



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, NOVEMBER 13, 2001, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order	2
B.	Roll Call	2
C.	Approval of Minutes	2
D.	Call for Removal of Items from or Changes to Agenda	2
E.	Report of the Board President	2
F.	Reports of the Governing Board Members	2
G.	Report of the Superintendent/President.....	2
H.	Consent Calendar	2-12
I.	Action on Items Removed from Consent Calendar	13
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K.	Unfinished Business.....	13
L.	New Business	13-17
M.	Comments from Other Individuals or Groups	17
N.	Closed Session	17
O.	Reconvene to Open Session	17
P.	Adjournment.....	17

A. CALL TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

The Governing Board hereby approves the **Minutes** of the **Regular Meeting** held **October 9, 2001**.

The Governing Board hereby approves the **Minutes** of the **Special Meeting** held **October 23, 2001**.

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report: Curriculum Committee and Faculty Senate Processes
Monika Brannick and Chris Barkley

CONSENT CALENDAR

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

H.

PAYROLL

1. **RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY**

The **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of **October, 2001**, is hereby approved.
Exhibit H-1

BUSINESS SERVICES

2. **RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

The Governing Board hereby reviews and approves all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, as detailed on the information spreadsheet logged herewith as **Exhibit H-2**. All purchases listed are made against the 2001-2002 fiscal year budget.

Purchase Orders	0240178	through	0240278	\$ 243,298.05
Travel	0250025	through	0250044	\$ 10,165.59
Advertising/Increases	0260034	through	0260045	\$ 14,161.48
Employment Ads	0265002	through	0265002	\$ 240.00
Agreement/Services	0270169	through	0270252	\$ 337,947.80
Repairs	0275024	through	0275047	\$ 25,041.56
Agreement/Annual	0280123	through	0280160	\$ 147,385.77
Utilities	0295057	through	0295061	\$ 34,513.23
Library Orders	0225013	through	0225015	\$ 2,752.80
				<u>\$ 815,506.28</u>

GIFTS

3. **RECOMMENDATION: ACTION – ACCEPT GIFTS**

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. NEC 7027 Pentium Computer to loan to EOP&S students, donated by **Donna Petratzaki**, Instructor. Total cash value as estimated by donor is \$300.00.
- b. 100 PIN 589-1016-003 Speakers to be used in the communications and electronics labs, donated by **The Stricklin Companies**, 1415 Stratford Court, Del Mar, California 92014. Total cash value as estimated by donor is \$615.00.

TRAVEL

4. **RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES**

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **Robert L. Dougherty, Jr., M.D.**

Advanced Funds?	Yes
For:	Mileage, parking, meals, lodging, registration, miscellaneous
To attend:	CCLC Annual Convention
Location:	Riverside, California
Date:	November 15-17, 2001
Amount:	\$745.20
Budget Acct. No.:	575200-11-111100-66100-10-2002-0000000

PERSONNEL

5. **RECOMMENDATION: ACTION – RATIFY THE TENTATIVE FY 2001-2002 CHILD DEVELOPMENT SALARY SCHEDULE**

The Governing Board hereby ratifies the tentative **FY 2001-2002 Child Development Salary Schedule-A for Child Development Center contract teachers represented by Palomar Faculty Federation, CFT/AFT**, that reflects the 3.87% COLA effective July 1, 2001. **Exhibit H-5**

6. **RECOMMENDATION: ACTION - RATIFY CLASSIFIED RECLASSIFICATION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a. **Position:** **ADMINISTRATIVE SECRETARY**
Department: Institutional Research & Planning
Name: Vacant
New?: No
Remarks: Combination of position #006163 Senior Office Specialist, grade 14, 25% and position #006156 Administrative Secretary grade 19, 20%. Funding - 100% PFE
Effective: October 21, 2001
% of position: 40%
of Mos: 12
Sal Rng/Stp: **19/1**
- b. **Position:** **LEAD PROGRAMMER ANALYST**
Department: Information Services
Name: Vacant
New?: No
Remarks: Position was Senior Programmer Analyst, grade 39
Effective: November 1, 2001
% of position: 100%
of Mos: 12
Sal Rng/Stp: **50/1**

7. **RECOMMENDATION: ACTION – RATIFY CORRECTION TO ACADEMIC CONTRACTS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contracts**:

- a. Name: **KATHLEEN SHEAHAN**
Position: Assistant Professor
Department: Foreign Languages
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: C/7
% of position: 100%
of Mos: 10
Effective: August 24, 2001

- b. **Name:** **CHANTAL MAHER**
 Position: Assistant Professor
 Department: Foreign Languages
 Remarks: Increased step placement due to verification of previous related work experience.

 Sal Rng/Stp: C/8
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001
- c. **Name:** **DEBORAH DOZIER**
 Position: Assistant Professor
 Department: American Indian Studies
 Remarks: Increased step placement due to verification of previous related work experience.

 Sal Rng/Stp: G/7
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001
- d. **Name:** **ANNE-MARIE MOBILIA**
 Position: Assistant Professor
 Department: Behavioral Sciences
 Remarks: Increased step placement due to verification of previous related work experience.

 Sal Rng/Stp: D/5
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001

8. **RECOMMENDATION: ACTION - RATIFY CHANGE TO CLASSIFIED POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** of the following **classified positions**:

- a. **Position:** **COUNSELING SUPPORT SPECIALIST**
 Name: Lisa Galbreath
 Department: Counseling, Guidance, & Career Services
 New?: No
 Remarks: Position was 45% and will now include medical benefits. Funding - 50% PFE and 50% District

 Sal Rng/Stp: 16/2
 % of position: 100%
 No Mos: 12
 Effective: November 1, 2001
- b. **Position:** **ASSISTANT TELEVISION TECHNICIAN**
 Name: Michael E. Janak
 Department: Educational Television
 New?: No
 Remarks: Position was 55%. Funding - 45% CCCSAT and 55% District
 Sal Rng/Stp: 19/3
 % of position: 100%
 No Mos: 12
 Effective: November 14, 2001

- c. **Position:** **SENIOR OFFICE SPECIALIST**
 Name: Kathleen A. Graves
 Department: Admissions and Records
 New?: No
 Remarks: Position was 65%
 Sal Rng/Stp: 14/1
 % of position: 80%
 No Mos: 12
 Effective: November 14, 2001

- d. **Position:** **COUNSELING SUPPORT SPECIALIST**
 Name: Vacant
 Department: Counseling, Guidance, & Career Development
 New?: No
 Remarks: Position was 100% will no longer include medical benefits
 Sal Rng/Stp: 16/1
 % of position: 45%
 No Mos: 12
 Effective: November 1, 2001

9. **RECOMMENDATION: ACTION - RATIFY ASSIGNED TIME TO ACADEMIC CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding **assigned time** for faculty for the 2001-2002 academic year:

 Key, Douglas Faculty Vice President 20%

10. **RECOMMENDATION: ACTION – RATIFY DENIAL OF REQUEST FOR LEAVE**

The Governing Board hereby ratifies the recommendation of the Superintendent/President **disapproving the request for leave of absence** for **MR. BERNDT LITTLETON**, and that Mr. Littleton's name be placed on a re-employment list, effective December 12, 2001, and until March 11, 2004, in accordance with Education Code Section 88195.

11. **RECOMMENDATION: ACTION - RATIFY LEAVE OF ABSENCE**

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **20% Personal Leave of Absence without pay and with no effect on benefits**, effective January 22, 2002, through May 24, 2002, to **RICHARD NATION**, Professor, Mathematics.

12. **RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval following **new classified positions**:

- a. **Position:** **ACCREDITATION SECRETARY**
 Department: Accreditation
 Division: Instruction
 Range: 19/1
 % of position: 45%
 # of Mos: 12
 Effective: November 14, 2001

b.. **Position:** **CAREER CENTER ADVISOR**
Department: Counseling, Guidance, & Career Center
Division: Instruction
Remarks: Funding - 100% CalWORKs
Range: 20/1
% of position: 45%
of Mos: 12
Effective: December 1, 2001

13. **RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

a. Name: **EUGENE D. TACTAY**
Position: HVAC Technician
Department: Building Services
New?: No
Remarks: Replacement
Sal Rng/Stp: **27/1**
% of Position: 100%
of Mos: 12
Effective: October 23, 2001

b. Name: **JOAN L. DECKER**
Position: Administrative Secretary
Department: Institutional Research and Planning
New?: Yes
Remarks: Position approved 11/13/01; funded - PFE.
Sal Rng/Stp: **19/1**
% of Position: 40%
of Mos: 12
Effective: October 22, 2001

c. Name: **LISA P. DOW**
Position: Instructional Support Assistant II
Department: Nursing Education
New?: No
Remarks: Replacement; funded – PFE.
Sal Rng/Stp: **22/1**
% of Position: 16%
of Mos: 10
Effective: November 2, 2001

d. Name: **JULIE A. MILLER**
Position: CalWORKs Budget Technician
Department: CalWORKs
New?: No
Remarks: Replacement; position reclassified on 10/8/01.
Sal Rng/Stp: **22/1**
% of Position: 100%
of Mos: 12
Effective: November 19, 2001

- e. Name: **PHILLIP J. CERDA**
 Position: Broadcast Operations Manager
 Department: Educational Television
 New?: Yes
 Remarks: Position approved 9/11/01; funded – 40% CCCSAT and 60%
 District.
 Sal Rng/Stp: **56/1**
 % of Position: 100%
 # of Mos: 12
 Effective: December 1, 2001
 Note: Position will be placed in the Administrative Association
- f. Name: **LORIE A. SOUSA**
 Position: Institutional Research Analyst
 Department: Institutional Research & Planning
 New?: No
 Remarks: Replacement; funded - PFE.
 Sal Rng/Stp: **53/1**
 % of Position: 100%
 # of Mos: 12
 Effective: November 5, 2001
 Note: Position will be placed in the Administrative Association
- g. Name: **ROBERT L. RUPP**
 Position: Skilled Maintenance Technician
 Department: Building Services
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: **17/1**
 % of Position: 100%
 # of Mos: 12
 Effective: November 19, 2001
- h. Name: **GREGORY C. BAKER**
 Position: Instructional Support Assistant IV
 Department: Communications
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: **27/1**
 % of Position: 100%
 # of Mos: 12
 Effective: November 8, 2001
- i. Name: **CARLA B. BOYD**
 Position: Instructional Support Assistant_III
 Department: Disabled Student Programs & Services
 New?: No
 Remarks: Replacement; reclassified and increased from 45% on 9/11/01;
 funded - Chancellor's Office.
 Sal Rng/Stp: **25/1**
 % of Position: 100%
 # of Mos: 12
 Effective: November 20, 2001

- j. Name: **ANGELA M. CERDA**
 Position: Fiscal Administrator
 Department: Educational Television
 New?: Yes
 Remarks: Position approved 9/11/01; funded – 50% CCCSAT and 50% e-Conferencing.
 Sal Rng/Stp: **52/1**
 % of Position: 100%
 # of Mos: 12
 Effective: November 8, 2001
 Note: Position will be placed in the Administrative Association

14. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill Amador, Superintendent/President, as authorized by the Governing Board:

- a. **RICHARD M. REYES**, Programmer Analyst, Information Services, effective November 3, 2001 (last day worked 11/2/01)
- b. **JANET M. KAEMMERLING**, Education Center Assistant, Camp Pendleton College Center, effective November 2, 2001 (last day worked 11/1/01)
- c. **LORRAINE K. BREALEY**, Public Safety Coordinator, Public Safety Programs, effective October 19, 2001 (last day worked 10/18/01)

15. **RECOMMENDATION: ACTION - RATIFY ADJUNCT FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following **adjunct faculty**, at the rates indicated for Fall, 2001, and Spring, 2002 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent annual load:

FALL 2001

ART

Goeltzenleuchter, Brian	Art	\$37.49
	B.F.A., Visual Arts	
	M.F.A., Visual Arts	

COMMUNITY EDUCATION

Haas, Janet	Community Education - Quilting	\$36.29
	B.S., Accounting	
	2 + Years Experience	

Tinling, Bonny	Community Education - Quilting	\$36.29
	California Community College	
	Credential: Quilting	

COMPUTER SCIENCE & INFORMATION SYSTEMS

Bruch, Kimberly	Computer Science & Information	
	Systems	\$36.29
	B.A., Public Relations	
	2 + Years Experience	

LIBRARY

Downie, Judith	Library Technology A.A., General Studies B.A., Liberal Studies M.L.S., Library and Information Science	\$37.49
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PERFORMING ARTS

Muresan, Branden	Music B.M., Music M.M., Music	\$37.49
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STUDENT SUPPORT SERVICES

Grisham, Naomi	TRIO B.A., Spanish M.S., Counseling	\$38.70
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VOCATIONAL PROGRAMS

Fleckenstein, Alan	Apprenticeship – Electrician B.S.E., Electrical Engineering B.S., Computer Science 2 + Years Experience	Paid by sponsor, San Diego Electrical Training Trust
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Van Cleve, David	Parks & Recreation A.B., Environmental Studies & Geography M.A., Geography	\$37.49
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SPRING 2002

AMERICAN INDIAN STUDIES

Hood, Elena	American Studies B.A., Native American Studies M.E., Administrative Planning and Social Policy	\$37.49
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BEHAVIORAL SCIENCES

Heidary, Payam	Psychology A.A., Liberal Studies B.A., Psychology M.A., Psychology	\$37.49
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Jones, Catherine	Psychology A.B., Psychology B.S., Criminal Justice Administration M.S., Psychology	\$37.49
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EARTH SCIENCES

Gaines, Thomas	Geology B.A., Industrial Relations M.A., Geography	\$37.49
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FOREIGN LANGUAGE

Barnoin, Kristel	French M.A., French	\$37.49
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- f. Presenter: Wells Jr., E. Gordon
 Name of Class: Successful Fruit and Vegetable Gardening
 Effective: January 26 – March 9, 2002
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

FISCAL SERVICES

18. **RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANT**

The Governing Board of the Palomar Community College District hereby authorizes the Disbursing Officer to draw a **new warrant** as follows:

Warrant #76-046977, dated March 30, 2001 in the amount of \$42.00, to **Derick E. Littrell**, 19266 Los Hermanos Ranch Road, Valley Center, CA 92082. Voided due to stale dating.

19. **RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

The Governing Board hereby approves the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of September 30, 2001. **Exhibit H-19**

20. **RECOMMENDATION: ACTION – APPROVE QUARTERLY FINANCIAL STATUS REPORT**

The Governing Board hereby approves the California Community Colleges **Quarterly Financial Status Report** (CCFS-311Q) for quarter ended September 30, 2001. **Exhibit H-20**

21. **RECOMMENDATION: ACTION – APPROVE BUDGET TRANSFERS FOR 1ST QUARTER OF FY 2001-2002**

The Governing Board of the Palomar Community College District hereby approves **Budget Transfers** for the 1st Quarter of Fiscal Year 2001-2002. **Exhibit H-21**

22. **RECOMMENDATION: ACTION – APPROVE REVISED BUDGETS FOR QUARTER ENDING SEPTEMBER 30, 2001**

The Governing Board of the Palomar Community College District hereby approves the following **Revised Budgets** as of fiscal quarter ending September 30, 2001:

General Fund Palomar Unrestricted (11); General Fund Unrestricted (11); General Fund Restricted (12); Special Debt Service Fund (29); Child Development Fund (33); Capital Outlay Projects Fund (41); Energy Conservation Fund (43); Escondido Center Tenancies (59); Post Retiree Benefit Fund (69); Associated Student Fund (71); Student Representation Fee Fund (72); Student Body Center Fee Fund (73); Student Financial Aid Fund (74); Scholarship and Loan Trust Fund (75). **Exhibit H-22**

CONTRACT SERVICES

23. **RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS**

All **contracts and agreements** for the period September 1, 2001, through October 31, 2001, and entered into on behalf of the Palomar Community College District, as detailed on the attached information spreadsheet, the terms of which are incorporated herein, are hereby reviewed and approved. **Exhibit H-23**

**Resumption of
REGULAR AGENDA**

I. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

J. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

K. UNFINISHED BUSINESS

L. NEW BUSINESS

1. **RECOMMENDATION: ACTION – CANCEL REGULARLY SCHEDULED MEETING OF JANUARY 8, 2002, AND RESCHEDULE IT FOR JANUARY 22, 2002**

The Governing Board hereby **cancel**s its regularly scheduled meeting of **January 8, 2002**, and **reschedule**s the meeting for **January 22, 2002**, at 7 p.m., in the Governing Board Room on the San Marcos campus.

2. **RECOMMENDATION: ACTION – SCHEDULE BOARD RETREAT ON JANUARY 12, 2002**

The Governing Board hereby schedules a **special meeting** as a **Board Retreat** to discuss the Board's Self-Evaluation on **Saturday, January 12, 2002**, at 9 a.m., in the President's Conference Room on the San Marcos campus.

3. **RECOMMENDATION: ACTION - DESIGNATE DECEMBER 11, 2001, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"**

The Governing Board hereby designates the Regular Meeting scheduled for **December 11, 2001, 7 p.m.**, as the **"Annual Organizational Meeting."**

4. **RECOMMENDATION: ACTION - RECEIVE BIDS FOR PALOMAR COLLEGE SECURITY GUARD SERVICES**

The following bid was received by the Palomar Community College District from the firms indicated in response to Notice to Bidders published on September 14 and September 19, 2001:

BIDDER

Four Star Private Patrol, Inc.
Escondido, California

Four Star Private Patrol, Inc., is hereby found to be the lowest, responsive bidder to the Palomar Community College District on the aforesaid **Security Guard Services bid**, and an agreement per the attached price schedule, **Exhibit L-4**, is authorized between this company and the District, subject to compliance with all insurance requirements.
Funding Source: Security Guard Service Account

5. **RECOMMENDATION: ACTION - APPROVE FIELD COURSE TO YELLOWSTONE NATIONAL PARK,- SUMMER, 2002**

The Governing Board hereby approves the Palomar Community College District's 2002 **field course to Yellowstone National Park**. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History - 3 units; (b) Biology 195B, Field Studies in Ecology - 3 units; (c) Biology 45A, Field Studies in Natural History - 3 units; (d) Biology 114L Ecosystem Biology Laboratory - 2 units.

All agreements and contracts necessary to carry out this Summer field course to Yellowstone National Park are hereby authorized between the Palomar Community College District and the following vendors: (a) AMFAC Parks & Resorts; (b) National Park Service; (c) Dornan's Moose Enterprise; (d) Leisure Sports; (e) Grand Teton Lodge Company; (f) Triangle X Ranch. Advance deposits as may be required by these vendors are hereby authorized. The estimated cost per student is \$650.00, depending on lodging options and availability. Fee includes lodging and activities. Student must provide own means of transportation and meals. **Exhibit L-5**

6. **RECOMMENDATION: ACTION - APPROVE FIELD COURSE TO SANTA CATALINA, SPRING, 2002**

The Governing Board hereby approves Palomar Community College District's Spring, 2002, **field course to Santa Catalina Island**. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History - 2 units; (b) Biology 195B, Field Studies in Ecology - 2 units; (c) Biology 195D, Field Studies in Island Ecology - 2 units; (d) Zoology 195F Field Studies in Animal Ecology - 2 units.

All agreements and contracts necessary to carry out this Spring field course to Santa Catalina Island are hereby authorized between the Palomar Community College District and the following vendors: (a) Catalina Express (b) USC Wrigley Marine Science Center. Advance deposits required by these vendors are hereby authorized. The estimated cost per student is \$500.00 and covers their travel expenses between San Pedro and Santa Catalina Island, as well as the group-rate accommodation expenses at the USC Wrigley Marine Science Center. **Exhibit L-6**

7. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH CALIFORNIA COMMUNITY COLLEGE TRAINERS' NETWORK**

The Governing Board hereby approves an agreement with **California Community College Trainers' Network** for sharing preproduction and taping of telecourse training materials among the participatory California Community colleges. **Exhibit L-7**

8. **RECOMMENDATION: ACTION - APPROVE AMENDMENTS TO SOFTWARE LICENSE AND SERVICES AGREEMENTS WITH PEOPLESOFT USA, INC.**

The Governing Board hereby approves amendments to existing agreements with **PeopleSoft**, including Amendment to the Software License and Service Agreement providing for electronic delivery of software; and Amendments to Schedules #1 & 2, respectively providing for the purchase of Student Administration, Gradebook, Enterprise Portal, Campus Portal, People Tools, and Rational Robot, including support services for the initial services term, for a total fee of One Hundred Eighty Thousand Dollars (\$180,000.00), for a period of one year and following, for a period commencing upon December 16, 2002, and terminating four (4) years thereafter. Increases in the fee for Support Services shall not exceed eight percent (8%) in each subsequent twelve- (12) month period, provided District continuously subscribes to Support Services. Funding for these amendments is from PeopleSoft Implementation account. **Exhibit L-8**

9. **RECOMMENDATION: ACTION - APPROVE MEMORANDUM OF UNDERSTANDING FOR FISCAL YEAR 2001-2002 WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR R.O.P. PROGRAMS AND SERVICES FUNDED BY THE CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT OF 1998 (VTEA)**

The Governing Board hereby approves a Memorandum of Understanding (MOU) between the **San Diego County Superintendent of Schools** (County) and the Palomar Community College District (District) for Fiscal Year 2001-2002, pursuant to which **ROP programs and services** will be provided by the District and funded through the County under the **Carl D. Perkins Vocational Applied Technology Education Act of 1998** (VTEA); initial funding to be paid to the District shall be \$82,369.00. **Exhibit L-9**

10. **RECOMMENDATION: ACTION - APPROVE MEMORANDUM OF UNDERSTANDING WITH COUNTY OF SAN DIEGO FOR WORKING FAMILIES PROGRAM**

The Governing Board hereby approves a Memorandum of Understanding (MOU) with the **San Diego County Health and Human Services Agency** for operation of the Working Families Program at the District effective November 1, 2001, and until terminated by either party with sixty- (60) days' written notice to the other; with the County providing case management, assistance with accessing other resources, career planning, mentoring, job coaching/advocacy, and ancillary support service funds; the District will furnish workspace for County staff, access to FAX machine, telephone and copy machine, referral of students who may benefit from the services, and accept individual student referrals from this program to available educational and training programs. All costs to County and District shall be borne by each respectively, as consideration for the MOU.

11. **RECOMMENDATION: ACTION - RECEIVE BIDS ON HVAC UPGRADE, BUILDINGS T-7, T-9 AND OFFICES; DECLARE LOWEST, RESPONSIVE BIDDER; AWARD CONTRACT SUBJECT TO RECEIPT OF REQUIRED BONDING AND INSURANCE CERTIFICATIONS**

The Governing Board receives the following bids on the **HVAC Upgrade Project for Buildings, T-7, T-9 and Offices**, and declares **W.R. Robbins Co, Inc.**, the lowest, responsive bidder and awards a contract to that company for its base bid of Fifty Eight Thousand, Nine Hundred Fifty Dollars and No Cents (\$58,950.00), rejects all additive alternate bids; award subject to receipt from the company of the required bonds and insurance certifications; the State Scheduled Maintenance Program to provide funding for this project.

W.R. Robbins, Co., Inc., Oceanside, CA	\$ 58,950.00
General Air Conditioning, Inc., San Diego, CA	\$ 60,653.00
Lemon Grove Sheet Metal Works, Inc., Lemon Grove, CA	\$ 61,600.00

12. **RECOMMENDATION: ACTION - APPROVE PLAN FOR EXPENDITURE OF TECHNOLOGY FUNDS ALLOCATED FOR THE 2001-2002 FISCAL YEAR, FOR INFORMATION SERVICES**

The Governing Board hereby approves the application of the Palomar Community College District, Information Services, for the **2001-2002 TTIP (Telecommunication and Technology Infrastructure Program) Certification for Expenditures**, as detailed on the information spreadsheet attached, and approves the execution of certification for these expenditures by Dr. Sherrill L. Amador, Superintendent/President on behalf of the District. **Exhibit L-12**

13. **RECOMMENDATION: ACTION - APPROVE M.O.U. AND FUNDS DISBURSEMENT AGREEMENT WITH GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT FOR AFFILIATION WITH REGIONAL ENVIRONMENTAL BUSINESS RESOURCES AND ASSISTANCE CENTER (SD/REBRAC) CONSORTIUM**

The Governing Board hereby approves a Memorandum of Understanding and Funds Disbursement Agreement between the Palomar Community College District and the **Grossmont-Cuyamaca Community College District**. The agreement will provide \$4,000 to Palomar's Vocational Technology programs for the purpose of participating in the **Regional Environmental Business Resources and Assistance Center (SD/REBRAC) Consortium**.

14. **RECOMMENDATION: ACTION – APPROVE TWO ADDITIONAL PAID HOLIDAYS FOR ADMINISTRATIVE ASSOCIATION MEMBERS, EXECUTIVE AND SENIOR ADMINISTRATORS DURING THE DECEMBER HOLIDAY PERIOD FOR THE YEARS 2001, 2002, AND 2003**

The Governing Board hereby approves **two (2) paid holidays, in addition to those approved at the April 10, 2001, Governing Board meeting**, to be observed during the **December holiday period** for all Administrative Association members and Executive and Senior Administrators **to coincide with the CCE/AFT holidays in Board Policy CCE/AFT 12** of the handbook as listed and illustrated below:

Year 2001: Thursday December 27
 Friday December 28

Additional holidays approved for 2002 and 2003 are as follows:

Year 2002: Friday December 27
 Monday December 30

Year 2003: Tuesday December 29
 Monday December 30

2001

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 23	December 24	December 25	December 26	December 27	December 28	December 29
	Admission Day	Christmas Day	Local Holiday	Added Board Holiday (1)	Added Board Holiday (2)	
December 30	December 31	January 1	January 2	January 3	January 4	January 5
	Local Holiday	New Year's Day	Work day	Work day	Work day	

2002

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 22	December 23	December 24	December 25	December 26	December 27	December 28
	Work Day	Admission Day	Christmas Day	Local Holiday	Added Board Holiday (1)	
December 29	December 30	December 31	January 1	January 2	January 3	January 4
	Added Board Holiday (2)	Local Holiday	New Year's Day	Work Day	Work Day	

2003

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 21	December 22	December 23	December 24	December 25	December 26	December 27
	Work Day	Work Day	Admission Day	Christmas Day	Local Holiday	
December 28	December 29	December 30	December 31	January 1	January 2	January 3
	Added Board Holiday (1)	Added Board Holiday (2)	Local Holiday	New Year's Day	Work Day	

M. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other** Individuals or Groups

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

N. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
5. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code 54956.9a.
 Name of Case: **State of California vs. Robert Costa, et al & Palomar College**
 Superior Court of the State of California, for the County of San Francisco, Case No: 323349

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT