CSIS 137

This course provides students with the knowledge and skills necessary to use the Python programming language to develop software for Internet applications, perform systems programming, and implement user interfaces. Topics of study include the fundamentals of the language, parallel systems tools, system tools, graphical user interfaces, network scripting, client-side scripting, and server-side scripting. Also covered are databases and persistence, and data structures.

**Catalog ID: CSIS 282**

Discipline(s): Computer Science and Information Systems  
Requisite validated: Yes  
Dually listed as: N/A  
A.A. degree/certificate program(s): required course in: CSIS - Web Developer  
General Education: N/A  
Distance Learning offering(s): online  
Discipline for Minimum Qualifications: Computer Science master's degree  
required: YES  
Effective term: FALL, 2002

**282 C# Programming**

*Two hours lecture-Two hours lecture/laboratory (3)*  
Recommended preparation: CSIS 137  
This course provides students with the knowledge and skills necessary to use the C# programming language in the .NET Framework, build both server-side programs and with Windows applications, accessing data with ADO.NET, use C# with Web Forms and using C# with the .NET CLR.

**Catalog ID: CSIS 283**

Discipline(s): Computer Science and Information Systems  
Requisite validated: YES  
Dually listed as: N/A  
A.A. degree/certificate program(s): required in: CSIS - Web Server Administrator, and elective in: CSIS - Web Developer  
General Education: N/A  
Distance Learning offering(s): online  
Discipline for Minimum Qualifications: Computer Science master's degree  
required: YES  
Effective term: FALL, 2002

**283 .NET Framework**

*Two hours lecture-Two hours lecture/laboratory (3)*  
Recommended preparation: CSIS 137  
This course provides students with the knowledge and skills necessary to use the underlying Common Language Runtime (CLR) to its specialized packages for ASP.NET, Web Forms, Windows Forms, XML and data access (ADO.NET). The major .NET languages, including VB.NET, C# and Managed C++ are surveyed.

**Catalog ID: CSIS 294**

Discipline(s): Computer Science and Information Systems  
Requisite validated: YES  
Dually listed as: N/A  
A.A. degree/certificate program(s): elective in: CSIS - Web Developer  
General Education: N/A  
Distance Learning offering(s): online  
Discipline for Minimum Qualifications: Computer Science - master's degree  
required: YES  
Effective term: FALL, 2002

**294 Java III – Enterprise JavaBeans and J2EE Platform**

*Two hours lecture-Two hours lecture/laboratory (3)*  
Recommended preparation: CSIS 193  
This course provides students with the knowledge and skills necessary to code and deploy Enterprise JavaBeans (EJBs), how to use JDBC with EJBs, Servlets and EJBs working together and the Java Naming and Directory Interface (JNDI).

**Catalog ID: PSYC 299/SOC 299**

Discipline(s): Psychology and Sociology  
Requisite validated: YES  
Dually listed as: SOC 299  
A.A. degree/certificate program(s): N/A  
General Education: N/A  
Distance Learning offering(s): N/A  
Discipline for Minimum Qualification(s): Psychology, Sociology, Counseling, or Social Sciences - master's degree required: YES; Addiction Paraprofessional Training – master's degree required: NO  
Effective term: FALL, 2002

**299 Directed Field Experience II**

*Three hours lecture – Eight hours laboratory (3)*  
Recommended preparation: PSYC 250/SOC 250, PSYC 255/SOC 255, PSYC 260/SOC 260, PSYC 298/SOC 298  
This course will include a lecture/seminar format and a supervised agency experience component which will prepare students to take certification examinations for alcohol/drug counselors. *This course is dually listed as SOC 299.*

**Catalog ID: SOC 299/PSYC 299**

Discipline(s): Psychology and Sociology  
Requisite validated: YES  
Dually listed as: PSYC 299  
A.A. degree/certificate program(s): N/A  
General Education: N/A  
Distance Learning offering(s): N/A  
Discipline for Minimum Qualification(s): Psychology, Sociology, Counseling, or Social Sciences - master's degree required: YES; Addiction Paraprofessional Training – master's degree required: NO  
Effective term: FALL, 2002

**299 Directed Field Experience II**

*Three hours lecture – Eight hours laboratory (3)*  
Recommended preparation: PSYC 250/SOC 250, PSYC 255/SOC 255, PSYC 260/SOC 260, PSYC 298/SOC 298  
This course will include a lecture/seminar format and a supervised agency experience component which will prepare students to take certification examinations for alcohol/drug counselors. *This course is dually listed as PSYC 299.*

c. **APPROVE REMOVAL OF COURSES FROM CURRICULUM**

Upon the recommendation of the Curriculum Committee and Faculty Senate, the Governing Board hereby approves the removal of the following courses from the Palomar College curriculum:

**Catalog ID: FREN 216 Advanced French**

Discipline(s): French (FREN)  
Reason for deletion: Inactive  
Effective term: FALL, 2002

**Catalog ID: LT 152 Information Literacy**

Discipline(s): Library Technology (LT)

A.A. degree/certificate program(s): Business Education, Internet; Graphic Communications, Internet

Reason for deletion: Replaced by LT 154

Effective term: FALL, 2002

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **APPROVE AGREEMENT WITH ARAMARK EDUCATIONAL SERVICES, INC., FOR MANAGEMENT AND OPERATION OF PALOMAR COLLEGE FOOD SERVICE OPERATION**

MSC McMullen, Nelson

The Governing Board of the Palomar Community College District hereby accepts the proposal of **Aramark Educational Services, Inc.**, dated March 25, 2002, to operate and manage Palomar College's Food Service Operation, pursuant to which Aramark will invest \$500,000 for kitchen remodel, tenant improvements, and equipment in the Palomar College food service area.

A five-year agreement, with option exercisable by the District, to renew for an additional five-year period, be and is hereby approved between the Palomar Community College District and Aramark Educational Services, Inc. for the management and operation of the Palomar College Food Service Operation, including all existing food service operations conducted on the San Marcos campus and at off-site locations, effective May 16, 2002, based upon the terms of the proposal stated above, and upon such other terms and conditions as may be agreed to by the District and Aramark Educational Services, Inc., with specific reference to the requirements of the Request for Proposal issued by the District on or about February 25, 2002. **Exhibit L-4**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. **APPROVE PROCUREMENT UNDER NEW PROVISIONS OF PUBLIC CONTRACT - CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS) - CALIFORNIA DEPARTMENT OF GENERAL SERVICES**

MSC Jensen, Nelson

The Governing Board of the Palomar Community College District (Board) acknowledges the enactment of Public Contract Code Sections 10298 and 10299 effective January 1, 2001, thereby making possible the **direct acquisition by the District through California Multiple Award Schedules (CMAS)** let by the **Procurement Division of the California Department of General Services for information technology, goods, and services**; and,

The Board hereby amends its policies on procurement and authorizes direct purchase of information technology, goods, and services from CMAS contracts subject to the Board's prior approval on all contracts the amounts of which are in excess of the competitive bidding statutes; and,

The Board hereby designates the following employees as authorized agents of the District for said CMAS acquisitions pursuant to previously adopted resolutions of the Board delegating to these employees the power to contract up to the competitive bidding limits, subject to ratification and approval every sixty (60) days by the Board;

- Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services
- Kenneth Jay, Director of Business Services
- Ben Echeverria, Counsel, Contracts, and Special Projects

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **RATIFY AND APPROVE CONSULTING AGREEMENT WITH O'CONNOR CONSTRUCTION MANAGEMENT, INC., FOR COST ESTIMATING, CONSTRUCTIBILITY REVIEW, AND VALUE ENGINEERING ON HIGH-TECH LAB AND LECTURE PROJECT**

MSC Jensen, Nelson

The Governing Board hereby ratifies and approves the agreement between the District and **O'Connor Construction Management, Inc.**, of Irvine, California, effective April 17, 2002, through April 17, 2003, to perform **independent cost estimating, constructibility review, and value engineering** on the **High-Tech Lab and Lecture Building Project** in a total amount not to exceed (NTE) Ninety-Seven Thousand, Five Hundred Dollars (\$97,500.00) as follows:

- |                               |               |
|-------------------------------|---------------|
| • 60% Cost Estimate           | NTE \$ 22,000 |
| • 95% Cost Estimate           | NTE \$ 15,000 |
| • VE Workshop & Report        | NTE \$ 14,000 |
| • 60% Constructibility Report | NTE \$ 2,500  |
| • 95% Constructibility Report | NTE \$ 44,000 |

District funding for this agreement is subject to reimbursement from the construction funding for the Project as a pre-construction, management item. **Exhibit L-6**

Jerry Patton pointed out that the Governor's economic stimulus package funds this building, and the funds are now available. The cost of the building is important enough that the campus committee chaired by Mike Rourke and Kelley Hudson MacIsaac has spent an inordinate amount of time on this project. Past experience indicates that we should be concerned enough to double-check the costs estimates, do value engineering, and look at the constructibility of this building. We do not want to have the job come in over bid. The state will not help us out if that happens. This is being funded out of state funds; no District funds are involved. We feel it is a prudent step to have a third party come in to look at project.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **APPROVE OCCUPANCY OF CLASSROOM BUILDING, CITY OF SAN MARCOS  
PUBLIC SAFETY CENTER, PURSUANT TO CALIFORNIA EDUCATION CODE  
SECTION 81530.5**

MSC Jensen, Nelson

The Governing Board received a letter report dated March 11, 2002, from **Burkett & Wong, Structural & Civil Engineers**, certifying the substantial **compliance** of the **structure** located at **184 Santar Place, San Marcos, CA 92069**, with the provisions of California Education Code Section 81530.5 governing lease of off-site commercial building; acknowledges transmission of said letter report to the Department of General Services, State of California, Division of State Architect (DSA) on March 21, 2002; and having received no comment from DSA in the forty-five day comment period, the Board hereby **gives final approval for occupancy of said structure for instructional purposes** effective the first day, month, and year thereof, by the District. **Exhibit L-7**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **DECLARE BOOKSTORE EQUIPMENT SURPLUS AND AUTHORIZE LOCAL  
AUCTION**

MSC Haro, McMullen

The Governing Board hereby approves that the **cash register hardware and 3M security hardware and accessories** of the Palomar Community College **Bookstore**, described in detail in the accompanying memorandum, be declared **surplus** and shall be offered **for sale** at a local public **auction** to be conducted by District staff within the next sixty (60) days, in accordance with District Procedure 552 and California Education Code Section 81450. **Exhibit L-8**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **APPROVE CHANGE ORDER #1 AND FINAL ACCEPTANCE OF WORK COMPLETED ON HVAC UPGRADE, T7/T9 AREA: AUTHORIZE RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS; RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC McMullen, Haro

The Governing Board of the Palomar Community College District hereby approves change order #1 to install dust collector ductwork and module card cage for the fire alarm control panel in the amount of \$3,844.79 and accepts the work of the **HVAC upgrade at T7/T9 area** on the San Marcos campus in accordance with the bid awarded by the Palomar Community College District, on November 13, 2001, to **W. R. Robbins Company, Inc.** (the "Contractor"), 2535 Jason Court, Oceanside, CA 92056, and that the project is hereby found to be completed; That the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; That the total amount of this contract is \$62,794.79; That all money due and owing to the Contractor, with the exception of the ten percent (10%) retention of \$6,279.50, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this action, the Retention be paid to the Contractor, provided no liens are filed within this period; and That the bid security posted by W. R. Robbins Company, Inc., be returned to this Contractor and all other bonds be released, within the time and in the manner as provided by law.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. **APPROVE CHANGE ORDER #1 & #2 AND FINAL ACCEPTANCE OF WORK COMPLETED ON STUDENT UNION REMODEL – DEMOLITION PHASE; AUTHORIZE RELEASE OF BID SECURITY IN THIRTY-FIVE DAYS; RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC Jensen, Nelson

The Governing Board of the Palomar Community College District hereby approves change order #1 for additional saw cutting in the amount of \$200.00 and change order #2 for removal of seven (7) asbestos doors and install EQ conduit joints in the amount of \$1,441.00, and accepts final completion of the **Student Union Remodel Demolition Phase** on the San Marcos campus in accordance with the bid awarded by the Palomar Community College District, on December 11, 2001, to **Action Environmental Enterprises, Inc.** (the "Contractor"), 160 North Joy Street, Corona, CA 92879, and that the project is hereby found to be completed; That the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; That the total amount of this contract is \$100,487.00; That all money due and owing to the Contractor, with the exception of the ten percent (10%) retention of \$10,049.00, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, provided no liens are filed within this period; and That the bid security posted by Action Environmental Enterprises, Inc., be returned to this Contractor and all other bonds be released, within the time and in the manner as provided by law.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**11. APPROVE CHANGE IN STARTING TIME OF MEETINGS**

MSC Nelson, McMullen

The Governing Board hereby approves the following **change in the starting time of future meetings**:

**6 p.m.** Meeting will be **called to order** in open session and will immediately go into **closed session**.

**7 p.m.** Meeting will be **reconvened to open session**, to be followed by an **additional closed session**, if necessary.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**M. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS**

The following persons addressed the Board on items that did not appear on the agenda:

Jose Rangel, the education of the Hispanic community; Tom Chambers, *The Telescope* funding; Carol Mitton, Palomar College Child Development Center; Perry Snyder, a proactive consideration for all the students; Mark Evilsizer, part-time/full-time staff; Barbara Neault Kelber, shared governance; Michael DeCarvallo, read a letter written by another student in support of professors; Martin Mason, successes of the Palomar College Engineering Program; and Sean Bell, part-time/full-time staff.

**N. CLOSED SESSION**

The Board recessed at 9:00 p.m. and went into Closed Session at 9:05 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference regarding discussion with Unrepresented Employee, pursuant to Government Code 54957.6.
  - a. Evaluation of Superintendent/President

Closed Session ended at 10:25 p.m. There was no reportable action.

**O. RECONVENE TO OPEN SESSION**

The meeting reconvened at 10:26 p.m.

**P. ADJOURNMENT**

The meeting was adjourned at 10:26 p.m.