



**GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 22, 2002, 7:00 P.M.**

A. CALL TO ORDER

Dr. Robert L. Dougherty, Jr., President, called the regular meeting of the Palomar Community College District Governing Board to order at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT
DARRELL L. McMULLEN, M.B.A., VICE PRESIDENT
SILVERIO H. HARO, ED.M., SECRETARY
RALPH G. JENSEN, B.A., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
SEAN WEIMER, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. Sherrill L. Amador, Superintendent/President
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resource Services
Gene Jackson, Dean, Arts and Languages
Wilma Owens, Interim Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Pat Schwerdtfeger, Interim Dean, Media, Business, and Community Services
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

STAFF PRESENT:

Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Norma Bean, Director, Escondido Center/Extended Education
Rico Bianchi, Web Services Manager, ETV
Bruce Bishop, Director, Student Affairs
Chris Brown, Production Coordinator, ETV
Dr. Ken Burns, Adjunct Faculty, Counseling
Angie Cerda, Accounting Technician, ETV
Phill Cerda, Television Broadcast Coordinator, ETV

Mike Dimmick, President, CCE/AFT; Information Services Network Specialist
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Services Support Specialist
Mike Ellis, Director, Facilities
Lisa Faas, Producer, ETV
Judy Fish, Director, Regional Occupational Programs
Paul Groom, Cheerleading Coach
Laura Gropen, Marketing Services Manager, ETV
Sherilyn Hargraves, Director, Telecommunications Special Grants Project/ETV
Kelley Hudson-Maclsaac, Manager, Facilities Planning/Environmental Health and Safety
Ken Jay, Director, Business Services
Frank Kroncke, Research and Development Manager, ETV
Shannon Lienhart, Associate Professor, Mathematics
Linda Locklear, Professor, American Indian Studies
Charles Mawson, CCCSAT
Lois Meyer, Director, Fiscal Services
Mary Millet, Co-President, PFF/AFT; Adjunct Faculty, English
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Connie Rodriguez, On-Site Engineer, ETV
Mollie Smith, President, Administrative Association; Interim Director, Vocational Programs
Susan Snow, Associate Professor, Mathematics
Don Sullins, Consultant, Information Services
Michelle Taramasco, Marketing Services Coordinator, ETV
Jose Vargas, Manager, Network and Technical Services
Bill Wisneski, Production Coordinator, ETV
Stephanie Zimmerman, Administrative Secretary, ETV

GUESTS:

Lee Baldrige
Camilla Borghi, ETV student
Rebecca Faubus, ASG Vice President of State Affairs
Marlene Imirzian, Architect
Bruce Kauffman, *North County Times*
Sebastian Mattern, ETV student
Douglas Shaw, Dell Computer
Jack Ward

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Jensen, McMullen

The Governing Board hereby approves the Minutes of the Regular Meeting of December 11, 2001, with the following correction:

Page 6, paragraph 6, third sentence should read: "We still can recruit in minority professional journals, as long as we also recruit from the majority community as well."

The Governing Board hereby approves the Minutes of the Special Meeting of January 12, 2002.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA – There were none.

E. REPORT OF THE GOVERNING BOARD PRESIDENT

Dr. Dougherty postponed his report until the end of the meeting.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

Dr. Nelson gave the following report:

"I attended the campus-wide Strategic Planning Goal Setting event on Monday, January 14. The opening session filled the Brubeck Theatre, provided an overview of the hard work of the 70 plus members of the Strategic Planning Task Force, and set a positive, upbeat theme for the remainder of the day. I was equally impressed with the candor, commitment, and enthusiasm expressed by faculty, staff, and administrators in both of the breakout sessions in which I participated. It felt to me that this is a campus community energized, positively motivated, and proud of what we are in the process of becoming. It feels that we are indeed a learning college, learning for success.

"After our Governing Board retreat two weeks ago in which we reviewed and discussed our self-evaluation, my colleagues and I attended the annual PACRA meeting. It was wonderful to see our healthy retirees still vitally interested in the College, proud of our accomplishments, and hopeful about our future.

"Finally, I attended the Dr. Martin Luther King, Jr., All People's Breakfast along with Dr. Amador, Mr. Patton, Sean Weimer, and five members of the ASG board. There were approximately 1,500 persons present in Golden Hall. Five high school youth speakers as well as the keynote speaker, Dr. Arun Gandhi, the grandson of Mahatma Gandhi, eloquently addressed the day's theme, 'Hatred is Not the Answer,' each drawing upon their own life experiences. I think all of us from Palomar found it a moving and inspiring morning."

Mr. Haro reported that he had attended the Nursing Pinning Ceremony in December. He was very impressed with the energy and excitement in the room and with the families that filled the room. It was a very nice touch to have the family come up on the stage and have the administrators read the comments of the students. It was a reminder of how our education connects with the families of our students.

Mr. Haro also commented favorably about the PACRA luncheon. It was fun meeting the former employees.

Mr. Haro commended those involved in the strategic planning process. He has read nothing but good things about it. Folks are engaged and have ownership of this whole process, which is important. He thanked those who have been involved.

Mr. McMullen commented on the tour of the Palomar College Escondido Center, led by Norma Bean, that the Board took as part of its retreat on January 12. He noted that it is easy to shine when you have all the resources, but it's hard to shine when you don't. He commended Ms. Bean on the superb job she and her staff do operating the center. There are 10,000 students attending classes at the Escondido Center, which is about one-third of the enrollment of the College. The Escondido Center is, in itself, as big as some community colleges.

Mr. Jensen concurred with everything that was said and congratulated our national champion cheerleading team.

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction

CCCSAT Report

In the absence of Diane Lutz, Dean Gene Jackson introduced Sherilyn Hargraves, who presented the CCCSAT Project report. **Exhibit G-1**

2. Report of Vice President for Student Services

National Championship for Cheerleading Team

Joe Madrigal reported as follows:

"The Palomar College Cheer squad competed in the 2002 College Cheerleading National Championships in Orlando, Florida, on January 11-13. The squad was awarded first place in the competition. This is the first time the College has won this competition. They competed with about 100 other squads representing over 50 different colleges and universities from across the country. Palomar College competed in the community college division against schools from Wyoming, Florida, Tennessee, and other states across the country. Competition was held at Disney World in four different venues throughout the various Disney complexes. The competition was sponsored by such national brands as AT&T, Nike, and Varsity.com. Tens of thousands of spectators witnessed the three-day competition, and the entire event was filmed by ESPN. The Palomar squad consisted of 16 students, ten men and six women and three alternates. The team is coached by adjunct professor of physical education, Paul Groom, and Tim Passalacqua. Both coaches are former Palomar cheerleaders and former national champs. Every student on the Palomar championship squad, all 16 of them, have received scholarship offers from four-year institutions. The cheerleaders raised thousands of dollars to cover their expenses, and the ASG augmented their budget to help offset the cost of travel. Additionally, each student had to contribute from their own money to pay for the trip. The competition will be broadcast on ESPN several times over the next few months. In addition, the cheerleaders will appear in the San Marcos Chamber of Commerce newsletter, Channel 39 will tape an interview this Friday, Channel 10 will interview them this weekend, and the *Union Tribune* will feature them this weekend."

Mr. Madrigal then asked Bruce Bishop to present the trophy that the squad won to the College. Paul Groom, the coach, then introduced the ten members of the squad who were present.

3. Report of Vice President for Finance and Administrative Services

Student Union Update

Marlene Imirzian, Architect, gave an update of the plans for the new Student Union.

Exhibit G-3a

Budget Overview

Jerry Patton presented a brief overview of the Governor's Budget for 2002-2003. **Exhibit G-3ab**

4. Report of Vice President for Human Resource Services – There was no report.

Dr. Amador reported that she attended the CEO Board meeting last Friday, where a discussion was held on the implications of the budget. It was felt that we should advocate for the following four things: (1) property tax backfill guarantee; (2) restore funding for ongoing programs; (3) COLA for the continuation of PFE, part-time faculty compensation, and other categoricals; (4) obtain growth at 3%. These are the priorities that the CEO's are going to present, along with the Trustees, to the consultation process this Thursday.

Dr. Amador asked that everyone write to their legislators to support Senate Bill 3, the legislation for our high-technology building. It will happen quickly during the third extraordinary legislative session this year, which is anticipated to conclude about the first of February. It will be an economic stimulus package to North County and will serve our students as it is a building that is truly needed on this campus.

Dr. Amador reported that she is also thrilled with the response received for the strategic planning process on January 14. She distributed copies of the draft framework of the vision, mission, values, and strategic goals developed thus far. The next step will be the survey at the end of February. Meetings will be held this week to begin the governance structure for the planning process. We are fully on target for May of bringing the Strategic Plan to the Board for its final approval. At the same time, we will be working on our annual implementation plan so we can start leading the budgeting process through planning.

Dr. Amador reported that the graduates of our dental assisting program at last August's state exam passed with a 93.8% average, as compared to the state average of 62.3% from the graduates of the 76 schools that offer a dental assisting program. That makes our students 31% higher than the state average. Dr. Amador commended our program and the instructors on this accomplishment.

Dr. Amador congratulated Joe Madrigal on being named president of the BECA Foundation, which provides scholarships for Latino students.

Dr. Amador reported that opening day credit enrollment headcount is 13.6% over last spring. Herman Lee has indicated that we are about 100 students under opening day last fall. Typically, spring is much lower than fall. We suspect this is a result of the economy and the excellence of the programs Palomar offers. Our total headcount is 10.7% over last spring. We are looking at approximately 6 to 7% over cap. We are accommodating students, but we have a lot more students than we are getting paid for. We have to watch that very closely because that situation really erodes the budget.

- b. **Board Member** **Silverio H. Haro, Ed.M.**
Advanced Funds? Yes
For: Transportation, parking, mileage, meals, lodging,
 registration, miscellaneous
To attend: CCLC Legislative Conference
Location: Sacramento, California
Date: February 2-3, 2002
Amount: \$598.74
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000
- c. **Board Member** **Darrell L. McMullen, M.B.A.**
Advanced Funds? Yes
For: Transportation, parking, mileage, meals, lodging,
 registration, miscellaneous
To attend: CCLC Legislative Conference
Location: Sacramento, California
Date: February 2-4, 2002
Amount: \$827.65
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000
- d. **Board Members** **Darrell L. McMullen, M.B.A.**
 Silverio H. Haro, Ed.M.
 Michele T. Nelson, Ph.D.
 Robert L. Dougherty, Jr., M.D.
 Sean Weimer
Advanced Funds? Yes
For: Parking, mileage, meals
To attend: SDICCCA Trustee Meeting and Dinner
Location: San Diego, California
Date: February 6, 2002
Amount: \$361.34
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. APPROVE QUARTERLY FINANCIAL STATUS REPORT

MSC Jensen, Nelson

The Governing Board hereby approves the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for the quarter ending December 31, 2001. **Exhibit H-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Jensen, Nelson

The Governing Board hereby approves the Quarterly Report of the Chief Financial Officer Regarding Disclosure of District Investments as of December 31, 2001. **Exhibit H-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. Item was removed from the Consent Calendar by Ms. Millet.

7. **APPROVE REVISED BUDGETS**

MSC Jensen, Nelson

The Governing Board hereby approves the following Revised Budgets as of the fiscal quarter ending December 31, 2001:

General Fund Palomar Unrestricted (11); General Fund Unrestricted (11); General Fund Restricted (12); Special Debt Service Fund (29); Child Development Fund (33); Capital Outlay Projects Fund (41); Energy Conservation Fund (43); Escondido Center Tenancies (59); Post Retiree Benefit Fund (69); Associated Student Fund (71); Student Representation Fee Fund (72); Student Body Center Fee Fund (73); Student Financial Aid Fund (74); Scholarship and Loan Trust Fund (75). **Exhibit H-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. Item was removed from the Consent Calendar by Mr. McMullen.

9. **APPROVE REVOLVING CASH EXPENDITURES**

MSC Jensen, Nelson

The Governing Board hereby approves the Revolving Cash Expenditures for the month of December, 2001. **Exhibit H-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **AUTHORIZE DRAWING NEW WARRANTS**

MSC Jensen, Nelson

The Governing Board hereby authorizes the Disbursing Officer to draw new warrants as follows:

- a. Warrant #76-048286, dated April 20, 2001 in the amount of \$100.00, to Barnes Tennis Center, 4490 West Point Loma Blvd., San Diego, CA 92107. Voided due to stale dating.

- b. Warrant #76-048045, dated April 20, 2001, in the amount of \$103.50, to James Sebring, 1197 Via Teresa, San Marcos, CA 92069. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

11. APPROVE PURCHASE ORDERS

MSC Jensen, Nelson

The Governing Board hereby reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District as outlined on **Exhibit H-11**. All purchases listed are made against the 2001-2002 fiscal-year budget.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

COUNSEL, CONTRACT SERVICES

12. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS

MSC Jensen, Nelson

The Governing Board hereby ratifies and approves all contracts and agreements for the period November 1, 2001, through December 31, 2001, entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-12**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

13. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2002:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Lorraine Lopez	EOP&S Supervisor Extended Opportunity Programs & Services	Job related classes
Nancy Russell	Academic Department Assistant Economics, History, Political Science	Job related classes

14. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Unit Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective February 1, 2002, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Stella McGann	Staff Assistant Extended Opportunity Programs & Services	Classes geared towards BA Degree in Business Management

15. RATIFY NEW SHORT-TERM AMERICAN SIGN LANGUAGE INTERPRETER HOURLY RATES

MSC Jensen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **new hourly rates for short-term American Sign Language Interpreters** effective January 23, 2002:

Level I	\$14.00
Level II	\$18.00
Level III	\$23.00
Level IV	\$26.00

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. RATIFY CORRECTION TO START DATE

MSC Jensen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the correction of the following **start date**:

a. Name: **MICHELLE A. BARTON**
Position: Director Institutional Research & Planning
Department: Institutional Research & Planning
Position #: **005031** New?: No
Remarks: Replacement for Dr. Robert Barr
Sal Grade/Stp: **67/2** Salary: **\$6,011.79/month**
% of Position: 100% # of Mos: 12
Effective: January 1, 2002
Account(s): A-212100-313100-66310-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. RATIFY CHANGE TO CLASSIFIED POSITION

MSC Jensen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** for the following **classified position**:

- a. **Position:** **INVENTORY CONTROL TECHNICIAN**
Name: D. Diane Rabe
Department: Health and Safety
Position #: **005808** New?: No
Remarks: Position was 45%, will now include medical benefits
Sal Grade/Stp: **13/7** **Salary:** **\$2,676.81/month**
% of position: 100% No Mos: 12
Effective: January 23, 2002
Account(s): A-212200-545100-67740-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. RATIFY CLASSIFIED RECLASSIFICATIONS

MSC Jensen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a. **Position:** **INSTITUTIONAL RESEARCH ANALYST**
Department: Institutional Research and Planning
Name: Vacant
Position #: **005780** New?: No
Remarks: Position was Institutional Research Analyst/Weekend Manager, grade 57
Effective: December 17, 2001
% of position: 100% # of Mos: 12
Sal Grade/Stp: **53/1** **Salary:** **\$4,050.11/month**
Account(s): A-212100-313100-66310-0000000/100%
Note: Position is in the Supervisory group of the Administrative Association
- b. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT IV**
Department: Art
Name: Max Cregar
Position #: **005089** New?: No
Remarks: Position was Instructional Support Assistant III, grade 25
Effective: January 1, 2001
% of position: 100% # of Mos: 10
Sal Grade/Stp: **27/19** **Salary:** **\$4,228.02/month**
Account(s): A-221000-322200-10020-0000000/100%

- c. **Position:** **ACADEMIC DEPARTMENT ASSISTANT**
Department: American Indian Studies
Name: Martha Collins
Position #: **006066** New?: No
Remarks: Position was Office Specialist, grade 10
Effective: July 1, 2001
% of position: 40% # of Mos: 11
Sal Grade/Stp: **19/2** **Salary: \$1,037.24/month**
Account(s): A-212200-362100-60910-0000000/52%
 A-212200-362100-60910-0611400/48%
- d. **Position:** **SUPERVISOR, INTERPRETATION SERVICES**
Department: Speech Communication/Forensics/ASL
Name: Marilyn Starwalker
Position #: **005706** New?: No
Remarks: Position was Interpretation Program Coordinator, grade 35
Effective: January 1, 2002
% of position: 100% # of Mos: 12
Sal Grade/Stp: **48/16** **Salary: \$4,866.41/month**
Note: Position will be removed from the bargaining unit represented by
 the CCE/AFT and placed in the supervisory group of the
 Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill Amador, Superintendent/President, as authorized by the Governing Board:

- a. **THOMAS J. CRAFT**, Professor/Coach, Physical Education/Athletics, effective December 22, 2001 (last day of employment was 12/21/01).
- b. **ALEJANDRO U. CUATOK**, Supervisor, Student Support Services/TRIO, effective January 18, 2002 (last day of employment was 1/17/02).
- c. **OTIS MORRIS II**, Warehouse Supervisor, Warehouse, effective January 2, 2002 (last day of employment was 1/1/02).
- d. **LAURA F. BROWN**, Coordinator, Child Development Center, effective March 1, 2002 (last day of employment will be 2/28/02).

20. RATIFY LEAVES OF ABSENCE

MSC Jensen, Nelson

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective January 22, 2002, through May 17, 2002, to **Erika Rubin**, Teacher, Child Development Center.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence without pay and with benefits**, effective February 5, 2002, through March 24, 2002, and a **100% Family Leave of Absence without pay and with benefits**, effective March 25, 2002, through June 16, 2002, to **Ashley Guaragna**, Assistant Professor, Art.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

21. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board, under Group I (will receive the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **DELORES J. CLARK**, Instructional Support Assistant II, Reading Services, effective January 8, 2002.

22. RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS

MSC Jensen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President that the following employees be granted a \$50.00 per month stipend as a designated bilingual interpreter for the District:

- a. **PATRICIA TRUJILLO**, Senior Library Media Technician, Library Media Center, effective February 1, 2001.
- b. **MARIA LIMON DE GONZALEZ**, Senior Accounting Assistant, Fiscal Services, effective May 1, 2001.
- c. **PEDRO LOPEZ**, Maintenance Plumber, Building Services, effective April 1, 2001.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

23. RATIFY CLASSIFIED EMPLOYMENT

MSC Jensen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **MICHELLE J. ALSPACH**
Position: Outreach Coordinator
Department: Student Support Programs/GEAR UP
Position #: **006237** New?: Yes
Remarks: Position approved 10/8/01; funded - GEAR UP.
Sal Rng/Stp: **20/1** Salary: **\$2,531.46/month**
% of Position: 100% # of Mos: 12
Effective: January 2, 2002
Acct #(s): K-212200-471200-64990-1112320/100%

- b. Name: **JANEICE L. PETTIT**
Position: Administrative Secretary
Department: 50% Student Services and 50% Student Support Programs
Position #: **(50%) 006127 (50%) 006047** New?: No
Remarks: Replacement for Cheryl Ashour; transfer for Ms. Pettit; funded - 41% PFE and 59% District.
Sal Rng/Stp: **19/9** Salary: **\$3,148.92/month**
% of Position: 100% # of Mos: 12
Effective: December 10, 2001
Acct #(s): A-212200-471100-64510-0611400/41%
A-212200-411100-66400-0000000/59%

- c. Name: **PAMELA L. BROWN**
Position: Institutional Research Analyst
Department: Institutional Research & Planning
Position #: **005780** New?: No
Remarks: Replacement for Michelle Barton; reclassified on 1/22/02.
Sal Rng/Stp: **53/1** Salary: **\$4,050.11/month**
% of Position: 100% # of Mos: 12
Effective: December 17, 2001
Acct #(s): A-212100-711100-66310-0000000/100%
Note: Position will be placed in the Administrative Association.

- d. Name: **CHERYL D. DELOATCH-LANE**
Position: Administrative Secretary
Department: Regional Occupational Program
Position #: **005695** New?: No
Remarks: Replacement for Brian Engleman; promotion for Ms. DeLoatch-Lane; funded - ROP.
Sal Rng/Stp: **19/1** Salary: **\$2,469.83/month**
% of Position: 100% # of Mos: 12
Effective: January 7, 2002
Acct #(s): K-212200-337100-62100-1812080/100%

- e. Name: **TAMMIE L. PONTSLER**
Position: Career Center Advisor
Department: Counseling, Guidance, & Career Center at Palomar College
Escondido Center
Position #: **006241** New?: Yes
Remarks: Position approved 11/13/01; funded - Lockheed Martin IMS/WIA.
Sal Rng/Stp: **20/1** Salary: **\$1,139.16/month**
% of Position: 45% # of Mos: 12
Effective: January 14, 2002
Acct #(s): K-212200-462100-63100-1812105/100%
- f. Name: **ALONNA L. FARRAR**
Position: Graphics Specialist I
Department: Graphics Services
Position #: **005368** New?: No
Remarks: Replacement for Wendy Mathson
Sal Rng/Stp: **21/1** Salary: **\$2,593.10/month**
% of Position: 100% # of Mos: 12
Effective: December 17, 2001
Acct #(s): A-212200-355100-67750-0000000/100%
- g. Name: **CHARLES C. MAZARAKES**
Position: Graphics Specialist I
Department: Graphics Services
Position #: **005367** New?: No
Remarks: Replacement for Becki Deuel
Sal Rng/Stp: **21/1** Salary: **\$2,593.10/month**
% of Position: 100% # of Mos: 12
Effective: January 2, 2002
Acct #(s): A-212200-355100-67750-0000000/100%
- h. Name: **MICHAEL J. BEA**
Position: Police Academy Training Officer
Department: Public Safety Programs
Position #: **006197** New?: Yes
Remarks: Position approved 9/11/01
Sal Rng/Stp: **25/1** Salary: **\$1,286.72/month**
% of Position: 45% # of Mos: 12
Effective: January 3, 2002
Acct #(s): A-221000-336200-21050-0000000/100%
Note: Normal work schedule: Tuesday, Wednesday, and Thursday,
5:30 pm to 10:30 pm and varied hours on Saturday; 3%
differential paid for hours worked between 6:00 pm and 10:00
pm; 5% paid for hours worked between 10:00 pm and 6:00 am.

- i. Name: **KEVIN ARMENTANO**
 Position: Police Academy Training Officer
 Department: Public Safety Programs
 Position #: **006196** New?: Yes
 Remarks: Position approved 9/11/01
 Sal Rng/Stp: **25/1** **Salary: \$1,286.72/month**
 % of Position: 45% # of Mos: 12
 Effective: January 3, 2002
 Acct #(s): A-221000-336200-21050-0000000/100%
 Note: Normal work schedule: Tuesday, Wednesday, and Thursday,
 5:30 pm to 10:30 pm and varied hours on Saturday; 3%
 differential paid for hours worked between 6:00 pm and 10:00
 pm; 5% paid for hours worked between 10:00 pm and 6:00 am.
- j. Name: **THOMAS N. CONTE**
 Position: Accreditation Secretary
 Department: Accreditation/Instruction
 Position #: **006240** New?: Yes
 Remarks: Position approved 11/13/01
 Sal Rng/Stp: **19/1** **Salary: \$1,111.41/month**
 % of Position: 45% # of Mos: 12
 Effective: January 7, 2002
 Acct #(s): A-212200-311100-60900-0000000/100%
 Note: Funding for this position is temporary and will last through the
 Accreditation Review, which is scheduled to end in Spring, 2003.
- k. Name: **POLLYANNA V. SHAFER**
 Position: Records Assistant
 Department: Admissions and Records
 Position #: **005473** New?: No
 Remarks: Replacement for Jane Stiles
 Sal Rng/Stp: **16/1** **Salary: \$2,295.41/month**
 % of Position: 100% # of Mos: 12
 Effective: January 2, 2002
 Acct #(s): K-212200-441100-63200-1612120/100%
 Note: Normal work schedule: Monday - Thursday, 10:30 am to 7:30
 pm; Friday, 7:30 am to 4:30 pm; 3% night differential paid for
 hours worked between 6:00 pm and 10:00 pm.
- l. Name: **JENNIFER L. TURPIN**
 Position: Systems Module Functional Specialist
 Department: Instruction
 Position #: **006242** New?: Yes
 Remarks: Position approved 12/11/01; promotion for Ms. Turpin.
 Sal Rng/Stp: **35/2** **Salary: \$3,831.50/month**
 % of Position: 100% # of Mos: 12
 Effective: January 9, 2002
 Acct #(s): A-212200-311100-60910-0000000/100%

- m. Name: **MORRIS A. SPRINGER IV**
Position: Financial Aid Specialist
Department: Financial Aid & Scholarships
Position #: **005570** New?: No
Remarks: Replacement for Janeice Pettit; this is a transfer for Mr. Springer.
Sal Rng/Stp: **20/3** Salary: **\$2,789.61/month**
% of Position: 100% # of Mos: 12
Effective: January 28, 2002
Acct #(s): A-212200-471100-64510-0000000/100%
- n. Name: **SHERRY A. URBAN**
Position: Counseling Support Specialist
Department: Counseling, Guidance, & Career Development
Position #: **005527** New?: No
Remarks: Replacement for Nicole R. Moreau-Deibert; position decreased from 100% on 11/13/01; this is a voluntary demotion for Ms. Urban.
Sal Rng/Stp: **16/1** Salary: **\$1,032.93/month**
% of Position: 45% # of Mos: 12
Effective: February 1, 2002
Acct #(s): A-212200-462100-63100-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

24. RATIFY CERTIFICATED EMPLOYMENT

MSC Jensen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following **certificated employee**:

- a. Name: **PATRICIA N. MINGS**
Position: Master Teacher II
Department: Child Development Center
Position #: **006017** New?: No
Remarks: Replacement for Natalie Cadondon.
Sal Rng/Stp: **D/1** Salary: **\$1,815.40/month**
% of Position: 100% # of Mos: 12
Effective: January 14, 2002
Acct #(s): U-111000-364300-69200-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

25. GRANT EQUIVALENCY FOR DISCIPLINES

MSC Jensen, Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

- a. Carlos Bass – Art
- b. Krisztina Micsinai-Mojzsis – Child Development
- c. Drake Philbrook – Computer Science & Information Systems

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

26. RATIFY ADJUNCT FACULTY EMPLOYMENT

MSC Jensen, Nelson

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **adjunct faculty**, at the rates indicated for Fall, 2001, and Spring, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent load in a single semester:

FALL 2001

BUSINESS EDUCATION

Langan, Linda	Office Information Systems A.A., English 6+ Years Experience	\$36.29
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VOCATIONAL PROGRAMS

Creighton, Michael	Water Distribution B.S., Psychology 2+ Years Experience	\$36.29
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SPRING 2002

AMERICAN INDIAN STUDIES

Suarez, Darlene	Anthropology B.A., Psychology M.A., Anthropology	\$38.70
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ART

Bass, Carlos	Art B.A., Art M.F.A., Art (in progress)	\$36.29
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Springer, Carolyn	Art B.F.A., Fine Arts M.F.A., Art	\$37.49
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BEHAVIORAL SCIENCES

Candelaria, Nancy	Psychology A.B., Liberal Arts Certified Addiction Specialist	\$36.29
Suarez, Darlene	Anthropology B.A., Psychology M.A., Anthropology	\$38.70
Weaver, Robbie	Economics B.A., Religious Studies M.A., Economics	\$37.49
Zizzo, Wendy	Psychology PharmD., Pharmacy	\$39.91

BUSINESS EDUCATION

Carver, Shaun	Business B.S., High Tech Management M.B.A., Business Administration	\$37.49
Corwin, Theodore	Business B.S., Business Administration Management M.B.A., Business Administration	\$37.49
Gavin, Paul	Paralegal Studies B.S., Education J.D., Law	\$39.91
Larson, Daniel	Accounting B.S., Business Administration Certified Public Accountant 2+ Years Experience	\$36.29
Massrou, Bijan	Business B.B.A., Business Administration M.B.A., Business Administration M.S., Management D.B.A., Business Administration	\$39.91
Ross, Norman	Business B.S., Business Administration California Community College Limited Service Credential – Marketing and Distribution	\$36.29
Tunnell, Julie	Accounting B.B.A., Finance M.B.A., Business Administration	\$37.49
Viersen, Alan	Accounting B.S., Business Administration (Finance) M.S., Accountancy Certificate in Electronic Commerce	\$37.49

CHILD DEVELOPMENT

Micsinai-Mojzsis, Krisztina
Child Development \$36.29
B.S., Education, Elementary Education and
Adult Education
M.S., Child Development (in progress)

COUNSELING

Will, Fred
Counseling \$37.49
A.B., Spanish
M.S., Educational Counseling

COMPUTER SCIENCE & INFORMATION SYSTEMS

Djukich, Vladeta
Computer Science & Information Systems \$38.70
B.S., Engineering Technology
M.B.A., Business Management

Lastrilla, Enrique
Computer Science & Information Systems \$36.29
B.S., Business/Information Systems
2+ Years Experience

Philbrook, Drake
Computer Science & Information Systems \$36.29
Eminence in Computer Technology and Business

Upton, Daniel
Computer Science & Information Systems \$37.49
B.A., Government
M.B.A., Business Administration

ECONOMICS, HISTORY & POLITICAL SCIENCE

Darrough, Rosalie A.
History \$37.49
B.A., American Studies
M.A., History

Naoko, Kada
Political Science \$36.29
Ph.D., International Relations (in progress)

ENGLISH

Andregg, Caron A.
English \$39.91
B.A., English
M.S., Television-Radio
M.F.A., Creative Writing

Marx, Michael
English \$39.91
B.A., Political Science
M.F.A., Film & Television
M.A., English (Writing)

Owens, Nancy
English \$39.91
B.A., English/Writing
M.F.A., Writing
Ph.D., English and American Literature

Westdal, Lincoln	English A.B., English M.A., Education M.A.T.E., English Ph.D., English California Community College Instructor Credential – Language Arts and Literature	\$39.91
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ENGLISH AS A SECOND LANGUAGE

Zapata, Silvina M.	English as a Second Language M.A., Education	\$37.49
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GRAPHIC COMMUNICATIONS

Balogh, Sue Ann	Graphic Communications B.A., English M.A., Education/Educational Technology	\$37.49
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Elk, Janet	Graphic Communications B.S., Advertising 2+ Years Experience	\$36.29
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Foitzik, Michael	Graphic Communications A.A., Arts B.B.A., Business Administration	\$36.29
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Leonard, Xavier	Graphic Communications B.A., Art History 2+ Years Experience	\$36.29
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O'Hare, Hollis	Graphic Communications B.A., Political Science M.A., Education (Educational Technology)	\$37.49
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LIBRARY

Brown, Elizabeth D.	Library Technology A.B., Journalism M.L.I.S., Library	\$37.49
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MATHEMATICS

Stankous-Nelson, Nina	Mathematics B.S., Physics Ph.D., Physics	\$39.91
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NURSING EDUCATION

Crobarger, Kala	Nursing Science Clinical Education B.S.N., Nursing 2+ Years Experience	\$36.29
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Krall, Eva	Nursing Science Clinical Education M.S.N., Nursing B.S.N., Nursing	Paid by Sponsor, Palomar Pomerado Hospital
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READING SERVICES

Farouq, Zakia	Reading Services B.S., Education, Elementary Education and Special Education M.S., Education, TESOL	\$37.49
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Jankowski, Ann Marie	Reading Services B.S., Elementary Education/General Science M.P.S., Reading and Special Education	\$37.49
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REGIONAL OCCUPATIONAL PROGRAMS

March, Nancy	ROP Computer Science & Information Systems Preliminary Designated Subjects Vocational Education Teaching Credential: Full-Time in Medical Office Services; Office Occupations; Computer Applications; Accounting Occupations	\$36.29
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SPEECH, COMMUNICATIONS, FORENSICS & ASL

Bostick, James	Speech A.B., Speech Communication M.I.M., Intercultural Management M.A., Speech Communication	\$39.91
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Gravatt, Fred	American Sign Language B.A., Bible M.A., Theological Studies	\$37.49
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STUDENT SUPPORT SERVICES

Debase, Kathleen	(Non-Credit) GEAR UP B.S., Education/Health/Physical Education 2+ Years Experience	\$36.29
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TRADE & INDUSTRY

Cheng, I-Chung	Electronic Technology B.S., Electrical Engineering M.S., Electrical Engineering	\$37.49
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VOCATIONAL PROGRAMS

Collier, Kenneth	Apprenticeship – Electrical Journeyman’s Certificate 6+ Years Experience	Paid by sponsor, San Diego Electrical Training
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

6. APPROVE BUDGET TRANSFERS

Nelson, Jensen

The Governing Board hereby approves the Budget Transfers for the 2nd Quarter of the Fiscal Year 2001-2002. **Exhibit H-6**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. ADOPT NONRESIDENT TUITION AND APPLICATION FEES

McMullen, Nelson

The Governing Board hereby adopts the rate of \$134 per unit of credit for the 2002-2003 Nonresident Tuition Fee for all nonresident students.

The Governing Board also authorizes the Palomar Community College District to charge nonresident students who are both citizens and residents of a foreign country \$12 per unit of credit for the 2002-2003 Fiscal Year. This \$12 fee is for the purposes of capital outlay, maintenance, and equipment expenditures which are not covered in the above-calculated Nonresident Tuition Fee and is authorized under Education Code 76141.

The Governing Board also authorizes the Palomar Community College District to charge a non-refundable International Student Application Processing Fee of \$25.

There is no change from present fees. **Exhibit H-8**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

J. REPORTS FROM COLLEGE GROUPS

1. INFORMATION - Report of the Faculty Senate

Chris Barkley reported that the Senate has not met since the last Board meeting. She extended a special thank you to Jerry Patton, Michelle Barton, and Dr. Amador for all their efforts on our behalf in trying to get our formula for growth changed. Ms. Barkley was also very pleased with the Strategic Planning Day. There were 350 people present, with over 100 of them being faculty. We all worked together – faculty, staff, students, and community members. She was very pleased with the enthusiasm of everyone.

Ms. Barkley distributed copies of BP 174 and Procedure 174 with strikeouts indicating the recommended deletions. Dr. Dougherty asked if any recommendations had been received from the Chancellor's Office regarding Proposition 209. Dr. Amador stated that the proposal on tonight's agenda reflects those recommendations. Jack Miyamoto reported that we are awaiting direction from the Chancellor's Office as to how they will rewrite Title 5. Making the recommended changes on tonight's agenda will put us in compliance with recommendations thus far.

Ms. Barkley reported that the new President of The Faculty is Doug Key. Nancy Galli is the new Vice President.

2. **INFORMATION - Report of the Palomar Faculty Federation**

Mary Millet gave the following report: "We were extremely busy over the break, as usually happens with volunteer efforts. Besides our regular meetings, we have been meeting in budget-training sessions, so that even complete novices like myself can understand a quarterly report. We have made some progress in that direction. We also held an appreciation social for the executive board and the negotiating team members who have worked so hard in donating their time on behalf of faculty. We will be sending out ballots for officer elections of February 4. We have 12 people who will be on the ballot; ten of those will be elected.

"We also attended in December the Community College Council for the CFT, along with the classified union, in Oakland. Mary Ann Drinan and myself attended the faculty meetings. Of particular interest at those meetings were the legislative update and the report from all the districts regarding how they are applying the \$57 million to their part-time faculty wages. We also heard a special report on STRS retirement options from a STRS policy-making representative.

"In the legislative update, we heard of several bills that are being sponsored by faculty organizations that will improve the working conditions of both full- and part-time faculty. Of particular interest is AB 907, sponsored by Goldberg, which will create a category of regular part-time faculty of those who teach 50% over more than three years. It has now passed the Higher Education Committee in an amended version and moves on to the Appropriations Committee.

"We are gratified that the Governor's budget was quite kind to community colleges and that much of our funding has been left intact, unlike other parts of the public domain. We are hoping that will continue beyond the May revise. One report that was particularly appalling to us in *The FACCC Weekly* that the Community College Association of Chief Business Officials has proposed moving the \$57 million proposed for part-time faculty compensation to community college base funding (operating expenses including Cal STRS premiums, employee health benefits, and unfunded Partnership for Excellence inflation), which ACBO says are 'of greater importance to student success and institutional solvency than a funding set aside for part-time faculty compensation.' FACCC vigorously opposes any redirection of the part-time equity fund and will lobby legislators and the Governor's administration to preserve this money. The Palomar Faculty Federation joins with FACCC in vigorously opposing such a move."

3. **INFORMATION - Report of The Faculty** – There was no report.

4. **INFORMATION - Report of the Administrative Association** – There was no report.

5. **INFORMATION - Report of the CCE/AFT**

Mike Dimmick reported that he was pleased with the turnout at the Strategic Planning Day. Almost 100 classified staff members were in attendance. It was good to see that they were given the opportunity to provide input into the areas under discussion.

6. **INFORMATION - Report of the Associated Student Government**

Sean Weimer reported that ASG members are setting goals for the semester and currently putting their efforts into helping orient new students.

K. **UNFINISHED BUSINESS** – There was none.

L. **NEW BUSINESS**

1. **APPROVE MODIFICATION OF BOARD POLICIES TO COMPLY WITH PROPOSITION 209 LANGUAGE**

Jensen, Nelson

The Governing Board hereby approves the **modification** of the following **Board Policies** to comply with Proposition 209 language and the legal opinion of the Chancellor's Office:

BP 26 – Administrative Hiring
BP 101 – Staff Diversity
BP 173 – Tenure and Evaluation

as outlined on the attached **Exhibit L-1**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE REVISION OF BP 174 – FACULTY HIRING - TO COMPLY WITH PROPOSITION 209 LANGUAGE**

McMullen, Nelson

The Governing Board hereby approves the revision of Board Policy 174 – Faculty Hiring as outlined on the attached **Exhibit L-2** to comply with Proposition 209 language and the legal opinion of the Chancellor's Office.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **RECEIVE BIDS FOR COMPUTER EQUIPMENT**

Haro, Nelson

The following bid for **computer equipment** was received by the Palomar Community College District from the firms indicated in response to Notice to Bidders published on December 7 and December 12, 2001:

Dell Marketing, L.P.
Round Rock, Texas

Dell Marketing, L.P., is hereby found to be the lowest responsive bidder on the aforesaid computer equipment bid, and The Governing Board hereby authorizes an agreement per the attached price schedule as outlined on **Exhibit L-3**, between this company and the District, subject to compliance with all insurance requirements. Funding source: Various District Accounts

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **RESCIND PORTION OF WEIGHTLIFTING EQUIPMENT BID AND RE-AWARD**

McMullen, Jensen

The Governing Board hereby rescinds the portion of the Palomar College **Weightlifting bid** that was originally awarded on October 9, 2001, to Mavrik Barbell Company. This action is necessary due to contract **default by Mavrik Barbell Company**. The Governing Board awards the same portion of the bid to **York Barbells** of York, Pennsylvania. **Exhibit L-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. Item removed from agenda.

6. Item removed from agenda.

7. **APPROVE CHANGE OF EFFECTIVE DATE FOR CUSTOMER SERVICE ACADEMY**

Nelson, Jensen

The Customer Service Academy Program was inadvertently approved with an effective date of Fall, 2002, at the December 11, 2001, Governing Board meeting. It should have indicated that the effective date is Spring, 2002. The Governing Board hereby approves the change of the effective date for the new Customer Service Academy Program to Spring, 2002.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **DECLARE VEHICLES SURPLUS AND AUTHORIZE PUBLIC SALE THROUGH COUNTY OF SAN DIEGO AUCTION**

Nelson, Haro

The Governing Board hereby declares the **vehicle** identified in the attached memorandum surplus, in accordance with California Education Code Section 81450, and authorizes the disposal by **public sale** at the County of San Diego Auction, pursuant to California Education Code Section 81451 and California Government Code Section 25505; the County of San Diego hereby is declared the agent of the College District with the power to dispose of this property in its name, subject to remittance to the College District of the proceeds from said sale after recouping the normal and customary cost to the County, thereof. **Exhibit L-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **RATIFY AMENDMENTS TO MASTER AGREEMENT WITH DISTRICT ARCHITECT AND ENGINEERS FOR COMPLETION OF WORKING DRAWINGS AND CONSTRUCTION DOCUMENTS – HIGH TECHNOLOGY LAB/LECTURE BUILDING**

Jensen, Nelson

The Governing Board ratifies amendments to the master agreements with the District Architect, **Marlene Imirzian Architects**, and with the **District Engineers** to work under the overall supervision of the District Architect, to complete the working drawings and construction documents for the **High Technology Laboratory/Lecture Building** with payment therefore from the State Chancellor's Office Capital Outlay Program funding that has been awarded for this project in the amount not to exceed One Million, Sixty Three Thousand and No Dollars (\$1,063,000). **Exhibit L-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **RATIFY MAINTENANCE AGREEMENT WITH BITCENTRAL.COM FOR CCCSAT NETWORK**

McMullen, Nelson

The Governing Board hereby ratifies a maintenance agreement with **Bitcentral.Com**, effective December 14, 2001, to provide all labor, materials, tools, and utility services, including warranty and maintenance work for the **California Community Colleges Satellite Network**. (A joint project of the Palomar Community College District and the California Community Colleges' Chancellor's Office.) The term of the agreement shall be December 14, 2001, through June 30, 2002, in the amount of \$49,750.00. Funds will be provided through the CCCSAT Maintenance Agreement account. **Exhibit L-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **INCREASE BOARD COMPENSATION BY FIVE PERCENT BASED ON PRESENT MONTHLY RATE OF \$400**

Nelson, McMullen

The Governing Board hereby approves a **five percent (5%) increase in compensation of individual Board members** beyond the current monthly rate of Four Hundred Dollars (\$400.00) effective January 1, 2002, pursuant to the authority of California Education Code Section 72425 as amended by Senate Bill 214, Chapter 401, Statutes 2001, effective January 1, 2002. **Exhibit L-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

M. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

Dr. Dougherty commented that he had recently attended interesting conferences. He was reminded of the importance of showing the College as a place of beauty with a thoroughly competent staff that does a great job year after year. All employee groups are responsible for the success of the College. We have a lot of treasures at Palomar College, and we need to talk about them, especially to high school seniors. We must appreciate all of our employees. It is unfair to set out one group of employees as outstanding – that sends the wrong message. We must show that we have a balance and that all of them do extremely competent work, year after year. It is the competent people who make the College run well. We need to consider everyone here a treasure.

Dr. Dougherty reported that ten years ago, just over 85% of community college transfer students were to a CSU. CSU is now receiving over 90% of our transfer students. Ten years ago, less than 5% of our transfer students went to a UC. That percentage has not changed more than a tenth of a percentage point in ten years. Ten years ago, about 10% went on to a private school. That number is now down to 5%. We may be undercounting those that go to private schools as they are difficult to track. If we are preparing students for transfer and 90% are going to CSU, we should give extra emphasis on being absolutely certain that students take the right courses to transfer to CSU, even though they may think they are going to transfer somewhere else. We need to work with them very closely so that the transition can be as smooth as possible. Dr. Dougherty praised CSU and students who are smart enough to realize that the best value in education is two years in a community college and two years at CSU.

N. CLOSED SESSION

The Board recessed at 8:22 p.m. and went into Closed Session at 9:27 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Consider granting honorary degree, pursuant to Ed. Code 72122.
6. Public Employee Performance Evaluation - Superintendent/President, Mid-term Discussion of Goals, pursuant to Government Code 54957.

Closed Session ended at 9:20 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 9:21 p.m. There was no reportable action.

P. ADJOURNMENT

The meeting was adjourned at 9:21 p.m.