



**GOVERNING BOARD MINUTES  
REGULAR MEETING, GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD ROOM  
COLLEGE CAMPUS  
SAN MARCOS, CALIFORNIA  
TUESDAY, NOVEMBER 13, 2001, 7:00 P.M.**

**A. CALL TO ORDER**

Dr. Michele T. Nelson, President, called the regular meeting of the Palomar Community College District Governing Board to order at 7:00 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

MICHELE T. NELSON, PH.D., PRESIDENT  
ROBERT L. DOUGHERTY, JR., M.D., VICE PRESIDENT  
DARRELL L. McMULLEN, M.B.A., SECRETARY  
SILVERIO H. HARO, ED.M., TRUSTEE  
SEAN WEIMER, STUDENT TRUSTEE

**TRUSTEE ABSENT:**

RALPH G. JENSEN, B.A., TRUSTEE

**EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:**

Dr. Sherrill L. Amador, Superintendent/President  
Diane Lutz, Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services  
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action  
Judy Eberhart, Dean, Counseling, Guidance, and Career Development  
Gene Jackson, Dean, Arts and Languages  
Wilma Owens, Interim Dean, Vocational Technology  
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences  
Pat Schwerdtfeger, Interim Dean, Media, Business, and Community Services  
Lise Telson, Dean, Student Support Programs  
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

**STAFF PRESENT:**

Barbara Baldrige, Executive Assistant, President's Office  
Chris Barkley, President, Faculty Senate; Associate Professor, English  
Norma Bean, Director, Escondido Center/Extended Education

Bruce Bishop, Director, Student Affairs  
Monika Brannick, Faculty Co-Chair, Curriculum Committee; Associate Professor, Mathematics  
Mike Dimmick, President, CCE/AFT; Information Services Network Specialist  
Ben Echeverria, Counsel, Contracts, and Special Projects  
JoAnn Ellis, Information Services Support Specialist  
Mike Ellis, Director, Facilities  
Judy Fish, Director, Regional Occupational Programs  
Paul Groom, Cheerleader Coach  
Sherilyn Hargraves, Director, Telecommunications Special Grant Project  
Anne Hohman, Associate Professor, English  
Ken Jay, Director, Business Services  
Dr. Lee Kerckhove, President, The Faculty; Assistant Professor, Behavioral Sciences  
Shannon Lienhart, Associate Professor, Mathematics  
Lois Meyer, Director, Fiscal Services  
Mary Millet, Co-President, PFF/AFT; Adjunct Faculty, English  
Wendy Nelson, Assistant Professor, Communications  
Dr. Michael Norton, Director, Public Information  
Thomas Plotts, Director, Public Safety Programs/Campus Police Department  
Margie Ruzich, Chair/Professor, Child Development  
Mollie Smith, President, Administrative Association; Interim Director, Vocational Programs  
Susan Snow, Associate Professor, Mathematics  
Don Sullins, Consultant, Information Services

**GUESTS:**

Lee Baldrige  
Tom Chambers, *The Telescope*  
Rebecca Faubus, Vice President of State Affairs, ASG  
Bruce Kauffman, *North County Times*  
Carla Medina, ASG Senator  
Members of the Cheerleading Team

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. Nelson declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Dougherty, McMullen

The Governing Board hereby approves the **Minutes** of the **Regular Meeting** held **October 9, 2001**.

The Governing Board hereby approves the **Minutes** of the **Special Meeting** held **October 23, 2001**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

The following agenda items were corrected:

1. Page 6, item H-9, should read:

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding assigned time for faculty for **Fall, 2001**, as follows:

Key, Douglas	Faculty Vice President	20%
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2. Page 7, item H-12-b, Division and Remarks should read:

Division:	<b>Student Services</b>
Remarks:	<b>Funding - 100% Advanced Computer Systems</b>

3. Page 15, item L-10, first sentence should read:

The Governing Board hereby approves a Memorandum of Understanding (MOU) **under CalWORKs** with the San Diego County Health and Human Services Agency for operation of the Working Families Program. . . . .

4. Page 8, item H-13-e, was **removed** from the agenda.

**E. REPORT OF THE GOVERNING BOARD PRESIDENT**

Dr. Nelson reported that she had attended Peter Gach's piano recital of Bach's preludes and fugues held at the Boehm Gallery, which was a wonderful setting with a marvelous fiber arts exhibit.

Dr. Nelson also remarked that the campus is looking beautifully manicured. The teams that are maintaining the grounds are really taking pride in their work. She wanted them to know how much she appreciates their work. She noted that students were chatting and feeling that they were welcome and wanted to stay there.

Dr. Nelson also noted that Health Services has bookmarks available with lots of health information available.

Dr. Nelson attended the Strategic Planning Task Force meeting last week and remarked it was gratifying to see such a broad-base participation and to hear the outspoken and candid remarks about the issues under discussion from the feeder and receiving institutions. There was also a very informative presentation by the City of San Marcos that will have a bearing on how we shape our final plan.

Dr. Nelson also attended the Poway Chamber of Commerce meeting to welcome Dr. Don Phillips, the new Superintendent of the Poway Unified School District. She reported that she felt a shift in focus and a willingness to partner with us in community college from him.

Dr. Nelson reported that the Palomar Gala at the Four Seasons Aviara was a spectacular event. She paid tribute to the community and the hard-working people who support the event each year and provide the items for the auction. The students' performance added to the glittering evening. She made particular mention of the work of Gale Griffith and the Penny Saver for their support.

**F. REPORTS OF THE GOVERNING BOARD MEMBERS**

Dr. Dougherty noted that he was pleased that four community colleges passed bond elections last week. He feels that if we have a master plan and know exactly what we are going to do, we should be able to have a successful bond campaign soon.

Mr. Weimer reported that he and some ASG members plan to participate in the Vista holiday parade.

Mr. Haro reported that he had attended the ACCT Conference last month and learned a great deal about the roles of trustees. There were attendees from across the nation and from all walks of life. He also has come to appreciate the work of the Community College League of California.

**G. REPORT OF THE SUPERINTENDENT/PRESIDENT**

Joe Madrigal asked Bruce Bishop to introduce Paul Groom, Coach, and members of the award-winning Palomar Cheerleading Team. Following the introduction, a short videotape of the team in action was shown.

Mr. Madrigal gave the highlights from the Athletic program as follows:

- The football team, which is four points away from an undefeated season, has repeated as Mission Conference Central Champions and is ranked number six in the nation with one game remaining. They finished the regular season with a 9-1 record, the Mission Central season 5-0, and are meeting Goldenwest next Saturday night. Palomar is in line to play the Southern California Championship game on December 1. A win would put them into the State Championship game on December 8 in Visalia, against either City College of San Francisco or Fresno City College. They had a 40-0 victory against Santa Ana College last Saturday afternoon.
- The wrestling team is ranked number four in the state and has defeated defending state champion Moorpark. The Comets placed fifth in the national junior college invitational last month in Las Vegas.
- The men's soccer team finished 9-3-2 in the conference and 13-7 overall to qualify for the state tournament Southern California Regionals.
- The women's soccer team finished 8-3 in the conference and 14-4 overall to qualify for the state tournament Southern California Regionals.
- The women's volleyball team is in second place in the Pacific Coast Conference with records of 8-3 and 9-6, and is in line for a berth in the state tournament Southern California Regionals when the regular season concludes this week.
- The men's basketball team ranked number 13 in the state in the pre-season, is off to a 2-0 start after defeating Citrus College 104 to 81 and Cypress 71 to 67 this past weekend.

Diane Lutz introduced Wendy Nelson, Assistant Professor, Journalism, and advisor to the student newspaper, *The Telescope*. Ms. Nelson reported that in the San Diego Press Club contest, Ben Greenstein was awarded first place for critical review; Steven Keller was awarded second place for critical review; Jo Appleton was awarded first place for feature story; Donna Jackson was awarded second place for feature story; and Tom Chambers was awarded first place for opinion writing. These students competed against students from all the colleges and universities in the San Diego area for these honors. At the recent Journalism Association for Community Colleges conference, *The Telescope* received the General Excellence Award. Only a few newspapers are chosen for this award each year. They also won 17 other awards at that competition. Ms. Nelson asked Tom Chambers to speak to the Board at this time about his experiences as a student working on *The Telescope* and winning awards at conferences.

Ms. Lutz presented copies of the "Annual Report to the Presidents" from the North County Higher Education Alliance (NCHEA), an alliance between California State University San Marcos, Palomar College, and MiraCosta College. Each of the member organizations contributes \$7,500 per year to fund a variety of activities. The organization's goals are as follows:

- Enhance information flow and collaboration among the students, faculty, administration, and staff of the three campuses.
- Share information about campus activities and resources.
- Work cooperatively on grant proposals that relate to the primary goal of NCHEA – articulation, curriculum coordination, and possibly remediation.
- Increase the visibility of NCHEA across the three campus communities.

NECHEA will host a North County Higher Education Summit on February 8, 2002. It will be facilitated by State Senator Dede Alpert.

Ms. Lutz reported that new faculty members will be invited to attend the December meeting so that the Board members will have an opportunity to meet them.

Jerry Patton provided background information on item L-8 on the agenda for this meeting.

#### Curriculum Committee and Faculty Senate Processes Report

Monika Brannick and Chris Barkley explained to the Board the processes used by the Curriculum Committee and Faculty Senate in evaluating academic and professional matters.

Dr. Amador congratulated Joan Blumeyer, Associate Professor, Business Education, who has served as technical editor for Microsoft Excel 2002 edition for Office XP. She is among a select group of technical advisors throughout the United States for this courseware. On the acknowledgment page, her name and Palomar College are listed.

Dr. Amador noted that there will be another Strategic Planning Task Force meeting on November 29, 2-4 p.m. Organizational work in preparation for the January 14 meeting, working on the vision and planning assumptions, and the beginning of the goal process will be undertaken.

Dr. Amador reported that she would be attending a meeting of the CEO Board of Directors meeting and the state meeting on Thursday, November 15, at the CCLC Conference. One of the issues to be dealt with is budget advocacy, starting right with the Governor. There was an editorial in the *San Diego Union Tribune* recently about community colleges that was part of an organized campaign to be certain there will be articles in all the major newspapers in the state right from the beginning of the budget preparation, rather than waiting until the end. They will also be discussing the accreditation standards that have been proposed.

Dr. Amador extended special thanks to Margie Ruzich and the faculty members who gave her a reception last week. She met many people that she had not previously had an opportunity to meet and appreciated doing so in a social setting.

Dr. Amador distributed copies of the Spring Class Schedule to the Board members. She commended Darla Wilson and the Graphics Department for the outstanding cover artwork. The students pictured are Palomar students, and the occupations portrayed are very timely. It is a very nice showing of our programs and the comprehensiveness of the college.

Dr. Amador read a letter of thanks from the Latter Day Saints Institute for the improvements made on Comet Circle near their facility. Dr. Amador thanked Jerry Patton, Tom Plotts, Mike Ellis, and his crew for taking care of this.

**CONSENT CALENDAR**

H.

**PAYROLL**

1. **APPROVE PERSONNEL ACTIONS HISTORY**

MSC Dougherty, McMullen

The **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **October, 2001**, is hereby approved.  
**Exhibit H-1**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**BUSINESS SERVICES**

2. **REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, McMullen

The Governing Board hereby reviews and approves all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, as detailed on the information spreadsheet logged herewith as **Exhibit H-2**. All purchases listed are made against the 2001-2002 fiscal year budget.

Purchase Orders	0240178	through	0240278	\$ 243,298.05
Travel	0250025	through	0250044	\$ 10,165.59
Advertising/Increases	0260034	through	0260045	\$ 14,161.48
Employment Ads	0265002	through	0265002	\$ 240.00
Agreement/Services	0270169	through	0270252	\$ 337,947.80
Repairs	0275024	through	0275047	\$ 25,041.56
Agreement/Annual	0280123	through	0280160	\$ 147,385.77
Utilities	0295057	through	0295061	\$ 34,513.23
Library Orders	0225013	through	0225015	\$ 2,752.80

\$ 815,506.28

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## GIFTS

### 3. ACCEPT GIFTS

MSC Dougherty, McMullen

The following gifts are hereby accepted, and an appropriate letter of appreciation be sent:

- a. NEC 7027 Pentium Computer to loan to EOP&S students, donated by **Donna Petratzaki**, Instructor. Total cash value as estimated by donor is \$300.00.
- b. 100 PIN 589-1016-003 Speakers to be used in the communications and electronics labs, donated by **The Stricklin Companies**, 1415 Stratford Court, Del Mar, California 92014. Total cash value as estimated by donor is \$615.00.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## TRAVEL

### 4. APPROVE TRAVEL EXPENSES

MSC Dougherty, McMullen

Travel expenses for the following person are hereby approved/ratified:

- a. **Robert L. Dougherty, Jr., M.D.**  
Advanced Funds? Yes  
For: Mileage, parking, meals, lodging, registration, miscellaneous  
To attend: CCLC Annual Convention  
Location: Riverside, California  
Date: November 15-17, 2001  
Amount: \$745.20  
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## PERSONNEL

### 5. RATIFY TENTATIVE FY 2001-2002 CHILD DEVELOPMENT SALARY SCHEDULE

MSC Dougherty, McMullen

The Governing Board hereby ratifies the tentative **FY 2001-2002 Child Development Salary Schedule-A for Child Development Center contract teachers represented by Palomar Faculty Federation, CFT/AFT**, that reflects the 3.87% COLA effective July 1, 2001. **Exhibit H-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **RATIFY CLASSIFIED RECLASSIFICATION**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a.     **Position:**        **ADMINISTRATIVE SECRETARY**  
Department:        Institutional Research & Planning  
Name:                Vacant  
New?:                No  
Remarks:            Combination of position #006163 Senior Office Specialist, grade 14, 25% and position #006156 Administrative Secretary grade 19, 20%. Funding - 100% PFE  
Effective:            October 21, 2001  
% of position:       40%  
# of Mos:            12  
Sal Rng/Stp:         **19/1**
- b.     **Position:**        **LEAD PROGRAMMER ANALYST**  
Department:        Information Services  
Name:                Vacant  
New?:                No  
Remarks:            Position was Senior Programmer Analyst, grade 39  
Effective:            November 1, 2001  
% of position:       100%  
# of Mos:            12  
Sal Rng/Stp:         **50/1**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **RATIFY CORRECTION TO ACADEMIC CONTRACTS**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contracts**:

- a.     Name:             **KATHLEEN SHEAHAN**  
Position:            Assistant Professor  
Department:         Foreign Languages  
Remarks:            Increased step placement due to verification of previous related work experience.  
Sal Rng/Stp:         C/7  
% of position:       100%  
# of Mos:            10  
Effective:            August 24, 2001

- b.     Name:           **CHANTAL MAHER**  
       Position:       Assistant Professor  
       Department:    Foreign Languages  
       Remarks:       Increased step placement due to verification of previous related  
                          work experience.  
       Sal Rng/Stp:    C/8  
       % of position:   100%  
       # of Mos:       10  
       Effective:       August 24, 2001
- c.     Name:           **DEBORAH DOZIER**  
       Position:       Assistant Professor  
       Department:    American Indian Studies  
       Remarks:       Increased step placement due to verification of previous related  
                          work experience.  
       Sal Rng/Stp:    G/7  
       % of position:   100%  
       # of Mos:       10  
       Effective:       August 24, 2001
- d.     Name:           **ANNE-MARIE MOBILIA**  
       Position:       Assistant Professor  
       Department:    Behavioral Sciences  
       Remarks:       Increased step placement due to verification of previous related  
                          work experience.  
       Sal Rng/Stp:    D/5  
       % of position:   100%  
       # of Mos:       10  
       Effective:       August 24, 2001

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8.     **RATIFY CHANGE TO CLASSIFIED POSITIONS**

MSC    Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** of the following **classified positions**:

- a.     **Position:        COUNSELING SUPPORT SPECIALIST**  
       Name:           Lisa Galbreath  
       Department:    Counseling, Guidance, & Career Services  
       New?:           No  
       Remarks:       Position was 45% and will now include medical benefits. Funding -  
                          50% PFE and 50% District  
       Sal Rng/Stp:    16/2  
       % of position:   100%  
       No Mos:         12  
       Effective:       November 1, 2001

- b.     **Position:**        **ASSISTANT TELEVISION TECHNICIAN**  
Name:           Michael E. Janak  
Department:     Educational Television  
New?:           No  
Remarks:       Position was 55%. Funding - 45% CCCSAT and 55% District  
Sal Rng/Stp:    19/3  
% of position:   100%  
No Mos:         12  
Effective:       November 14, 2001
- c.     **Position:**        **SENIOR OFFICE SPECIALIST**  
Name:           Kathleen A. Graves  
Department:     Admissions and Records  
New?:           No  
Remarks:       Position was 65%  
Sal Rng/Stp:    14/1  
% of position:   80%  
No Mos:         12  
Effective:       November 1, 2001
- d.     **Position:**        **COUNSELING SUPPORT SPECIALIST**  
Name:           Vacant  
Department:     Counseling, Guidance, & Career Development  
New?:           No  
Remarks:       Position was 100% will no longer include medical benefits  
Sal Rng/Stp:    16/1  
% of position:   45%  
No Mos:         12  
Effective:       November 1, 2001

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9.     **RATIFY ASSIGNED TIME TO ACADEMIC CONTRACT**

MSC   Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/  
President regarding **assigned time** for faculty for Fall, 2001:

Key, Douglas                      Faculty Vice President                      20%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **RATIFY DENIAL OF REQUEST FOR LEAVE**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/ President **disapproving the request for leave of absence** for **MR. BERNDT LITTLETON**, and that Mr. Littleton's name be placed on a re-employment list, effective December 12, 2001, and until March 11, 2004, in accordance with Education Code Section 88195.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **RATIFY LEAVE OF ABSENCE**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/ President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective January 22, 2002, through May 24, 2002, to **RICHARD NATION**, Professor, Mathematics.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **RATIFY NEW CLASSIFIED POSITION**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the approval following **new classified positions**:

- a. **Position: ACCREDITATION SECRETARY**  
Department: Accreditation  
Division: Instruction  
Range: 19/1  
% of position: 45%  
# of Mos: 12  
Effective: November 14, 2001
  
- b. **Position: CAREER CENTER ADVISOR**  
Department: Counseling, Guidance, & Career Center  
Division: Student Services  
Remarks: Funding - 100% Advanced Computer Systems  
Range: 20/1  
% of position: 45%  
# of Mos: 12  
Effective: December 1, 2001

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **RATIFY CLASSIFIED EMPLOYMENT**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **EUGENE D. TACTAY**  
Position: HVAC Technician  
Department: Building Services  
New?: No  
Remarks: Replacement  
Sal Rng/Stp: **27/1**  
% of Position: 100%  
# of Mos: 12  
Effective: October 23, 2001
  
- b. Name: **JOAN L. DECKER**  
Position: Administrative Secretary  
Department: Institutional Research and Planning  
New?: Yes  
Remarks: Position approved 11/13/01; funded - PFE.  
Sal Rng/Stp: **19/1**  
% of Position: 40%  
# of Mos: 12  
Effective: October 22, 2001
  
- c. Name: **LISA P. DOW**  
Position: Instructional Support Assistant II  
Department: Nursing Education  
New?: No  
Remarks: Replacement; funded – PFE.  
Sal Rng/Stp: **22/1**  
% of Position: 16%  
# of Mos: 10  
Effective: November 2, 2001
  
- d. Name: **JULIE A. MILLER**  
Position: CalWORKs Budget Technician  
Department: CalWORKs  
New?: No  
Remarks: Replacement; position reclassified on 10/8/01.  
Sal Rng/Stp: **22/1**  
% of Position: 100%  
# of Mos: 12  
Effective: November 19, 2001
  
- e. Item was removed from agenda.

- f.      Name:            **LORIE A. SOUSA**  
          Position:        Institutional Research Analyst  
          Department:    Institutional Research & Planning  
          New?:            No  
          Remarks:        Replacement; funded - PFE.  
          Sal Rng/Stp:    **53/1**  
          % of Position:  100%  
          # of Mos:        12  
          Effective:      November 5, 2001  
          Note:            Position will be placed in the Administrative Association
- g.      Name:            **ROBERT L. RUPP**  
          Position:        Skilled Maintenance Technician  
          Department:    Building Services  
          New?:            No  
          Remarks:        Replacement  
          Sal Rng/Stp:    **17/1**  
          % of Position:  100%  
          # of Mos:        12  
          Effective:      November 19, 2001
- h.      Name:            **GREGORY C. BAKER**  
          Position:        Instructional Support Assistant IV  
          Department:    Communications  
          New?:            No  
          Remarks:        Replacement  
          Sal Rng/Stp:    **27/1**  
          % of Position:  100%  
          # of Mos:        12  
          Effective:      November 8, 2001
- i.      Name:            **CARLA B. BOYD**  
          Position:        Instructional Support Assistant III  
          Department:    Disabled Student Programs & Services  
          New?:            No  
          Remarks:        Replacement; reclassified and increased from 45% on 9/11/01;  
                          funded - Chancellor's Office.  
          Sal Rng/Stp:    **25/1**  
          % of Position:  100%  
          # of Mos:        12  
          Effective:      November 20, 2001

- j. Name: **ANGELA M. CERDA**  
Position: Fiscal Administrator  
Department: Educational Television  
New?: Yes  
Remarks: Position approved 9/11/01; funded – 50% CCCSAT and 50% e-Conferencing.  
Sal Rng/Stp: **52/1**  
% of Position: 100%  
# of Mos: 12  
Effective: November 8, 2001  
Note: Position will be placed in the Administrative Association

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

14. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill Amador, Superintendent/President, as authorized by the Governing Board:

- a. **RICHARD M. REYES**, Programmer Analyst, Information Services, effective November 3, 2001 (last day worked 11/2/01)
- b. **JANET M. KAEMMERLING**, Education Center Assistant, Camp Pendleton College Center, effective November 2, 2001 (last day worked 11/1/01)
- c. **LORRAINE K. BREALEY**, Public Safety Coordinator, Public Safety Programs, effective October 19, 2001 (last day worked 10/18/01)

15. **RATIFY ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following **adjunct faculty**, at the rates indicated for Fall, 2001, and Spring, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent annual load:

**FALL 2001**

**ART**

Goeltzenleuchter, Brian	Art	\$37.49
	B.F.A., Visual Arts	
	M.F.A., Visual Arts	

**COMMUNITY EDUCATION**

Haas, Janet	Community Education - Quilting	\$36.29
	B.S., Accounting	
	2 + Years Experience	

Tinling, Bonny	Community Education - Quilting	\$36.29
	California Community College	
	Credential: Quilting	

**COMPUTER SCIENCE & INFORMATION SYSTEMS**

Bruch, Kimberly	Computer Science & Information Systems B.A., Public Relations 2 + Years Experience	\$36.29
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**LIBRARY**

Downie, Judith	Library Technology A.A., General Studies B.A., Liberal Studies M.L.S., Library and Information Science	\$37.49
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**PERFORMING ARTS**

Muresan, Branden	Music B.M., Music M.M., Music	\$37.49
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**STUDENT SUPPORT SERVICES**

Grisham, Naomi	TRIO B.A., Spanish M.S., Counseling	\$38.70
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**VOCATIONAL PROGRAMS**

Fleckenstein, Alan	Apprenticeship – Electrician B.S.E., Electrical Engineering B.S., Computer Science 2 + Years Experience	Paid by sponsor, San Diego Electrical Training Trust
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Van Cleve, David	Parks & Recreation A.B., Environmental Studies & Geography M.A., Geography	\$37.49
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**SPRING 2002**

**AMERICAN INDIAN STUDIES**

Hood, Elena	American Studies B.A., Native American Studies M.E., Administrative Planning and Social Policy	\$37.49
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**BEHAVIORAL SCIENCES**

Heidary, Payam	Psychology A.A., Liberal Studies B.A., Psychology M.A., Psychology	\$37.49
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Jones, Catherine	Psychology A.B., Psychology B.S., Criminal Justice Administration M.S., Psychology	\$37.49
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**EARTH SCIENCES**

Gaines, Thomas	Geology B.A., Industrial Relations M.A., Geography	\$37.49
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**FOREIGN LANGUAGE**

Barnoin, Kristel	French M.A., French	\$37.49
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**GRAPHIC COMMUNICATIONS**

Lundstein, Walter	Graphic Communications – Contracts A.S., Law Enforcement B.S.L., Law J.D., Law	\$39.91
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The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

16. **APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following **Child Development Center Teacher**, at the rate indicated for the Fall, 2001, semester:

Cherkin, Kimberly	Teacher A.A., Child Development Child Development Teacher Permit	\$ 8.96
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The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**COMMUNITY SERVICES**

17. **APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS**

MSC Dougherty, McMullen

The Governing Board hereby approves the following new classes and agreements between the Palomar Community College District and personnel for providing **Community Services classes**:

**Spring/2002**

a.	Presenter:	Amor, Janet
	Name of Class:	Tax Relief and Your Finances
	Effective:	February 23, 2002
	Rate:	No Fee
	Terms:	Minimum of 10 students

- b.     Presenter:             DeMarco, Rosalie  
       Name of Class:       Intermediate Access  
       Effective:            April 13, 2002  
       Rate:                 \$153.68  
       Terms:                Minimum of 8 students
  
- c.     Presenter:             DeMarco, Rosalie  
       Name of Class:       Web Page Management  
       Effective:            April 20, 2002  
       Rate:                 \$153.68  
       Terms:                Minimum of 8 students
  
- d.     Presenter:             Murphey, Miriam  
       Name of Class:       How to Make Beautiful Hand-Stitched Journals  
       Effective:            March 9, 2002  
       Rate:                 30% of fees collected  
       Terms:                Minimum of 10 students
  
- e.     Presenter:             Nelson, Richard  
       Name of Class:       The Living Desert, Animal and Vegetable  
       Effective:            March 3, 2002  
       Rate:                 \$200.00  
       Terms:                Minimum of 25 students
  
- f.     Presenter:             Wells Jr., E. Gordon  
       Name of Class:       Successful Fruit and Vegetable Gardening  
       Effective:            January 26 – March 9, 2002  
       Rate:                 30% of fees collected  
       Terms:                Minimum of 10 students

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## FISCAL SERVICES

### 18.     APPROVE DRAWING NEW WARRANT

MSC   Dougherty, McMullen

The Governing Board of the Palomar Community College District hereby authorizes the Disbursing Officer to draw a **new warrant** as follows:

Warrant #76-046977, dated March 30, 2001 in the amount of \$42.00, to **Derick E. Littrell**, 19266 Los Hermanos Ranch Road, Valley Center, CA 92082. Voided due to stale dating.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

19. **APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, McMullen

The Governing Board hereby approves the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of September 30, 2001. **Exhibit H-19**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

20. **APPROVE QUARTERLY FINANCIAL STATUS REPORT**

MSC Dougherty, McMullen

The Governing Board hereby approves the California Community Colleges **Quarterly Financial Status Report** (CCFS-311Q) for quarter ended September 30, 2001. **Exhibit H-20**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

21. **APPROVE BUDGET TRANSFERS FOR 1<sup>ST</sup> QUARTER OF FY 2001-2002**

MSC Dougherty, McMullen

The Governing Board of the Palomar Community College District hereby approves **Budget Transfers** for the 1<sup>st</sup> Quarter of Fiscal Year 2001-2002. **Exhibit H-21**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

22. **APPROVE REVISED BUDGETS FOR QUARTER ENDING SEPTEMBER 30, 2001**

MSC Dougherty, McMullen

The Governing Board of the Palomar Community College District hereby approves the following **Revised Budgets** as of fiscal quarter ending September 30, 2001:

General Fund Palomar Unrestricted (11); General Fund Unrestricted (11); General Fund Restricted (12); Special Debt Service Fund (29); Child Development Fund (33); Capital Outlay Projects Fund (41); Energy Conservation Fund (43); Escondido Center Tenancies (59); Post Retiree Benefit Fund (69); Associated Student Fund (71); Student Representation Fee Fund (72); Student Body Center Fee Fund (73); Student Financial Aid Fund (74); Scholarship and Loan Trust Fund (75). **Exhibit H-22**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## CONTRACT SERVICES

23. **REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, McMullen

All **contracts and agreements** for the period September 1, 2001, through October 31, 2001, and entered into on behalf of the Palomar Community College District, as detailed on the attached information spreadsheet, the terms of which are incorporated herein, are hereby reviewed and approved. **Exhibit H-23**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

<b>Resumption of REGULAR AGENDA</b>
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I. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

J. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION: Report of the Faculty Senate**

Chris Barkley gave the following report: "We have been discussing the recent decision to cancel travel and field trips. I have requested a poll taken of all California Community Colleges to see which classes have been canceled and for how long. We invited Dr. Amador to visit the Senate and, based on that discussion, are recommending to faculty to begin scheduling travel and field trips again for next fall, 2002.

"We did take a stand opposing the deletion of BP 22, but at a subsequent PAC meeting, that decision has been put on hold until we can reevaluate several policies at once.

"We approved granting service points to Accreditation committee chairs and members. We have also appointed many faculty to the standard subcommittees and now have at least three faculty representatives on each team.

"We approved the Tenure and Evaluation on-line student ratings document tailored to concerns in on-line classes for use in teacher evaluations.

"I have begun to distribute the values and mission statement, which was presented to the Strategic Planning Task Force at its last meeting to solicit comments from faculty. I will officially "sunshine" the entire document when it is accepted by the Strategic Planning Task Force, but faculty can and should be making their concerns known now.

"We reestablished our constituency lists so that each Senator has a list of faculty to contact with any pressing matters.

"I recently attended the Statewide Academic Senate and brought back some concerns voiced there about the direction of the new Master Plan for Education and the proposed Accreditation Standards.

"On a personal note, my Tolkien class is putting up a display in the library on Friday, November 16 in the afternoon. I invite all of you to come see the display when you can."

2. **INFORMATION: Report of the Palomar Faculty Federation**

Mary Millet gave the following report: "The week of October 29 – November 3 was Nationwide Campus Equity Week to encourage part-time equity. Colleges in the San Diego area united in encouraging faculty to sign petitions thanking the Governor for the \$57,000,000 equity funds and asking that he retain part-time equity as a high priority for the benefit of all faculty and community college students. We delivered just under 300 petitions to the Governor along with hundreds signed by the other colleges in our area.

"On October 31, Palomar College was a stop on the freeway flyer tour which began at Grossmont for breakfast, moved on to Palomar for lunch, and continued to Mesa and Southwestern. Coming along on the tour to speak to the faculty in attendance were State Assemblywoman Charlene Zettel, a representative from Assemblywoman Patricia Bates, Jonathan Lightman, Executive Director of FACCC, Lance Simpson, Chair of California Part-Time Faculty Association, Alisa Messer, Vice President of the CFT Community College Council, Dian Hasson, President of CTA Community College Association, and numerous journalists representing the press and faculty magazines. The President of MiraCosta's collective bargaining unit and faculty from MiraCosta were in attendance as well.

"We would like to express our appreciation to Dr. Amador and Dr. Dougherty for attending and to our own Vice Presidents, Jack Miyamoto, Joe Madrigal, and Jerry Patton, as well as Mike Dimmick and Ernie Carson, for coming to hear the speakers. We received good press coverage with an article in the *San Diego Union*, *The Telescope*, and the *CTA Advocate* as well as the *AFT*. We feel that the event was a success.

"We are also in the process of our nominations for PFF officers. Nominations came in this last weekend, and we are notifying the people to find out if they accept the nominations. We attended the California Community College meeting of the CFT this last month. There was a lot of discussion there as to how the \$57 million is being applied in the individual districts. We also had a report on grievance procedures, streamlining and upgrading them. It was an interesting meeting."

3. **INFORMATION: Report of The Faculty**

Lee Kerckhove reported that The Faculty had a meeting on November 7. Their major action was to convene the Constitutional Review Committee. They will be meeting for the next couple of weeks to make recommendations for changes to the Constitution regarding various committees and other issues that have come forward. They will likely go out to a faculty-wide ballot early next semester. A call for nominations for President and Vice President will also go out soon. He hopes to be able to report the nominees at the next Board meeting. The informational section of the meeting consisted of a discussion of the faculty poll. The results were tabulated by Stan Levy and the members of the Senate Elections Committee. The results were as follows:

There are 308 full-time faculty members; 171 ballots were returned, 8 returned blank.

Should Palomar College full-time faculty be in a union?

76 Yes

87 No

If Palomar has a union, which would you prefer?

47 to be in a union with part-time faculty, PFF/AFT affiliation

97 to be in a union separate from the part-time faculty

If you would like to be in a union separate, which would you prefer?

76 no response

66 independent union

30 CTA

4. **INFORMATION: Report of the Administrative Association**

Mollie Smith reported that the Administrative Association would have its general membership meeting next Monday, November 19, at 2 p.m. Dr. Amador will address the group. Ms. Smith thanked Dr. Amador for proposing two additional days for the staff to be off during the Christmas holidays to be with their families.

5. **INFORMATION: Report of the CCE/AFT**

Mike Dimmick reported that he has been appointed to the CFT Educational Technology Committee. The goals are to monitor the emergence of educational technology that has the potential of being used in education and formulate appropriate CFT policy and guidelines; to review existing policy and recommend CFT policy positions as statutes for appropriate legislation in regulatory agencies; to develop and implement training programs for CFT locals and members, whereby they can prepare to make important decisions regarding the utilization of technology in schools and classrooms; to provide information to the federation through articles in the CFT publications; to develop workshops for CFT governance and training.

Several classified staff members attended the state CCE Conference in San Diego. The keynote speaker was Assembly member Christine Kehoe.

6. **INFORMATION: Report of the Associated Student Government**

Sean Weimer reported that the ASG had a successful Comet Week. They sent a contingent of members to the CCCSA Conference in Sacramento. Attendees came back with a new attitude and are ready to go to Washington, D.C., in March. They also had a successful Halloween Escape celebration with good participation. The ASG held a centennial celebration for community colleges with cake for everyone. They also held a public forum at the clock tower with Dr. Sam Hamod, who lectured and answered questions on Islam. ASG members recently returned from the ASACC Conference in Dallas where they learned about leadership and legislative advocacy. Dr. George Boggs gave the closing address. This coming weekend, ASG will be attending the SDSU leadership conference. An ASG retreat will be held on November 19-20 to brush up on procedures.

K. **UNFINISHED BUSINESS** – There was none.

**L. NEW BUSINESS**

1. **CANCEL REGULARLY SCHEDULED MEETING OF JANUARY 8, 2002, AND RESCHEDULE IT FOR JANUARY 22, 2002**

MSC Dougherty, McMullen

The Governing Board hereby **cancel**s its anticipated regularly scheduled meeting of **January 8, 2002**, and **reschedule**s the meeting for **January 22, 2002**, at 7 p.m., in the Governing Board Room on the San Marcos campus.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **SCHEDULE BOARD RETREAT ON JANUARY 12, 2002**

MSC Dougherty, Haro

The Governing Board hereby schedules a **special meeting** as a **Board Retreat** to discuss the Board's Self-Evaluation on **Saturday, January 12, 2002**, at 9 a.m., in the President's Conference Room on the San Marcos campus.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **DESIGNATE DECEMBER 11, 2001, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"**

MSC Dougherty, McMullen

The Governing Board hereby designates the Regular Meeting scheduled for **December 11, 2001, 7 p.m.**, as the **"Annual Organizational Meeting."**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **RECEIVE BIDS FOR PALOMAR COLLEGE SECURITY GUARD SERVICES**

MSC Dougherty, McMullen

The following bid was received by the Palomar Community College District from the firms indicated in response to Notice to Bidders published on September 14 and September 19, 2001:

**BIDDER**

Four Star Private Patrol, Inc.  
Escondido, California

**Four Star Private Patrol, Inc.**, is hereby found to be the lowest responsive bidder to the Palomar Community College District on the aforesaid **Security Guard Services bid**, and an agreement per the attached price schedule, **Exhibit L-4**, is authorized between this company and the District, subject to compliance with all insurance requirements.  
Funding Source: Security Guard Service Account

Mr. Patton reported that these security guards are for the satellite centers.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE FIELD COURSE TO YELLOWSTONE NATIONAL PARK, SUMMER, 2002**

MSC Dougherty, Haro

The Governing Board hereby approves the Palomar Community College District's 2002 **field course to Yellowstone National Park**. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History - 3 units; (b) Biology 195B, Field Studies in Ecology - 3 units; (c) Biology 45A, Field Studies in Natural History - 3 units; (d) Biology 114L Ecosystem Biology Laboratory - 2 units.

All agreements and contracts necessary to carry out this Summer field course to Yellowstone National Park are hereby authorized between the Palomar Community College District and the following vendors: (a) AMFAC Parks & Resorts; (b) National Park Service; (c) Dornan's Moose Enterprise; (d) Leisure Sports; (e) Grand Teton Lodge Company; (f) Triangle X Ranch. Advance deposits as may be required by these vendors are hereby authorized. The estimated cost per student is \$650.00, depending on lodging options and availability. Fee includes lodging and activities. Student must provide own means of transportation and meals. **Exhibit L-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE FIELD COURSE TO SANTA CATALINA, SPRING, 2002**

MSC Dougherty, Haro

The Governing Board hereby approves Palomar Community College District's Spring, 2002, **field course to Santa Catalina Island**. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History - 2 units; (b) Biology 195B, Field Studies in Ecology - 2 units; (c) Biology 195D, Field Studies in Island Ecology - 2 units; (d) Zoology 195F Field Studies in Animal Ecology - 2 units.

All agreements and contracts necessary to carry out this Spring field course to Santa Catalina Island are hereby authorized between the Palomar Community College District and the following vendors: (a) Catalina Express (b) USC Wrigley Marine Science Center. Advance deposits required by these vendors are hereby authorized. The estimated cost per student is \$500.00 and covers their travel expenses between San Pedro and Santa Catalina Island, as well as the group-rate accommodation expenses at the USC Wrigley Marine Science Center. **Exhibit L-6**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **APPROVE AGREEMENT WITH CALIFORNIA COMMUNITY COLLEGE TRAINERS' NETWORK**

MSC Dougherty, McMullen

The Governing Board hereby approves an agreement with **California Community College Trainers' Network** for sharing preproduction and taping of telecourse training materials among the participatory California Community colleges. **Exhibit L-7**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVE AMENDMENTS TO SOFTWARE LICENSE AND SERVICES AGREEMENTS WITH PEOPLESOFT USA, INC.**

MSC Dougherty, McMullen

The Governing Board hereby approves amendments to existing agreements with **PeopleSoft**, including Amendment to the Software License and Service Agreement providing for electronic delivery of software; and Amendments to Schedules #1 & 2, respectively providing for the purchase of Student Administration, Gradebook, Enterprise Portal, Campus Portal, People Tools, and Rational Robot, including support services for the initial services term, for a total fee of One Hundred Eighty Thousand Dollars (\$180,000.00), for a period of one year and following, for a period commencing upon December 16, 2002, and terminating four (4) years thereafter. Increases in the fee for Support Services shall not exceed eight percent (8%) in each subsequent twelve- (12) month period, provided District continuously subscribes to Support Services. Funding for these amendments is from PeopleSoft Implementation account. **Exhibit L-8**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **APPROVE MEMORANDUM OF UNDERSTANDING FOR FISCAL YEAR 2001-2002 WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR R.O.P. PROGRAMS AND SERVICES FUNDED BY THE CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT OF 1998 (VTEA)**

MSC Dougherty, Haro

The Governing Board hereby approves a Memorandum of Understanding (MOU) between the **San Diego County Superintendent of Schools** (County) and the Palomar Community College District (District) for Fiscal Year 2001-2002, pursuant to which **ROP programs and services** will be provided by the District and funded through the County under the **Carl D. Perkins Vocational Applied Technology Education Act of 1998** (VTEA); initial funding to be paid to the District shall be \$82,369.00. **Exhibit L-9**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **APPROVE MEMORANDUM OF UNDERSTANDING WITH COUNTY OF SAN DIEGO FOR WORKING FAMILIES PROGRAM**

MSC Dougherty, Haro

The Governing Board hereby approves a Memorandum of Understanding (MOU) under **CalWORKs** with the **San Diego County Health and Human Services Agency** for operation of the Working Families Program at the District effective November 1, 2001, and until terminated by either party with sixty- (60) days' written notice to the other; with the County providing case management, assistance with accessing other resources, career planning, mentoring, job coaching/advocacy, and ancillary support service funds; the District will furnish workspace for County staff, access to FAX machine, telephone and copy machine, referral of students who may benefit from the services, and accept individual student referrals from this program to available educational and training programs. All costs to County and District shall be borne by each respectively, as consideration for the MOU.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **RECEIVE BIDS ON HVAC UPGRADE, BUILDINGS T-7, T-9 AND OFFICES; DECLARE LOWEST, RESPONSIVE BIDDER; AWARD CONTRACT SUBJECT TO RECEIPT OF REQUIRED BONDING AND INSURANCE CERTIFICATIONS**

MSC Dougherty, McMullen

The Governing Board receives the following bids on the **HVAC Upgrade Project for Buildings, T-7, T-9 and Offices**, and hereby declares **W.R. Robbins Co, Inc.**, the lowest, responsive bidder and awards a contract to that company for its base bid of Fifty Eight Thousand, Nine Hundred Fifty Dollars and No Cents (\$58,950.00), rejects all additive alternate bids; award subject to receipt from the company of the required bonds and insurance certifications; the State Scheduled Maintenance Program to provide funding for this project.

W.R. Robbins, Co., Inc., Oceanside, CA	\$ 58,950.00
General Air Conditioning, Inc., San Diego, CA	\$ 60,653.00
Lemon Grove Sheet Metal Works, Inc., Lemon Grove, CA	\$ 61,600.00

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **APPROVE PLAN FOR EXPENDITURE OF TECHNOLOGY FUNDS ALLOCATED FOR THE 2001-2002 FISCAL YEAR, FOR INFORMATION SERVICES**

MSC Dougherty, McMullen

The Governing Board hereby approves the application of the Palomar Community College District, Information Services, for the **2001-2002 TTIP (Telecommunication and Technology Infrastructure Program) Certification for Expenditures**, as detailed on the information spreadsheet attached, and approves the execution of certification for these expenditures by Dr. Sherrill L. Amador, Superintendent/President on behalf of the District. **Exhibit L-12**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **APPROVE MEMORANDUM OF UNDERSTANDING AND FUNDS DISBURSEMENT AGREEMENT WITH GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT FOR AFFILIATION WITH REGIONAL ENVIRONMENTAL BUSINESS RESOURCES AND ASSISTANCE CENTER (SD/REBRAC) CONSORTIUM**

MSC Dougherty, Haro

The Governing Board hereby approves a Memorandum of Understanding (MOU) and Funds Disbursement Agreement between the Palomar Community College District and the **Grossmont-Cuyamaca Community College District**. The agreement will provide \$4,000 to Palomar's Vocational Technology programs for the purpose of participating in the **Regional Environmental Business Resources and Assistance Center (SD/REBRAC) Consortium**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

14. **APPROVE TWO ADDITIONAL PAID HOLIDAYS FOR ADMINISTRATIVE ASSOCIATION MEMBERS, EXECUTIVE AND SENIOR ADMINISTRATORS DURING THE DECEMBER HOLIDAY PERIOD FOR THE YEARS 2001, 2002, AND 2003**

MSC Dougherty, McMullen

The Governing Board hereby approves **two (2) paid holidays, in addition to those approved at the April 10, 2001, Governing Board meeting**, to be observed during the **December holiday period** for all Administrative Association members and Executive and Senior Administrators **to coincide with the CCE/AFT holidays in Board Policy CCE/AFT 12** of the handbook as listed and illustrated below:

<b>Year 2001:</b>	Thursday	December 27
	Friday	December 28

Additional holidays approved for 2002 and 2003 are as follows:

<b>Year 2002:</b>	Friday	December 27
	Monday	December 30

<b>Year 2003:</b>	Monday	December 29
	Tuesday	December 30

**2001**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 23	December 24	December 25	December 26	December 27	December 28	December 29
	Admission Day	Christmas Day	Local Holiday	Added Board Holiday (1)	Added Board Holiday (2)	
December 30	December 31	January 1	January 2	January 3	January 4	January 5
	Local Holiday	New Year's Day	Work day	Work day	Work day	

**2002**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 22	December 23	December 24	December 25	December 26	December 27	December 28
	Work Day	Admission Day	Christmas Day	Local Holiday	Added Board Holiday (1)	
December 29	December 30	December 31	January 1	January 2	January 3	January 4
	Added Board Holiday (2)	Local Holiday	New Year's Day	Work Day	Work Day	

**2003**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 21	December 22	December 23	December 24	December 25	December 26	December 27
	Work Day	Work Day	Admission Day	Christmas Day	Local Holiday	
December 28	December 29	December 30	December 31	January 1	January 2	January 3
	Added Board Holiday (1)	Added Board Holiday (2)	Local Holiday	New Year's Day	Work Day	

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**M. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS – There were none.**

**N. CLOSED SESSION**

The Board recessed at 8:08 p.m. and went into Closed Session at 8:12 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code 54956.9a.

Name of Case: ***State of California vs. Robert Costa, et al & Palomar College***  
Superior Court of the State of California, for the County of San  
Francisco, Case No: 323349

Closed Session ended at 8:30 p.m.

**O. RECONVENE TO OPEN SESSION**

The meeting reconvened at 8:31 p.m.

1. **PUBLIC EMPLOYEE DISMISSAL**

MSC Dougherty, McMullen

The Governing Board hereby ratifies the recommendation of the Superintendent/President to terminate the employment of employee #005563065, Supervisor, Facilities Operations, a probationary classified employee, effective November 15, 2001.

The Vote was unanimous.

**P. ADJOURNMENT**

The meeting was adjourned at 8:32 p.m.

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President

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Secretary