



**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MARCH 12, 2002, 7:00 P.M.**

A. CALL TO ORDER

Dr. Robert L. Dougherty, Jr., President, called the regular meeting of the Palomar Community College District Governing Board to order at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT
DARRELL L. McMULLEN, M.B.A., VICE PRESIDENT
SILVERIO H. HARO, ED.M., SECRETARY
RALPH G. JENSEN, B.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
SEAN WEIMER, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. Sherrill L. Amador, Superintendent/President
Diane Lutz, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resource Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Wilma Owens, Interim Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Pat Schwerdtfeger, Interim Dean, Media, Business, and Community Services
Lise Telson, Dean, Student Support Programs
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

STAFF PRESENT:

John G. Aegerter, Assistant Professor, Physical Education/Coach, Athletics
Sande Andre, Trades and Industry
Cheryl Ashour, Office Assistant, President's Office
Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Michelle Barton, Director, Institutional Research and Planning

Dr. Andrea Bell, English
Bruce Bishop, Director, Student Affairs
Joan Blumeyer, Associate Professor, Business Education
Jon Crossen, Professor, Physical Education/Coach, Athletics
Richard Collier, Business Law
Kathy Davis, Vice President, CCE/AFT; Information Services Support Specialist
Judy Dolan, Professor, Business Education
Mary Ann Drinan, Co-President, PFF; Associate Professor/Chair, Economics, History, and Political Science
Linda Dudik-Latulippe, Professor, Economics, History, and Political Science
Robert Ebert, Professor, Life Sciences
Ben Echeverria, Counsel, Contracts, and Special Projects
Mark Eldridge, Professor, Physical Education/Coach, Athletics
JoAnn Ellis, Information Services Support Specialist
Mike Ellis, Director, Facilities
John Erickson, Professor, Foreign Languages
Mark Evilsizer, Vocational Programs
Jose J. Fernandez, Associate Professor/Counselor
Dr. Dan Finkenthal, Associate Professor, Physics and Engineering
Judy Fish, Director, Regional Occupational Programs
Dr. Candice Francis, Professor, Life Sciences
Katherine Gannett, Manager, Library Staff and Services
Suzanne Gavin, Director, Extended Opportunity Programs and Services
Tony Giantonni, Extended Opportunity Programs and Services
Jim Gilardi, Associate Professor/Chair, Life Sciences
Rose Golden, Extended Opportunity Programs and Services Technician
Dr. Brent Gowen, Professor, English
R. Anthony Guerra, Professor, Behavioral Sciences/Multicultural Studies
Maureen Hanley, Extended Opportunity Programs and Services
Dr. Bettina Heinz, Professor, Chemistry
Anne Hohman, Associate Professor, English
Carol Hydrusko, Community Education
Dr. Barbara Neault Kelber, Associate Professor, English
Doug Key, President, The Faculty; Associate Professor, Earth Sciences
Pam Koch, Computer Science/Information Systems
Gene LaRue, Jr., Police Office, Campus Police
Shannon Lienhart, Associate Professor, Mathematics
Lorraine Lopez, Supervisor, Extended Opportunity Programs and Services
Ed Magnin, Computer Science/Information Systems
Judy Mancuso, Coordinator, Advancement Office and College Foundation
Martha Martinez, Associate Professor, Mathematics
Pam McDonough, Professor, English
Stella McGann, Staff Assistant, Extended Opportunity Programs and Services
Lois Meyer, Director, Fiscal Services
Mary Millet, Co-President, PFF/AFT; Adjunct Faculty, English
Farrah Mirzai, Counseling
Dr. George Mozes, Director, Library and Educational Television
Carol Naddi, Staff Assistant, Extended Opportunity Programs and Services
Dr. Michael Norton, Director, Public Information
Patrick O'Brien, Counselor, Extended Opportunity Programs and Services
Bruce Orton, Associate Professor, English
Thomas Plotts, Director, Public Safety Programs/Campus Police
Jack Quintero, Professor/Chair, English
Jose Rangel, Professor/Chair, Multicultural Studies
Anne Reiss, Associate Professor, Trades and Industry

Joel Rivera, Professor, Foreign Languages
Tobi Rosenberg, English
Renee Roth, Financial Aid Academic Counselor
David L. Santos, Community Services Officer, Campus Police
Dr. Carlton Smith, Associate Professor, English
Mollie Smith, President, Administrative Association; Interim Director, Vocational Programs
Susan Snow, Associate Professor, Mathematics
Dan Sourbeer, Associate Professor, Life Sciences
Don Sullins, Consultant, Information Services
Sara Thompson, Associate Professor, Life Sciences
Carlos Vargas, Sergeant, Campus Police
Jose Vargas, Manager, Network and Technical Services
Dr. Rocco Versaci, Associate Professor, English
Tamara Weintraub, Associate Professor/Librarian
Colleen Weldele, Associate Professor, English as a Second Language
Steve Wozniak, Professor, English
Susan Zolliker, Assistant Professor, English

GUESTS:

Lee Baldrige
Tom Chambers
Rebecca Faubus, ASG Vice President of State Affairs
Bruce Kauffman, *North County Times*
Stephen Keller, *The Telescope*
Carmine Mancuso

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Nelson, McMullen

The Governing Board hereby approves the Minutes of the Regular Meeting of February 12, 2002.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

The following items were removed from the Consent Calendar:

4. RECOMMENDATION: ACTION – RATIFY REHIRING OF PROBATIONARY FACULTY

Removed the names of the following persons:
Rosa Antonecchia
Karan Huskey
Patrick O'Brien
Renee Roth

9. RECOMMENDATION: ACTION – RATIFY CLASSIFIED RECLASSIFICATIONS

Removed item d. STAFF AIDE, Graphic Services

17. RECOMMENDATION: ACTION – RATIFY ACADEMIC EMPLOYMENT

Removed the entire item.

E. REPORT OF THE GOVERNING BOARD PRESIDENT

Dr. Dougherty reported that he will be attending the CCLC-sponsored Capitol Days next Monday to meet with legislators attempting to improve our funding situation. There will also be a meeting of the Inland Valleys Trustee and CEO Association in Sacramento.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

Mr. Haro expressed his thanks for the opportunity to appear on the video for GEAR-UP.

Dr. Nelson reported that she had recently participated in an ACCCA conference workshop that was very rewarding. She noted that it was wonderful to see a new, strong leadership emerging in the group.

Dr. Nelson also reported that she had witnessed the recent EOP&S site review.

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of the Vice President for Instruction

Diane Lutz reported that the following Palomar students of Neil Bruington were winners or finalists of the 2002 Media Arts Awards. The initial screening was done by college faculty and the finalists were judged by industry professionals.

Tomoko Matsubayashi – Winner – Website Design
James Buyayo – Finalist – Digital Imagery
Shaun Hagen – Finalist – Digital Imagery
Margo Segner – Finalist – Graphic Design

2. Report of the Vice President for Student Services

Joe Madrigal gave the following report regarding the recent EOP&S site review: “The EOP&S program had a site review from the Chancellor’s Office last week. These reviews are usually scheduled to coincide with the College’s accreditation cycle. The 2½-day visit included interviews with EOP&S staff, students, College faculty, administration, College President, and one Governing Board member. The purpose of the site visit is to assess the effectiveness of the EOP&S program in meeting the needs of its eligible students.

“The site visit preliminary report includes 13 commendations, three EOP&S program exemplary practices, and no EOP&S/CARE program recommendations. In other words, an A+ rating! The commendations include:

- The Quality of EOP&S Counseling
- Outreach and Retention Program
- Peer Mentoring
- The Use of Student Ambassadors
- Staff Development

- Automation of Services
- EOP&S Tutors
- EOP&S/CARE Policy and Procedures Manual
- EOP&S Office Hours (7:30 a.m. to 7 p.m. Monday through Thursday)
- Early Outreach Program
- Coordination with the Financial Aid Office
- Eligibility Process
- Coordination with Other Campus Departments (Transfer Center, Career Center, CalWORKs, Tutorial Center, Counseling, and the Reading Lab)

“The exemplary practices include:

- Outreach/Retention
- Coordination with Other Campus Departments
- EOP&S Tutoring

“A special recognition is given to Suzanne Gavin, EOP&S Director, and her entire staff for such a great site review. The program is now serving approximately 1,300 students. Projections made by the site review team include a possible increase to 3,000 students in the next several years, making the Palomar College EOP&S program one of the largest in the state.

“Thanks to Lise Telson for her leadership role and advocacy for the program. Thanks to Michele Nelson, Governing Board member, for taking the time to participate in the interview process.

“The College will be receiving a copy of the site visit report in the next several weeks. The report will be reviewed by the College President and staff for accuracy. The final report will be shared with the Governing Board.

“Some of Suzanne’s staff are here this evening, and I would like them to stand and be recognized for their hard work and commitment to our EOP&S students!”

Dr. Amador and Dr. Nelson each expressed their appreciation for the efforts of the EOP&S staff.

3. Report of the Vice President for Finance and Administrative Services

Jerry Patton presented an update on the Student Center remodel project. Item L-9 is requesting that the Board reject all bids as they all are above the budgeted funds for the project. After some delay in the approval process by the state architect and some delay in the calculations of the structural engineer, we realized we would not be able to meet the timeline of bidding the entire project out by January 1 and have it completed by the start of the fall semester. Consequently, the project was split into two phases. The first phase was the demolition. We awarded the contract, and the contractor completed the work within time and under budget and did an excellent job. The architect then completed the rest of the bid specifications and put them out for bid. We had a deadline of having the dining room completed by the beginning of the fall semester. Several combinations caused the bids to go over. We are now in the process of doing some value engineering. We have identified about a half million dollars that can be removed from the project and still remain with the integrity of the design and functionality. Joe Madrigal, Bruce Bishop, Mike Ellis, and Jerry Patton are trying to make some decisions on some other items. They plan to re-bid the project and give ample time because a couple of the items will require resubmission to the state architect for review. That process is very lengthy.

In order to give ample time for all these things, the target completion date now is the beginning of the spring semester. The four lowest bids are clustered at \$3.5 million, which means that is probably the cost the building was designed at. We are looking for ways to cut the cost.

Mr. Patton also reported that, thus far, Enron has not canceled the agreement that the College has with them for electricity. We are awaiting a ruling by the California Public Utilities Commission that will allow access by companies outside the state. If that occurs, we may be fortunate enough to keep Enron if they can survive. If they don't, there are other vendors that have said they would be interested in providing the higher education components of the state some electricity.

4. Report of the Vice President for Human Resource Services – There was no report.

Dr. Amador reported that tomorrow, Michelle Barton and she will meet with the four local school superintendents and their representatives from Vista, Poway, San Marcos, and Escondido. They will be talking about their joining with us in a data-sharing consortium with the purpose of ultimately streamlining the transition of students from high school to the community college. We would then be able to look at student performance, how their students do on their exit exams, as well as how they do on our placement exams. It may then cause us to have discussions on curriculum between the faculties of the high schools with our faculty. We spent a lot of time talking about this during the strategic planning process. They seem very eager to be a part of this.

Dr. Amador reported that, at the conclusion of the Strategic Planning Task Force, one of the decisions made by the group was the choice of a new logo to go along with our new vision, "Learning for Success." Dr. Amador displayed the new logo concepts at this time. The graphic artists are still working on it. It is for print media, as well as for the web. We want to make sure it is transferable and that it has a consistent message. The students in the group expressed their preference as to what they liked and what was the "new look" of things. We will be rolling it out over the next month or so. It will appear on the summer school schedule for the first time and then on the new strategic plan.

Dr. Amador reported that she had attended a meeting yesterday in Phoenix for the Vanguard College Presidents. We are culminating the final year of the project that began with Dr. Boggs. They talked about the agenda for June, which will be the last time the group gets together before a closure in the early spring of 2003. There will be a site visit in September on our campus to see how we are doing with the objectives. They discussed coming up with a paper with lessons learned of what outcomes were achieved at the various colleges.

Dr. Amador announced that Richard Leib, President of the Board of Governors of the California Community Colleges has agreed to serve as our commencement speaker this year.

Dr. Amador presented a certificate to Jerry Patton, who was nominated for Volunteer of the Year by ACCCA for all his help in the finance area at the state level.

At this time, Dr. Dougherty moved the first item of New Business forward on the agenda.

L. NEW BUSINESS

1. RATIFY CLASSIFIED EMPLOYMENT

MSC Haro, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

a. Name: **GENE LA RUE, JR.**
Position: Police Officer I
Department: Campus Police
Position #: 006062 New?: Yes
Remarks: Position approved 10/12/99; funded - 75% COPS Grant and 25% Parking Lot Fees.
Sal Rng/Stp: **31/1** Salary: **\$3,309.40/month**
% of Position: 100% # of Mos: 12
Effective: March 13, 2002
Account #(s): K-212200-543100-67720-1112900/75%
K-212200-543100-69500-1812070/25%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

b. Administration of Oath of Office to Officer LaRue

At this time, Dr. Dougherty administered the Oath of Office to Officer LaRue.

Dr. Amador welcomed Officer LaRue and his family to the College.

CONSENT CALENDAR

H.

PAYROLL

1. APPROVE PERSONNEL ACTIONS HISTORY

MSC Jensen, McMullen

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **February, 2002. Exhibit H-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFTS

2. ACCEPT GIFTS

MSC Jensen, McMullen

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Spicer transmission (used) to be used for student instructional training in the Trades and Industry Department, donated by **Jerry Wilson**, P.O. Box 302116, Escondido, California 92030-2116. Total cash value as estimated by donor is \$1,800.00.
- b. 4.9 cu. ft. office refrigerator for faculty and staff use in the Speech Communication, Forensics, and American Sign Language Department, donated by **Debbi C. Brewer**, 1061 Glenmere Road, Vista, California 92084. Total cash value as estimated by donor is \$247.15.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

3. APPROVE TRAVEL EXPENSES

MSC Jensen, McMullen

The Governing Board hereby approves/ratifies **travel expenses** for the following person:

- a. **Robert L. Dougherty, Jr., M.D.**

Advanced Funds?	Yes
For:	Transportation, mileage, parking, meals, lodging, miscellaneous
To attend:	CCLC Capitol Days; Inland Valleys Trustees & CEO Association Meeting
Location:	Sacramento, California
Date:	March 18-19, 2002
Amount:	\$410.02
Budget Acct. No.:	575200-11-111100-66100-10-2002-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

4. RATIFY REHIRING OF PROBATIONARY FACULTY

MSC Jensen, McMullen

The Governing Board of Palomar Community College District hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring for the 2002-2003** academic year the following as **second-year probationary faculty members**:

Bahram Alidaee	Mathematics
Mark Bealo	Graphic Communications
Deborah Bennett	Nursing Education
Rosemarie Cecere	Communications
Craig Chamberlin	Mathematics
Deborah Dozier	American Indian Studies
Suzanna Grenz	Economics, History, & Political Science
Ashley Guaragna	Art
Patrick Hahn	Communications
William Jahnel	Economics, History, & Political Science
Roya Lahijani	Life Sciences
Kalyna Lesyna	Behavioral Sciences
Christopher Lowry	Speech Communication/Forensics/ASL
Chantal Maher	Foreign Languages
Ronald Mancao	Physical Education/Athletics
Karen Mifflin	Mathematics
Anne-Marie Mobilia	Behavioral Sciences
Roger Morrissette	Behavioral Sciences
Stephen Perry	Computer Science & Information Systems
Freddy Ramirez	EOPS
Robert Sasse	Child Development
Kathleen Sheahan	Foreign Languages
Jon Stone	Trades and Industry
Kevin Struxness	Speech Communication/Forensics/ASL

The Governing Board of Palomar Community College District hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring for the 2002-2003** academic year the following as **three/four-year probationary faculty members**:

John Aegerter II	Physical Education/Athletics
Madelyn Byrne	Performing Arts
Grace Fowler	Graphic Communications
Sherry Goldsmith	Disabled Student Programs and Services
Dewi Hokett	Speech Communication/Forensics/ASL
Catherine Jain	Earth Sciences
Gloria Kerkhoff	Transfer Center
Jo-Anne Lesser	Counseling, Guidance, and Career Development
Wendy Nelson	Communications
Jon Panish	English
Jennifer Paris	Library Media Center
Terrie Smith	Computer Science/Information Systems
Craig Thompson	English
Carla Thomson	Reading Services
Cynthia Torgison	Mathematics
Steven White	Athletics
Susan Zolliker	English

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Unit Employees**, the following employee is granted a **one-time lump-sum stipend of \$2,000.00** effective February 1, 2002, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name:	Tina M. Andrews
Position:	Senior Accounting Assistant
Department:	Fiscal Services
Course of Study:	B.A., Human Resources Management

6. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill Amador, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **DEA ANNA CRAIG**, Fiscal Specialist, 50% CCCSAT/50% E-Conferencing, effective March 2, 2002 (last day of employment was 3/1/02).
- b. **MARTIN S. MASON**, Assistant Professor, Physics and Engineering, effective May 25, 2002 (last day of employment will be 5/24/02).

7. RATIFY CHANGE TO ADMINISTRATOR POSITION

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **administrator position**:

- a. **Position:** **ASSISTANT DIRECTOR/EXTENDED EDUCATION**
Name: Lawrence E. Koziarz
Department: Palomar College Escondido Center
Position #: 005319 **New?:** No
Remarks: **Position is being moved to the Educational Director group of the Administrative Association**
Sal Grade/Stp: 55/5 **Salary:** **\$5,182.70/month**
% of position: 100% **No Mos:** 12
Effective: March 1, 2002
Account(s): B-123400-354200-60100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFY CHANGE TO CLASSIFIED POSITIONS

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **classified positions**:

- a. **Position:** **ACCOUNTANT**
Name: Carol L. Jackson
Department: Fiscal Services
Position #: 006187 New?: No
Remarks: **Placement was 32/1**
Sal Grade/Stp: **32/11** Salary: **\$4,231.70/month**
% of position: 100% No Mos: 12
Effective: March 5, 2001
Account(s): A-212200-551100-67200-0611400/100%
- b. **Position:** **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
Name: Kelly A. Snow
Department: Disabled Student Programs and Services
Position #: 006119 New?: No
Remarks: **Increase position from 45% to 75%, position will now include medical benefits**
Sal Grade/Stp: **31/2** Salary: **\$2,606.75/month**
% of position: 75% No Mos: 10
Effective: March 1, 2002
Account(s): A-212200-472100-64200-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RATIFY CLASSIFIED RECLASSIFICATIONS

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a. **Position:** **STAFF AIDE**
Department: Mail Center
Name: Glenda A. Valenzuela
Position #: 005583 New?: No
Remarks: Position was Senior Office Specialist, grade 14, step 4
Effective: July 1, 2001
% of position: 100% # of Mos: 12
Sal Grade/Stp: **20/4** Salary: **\$2,931.47/month**
Account(s): A-212200-534100-67750-0000000/100%

- b. **Position:** **LEAD PROGRAMMER ANALYST**
Department: Information Services
Name: Suzanne A. Szames
Position #: 005610 New?: No
Remarks: Position was Programmer Analyst, grade 45 step 2
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **50/2** Salary: **\$5,524.56/month**
Account(s): A-212200561100-67800-0000000/100%
- c. **Position:** **ADVANCEMENT OFFICE AND COLLEGE FOUNDATION
COORDINATOR**
Department: Advancement
Name: Judith Mancuso
Position #: 005686 New?: No
Remarks: Position was Senior Administrative Secretary, grade 23 step 9
Effective: January 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **35/9** Salary: **\$4,651.29/month**
Account(s): A-212200-212100-671110-0000000/100%
- d. Item was removed from the agenda.
- e. **Position:** **INFORMATION SERVICES SENIOR NETWORK SPECIALIST**
Department: Information Services
Name: Michael J. Dimmick
Position #: 005719 New?: No
Remarks: Position was Information Services Network Specialist, grade 40
step 2
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **45/2** Salary: **\$4,889.66/month**
Account(s): A-212200-561100-67800-0000000/100%
- f. **Position:** **INFORMATION SERVICES NETWORK SPECIALIST**
Department: Information Services
Name: Juan M. Aviles
Position #: 005815 New?: No
Remarks: Position was Information Services Network Assistant, grade 35
step 3
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **40/3** Salary: **\$4,547.79/month**
Account(s): A-212200-561100-67800-0000000/100%
- g. **Position:** **INFORMATION SERVICES NETWORK ASSISTANT**
Department: Information Services
Name: Elena Foster
Position #: 005091 New?: No
Remarks: Position was Information Services Technician, grade 30 step 3
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **35/3** Salary: **\$4,023.37/month**
Account(s): A-212200-561100-67800-0000000/100%

- h. **Position:** **INFORMATION SERVICES NETWORK ASSISTANT**
Department: Information Services
Name: Long H. Tran
Position #: 006190 New?: No
Remarks: Position was Information Services Technician, grade 30 step 1
 Funded - PFE
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **35/1** Salary: **\$3,648.93/month**
Account(s): A-212200-561100-67800-0611400/100%
- i. **Position:** **INFORMATION SERVICES TECHNICIAN**
Department: Information Services
Name: Vacant
Position #: 006096 New?: No
Remarks: Position was Information Systems Specialist, grade 28. Funded –
 86% PFE and 14% TTIP
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **30/1** Salary: **\$3,232.66/month**
Account(s): A-212200-327100-60910-0611400/43%
 A-212200-321100-60910-0611400/43%
 K-212200-561100-67800-1612170/14%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. RATIFY NEW CLASSIFIED POSITION

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- a. **Position:** **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
Department: Disabled Student Programs and Services
Position #: 006255 New?: Yes
Sal Grade/Stp: **31/1** Salary: **\$1,489.23/month**
% of position: 45% # of Mos: 10
Effective: March 1, 2002
Account(s): A-212200-472100-64200-0000000/100%
- b. **Position:** **SENIOR ACCOUNTING ASSISTANT**
Department: Fiscal Services
Position #: 006256 New?: Yes
Remarks: Funded - Designated
Sal Grade/Stp: **20/1** Salary: **\$1,139.16/month**
% of position: 45% # of Mos: 12
Effective: April 1, 2002
Account(s): A-212200-551100-67200-0811202/100%

- c. **Position:** **ACCOUNTING TECHNICIAN**
Department: Fiscal Services
Position #: 006257 New?: Yes
Remarks: Funded - Designated
Sal Grade/Stp: **22/1** Salary: **\$1,196.19/month**
% of position: 45% # of Mos: 12
Effective: April 1, 2002
Account(s): A-212200-551100-67200-0811202/100%
- d. **Position:** **ACCOUNTING TECHNICIAN**
Department: Fiscal Services
Position #: 006258 New?: Yes
Remarks: Funded - Designated
Sal Grade/Stp: **22/1** Salary: **\$1,196.19/month**
% of position: 45% # of Mos: 12
Effective: April 1, 2002
Account(s): A-212200-551100-67200-0811202/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **EVELYN F. TREAIS**, Associate Professor, English as a Second Language, effective December 22, 2002 (last day worked will be 12/21/02).

BUSINESS SERVICES

12. APPROVE PURCHASE ORDERS

MSC Jensen, McMullen

The Governing Board hereby reviews and approves all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, totaling \$778,481.57, as outlined on **Exhibit H-12**. All purchases listed are made against the 2001-2002 fiscal-year budget.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

NEW HIRES

13. GRANT EQUIVALENCY FOR DISCIPLINE

MSC Jensen, McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individual **equivalency to minimum qualifications** for the discipline listed:

Mitch Clements – Trades and Industry

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. RATIFY ADJUNCT FACULTY EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **adjunct faculty**, at the rates indicated for Spring, Summer, and Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

SPRING, 2002

BEHAVIORAL SCIENCES

Vereb, Debbie	Psychology B.A., Art Design M.S., Rehabilitation Counseling Certified Alcohol and Drug Counselor	\$37.49
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COMMUNICATIONS

Richardson, Carlos	Photography B.A., Art B.F.A., Photography and Graphic Design M.F.A., Photography and Graphic Design	\$37.49
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ECONOMICS, HISTORY & POLITICAL SCIENCE

Radzikowski, Joseph	History B.A., History M.A., International Relations	\$37.49
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NURSING EDUCATION

Wilson, Charlotte	Nursing B.S.N., Nursing M.S.N., Nursing	\$39.91
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TRADES AND INDUSTRY

Clements, Mitch	Welding Coursework Equivalent to A.A. 6+ Years' Experience	\$36.29
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VOCATIONAL PROGRAMS

Fortuno, Robert	Apprenticeship – Electrical B.S., Electrical Engineering 2 + Years Experience	Paid by sponsor, San Diego Electrical Training Trust
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SUMMER, 2002

MATHEMATICS

Guluzian, Karen	Mathematics B.A., Math M.A., Math	\$37.49
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FALL, 2002

BEHAVIORAL SCIENCES

Hassett, Shannon	Psychology A.A., Psychology B.A., Psychology M.A., Psychology	\$37.49
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **Child Development Center Teacher**, at the rate indicated for the Spring, 2002, semester:

Nolan, Dorothy	Teacher A.A., Liberal Arts B.A. Liberal Studies Child Development Teacher Permit (Pending)	\$10.62
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. RATIFY CLASSIFIED EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **TRACIE D. MONSEN**
Position: Programmer Analyst
Department: Information Services
Position #: 005604 New?: No
Remarks: Replacement for Richard Reyes
Sal Rng/Stp: **45/1** Salary: **\$4,655.94/month**
% of Position: 100% # of Mos: 12
Effective: March 11, 2002
Account #(s): A-212200-561100-67800-0000000/100%
- b. Name: **JANICE M. BURTON**
Position: Curricular Schedules Technician
Department: Instruction
Position #: 005028 New?: No
Remarks: Replacement for Jennifer Turpin
Sal Rng/Stp: **23/1** Salary: **\$2,722.16/month**
% of Position: 100% # of Mos: 12
Effective: February 19, 2002
Account #(s): A-212200-311100-60910-0000000/100%
- c. Name: **RITA CAMPO GRIGGS**
Position: Tech Prep Coordinator
Department: Vocational Technology Division
Position #: 006234 New?: Yes
Remarks: Position approved 10/8/01; funded - VTEA.
Sal Rng/Stp: **35/1** Salary: **\$1,642.02/month**
% of Position: 45% # of Mos: 11
Effective: February 22, 2002
Account #(s): K-212200-331300-60100-1112640/100%
- d. Name: **GARY C. ROGERS**
Position: Custodian II
Department: Custodial Services, Palomar College at Escondido Center
Position #: 005665 New?: No
Remarks: Replacement for William Christ
Sal Rng/Stp: **12/1** Salary: **\$2,082.62/month**
% of Position: 100% # of Mos: 12
Effective: March 7, 2002
Account #(s): B-212200-542200-65300-0000000/100%
Note: Normal work schedule: Tuesday – Thursday, 9 p.m. to 5:30 a.m.; Friday, 2:30 p.m. to 11 p.m.; Saturday, 7 a.m. to 4 p.m.; 3% differential paid for hours worked between 6:00 p.m. and 10:00 p.m.; 5% paid for hours worked between 10:00 p.m. and 6:00 a.m.

18. RATIFY CERTIFICATED EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **certificated employee**:

- a. Name: **PAMELA J. KEINATH**
Position: Coordinator
Department: Child Development Center
Position #: 005409 New?: No
Remarks: Replacement for Laura Brown; funded - Child Development.
Sal Rng/Stp: **F/1** Salary: **\$2,507.24/month**
% of Position: 100% # of Mos: 12
Effective: April 1, 2002
Acct #: U-111000-364300-69200-1633200/50%
V-111000-364300-69200-1633400/25%
V-111000-364300-69200-1633200/25%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

19. APPROVE DRAWING NEW WARRANT

MSC Jensen, McMullen

The Governing Board hereby authorizes the Disbursing Officer to draw **new warrant** as follows:

Warrant #76-049783, dated May 24, 2001 in the amount of \$1,145.00, to Jay Miller, Palomar Community College Staff. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

COUNSEL, CONTRACTS

20. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR 60 DAYS

MSC Jensen, McMullen

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period January 1, 2002, through February 28, 2002, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-20**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar for further consideration.

J. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley gave the following report: "I notice that the Board will be voting to send out lay-off notices to some faculty at this Board meeting. While I understand the necessity of this move, I would like to remind the Board members who have been here a long time and inform those who are new to the Board that Palomar has always considered laying off faculty or staff to be an absolute last resort. I know the administration is doing all that it can to put political pressure on the legislators to reinstate the budgets for community colleges that have been recommended to be cut by the Governor and the Legislative Analyst's Office. I want to let you know what the Faculty Senate is doing as well. With last week's motions, I sent around the addresses of all our legislators and a list of talking points for faculty to use in writing individual letters to our legislators to support restoration of those areas that have been cut. In addition, I sent around the same information via e-mail to all full-time and part-time faculty and have informed them that more information is available in the Senate office, including some sample letters which they can use, if they would prefer, rather than writing their own letters. The Senate is providing envelopes and postage for anyone who requests it.

"We are also evaluating all the recommendations for potential changes to the minimum qualifications in our disciplines lists as they come forward with recommendations from the affected departments. These will come to a vote at the next Statewide Academic Senate meeting, which will take place in early April. I am taking our department's recommendations to that meeting, and I will have a report for you next meeting.

"We are sunshining the proposed configuration and role of the new Strategic Planning Council. The Senate had only one minor change to suggest, and that was accepted by PAC at the first meeting in March. I anticipate a smooth transition.

"With this week's motions, I have sent out an encouragement to all faculty to vote on the strategic planning survey. I informed all faculty, especially adjunct faculty, how they could participate if they have not received an e-mail with a code.

"We nominated Michael Mufson for the prestigious Stanback-Stroud Diversity Award, which the Statewide Academic Senate gives each year to four recipients. We wish him the best of luck.

"We reappointed Anne Voth as TERB Coordinator and appointed Phil de Barros as the new Co-Chair of Curriculum for the next two years.

"The Senate directed me to write a letter to Dr. Amador asking her to support our position against being labeled an "out-of-area" school for SDSU. When I delivered it to her, she informed me of all the steps she had already taken on our behalf in this matter, to no avail. We are very concerned at some of the rulings, especially with regard to majors which are considered the same but which our study indicates are actually quite different. We will continue to press our cause in this matter."

2. **INFORMATION**

Report of the Palomar Faculty Federation

Mary Ann Drinan gave the following report: "Good evening. Mary and I are going to give our report together this evening, and we have reserved our right to talk about the reduction in force by submitting cards to address that issue later at the Board meeting. Mary and I take this opportunity tonight to talk with you about the professionalism of our faculty and the reputation of our College. Palomar faculty are usually not in attendance at Board meetings, but we invited a delegation to join us this evening, and we welcome them and we ask that all of them, if you wouldn't mind standing up, to indicate that you're here as a supporter of the Palomar Federation. You don't really see many faculty at Board meetings, but you need to know that our professors are distinguished because of their talents, their accomplishments, and the achievements of their students. They give the maximum in terms of their time, their efforts, and in many cases, even their own funds to support our Palomar campus programs.

"As we look forward to the future, the Federation proposes that time-tested policies, past practices that faculty and staff had developed collectively together over the years become the basis for our continuing relationship with the District. These are part of the great tradition of the College that has led to Palomar College's sterling reputation and achievements. Because faculty have confidence in these time-tested policies, the Federation believes that they can be used to continue to build a strong relationship with the District, to provide stability for our campus as a whole, and to provide support for our students. Yet, we find that now we are faced with proposals that consistently reject current policies and introduce an element of top-down authority that is really alien to educational institutions where democratic styles of decision-making are prevalent and are held in great affection by faculty. These new proposals that are being presented to the Federation consistently revert back to a de minimus position; that is a stance that says, 'we're only going to give you, the faculty, the barest minimum of compensation and little to no support, nothing more; that's all you can expect from us.' So you can see that an unbalanced equation is being created here. Faculty expected to carry a heavy workload, many performing heroically, and yet a support structure that is diminishing. The professionalism of the faculty is marginalized when this occurs. Our expertise regarding teaching and learning, pedagogy and curriculum is severely limited under these conditions. The academic environment suffers, and the richness of campus life is diminished. Just like you, we rank the education of our students as the highest priority; and that takes the highest involvement of faculty. Faculty have to be fully involved in the process, not restricted, not locked out of campus decision-making. The Federation urges you to support policies that are time tested, to support our traditions at Palomar College because these are proven to lead to success. The Federation believes that if a district cannot support its own faculty, it cannot support its students either. Thank you."

Mary Millet gave the following report: "Mr. President and members of the Board, I would like to make some comments not in the spirit of negotiating, but in the spirit of expressing what is on the minds of part-time faculty who, in total, number at least 875 of the approximately 1,200 faculty at Palomar College. It seems to us that the Board and the administration may not realistically perceive the conditions under which we part-timers work. For example, in our pay statements this month, we received a yellow sheet of paper under the signature of our President/Chancellor that encouraged part-time faculty to donate money toward a fund for campus improvements and equipment.

"We understand that some part-timers may be able to afford such a donation, but the more than 300 Palomar part-timers who are piecing together a living by working at several college campuses and going without regular dental and medical services to pay rent and food, really are not able to make these donations.

“Moreover, we were amazed that the reward for contributing to this cause is to be a mug with the words, “I gave at the office!” Part-timers have no office to give from! To us, and to the many part-timers who have commented to me about the insert, this flyer indicated a serious misperception of our true situation.

“This incident is a small example of the District’s seeming lack of concern that part-time faculty, who make up 70% of the faculty members at Palomar, have health benefits, seniority rights, or monetary encouragement to prepare for class thoroughly.

“From the student perspective, how can the District justify supporting a system of compensation that actually discourages part-time faculty from preparing for class and assessing student progress thoroughly because they are not paid for that time? How is it beneficial to students for their part-time professors not to be paid office hours? And particularly, when the state funding for office hours has been increased this year.

“As PFF Co-President, I have the obligation to express our dismay that the District relies on part-timers for so much of the teaching at Palomar and sends so little regard to them in the District proposals. Many part-time faculty have e-mailed and phoned the Federation with their concern and even anger at being so little regarded.

“I urge the Board to take advantage of the state monies that are available to improve the working conditions of their part-time faculty and to send to them, through the District’s proposals at the bargaining table, a message of appreciation and regard rather than one of neglect.”

3. **INFORMATION**

Report of The Faculty

Doug Key reported that The Faculty held its first meeting of the semester on March 6. The primary focus of the discussion was around proposed changes in the faculty hiring practices and procedures. Joe Stanford, Chair of the Academic Standards and Practices Committee led the discussion. They feel there are many good things that happen with our hiring procedures and that we don’t make many mistakes. There are some concerns about some of the aspects of hiring that have been brought forward by faculty or administration. A meeting has been scheduled for April 11 with faculty and administration in attendance to discuss hiring procedures. They plan to send out a poll to faculty to ask some specific issues they think are important about hiring procedures.

4. **INFORMATION**

Report of the Administrative Association – There was no report.

5. **INFORMATION**

Report of the CCE/AFT – There was no report.

6. **INFORMATION**

Report of the Associated Student Government

Sean Weimer reported that ASG will be going to Washington, D.C., on March 22 to lobby for student rights on work study, full funding for the Pell Grant, and textbook price caps.

Mr. Weimer reported that Dr. Amador had nominated two students to the All-USA Academic Team, Rebecca Faubus and Juliet Cody. Both of them have been selected for the All-USA California Academic Team for Community Colleges – the first time that Palomar has had two First-Team winners the same year. Rebecca missed the All-USA Team with only one typographical error. There formerly was a scholarship with this honor that has also been cut by Governor Gray Davis.

K. UNFINISHED BUSINESS – There was none.

L. NEW BUSINESS

1. Item was covered earlier in the meeting.

2. **INFORMATION: CCCT BOARD OF DIRECTORS ELECTION**

At the next regular Governing Board meeting, the Board will be asked to vote for 11 candidates for the **California Community College Trustees Board of Directors**. Candidates in order based on Secretary of State's random drawing are as follows:

Kay Albiani, Los Rios CCD*
Michael R. Adams, Antelope Valley CCD
Carolyn Batiste, MiraCosta CCD*
Lewis S. Braxton, Merced CCD*
Judi Beck, Shasta-Tehama-Trinity Joint CCD*
Xavier Tafoya, Yuba CCD
Rebecca Garcia, Cabrillo CCD*
Anita Grier, San Francisco CCD*
William G. McGinnis, Butte-Glenn CCD*
Georgia L. Mercer, Los Angeles CCD
Charles D. Meng, Napa Valley CCD
Maxine Moore, Victor Valley CCD*
Walt Howald, Coast CCD
Andre Quintero, Rio Hondo CCD
John H. Weed, Fremont Neward CCD
Timothy L. Caruthers, Grossmont-Cuyamaca CCD
Carole Currey, Santa Monica CCD*
Marie Kiersch, San Luis Obispo County, CCD
Donald L. Singer, San Bernardino CCD

* denotes incumbent

3. APPROVE HOLIDAY SCHEDULE FOR 2002-2003

MSC Jensen, Nelson

The Governing Board hereby approves the holiday schedule for 2002-2003 as shown below:

Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, November 11	Veterans' Day
Thursday, November 28	Thanksgiving Day
Friday, November 29	Local Holiday
Tuesday, December 24	(Admission Day)
Wednesday, December 25	Christmas Day
Thursday, December 26	Local Holiday
Friday, December 27	Added Board Holiday
Monday, December 30	Added Board Holiday
Tuesday, December 31	Local Holiday
Wednesday, January 1	New Year's Day
Monday, January 20	Martin Luther King's Day
Friday, February 14	Lincoln's Day
Monday, February 17	Washington's Day
Friday, April 18	Spring Holiday
Monday, May 26	Memorial Day

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. CONFIRM RECLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE, AND AUTHORIZE DESTRUCTION

MSC Nelson, McMullen

The Governing Board hereby approves the reclassification of those records identified in **Exhibit L-4**, the substance of which is incorporated by this reference, and which has been certified by the Director of Fiscal Services, as designee of the Superintendent of the District, as accurate in detail. Those records are hereby confirmed to be **reclassified as Class 3-Disposable**; and may be **destroyed** in accordance with Title 5, Division 6, Chapter 10, § 59021 et seq. of the California Code of Regulations.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. APPROVE CONSULTING AGREEMENT WITH QUALITY IMPLEMENTATION SERVICES, INC., FOR PEOPLESOFT TECHNICAL ASSISTANCE

MSC Nelson, Jensen

The Governing Board hereby approves a **consulting agreement** between Palomar Community College District and **Quality Implementation Services, Inc.**, for consultant services on the implementation of the **PeopleSoft Asset Management System**. The District is required to track fixed assets due to the advent of the Government Accounting Standards Book (GASB) 34 and GASB 35, effective July 1, 2002. As a result, the current inventory system must be replaced. In order to implement the PeopleSoft Asset Management System, the District requires special skills and services on a limited basis that are not currently available with existing staff.

The District shall pay Consultant for services rendered in a total amount not to exceed Seventy-five Thousand (\$75,000.00) Dollars, which includes all costs and direct and indirect expenses incurred by Consultant. Funds shall be paid from the PeopleSoft Implementation Account. **Exhibit L-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **ACCEPT INCREASE IN ALLOCATION FOR FISCAL YEAR 2001-2002 BUDGET FOR PALOMAR COLLEGE R.O.P.**

MSC Jensen, McMullen

The Governing Board hereby accepts an **increase in funds** for the 2001-2002 Palomar College **R.O.P. allocation** from the budgeted amount of \$1,536,158.00, which was the original contract amount, to the final allocation of \$1,793,353.00. The increase of \$257,195.00 is due to supplemental funding through the San Diego County R.O.P.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE PARTNERSHIP FOR EXCELLENCE SURVEY OF LOCAL INVESTMENTS OF PARTNERSHIP FUNDS**

MSC Jensen, Nelson

The Governing Board hereby approves the fiscal year 2001-2002 **Partnership for Excellence Survey of Local Investments of Partnership Funds** with a budget amount of \$6,246,244.00. **Exhibit L-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **ACCEPT WORK OF CONSTRUCTION BY WESTERN TEL-COM DEVELOPMENT, INC., FOR SPRINT PCS ANTENNA INSTALLATION AT HOWARD BRUBECK THEATRE, SAN MARCOS CAMPUS**

MSC McMullen, Nelson

The Governing Board hereby accepts the work of **construction** by **Western Tel-Com Construction Development, Inc.**, performed for Sprint PCS, under plans and specifications previously approved by the Governing Board, for the **installation of Sprint PCS antenna and supporting equipment at the Howard Brubeck Theatre**, San Marcos Campus (hereinafter the "Project"); and authorizes that a Notice of Final Completion of the Project be executed by the Superintendent/President and filed with the Office of Recorder for San Diego County. **Exhibit L-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RECEIVE AND REJECT ALL BIDS ON PHASE II CONSTRUCTION OF THE STUDENT UNION ADDITION

MSC Jensen, Nelson

The Governing Board hereby receives the following **bids on Phase II of the Student Union Addition Project** following the opening of bids on February 25, 2002:

1.	Marcotte & Hearne Builders, Inc.	San Diego, CA	\$3,539,000.00
2.	Quest Construction	San Diego, CA	\$3,550,000.00
3.	Swinerton Builders	San Diego, CA	\$3,570,000.00
4.	DKS Contracting & Engineering, Inc.	Irvine, CA	\$3,598,000.00
5.	I.E. Pacific, Inc.	San Diego, CA	\$3,908,000.00
6.	Riha Construction	La Mesa, CA	\$4,047,000.00
7.	Sea Pac Engineering	Granite Hills, CA	\$4,598,000.00

The Governing Board hereby **rejects all of the foregoing bids because they exceed the available funds for the Project**; the Board directs that the District Architect conduct value engineering/cost savings analysis and modify plans and specifications accordingly, with a re-bid to follow based on these modified plans and specifications. **Exhibit L-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. INFORMATION: WRITTEN NOTICE FROM SUPERINTENDENT/PRESIDENT IN ACCORDANCE WITH ED. CODE SECTION 87740 THAT ACADEMIC EMPLOYEE LAYOFFS ARE NECESSARY

**NOTICE TO THE GOVERNING BOARD OF
RECOMMENDATION TO REDUCE OR DISCONTINUE
PARTICULAR KINDS OF SERVICES
FOR THE 2002-2003 ACADEMIC YEAR
IMPLEMENTING EDUCATION CODE SECTION 87743**

DATE: March 12, 2002
TO: Governing Board of the Palomar Community College District

The undersigned, Dr. Sherrill L. Amador, Superintendent/President of the Palomar Community College District, hereby recommends to the Governing Board that academic employees employed by the District be laid off for the ensuing academic year 2002-2003, and that this Governing Board authorizes that notices be given as required by Education Code Sections 87740 and 87743 to academic employees that such services will not be required for the ensuing academic year.

The basis of this recommendation is that the following particular kinds of services will be reduced or discontinued for the 2002-2003 academic year:

Counselors	4.0	Full-Time Equivalents
Director of Matriculation	1.0	Full-Time Equivalent

For the foregoing reasons, it is necessary to decrease the number of academic employees of the District for the 2002-2003 academic year as authorized by Education Code Section 87743. No probationary or permanent academic employee with less seniority is being retained to render a service in a faculty service area in which the records of the District maintained by Education code Section 87743.4, reflect that the academic employee possesses the minimum qualifications prescribed by the Board of Governors and is competent to serve under District competency criteria.

Respectfully submitted,

(signature)
Dr. Sherrill L. Amador
Superintendent/President
Palomar Community College District

11. **APPROVE RESOLUTION REDUCING OR DISCONTINUING PARTICULAR KINDS OF SERVICES FOR THE 2002-2003 ACADEMIC YEAR IMPLEMENTING EDUCATION CODE SECTION 87743**

MSC Jensen, Nelson

RESOLUTION NO. 01-20736

WHEREAS, the Governing Board of the Palomar Community College District has determined that it will be necessary to reduce or discontinue the following services of the District no later than the beginning of the 2002-2003 academic year:

Counselors	4.0 Full-Time Equivalents
Director of Matriculation	1.0 Full-Time Equivalent

WHEREAS, it is the opinion of the Governing Board that it is in the best interests of this District that the number of academic employees in the District be reduced; and

WHEREAS, the Governing Board has found that the foregoing services to be reduced or discontinued constitute a "particular kind of service" within the meaning of Education Code Section 87743; and

WHEREAS, pursuant to Education Code Sections 87740 and 87743, the Governing Board has determined that the foregoing reduction or discontinuance in particular kinds of services necessitate termination of the services of academic employees in the District effective at the close of the 2001-2002 academic year;

NOW, THEREFORE BE IT RESOLVED, that due to the reduction or discontinuance of particular kinds of services, the legal number of academic employees of the District shall not be re-employed for the 2002-2003 academic year, pursuant to Education Code Sections 87740 and 87743; and

BE IT FURTHER RESOLVED, that the Superintendent/President is directed to terminate positions by giving notice pursuant to Education Code Sections 87740 and 87743; and

Mary Millet made the following comments: "Mr. President and members of the Board, it is my understanding, and our legal counsel has informed us, that by performing this action in the way that you have chosen to, in other words, removing these counselors from the list of those who will be reemployed, rather than leaving them on the list and then laying them off, that this leaves you able to employ part-timers to do their work. And while I cannot, of course, object to employing part-timers because I am in favor of part-timers receiving employment where they seek it, I must object to the continuing procedure of hiring part-timers as cheap labor. Thank you."

12. INFORMATION: SABBATICAL LEAVES

At the next regular Governing Board meeting, the Board will be asked to approve the following 2002-2003 **sabbatical leaves (Exhibit L-12)**:

Full Year, 2002-2003

Karen Huffman, Behavioral Sciences Department

Fall, 2002

Mark Clark, Mathematics Department
Jose Esteban, Economics, History, and Political Science
Jim Gilardi, Life Sciences Department
Martha Martinez, Mathematics Department
Carlton, Smith, English Department
Joe Stanford, Performing Arts Department
Katie Townsend-Merino, Behavioral Sciences Department

Spring, 2003

Cynthia Anfinson, Mathematics Department
Robert Gilson, Performing Arts Department
Brent Gowen, English Department
Douglas Key, Earth Sciences Department
Wendy Metzger, Mathematics Department
Bruce Orton, English Department
James Pesavento, Earth Sciences Department
Janet Rightmer, Counseling Department and Articulation
Sherry Titus, Physical Education Department and Athletics Department
April Woods, Counseling Department and Transfer Center

M. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – There were none.

N. CLOSED SESSION

The Board recessed at 7:48 p.m. and went into Closed Session at 7:53 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.

4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Review of tort claim, pursuant to Government Code 54956.95.

Closed Session ended at 8:40 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:41 p.m. The following reportable action was taken during closed session:

1. The Governing Board in closed session voted unanimously to send a notice pursuant to Education Code section 87608.5(a) and 87610 of the Education Code to **Becky Stephens** and to approve the contents of the recommendations.

The Vote was unanimous.

2. The Governing Board accepted the letter of resignation from **Mary Perry**, Assistant Professor of Dental Assisting, effective May 24, 2002.

The Vote was unanimous.

3. The Governing Board authorized the issuance of March 15th letters to the following employees:

- a. CalWORKs Program Manager, employee ID #000769503
- b. TANF/CalWORKs Counselor, employee ID #000198292
- c. Director of Matriculation, employee ID #002775091

The Vote was unanimous.

The following action was taken during open session:

1. The Board voted unanimously in open session to return the tort claim of **Donna Goyer** in part as untimely filed and to reject the remainder of the claim.

The Vote was unanimous.

P. ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

President

Secretary