



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, APRIL 9, 2002, 7:00 P.M.

A. CALL TO ORDER

Dr. Robert L. Dougherty, Jr., President, called the regular meeting of the Palomar Community College District Governing Board to order at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT
DARRELL L. McMULLEN, M.B.A., VICE PRESIDENT
SILVERIO H. HARO, ED.M., SECRETARY
RALPH G. JENSEN, B.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
SEAN WEIMER, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. Sherrill L. Amador, Superintendent/President
Diane Lutz, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resource Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Gene Jackson, Dean, Arts and Languages
Wilma Owens, Interim Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Pat Schwerdtfeger, Interim Dean, Media, Business, and Community Services
Lise Telson, Dean, Student Support Programs
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

STAFF PRESENT:

Cheryl Ashour, Office Assistant, President's Office
Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Pat Barrett, Manager, Food Services
Michelle Barton, Director, Institutional Research and Planning
Norma Bean, Director, Escondido Center/Extended Education
Monika Brannick, Associate Professor, Mathematics
Chris Brawner, Engineering Consultant, Educational Television/CCCSAT

Mark Clark, Associate Professor, Mathematics
Mike Dimmick, President, CCE/AFT; Information Services Senior Network Specialist
Sandy Doerful, Mathematics
Judy Dolan, Professor, Business Education
Mary Ann Drinan, Co-President, PFF; Associate Professor/Chair, Economics, History, and Political Science
Linda Dudik-Latulippe, Professor, Economics, History, and Political Science
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Services Support Specialist
Mike Ellis, Director, Facilities
John Erickson, Professor, Foreign Languages
Mark Evilsizer, Vocational Programs
Dr. Dan Finkenthal, Associate Professor, Physics and Engineering
Judy Fish, Director, Regional Occupational Programs
Nancy Galli, Professor, Family and Consumer Sciences
Katherine Gannett, Manager, Library Staff and Services
R. Anthony Guerra, Professor, Behavioral Sciences/Multicultural Studies
Anne Hohman, Associate Professor, English
Kelley Hudson-Maclsaac, Manager, Facilities Planning/Environmental Health and Safety
Ken Jay, Director, Business Services
Paul Jordan, PFF/CFT/AFT
Doug Key, President, The Faculty; Associate Professor, Earth Sciences
Roy Latas, English
Jo-Anne Lesser, Assistant Professor/Counselor
Stan Levy, Professor/Director, Reading Services
Marilyn Lunde, Administrative Secretary, Office of Student Affairs
Shannon Lienhart, Associate Professor, Mathematics
Ed Magnin, CSIS
Stephen McDonald, Professor, English
Lois Meyer, Director, Fiscal Services
Mary Millet, Co-President, PFF/AFT; Adjunct Faculty, English
Jane Mills, Associate Professor, Disabled Student Programs and Services
Sandy Nanninga, Admissions Technical Supervisor
Dr. Barbara Neault Kelber, Associate Professor, English
Gil Noble, Associate Professor, Business Education
Dr. Michael Norton, Director, Public Information
Elvia Nunez-Riebel, Associate Professor/Counselor
Bruce I. Orton, Associate Professor, English
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Joel P. Rivera, Professor, Foreign Languages
Connie Rodriguez, On-Site Engineer, Educational Television
Renee Roth, Financial Aid Counselor
Sandra Schwendler, Supervisor, Purchasing Services
Carlton Smith, Associate Professor, English
Susan Snow, Associate Professor, Mathematics
Dan Sourbeer, Associate Professor, Life Sciences
Johnny Sowers, Mathematics
Morris Springer, Financial Aid
Don Sullins, Consultant, Information Services
Dennis Theriault, Food Service Assistant; Student
Sara Thompson, Associate Professor, Life Sciences
Tim Ulman, Professor/Chair, Foreign Languages
Dr. Rocco Versaci, Associate Professor, English
Dale Wallenius, Chief Advancement Officer/Vice President to the Foundation

Colleen Weldele, Associate Professor, English as a Second Language
Steve Wozniak, Professor, English

GUESTS:

Lee Baldrige
Jeff Berg, Vista Fire Department
Donald Butz, Rancho Santa Fe Fire Department
Tom Chambers, Student
Juliet Cody, Student
Robert Cook, Student
Richard Currier
Rebecca Faubus, ASG Vice President of State Affairs
Dan Gilman, Student
Herman Gomez, Student
Brian Hatcher, Student
Natasha Jacobson, Student
Stephen Keller, *The Telescope*
April LaPointe, Student
Michael Lowry, Escondido Fire Department
Carla Medina, ASG Senator
Ginny Peterson, Student
Arthur L. Springer, Student
Jennifer Vandergriff, Student
Brett VanWey, Chief, San Marcos Fire Department

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Jensen, McMullen

The Governing Board hereby approves the Minutes of the Regular Meeting of March 12, 2002.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

1. Item L-20 was removed from the agenda for further analysis.
2. Items H-7 and H-8 were removed from the Consent Calendar for further discussion later in the meeting.

E. REPORT OF THE GOVERNING BOARD PRESIDENT

Dr. Dougherty reported that he had recently gone to Sacramento and met with a number of legislators. Every one of them had a negative message regarding adding anything to the Governor's budget. A few legislators thought the budget would be done during the month of June, others said they hoped it would be ready by September 1. Because of the state deadlines on public agencies passing their budgets by early September, we must know something by September 1 at the very latest.

The Inland Valley Trustee and CEO Association now consists of a dozen community college districts in Southern California. The most recent addition is the Grossmont/Cuyamaca District. One of the goals of the organization is to improve distance learning.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

Dr. Nelson congratulated Dr. Amador and the staff for the plan to reinstate the counseling positions. It was a hard choice the Board had to make last month, but they knew it was necessary for the good of the District. She stated that she appreciates the attitude that the budget cutbacks and shortfalls are a challenge and an opportunity for the College to look at how it does business. Reinstating the counseling positions indicates that we have put students first.

Dr. Nelson stated that she was pleased to attend the Educational and Facilities Master Planning Task Force meeting recently.

Mr. Haro reported that he recently attended the Migrant Education Region 9 program. Parents who were using our weekly radio program to broadcast important information to the community were in attendance. There was heartfelt testimony from those present, and he was very proud to be associated with Palomar and what we are doing for that community.

Mr. Haro also attended the GEAR UP Padres Unidos Leadership Training Graduation Ceremony, a program that has been instituted for the parents in the area. Parents again came up and testified how this program has helped and motivated them, not only about themselves, but to be advocates for their children.

Mr. Haro reported that last Saturday, Palomar College hosted the Adelante Mujer Conference. There were approximately 1,000 persons in attendance. Mothers and daughters present mentioned the importance of having the conference on our campus and that they were inspired to continue their education.

Mr. Jensen thanked the Escondido Fire Department for their assistance earlier in the week in responding to a 911 call for his father.

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction

Diane Lutz announced awards won by Wendy Nelson's journalism students at the Journalism Association of Community Colleges Annual Conference in Sacramento. Thirteen Palomar students competed against 569 students from all over the state. Overall, Palomar ranked fifth out of 49 schools. The following awards were noted:

Mail-In Competition

General Excellence
Front Page Design, First Place
Advertising, Second Place
Column Writing, Third Place

The Telescope Staff
The Telescope Staff
Sheena Prosser
Donna Jackson

Editorial Writing, Honorable Mention	Donna Jackson
Inside Page Design, Third Place	Sheena Prosser
Inside Page Design, Honorable Mention	Sheena Prosser
Opinion Writing, Honorable Mention	<i>The Telescope Staff</i>
Opinion Writing, Honorable Mention	Nancy Seuschek
Sports Feature Photo, Honorable Mention	Nancy Seuschek

On-the-Spot Competition

Advertising, First Place	Tom Chambers
Editorial, Third Place	Stephen Keller
News Writing, Third Place	Stephen Keller
Copy Editing, Fourth Place	Sheena Prosser
Feature Writing, Honorable Mention	Mirva Lempienen
Feature Writing, Honorable Mention	Sarah Strause
Feature Photo, Second Place	Natalie Schrik
News Photo, Honorable Mention	Jerry Hollie

Ms. Lutz reported that she also attended the GEAR UP Leadership Awards and felt that it was a very impressive and inspiring ceremony. She commended Calvin One Deer Gavin for his efforts in arranging the event.

Ms. Lutz gave an update on the Accreditation Self-Study, reporting that we are on track with our plan and have already done our survey. The various subcommittees are writing their draft reports. They have provided two drafts, and the Tri-Chairs have reviewed them and provided their comments. The subcommittees are in the process of re-writing. They are due at the end of this week. The Co-Chairs and Ms. Lutz will review the document and sunshine it to all the staff and the Board. Feedback will be solicited at that time. During the summer, materials will be gathered, and the second draft will be ready when we return in the fall.

2. Report of Vice President for Student Services

Joe Madrigal reported that it was his pleasure to give the welcome address at the Adelante Mujer Conference on Saturday. The gymnasium was filled, and most of the campus was utilized during the day with workshops. Palomar is to be commended for highlighting what we have here, and Mr. Madrigal stated that he was very proud to be there.

Mr. Madrigal presented the 2002 All-USA Academic Team Competition certificates to students, Juliet Cody and Rebecca Faubus. The certificates were presented by the American Association of Community Colleges, Phi Theta Kappa International Honor Society, and *USA Today*.

3. Report of Vice President for Finance and Administrative Services – There was no report.

4. Report of Vice President for Human Resource Services – There was no report.

Dr. Amador reported that the Strategic Planning Council had held its first meeting. The first major task involves approving the planning councils for each of the vice presidents, i.e., instruction, student services, administrative services, and human resource services.

Dr. Amador reported that the Institutional Research Office has provided the results of the survey of employees. There was over a 33% return, which is very good. Dr. Amador extended special thanks to the Academic Technology Group for their assistance in designing and preparing the web survey. The next steps will be to put it in the Strategic Plan and the Implementation Report.

One of the items on tonight's agenda is the Five-Year Construction Plan. Kelley Hudson-Maclsaac put forth a great deal of effort in preparing this report utilizing statistical data from the College. This will be the last time we submit the five-year plan without going through the educational and facilities master planning process. Doug Key, Mark Vernoy, and their task force are working on a plan to project the next 20 years as to what we need to do in educational programs and their related facilities.

As a result of a meeting that Dr. Amador and Michelle Barton had with the local Superintendents of Schools on the data-sharing consortium, all four districts (Escondido, Poway, Vista, and San Marcos) want to join in a memorandum of understanding to share data. Cal State San Marcos also wants to be a part of it.

It looks like the Governor is going to sign AB 16, the general obligation bond, which means that we will get our science building if the electorate passes it. This is the first time the community colleges will get 40% of the split of the higher education bond, instead of the usual 33%.

Dr. Amador announced that she had been inducted into the Escondido Rotary Club earlier today.

CONSENT CALENDAR

H.

PAYROLL

1. APPROVE PERSONNEL ACTIONS HISTORY

MSC McMullen, Jensen

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **March, 2002. Exhibit H-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFT

2. ACCEPT GIFT

MSC McMullen, Jensen

The Governing Board hereby accepts the following gift and directs that an appropriate letter of appreciation be sent to the donor:

- a. Annual flowers to be planted on campus, donated by **Altman Specialty**, 3742 Bluebird Canyon Road, Vista, California 92084. Total cash value as estimated by donor is \$450.40.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

3. APPROVE TRAVEL EXPENSES

MSC McMullen, Jensen

The Governing Board hereby approves/ratifies travel expenses for the following persons:

a. **Robert L. Dougherty, Jr., M.D.**

Advanced Funds? Yes
For: Mileage, parking, meals, lodging, registration,
miscellaneous
To attend: CCLC Annual Trustees Conference
Location: Marina del Rey, California
Date: May 3-5, 2002
Amount: \$969.89
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

b. **Silverio H. Haro, Ed.M.**

Advanced Funds? Yes
For: Mileage, parking, meals, lodging, registration,
miscellaneous
To attend: CCLC Annual Trustees Conference
Location: Marina del Rey, California
Date: May 3-5, California
Amount: \$957.84
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

4. APPROVE PURCHASE ORDERS

MSC McMullen, Jensen

The Governing Board hereby reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District, totaling \$1,051,064.95 as outlined on **Exhibit H-4**. All purchases listed are made against the 2001-2002 fiscal-year budget.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

5. APPROVE COMMUNITY EDUCATION CLASSES, AGREEMENTS, AND PERSONNEL

MSC McMullen, Jensen

The Governing Board hereby approves the following new classes, agreements, and personnel for providing Community Services classes:

Summer, 2002

- a. Presenter: Angelo, Sandra
Name of Class: Practicing Animal Textures
Effective: June 29, 2002
Instructor Rate: \$183.84
Fee to Student: \$39.00
Terms: Minimum of 10 students

- b. Presenter: Angelo, Sandra
Name of Class: So You Thought You Couldn't Draw Faces
Effective: June 29, 2002
Instructor Rate: \$137.88
Fee to Student: \$39.00
Terms: Minimum of 10 students

- c. Presenter: Angelo, Sandra
Name of Class: So You Thought You Couldn't Draw Pets
Effective: August 24, 2002
Instructor Rate: \$137.88
Fee to Student: \$39.00
Terms: Minimum of 10 students

- d. Presenter: Gabbe, David
Name of Class: Vegetarian Cooking – Soups & Salads
Effective: July 28, 2002
Instructor Rate: 35% of fees collected
Fee to Student: \$35.00
Terms: Minimum of 10 students

- e. Presenter: Shaefer, Silvia
Name of Class: Write an Awesome Adventure (Ages 8-12 years)
Effective: July 8 – July 31, 2002
Instructor Rate: \$20.00 per student
Fee to Student: \$49.00
Terms: Minimum of 10 students

- f. Presenter: Southern California Reading and Math
Name of Class: Online Reading and Math Skills (Grades K-8)
Effective: June 1, 2002
Instructor Rate: 70% of gross revenue
Fee to Student: \$49.00
Terms: Minimum of 1 student

- g. Presenter: Southern California Reading and Math
Name of Class: Phonics and Math Skills (Grades 1-3)
Effective: June 1, 2002
Instructor Rate: 70% of gross revenue
Fee to Student: \$199.00
Terms: Minimum of 6 students

- h. Presenter Southern California Reading and Math
 Name of Class: Accelerated Reading & Math (Grades 4-8)
 Effective: June 1, 2002
 Instructor Rate: 70% of gross revenue
 Fee to Student: \$199.00
 Terms: Minimum of 6 students

- i. Presenter Southern California Reading and Math
 Name of Class: Basic Reading and Math (Grades 4-9)
 Effective: June 1, 2002
 Instructor Rate: 70% of gross revenue
 Fee to Student: \$199.00
 Terms: Minimum of 6 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

6. AUTHORIZE DRAWING NEW WARRANTS

MSC McMullen, Jensen

The Governing Board hereby authorizes the Disbursing Officer to draw new warrants as follows:

Warrant #76-051320, dated June 27, 2001, in the amount of \$615.42, to State of California Department of General Services, Master Contracts Division, 707 3rd Street, 10th Floor, West Sacramento, CA 95605. Voided due to stale dating.

Warrant #76-059264, dated September 27, 2001, in the amount of \$206.78, to Rich McCann, 690 Valeview Drive, Vista, CA 92083. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

7. Item was removed from the Consent Calendar for further discussion.

8. Item was removed from the Consent Calendar for further discussion.

9. RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President to grant the following employee a \$50.00 per month stipend as a designated bilingual interpreter for the District:

- a. **DALIA LOPEZ**, Office Specialist, Human Resource Services, effective April 1, 2002.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. RATIFY CHANGE TO CLASSIFIED POSITION

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **classified position**:

- a. **Position:** **CHILD CARE OPERATIONS ASSISTANT**
Name: Carol A. Gidner
Department: Child Development Center
Position #: 005713 New?: No
Remarks: **Position increased from 11 to 12 months. Funded - 81% State
Child Development, 19% District**
Sal Grade/Step: **18/14** Salary: **\$3,217.52/month**
% of position: 100% No Mos: 12
Effective: June 1, 2002
Account(s): U-212200-364300-69200-0000000/19%
 U-212200-364300-69200-1633200/81%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. RATIFY LEAVES OF ABSENCE

MSC McMullen, Jensen

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **25% Personal Leave of Absence without pay and with no effect on benefits**, effective August 5, 2002, through May 23, 2003, to **James A. Luna**, Professor/Counselor, Counseling, Guidance, and Career Development.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective April 1, 2002, through May 24, 2002, to **Nicholas R. Green**, Instructional Support Assistant I, Computer Science/Information Systems.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Maternity Leave of Absence without pay and with benefits**, effective May 1, 2002, through June 13, 2002, and a **100% Family Leave of Absence without pay and with benefits**, effective July 5, 2002, through September 30, 2002, to **Cynthia R. Martinez**, Financial Aid Advisor, Financial Aid and Scholarships.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. RATIFY NEW CLASSIFIED POSITION

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified position**:

- a. **Position:** **TECHNOLOGY TRAINING COORDINATOR**
Department: Human Resource Services
Position #: 006203 New?: Yes
Remarks: Funded – PFE. Update of personnel position file.
Sal Grade/Stp: **31/1** Salary: **\$3,309.40/month**
% of position: 100% # of Mos: 12
Effective: September 1, 2001
Account(s): A-212200-611100-66600-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. RATIFY CLASSIFIED RECLASSIFICATIONS

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a. **Position:** **STAFF ASSISTANT**
Department: Worksite Education
Name: Michelle L. LaVigueur
Position #: 005830 New?: No
Remarks: **Position was Administrative Secretary, placement 19/3.
Funded - Worksite Education.**
Effective: January 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **23/3** Salary: **\$3,002.40/month**
Account(s): K-212200-356100-70100-1812510/100%
- b. **Position:** **CAMPUS SERVICES ASSISTANT**
Department: Palomar College at Escondido Center
Name: Pixie R. Valle
Position #: 005866 New?: No
Remarks: **Position was Education Center Assistant, placement 13/3**
Effective: January 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **19/3** Salary: **\$2,722.16/month**
Account(s): A-212200-421100-62100-0000000/35%
 B-212200-354200-60910-0000000/65%

- c. **Position:** **STAFF ASSISTANT**
Department: Marketing Communications
Name: Barbara C. Anaya
Position #: 005849 New?: No
Remarks: **Position was Outreach Coordinator, placement 20/4**
Effective: **January 1, 2002**
% of position: 75% # of Mos: 12
Sal Grade/Stp: **23/4** Salary: **\$2,365.18/month**
Account(s): A-212200-212200-67120-0000000/100%
- d. **Position:** **STAFF AIDE**
Department: Marketing Communications
Name: Mary T. Chase
Position #: 005850 New?: No
Remarks: **Position was Marketing Assistant, placement 15/4**
Effective: **January 1, 2002**
% of position: 45% # of Mos: 12
Sal Grade/Stp: **20/4** Salary: **\$1,319.16/month**
Account(s): A-212200-212200-67120-0000000/100%
- e. **Position:** **VTEA BUDGET TECHNICIAN**
Department: Vocational Technology
Name: Vacant
Position #: 006084 New?: No
Remarks: **Position was Administrative Secretary, grade 19.** Funded -
80% VTEA IIC and 20% VTEA Tech Prep.
Effective: April 1, 2002
% of position: 45% # of Mos: 12
Sal Grade/Stp: **22/1** Salary: **\$1,196.19/month**
Account(s): K-212200-331300-60910-1112600/80%
K-212200331300609101112640/20%
- f. **Position:** **SENIOR OFFICE SPECIALIST**
Department: Regional Occupational Programs
Name: Vacant
Position #: 005812 New?: No
Remarks: **Position was Office Specialist, grade 10.**
Effective: April 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **14/1** Salary: **\$2,186.11/month**
Account(s): K-212200-337100-62100-1812080/100%
- g. **Position:** **SYSTEMS MODULE FUNCTIONAL SPECIALIST**
Department: Admissions, Records, and Veterans' Services
Name: Vacant
Position #: 005465 New?: No
Remarks: **Position was Academic Evaluator/Advisor, grade 20**
Effective: May 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **35/1** Salary: **\$3,648.93/month**
Account(s): A-212200-422200-62100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board:

- a. **M. VICTORIA DE LA TORRE**, Benefits Specialist, Human Resource Services, effective March 23, 2002 (last day of employment was 3/22/02).
- b. **MICHAEL J. LUCENTE**, Marketing Services Assistant, Educational Television, effective March 16, 2002 (last day of employment was 3/15/02).
- c. **MARY I. PERRY**, Assistant Professor, Dental Assisting, effective May 25, 2002 (last day of employment will be 5/24/02).
- d. **SHERRY A. POZZA**, Administrative Secretary, Vocational Technology, effective March 1, 2002 (last day of employment was 2/28/02).
- e. **COURTNEY L. SAVARIA**, Education Center Assistant, Palomar College at Camp Pendleton, effective March 8, 2002 (last day of employment was 3/7/02).

15. INFORMATION: RETIREMENTS

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under Group I (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **RICHARD D. NATION**, Professor, Mathematics, effective May 25, 2002.
- b. **SANDRA L. SCHWENDLER**, Supervisor, Purchasing Services, effective June 29, 2002.

16. GRANT EQUIVALENCY FOR DISCIPLINES

MSC McMullen, Jensen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

Lisa Kiess – Economics, History, & Political Science
Janette Gomez – Performing Arts
Kim Park – Public Safety

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. RATIFY ADJUNCT FACULTY EMPLOYMENT

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following adjunct faculty, at the rates indicated for Spring, Summer, and Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

SPRING, 2002

COMPUTER SCIENCE & INFORMATION SYSTEMS

Green, Nicholas	Computer Science & Information Systems A.A., Business Administration B.S., Business Administration 2+ Years Experience	\$36.29
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ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Keiss, Lisa	Economics B.A., Economics 2+ Years Experience	\$36.29
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PUBLIC SAFETY

Owens, Allen	Administrative Justice A.A., Sociology 2+ Years Experience	\$36.29
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Park, Kim	Fire Technology Coursework and 6+ Years Experience	\$36.29
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SUMMER, 2002

GRAPHIC COMMUNICATIONS

Arnold, Christina	Graphic Communications B.A., Political Science 2+ Years Experience	\$36.29
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PERFORMING ARTS

Gomez, Janette	Dance B.A., Spanish 2+ Years Experience	\$38.70
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FALL, 2002

CHEMISTRY

Frigo, Reno	Chemistry B.S., Chemistry M.S., Natural Science California Community College Instructor Credential – Chemistry	\$37.49
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. APPROVE CHILD DEVELOPMENT CENTER COORDINATOR EMPLOYMENT

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Child Development Center Coordinator, at the rate indicated for the Spring, 2002, semester:

Keinath, Pamela	Coordinator B.A., Home Economics 2 + Years Experience	\$15.87
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. RATIFY REHIRING OF PROBATIONARY FACULTY

MSC McMullen, Jensen

The Governing Board of the Palomar Community College District hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring for the 2002-2003 academic year** the following as **second-year probationary faculty members**:

Rosa Antonecchia	Counseling, Guidance, and Career Development
Karan Huskey	Counseling, Guidance, and Career Development
Patrick O'Brien	Extended Opportunity Programs and Services
Renee Roth	Financial Aid and Scholarships

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. RATIFY ACADEMIC EMPLOYMENT

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employee**:

a. Name: **LYNDA G. HALTTUNEN**
Position: Associate Professor/Counselor
Department: Counseling, Guidance and Career Development
Position #: 006244 New?: Yes
Remarks: Position approved 12/11/01; reassignment for Ms. Halttunen.
Sal Rng/Stp: **C/21** Salary: **\$6,669.36/month**
% of Position: 100% # of Mos: 11
Effective: July 1, 2002
Account #(s): A-122100-462100-63100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

21. RATIFY ADMINISTRATIVE RECLASSIFICATION

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **administrative position**:

- a. **Position:** **DEAN OF COUNSELING/MATRICULATION**
Department: Counseling, Guidance, and Career Development
Name: Judith E. Eberhart
Position #: **005509** New?: No
Remarks: **Title change only; title was Dean of Counseling, Guidance, and Career Development**

Effective: July 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **75/11**
Account(s): A-123100-462100-63100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. RATIFY CLASSIFIED EMPLOYMENT

MSC McMullen, Jensen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **JULIE A. ANGUIANO**
Position: Instructional Support Assistant II
Department: Reading Services
Position #: 005169 New?: No
Remarks: Replacement for Delores Clark; promotion for Ms. Anguiano.
Sal Rng/Stp: **22/1** Salary: **\$2,658.21/month**
% of Position: 100% # of Mos: 11
Effective: March 12, 2002
Account #(s): A-221000-328200-4930T-0000000/100%
Note: Normal work schedule: Monday and Tuesday, 1:00 pm - 9:30 pm; Wednesday, Thursday, and Friday, 8:00 am - 4:30 pm; plus at least one Saturday in lieu of Friday per month; 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm.
- b. Name: **DENNIS J. CASEY**
Position: Academic Department Assistant
Department: Computer Science & Information Systems
Position #: 005363 New?: No
Remarks: Replacement for Patricia Draggaman
Sal Rng/Stp: **19/1** Salary: **\$2,469.83/month**
% of Position: 100% # of Mos: 12
Effective: March 12, 2002
Account #(s): A-212200-358100-60910-0000000/100%

- c. Name: **SUE A. MACARCHUK**
Position: Academic Department Assistant
Department: Dental Assisting
Position #: 005705 New?: No
Remarks: Replacement for Bonnie Williams
Sal Rng/Stp: **19/1** Salary: **\$1,111.42/month**
% of Position: 45% # of Mos: 10
Effective: March 20, 2002
Account #(s): A-212200-344100-60910-0000000/100%
- d. Name: **MICHELLE GRACE**
Position: Senior Office Specialist
Department: Educational Television
Position #: 005068 New?: No
Remarks: Replacement for Dea Anna Craig; funded - 50% ETV, 25% CCCSAT and 25% e-Conferencing.
Sal Rng/Stp: **14/1** Salary: **\$2,186.11/month**
% of Position: 100% # of Mos: 12
Effective: March 18, 2002
Account #(s): A-212200-318100-61320-0000000/50%
K-212200-318100-61320-1612190/25%
K-212200-318100-61320-1612191/25%
- e. Name: **JORGE PIMENTEL**
Position: Custodian I
Department: Custodial Services
Position #: 005662 New?: No
Remarks: Replacement for Gary Bergman; reinstatement for Mr. Pimentel.
Sal Rng/Stp: **8/7** Salary: **\$2,369.83/month**
% of Position: 100% # of Mos: 12
Effective: March 19, 2002
Account #(s): A-212200-542200-65300-0000000/100%
Note: Normal work schedule: Monday - Thursday, 10:00 pm - 6:30 am; Friday, 5:00 pm - 1:30 am; 3% salary differential will be paid for hours worked between 6:00 pm and 10:00 pm; 5% salary differential will be paid for hours worked between 10:00 pm and 6:00 am.
- f. Name: **STEPHANIE A. GONZALES**
Position: Marketing Services Assistant
Department: Educational Television
Position #: 006248 New?: Yes
Remarks: Position approved on 1/22/02; funded - 50% CCCSAT and 50% e-Conferencing.
Sal Rng/Stp: **20/1** Salary: **\$2,531.46/month**
% of Position: 100% # of Mos: 12
Effective: April 1, 2002
Account #(s): K-212200-318100-61320-1612190/50%
K-212200-318100-61320-1612191/50%

- g. Name: **ESTELA GIBSON**
Position: Instructional Support Assistant I
Department: Reading Services
Position #: 005170 New?: No
Remarks: Replacement for Julie Anguiano; voluntary demotion for Ms. Gibson.
Sal Rng/Stp: **16/2** Salary: **\$2,410.54/month**
% of Position: 100% # of Mos: 11
Effective: April 15, 2002
Account #(s): A-221000-328200-4930T-0000000/100%
- h. Name: **STEVEN R. RUST**
Position: Outreach Coordinator
Department: Student Support Programs/GEAR UP
Position #: 006238 New?: Yes
Remarks: Position approved 10/8/01; funded - GEAR UP.
Sal Rng/Stp: **20/2** Salary: **\$2,658.21/month**
% of Position: 100% # of Mos: 12
Effective: April 30, 2002
Account #(s): K-212200-471200-64990-1112320/100%
- i. Name: **JULIE K. THURSTON-DONAGHY**
Position: Senior Office Specialist
Department: College Health Services
Position #: 005853 New?: No
Remarks: Replacement for Estela Gibson; funded - Student Health Fees.
Sal Rng/Stp: **14/1** Salary: **\$2,186.11/month**
% of Position: 100% # of Mos: 12
Effective: April 22, 2002
Account #(s): K-212200-474100-64400-1812090/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Resumption of REGULAR AGENDA

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

7. RATIFY FY 2001-2002 SALARY SCHEDULE INCREASE FOR REGULAR CONTRACT CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522

MSC Jensen, Nelson

The Governing Board of the Palomar Community College District hereby ratifies the FY 2001-2002 growth salary increase for regular contract classified employees represented by CCE/AFT Local 4522 that reflects the 3.41% increase per the Salary Enhancement Plan Agreement between the District and the employee group, effective retroactive to July 1, 2001.

During the discussion regarding the motion, Mary Ann Drinan made the following comments: "We request, Mary Millet and I, that the Board act to table items H-7 and H-8 at this time. We make this request for several reasons. The current Salary Enhancement Plan that the District is considering acting upon is one that connects all of the employee groups on our campus, and it harnesses them together in a common formula regarding the distribution of growth monies, such that whatever affects one group touches the others as well. Thus, if an error occurs in one side of the equation or the formula, it directly impacts everyone. We believe that an egregious error involving the interpretation of the Salary Enhancement Plan has occurred. The formula has been distorted because part-time faculty are being excluded from the basic calculations that govern the distribution of growth funds. The flawed numbers hurt the compensation of all faculty, and they result in a much higher percentage of increase for some while, on the part of our 860 part-time faculty, they will receive nothing, zero, nada for their contributions to the growth in student population. How can this be called fair or equitable? There is ample evidence that part-time faculty are included in the plan. Here are but a few examples. The plan was developed through the meet and the confer process of the academic senate, and the senate has consistently and thoroughly represented full- and part-time faculty in negotiations with regard to COLA and growth increases or salary increases. Senate minutes in 1999, at the time of the adoption of the plan, specifically state that all faculty will share raises in equal percentages. The SEP document refers to faculty. It doesn't distinguish between full-time and part-time faculty. It certainly gives the message that all are included as part of that document. Part-time faculty are included in COLA increases, all of them, since the plan has been developed. Part-time faculty also received the 2% growth that was permitted. It was an incentive to accept the plan, and it was provided to part-time faculty as well as full-time faculty at the time of the approval of that plan. There are other reasons, as well, that certainly we believe that this applies to all faculty. In fact, we have statements from individuals. Some of you, I know them very well, who have been faculty leaders over almost a decade at Palomar College, and they also affirm that as they were involved in the meet-and-confer process that the plan referred to both full-time and part-time faculty. So, what we find now is that it is ironic that faculty, as a whole, are being offered the absolute lowest percentage of growth increases of all groups when, in fact, faculty carries such a heavy responsibility for teaching and for supporting our students in classes that are substantially more crowded. There are more tests and projects to grade, greater number of contacts with students, more letters of recommendation to write, and more energy to mentor students into careers or to transfers to four-year colleges and universities. Growth money exists now because faculty are teaching more students. How can you explain to our faculty why they will receive growth increases that are approximately 50% less than other campus employees? How can you justify to the community, to the public who carry such a high tax burden why large salary increases are proposed and supported for administration and others on our campus when it is faculty that is most directly involved in the education of community members? What will you say to faculty who now believe they're being treated as second-class citizens? To conclude, we ask that these items be tabled because of the flawed calculations that affect the distribution to all groups. The erroneous numbers will, if they are permitted to move forward, exaggerate the increases for some while discounting the contribution and the works of others. Approval of these increases will block District negotiators currently engaged in discussion with faculty into a bargaining position in which good-faith bargaining will be impossible."

Although her allotted time had expired, Ms. Drinan asked for and was given permission to read a statement from Bonnie Dowd as follows: "Prior to the formation of the Palomar Faculty Federation, meet and confer was the representative body of the faculty, all faculty, full- and part-time. I cannot speak for other members who served on the meet and confer committee; however, there was never any question in my mind that any reference to the faculty and the faculty's share of the pie in the Salary Enhancement Plan meant all faculty currently employed by the District, regardless of full or part-time status. I served on the salary and benefits committee for almost ten years. I served as chair of meet and confer for a little less than ten years and never did I see myself as only solely representing full-time faculty."

Ms. Drinan was also given permission to also read a portion of a statement from Chris Barkley concurring with Ms. Dowd's remarks: "I am writing to you as a member of the meet-and-confer team that negotiated the faculty Salary Enhancement Plan on behalf of all faculty, both full- and part-time faculty. I think you should ask to pull these items, H-7 and 8 from the consent calendar of the Board meeting tonight because I believe that there has been a serious error made in determining faculty position of the employees' share of growth funds, and this mistake has affected the fair raise for administrative association and classified staff. While I am not now on the negotiations team, my understanding of what has transpired raises serious concern for me. If, as I believed happened, we met and conferred for all faculty in agreeing to the Salary Enhancement Plan, then the determination of growth funds for this year has been figured incorrectly as the cost of adjunct faculty salaries were not added to the total in determining the entire employee group's cost. This needs to be rectified immediately and growth portions reconfigured."

Mary Millet made the following comments: "According to an e-mail distributed today on campus by a Vice President of the District, the District justifies their exclusion of part-time instructors from the growth money, the initial calculations of the growth money, because the Salary Enhancement Plan states that growth money shall be distributed to all authorized/filled positions. He further states that part-time faculty are not authorized positions, not authorized employees of the District and do not occupy filled positions.

"I would like to examine these two words on which so much seems to hang. It seems apparent that to label faculty members who teach approximately 50% of Palomar's classes as unauthorized puts the validity of those courses themselves in jeopardy. Surely, the Salary Enhancement Plan framers did not intend that. It seems apparent that the community should know that approximately 50% of the classrooms at Palomar College on any given teaching day or evening are harboring unauthorized instructors and, furthermore, that their positions are unfilled. Do they realize that their sons and daughters are being instructed by faculty whom the District considers to be unauthorized? If the SEP growth monies were to be allocated to full-time faculty only, the gap between the full-time and part-time salary schedules would widen, not narrow. Even when the equity monies are allocated, the gap would not decrease. The official policy of this state is that salaries of part-time faculty must be moved toward parity with full-time faculty. They have backed up this policy with money, money that has been sent to Palomar College. Palomar College will stand alone as the community college district that increased inequity. Do you want this to happen? I don't think so."

Dr. Dougherty commented that when this plan was put into effect, there were four pots of money created – one for faculty, one for classified, one for administration, and the fourth for the College to share. He stated that he does not see holding the classified or administration “hostage” in that they have done what they promised to do. He felt that the Board is obligated to fulfill its obligation on this motion to give this money to them.

Sean Weimer stated that he finds it difficult to imagine that there is not enough to go around for everybody. He would like to see the money equally split amongst all the groups at Palomar in the interest of uniting Palomar because we are fighting the Governor and we don’t need to fight amongst ourselves.

The Vote was unanimous.
Student Trustee Advisory Vote: Nay

8. **RATIFY FY 2001-2002 SALARY SCHEDULE INCREASE FOR MEMBERS OF THE ADMINISTRATIVE ASSOCIATION AND SENIOR AND EXECUTIVE ADMINISTRATION**

MSC Jensen, McMullen

The Governing Board of the Palomar Community College District hereby ratifies the FY 2001-2002 growth salary increase for members of the Administrative Association and Senior and Executive Administration that reflects the 3.66% increase per the Salary Enhancement Plan Agreement between the District and the employee groups, effective retroactive to July 1, 2001.

The Vote was unanimous.
Student Trustee Advisory Vote: Nay

J. **REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION**

Report of the Faculty Senate

Chris Barkley gave the following report: “We ratified work of the Curriculum Committee and finished our work on recommendations for me to bring to the Statewide Academic Senate regarding possible changes to minimum qualifications to our disciplines lists. I took our recommendations to the State meeting, only to discover that not all the potential recommendations garnered enough support to be voted on at the State Senate. I will be presenting to the Senate at the next meeting a recommendation that is coming from the Statewide Academic Senate that we initiate a voter registration campaign on campus to register our students to develop a voter base for a possible bond measure in the fall, and also for a possible initiative that would change our funding mechanism and make it more equitable, although we’re not using the word ‘equalization.’

“We approved an Academic Assessment Pilot project for the Athletics Department to help retain student athletes and provide an early warning system for them on line, and four of the Senators volunteered to be part of the pilot project.

“We approved Anne Voth as the new Chair of our Committees on Committees which is responsible for all the faculty appointments to governance committees.

“Joe Stanford, the Chair of our Academic Standards and Practices Committee, is chairing a joint administration and faculty meeting on Thursday, April 11, at 2 p.m., to discuss possible changes to our hiring policy and procedures.

“We appointed four faculty to the Strategic Planning Council and met with that Council for the first time last Tuesday.

“This week, we welcomed Carlton Smith as the PFF liaison to the Senate and agreed to appoint a Senate liaison to PFF at our next meeting.

“I would also like to thank the Board for H-19, the rehiring of the four probationary counselors. I believe this will significantly help our students, so I appreciate that.”

2. **INFORMATION**

Report of the Palomar Faculty Federation

Mary Ann Drinan gave the following report: “I also would like to thank you for your action regarding the probationary faculty and their reinstatement. I believe that will help our counseling department in their services to our students. The actual number of students served by each counselor would have gone up tremendously if these individuals were not reinstated. My own report tonight is relatively brief. The PFF asked the District to provide its negotiation team with a complete set of proposals regarding all of the areas and issues under negotiations. We have not yet been provided with a full set of proposals from the District, and we have been at the negotiations table for eight months. And eight months is really a long time to wait. We also are very much concerned that our faculty be permitted to more easily take a look at District proposals; that is, our District proposals with the exception of perhaps a very brief number, perhaps 40 pages, has not really been sunshined to the Board. And we would like to have them available to our faculty members so that they can more easily read them and understand what it is that the District is proposing at this time. We are very much concerned that District proposals carry with them a negation of past practice, that there is not an honoring of the kind of policies that have led to success at the College. And I would like for faculty to see them and for you to speak of them or to provide them so that faculty can see them. I’m often asked, ‘What does the District propose?’ Well, you know, the answer to that ought to be more readily available and forthcoming from the District, at least with regard to initial proposals.”

3. **INFORMATION**

Report of The Faculty

Doug Key gave the following report: “We had a Faculty meeting on Wednesday, April 3. The primary discussion at that meeting involved constitutional changes that are now going to be required because of the addition of the Palomar Faculty Federation. The main meetings we will be having this spring will also involve discussions about the general direction we want to go with these changes. By fall, we should have the constitutional review committee with a set of changes that will again be reviewed by faculty. At some point during the fall, we should be approving the changes in the constitution.”

4. **INFORMATION**

Report of the Administrative Association

Ken Jay gave the following report: "The March 21 Parliamentary Procedures workshop given by Bruce Bishop went off very well. The workshop had about 25 attendees and was very interactive and very well received. Given the breadth of the topic, the Administrative Association would like to see it offered again in the future. On May 8, Dr. Amador will be conducting a workshop on Leadership. We are all looking forward to it."

Ken read a letter written by Mollie Smith, President of the Administrative Association, commending Sandra Schwendler for her many years of service to the District and congratulating her on her impending retirement. Ken added his thanks to Sandy for being a consummate professional and a true colleague who will leave a real gap in the organization. She will be missed. Jerry Patton seconded what Ken said and noted that Sandy has served as Interim Director of Business Services and has tried to do everything she can to help the District, other departments, and the employees.

5. **INFORMATION**

Report of the CCE/AFT

Mike Dimmick gave the following report: "First of all, I would like to speak in support of the adjunct faculty and with parity. I know, as a representative of classified staff, I legally can't represent the hourly employees on campus. From time to time, the classified staff will get increases and the hourly employees will not. So, I would encourage the District that whatever they can do to provide equity amongst not only the adjunct faculty but also the hourly classified staff we have here on campus. They do provide support for our students also.

"I would like to thank Dr. Dougherty for participating in the Classified Staff Development Day that was held during spring break. It went very well. I'd also like to thank Wilma Owens for an excellent keynote speech. It was very uplifting and provided energy to get us going again. The day ended with a softball game – I'm not sure who actually won the game. It was an enjoyable day.

"On March 8-10, we had four classified staff executive council members go to the CFT convention where Governor Gray Davis was the keynote speaker."

6. **INFORMATION**

Report of the Associated Student Government

Sean Weimer gave the following report: "First of all, I would also like to thank the Board for giving back those counseling positions. I know the students appreciate it; I know I do. Thank you. Two weeks ago, the student government went to Washington, D.C. As you guessed, we went to lobby for student rights; however, we took a unique approach this time when we went. We asked them for their help to either talk to Gray Davis or show our position on how we feel about his cuts to community colleges. We were very well received. They expected the same ASAAC message that they had gotten from about 2,000 students. So, we were heard. We will be getting in contact with them later this week to thank them, and we will find out what progress we had from that trip. It went very well. We were very well received. We also have close to 2,000 protest letters that we will be sending off next week, and we are still collecting them. So, if anybody wishes to also throw in a protest letter, please come by my office and give it to me. I'd be more than happy to send it."

K. UNFINISHED BUSINESS

L. NEW BUSINESS

1. RENEW MEMORANDUM OF UNDERSTANDING BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT AND PALOMAR COLLEGE FOUNDATION TO AUTHORIZE THE FOUNDATION THE FUND-RAISING AND FISCAL RESPONSIBILITY OF THE COLLEGE'S SCHOLARSHIP PROGRAM

MSC Jensen, Nelson

The Governing Board hereby renews the memorandum of understanding between the Palomar Community College District and **Palomar College Foundation** to continue an agreement established in 1998 to authorize the Foundation the fund-raising and fiscal responsibility of the College's **scholarship program**.

Under this arrangement, the Foundation will continue to:

1. Coordinate and conduct all activities (fund raising, soliciting donors, cultivating donors) relative to securing, maintaining, and increasing scholarship funds.
2. Establish scholarship criteria, selection, award amounts, and disbursement guidelines with donors.
3. Maintain receipt of funds and records for respective donor scholarship programs.
4. Prepare and distribute all scholarship checks to scholarship recipients; distribute to scholarship recipients checks received at the College that are made payable directly to the recipient.
5. Send award acknowledgment letters with checks to scholarship recipients.
6. Coordinate scholarship recipient donor thank-you letters.
7. Solicit current donors to increase scholarship funds and establish new donor scholarships.
8. Maintain bank and investment accounts in accordance with donor's stipulations.
9. Plan, organize, and conduct annual scholarship awards night.
10. Maintain and update database of donors and potential donors.

In addition, the Foundation agrees to maintain applicable records, financial transactions and investments within generally accepted accounting principles and under the appropriate California Government Code. The Foundation agrees to hold the College harmless, defend the College, and pay for any judgment for the negligence of the Foundation or Foundation employees.

Under this arrangement, the District will continue to:

1. Coordinate Scholarship Committee that has the responsibilities of selecting recipients according to the donor criteria; participating in the scholarships awards night ceremony activities, such as announcing awards and recipients to the donors, families, and audience.
2. Actively market scholarship opportunities to a wide variety of potential and current students at feeder schools and off-campus centers.
3. Communicate, educate, and assist current and potential students in obtaining scholarships offered at the College and from various outside sources.
4. Remit \$25,000 to the Foundation for services rendered under this agreement.

This arrangement shall be in effect for one year, beginning April 10, 2002. If at the end of one year, the College wishes to continue this arrangement, the College shall process a new agreement for a subsequent new year. The College shall be the sole determinant in the renewal of this agreement. **Exhibit L-1**

Dr. Dougherty congratulated the Foundation for doing this and for doing it very well. They save the College money by doing it for less than it would cost if we did it ourselves. It is important that we continue to reach high school students to let them know that there is scholarship money available. Dale Wallenius commented that applicants for scholarships this year are up about 250%.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVE FIVE-YEAR CONSTRUCTION PLAN

MSC McMullen, Jensen

The Governing Board hereby reviews and approves the Palomar Community College District's **Five-Year Construction Plan** as outlined on **Exhibit L-2**, which is on file and available for review in the President's Office.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. FAILURE TO SCHEDULE GOVERNING BOARD WORKSHOP FOR MAY 28, 2002

MS Defeated Nelson, Dougherty

The Governing Board hereby schedules a **workshop on May 28, 2002**, at 7 p.m., in the Governing Board Room, for the purpose of discussing the possible future location of centers.

As two of the Board members will be unable to attend a workshop on that date, Barbara Baldrige was asked to contact Board members to schedule an alternate date for a Board workshop in early June.

The Vote was unanimously defeated.
Student Trustee Advisory Vote: Nay

4. SET COMPENSATION FOR NON-VOTING STUDENT TRUSTEE FOR 2001-2002

MSC Jensen, McMullen

The Governing Board of the Palomar Community College District in accordance with Board Policy 11.1, hereby sets the **compensation for the non-voting Student Trustee** for 2002-2003 at \$420.00 per month.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. CAST BALLOT FOR CCCT BOARD OF DIRECTORS ELECTION – 2002

MSC Jensen, Haro

The Governing Board of the Palomar Community College District hereby casts its ballot in favor of the following eleven candidates for membership on the **CCCT Board** of the Community College League of California:

- Kay Albiani, Los Rios CCD*
- Michael R. Adams, Antelope Valley CCD
- Carolyn Batiste, MiraCosta CCD*
- Lewis S. Braxton, Merced CCD*
- Judi Beck, Shasta-Tehama-Trinity Joint CCD*
- Xavier Tafoya, Yuba CCD
- Rebecca Garcia, Cabrillo CCD*
- Anita Grier, San Francisco CCD*
- William G. McGinnis, Butte-Glenn CCD*
- Georgia L. Mercer, Los Angeles CCD
- Charles D. Meng, Napa Valley CCD
- Maxine Moore, Victor Valley CCD*
- Walt Howald, Coast CCD
- Andre Quintero, Rio Hondo CCD
- John H. Weed, Fremont Neward CCD
- Timothy L. Caruthers, Grossmont-Cuyamaca CCD
- Carole Currey, Santa Monica CCD*
- Marie Kiersch, San Luis Obispo County, CCD
- Donald L. Singer, San Bernardino CCD

* denotes incumbent

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. APPROVE SABBATICAL LEAVES

MSC Jensen, McMullen

The Governing Board hereby approves the following 2002-2003 **sabbatical leaves**:

Full Year, 2002-2003

Karen Huffman, Behavioral Sciences Department

Fall, 2002

Mark Clark, Mathematics Department
Jose Esteban, Economics, History, and Political Science
Jim Gilardi, Life Sciences Department
Martha Martinez, Mathematics Department
Carlton Smith, English Department
Joe Stanford, Performing Arts Department
Katie Townsend-Merino, Behavioral Sciences Department

Spring, 2003

Cynthia Anfinson, Mathematics Department
Robert Gilson, Performing Arts Department
Brent Gowen, English Department
Douglas Key, Earth Sciences Department
Wendy Metzger, Mathematics Department
Bruce Orton, English Department
James Pesavento, Earth Sciences Department
Janet Rightmer, Counseling Department and Articulation
Sherry Titus, Physical Education Department and Athletics Department
April Woods, Counseling Department and Transfer Center

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. RECOGNIZE FACULTY APPRECIATION WEEK

MSC Jensen, McMullen

RESOLUTION NO. 01-20737

WHEREAS, the Faculty provides valuable services to Palomar College students; and

WHEREAS, the Faculty contribute to the establishment and promotion of a positive learning environment; and

WHEREAS, the Faculty play a vital role in achieving the mission of Palomar College; and

WHEREAS, Palomar College's Faculty strives for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby recognizes **May 5-11, 2002**, as **Faculty Appreciation Week**, in conjunction with **California's 20th Annual Day of the Teacher**, and hereby honors our Faculty for their efforts on behalf of our students.

Anne Hohman made the following comments: "I'm Anne Hohman, for those of you who don't know me. Most of you do know me. For a year, I was President of The Faculty. I have been faculty Co-Chair of the Curriculum Committee. I've been a member of the Faculty Senate for six of my eleven years here and served on a number of other campus and department committees. I'm here to express my appreciation for Faculty Appreciation. It seems to me that your resolution clearly recognizes and values the centrality of the faculty roles in student interaction. From the accolades we heard tonight, the Journalism Department, the All-USA Academic Team, it seems to me that you also recognize that for each of those awards, there is a faculty component. What I'm here to ask you to do is to add to your resolution a resolution to negotiate in good faith with our bargaining unit to provide equity among all faculty members. That would be a way that you could truly show appreciation for this faculty. If you would proceed with these negotiations so that we can feel as a unified group once again, I would be greatly appreciative. Thank you."

Brian Hatcher made the following comments: "My name is Brian Hatcher and I am a student here at Palomar College, and I wrote this letter with the intention of mailing it to the Board, but I feel that I should speak in this forum, if you'll so allow me. I have been a part-time student at Palomar for over a year now, after attending three other colleges from previous residences and fulfilling military service. I chose to enroll at Palomar because of the courses available in my chosen major of mechanical engineering, courses that most two-year schools do not offer. Soon I'll be a full-time student, deeply seated in the engineering program and will be preparing for transfer to a university. I want to thank you for offering such courses and to let you know how important these courses are to the students and to the community. On a daily basis, I meet people on the campus that are focusing their education towards math and science-based majors. Naturally, we chat about courses and professors that we have had and taken and discuss which are the good ones and who are the best teachers. The important thing to almost all that I've met is that Palomar College, as opposed to other schools in the area, actually offers courses that allow us to prepare for direct transfer to university technical and scientific degrees while remaining in the area and saving money and having the benefit of great, approachable instructors and a small class setting. Palomar has a good thing going in this area. There is a great need for this type of education and service. Technical and scientific majors are not the only people to benefit from good, strong technical and scientific departments. I'll share an example from the personal experience that I had when taking Dr. Finkenthal's Physics 120 course. For many people taking the course for many different educational goals, several students had delayed the course as long as possible out of fear of the difficulty level that the course has a reputation for. As the course progressed, I saw the most phenomenal change take place in the class. Dr. Finkenthal's enthusiasm for the course, superior knowledge in his subject, and determination to make the class an exciting learning experience for all really brought the class together as a community with each member determining to see each other succeed. It was by far the best learning experience that I have ever had and has thus far been the defining moment of my education, the moment where my thought process completely changed. I find it spilling over in unrelated areas of my life, and now I have problem-solving skills I could have only dreamed of before. There were non-science majors demanding the opening of another Physics 121 course for the next semester. This sort of thirst for knowledge after overcoming such a fear of the unknown can only be good for the individual, good for society, and good for the College. Please answer the cry and continue to support such professors and courses. I hope that Palomar College will continue to push and strive to meet the ever-changing demands for excellence in technical and scientific education. I hope that Palomar College continues to provide an education that will prepare students to excel at universities, to excel in professions, and to excel in life. To meet these ever-changing demands, the College must continue to devote resources to and to evaluate ways to improve the departments that are key to the successful education of the technical and scientific fields. The College must maintain up-to-date equipment, actively seek to improve these departments, expand to make new courses available, offer more classes for the growing number of students interested in these areas, and listen to the needs of teachers that are striving to make Palomar College a better place for us all. As the needs of the community, students, and teachers are met, the word will get out on the street; and the benefit to the College, in both reputation and finances, will be tremendous. Thank you for taking the time to listen to my opinion and consider my words. I look forward to continuing my education at Palomar College while the College continues to provide the classes and resources that I need to prepare for the university studies. "

Dr. Dan Finkenthal made the following comments: "Hello, Board. Thanks a lot, Brian. It was really serendipitous that Brian had this letter prepared, especially when the Board was considering this important issue, which is the institution of a Faculty Appreciation Week. And I have to say that we don't really want a Faculty Appreciation Week from the Administration. We don't really need one. O.K. We're appreciated by students and the community, and that's where we get our appreciation. To imply that we need to be appreciated by our Administration would be irrelevant. There is many students like Brian, and this is what makes our job very, very rewarding is that people like him come back to us time after time and tell us about how well they've been prepared by Palomar College, by the faculty of Palomar College, successful in the programs that they've gone on to. This place changes peoples' lives, and that's a credit to the faculty and as well as to the Administration. Everybody deserves their due credit. O.K. As faculty members, we are directly appreciated by our students, and by the community, and that's where we will seek our appreciation. As for the Administration that needs to have an appreciation week because you guys work behind the scenes largely, more or less. You don't get the contact with the students. You don't get the feedback from the students that we get. So I would strongly recommend that you reconsider instituting a week such as Faculty Appreciation Week. On a more skeptical note, it really demoralizes the faculty when you propose such juvenile things. We see the institution of a Faculty Appreciation Week precisely because you don't, the Administration does not appreciate faculty. O.K. You wouldn't need to have a Faculty Appreciation Week if we were really appreciated. O.K. Our appreciation speaks for itself again in the community and from our students. It's really disheartening for us to see time after time after time our best efforts at making Palomar College a better place go thwarted for sometimes idiotic reasons. We're tired of having the problems blamed on Sacramento and budget cuts. A lot of us are very skeptical about even appealing to Sacramento for more money 'cause we see a lot of money being wasted right here on our campus right now, and if I were a Sacramento politician, I would think twice about giving more money to a college and to an institution that can't properly account for the money that it's getting right now. A case in point is my own program, which I can speak to very succinctly. We have seen our program, the program that Brian went through, grow by a factor of five in the last four years, yet we have not got one nickel increase in the operating budget for such a program. It's a laboratory-based program. It's ludicrous to expect us to be able to offer this level of quality education without an increase in the funds. Factor of five number of students. It's insane. And it makes me crazy when I, after four years, I'm told that there isn't money to boost the support of our laboratories, and then the first thing when we get growth money, it goes into raises. Now, not just raises for the Administration, that I am sickened by, O.K., but also, I don't really particularly care for raises amongst faculty because, and I have to speak for myself here, O.K. I'm self-righteous 'cause I'm a single guy. I don't have anybody else to support, and I rent. I'm a renter, so I don't have payments to make, but I love this place; and I will work until I'm dead to make this place the best place it will be. Some people find that to be problematic. I understand that. The problem is that faculty morale on campus is at an all-time low. It's precisely because we see one hand doing one thing, another hand doing another. O.K. Now, we're making a lot of mistakes, and that's O.K. To make mistakes is human. O.K. And as my rabbi says, 'to blame others is even more human.' What we really need is we need to have accountability. We need to properly support our faculty. When they ask difficult questions, we need to get truthful answers, not smokescreens, not deception. Mistakes have been made. Mistakes will be made. That's O.K. We need to take ownership of these things and correct the problems to make the institution as good as it can be. Other than that, the

faculty will continue to have poor morale when we see window-dressing programs like Faculty Appreciation Week done where everything else we do is actively being undermined. Thank you very much for listening.”

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RECOGNIZE CLASSIFIED EMPLOYEES WEEK

MSC Jensen, McMullen

RESOLUTION NO. 01-20738

WHEREAS, Classified employees provide valuable services to Palomar College students; and

WHEREAS, Classified employees contribute to the establishment and promotion of a positive learning environment; and

WHEREAS, Classified employees play a vital role in achieving the mission of Palomar College; and

WHEREAS, Classified employees of Palomar College strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby recognizes and wishes to honor the contribution of the classified employees of Palomar College to quality education at Palomar College and recognizes the week of **May 19-25, 2002**, as **Classified Employees Week**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RECEIVE BIDS AND AUTHORIZE AGREEMENT FOR DIGITAL VIDEO COMPUTER SERVER SYSTEM

MSC Jensen, Nelson

The following bid was received by the Palomar Community College District from the firms indicated in response to Notice to Bidders published on February 28 and March 7, 2002:

BIDDER
Harris Corporation
Sunnyvale, California

Harris Corporation is hereby found to be the lowest responsive bidder to the Palomar Community College District on the aforesaid **Digital Video Computer Server System**, and an agreement per the attached price schedule, **Exhibit L-9**, is hereby authorized between this company and the District, subject to compliance with all insurance requirements. Funding Source: CCCSAT Equipment Account

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **RECEIVE BIDS AND AUTHORIZE AGREEMENT FOR PRINTING OF CLASS SCHEDULES**

MSC Jensen, McMullen

The following bid was received by the Palomar Community College District from the firms indicated in response to Notice to Bidders published on March 7 and March 13, 2002:

BIDDER

Westminster Press
Westminster, California

Westminster Press is hereby found to be the lowest responsive bidder to the Palomar Community College District on the aforesaid **printing of Palomar College Class Schedules**, and an agreement per attached price schedule, **Exhibit L-10**, is hereby authorized between this company and the District, subject to compliance with all insurance requirements. Funding Source: Marketing Communications Printing Account

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE ISSUANCE OF 2002 TAX AND REVENUE ANTICIPATION NOTES AND PARTICIPATION IN COMMUNITY COLLEGE LEAGUE OF CALIFORNIA CASH FLOW FINANCING PROGRAM**

MSC Jensen, McMullen

RESOLUTION NO. 01-20739

BE IT RESOLVED, THAT the Governing Board of the Palomar Community College District hereby approves issuance of **2002 Tax and Revenue Anticipation Notes** (hereinafter "TRANS") in an amount not to exceed \$2,500,000.00 dated July 1, 2002, with maturity not to exceed thirteen (13) calendar months thereafter, through the statewide financing program sponsored by the Community College League of California; and the Assistant Superintendent/Vice President, Finance and Administrative Services, and Director, Fiscal Services, alone, or such other official of the District as the Assistant Superintendent/Vice President, Finance and Administrative Services shall designate, are hereby authorized and directed, for and in the name and on behalf of the District to execute all documents, including but not limited to, the Note Purchase Agreement, including the Pricing Confirmation, and the 2002 Tax and Revenue Anticipation Note, in substantially the form presented herewith, and to execute, deliver, and record all documents requiring same, to all required and interested parties; true and correct copies of all documents referred to herein, are approved in substantially this same form as presented, are on file with the Secretary to the Board, and the terms thereof are incorporated by this reference and made a part of this Resolution. **Exhibit L-11**

Roll Call Vote:

In favor: Nelson, Haro, Dougherty, McMullen, Jensen, (Weimer - advisory)
Opposed: None
Absent: None

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE AUTHORIZED REPRESENTATIVES TO ACQUIRE FEDERAL SURPLUS PROPERTY**

MSC Haro, Jensen

The Governing Board of the Palomar Community College District hereby approves the renewal of eligibility for the District to participate in the **Federal Surplus Property Program** operated by the State of California Department of General Services, State Agency for Surplus Property and hereby designates the following District personnel as authorized representatives to acquire federal surplus property from the California State for Surplus Property:

Dr. Sherrill L. Amador, Superintendent/President
Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services
Ben Echeverria, Office of Counsel, Contracts, and Special Projects

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE MEMORANDUM OF UNDERSTANDING WITH SAN MARCOS UNIFIED SCHOOL DISTRICT**

MSC Jensen, Nelson

The Governing Board of the Palomar Community College District hereby approves a Memorandum of Understanding with the **San Marcos Unified School District**, effective May 1, 2002, to provide **Matriculation and Counseling-related services** at San Marcos High School. Palomar College will place up to twenty-four (24) computers at San Marcos High School for on-line applications, assessment, orientation, and registration on-line. The term of the MOU shall be three years, commencing on May 1, 2002, and terminating May 1, 2005. Cost of computers shall be \$30,926.94, purchased through Matriculation's equipment account. **Exhibit L-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE FINAL ACCEPTANCE OF WORK COMPLETED ON ARCHITECTURAL BARRIER REMOVAL PROJECT; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS AND RECORD NOTICE OF COMPLETION**

MSC Jensen, McMullen

The Governing Board of the Palomar Community College District hereby **accepts the construction work on the Architectural Barrier Removal Project** on the San Marcos campus in accordance with the bid awarded by the Palomar Community College District, on December 11, 2001, to **White Construction, Inc.** (the "Contractor"), 5937 Darwin Court, Suite 100, Carlsbad, California 92009, and that the project is hereby found to be completed; that the Superintendent/President is authorized to execute and file the Notice of Completion including execution of the verification as Secretary of the Governing Board; that the total amount of this contract is \$434,891.00; that all money due and owing to the Contractor, with the exception of the five per cent (5%) retention of \$21,744.55, (the "Retention") be paid; and that, following the expiration of thirty-five (35) calendar days from the date of this action, the Retention be paid to the Contractor, providing no liens are filed within this period; and that the bid security posted by White Construction,

Inc., be returned to this Contractor and all other bonds be released within the time and in the manner as provided by law.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVE CHANGE OF NAME ON TAX-SHELTERED ANNUITY PROVIDER FROM CALFARM LIFE INSURANCE COMPANY TO CALAMERICA LIFE INSURANCE COMPANY**

MSC Jensen, Nelson

The Governing Board of the Palomar Community College District hereby authorizes and approves the change of name on the agreement between the Palomar Community College District and **CalFarm Life Insurance Company**, changing the name of the tax-sheltered annuity provider to **CalAmerica Life Insurance Company**, including the authorization to execute a replacement agreement with CalAmerica Life Insurance Company, effective March, 2002.

The aforesaid change in name shall not result in any cost to the Palomar Community College District, and the agreement may be canceled by either CalAmerica Life Insurance Company or the College District upon thirty (30) days' prior written notice.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **APPROVE CHANGE OF NAME ON TAX-SHELTERED ANNUITY PROVIDER FROM ARAGON FINANCIAL SERVICES TO VERITRUST FINANCIAL**

MSC Jensen, Nelson

The Governing Board of the Palomar Community College District hereby authorizes and approves the change of name on the agreement between the Palomar Community College District and **Aragon Financial Services, Inc.**, to **Veritrust Financial, L.L.C.**, changing the name of the tax-sheltered annuity provider to Veritrust Financial, L.L.C., including the authorization to execute a replacement agreement with Veritrust Financial, L.L.C., effective March, 2002.

The aforesaid change in name shall not result in any cost to the Palomar Community College District, and the agreement may be canceled by either Veritrust Financial, L.L.C., or the College District upon thirty (30) days' prior written notice.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **APPROVE AMENDMENT TO AGREEMENT WITH CENTER OF LANGUAGES TO CONDUCT WEEKEND SPANISH IMMERSION CLASSES IN ENSENADA, BAJA CALIFORNIA, MEXICO**

MSC Jensen, McMullen

The Governing Board of the Palomar Community College District hereby approves an agreement between the Palomar Community College District and the **Center of Languages**, 5666 La Jolla Blvd., Suite 116, La Jolla, California 92037, for the purpose of the District conducting weekend Spanish Immersion classes, a study abroad program, in Ensenada, Baja California, Mexico, during the 2002-2003 academic calendar year and in subsequent years, pending annual review by District staff and Governing Board approval.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **APPROVE AGREEMENT WITH FORESTER INSTITUTO INTERNACIONAL TO OFFER SPANISH CLASSES IN SAN JOSE, COSTA RICA**

MSC Jensen, Nelson

Palomar Community College District hereby approves an agreement between the Palomar Community College District and **Forester Instituto Internacional**, San Jose, Costa Rica, for the purpose of allowing the District's Foreign Languages department to conduct Spanish classes in a study abroad program during the 2002-2003 academic calendar year.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. **APPROVE AGREEMENT WITH JOURNEYS OF DISCOVERY FOR STUDY ABROAD PROGRAM IN MEXICO, JANUARY, 2003**

MSC Jensen, Nelson

The Palomar Community College District hereby approves an agreement between the Palomar Community College District and **Journeys of Discovery**, 4025 Camino del Rio South, Suite 200, San Diego, California 92108, for the purpose of conducting a Study Abroad Program in Playa del Carmen in the Yucatan area of Mexico, January 4-18, 2003. Classes will be offered in Spanish 50, 105, 106, 115, 116, 225, and 296. Program price is \$860.00, plus airfare, and shall be paid by program participants and not from District funds. **Exhibit L-19**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. **Item was removed from the agenda.**

21. APPROVE AGREEMENTS WITH NORTH COUNTY FIRE DEPARTMENTS

MSC Jensen, McMullen

The Governing Board (hereinafter "District") hereby ratifies and approves agreements with **Nine (9) North County Fire Departments** (hereinafter the "Fire Departments") identified in the back-up memorandum pursuant to which the District offers two hundred and forty (240) hours of in-service training courses (7.5 units per year) for employees of the Fire Departments. The Fire Departments shall furnish qualified instructors, and provide facilities and equipment, all at no cost to the District. The District shall provide a forty-five percent (45%) Fire Technology Supervisor and a full-time Senior Office Specialist to coordinate the services. The District is expected to generate approximately two hundred and thirty-three (233) FTES per year and shall reimburse the Fire Departments Two Dollars & Fifty Cents (\$2.50) per contact hour for services and materials supplied by the Departments, with the District netting approximately Four Hundred and Ninety-Eight Thousand, Five Hundred Eighty-Five Dollars (\$498,585.00) per year in revenue from these offerings. **Exhibit L-21**

Tom Plotts introduced the fire chiefs who were present at the meeting and thanked them for attending.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. APPROVE AGREEMENT FOR ENERGY CONSERVATION SERVICES AND EQUIPMENT

MSC Jensen, Nelson

On April 2, 2002, the Governing Board received proposals from three (3) vendors identified in the back-up information, responding to a Request for Proposals for **Energy Conservation Services and Equipment** to be furnished and installed on the San Marcos Campus of the District in accordance with California Government Code Section 4217.10 et seq. The Board hereby authorizes a contract with **Cal-Air, Inc.**, subject to receipt of all required bonding and insurance certificates and a final agreement of the terms and conditions of which comply with the applicable energy-saving standards as provided by law, and is within available funding. **Exhibit L-22**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

23. INFORMATION: SYSTEM INVOLVEMENT IN 2003-2004 BUDGET PACKAGE – DISTRICT REVIEW AND RECOMMENDATIONS

Board members were asked to provide input on this matter to Dr. Amador. All input must be submitted to the Chancellor's Office by April 19. **Exhibit L-23**

M. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

N. CLOSED SESSION

The Board recessed at 8:25 p.m. and went into Closed Session at 8:31 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.
Property: Palomar College Escondido Center

Closed Session ended at 9:20 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 9:21 p.m. There was no reportable action taken during closed session.

P. ADJOURNMENT

The meeting was adjourned at 9:21 p.m.

President

Secretary