



**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, FEBRUARY 12, 2002, 7:00 P.M.**

A. CALL TO ORDER

Dr. Robert L. Dougherty, Jr., President, called the regular meeting of the Palomar Community College District Governing Board to order at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT
DARRELL L. McMULLEN, M.B.A., VICE PRESIDENT
SILVERIO H. HARO, ED.M., SECRETARY
RALPH G. JENSEN, B.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
SEAN WEIMER, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. Sherrill L. Amador, Superintendent/President
Diane Lutz, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resource Services
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Wilma Owens, Interim Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Pat Schwerdtfeger, Interim Dean, Media, Business, and Community Services
Lise Telson, Dean, Student Support Programs
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

STAFF PRESENT:

Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Michelle Barton, Director, Institutional Research and Planning
Bruce Bishop, Director, Student Affairs
Kathy Davis, Vice President, CCE/AFT; Information Services Support Specialist
Mary Ann Drinan, Co-President, PFF; Associate Professor/Chair, Economics, History, and Political Science

Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Services Support Specialist
Mike Ellis, Director, Facilities
Lynda Halttunen, Director, Matriculation
Mark Hopkins, Programmer Analyst
Ken Jay, Director, Business Services
Shannon Lienhart, Associate Professor, Mathematics
Karie Lord, Student Employment Services Coordinator
Diane McAllister, Assessment/School Relations Coordinator
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Elvia Nunez-Riebel, Associate Professor/Counselor
Cynthia Poole, Professor/Counselor/Chair, Counseling
Jan Rightmer, Associate Professor/Counselor, Articulation
Teri Safranek, Manager, Worksite Education
Mollie Smith, President, Administrative Association; Interim Director, Vocational Programs
Susan Snow, Associate Professor, Mathematics
Don Sullins, Consultant, Information Services
Tom Ventimiglia, Associate Professor/Counselor

GUESTS:

Lee Baldrige
Bruce Kauffman, *North County Times*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Jensen, Nelson

The Governing Board hereby approves the Minutes of the Regular Meeting of January 22, 2002.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

1. Page 8, Item H-13-e should read: **(correction in bold type)**

e. Name: PATRICK MILLS
Position: Chairperson
Department: Speech Communication/Forensics/ASL
Position #: 005172
Remarks: Replacement for Marc Newman
Stipend: \$2,032.00/per semester
Release time: 40%
Effective: August 24, 2002
Account(s): A-123200-329100-60100-0000000/100%

2. Page 9, Item H-15, Chemistry, should read:

CHEMISTRY

Phillips, Ron	Chemistry	\$53.49
	B.A., Chemistry	
	M.S., Child Development (In progress)	
	California Community College Credential:	
	Chemistry; Wastewater Treatment and	
	Related Technologies	

E. REPORT OF THE GOVERNING BOARD PRESIDENT

Dr. Dougherty reported that he, two other Board members, and Dr. Amador had attended the productive CCLC Legislative Conference in Sacramento last week. The news on the budget was not as favorable as we would have hoped.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

Mr. Jensen reported that he had attended the Foundation kick-off event and that he was impressed that the attendance was terrific. He feels Dale Wallenius is doing a good job.

Dr. Nelson reported that she had attended the first meeting of the Educational and Facilities Master Plan Task Force as an observer. She stated that she feels her fellow Trustees would be very impressed at the thoroughness of the process, the depth and breadth of the data that is being examined, and the inclusiveness that Jim Spencer and his associates are bringing about in this group. The charge of the committee supported by the Spencer Group and Co-Chairs Mark Vernoy and Doug Key is to boundlessly explore options and envision the future of Palomar over the next 20 years. The first meeting seemed to foreshadow some very exciting ideas and visionary thinking on the part of this shared governance committee. She encouraged all the Trustees to sit in on these meetings as they are able. The research and data on which the master plan will be developed is very impressive.

Dr. Nelson also reported that she had visited the Boehm Gallery exhibit of Ray Harris' paintings. Mr. Harris attended Palomar in the 1970's and went on to study at the Art Center and subsequently worked for the Disney Studios. His travels to Europe and Mexico are reflected in this wonderful exhibit.

Mr. McMullen reported that two of the gubernatorial candidates, William Simon and Bill Jones, had spoken to the CCLC Legislative Conference attendees, and both had recognized that community colleges are doing more with less. Whether they will do anything about it if they are elected is another story. At least it was good to hear they acknowledge the efforts of everyone in the community college system.

Mr. Haro reported that he had attended a workshop at the CCLC conference where the budget was discussed. He noted that he is comforted to see that Palomar is doing so well in the area of strategic and master planning, and that will put us in a good place should the budget predictions come to pass.

Mr. Haro also reported that he, as well as other Board members and Dr. Amador, had attended the SDICCCA Annual Trustee Dinner Meeting, where the speaker was Dan Walters from the *Sacramento Bee*. Mr. Walters spoke of the community colleges and their perceived lack of power at the state level.

Mr. Haro expressed his thanks to Joe Madrigal for assisting with the logistics for the Adelante Conference that is planned for April at Palomar, which will be attended by approximately 1,000 young women. It will be a great experience for them to be here and see what we have to offer.

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

Progress on PFE Goals

Dr. Amador introduced Michelle Barton, who presented a report on the College's progress toward meeting the Partnership for Excellence Goals. **Exhibit G**

1. Report of Vice President for Instruction

Worksite Education Outcomes Report

Diane Lutz introduced Teri Safranek, who presented a report on Worksite Education Outcomes.

2. Report of Vice President for Student Services

Counseling, Guidance, and Career Development Report

Joe Madrigal introduced Judy Eberhart, who, along with Diane McAllister, Cynthia Poole, Karie Lord, and Jan Rightmer, presented a report on the activities of the Counseling, Guidance, and Career Development Department. **Exhibit G-2**

3. Report of Vice President for Finance and Administrative Services – There was no report.

4. Report of Vice President for Human Resource Services – There was no report.

Dr. Amador reported that she has reviewed the sabbatical leave reports from the following periods and find them to be in order: Fall, 1998; Fall, 1999; Spring, 2000; Full Year, 1999-2000; Fall, 2000. The reports will be kept on file in the Library.

Dr. Amador also reported that the timeline for the development of the Educational and Facilities Master Plan, under the leadership of Mark Vernoy and Doug Key, is by March, 2003. She distributed copies of the timeline and invited Board members to attend any of the meetings, which are held at 1 p.m. on the dates indicated. By April or May, we will be bringing the Board options of what we want to do in terms of centers or campuses, size of the San Marcos campus, which will be defined in the planning as we go along. The task force will bring the most pertinent information to the Board as they progress.

Dr. Amador recognized the contributions of Jean Landmesser, whose retirement is on the agenda for this meeting. Ms. Landmesser has contributed 29½ years to Palomar College leading the very successful Dental Assisting program. The program is well known for its outstanding placement and passing rates over the years. We will miss Ms. Landmesser.

Dr. Amador congratulated the Cabinet and Furniture Technology program, which has been recognized as the outstanding program by the California Community College Association for Occupational Education. Steve Kirby, Chair, will be attending the conference and accepting the award for the department.

CONSENT CALENDAR

H.

PAYROLL

1. **APPROVE PERSONNEL ACTIONS HISTORY**

MSC Jensen, McMullen

The Governing Board hereby approves the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **January, 2002. Exhibit H-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

2. **APPROVE PURCHASE ORDERS**

MSC Jensen, McMullen

The Governing Board hereby reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District, totaling \$795,650.96, as outlined on **Exhibit H-2**. All purchases listed are made against the 2001-2002 fiscal-year budget.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFTS

3. **ACCEPT GIFTS**

MSC Jensen, McMullen

The Governing Board hereby accepts the following gifts and directs that an appropriate letter of appreciation be sent to the donors:

- a. Assorted Detroit diesel engine parts, turbocharger, blowers, water pumps, injector, cylinder heads, and block assemblies to be used for student instructional training in the Trades and Industry Department, donated (in 2001) by **Larry Brown Trucking**, 2600 Highland, Carlsbad, California 92008. Total cash value as estimated by donor is \$3,000.00.
- b. Storm Total Scanner to be used for scanning of artifacts and documents for the archaeology program, donated by **Lani Fawcett Murders**, 1626 Foxfire Place, Escondido, California 92026. Total cash value as estimated by donor is \$100.00.
- c. Epson Action Laser 1400 Printer and Epson Stylus Color 640 Inkjet Printer for use at Palomar College Indian Education Center Computer Lab, donated by **Lani Fawcett Murders**, 1626 Foxfire Place, Escondido, California 92026. Total Cash value as estimated by donor is \$300.00.

- d. Complete "Video Toaster" edit controller and graphics system to be used for RTV's ¾" video editing system, donated by **Lynn M. Donaldson**, 2051 Earl Glen, Escondido, California 92026. Total cash value as estimated by donor is \$15,000.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

4. APPROVE TRAVEL EXPENSES

MSC Jensen, McMullen

The Governing Board hereby approves/ratifies travel expenses for the following person:

- a. **Michele T. Nelson, Ph.D.**
 - Advanced Funds? Yes
 - For: Mileage, parking, meals, lodging, miscellaneous
 - To attend: ACCCA Conference
 - Location: Hollywood, California
 - Date: February 19-21, 2002
 - Amount: \$649.78
 - Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

- b. **Michele T. Nelson, Ph.D.**
 - Advanced Funds? Yes
 - For: Mileage, parking
 - To attend: Martin Luther King Day Breakfast Meeting
 - Location: San Diego, California
 - Date: January 21, 2002
 - Amount: \$25.52
 - Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

STUDENT SERVICES

5. AUTHORIZE BUSINESS PROCEDURE

MSC Jensen, McMullen

The Governing Board hereby authorizes the following business procedure, effective February 13, 2002:

The following members of the International Student Office staff are designated to **ascertain and certify that each F-1 visa student employee of the District meets I-9 (citizenship status) regulations:**

Yasue O'Neill
Donna Holloman

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

6. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500.00 annual stipend, prorated on a monthly basis, effective February 1, 2002:

Employee Name: Francisco Lopez
Position: Pipefitter
Department: Grounds Services
Course of Study: Job Related

7. RATIFY LEAVES OF ABSENCE

MSC Jensen, McMullen

a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Maternity Leave of Absence without pay and with no effect on benefits**, effective February 18, 2002, through March 31, 2002, a **100% Family Leave of Absence without pay and with no effect on benefits**, effective April 1, 2002, through May 10, 2002, and a **50% Family Leave of Absence without pay and with no effect on benefits**, effective May 11, 2002, through August 2, 2002 to **Farhana Karim**, Teacher, Child Development Center.

b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **26.6% Personal Leave of Absence without pay and with no effect on benefits**, effective January 22, 2002, through May 24, 2002, to **Kelly Patrick**, Library Media Technician II, Library Media Center.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFY NEW CLASSIFIED POSITIONS

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

a. **Position: COMMUNITY SERVICE OFFICER**
Department: Campus Police Department at Palomar College Mt. Carmel Center
Position #: **006254** New?: Yes
Remarks: Funded - General Fund
Sal Grade/Stp: **11/1** Salary: **\$914.15/month**
% of position: 45% # of Mos: 12
Effective: February 1, 2002
Account(s): A-212200-543100-67720-0000000/100%

- b. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police Department at Palomar College Poway Center
Position #: **006252** New?: Yes
Remarks: Funded - General Fund
Sal Grade/Stp: **11/1** Salary: **\$914.15/month**
% of position: 45% # of Mos: 12
Effective: February 1, 2002
Account(s): A-212200-543100-67720-0000000/100%
- c. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police Department at Palomar College Fallbrook Center
Position #: **006251** New?: Yes
Remarks: Funded - General Fund
Sal Grade/Stp: **11/1** Salary: **\$914.15/month**
% of position: 45% # of Mos: 12
Effective: February 1, 2002
Account(s): A-212200-543100-67720-0000000/100%
- d. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police Department at Palomar College Ramona Center
Position #: **006253** New?: Yes
Remarks: Funded – General Fund
Sal Grade/Stp: **11/1** Salary: **\$914.15/month**
% of position: 45% # of Mos: 12
Effective: February 1, 2002
Account(s): A-212200-543100-67720-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RATIFY CLASSIFIED RECLASSIFICATION

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police Department
Name: Vacant
Position #: **005760** New?: No
Remarks: Position was Campus Patrol Assistant, grade 17. Funded - Parking fees
Effective: February 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **11/1** Salary: **\$2031.44/month**
Account(s): K-212200-543100-69500-1812070/100%

- b. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police Department
Name: Vacant
Position #: **005716** New?: No
Remarks: Position was Campus Patrol Assistant, grade 17. Funded - Parking fees
Effective: February 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Step: **11/1** Salary: **\$2031.44/month**
Account(s): K-212200-543100-69500-1812070/100%
- c. **Position:** **LAW ENFORCEMENT TRAINING SUPERVISOR**
Department: Public Safety Programs
Name: Vacant
Position #: **005742** New?: No
Remarks: Position was Public Safety Coordinator, grade 56
Effective: February 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Step: **50/1** Salary: **\$3,761.73/month**
Account(s): A-212200-336100-60100-0000000/100%
Note: Position will be moved from the Educational to Classified Supervisory group.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following resignations have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **GARY M. BERGMAN**, Custodian I, Custodial Services, effective January 26, 2002 (last day of employment was 1/25/02).
- b. **MICHAELE WHITE**, Library Media Technician I, Library Media Center at Palomar College Pauma Valley Center, effective February 6, 2002 (last day of employment was 2/5/02).

11. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under Group I (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **JEAN F. LANDMESSER**, Director/Professor, Dental Assistant, effective May 25, 2002.

12. RATIFY TRANSFER OF TEACHER POSITION

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the transfer of the following teacher position:

- a. **Name:** **ERIKA RUBIN**
 Position: Teacher
 Department: Child Development Center at Palomar College Escondido Center
 Position #: 006019 **New?:** No
 Remarks: Transfer position from San Marcos Campus
 Sal Grade/Stp: C/3 **Salary:** **\$1,608.11/month**
 % of position: 100% **# of Mos:** 12
 Effective: January 1, 2002
 Account(s): V-111000-364300-69200-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. RATIFY ASSIGNED TIME CHANGE

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **assigned times**:

- a. **Name:** **KATHERYN GARLOW**
 Position: Coordinator
 Department: Professional Development
 Position #: 005069
 Remarks: Replacement for Margaret Gunther
 Release time: 80%
 Effective: January 22, 2002
 Account(s): A-123400-312100-60200-0000000/100%
- b. **Name:** **ED GROSCHWITZ**
 Position: Chairperson
 Department: Chemistry
 Position #: 005234
 Remarks: Replacement for Ronald Phillips
 Stipend: **\$1,905.00/per semester**
 Release time: 20%
 Effective: January 22, 2002
 Account(s): A-123200-342100-60100-0000000/100%
- c. **Name:** **NANCY GALLI**
 Position: Chairperson
 Department: Family and Consumer Sciences
 Position #: 005193
 Remarks: Replacement for Margaret Gunther
 Stipend: **\$1,905.00/per semester**
 Release time: 20%
 Effective: January 22, 2002
 Account(s): A-123200-335100-60100-0000000/100%

- d. **Name:** **KATHLEEN CLYNE**
 Position: Chairperson
 Department: Nursing Education
 Position #: 005288
 Remarks: Replacement for Judith Eckhart
 Stipend: **\$2,158.50/per semester**
 Release time: 60%
 Effective: January 22, 2002
 Account(s): A-123200-348100-60100-0000000/100%
- e. **Name:** **PATRICK MILLS**
 Position: Chairperson
 Department: Speech Communication/Forensics/ASL
 Position #: 005172
 Remarks: Replacement for Marc Newman
 Stipend: **\$2,032.00/per semester**
 Release time: 40%
 Effective: August 24, 2002
 Account(s): A-123200-329100-60100-0000000/100%
- f. **Name:** **STEVE CROUTHAMEL**
 Position: Chairperson
 Department: American Indian Studies
 Position #: 005371
 Remarks: Replacement for Linda Locklear
 Stipend: **\$1,905.00/per semester**
 Release time: 20%
 Effective: January 22, 2002
 Account(s): A-123200-362100-60100-0000000/100%
- g. **Name:** **BARBARA KELBER**
 Position: English 10/50 Coordinator
 Department: English
 Position #: 005115
 Remarks: Replacement for Deborah Paes de Barros
 Release time: 13.3%
 Effective: January 22, 2002
 Account(s): A-111000-324200-15010-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. GRANT EQUIVALENCY FOR DISCIPLINES

MSC Jensen, McMullen

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications for the disciplines listed:**

Maria Regan – Business Education
Bridgitte Schillig – Performing Arts
Kenneth Stills – Physical Education

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. RATIFY ADJUNCT FACULTY EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **adjunct faculty**, at the rates indicated for Fall, 2001, and Spring, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

SPRING, 2002

ART

Peck, Shauna	Art B.A., Art M.F.A., Art	\$39.91
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ATHLETICS

Crawford, Jonas	Golf B.S., Business Administration Marketing 2+ Years Experience	\$36.29
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Stills, Kenneth	Golf B.A., Communication Arts 2+ Years Experience	\$36.29
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BEHAVIORAL SCIENCES

Heidary, Payam	Psychology A.A., Liberal Studies B.A., Psychology M.A., Psychology	\$37.49
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Mazur, Susan	Anthropology B.A., Anthropology M.A., Anthropology	\$37.49
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BUSINESS EDUCATION

McGee, Derenda	Business B.S., Journalism M.S., Educational Human Resource Development	\$37.49
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Regan, Maria	Business B.A., Tourism (Foreign Degree) M.A., Business Administration (Foreign Degree)	\$36.29
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CHEMISTRY

Phillips, Ron	Chemistry B.A., Chemistry California Community College Credential: Chemistry; Wastewater Treatment and Related Technologies	\$53.49
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ECONOMICS, HISTORY & POLITICAL SCIENCE

Jana, Denis	History B.S., Elementary Education M.A., History	\$37.49
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Knight, Robert	Political Science B.A., Political Science M.A., Political Science	\$38.70
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Mercurio, John	Political Science A.B., Political Science M.A., Political Science	\$37.49
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ENGLISH

Walker, Michel	English B.A., English Literature M.A., English Literature	\$44.75
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ENGLISH AS A SECOND LANGUAGE

Stevenson, David	English as a Second Language B.A., TESOL M.A., Education	\$37.49
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FOREIGN LANGUAGES

Del Valle, Yvonne	Spanish B.A., Spanish M.A., Spanish	\$38.70
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Von Son, Carlos	Spanish B.A., Social Ecology Ph.D., Spanish	\$39.91
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GRAPHIC COMMUNICATIONS

Minton, David	Graphic Communications A.A., Liberal Arts and Sciences 6+ Years Experience	\$36.29
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MULTICULTURAL STUDIES

Canedo, Oscar	Chicano Studies B.A., Anthropology M.A., Latin American Studies	\$37.49
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PERFORMING ARTS

Schillig, Bridgitte	Theater Arts A.A., Merchandising Eminence in Clothing Design and Manufacturing	\$36.29
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Sprague, Terry	Dance B.A., Dance M.A., Physical Education	\$37.49
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PHYSICAL EDUCATION

Stills, Kenneth	Physical Education B.A., Communication Arts Eminence in Football, Weight and Strength Training	\$36.29
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PUBLIC SAFETY

Hansen, Scott	Fire Technology	
\$36.29	B.S., Criminal Justice Administration 2+ Years Experience	
Jennings, Mike	Fire Technology	\$36.29
	A.S., Fire Science California Community College Limited Service Credential: Fire Science	
Mejia, Andrew	Fire Technology	\$36.29
	B.V.E., Vocational Education 2+ Years Experience	

TRADES & INDUSTRY

Wisener, Jeffrey	Drafting Technology	\$37.49
	B.A., Industrial Arts M.A., Industrial Arts	

VOCATIONAL PROGRAMS

Kuchinsky II, Peter	Carpentry	\$36.29
	B.S., Criminal Justice Administration 2+ Years Experience	
Levin, Beth	Customer Service Academy	\$39.91
	B.S., Occupational Therapy M.A., Humanistic Studies M.B.A., Business Administration	
Long, Matthew	Supervision	\$36.29
	B.S., Electrical Engineering 2+ Years Experience	
McGarry, Sherry	Travel Services	\$36.29
	B.A., History 2+ Years Experience	
Owens, Reginald	Customer Service Academy	\$37.49
	B.A., Psychology M.A., Management	
Petteway, Lance	Customer Service Academy	\$37.49
	B.A., Public Administration M.B.A., Business Administration	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. RATIFY CLASSIFIED EMPLOYMENT

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **SHARON M. CHRISTOFFERSON**
Position: Administrative Secretary
Department: Marketing Communications
Position #: 005730 New?: No
Remarks: Replacement for Carolyn Barcatta; position decreased from 50% on 12/11/01.
Sal Rng/Stp: **19/1** Salary: **\$1,111.42/month**
% of Position: 45% # of Mos: 12
Effective: January 28, 2002
Acct #(s): A-212200-212200-67120-0000000/100%
- b. Name: **COURTNEY L. SAVARIA**
Position: Education Center Assistant
Department: Camp Pendleton College Center
Position #: 005855 New?: No
Remarks: Replacement for Janet Kaemmerling
Sal Rng/Stp: **13/1** Salary: **\$960.20/month**
% of Position: 45% # of Mos: 12
Effective: February 12, 2002
Acct #(s): G-212200-354150-60910-0000000/100%
- c. Name: **ARTEMIO CISNEROS ZAVALA**
Position: Irrigation Specialist
Department: Grounds Services
Position #: 005673 New?: No
Remarks: Replacement for Francisco Lopez; promotion for Mr. Cisneros.
Sal Rng/Stp: **17/4** Salary: **\$2,722.16/month**
% of Position: 100% # of Mos: 12
Effective: February 4, 2002
Acct #(s): A-212200-542300-65500-0000000/100%
- d. Name: **MICHAEL S. SCHMIDLING**
Position: Lead Programmer Analyst
Department: Information Services
Position #: 005603 New?: No
Remarks: Replacement for Charlotte Hurt; position reclassified on 11/13/01.
Sal Rng/Stp: **50/1** Salary: **\$5,261.78/month**
% of Position: 100% # of Mos: 12
Effective: February 19, 2002
Acct #(s): A-212200-561100-67750-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. RATIFY ASSIGNED TIME TO ACADEMIC CONTRACTS

MSC Jensen, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding **assigned time** for the following faculty members for Spring and Fall, 2002:

Key, Douglas	President, The Faculty	20%
Galli, Nancy	Vice President, The Faculty	20%

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

<p style="text-align: center;">Resumption of REGULAR AGENDA</p>

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

J. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley made the following report: "The Faculty Senate has had three meetings since the last Board meeting. I sent around an e-mail asking faculty to support SB-3, and several faculty responded back to inform me that they had written or called their representatives. As a Senate, we are considering action to be proactive in the restoration of the portions of our budget cut in the Governor's proposed budget. We have heard from faculty involved in staff development, Matriculation, and CalWORKs, and will be hearing about the impact of losing TTIP money next week, at which time we will decide if we want to engage in a letter-writing campaign to put pressure on our legislators.

"We have begun our review of the recommendations coming from departments about the proposed changes to the minimum qualifications in the disciplines list which will be decided on at the Statewide Academic Senate in April. We have discussed the recommendations from three departments and have received replies from three more departments. We will continue this evaluation throughout March.

"We discussed ways to solicit input from faculty on possible further changes to our faculty hiring procedures and have decided to ask our Faculty President to make that an agenda item on the March Faculty agenda. Meanwhile, our Academic Standards and Practices Committee is generating a proposed draft of ways to streamline our process.

"We are concerned about our recently imposed label of "out-of-area" school by SDSU because it requires more rigid standards for our students wishing to transfer to SDSU; we had a report about the impact this ruling will have for our students and are still considering what options we have to best advise our students and if there is anything we can do about that label.

“We invited Diane Lutz to speak to the Senate to discuss the various studies being done on room utilization and the potential implementation of Schedule 25 to assign rooms. Her visit was very enlightening.

“We appointed members to the Education and Facilities Master Plan Task Force, which began its work this week; and we appointed more members, including a chair to Standard 7 for accreditation, but, unfortunately, due to ill health, Margie Ruzich is not able to be the chair of that sub-committee, so our Faculty co-chair, Lori Waite, is stepping in.”

2. **INFORMATION**

Report of the **Palomar Faculty Federation** – There was no report.

3. **INFORMATION**

Report of **The Faculty** – There was no report.

4. **INFORMATION**

Report of the **Administrative Association**

Mollie Smith reported that the Administrative Association has planned two workshops provided by “in-house” talent this Spring: Bruce Bishop will deliver a workshop in Parliamentary Procedure in March, and Dr. Amador will make a presentation on Leadership in April.

5. **INFORMATION**

Report of the **CCE/AFT** – There was no report.

6. **INFORMATION**

Report of the **Associated Student Government**

Sean Weimer reported that ASG is starting a support campaign for SB 3 by sending letters to legislators and hand-addressing the envelopes.

Phi Theta Kappa and Health Services are sponsoring a blood drive on February 19 and 20.

ASG plans to meet at the Escondido Center on February 20 at 1:30 p.m. and is considering passing a bylaw requiring that future ASG’s meet there at least once a month.

ASG is working on Springfest and, with the help of the Student Affairs Office, is hoping that it will be a big success.

K. **UNFINISHED BUSINESS** – There was none.

L. NEW BUSINESS

1. GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE

MSC Nelson, McMullen

BE IT RESOLVED, That the degree of **Associate in Humane Arts** be conferred with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon **DON FINDLAY**. The degree will be conferred at the commencement ceremony on May 24, 2002.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVAL OF VISION, MISSION, AND VALUES

MSC Haro, Nelson

The Strategic Planning Task Force during the Fall semester developed the conceptual framework for the Strategic Plan, which includes the Vision, Mission, and Values of the College. To meet the Fall, 2002, catalog deadlines, this framework needs to be approved at this time. The remaining components of the Strategic Plan, the Strategic Goals and Objectives, will be submitted for approval in May.

The Governing Board hereby approves the following Vision, Mission, and Values, effective July 1, 2002:

Vision

Learning for Success

Mission

Palomar College is an educational leader committed to quality learning. We provide our community the knowledge, information, skills, and aesthetic appreciation necessary to live responsibly, effectively, and creatively in an interdependent and changing world.

Values

Palomar College is a learning community dedicated to achieving student success and cultivating a love of learning. We strive to improve performance and outcomes based on evidence. To provide the highest quality learning and cultural experiences, we are guided by our core values of

- Achieving excellence in teaching, learning, and service;
- Fostering integrity as the foundation for all we do;
- Providing access to our programs and services;
- Ensuring equity and fair treatment in all policies, processes, and procedures;
- Celebrating diversity in people, philosophies, cultures, beliefs, programs, and learning environments;
- Supporting inclusiveness of individual and community viewpoints in collaborative decision-making processes;
- Promoting mutual respect and trust through open communication and actions;
- Supporting innovation to enhance and enrich learning environments and services.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

M. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other** Individuals or Groups – There were none.

N. CLOSED SESSION

The Board recessed at 8:30 p.m. and went into Closed Session at 8:37 p.m., to discuss:

1. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code 54956.9a.
Name of Case: Martin Turner v. Palomar Community College District
United States District Court
Southern District of California
Case No. '02 CV 0055 K
Complaint for Damages and Injunctive Relief for Violations of Americans with Disabilities Act of 1990.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
3. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
5. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 9:39 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 9:40 p.m.

1. **APPROVE AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT AND SHERRILL L. AMADOR**

MSC Nelson, McMullen

BE IT RESOLVED, That the Governing Board hereby approves the amendment to Section 9, Relocation Allowance, of the employment agreement between the Palomar Community College District and **Sherrill L. Amador**.

The Vote was unanimous.

P. ADJOURNMENT

The meeting was adjourned at 9:41 p.m.