



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, AUGUST 14, 2001, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Dr. Michele T. Nelson, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

MICHELE T. NELSON, PH.D., PRESIDENT
ROBERT L. DOUGHERTY, JR., M.D., VICE PRESIDENT
DARRELL L. McMULLEN, M.B.A., SECRETARY
RALPH G. JENSEN, B.A., TRUSTEE
SILVERIO H. HARO, ED.M., TRUSTEE
SEAN WEIMER, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. Sherrill L. Amador, Superintendent/President
Diane Lutz, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Wilma Owens, Interim Dean, Vocational Technology
Pat Schwerdtfeger, Interim Dean, Media, Business, and Community Services
Lise Telson, Dean, Student Support Programs
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

STAFF PRESENT:

Wayne Armstrong, Professor, Life Sciences
Barbara Baldrige, Executive Assistant, President's Office
Mike Barber, Accounting Assistant, Fiscal Services
Chris Barkley, President, Faculty Senate; Associate Professor, English
Bruce Bishop, Director, Student Affairs
Elaine Collins, Media Specialist, Academic Technology
Floyd Collins, Media Specialist, Graphics

Mike Dimmick, President, CCE/AFT; Information Systems Specialist, Information Services
Mary Ann Drinan, Co-President, PFF/AFT; Chair/Associate Professor, Economics, History, and Political Science
Bob Ebert, Assistant Professor, Life Sciences
Ben Echeverria, Counsel, Contracts, and Special Projects
Kate Echeverria, Administrative Secretary, Public Safety Programs
JoAnn Ellis, Information Services Support Specialist
Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Katherine Gannett, Manager, Library Staff and Services
Mollie Smith, President, Administrative Association; Supervisor, Media Equipment, Library
Kelley Hudson-MacIsaac, Manager, Facility Planning/Environmental Health and Safety
Dr. Lee Kerckhove, President, The Faculty; Assistant Professor, Behavioral Sciences
T. J. McGann, Supervisor, Facilities Operations, Escondido Center
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
James Pesavento, Professor, Earth Sciences/Director, Planetarium
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Matt Randolph, Public Safety
Don Sullins, Information Services
Chris Urner, Manager, Community Education Programs

GUESTS:

Lee Baldrige
Rebecca Faubus, ASG Vice President of State Affairs
Jason Strimpel, Student
Agnes WoodmceNeill, Student

QUORUM ESTABLISHED

Dr. Nelson pointed out that the agenda for this meeting was following a different format and reminded those in the audience who wished to speak to the Board of the new procedure of completing a card stating the topic they wish to discuss and giving it to Barbara Baldrige prior to the meeting being called to order.

Following the pledge of allegiance to the flag, Dr. Nelson declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, Jensen

RESOLUTION 01-20706

BE IT RESOLVED, That the Minutes of the Regular Meeting held July 10, 2001, be approved.

BE IT RESOLVED, That the Minutes of the Special Meeting held July 24, 2001, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

D. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Items H-16 and H-18 were removed from the Consent Calendar to be discussed later in the meeting.

E. REPORT OF THE GOVERNING BOARD PRESIDENT

Dr. Nelson commented that she enjoyed the Chouinard: 50 Years of Los Angeles Art, A Living Legacy at the Boehm Gallery. This exhibition is being held simultaneously with the Oceanside Museum, Oceanside, The Boehm Gallery, and the Kruglak Gallery at MiraCosta College. She thanked Gene Jackson and his staff for arranging to have it open so that the Board members might view it this evening.

Dr. Nelson reported that she had attended the kickoff meeting for the two-day working conference for the Palomar GEAR UP Partnership AP Challenge Grant. It is a grant to develop vertical teams made up of advanced placement math and English teachers from area middle schools and high schools working with their discipline counterparts at Palomar, Cal State San Marcos, and UCSD. These teams were spending two days of their summer break working cooperatively to develop this vertical alignment so that students can seamlessly move through integrated programs. It is aimed at helping more students participate in advanced placement. It is an excellent opportunity to widen and deepen student participation and to help them gain the academic skills necessary to be successful in advanced placement programs. She looks forward to hearing about the outcomes of that program.

Dr. Nelson commented that we are disappointed with the Governor's action in cutting the community colleges' budget. However, we are optimistic that with everyone's help and participation working together to maximize class enrollment, effectively structuring the class schedule, enrolling and retaining students that we can begin to build additional FTES to help us recover for next year.

F. REPORTS OF THE GOVERNING BOARD MEMBERS

Mr. Haro reported that he had recently attended the opening of the Children's Museum in Escondido and found it to be a remarkable place with a lot of potential. He hopes that Palomar is able to lend support to it in some way.

Dr. Dougherty commented that David Viar from the Community College League of California has responded to the Board's letter regarding their voting procedures and that the CCCT Board will be discussing the matter.

Mr. Weimer reported that he attended the CCCT Student Trustee Conference in Sacramento last weekend. "I found this to be very enlightening. As I spoke to other student trustees, it made me realize what a great Board and governance structure we have here at Palomar, and I am very grateful for that. I also had the opportunity to network with other college representatives, and that, too, was very enlightening. Overall, it was a good experience. Thank you."

G. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Public Safety Update

Tom Plotts presented a report on the Public Safety instruction programs offered at Palomar, the Campus Police Department, and the new San Marcos Public Safety facility. Plans are under discussion to locate our public safety classes and staff offices at that facility, which would provide a great deal of classroom space on the San Marcos campus during prime hours. **Exhibit G-1**

At the conclusion of the presentation, Dr. Nelson presented plaques to Jerry Patton, Diane Lutz, Ben Echeverria, and Tom Plotts that read as follows: "In recognition of exemplary service and dedication to educational excellence. Your efforts in the development of community partnerships and the Palomar College Public Safety Training Center resulted in significant growth in enrollment to the District and contributed to providing a safe and secure educational environment." Ms. Lutz publicly acknowledged that Mr. Plotts has done a great deal of work toward accomplishing the goals that were discussed in tonight's report.

Dr. Amador reminded the Board that next week is Professional Development Week and invited them to attend any or all of the activities, culminating on Friday with the Convocation. We will be introducing approximately 30 new faculty members.

Dr. Amador reported that this Thursday would be her first retreat with the President's Cabinet. Board members were provided copies of the agenda for the retreat. This will be an opportunity to work with her team in a different environment, and she is looking forward to it.

Dr. Amador noted that CCLC, the CEOs, and the CCCT Board have been working on strategies to reinstate the \$98 million instructional equipment and scheduled maintenance funds that the Governor deleted from the budget. Senator Pacheco is introducing legislation aimed at restoring those funds. Each of the CEOs has been implementing a letter-writing campaign and submitting articles to the newspapers. We will also try to put pressure on the Governor's Office and Chancellor's Office. We have heard from the Governor's staff that it would be difficult to reinstate the \$98 million because it would require reinstating "all the cuts that the other systems experienced." It was explained that the community colleges took the brunt. One of the things that seems to be a misunderstanding by the Governor's staff is that the CSUs and UCs had to take a cut in instructional equipment, but it was a cut of the amount of new funds that they received, which is slightly different than a cut in your ongoing funds. So, it is totally an unfair process, and it appears to be poor staff work on the part of the Governor's Office. The pressure is on, so the question will be how that works with the legislature and the Governor. They go back in session next Monday, so we should probably know within a week. Jerry Patton reported that the amount cut from Palomar College is \$435,000 for scheduled maintenance and \$638,000 for instructional equipment.

Dr. Amador reminded the Board members of the Board retreat on Saturday, September 8.

CONSENT CALENDAR

H.

GIFTS

1. **ACCEPT GIFTS**

MSC Dougherty, Jensen

RESOLUTION 01-20707

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. General Electric Refrigerator to be used to store science specimens for classes, donated by **Gordon Stubblefield**, 12131 Sierra Rojo, Valley Center, California 92082. Total cash value as estimated by donor is \$499.00.

- b. Custom-built Traveling Double Bass Case, to be used to transport double bass instrument in the Performing Arts Department for touring with an airline, donated by **Tom Hall**, 4115 Skyline Road, Carlsbad, California 92008. Total cash value as estimated by donor is \$1,200.00.
- c. Mobility Scooter for use by disabled students, donated by **Tria Cooper**, 9921 Carmel Mountain Road, San Diego, California 92129-2813. Total cash value as estimated by donor is \$750.00.
- d. Collection of Rocks and Minerals to be used as specimens in the Geology 100/105 classes, donated by **Richard E. Roschetti**, 3958 Skyline Road, Carlsbad, California 92008. Total cash value as estimated by donor is \$2,000.00.
- e. Full-size Italian-style Stradavari copy Violin and Bow for use by Performing Arts/Music Students, donated by **Bill and Sheryl Rowling**, 12845 Rockwell Court, Poway, California 92064. Total cash value as estimated by donor is \$1,500.00 - \$2,000.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FACILITIES USE REPORT

2. **INFORMATION: ANNUAL REPORT ON USE OF CAMPUS FACILITIES BY OUTSIDE ORGANIZATIONS**

See attached **Exhibit H-2**.

PAYROLL

3. **DRAW NEW WARRANT**

MSC Dougherty, Jensen

RESOLUTION 01-20708

BE IT RESOLVED, That the Governing Board hereby authorizes the Disbursing Officer to draw a **new warrant** as follows:

- a. Warrant #77-029694, dated October 10, 2000, in the amount of \$2,994.27, to James S. Williamson, 21855 Sheri Lane, Wildomar, California 92595. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE PERSONNEL ACTIONS HISTORY**

MSC Dougherty, Jensen

RESOLUTION 01-20709

BE IT RESOLVED, That the **Personnel Actions History** report, which includes hires and pay rate changes for short-term and student employees for the month of July, 2001, be approved. **Exhibit H-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL/COLA

5. **RATIFY FY 2001-2002 SALARY SCHEDULES FOR CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522, ADMINISTRATIVE ASSOCIATION MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS**

MSC Dougherty, Jensen

RESOLUTION 01-20710

BE IT RESOLVED, That the Governing Board of the Palomar Community College District ratify the **FY 2001-2002 salary schedules** for **classified employees** represented by CCE/AFT Local 4522, **Administrative Association members, senior administrators, and executive administrators** that reflect the **3.87% COLA**, effective July 1, 2001, per the Salary Enhancement Plan Agreements between the District and the employee groups.
Exhibits H-5a, H-5b

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

6. **APPROVE DRAWING NEW WARRANTS**

MSC Dougherty, Jensen

RESOLUTION 01-20711

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw **new warrants (Exhibit H-6)** as follows:

- a. Warrant #76-033950, dated October 20, 2000, in the amount of \$322.50, to Lise Telson, Student Support Services. Voided due to stale dating.
- b. Warrant #76-220445, dated December 20, 2000, in the amount of \$9.89, to James S. Williamson, Facilities. Voided due to state dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE QUARTERLY REPORT OF CFO REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, Jensen

RESOLUTION 01-20712

BE IT RESOLVED, That the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of June 30, 2001, be approved. **Exhibit H-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE REVOLVING CASH EXPENDITURES**

MSC Dougherty, Jensen

RESOLUTION 01-20713

BE IT RESOLVED, That **Revolving Cash Expenditures** for the month of June, 2001, be approved. **Exhibit H-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

9. **REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, Jensen

RESOLUTION 01-20714

BE IT RESOLVED, That all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit H-9**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2001-2002 fiscal year budget.

Purchase Orders	0240000	through	0240066	\$191,217.42
Travel	0250000	through	0250002	1,948.50
Advertising/Increases	0260000	through	0260014	8,706.38
Employment Ads	0265000	through	0265001	20,000.00
Agreement/Services	0270000	through	0270054	846,402.07
Repairs	0275000	through	0275006	7,518.01
Utilities	0295000	through	0295015	201,905.88
Film Bookings	0220000	through	0220000	22.15
Library Orders	0225000	through	0225008	<u>4,095.74</u>

\$1,281,816.15

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

10. INFORMATION: RESIGNATIONS

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill L. Amador, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **HONG WANG**, Instructional Computer Lab Technician, Foreign Languages, effective August 1, 2001 (last day worked 7/31/01).
- b. **DR. ROBERT BARR**, Director, Institutional Research and Planning, effective June 1, 2001 (last day worked 5/31/01).
- c. **CRAIG CURTIS**, HVAC Technician, Building Services, effective August 3, 2001 (last day worked 8/2/01).
- d. **PENNY A. MURRAY**, Office Specialist, Counseling, Guidance, & Career Development, effective July 27, 2001 (last day worked 7/26/01).
- e. **VICORIE D. DARNLEY**, Instructional Support Assistant II, Nursing Education, effective September 1, 2001 (last day worked 8/31/01)

11. RATIFY CLASSIFIED RECLASSIFICATION

MSC Dougherty, Jensen

RESOLUTION 01-20715

BE IT RESOLVED, That the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified position**:

- a. **Position:** **PAYROLL MANAGER**
Department: Payroll Services
Name: Esperanza Flores
New?: Reclass
Remarks: Position was Supervisor, Payroll, placement was 49/17.
Effective: May 1, 2000
% of position: 100%
of Mos: 12
Sal Rng/Stp: **55/8**
Note: Position will remain in the Supervisory group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **RATIFY LEAVES OF ABSENCE**

MSC Dougherty, Jensen

RESOLUTION 01-20716

- a. **BE IT RESOLVED, That**, upon the recommendation of the Superintendent/President, a 20% personal **leave of absence without pay and with no effect on benefits**, effective June 18, 2001, through August 13, 2001, be ratified for **KELLY PATRICK**, Library Media Technician II, Library Media Center (to teach).
- b. **BE IT RESOLVED, That**, upon the recommendation of the Superintendent/President, a 3.34% personal **leave of absence** effective July 12, 2001, to July 26, 2001; a 4.167% personal **leave of absence** effective September 6 to September 27, 2001; and a 4.167% personal **leave of absence** effective October 4, 2001, to October 25, 2001, **without pay and with no effect on benefits**, be ratified for **KARIE LORD**, Student Employment Services Coordinator, Career Center (to teach).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **RATIFY CHANGE TO ADMINISTRATOR POSITION**

MSC Dougherty, Jensen

RESOLUTION 01-20717

BE IT RESOLVED, That the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** to the following **administrator position**:

- a. **Position:** **DIRECTOR**
Name: Vacant
Department: **Institutional Research and Planning**
New?: No
Remarks: **Position will report to the President**
Sal Rng/Stp: 67/1
% of position: 100% **No Mos:** 12
Effective: August 15, 2001
Note: Position will be removed from the Classified Director group and placed in the Educational Director group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **RATIFY CHANGE TO CLASSIFIED POSITION**

MSC Dougherty, Jensen

RESOLUTION 01-20718

BE IT RESOLVED, That the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **change** of the following **classified positions**:

- a. **Position:** **ADMINISTRATIVE SECRETARY**
 Name: Vacant
 Department: **Health Services**
 New?: No
 Remarks: **Increase from 45%; decrease from 12 months. Position will now include medical benefits. Funded by health fees.**

 Sal Rng/Stp: 19/1
 % of position: 100%
 No Mos: 11
 Effective: September 1, 2001
- b. **Position:** **COORDINATOR, INTERNATIONAL EDUCATION**
 Name: Yasue O'Neill
 Department: Admissions, Records, & Veterans' Services
 New?: No
 Remarks: **Title change only, from International Student Advisor.**
 Sal Rng/Stp: 45/3
 % of position: 100%
 No Mos: 12
 Effective: August 1, 2001
 Note: Position will remain in the Supervisory group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **RATIFY REIMBURSEMENT OF TRAVEL EXPENSES FOR SECOND-LEVEL INTERVIEWS**

MSC Dougherty, Jensen

RESOLUTION 01-20719

BE IT RESOLVED, That the Governing Board of the Palomar Community College District ratifies the recommendation of the Superintendent/President regarding the **reimbursement of travel expenses for second-level interviews** for the following:

- a. **ALBERT SMITH**
 For: Airfare, hotel and meals
 To Attend: Second interview for Assistant Professor, Behavioral sciences (Africana Studies)

 Location: Modesto, CA, to San Marcos, CA
 Date: June 19, 2001
 Amount: \$462.02

- b. **ELLEN J. INGMANSON**
For: Airfare, hotel and meals
To Attend: Second interview for Assistant Professor, Behavioral Sciences (Anthropology)
Location: Carlisle, PA, to San Marcos, CA
Date: June 7, 2001
Amount: \$423.08
- c. **ROGER N. MORRISSETTE**
For: Airfare, hotel and meals
To Attend: Second interview for Assistant Professor, Behavioral Sciences (Psychology)
Location: Oxford, MA, to San Marcos, CA
Date: May 11, 2001
Amount: \$874.76

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. Item was removed from the Consent Calendar.

17. **DESIGNATE NEGOTIATORS WITH PALOMAR FACULTY FEDERATION**

MSC Dougherty, Jensen

RESOLUTION 01-20720

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby designates **Richard Currier**, replacing **Jack Miyamoto**, to be its **chief negotiator and designated representative in negotiations with the Palomar Faculty Federation.**

BE IT FURTHER RESOLVED, That Richard Currier has full authority to negotiate on behalf of the Governing Board, but the Governing Board expressly reserves the right to ratify any tentative agreement.

BE IT FURTHER RESOLVED, That Richard Currier shall be the only individual who has the authority on behalf of the Governing Board to negotiate with the Palomar Faculty Federation and the only individual that has authority to make proposals and counter-proposals and to enter into tentative agreements.

BE IT FURTHER RESOLVED, That Jack Miyamoto, Jerry Patton, Judy Eberhart, and Wilma Owens also shall be on the negotiating team on behalf of the Governing Board.

BE IT FURTHER RESOLVED, That individual members of the Governing Board shall decline to negotiate with representatives of the Palomar Faculty Federation, and also shall decline to meet with such representatives on matters or items being negotiated or directly related to negotiations.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. Item was removed from the Consent Calendar.

19. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the **Professional Growth Program** for Classified Employees, the following employee is granted a **\$500.00 annual stipend**, prorated on a monthly basis, effective July 1, 2001:

Name	Position	Course of Study
Ken Dodson	Supervisor, Duplicating and Printing Services	AA Degree and Job Related

20. **RATIFY CLASSIFIED EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 01-20721

BE IT RESOLVED, That the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **TERRI L. HAFIZ-FETTER**
Position: Office Specialist
Department: Mathematics
New?: Yes
Remarks: Position originally approved as Senior Office Specialist; reclassified and increased from 45% on 7/10/01; voluntary demotion for Ms. Hafiz-Fetter; PFE funded.
Sal Rng/Stp: **10/3**
% of Position: 66%
of Mos: 11
Effective: August 6, 2001
- b. Name: **KIMBERLY A. SIMONDS**
Position: Buyer
Department: Purchasing Services
New?: No
Remarks: Replacement
Sal Rng/Stp: **22/1**
% of Position: 100%
of Mos: 12
Effective: August 6, 2001
- c. Name: **DAN EARLY**
Position: Wellness/Fitness Center Coordinator
Department: Administrative Services
New?: No
Remarks: Replacement; position decreased from 100%; funded by Wellness Center fees.
Sal Rng/Stp: **46/3**
% of Position: 45%
of Mos: 12
Effective: July 16, 2001

- i. Name: **SHERRY A. URBAN**
Position: Administrative Secretary
Department: Educational Television
New?: Yes
Remarks: Position approved 7/10/01; funded by CCCSAT.
Sal Rng/Stp: **19/1**
% of Position: 100%
of Mos: 12
Effective: August 20, 2001
- j. Name: **RYAN J. BANKS**
Position: Community Service Officer
Department: Campus Police
New?: Yes
Remarks: Position approved 3/13/01; funded – parking lot fees.
Sal Rng/Stp: **11/1**
% of Position: 100%
of Mos: 12
Effective: August 15, 2001
- k. Name: **DIANA L. McPHERSON**
Position: Community Service Officer
Department: Campus Police
New?: Yes
Remarks: Position approved 3/13/01; funded – parking lot fees.
Sal Rng/Stp: **11/1**
% of Position: 100%
of Mos: 12
Effective: August 15, 2001

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

21. **RATIFY CORRECTION TO ACADEMIC CONTRACT**

MSC Dougherty, Jensen

RESOLUTION 01-20722

BE IT RESOLVED, That the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contracts**:

- a. Name: **VINCENT L. SALYERS**
Position: Assistant Professor
Department: Nursing Education
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: F/8
% of position: 100%
of Mos: 10
Effective: August 24, 2001

- b. Name: **RONALD C. MANCAO**
 Position: Assistant Professor/Coach
 Department: Physical Education/Athletics
 Remarks: Increased step placement due to verification of previous related
 work experience.
 Sal Rng/Stp: C/8
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001
- c. Name: **ROBERT A. SASSE**
 Position: Assistant Professor
 Department: Child Development
 Remarks: Increased step placement due to verification of previous related
 work experience.
 Sal Rng/Stp: C/8
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001
- d. Name: **PATRICK J. HAHN**
 Position: Assistant Professor
 Department: Communications (Radio/TV)
 Remarks: Increased step placement due to verification of previous related
 work experience.
 Sal Rng/Stp: B/8
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001
- e. Name: **STEVE R. PERRY**
 Position: Assistant Professor
 Department: Computer Science & Information Systems
 Remarks: Increased step placement due to verification of previous related
 work experience.
 Sal Rng/Stp: B/8
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001
- f. Name: **ROGER N. MORRISSETTE**
 Position: Assistant Professor
 Department: Behavioral Sciences (Psychology)
 Remarks: Increased step placement due to verification of previous related
 work experience.
 Sal Rng/Stp: G/8
 % of position: 100%
 # of Mos: 10
 Effective: August 24, 2001

- g. Name: **CRAIG CHAMBERLIN**
Position: Assistant Professor
Department: Mathematics
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: C/4
% of position: 100%
of Mos: 10
Effective: August 24, 2001
- h. Name: **ASHLEY G. GUARAGNA**
Position: Assistant Professor
Department: Art (Painting)
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: D/4
% of position: 100%
of Mos: 10
Effective: August 24, 2001
- i. Name: **ROYA S. LAHIJANI**
Position: Assistant Professor
Department: Life Sciences (Biotechnology/General Biology)
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: G/8
% of position: 100%
of Mos: 10
Effective: August 24, 2001
- j. Name: **KALYNA K. LESYNA**
Position: Assistant Professor
Department: Behavioral Sciences (Sociology)
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: F/8
% of position: 100%
of Mos: 10
Effective: August 24, 2001
- k. Name: **CHRISTOPHER R. LOWRY**
Position: Assistant Professor
Department: Speech Communication/Forensics/ASL (Speech)
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: C/6
% of position: 100%
of Mos: 10
Effective: August 24, 2001

- l. Name: **KAREN L. MIFFLIN**
Position: Assistant Professor
Department: Mathematics
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: C/8
% of position: 100%
of Mos: 10
Effective: August 24, 2001
- m. Name: **ROSA PRIETO**
Position: Assistant Professor/Counselor
Department: Counseling, Guidance, and Career Development
Remarks: Increased step placement due to verification of previous related work experience.
Sal Rng/Stp: C/8
% of position: 100%
of Mos: 11
Effective: July 1, 2001

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. **RATIFY ACADEMIC EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 01-20723

BE IT RESOLVED, That the Governing Board of the Palomar Community College District ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employee**:

- a. Name: **PATRICK J. O'BRIEN**
Position: Counselor
Department: Extended Opportunity Programs & Services
New?: Yes
Remarks: Approved on 5/8/01; funded by EOP&S.
Sal Rng/Stp: C/1
% of Position: 100%
of Mos: 11
Effective: August 27, 2001

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

23. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Jensen

RESOLUTION 01-20724

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted **equivalency** to minimum qualifications for the disciplines listed:

Mark Gervais – Graphic Communications
Joseph Andrews – Physics/Engineering
Cynthia Bedwell – R.O.P. Upholstery

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

24. **RECOMMENDATION: ACTION - RATIFY ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 01-20725

BE IT RESOLVED, That the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **adjunct faculty**, at the rates indicated for Summer and Fall, 2001 (day and/or evening). Said adjunct faculty are not scheduled to teach more than a 60-percent annual load.

SUMMER, 2001

MATHEMATICS

Chamberlain, Craig	Mathematics	\$36.09
	B.S., Education	
	M.S., Mathematics	

MULTICULTURAL STUDIES

Mendoza, Ricardo	Chicano Literature	\$36.09
	B.A., English	
	M.F.A., Creative Writing	

FALL, 2001

AMERICAN INDIAN STUDIES

Harris, Alexandra	American Indian Studies	\$36.09
	B.A., Psychology	
	M.A., American Indian Studies	

Crawford, Candace	English B.A., Religious Studies and Psychology M.A., English	\$36.09
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Mendoza, Ricardo	English B.A., English M.F.A., Creative Writing	\$36.09
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ENGLISH AS A SECOND LANGUAGE

De La Pena, Cora	Counseling Pupil Personnel Services Credential Program Certificate M.A., School Counseling	\$36.09
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GRAPHIC COMMUNICATIONS

Gervais, Mark	Screen Printing Coursework and 20+ Years of Experience in Graphic Communications discipline	\$34.93
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LIBRARY

Housely, Sandra	Library Technology B.A., French M.L.S., Library Science M.A., Applied Psychology	\$38.42
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MATHEMATICS

Bellin, Edward	Mathematics B.S., Mathematics M.S., Mathematics M.A., Applied Psychology	\$38.42
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Maiti, Baishali	Mathematics B.S., Mathematics M.S., Mathematics	\$36.09
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NURSING

Lamour, Laura	Nursing B.S.N., Nursing 2+ Years of Experience	\$34.93
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PHYSICS & ENGINEERING

Andrews, Joseph	Physics B.S.E., Electrical Engineering M.S., Engineering Management	\$36.09
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REGIONAL OCCUPATIONAL PROGRAMS

Bedwell, Cynthia	R.O.P. Upholstery Coursework and 6+ Years of Experience in the Upholstery discipline	\$34.93
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VOCATIONAL PROGRAMS

Marlo, Susan	Quality Assurance Technology B.S., Business Administration M.S., Business Administration	\$36.09
Oliveria, Antone	Public Works B.S., Computer Science 2+ Years of Experience	\$34.93

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FOOD SERVICES

25. **REVIEW AND APPROVE CASH ACCOUNT EXPENDITURES FROM PALOMAR COLLEGE FOOD SERVICES FOR PERIOD APRIL 1, 2001, THROUGH JUNE 30, 2001**

MSC Dougherty, Jensen

RESOLUTION 01-20726

BE IT RESOLVED, That, pursuant to the resolution of the Governing Board of the Palomar Community College District providing for review and approval on a sixty-day (60) basis, the **purchase transactions** of the District **food service** operations, for the period April 1, 2001, through June 30, 2001, and as detailed in the Check Register that is filed in support hereof, be and are hereby reviewed, ratified, and approved. **Exhibit H-25**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

ACADEMIC CALENDAR

26. **APPROVE ACADEMIC CALENDAR FOR 2002-03, TENTATIVE, PENDING NEGOTIATIONS**

MSC Dougherty, Jensen

RESOLUTION 01-20727

BE IT RESOLVED, That the **Academic Calendar for 2002-03, Tentative, Pending Negotiations**, as shown on **Exhibit H-26**, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

“Although there is speculation that this position does not have enough work to constitute a full-time position, I have not seen any documentation that reflects this fact; and, in fact, I have been contacted by many faculty and staff who use this service on a yearly basis and have great concern as to who will be doing their jobs for them in the future. Some other concerns they presented to me are whether their jobs will be done with the same kind of ownership and professionalism, if they will be done in a timely manner, and is it going to cost them and the District triple the amount it currently costs. As you know, this position charges only a minimum amount for the materials that are used. This position provides great value to the College and its students. In a letter of support of this position, the author made a comment that it was this position’s assistance with the outstanding illustrations that assisted the speech team in winning a speech competition. This position is not just about making signs and reproducing slides for the District, it is about providing a professional illustration service to the District and its community. In addition to the letters from both faculty and staff, there are letters of concern from the community in regard to the service this position provides to the community. I am encouraging the Governing Board to reconsider this avenue to eliminate this position. I would at least request that this item be tabled so that a more thorough evaluation may be made. I believe that this is a valuable position providing service to not only the College but to the students who attend this College.

“In closing, if you do decide to eliminate this position and the service that it provides to the college, community, and its students, the CCE/AFT Local #4522 reserves the right to negotiate the effects of this layoff. I would like to thank you for your attentiveness and consideration on this issue.”

Mr. Jensen noted that, in this case, layoff is a misnomer because this person has been offered a lateral transfer. Mr. Dimmick stated that it is considered a layoff, and that would be part of the effects. This individual would have either bumping rights or would be offered another position on campus. That would be part of the negotiations as to what actually takes place.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

II. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

There was no report.

2. INFORMATION: Report of the Palomar Faculty Federation

There was no report.

3. INFORMATION: Report of The Faculty

There was no report.

4. INFORMATION: Report of the Administrative Association

There was no report.

5. INFORMATION: Report of the CCE/AFT.

There was no report.

6. **INFORMATION: Report of the Associated Student Government**

Sean Weimer reported that additional ASG officers will be appointed at the August 16, 2001, meeting. He is very excited about the upcoming semester as they have some very hard workers.

Sean stated that it has come to his attention that the Facilities staff will be repairing the track. He thanked them on behalf of all students and stated that their timely action shows they have put the students at the forefront.

J. **UNFINISHED BUSINESS**

K. **NEW BUSINESS**

1. **RECOMMENDATION: ACTION - DECLARE VEHICLES SURPLUS AND AUTHORIZE PUBLIC SALE THROUGH COUNTY OF SAN DIEGO AUCTION**

MSC Dougherty, Jensen

RESOLUTION 01-20730

BE IT RESOLVED, That the Palomar Community College District hereby declares the **vehicles**, including motor vehicles and bicycles identified in the attached memorandum, **surplus** in accordance with California Education Code Section 81450, and authorizes the **disposal** thereof by **public sale** at the County of San Diego Auction pursuant to California Education Code Section 81451 and California Government Code Section 25505; the County of San Diego hereby is declared the agent of the College District with the power to dispose of this property in its name subject to remittance to the College District of the proceeds from said sale after recouping the normal and customary cost to the County, thereof. **Exhibit K-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE REAPPLICATION OF DISTRICT TO PARTICIPATE IN CALIFORNIA DEPARTMENT OF EDUCATION, CHILD CARE FOOD PROGRAM FOR FY 2001-2002**

MSC Dougherty, Jensen

RESOLUTION 01-20731

BE IT RESOLVED, That the reapplication of the Palomar Community College District to the California Department of Education, **Child Care Food Program** for the 2001-2002 fiscal year, be and is hereby approved. **Exhibit K-2**

Dr. Dougherty stated that this is an outstanding program, and he feels it is one of the finest things we do.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CHANCELLOR'S OFFICE MANDATED CHANGE IN DATE OF OBSERVANCE OF VETERANS' DAY HOLIDAY FOR 2001**

MSC Dougherty, Jensen

RESOLUTION 01-20732

BE IT RESOLVED, That the Governing Board hereby approves the **revision** of the previously approved **academic calendar for 2001-2002**, changing the date of the observance of **Veterans' Day** from Friday, November 9, to **Monday, November 12, 2001**, as mandated by the Chancellor's Office of the California Community Colleges.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

L. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from Other Individuals or Groups**

- a. Agnes Woodmceill addressed the Board regarding environmental hazards.
- b. Jason Strimpel addressed the Board regarding dissatisfaction with a class.

M. CLOSED SESSION

The Board recessed at 7:50 p.m. and went into Closed Session at 7:55 p.m., to discuss:

- 1. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
- 2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
- 3. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.
- 4. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
- 5. Public Employee Performance Evaluation - Superintendent/President, pursuant to Government Code 54957.

Closed Session ended at 8:40 p.m.

N. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:41 p.m.

1. **APPROVE INITIAL PROPOSAL FROM THE PALOMAR COMMUNITY COLLEGE DISTRICT TO THE PALOMAR FACULTY FEDERATION, CFT/AFT, AFL-CIO**

MSC Dougherty, Jensen

RESOLUTION 01-20733

BE IT RESOLVED, That the Governing Board hereby approves the Initial Proposal from the Palomar Community College District to the Palomar Faculty Federation, CFT/AFT, AFL-CIO.

The Vote was unanimous.

O. ADJOURNMENT

The meeting was adjourned at 8:43 p.m.