



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, SEPTEMBER 11, 2001, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order	2
B.	Roll Call	2
BB.	Public Hearing - Proposed Budget.....	2
BBB.	Public Hearing - District Proposal for Negotiations with Palomar Faculty Federation.....	2
C.	Approval of Minutes	2
D.	Call for Removal of Items From or Changes to Agenda	2
E.	Report of the Board President	2
F.	Reports of the Governing Board Members	2
G.	Report of the Superintendent/President.....	2
H.	Consent Calendar	3-
I.	Action on Items Removed from Consent Calendar	
J.	Reports from College Groups	
K.	Unfinished Business.....	
L.	New Business	
M.	Comments from Other Individuals and Groups	
N.	Closed Session	
O.	Reconvene to Open Session	
P.	Adjournment.....	

A. CALL TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

BB. PUBLIC HEARING - PROPOSED 2001-2002 BUDGET

1. **Presentation of Proposed 2001-2002 Budget**

2. **OPEN PUBLIC HEARING ON PROPOSED 2001-2002 BUDGET**

3. **Close Public Hearing**

4. **RECOMMENDATION: ACTION - APPROVE ADOPTION OF ANNUAL FINANCIAL AND BUDGET REPORT**

BE IT RESOLVED, That the Palomar Community College District **Annual Financial and Budget Report**, (Financial Report for Fiscal Year 2000-2001, Budget Report for Fiscal Year 2001-2002) be approved.

BBB. PUBLIC HEARING – PALOMAR COMMUNITY COLLEGE DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR FACULTY FEDERATION

1. In compliance with Article B, Section 3547 of the California Government Code, the Governing Board of the Palomar Community College District will hold a public hearing on September 11, 2001, so that representatives of the public in this district may have the opportunity to express themselves to the Board regarding the Palomar Community College District's Initial Proposal. The Palomar Community College District's initial proposal is available for review in the President's Office and in the Human Resource Services Office.

2. **OPEN PUBLIC HEARING ON DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR FACULTY FEDERATION**

3. **Close Public Hearing**

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

BE IT RESOLVED, That the Minutes of the Regular Meeting held August 14, 2001, be approved.

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

E. REPORT OF THE GOVERNING BOARD PRESIDENT

F. REPORTS OF THE GOVERNING BOARD MEMBERS

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

H.

BUSINESS SERVICES

1. **RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

All **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-1**, are hereby reviewed and approved. All purchases listed are made against the 2001-2002 fiscal year budget.

Purchase Orders	0240067	through	0240131	\$179,550.29
Travel	0250003	through	0250016	5,242.49
Advertising/Increases	0260015	through	0260024	19,934.21
Agreement/Services	0270055	through	0270111	664,125.14
Repairs	0275007	through	0275019	8,443.49
Agreement/Annual	0280000	through	0280070	132,899.70
Utilities	0295016	through	0295045	957,304.77
Film Bookings	0220001	through	0220003	87.32
Library Orders	0225009	through	0225009	686.45
				\$1,968,273.86

PAYROLL

2. **RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY**

The Personnel Actions History report, which includes hires and pay rate changes for short-term and student employees for the month of August, 2001, is hereby approved.
Exhibit H-2

GIFTS

3. **RECOMMENDATION: ACTION – ACCEPT GIFTS**

The following **gifts** are hereby accepted and an appropriate letter of appreciation will be sent:

- a. Plants to landscape the campus, donated by **Altman Plants**, 3742 Bluebird Canyon Road, Vista, California 92084. No cash value estimated by donor.
- b. Amana refrigerator/freezer to be used for storage of medical supplies in the Emergency Medical Education Department, donated by **S. Guendert**, 4640-A Los Alamos, Oceanside, California 92057. Total cash value as estimated by donor is \$200.00.

TRAVEL

4. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

Travel expenses for the following persons are hereby approved/ratified:

- a. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Mileage
To attend: Inland Valley Trustees and CEO Association Meeting
Location: Riverside, California
Date: September 14, 2001
Amount: \$55.20
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

- b. **Michele T. Nelson, Ph.D.**
Advanced Funds? Yes
For: Mileage, parking, meals, registration, miscellaneous
To attend: Association of Community College Trustees Annual Convention

Location: San Diego, California
Date: October 10-13, 2001
Amount: \$910.00
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

- c. **Silverio H. Haro, Ed.M.**
Advanced Funds? Yes
For: Mileage, parking, meals, registration, miscellaneous
To attend: Association of Community College Trustees Annual Convention

Location: San Diego, California
Date: October 10-13, 2001
Amount: \$899.66
Budget Acct. No.: 575200-11-111100-66100-10-2002-0000000

DRAW NEW WARRANTS

5. RECOMMENDATION: ACTION - DRAW NEW WARRANTS

The Governing Board authorizes the Disbursing Officer to draw **new warrants** as follows:

- a. Warrant #77-031103, dated November 9, 2000, in the amount of \$2,660.76, to Traci Sickinger, 202 Meadow Vista Way, Encinitas, California 92024-4320. Voided due to stale dating.

 - b. Warrant #76-039594, dated January 11, 2001, in the amount of \$432.00, to Lina King, 822 Heatherwood Lane #2, Vista, CA 92083. Voided due to stale dating.

 - c. Warrant #76-031215, dated September 22, 2000, in the amount of \$33.00, to Jennifer W. Dunn, 26374 Hwy 78, Ramona, CA 92065. Voided due to stale dating.

 - d. Warrant #76-022716, dated July 14, 2000, in the amount of \$65.00, to Christopher Terry, PO Box 230132, Encinitas, CA 92023. Voided due to stale dating.
- Exhibit H-5**

FISCAL SERVICES

6. **RECOMMENDATION: ACTION - APPROVE QUARTERLY FINANCIAL STATUS REPORT**

BE IT RESOLVED, That the California Community Colleges **Quarterly Financial Status Report** (CCFS-311Q) for quarter ended June 30, 2001, be approved. **Exhibit H-6**

7. **RECOMMENDATION: ACTION - APPROVE REVOLVING CASH EXPENDITURES**

Revolving Cash Expenditures, for the month of July, 2001, are hereby approved. **Exhibit H-7**

PERSONNEL

8. **RECOMMENDATION: ACTION – RATIFY THE TENTATIVE FY 2001-2002 SALARY SCHEDULES FOR CONTRACT AND ADJUNCT FACULTY REPRESENTED BY THE PALOMAR FACULTY FEDERATION, CFT/AFT.**

The Governing Board hereby ratifies the tentative FY 2001-2002 **salary schedules for contract and adjunct faculty** represented by Palomar Faculty Federation, CFT/AFT, that reflect the 3.87% COLA effective July 1, 2001. **Exhibit H-8**

9. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective September 1, 2001:

Name	Position	Course of Study
Marcela Gomez	Sr. Office Specialist ESL	Associate of Arts & Certificate-OIS

10. **RECOMMENDATION: ACTION - APPROVE REDUCTION IN FORCE**

WHEREAS, due to lack of work and/or lack of funds, the Governing Board hereby finds that it is in the best interest of the District to reduce and/or eliminate the following position, which is held by a regular "Confidential" classified employee of the District, pursuant to Education Code Sections 88014, 88015, 88117, and 88127; and also Administrative Team Handbook Board Policy - Administration 26.D.

SECRETARY TO THE PRESIDENT POSITION

AND WHEREAS, due to lack of work and/or lack of funds, the Governing Board finds that it is in the best interest of the District to reduce and/or eliminate the above-designated position.

NOW, THEREFORE, BE IT RESOLVED, That the above-designated position, number 00005013, shall be reduced and/or eliminated as of October 15, 2001.

BE IT FURTHER RESOLVED, That the Governing Board sincerely regrets this action but is taking this action in compliance with applicable law and in the best interest of the District.

BE IT FURTHER RESOLVED, That the Superintendent/President or designee is authorized and directed to give timely and proper layoff to all affected employees.

ADOPTED, this eleventh day of September, 2001, by the Governing Board of the Palomar Community College District.

_____/_____
Secretary To The Board / Date

11. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **LINDA A. ALLEN**, Office Specialist, Office of Student Affairs, effective September 1, 2001 (last day worked 8/31/01)
- b. **NATALIE A. CADONDON**, Master Teacher, Child Development Center, effective August 25, 2001 (last day worked 8/24/01)
- c. **NANCY R. CAMPBELL**, Grant Support Technician, Vocational Technology, effective September 8, 2001 (last day worked 9/7/01)
- d. **REYNOLD J. TOTLEBEN**, HVAC Technician, Building Services, effective August 14, 2001 (last day worked 8/13/01)
- e. **CHARLES J. JASA**, Instructional Support Assistant I, effective May 23, 2001 (last day worked 5/22/01)
- f. **BONNIE J. WILLIAMS**, Academic Department Assistant, Dental Assisting, effective September 5, 2001 (last day worked 9/4/01)

12. **RECOMMENDATION: ACTION - RATIFY CHANGE TO CLASSIFIED POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the **change** of the following **classified positions**:

- a. **Position: STAFF ASSISTANT**
Name: Margery M. McCrory
Department: College Health Services
New?: No
Remarks: Decrease position from 100% 12 months
Sal Rng/Stp: 23/10
% of position: 80%
No Mos: 11
Effective: November 1, 2001
- b. **Position: ACCOUNTANT**
Name: Gordana M. High
Department: Fiscal Services
New?: No
Remarks: Increase position from 45%, position will now include medical benefits
Sal Rng/Stp: 32/1
% of position: 75%
No Mos: 12
Effective: September 1, 2001

- c. **Position:** **TUTOR**
 Name: Leticia L. Murillo
 Department: Tutoring Services
 New?: No
 Remarks: Increase position from 10 months
 Sal Rng/Stp: 15/2
 % of position: 75%
 No Mos: 12
 Effective: September 1, 2001
- d. **Position:** **TUTOR**
 Name: Richard D. Sauerheber
 Department: Tutoring Services
 New?: No
 Remarks: Increase position from 70%
 Sal Rng/Stp: 15/3
 % of position: 80%
 No Mos: 10
 Effective: September 1, 2001
- e. **Position:** **TUTORIAL SPECIALIST**
 Name: Gregory D. Thomas
 Department: Tutoring Services
 New?: No
 Remarks: Increase position from 90%
 Sal Rng/Stp: 22/3
 % of position: 100%
 No Mos: 11
 Effective: September 1, 2001
- f. **Position:** **TUTORIAL ASSISTANT**
 Name: Vacant
 Department: Tutoring Services
 New?: No
 Remarks: Decrease position from 75%
 Sal Rng/Stp: 9/1
 % of position: 50%
 No Mos: 11
 Effective: September 1, 2001

13. **RECOMMENDATION: ACTION - RATIFY CLASSIFIED RECLASSIFICATIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the **reclassification** of the following **classified positions**:

- a. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT III**
 Department: Disabled Student Programs & Services
 Name: Vacant
 New?: No
 Remarks: Position was Instructional Support Assistant I, grade 16
 Effective: September 4, 2001
 % of position: 100%
 # of Mos: 12
 Sal Rng/Stp: 25/1

- b. **Position:** **SENIOR ACCOUNTING ASSISTANT**
Department: CalWORKs
Name: Vacant
New?: Reclass
Remarks: Position was Administrative Secretary, grade 19
Effective: September 4, 2001
% of position: 100%
of Mos: 12
Sal Rng/Stp: 20/1
- c. **Position:** **EXECUTIVE ASSISTANT TO SUPERINTENDENT/GOVERNING BOARD**
Department: President's Office
Name: Barbara A. Baldrige
New?: No
Remarks: Position was Executive Assistant, same grade; change in title only
Effective: September 1, 2001
% of position: 100%
of Mos: 12
Sal Rng/Stp: 50/6
- d. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT II**
Department: Career Center
Name: Eddie J. Tubbs
New?: No
Remarks: Position was Career Center Advisor, grade 20
Effective: September 1, 2001
% of position: 100%
of Mos: 12
Sal Rng/Stp: 22/2

14. **RECOMMENDATION: ACTION - RATIFY REORGANIZATION/RECLASSIFICATION OF I.S. DEPARTMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the **reorganization/reclassification of employees** of the **Information Services Department effective July 1, 2001:**

- a. **Position:** **MANAGER SYSTEMS & PROGRAMMING**
Name: Scott R. McClure
Sal Rng/Stp: 63/15
% of position: 100%
No Mos: 12
- b. **Position:** **MANAGER NETWORK & TECHNICAL SERVICES**
Name: Jose I. Vargas
Sal Rng/Stp: 60/2
% of position: 100%
No Mos: 12
- c. **Position:** **PROGRAMMER ANALYST**
Name: Suzanne A. Szames
Sal Rng/Stp: 45/2
% of position: 100%
No Mos: 12

- d. **Position:** **PROGRAMMER ANALYST**
 Name: Robert C. Gordon
 Sal Rng/Stp: 45/1
 % of position: 100%
 No Mos: 12

- e. **Position:** **PROGRAMMER ANALYST**
 Name: Mark S. Hopkins
 Sal Rng/Stp: 45/1
 % of position: 100%
 No Mos: 12

- f. **Position:** **PROGRAMMER ANALYST**
 Name: Ernest E. Carson
 Sal Rng/Stp: 45/4
 % of position: 100%
 No Mos: 12

- g. **Position:** **PROGRAMMER ANALYST**
 Name: Gay Y. Gilchrist
 Sal Rng/Stp: 45/10
 % of position: 100%
 No Mos: 12

- h. **Position:** **PROGRAMMER ANALYST**
 Name: Richard M. Reyes
 Sal Rng/Stp: 45/1
 % of position: 100%
 No Mos: 12

- i. **Position:** **LEAD PROGRAMMER ANALYST**
 Name: Herminio J. Arevalo
 Sal Rng/Stp: 50/1
 % of position: 100%
 No Mos: 12

- j. **Position:** **DATABASE ADMINISTRATOR**
 Name: Leonora L. Carandang
 Sal Rng/Stp: 55/2
 % of position: 100%
 No Mos: 12

- k. **Position:** **INFORMATION SERVICES TECHNICIAN**
 Name: Elena Foster
 Sal Rng/Stp: 30/3
 % of position: 100%
 No Mos: 12

- l. **Position:** **INFORMATION SERVICES TECHNICIAN**
 Name: David P. Garcia
 Sal Rng/Stp: 30/1
 % of position: 100%
 No Mos: 12

- m. **Position:** **INFORMATION SERVICES TECHNICIAN**
 Name: David J. O'Bryant
 Sal Rng/Stp: 30/4
 % of position: 100%
 No Mos: 12

- n. **Position:** **INFORMATION SERVICES TECHNICIAN**
Name: Long H. Tran
Sal Rng/Stp: 30/1
% of position: 100%
No Mos: 12

- o. **Position:** **INFORMATION SERVICES NETWORK ASSISTANT**
Name: Juan M. Aviles
Sal Rng/Stp: 35/3
% of position: 100%
No Mos: 12

- p. **Position:** **INFORMATION SERVICES NETWORK ASSISTANT**
Name: Gary L. Peterson
Sal Rng/Stp: 35/4
% of position: 100%
No Mos: 12

- q. **Position:** **INFORMATION SERVICES NETWORK SPECIALIST**
Name: David F. Brown
Sal Rng/Stp: 40/1
% of position: 100%
No Mos: 12

- r. **Position:** **INFORMATION SERVICES SPECIALIST**
Name: Michael J. Dimmick
Sal Rng/Stp: 40/2
% of position: 100%
No Mos: 12

- s. **Position:** **INFORMATION SERVICES NETWORK SPECIALIST**
Name: Richard F. Sanchez
Sal Rng/Stp: 40/5
% of position: 100%
No Mos: 12

15. **RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- a. **Position:** **DIGITAL SATELLITE NETWORK MANAGER**
Department: Educational Television
Division: Instruction
Remarks: Funded - 66.66% CCCSAT & E-Conferencing Grant, 33.34%
District
Range: 58/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the supervisory group of the
Administrative Association.

- b. **Position:** **BROADCAST OPERATIONS MANAGER**
Department: Educational Television
Division: Instruction
Remarks: Funded - 40% CCCSAT, 60% District
Range: 56/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the supervisory group of the
Administrative Association
- c. **Position:** **WEB SERVICES MANAGER**
Department: Educational Television
Division: Instruction
Remarks: Funded - E-Conferencing Grant
Range: 60/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the supervisory group of the
Administrative Association
- d. **Position:** **WEB ANALYST**
Department: Educational Television
Division: Instruction
Remarks: Funded - E-Conferencing Grant
Range: 43/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
- e. **Position:** **DATABASE TECHNICIAN**
Department: Educational Television
Division: Instruction
Remarks: Funded - E-Conferencing Grant
Range: 27/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
- f. **Position:** **WEB DESIGNER**
Department: Educational Television
Division: Instruction
Remarks: Funded - E-Conferencing Grant
Range: 27/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001

- g. **Position:** **CLIENT SERVICES MANAGER**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT and E-Conferencing Grant
Range: **52/1**
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the supervisory group of the
 Administrative Association
- h. **Position:** **CLIENT SERVICES ASSISTANT**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT and E-Conferencing Grant
Range: 15/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
- i. **Position:** **MARKETING SERVICES MANAGER**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT and E-Conferencing Grant
Range: 56/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the supervisory group of the
 Administrative Association
- j. **Position:** **FISCAL ADMINISTRATOR**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT and E-Conferencing Grant
Range: 52/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the supervisory group of the
 Administration Association
- k. **Position:** **LEGAL COORDINATOR**
Department: Educational Television
Division: Instruction
Remarks: Funded - E-Conferencing Grant
Range: 20/1
% of position: 60%
of Mos: 12
Effective: September 12, 2001

- l. Position: MARKETING SERVICES ASSISTANT**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT and E-Conferencing Grant
Range: 20/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001

- m. Position: SATELLITE & TELEVISION BROADCAST CONTROL OPERATOR**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT
Range: 23/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001

- n. Position: SATELLITE & TELEVISION BROADCAST CONTROL OPERATOR**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT
Range: 23/1
% of position: 45%
of Mos: 12
Effective: September 12, 2001

- o. Position: SATELLITE & TELEVISION BROADCAST CONTROL OPERATOR**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT
Range: 23/1
% of position: 45%
of Mos: 12
Effective: September 12, 2001

- p. Position: SATELLITE & TELEVISION BROADCAST CONTROL OPERATOR**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT
Range: 23/1
% of position: 45%
of Mos: 12
Effective: September 12, 2001

- q. **Position:** **RESEARCH & DEVELOPMENT MANAGER**
Department: Educational Television
Division: Instruction
Remarks: Funded - E-Conferencing Grant
Range: 60/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the supervisory group of the
 Administrative Association
- r. **Position:** **POLICE ACADEMY TRAINING OFFICER**
Department: Public Safety Programs
Division: Vocational Technology
Range: 25/1
% of position: 45%
of Mos: 12
Effective: September 12, 2001
- s. **Position:** **POLICE ACADEMY TRAINING OFFICER**
Department: Public Safety Programs
Division: Vocational Technology
Range: 25/1
% of position: 45%
of Mos: 12
Effective: September 12, 2001
- t. **Position:** **SENIOR ADMINISTRATIVE SECRETARY**
Department: Escondido College Center
Division: Media, Business, and Community Services
Range: 23/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
- u. **Position:** **ADMINISTRATIVE COORDINATOR**
Department: Educational Television
Division: Instruction
Remarks: Funded - CCCSAT and E-Conferencing Grant
Range: 44/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the supervisory group of the
 Administrative Association.
- v. **Position:** **OFFICE ASSISTANT/PRESIDENT'S OFFICE**
Department: President's Office
Division: President's Office
Range: 37/1
% of position: 100%
of Mos: 12
Effective: September 12, 2001
Note: Position will be placed in the confidential group of the
 Administrative Association.

w. Position: **TECH PREP COORDINATOR**
 Department: Vocational Technology
 Division: Vocational Technology
 Remarks: Funded - Tech Prep Grant
 Range: 35/1
 % of position: 75%
 # of Mos: 11
 Effective: September 12, 2001

16. **RECOMMENDATION: ACTION - RATIFY INCREASE OF CHAIR/DIRECTOR STIPENDS REFLECTING 3.87% COLA, EFFECTIVE JULY 1, 2001**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the **increase** of the **Chair/Director stipends** reflecting the 3.87% COLA, effective July 1, 2001:

Department Chairs/Directors with 20% Assigned Time: \$3,810.00
 Department Chairs/Directors with 40% Assigned Time: \$4,064.00
 Department Chairs/Directors with 60% Assigned Time: \$4,317.00
 Department Chairs/Directors with 80% Assigned Time: \$4,571.00

17. **RECOMMENDATION: ACTION - RATIFY ASSIGNED TIME TO ACADEMIC CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding **assigned time** for faculty for the 2001-2002 academic year:

Name	Position	%	Stipend
Locklear, Linda	Chair, American Indian Studies	20%	\$3,810.00
Durrant, Doug	Chair, Art	60%	\$4,317.00
Kerckhove, Lee	Chair, Behavioral Sciences	40%	\$4,064.00
Dowd, Bonnie Ann	Chair, Business Education	60%	\$4,317.00
Phillips, Ron	Chair, Chemistry	20%	\$3,810.00
Ruzich, Margie	Chair, Child Development	20%	\$3,810.00
Stachelek, Paul	Chair, Communications	40%	\$4,064.00
Pistone, Walter	Chair, Computer Science & Information Systems	40%	\$4,064.00
McDonough, Bruce	Chair, Cooperative Education	20%	\$3,810.00
Poole, Cynthia	Chair, Counseling	20%	\$4,191.00
Landmesser, Jean	Director, Dental Assisting	20%	\$3,810.00
Trujillo, Alan	Chair, Earth Sciences	40%	\$4,064.00
Drinan, Mary Ann	Chair, Economics, History, & Political Science	60%	\$4,317.00
Moffat, Deborah	Director, Emergency Medical Education	40%	\$4,064.00
Quintero, Jack	Chair, English	60%	\$4,317.00
Henson, Lynne	Chair, English as a Second Language	60%	\$4,317.00
Gunther, Margaret	Chair, Family & Consumer Sciences	20%	\$3,810.00
Ulman, Tim	Chair, Foreign Languages	60%	\$4,317.00
Payn, Lillian	Chair, Graphic Communications	20%	\$3,810.00
Gilardi, James	Chair, Life Sciences	60%	\$4,317.00
Metzger, Wendy	Chair, Mathematics	80%	\$4,571.00
Rangel, Jose	Chair, Multicultural Studies	20%	\$3,810.00
Eckhart, Judith	Chair, Nursing Education	60%	\$4,317.00
Gilson, Robert	Chair, Performing Arts	60%	\$4,317.00
Vetter, Bob	Chair, Physical Education	60%	\$4,317.00
Nakajima, Takashi	Chair, Physics & Engineering	20%	\$3,810.00
Levy, Stan	Director, Reading Services	20%	\$3,810.00
Newman, Marc	Chair, Speech Communication/Forensics/ASL	40%	\$4,064.00
Kirby, Steve	Chair, Trade & Industry	60%	\$4,317.00

Arguello, Michael	Academic Technology Resource Coordinator	80%
de Barros, Philip	Archaeology Coordinator	20%
Brannick, Monika	Curriculum Committee Co-Chair	20%
Hohman, Anne	Director, English Lab	50%
Lane, Mark	Director, Planetarium	20%
Pesavento, James	Director, Planetarium	30%
Paes de Barros, Deborah	English 10/50 Coordinator	13.3%
Weldele, Coleen	ESL Academic Coordinator	15%
Chen, Lee	ESL Coordinator	15%
Furch, Marty	ESL Coordinator	25%
Lowther, Carol	ESL Coordinator	15%
Khurana, Nimolie	ESL Coordinator, Fallbrook	25%
Lowther, Carol	ESL Evening Coordinator, Escondido	25%
Chen, Lee	ESL Evening Coordinator, San Marcos	25%
Garlow, Katheryn	ESL Lab Coordinator	25%
Garlow, Katheryn	ESL Morning Coordinator, San Marcos	25%
Treais, Evelyn	ESL Multi-Site Coordinator	25%
Weldele, Coleen	ESL Student Related Activities	25%
Furch, Marty	ESL VESL Coordinator, San Marcos/Escondido	25%
Sivert, Shayla	International Student Office	35%
Ruzich, Margie	Liaison to the Children's Center	20%
Chakkanakuzhi, Mathews	Math Learning Center Co-Director	20%
Voth, Anne	Past President, Faculty Senate	20%
Barkley, Chris	President, Faculty Senate	60%
Kerckhove, Lee	President, The Faculty	20%
Gunther, Margaret	Professional Development Coordinator	80%
Woods, April	Secretary, The Faculty	20%
Henson, Lynne	Student Related Activities	25%
Voth, Anne	Tenure & Evaluation Review Coordinator	80%
Boyd, David	Theatre Technical Director	20%
Mendez, Mario	Vice President, Faculty Senate	20%
Crossen, Jon	Wellness/Fitness Center Coordinator	25%

18. **RECOMMENDATION: ACTION – RATIFY CORRECTION TO ACADEMIC CONTRACTS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contracts**:

- a. Name: **BAHRAM ALIDAEI**
 Position: Assistant Professor
 Department: Mathematics
 Remarks: Increased step placement due to verification of previous related work experience.
 Sal Rng/Stp: D/4
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001

- b. Name: **KEVIN R. STRUXNESS**
 Position: Assistant Professor
 Department: Speech Communication/Forensics/ASL
 Remarks: Increased step placement due to verification of previous related work experience.
 Sal Rng/Stp: F/8
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001

- c. Name: **SUZANNA M. GRENZ**
Position: Assistant Professor
Department: Behavioral Science
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: G/8
% of position: 100%
of Mos: 10
Effective: August 24, 2001
- d. Name: **KARAN K. HUSKEY**
Position: Assistant Professor
Department: Counseling, Guidance and Career Development
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: C/4
% of position: 100%
of Mos: 11
Effective: July 1, 2001

19. **RECOMMENDATION: ACTION - GRANT EQUIVALENCY FOR DISCIPLINES**

On the recommendation of the Faculty Senate Equivalency Committee, the Governing Board grants equivalency to minimum qualifications for the disciplines listed for the following individuals:

Christopher Hayashi – Behavioral Sciences
Jacquelin Smith Winter – Behavioral Sciences
Bonnie Kristell – Communications
Tuhin Ghosh – Computer Science and Information Systems
Stephanie Iseri-Fitzpatrick – English as a Second Language
Jennifer Elbert-Rasmussen – Foreign Languages
Bethanie Pleasnick - Mathematics
Paul Groom – Physical Education
Carlos Hernandez – Physical Education
Scott Lawson – Physical Education
Cord Taylor – Physical Education
David Creamer – Regional Occupational Programs
Thomas Kaine – Trades and Industry

20. **RECOMMENDATION: ACTION - RATIFY ADJUNCT FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following adjunct faculty, at the rates indicated for Fall, 2001 (day and/or evening); said adjunct faculty is not scheduled to teach more than a 60-percent annual load:

FALL 2001

ART

Contreras, Julian O.	Art	\$37.49
	B.A., Business Administration	
	M.A., Philosophy	

BEHAVIORAL SCIENCES

Bankard, Joseph	Philosophy B.A., Philosophy M.A., Philosophy	\$37.49
Hayashi, Christopher	Psychology B.A., Psychology and American Studies Graduate level coursework	\$36.29
Hilmert, Clayton	Psychology B.A., Psychology and Religion M.A., Psychology	\$38.70
McGrath, Carol	Sociology B.A., Ethnic Studies and Sociology M.A., Sociology	\$37.49
Rose, Fredric	Psychology B.A., Psychology Ph.D., Psychology	\$39.91
Phillips, Judith	Psychology B.S., Medical Technology M.A., Psychology	\$37.49
Schnelker, Barbara	Psychology A.B., Sociology M.A., Sociology	\$55.82
Winter, Jacquelin Smith	Religious Studies B.A., Bible and World Religions M.A., Comparative Religion	\$37.49

BUSINESS EDUCATION

Anspach, Kathleen	Office Information Systems A.B., Elementary Education M.A., Human Behavior California Community College Credential: Office Services andnd Related Technologies	\$37.49
Gerhardt, Cheryl	Accounting B.S., Business Administration M.B.A., Business Administration	\$37.49
Levin, Robert	Paralegal Studies B.A., English J.D., Law	\$39.91
Lissy, Serena	Accounting B.S., Business Administration (Accounting) M.B.A., Business Administration	\$37.49

COMMUNICATIONS

Koenig, Roman	Journalism A.A., Journalism B.A., Political Science M.A., Television, Film, and New Media Production	\$37.49
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Kristell, Bonnie	Radio and Television Coursework and 6 + years' experience in Communications discipline	\$36.29
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LaPaglia, Charles	Radio and Television B.S., Radio - Television 2 + years' experience	\$36.29
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COMPUTER SCIENCE & INFORMATION SYSTEMS

Ander, Shier	Computer Science and Information Systems B.S., Mathematics 2 + years' experience	\$36.29
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Burwick, Paul	Computer Science and Information Systems A.A., Liberal Arts 6 + years' experience	\$36.29
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Ghosh, Tuhin	Computer Science and Information Systems B.A., Computer Science 2 + years' experience	\$36.29
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Reilly, Jeannie	Computer Science and Information Systems B.A., Industrial Arts 2 + years' experience	\$36.29
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EARTH SCIENCES

Witztum, Elizabeth	Geography B.A., Environmental Biology & Management M.A., Geography	\$37.49
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ECONOMICS, HISTORY & POLITICAL SCIENCE

Craig, Robert	History B.S., English and History M.A., History Ph.D., History	\$39.91
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Gordon, Robert	Economics B.A., Political Science and Psychology M.A., Economics	\$37.49
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Standard, Wendy	History B.A., History M.A., History	\$37.49
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Suzuki, Keiko	Economics B.A., Economics M.A., Applied Economics	\$37.49
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ENGLISH

Byrkit, Rebecca	English B.A., Creative Writing M.F.A., Creative Writing	\$37.49
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Craig, Robert	English B.S., English and History M.A., History Ph.D., History	\$39.91
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Tschudy, Darlene	English B.S., Mathematics Education M.A., English and American Literature	\$37.49
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ENGLISH AS A SECOND LANGUAGE

Gordon, Jo	English as a Second Language (non-credit) B.A., English - Literature 2+ years' experience	\$36.29
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Iseri-Fitzpatrick, Stephanie	English as a Second Language B.A., East Asian Languages and Cultures M.S., Education	\$37.49
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Price, Patricia	Humanities B.A., Art History M.A., English Ph.D., English	\$39.91
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Shaw, Douglas	English as a Second Language B.S.L., Chinese M.A., Teaching English to Speakers of Other Languages	\$37.49
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Thomson, Trevyvan	English as a Second Language B.A., Liberal Arts M.A., Teaching English as a Second Language	\$37.28
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FAMILY and CONSUMER SCIENCES

Chancey, Marilee	Fashion B.A., English M.A., English	\$36.29
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Morse, David	Food Services B.A., History 2 + years' experience	\$36.29
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Wilkins, Joyce	Food Services B.S., Human Nutrition M.S., Dietetics California Community College Credential: Foods, Food Services and Related Technologies	\$38.70
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FOREIGN LANGUAGE

Elbert-Rasmussen, Jennifer	Spanish B.A., Spanish and International Relations Coursework and 5 + years' experience in Foreign Languages discipline	\$36.29
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GRAPHIC COMMUNICATIONS

Lemmon, Rhonda	Graphic Communications B.A., Art, Multimedia 2 + years' experience	\$36.29
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LIBRARY

Gray, Marjo	Library Technology B.S., Biology M.S., Library Science	\$37.49
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PUBLIC SAFETY

White, Duane	Administrative Justice B.A., Criminal Justice M.A., Human Behavior	\$37.49
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REGIONAL OCCUPATIONAL PROGRAMS

Creamer, David H.	ROP Graphic Communications Coursework and 6 + years' experience in the Graphic Communications discipline	\$36.29
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SPEECH, COMMUNICATIONS, FORENSICS and ASL

Johnson, Susan Q.	Speech B.S., Mass Communications M.S., Communications	\$37.49
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Smith, Paul	Speech B.A., Theater Arts M.A., Speech Communications	\$37.49
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Thomton-Stockton, Heather	Speech B.A., Speech Communications M.A., Speech Communications	\$37.49
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Zaworski-Burke, Kathleen	Speech B.A., Social Sciences B.A., Speech & Theater Arts M.A., Oral Communications	\$37.49
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TRADES AND INDUSTRY

Vargas, Ronald	Industrial Technology A.A., Liberal Arts & Sciences A.A., Diesel Technology 6 + years' experience	\$36.28
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Eveland, Michael	Electronic Technology B.S., Electrical Engineering M.S., Electrical Engineering	\$37.49
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Kaine, Michael	Automotive Technology Coursework and 6 + years' experience in Trades and Industry discipline, emphasis Automotive Technology	\$36.29
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VOCATIONAL PROGRAMS

Blair, Bonnie	Supervision A.A., General Studies 6 + years' experience	\$36.29
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Jones, Joseph	Supervision A.A., Business Management B.A., Criminal Justice 2 + years' experience	\$36.29
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Nikzad, Tahmoores	Construction Inspection B.S., Civil Structure M.S., Civil Engineering	\$37.49
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Simmons, Cherril A.	Supervision B.A., Environmental Studies 2 + years' experience	\$36.29
Whartenberg, Michael	Surveying A.A., Surveying 6 + years' experience	\$36.29

21. **RECOMMENDATION: ACTION - RATIFY CERTIFICATED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **certificated employee**:

a. Name: **JANET A. ROSS**
Position: Master_Teacher I
Department: Child Development Center
New?: No
Remarks: Replacement
Sal Rng/Stp: D1/1
% of Position: 100%
of Mos: 12
Effective: September 4, 2001

22. **RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **ANTOWYN J. CAULEY**
Position: Custodian I
Department: Custodial Services
New?: No
Remarks: Replacement
Sal Rng/Stp: 8/1
% of Position: 100%
of Mos: 12
Effective: August 22, 2001
- b. Name: **DANIEL F. DRYDEN**
Position: Administrative Secretary
Department: Student Support Services/TRIO
New?: No
Remarks: Replacement; funded - TRIO.
Sal Rng/Stp: 19/1
% of Position: 100%
of Mos: 12
Effective: August 20, 2001
- c. Name: **NICHOLAS R. GREEN**
Position: Instructional Support Assistant I
Department: CSIS at Escondido College Center
New?: Yes
Remarks: Position approved 12/12/00; funded - PFE.
Sal Rng/Stp: 16/1
% of Position: 100%
of Mos: 12
Effective: August 20, 2001

- d. Name: **ANN MARIE B. JOHNSTON**
 Position: Financial Aid Specialist
 Department: Financial Aid & Scholarships
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 20/1
 % of Position: 100%
 # of Mos: 12
 Effective: August 16, 2001
- e. Name: **SHELLY M. RUFIN**
 Position: Financial Aid Specialist
 Department: Financial Aid & Scholarships
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 20/1
 % of Position: 100%
 # of Mos: 12
 Effective: September 4, 2001
- f. Name: **SHELLI DOUGLASS**
 Position: Senior Office Specialist
 Department: Educational Television
 New?: Yes
 Remarks: Position approved 7/10/01; funded - CCCSAT.
 Sal Rng/Stp: 14/1
 % of Position: 100%
 # of Mos: 12
 Effective: August 30, 2001
- g. Name: **TAWN M. GREGG**
 Position: Administrative Secretary
 Department: Counseling
 New?: No
 Remarks: Replacement; funded - PFE.
 Sal Rng/Stp: 19/6
 % of Position: 100%
 # of Mos: 12
 Effective: September 26, 2001
- h. Name: **JUDITH M. HARZEWSKI**
 Position: Community Service Officer
 Department: Campus Police
 New?: Yes
 Remarks: Position approved 2/13/01
 Sal Rng/Stp: 11/1
 % of Position: 100%
 # of Mos: 12
 Effective: September 24, 2001

- i. Name: **TRICIA C. FRADY**
Position: Accountant
Department: Fiscal Services
New?: Yes
Remarks: Position approved 4/10/01; funded - CCCSAT.
Sal Rng/Stp: 32/1
% of Position: 100%
of Mos: 12
Effective: September 24, 2001

23. **RECOMMENDATION: ACTION - RATIFY ACADEMIC EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the **employment** of the following **academic employee**:

- a. Name: **MARI STEFFENSMEIER**
Position: WIA Counselor/Contract Administrator
Department: Counseling, Guidance, & Career Development
New?: No
Remarks: Replacement; funded - Lockheed Martin.
Sal Rng/Stp: C/1
% of Position: 100%
of Mos: 11
Effective: September 12, 2001
Note: Hired in accordance with Education Code Section 87481.

24. **RECOMMENDATION: ACTION – RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER**

The Governing Board ratifies the recommendation of the Superintendent/President that the following employee be granted a \$50.00 per month stipend effective August 1, 2001, as a designated **bilingual interpreter** for the District:

- a. **YOLANDA WILSON**, Instructional Support Assistant I, English as a Second Language

FINANCE AND ADMINISTRATIVE SERVICES

25. **RECOMMENDATION: ACTION - AUTHORIZE LEASE REVENUE BOND PROCEEDS IN DISTRICT'S LOCAL AGENCY INVESTMENT FUND**

BE IT RESOLVED, That the Palomar Community College District acknowledges that a Local Agency Investment Fund ("LAIF") was created in the State Treasury by the Statutes of 1976 wherein the District may deposit District funds for investment by the State Treasurer; the District finds it in its best interests to deposit and withdraw proceeds from bonds, notes, certificates of participation, or other forms of indebtedness ("proceeds") in its LAIF in accordance with Government Code Section 16429.1; the District authorizes the deposit and withdrawal of the District's proceeds in the LAIF in the State Treasury in accordance with Section 16429.1 for the purpose of investment; the District approves U.S. Bank Trust, National Association, as its Trustee/Fiscal Agent and its authorized agent for these LAIF deposits and withdrawals; and the form of the Resolution as set forth in the backup memorandum is hereby approved by the District.
Exhibit H-25

CONTRACTS AND AGREEMENTS

26. **RECOMMENDATION: ACTION - REVIEW AND RATIFY CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board hereby reviews and ratifies all **contracts and agreements** for the period July 1, 2001, through August 31, 2001, and entered into on behalf of the Palomar Community College District, as detailed on **Exhibit H-26**.

27. **RECOMMENDATION: ACTION – AWARD VENDING CONTRACT TO PEPSI BOTTLING GROUP FOR BEVERAGES, BULK PRODUCTS, AND WATER FOR SAN MARCOS CAMPUS AND ESCONDIDO CENTER**

The Governing Board hereby approves a contract to be awarded to **The Pepsi Bottling Group**, 7995 Armour Street, San Diego, California 92111, for beverages, bulk products, and water to be furnished to the San Marcos campus and Escondido Center, for a five-year period, effective November 1, 2001, through October 31, 2006, for the following consideration:

- (a) Guaranteed cash payments for exclusive vending dispenser and bottled beverage rights:
Year 1: \$125,000; Year 2: \$25,000; Year 3: \$25,000; Year 4: \$25,000;
Year 5: \$25,000
- (b) Guaranteed Commission Rate of 55% of gross vending sales or Guaranteed Annual Rate of \$50,000 paid upfront of each contract year, whichever is the higher of the commission rate or guaranteed annual rate. **Exhibit H-27**

28. **RECOMMENDATION: ACTION – AWARD VENDING CONTRACT FOR SNACKS AND COFFEE TO NORTH COUNTY VENDING, INC., FOR SAN MARCOS CAMPUS AND ESCONDIDO CENTER**

The Governing Board hereby approves a contract to be awarded to **North County Vending, Inc.**, 511 Olive Avenue, Vista, California 92083, for snacks and coffee through vending machines to be furnished to the San Marcos campus and Escondido Center for a five-year period, effective November 1, 2001, through October 31, 2006, for the following consideration:

- (a) Guaranteed cash payments for exclusive vending rights for snack products: \$1,000 for each contract year;
- (b) Minimum Guarantee of \$14,000 or 20% commission, whichever is higher, for Year 1; Minimum Guarantee of \$14,000 or 20% commission, whichever is higher, for Year 2; and Minimum Guarantee of \$15,000 or 20% commission, whichever is higher, for Years 3-5;
- (c) Guaranteed cash payment for exclusive rights to provide coffee vending machine: \$100.00 plus \$2,500 minimum commission or 20% commission, whichever is higher, for Years 1-5. **Exhibit H-28**

29. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH SAN DIEGO COUNTY REGIONAL COMMUNICATION SYSTEM**

The Governing Board hereby approves a customer service agreement with the **San Diego County Regional Communications System** ("RCS") effective July 1, 2001, and for a period of five (5) years, terminating on June 30, 2006, subject to a prior termination by either party upon thirty- (30) days' written notice to the other; the District shall pay RCS at the rate of \$61.10 per radio, per month, which rate shall be reviewed annually in January and is subject to adjustment to reflect the actual cost of operations. Currently there are twenty-three (23) radios in services at the District. Expenditures will be paid from the Parking Fund account. **Exhibit H-29**

30. **RECOMMENDATION: ACTION - APPROVE EASEMENT AGREEMENT FOR MAINTENANCE PURPOSES ON "P" MOUNTAIN**

The Governing Board hereby approves the **Easement Agreement for Maintenance Purposes for "P" Mountain**, as described in the Agreement that is attached as back-up and by this reference incorporated; this Agreement shall be recorded with the San Diego County Recorder's Office; and Jerry R. Patton, Assistant Superintendent/Vice President of Finance and Administrative Services is hereby authorized to execute this Agreement for the District and to sign any and all documents necessary to record this interest in the name of the District. **Exhibit H-30**

31. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH STRATA INFORMATION GROUP FOR MANAGEMENT SERVICES TO DISTRICT INFORMATION SERVICES**

The Governing Board hereby approves a consulting services/management agreement with **Strata Information Group** in accordance with California Government Code Section 53060 effective September 1, 2001, and through the end of the fiscal year ending June 30, 2002, for a monthly consideration of Eighteen Thousand Dollars (\$18,000.00), including all normal and customary travel and expenses, subject to annual renewal for up to four (4) additional years, for an amount not to exceed Two Hundred Sixteen Thousand Dollars (\$216,000.00) annually, to be funded from the salary savings from vacant positions in the Information Services Department, including the vacant position of Director of Information Services. **Exhibit H-31**

32. Item has been removed from agenda.

CCCSAT/E-CONFERENCING GRANT

33. **RECOMMENDATION: ACTION - APPROVE INCREASE IN LEASED SPACE AT 365 RANCHO SANTA FE, SAN MARCOS, BUSINESS OFFICE OF CCCSAT, FOR OFFICES OF E-CONFERENCING GRANT ADMINISTRATION STAFF**

In order to accommodate staff to administer the E-Conferencing Grant (RFA No. 00-0079), the Governing Board hereby approves **an increase in the leased space at 365 Rancho Santa Fe, San Marcos**, California, currently used by the California Community Colleges Satellite Network, by an additional 1,382 sq. ft., @ \$1.50 per square foot and at an additional monthly rental of \$2,073.00, for a term commencing on or about September 12, 2001, and terminating on September 30, 2004, with all of the terms and conditions of the existing lease remaining the same; an increase in security deposit is hereby authorized commensurate with the additional square footage; and all rent and deposits shall be paid from the Rents & Leases/Land & Bldg. account. **Exhibit H-33**

Resumption of REGULAR AGENDA

I. **ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

J. **REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**

4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

K. UNFINISHED BUSINESS

L. NEW BUSINESS

1. **INFORMATION: PROPOSED DELETION OF BP 460 - STUDENT PLACEMENT SERVICES FEE**

BP 460 currently reads:

**BP 460
Student Placement Services Fee (93-16317)**

The Governing Board of Palomar Community District recognizes the need for the District's Student Placement Services to provide quality services and hereby authorizes that a student placement services fee be charged to non-students to assist in offsetting costs. GB 4-12-94

As the implementation of this policy is cumbersome for staff, and it has not been followed recently, it is proposed that it be deleted from Board policy.

M. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

N. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference with Designated Representatives regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT