



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MARCH 12, 2002, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order	2
B.	Roll Call	2
C.	Approval of Minutes.....	2
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E.	Report of the Board President.....	2
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G.	Report of the Superintendent/President.....	2
H.	Consent Calendar.....	2-13
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P.	Adjournment	17

A. CALL MEETING TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the Minutes of the Regular Meeting of February 12, 2002.

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

H.

PAYROLL

1. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **February, 2002. Exhibit H-1**

GIFTS

2. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donors:

- a. Spicer transmission (used) to be used for student instructional training in the Trades and Industry Department, donated by **Jerry Wilson**, P.O. Box 302116, Escondido, California 92030-2116. Total cash value as estimated by donor is \$1,800.00.

- b. 4.9 cu. ft. office refrigerator for faculty and staff use in the Speech Communication, Forensics, and American Sign Language Department, donated by **Debbi C. Brewer**, 1061 Glenmere Road, Vista, California 92084. Total cash value as estimated by donor is \$247.15.

TRAVEL

3. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves/ratifies **travel expenses** for the following person:

- a. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Transportation, mileage, parking, meals, lodging, registration, miscellaneous
To attend: CCLC Capitol Days, Inland Valleys Trustees & CEO Association Meeting
Location: Sacramento, California
Date: March 18-19, 2002
Amount: \$410.02
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

PERSONNEL

4. RECOMMENDATION: ACTION - RATIFY REHIRING OF PROBATIONARY FACULTY

The Governing Board of Palomar Community College District hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring for the 2002-2003** academic year the following as **second-year probationary faculty members**:

Bahram Alidaee	Mathematics
Rosa Antonecchia	Counseling, Guidance, & Career Development
Mark Bealo	Graphic Communications
Deborah Bennett	Nursing Education
Rosemarie Cecere	Communications
Craig Chamberlin	Mathematics
Deborah Dozier	American Indian Studies
Suzanna Grenz	Economics, History, & Political Science
Ashley Guaragna	Art
Patrick Hahn	Communications
Karan Huskey	Counseling, Guidance, & Career Development
William Jahnel	Economics, History, & Political Science
Roya Lahijani	Life Sciences
Kalyna Lesyna	Behavioral Sciences
Christopher Lowry	Speech Communication/Forensics/ASL
Chantal Maher	Foreign Languages
Ronald Mancao	Physical Education/Athletics
Karen Miffin	Mathematics
Anne-Marie Mobilia	Behavioral Sciences
Roger Morrissette	Behavioral Sciences
Patrick O'Brien	EOPS
Stephen Perry	Computer Science & Information Systems
Freddy Ramirez	EOPS
Renee Roth	Financial Aid and Scholarships
Robert Sasse	Child Development
Kathleen Sheahan	Foreign Languages
Jon Stone	Trades and Industry
Kevin Struxness	Speech Communication/Forensics/ASL

The Governing Board of Palomar Community College District hereby ratifies the recommendation of the Superintendent/President regarding the **rehiring for the 2002-2003** academic year the following as **three/four-year probationary faculty members**:

John Aegerter II	Physical Education/Athletics
Madelyn Byrne	Performing Arts
Grace Fowler	Graphic Communications
Sherry Goldsmith	Disabled Student Programs and Services
Dewi Hokett	Speech Communication/Forensics/ASL
Catherine Jain	Earth Sciences
Gloria Kerkhoff	Transfer Center
Jo-Anne Lesser	Counseling, Guidance, and Career Development
Wendy Nelson	Communications
Jon Panish	English
Jennifer Paris	Library Media Center
Terrie Smith	Computer Science/Information Systems
Craig Thompson	English
Carla Thomson	Reading Services
Cynthia Torgison	Mathematics
Steven White	Athletics
Susan Zolliker	English

5. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Unit Employees**, the following employee is granted a **one-time lump-sum stipend of \$2,000.00** effective February 1, 2002, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name:	Tina M. Andrews
Position:	Senior Accounting Assistant
Department:	Fiscal Services
Course of Study:	B.A., Human Resources Management

6. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill Amador, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **DEA ANNA CRAIG**, Fiscal Specialist, 50% CCCSAT/50% E-Conferencing, effective March 2, 2002 (last day of employment was 3/1/02).
- b. **MARTIN S. MASON**, Assistant Professor, Physics and Engineering, effective May 25, 2002 (last day of employment will be 5/24/02).

7. RECOMMENDATION: ACTION - RATIFY CHANGE TO ADMINISTRATOR POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **administrator position**:

a. **Position:** **ASSISTANT DIRECTOR/EXTENDED EDUCATION**
Name: Lawrence E. Koziarz
Department: Palomar College Escondido Center
Position #: 005319 New?: No
Remarks: **Position is being moved to the Educational Director group of the Administrative Association**
Sal Grade/Step: 55/5 Salary: **\$5,182.70/month**
% of position: 100% No Mos: 12
Effective: March 1, 2002
Account(s): B-123400-354200-60100-0000000/100%

8. RECOMMENDATION: ACTION - RATIFY CHANGE TO CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **classified positions**:

a. **Position:** **ACCOUNTANT**
Name: Carol L. Jackson
Department: Fiscal Services
Position #: 006187 New?: No
Remarks: **Placement was 32/1**
Sal Grade/Step: **32/11** Salary: **\$4,231.70/month**
% of position: 100% No Mos: 12
Effective: March 5, 2001
Account(s): A-212200-551100-67200-0611400/100%

b. **Position:** **AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
Name: Kelly A. Snow
Department: Disabled Student Programs and Services
Position #: 006119 New?: No
Remarks: **Increase position from 45% to 75%, position will now include medical benefits**
Sal Grade/Step: **31/2** Salary: **\$2,606.75/month**
% of position: 75% No Mos: 10
Effective: March 1, 2002
Account(s): A-212200-472100-64200-0000000/100%

9. RECOMMENDATION: ACTION – RATIFY CLASSIFIED RECLASSIFICATIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

a. **Position:** **STAFF AIDE**
Department: Mail Center
Name: Glenda A. Valenzuela
Position #: 005583 New?: No
Remarks: Position was Senior Office Specialist, grade 14, step 4
Effective: July 1, 2001
% of position: 100% # of Mos: 12
Sal Grade/Step: **20/4** Salary: **\$2,931.47/month**
Account(s): A-212200-534100-67750-0000000/100%

- b. **Position:** **LEAD PROGRAMMER ANALYST**
Department: Information Services
Name: Suzanne A. Szames
Position #: 005610 New?: No
Remarks: Position was Programmer Analyst, grade 45 step 2
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **50/2** Salary: **\$5,524.56/month**
Account(s): A-212200561100-67800-0000000/100%
- c. **Position:** **ADVANCEMENT OFFICE AND COLLEGE FOUNDATION
COORDINATOR**
Department: Advancement
Name: Judith Mancuso
Position #: 005686 New?: No
Remarks: Position was Senior Administrative Secretary, grade 23 step 9
Effective: January 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **35/9** Salary: **\$4,651.29/month**
Account(s): A-212200-212100-671110-0000000/100%
- d. **Position:** **STAFF AIDE**
Department: Graphic Services
Name: Vacant
Position #: 006160 New?: No
Remarks: Position was Office Specialist, grade 10. Funded - 76% PFE and
 24% Designated
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **20/1** Salary: **\$2,531.46/month**
Account(s): A-212200-534200-67750-0611400/76%
 A-212200-534200-67750-0811432/24%
- e. **Position:** **INFORMATION SERVICES SENIOR NETWORK SPECIALIST**
Department: Information Services
Name: Michael J. Dimmick
Position #: 005719 New?: No
Remarks: Position was Information Services Network Specialist, grade 40
 step 2
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **45/2** Salary: **\$4,889.66/month**
Account(s): A-212200-561100-67800-0000000/100%
- f. **Position:** **INFORMATION SERVICES NETWORK SPECIALIST**
Department: Information Services
Name: Juan M. Aviles
Position #: 005815 New?: No
Remarks: Position was Information Services Network Assistant, grade 35
 step 3
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **40/3** Salary: **\$4,547.79/month**
Account(s): A-212200-561100-67800-0000000/100%

- g. **Position: INFORMATION SERVICES NETWORK ASSISTANT**
Department: Information Services
Name: Elena Foster
Position #: 005091 New?: No
Remarks: Position was Information Services Technician, grade 30 step 3
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **35/3** Salary: **\$4,023.37/month**
Account(s): A-212200-561100-67800-0000000/100%
- h. **Position: INFORMATION SERVICES NETWORK ASSISTANT**
Department: Information Services
Name: Long H. Tran
Position #: 006190 New?: No
Remarks: Position was Information Services Technician, grade 30 step 1
Funded - PFE
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **35/1** Salary: **\$3,648.93/month**
Account(s): A-212200-561100-67800-0611400/100%
- i. **Position: INFORMATION SERVICES TECHNICIAN**
Department: Information Services
Name: Vacant
Position #: 006096 New?: No
Remarks: Position was Information Systems Specialist, grade 28. Funded –
86% PFE and 14% TTIP
Effective: March 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **30/1** Salary: **\$3,232.66/month**
Account(s): A-212200-327100-60910-0611400/43%
A-212200-321100-60910-0611400/43%
K-212200-561100-67800-1612170/14%

10. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- a. **Position: AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
Department: Disabled Student Programs and Services
Position #: 006255 New?: Yes
Sal Grade/Stp: **31/1** Salary: **\$1,489.23/month**
% of position: 45% # of Mos: 10
Effective: March 1, 2002
Account(s): A-212200-472100-64200-0000000/100%
- b. **Position: SENIOR ACCOUNTING ASSISTANT**
Department: Fiscal Services
Position #: 006256 New?: Yes
Remarks: Funded - Designated
Sal Grade/Stp: **20/1** Salary: **\$1,139.16/month**
% of position: 45% # of Mos: 12
Effective: April 1, 2002
Account(s): A-212200-551100-67200-0811202/100%

- c. **Position:** **ACCOUNTING TECHNICIAN**
Department: Fiscal Services
Position #: 006257 New?: Yes
Remarks: Funded - Designated
Sal Grade/Stp: **22/1** Salary: **\$1,196.19/month**
% of position: 45% # of Mos: 12
Effective: April 1, 2002
Account(s): A-212200-551100-67200-0811202/100%
- d. **Position:** **ACCOUNTING TECHNICIAN**
Department: Fiscal Services
Position #: 006258 New?: Yes
Remarks: Funded - Designated
Sal Grade/Stp: **22/1** Salary: **\$1,196.19/month**
% of position: 45% # of Mos: 12
Effective: April 1, 2002
Account(s): A-212200-551100-67200-0811202/100%

11. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **EVELYN F. TREAIS**, Associate Professor, English as a Second Language, effective December 22, 2002 (last day worked will be 12/21/02).

BUSINESS SERVICES

12. RECOMMENDATION: ACTION – APPROVE PURCHASE ORDERS

The Governing Board hereby reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District, totaling \$778,481.57, as outlined on **Exhibit H-12**. All purchases listed are made against the 2001-2002 fiscal-year budget.

NEW HIRES

13. RECOMMENDATION: ACTION - GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individual **equivalency to minimum qualifications** for the discipline listed:

Mitch Clements – Trades and Industry

14. RECOMMENDATION: ACTION - RATIFY ADJUNCT FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **adjunct faculty**, at the rates indicated for Spring, Summer, and Fall, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

SPRING, 2002

BEHAVIORAL SCIENCES

Vereb, Debbie	Psychology B.A., Art Design M.S., Rehabilitation Counseling Certified Alcohol and Drug Counselor	\$37.49
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COMMUNICATIONS

Richardson, Carlos	Photography B.A., Art B.F.A., Photography and Graphic Design M.F.A., Photography and Graphic Design	\$37.49
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ECONOMICS, HISTORY & POLITICAL SCIENCE

Radzikowski, Joseph	History B.A., History M.A., International Relations	\$37.49
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NURSING EDUCATION

Wilson, Charlotte	Nursing B.S.N., Nursing M.S.N., Nursing	\$39.91
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TRADES AND INDUSTRY

Clements, Mitch	Welding Coursework Equivalent to A.A. 6+ Years' Experience	\$36.29
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VOCATIONAL PROGRAMS

Fortuno, Robert	Apprenticeship – Electrical B.S., Electrical Engineering 2 + Years Experience	Paid by sponsor, San Diego Electrical Training Trust
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SUMMER, 2002

MATHEMATICS

Guluzian, Karen	Mathematics B.A., Math M.A., Math	\$37.49
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FALL, 2002

BEHAVIORAL SCIENCES

Hassett, Shannon	Psychology A.A., Psychology B.A., Psychology M.A., Psychology	\$37.49
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**15. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER
TEACHER EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **Child Development Center Teacher**, at the rate indicated for the Spring, 2002, semester:

Nolan, Dorothy	Teacher	\$10.62
	A.A., Liberal Arts	
	B.A. Liberal Studies	
	Child Development Teacher Permit (Pending)	

16. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **TRACIE D. MONSEN**
Position: Programmer Analyst
Department: Information Services
Position #: 005604 New?: No
Remarks: Replacement for Richard Reyes
Sal Rng/Stp: **45/1** Salary: **\$4,655.94/month**
% of Position: 100% # of Mos: 12
Effective: March 11, 2002
Account #(s): A-212200-561100-67800-0000000/100%
- b. Name: **JANICE M. BURTON**
Position: Curricular Schedules Technician
Department: Instruction
Position #: 005028 New?: No
Remarks: Replacement for Jennifer Turpin
Sal Rng/Stp: **23/1** Salary: **\$2,722.16/month**
% of Position: 100% # of Mos: 12
Effective: February 19, 2002
Account #(s): A-212200-311100-60910-0000000/100%
- c. Name: **RITA CAMPO GRIGGS**
Position: Tech Prep Coordinator
Department: Vocational Technology Division
Position #: 006234 New?: Yes
Remarks: Position approved 10/8/01; funded - VTEA.
Sal Rng/Stp: **35/1** Salary: **\$1,642.02/month**
% of Position: 45% # of Mos: 11
Effective: February 22, 2002
Account #(s): K-212200-331300-60100-1112640/100%

- d. Name: **GARY C. ROGERS**
 Position: Custodian II
 Department: Custodial Services, Palomar College at Escondido Center
 Position #: 005665 New?: No
 Remarks: Replacement for William Christ
 Sal Rng/Stp: **12/1** Salary: **\$2,082.62/month**
 % of Position: 100% # of Mos: 12
 Effective: March 7, 2002
 Account #(s): B-212200-542200-65300-0000000/100%
 Note: Normal work schedule: Tuesday – Thursday, 9 p.m. to 5:30
 a.m.; Friday, 2:30 p.m. to 11 p.m.; Saturday, 7 a.m. to 4 p.m.; 3%
 differential paid for hours worked between 6:00 p.m. and 10:00
 p.m.; 5% paid for hours worked between 10:00 p.m. and 6:00
 a.m.
- e. Name: **ERIN J. MESSERSMITH**
 Position: Technology Training Coordinator
 Department: Human Resource Services
 Position #: 006203 New?: Yes
 Remarks: Position approved 5/8/01; funded - PFE.
 Sal Rng/Stp: **31/1** Salary: **\$3,309.40/month**
 % of Position: 100% # of Mos: 12
 Effective: March 20, 2002
 Account #(s): A-212200-611100-66600-0611400/100%
- f. Name: **DAVID L. SANTOS**
 Position: Community Service Officer
 Department: Campus Police
 Position #: 006195 New?: Yes
 Remarks: Position approved 2/13/01; funded - Parking Lot Fees.
 Sal Rng/Stp: **11/1** Salary: **\$2,031.44/month**
 % of Position: 100% # of Mos: 12
 Effective: April 1, 2002
 Account #(s): K-212200-543100-69500-1812070/100%
 Note: Normal work schedule: Rotating shifts; 3% salary differential will
 be paid for hours worked between 6:00 p.m. and 10:00 p.m.; 5%
 paid for hours worked between 10:00 p.m. and 6:00 a.m.
- g. Name: **JASON T. BLACKLOCK**
 Position: Law Enforcement Training Supervisor
 Department: Public Safety Programs
 Position #: 005742 New?: No
 Remarks: Replacement for Lorraine Brealey; position reclassified on 2/12/02.
 Sal Rng/Stp: **50/3** Salary: **\$4,151.27/month**
 % of Position: 100% # of Mos: 12
 Effective: March 26, 2002
 Account #(s): A-123400-336100-60100-0000000/100%
 Note: Position will be placed in the Administrative Association.

17. RECOMMENDATION: ACTION - RATIFY ACADEMIC EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employee**:

a. Name: **LISA A. COX-ROMAIN**
Position: Associate Professor/Counselor
Department: Counseling, Guidance and Career Development
Position #: 006244 New?: Yes
Remarks: Position approved 12/11/01; lateral transfer for Ms. Cox-Romain.
Sal Rng/Stp: **G/9** Salary: **\$6,281.80/month**
% of Position: 100% # of Mos: 11
Effective: July 1, 2002
Account #(s): A-122100-462100-63100-0000000/100%

18. RECOMMENDATION: ACTION - RATIFY CERTIFICATED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **certificated employee**:

a. Name: **PAMELA J. KEINATH**
Position: Coordinator
Department: Child Development Center
Position #: 005409 New?: No
Remarks: Replacement for Laura Brown; funded - Child Development.
Sal Rng/Stp: **F/1** Salary: **\$2,507.24/month**
% of Position: 100% # of Mos: 12
Effective: April 1, 2002
Acct #: U-111000-364300-69200-1633200/50%
V-111000-364300-69200-1633400/25%
V-111000-364300-69200-1633200/25%

FISCAL SERVICES

19. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANT

The Governing Board hereby authorizes the Disbursing Officer to draw **new warrant** as follows:

Warrant #76-049783, dated May 24, 2001 in the amount of \$1,145.00, to Jay Miller, Palomar Community College Staff. Voided due to stale dating.

COUNSEL, CONTRACTS

20. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR 60 DAYS

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period January 1, 2002, through February 28, 2002, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-20**.

**Resumption of
REGULAR AGENDA**

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

K. UNFINISHED BUSINESS

L. NEW BUSINESS

1. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

- a. Name: **GENE LA RUE, JR.**
 Position: Police Officer I
 Department: Campus Police
 Position #: 006062 New?: Yes
 Remarks: Position approved 10/12/99; funded - 75% COPS Grant and
 25% Parking Lot Fees.
 Sal Rng/Stp: **31/1** Salary: **\$3,309.40/month**
 % of Position: 100% # of Mos: 12
 Effective: March 13, 2002
 Account #(s): K-212200-543100-67720-1112900/75%
 K-212200-543100-69500-1812070/25%

- b. **Administration of Oath of Office to Officer LaRue**

2. INFORMATION: CCCT BOARD OF DIRECTORS ELECTION

At the next regular Governing Board meeting, the Board will be asked to vote for 11 candidates for the **California Community College Trustees Board of Directors**. Candidates in order based on Secretary of State's random drawing are as follows:

- Kay Albiani, Los Rios CCD*
- Michael R. Adams, Antelope Valley CCD
- Carolyn Batiste, MiraCosta CCD*
- Lewis S. Braxton, Merced CCD*
- Judi Beck, Shasta-Tehama-Trinity Joint CCD*
- Xavier Tafoya, Yuba CCD
- Rebecca Garcia, Cabrillo CCD*
- Anita Grier, San Francisco CCD*
- William G. McGinnis, Butte-Glenn CCD*
- Georgia L. Mercer, Los Angeles CCD
- Charles D. Meng, Napa Valley CCD
- Maxine Moore, Victor Valley CCD*
- Walt Howald, Coast CCD
- Andre Quintero, Rio Hondo CCD
- John H. Weed, Fremont Neward CCD
- Timothy L. Caruthers, Grossmont-Cuyamaca CCD
- Carole Currey, Santa Monica CCD*
- Marie Kiersch, San Luis Obispo County, CCD
- Donald L. Singer, San Bernardino CCD

* denotes incumbent

3. RECOMMENDATION: ACTION – APPROVE HOLIDAY SCHEDULE FOR 2002-2003

The Governing Board hereby approves the holiday schedule for 2002-2003 as shown below:

Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, November 11	Veterans' Day
Thursday, November 28	Thanksgiving Day
Friday, November 29	Local Holiday
Tuesday, December 24	(Admission Day)
Wednesday, December 25	Christmas Day
Thursday, December 26	Local Holiday
Friday, December 27	Added Board Holiday
Monday, December 30	Added Board Holiday
Tuesday, December 31	Local Holiday
Wednesday, January 1	New Year's Day
Monday, January 20	Martin Luther King's Day
Friday, February 14	Lincoln's Day
Monday, February 17	Washington's Day
Friday, April 18	Spring Holiday
Monday, May 26	Memorial Day

4. RECOMMENDATION: ACTION - CONFIRM RECLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE, AND AUTHORIZE DESTRUCTION

The Governing Board hereby approves the reclassification of those records identified in **Exhibit L-4**, the substance of which is incorporated by this reference, and which has been certified by the Director of Fiscal Services, as designee of the Superintendent of the District, as accurate in detail. Those records are hereby confirmed to be **reclassified as Class 3-Disposable**; and may be **destroyed** in accordance with Title 5, Division 6, Chapter 10, § 59021 et seq. of the California Code of Regulations.

5. **RECOMMENDATION: ACTION - APPROVE CONSULTING AGREEMENT WITH QUALITY IMPLEMENTATION SERVICES, INC., FOR PEOPLESOFT TECHNICAL ASSISTANCE**

The Governing Board hereby approves a **consulting agreement** between Palomar Community College District and **Quality Implementation Services, Inc.**, for consultant services on the implementation of the PeopleSoft Asset Management System. The District is required to track fixed assets due to the advent of the Government Accounting Standards Book (GASB) 34 and GASB 35, effective July 1, 2002. As a result, the current inventory system must be replaced. In order to implement the PeopleSoft Asset Management System, the District requires special skills and services on a limited basis that are not currently available with existing staff.

The District shall pay Consultant for services rendered in a total amount not to exceed Seventy-five Thousand (\$75,000.00) Dollars, which includes all costs and direct and indirect expenses incurred by Consultant. Funds shall be paid from the PeopleSoft Implementation Account. **Exhibit L-5**

6. **RECOMMENDATION: ACTION - ACCEPT INCREASE IN ALLOCATION FOR FISCAL YEAR 2001-2002 BUDGET FOR PALOMAR COLLEGE R.O.P.**

The Governing Board hereby accepts an **increase in funds** for the 2001-2002 Palomar College **R.O.P. allocation** from the budgeted amount of \$1,536,158.00, which was the original contract amount, to the final allocation of \$1,793,353.00. The increase of \$257,195.00 is due to supplemental funding through the San Diego County R.O.P.

7. **RECOMMENDATION: ACTION - APPROVE PARTNERSHIP FOR EXCELLENCE SURVEY OF LOCAL INVESTMENTS OF PARTNERSHIP FUNDS**

The Governing Board hereby approves the fiscal year 2001-2002 **Partnership for Excellence Survey of Local Investments of Partnership Funds** with a budget amount of \$6,246,244.00. **Exhibit L-7**

8. **RECOMMENDATION: ACTION - ACCEPT WORK OF CONSTRUCTION BY WESTERN TEL-COM DEVELOPMENT, INC., FOR SPRINT PCS ANTENNA INSTALLATION AT HOWARD BRUBECK THEATRE, SAN MARCOS CAMPUS**

The Governing Board hereby accepts the work of **construction** by **Western Tel-Com Construction Development, Inc.**, performed for Sprint PCS, under plans and specifications previously approved by the Governing Board, for the **installation of Sprint PCS antenna and supporting equipment at the Howard Brubeck Theatre**, San Marcos Campus (hereinafter the "Project"); and authorizes that a Notice of Final Completion of the Project be executed by the Superintendent/President and filed with the Office of Recorder for San Diego County. **Exhibit L-8**

9. RECOMMENDATION: ACTION - RECEIVE AND REJECT ALL BIDS ON PHASE II CONSTRUCTION OF THE STUDENT UNION ADDITION

The Governing Board hereby receives the following **bids on Phase II of the Student Union Addition Project** following the opening of bids on February 25, 2002:

1.	Marcotte & Hearne Builders, Inc.	San Diego, CA	\$3,539,000.00
2.	Quest Construction	San Diego, CA	\$3,550,000.00
3.	Swinerton Builders	San Diego, CA	\$3,570,000.00
4.	DKS Contracting & Engineering, Inc.	Irvine, CA	\$3,598,000.00
5.	I.E. Pacific, Inc.	San Diego, CA	\$3,908,000.00
6.	Riha Construction	La Mesa, CA	\$4,047,000.00
7.	Sea Pac Engineering	Granite Hills, CA	\$4,598,000.00

The Governing Board hereby **rejects all of the foregoing bids because they exceed the available funds for the Project**; the Board directs that the District Architect conduct value engineering/cost savings analysis and modify plans and specifications accordingly, with a re-bid to follow based on these modified plans and specifications. **Exhibit L-9**

10. INFORMATION: WRITTEN NOTICE FROM SUPERINTENDENT/PRESIDENT IN ACCORDANCE WITH ED. CODE SECTION 87740 THAT ACADEMIC EMPLOYEE LAYOFFS ARE NECESSARY

Information will be distributed at the Governing Board meeting.

11. RECOMMENDATION: ACTION – APPROVE RESOLUTION TERMINATING ACADEMIC EMPLOYEES IN ACCORDANCE WITH ED. CODE SECTION 87743

Information will be distributed at the Governing Board meeting.

12. INFORMATION: SABBATICAL LEAVES

At the next regular Governing Board meeting, the Board will be asked to approve the following 2002-2003 **sabbatical leaves (Exhibit L-12)**:

Full Year, 2002-2003

Karen Huffman, Behavioral Sciences Department

Fall, 2002

Mark Clark, Mathematics Department
Jose Esteban, Economics, History, and Political Science
Jim Gilardi, Life Sciences Department
Martha Martinez, Mathematics Department
Carlton, Smith, English Department
Joe Stanford, Performing Arts Department
Katie Townsend-Merino, Behavioral Sciences Department

Spring, 2003

Cynthia Anfinson, Mathematics Department
Robert Gilson, Performing Arts Department
Brent Gowen, English Department
Douglas Key, Earth Sciences Department
Wendy Metzger, Mathematics Department
Bruce Orton, English Department
James Pesavento, Earth Sciences Department
Janet Rightmer, Counseling Department and Articulation
Sherry Titus, Physical Education Department and Athletics Department
April Woods, Counseling Department and Transfer Center

M. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

N. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Review of tort claim, pursuant to Government Code 54956.95.

O. RECONVENE TO OPEN SESSION

1. **RECOMMENDATION: ACTION – REJECT CLAIM**

The Governing Board of the Palomar Community College District hereby rejects and returns as untimely the claim for damages filed by **DONNA GOYER** and refers it to the District's legal counsel for handling.

P. ADJOURNMENT