



**GOVERNING BOARD AMENDED AGENDA**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, JULY 10, 2001, 7:00 P.M.**

**NOTICE TO PUBLIC:** In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.*

*Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.*

A.	Call to Order .....	2
B.	Roll Call .....	2
BB.	Appointment of Secretary to Board.....	2
BBB.	Public Hearing .....	2
C.	Minutes .....	2
D.	Consent Calendar .....	2-20
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L.	Comments from Board Members.....	25
M.	Closed Session .....	25
N.	Reconvene to Open Session .....	25
O.	Adjournment.....	25

**A. CALL TO ORDER**

Pledge of Allegiance

**B. ROLL CALL**

Establishment of a Quorum

**BB. APPOINTMENT OF SECRETARY TO THE BOARD**

**1. RECOMMENDATION: ACTION – APPOINTMENT OF SECRETARY TO THE BOARD**

**BE IT RESOLVED**, That **Dr. Sherrill L. Amador, Superintendent/President**, be appointed as Secretary to the Governing Board of the Palomar Community College District, effective July 10, 2001, succeeding Dr. John D. Randall.

**BBB. PUBLIC HEARING**

**1. Open Public Hearing**

**2. PUBLIC HEARING – PALOMAR FACULTY FEDERATION'S INITIAL PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR COMMUNITY COLLEGE DISTRICT**

In compliance with Article B, Section 3547 of the California Government Code, the Governing Board of the Palomar Community College District will hold a public hearing on July 10, 2001, so that representatives of the public in this District may have the opportunity to express themselves to the Board regarding the Initial Proposal of the Palomar Faculty Federation. The Palomar Faculty Federation's proposal is available for review in the President's Office and the Human Resource Services Office.

**3. Close Public Hearing**

**C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

**BE IT RESOLVED**, That the Minutes of the Regular Meeting held June 12, 2001, be approved.

<b>CONSENT CALENDAR</b>
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***NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.***

**D.**

**PAYROLL**

**1. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS REPORT**

**BE IT RESOLVED**, That the Governing Board hereby approves the **Personnel Actions Report for the month of June, 2001**, which includes hires and pay rate changes for students and temporary employees. **Exhibit D-1**

## GIFTS

### 2. RECOMMENDATION: ACTION – ACCEPT GIFTS

**BE IT RESOLVED**, That the following **gifts** be accepted and that an appropriate letter of appreciation be sent:

- a. 8 mm. Film Projectors and Slides, to be used by the Cinema program, donated by **Z. V. Shaw**, 2855 Carlsbad Blvd., #S224, Carlsbad, California 92008. Cash value as estimated by donor is \$300.00.
- b. Winstead Edit Consoles (2), numerous Surge Protectors, Pro Fan for system cooling, to replace old console/furniture in Edit Labs in the “U” Building in order to have new G-4 Final Cut Edit System, donated by **Mr. and Mrs. Eric Michelson**, 819 Calle Talentia, Escondido, California 92025. Cash value as estimated by donor is \$5,000.00.
- c. Two Realistic FM Wireless Microphones, to be used for remote video productions in RTV classes, donated by **Rob Branch**, Associate Professor, Communications, Palomar College. Cash value as estimated by donor is \$150.00.
- d. Atomic Absorption Spectrometer and Laboratory Apparatus/Glassware for teaching and store room use in the Chemistry Department, donated by **Michael Croom, Hercules Incorporated**, 3366 N.W. Yeon Avenue, Portland, Oregon 97210-1526. Cash value as estimated by donor is \$5,900.00.
- e. Desk and metal hutch, to be used by medical assisting faculty members, donated by **Michie Pagon, Penn Elm Medical Group**, 815 East Pennsylvania Avenue, Escondido, California 92025. No cash value estimated by donor.
- f. Minolta Super 8 Autopak K-11 Camera and four rolls of film for use in 125 RTV/Cinema classes, donated by **Nick Comitas**, 2913 Rancho Rio Chico, Carlsbad, California 92009. Cash value as estimated by donor is \$75.00.

## TRAVEL

### 3. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

**BE IT RESOLVED**, That travel expenses for the following person be approved/ratified:

- a. **Sean Weimer**

Advanced Funds?	Yes
For:	Transportation, parking, meals, lodging, registration, mileage, miscellaneous
To attend:	CCLC Student Trustee Workshop
Location:	Sacramento, California
Date:	August 10-11, 2001
Amount:	\$588.84
Budget Acct. No.:	575200-11-111100-66100-10-2002-0000000

**BUSINESS SERVICES**

4. **RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

**BE IT RESOLVED, That all purchase transactions and contracts** entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit D-4**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2000-2001 fiscal year budget

Purchase Orders	0142100	through	0142355	\$ 859,231.48
Travel	0150149	through	0150162	3,932.50
Advertising/Increases	0160190	through	0160210	253,195.36
Agreement/Services	0170657	through	0170749	282,789.88
Repairs	0175086	through	0175086	225.22
Agreement/Annual	0180183	through	0180184	177.63
Utilities	0195059	through	0195066	<u>2,464.45</u>
Total				<u>\$1,402,016.52</u>

5. **RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACT AND AGREEMENT RENEWALS**

**BE IT RESOLVED, That all contract and agreement renewals** for the period July 1, 2001, through June 30, 2002, (FY 2001-2002) and entered into on behalf of the Palomar Community College District pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-5**

**COUNSEL AND CONTRACTS**

6. **RECOMMENDATION: ACTION - ADOPT RESOLUTION REVIEWING AND APPROVING CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS**

**BE IT RESOLVED, That all contracts and agreements** for the period May 1, 2001, through June 30, 2001, and entered into on behalf of the Palomar Community College District, pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-6**

**FISCAL SERVICES**

7. **RECOMMENDATION: ACTION - AUTHORIZE DRAWING NEW WARRANTS**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw **new warrants** as follows:

Warrant #76-211980, dated May 24, 1999, in the amount of \$117.00, to Cecilia G. Burns, 10086 Paseo Montril #119, San Diego, CA 92129. Voided due to stale dating.

Warrant #76-220445, dated May 28, 1999, in the amount of \$36.00, to Fred K. Kuhlman, P.O. Box 622, Poway, CA 92074. Voided due to state dating.

Warrant #76-032854, dated September 22, 2000, in the amount of \$27.50, to Megan Kennedy, 15555 Villa Sierra Lane, Valley Center, CA 92082. Voided due to state dating. **Exhibit D-7**

8. **RECOMMENDATION: ACTION - APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

**BE IT RESOLVED, That Revolving Cash Expenditures**, Check Nos. 11389 through 11392 in the amount of \$5,150.00 from the General Fund, for May, 2001, be approved.  
**Exhibit D-8**

**COMMUNITY SERVICES**

9. **RECOMMENDATION: ACTION - APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS**

**BE IT RESOLVED, That** the following new classes and agreements be approved between the Palomar Community College District and personnel for providing **Community Services classes**:

**FALL, 2001**

- |    |                |   |
|----|----------------|---|
| a. | Presenter:     | Cooper, Kirsten                         |
|    | Name of Class: | Creative Designs with Adobe Illustrator |
|    | Effective:     | December 8, 2001                        |
|    | Rate:          | \$209.58                                |
|    | Terms:         | Minimum of 6 students                   |
| b. | Presenter:     | Cooper, Kirsten                         |
|    | Name of Class: | Newsletters and More with Quark Xpress  |
|    | Effective:     | December 1, 2001                        |
|    | Rate:          | \$209.58                                |
|    | Terms:         | Minimum of 6 students                   |
| c. | Presenter:     | DeMarco, Rosalie                        |
|    | Name of Class: | Microsoft Access                        |
|    | Effective:     | August 25, 2001                         |
|    | Rate:          | \$153.68                                |
|    | Terms:         | Minimum of 10 students                  |
| d. | Presenter:     | DeMarco, Rosalie                        |
|    | Name of Class: | Microsoft Publisher - Introduction      |
|    | Effective:     | December 1, 2001                        |
|    | Rate:          | \$153.68                                |
|    | Terms:         | Minimum of 10 students                  |
| e. | Presenter:     | DeMarco, Rosalie                        |
|    | Name of Class: | Microsoft Publisher - Advanced          |
|    | Effective:     | December 8, 2001                        |
|    | Rate:          | \$153.68                                |
|    | Terms:         | Minimum of 10 students                  |
| f. | Presenter:     | DeMarco, Rosalie                        |
|    | Name of Class: | Outlook Express                         |
|    | Effective:     | September 8, 2001                       |
|    | Rate:          | \$153.68                                |
|    | Terms:         | Minimum of 10 students                  |
| g. | Presenter:     | DeMarco, Rosalie                        |
|    | Name of Class: | PowerPoint I                            |
|    | Effective:     | October 6, 2001                         |
|    | Rate:          | \$153.68                                |
|    | Terms:         | Minimum of 10 students                  |

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- h.     Presenter:             DeMarco, Rosalie  
       Name of Class:       PowerPoint II  
       Effective:            October 20, 2001  
       Rate:                 \$153.68  
       Terms:                Minimum of 10 students
  - i.     Presenter:             Goglia, Glen  
       Name of Class:       Cisco Network Fundamentals  
       Effective:            August 18 - October 13, 2001  
       Rate:                 \$2,400.00  
       Terms:                Minimum of 6 students
  - j.     Presenter:             Goglia, Glen  
       Name of Class:       Cisco Router Configuration  
       Effective:            October 20 - December 22, 2001  
       Rate:                 \$2,400.00  
       Terms:                Minimum of 6 students
  - k.     Presenter:             Goglia, Glen  
       Name of Class:       Cisco Advanced Routing and Switching  
       Effective:            January 5 - March 2, 2002  
       Rate:                 \$2,400.00  
       Terms:                Minimum of 6 students
  - l.     Presenter:             Goglia, Glen  
       Name of Class:       Cisco Wide Area Network Design and Support  
       Effective:            March 9 - May 4, 2002  
       Rate:                 \$2,400.00  
       Terms:                Minimum of 6 students
  - m.     Presenter:             Fowler, Gracie  
       Name of Class:       Digital Imaging with Photoshop  
       Effective:            October 13, 2001  
       Rate:                 \$218.52  
       Terms:                Minimum of 6 students
  - n.     Presenter:             Fowler, Gracie  
       Name of Class:       Flash-Things that Wiggle on the Web  
       Effective:            October 20, 2001  
       Rate:                 \$218.52  
       Terms:                Minimum of 6 students
  - o.     Presenter:             Jackson, Brett  
       Name of Class:       Font making in Flash  
       Effective:            September 22, 2001  
       Rate:                 \$209.58  
       Terms:                Minimum of 6 students
  - p.     Presenter:             Jackson, Brett  
       Name of Class:       3D Worlds Online  
       Effective:            October 6, 2001  
       Rate:                 \$209.58  
       Terms:                Minimum of 6 students
  - q.     Presenter:             Moran, Elaine  
       Name of Class:       How to Become A Mystery Shopper  
       Effective:            November 3, 2001  
       Rate:                 30% of fees collected  
       Terms:                Minimum of 10 students

- r.     Presenter:             Nelson, Dick  
       Name of Class:       Forever Hollywood  
       Effective:            October 10, 2001  
       Rate:                 \$200.00  
       Terms:                Minimum of 25 students
  
- s.     Presenter:             Schneider, Julie  
       Name of Class:       Landscaping with CA Natives  
       Effective:            October 16 - 30, 2001  
       Rate:                 30% of fees collected  
       Terms:                Minimum of 10 students
  
- t.     Presenter:             Short, Doris  
       Name of Class:       Promoting Yourself and Your Work  
       Effective:            November 3, 2001  
       Rate:                 \$209.58  
       Terms:                Minimum of 6 students
  
- u.     Presenter:             Staunton, James  
       Name of Class:       Photo Retouch with Adobe Photoshop  
       Effective:            September 22, 2001  
       Rate:                 \$209.58  
       Terms:                Minimum of 6 students
  
- v.     Presenter:             Tait, Patty  
       Name of Class:       PowerPoint for the Web  
       Effective:            August 25, 2001  
       Rate:                 \$223.50  
       Terms:                Minimum of 10 students
  
- w.     Presenter:             Tait, Patty  
       Name of Class:       Logo and Resume Development  
       Effective:            September 8, 2001  
       Rate:                 \$223.50  
       Terms:                Minimum of 6 students
  
- x.     Presenter:             Tait, Patty  
       Name of Class:       Portfolio Development and Selection  
       Effective:            September 15, 2001  
       Rate:                 \$223.50  
       Terms:                Minimum of 6 students

**PERSONNEL**

10.     **RECOMMENDATION: ACTION - APPROVE LEAVES OF ABSENCE**

- a.     **BE IT RESOLVED, That ALEJANDRO CUATOK**, Supervisor, Student Support Services, TRIO/Student Support Services, be granted a 15% Personal Leave of Absence to teach **without pay and with no effect on benefits**, effective August 27, 2001, through December 14, 2001.
  
- b.     **BE IT RESOLVED, That LAURA BROWN**, Coordinator, Child Development Center, be granted a 100% Medical Leave of Absence **without pay and with benefits**, effective August 6, 2001, through September 14, 2001.
  
- c.     **BE IT RESOLVED, That LAURA BROWN**, Coordinator, Child Development Center, be granted a 100% Family Leave of Absence **without pay and with benefits**, effective September 15, 2001, through October 26, 2001, and a 50% Family Leave of Absence **without pay and with no effect on benefits**, effective October 27, 2001, through January 18, 2002.

11. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Sherrill Amador, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **REBECCA J. DEUEL**, Graphics Specialist I, Graphic Communications, effective July 13, 2001 (last day worked 7/12/01).
- b. **PATRICK J. HAHN**, Instructional Support Assistant IV, Communications, effective August 24, 2001 (last day worked 8/23/01 as Classified Staff; will be Assistant Professor for Communication starting 8/24/01).
- c. **STANLEY L. MALLEY**, Director, Information Services, effective August 24, 2001 (last day worked 6/30/01).
- d. **WENDY J. MATHSON**, Graphics Specialist I, Graphic Communications, effective June 22, 2001 (last day worked 6/21/01).
- e. **BRIAN S. SCOFIELD**, Police Officer I, Campus Police, effective June 12, 2001 (last day worked 6/11/01).

12. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED RECLASSIFICATIONS**

**BE IT RESOLVED**, That the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification** of the following **classified positions**:

- a. **Position: OFFICE SPECIALIST**  
Department: Mathematics  
Name: Vacant  
New?: No  
Remarks: Was Senior Office Specialist, range 14, 60%. PFE funded.  
Effective: July 11, 2001  
% of position: 66%  
# of Mos: 11  
Sal Rng/Stp: **10/1**
- b. **Position: FACILITIES SERVICES COORDINATOR**  
Department: Facilities  
Name: Donna J. Renner  
New?: Reclass  
Remarks: Position approved 6/12/01.  
Effective: July 11, 2001  
% of position: 100%  
# of Mos: 12  
Sal Rng/Stp: **44/4**  
**Note:** Position will be removed from the Confidential group and placed in the Supervisory group of the Administrative Association.
- c. **Position: SENIOR ACADEMIC EVALUATOR/ADVISOR**  
Department: Transfer Center  
Name: Dagmar Royer  
New?: No  
Remarks: Was Transfer Education Advisor, placement 20/16  
Effective: July 1, 2001  
% of position: 100%  
# of Mos: 12  
Sal Rng/Stp: **23/16**

13. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITIONS**

**BE IT RESOLVED, That** the following **classified positions** be approved:

- a.     **Position:**        **ADMINISTRATIVE SECRETARY**  
          Department:   Educational Television  
          Division:       Instruction  
          Remarks:      E-Conferencing Grant funded  
          Range:         **19/1**  
          % of position: 100%  
          # of Mos:      12  
          Effective:     July 11, 2001
  
- b.     **Position:**        **SENIOR OFFICE SPECIALIST**  
          Department:   Educational Television  
          Division:       Instruction  
          Remarks:      50/50 CCCSAT/E-Conferencing Grant funded  
          Range:         **14/1**  
          % of position: 100%  
          # of Mos:      12  
          Effective:     July 11, 2001

14. **RECOMMENDATION: ACTION - APPROVE CHANGE TO CLASSIFIED POSITION**

**BE IT RESOLVED, That** the **change** to the following **classified position** be approved:

- a.     **Position:**        **ADMINISTRATIVE SECRETARY**  
          Name:           Vacant  
          Department:   Marketing Communications  
          New?:           No  
          Remarks:      Decrease from 50%.  
          Sal Rng/Stp:   19/1  
          % of position: 45%  
          # Mos:         12  
          Effective:     July 11, 2001

15. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED EMPLOYMENT**

**BE IT RESOLVED, That** the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a.     Name:            **CYNTHIA HAMADA**  
          Position:     Administrative Secretary  
          Department:  Vocational Programs  
          New?:         No  
          Remarks:     Replacement; Apprenticeship Training funded.  
          Sal Rng/Stp:  **19/1**  
          % of Position: 100%  
          # of Mos:     12  
          Effective:    July 11, 2001

- b.      Name:            **CRISTINA ARMENTA**  
          Position:        Admissions Assistant  
          Department:    Admissions, Records & Veterans' Services  
          New?:            No  
          Remarks:        Replacement  
          Sal Rng/Stp:    **16/1**  
          % of Position: 45%  
          # of Mos:        12  
          Effective:      July 11, 2001
- c.      Name:            **PAMELA DRATLER**  
          Position:        Education Center Coordinator  
          Department:    Mt. Carmel/Poway College Centers  
          New?:            No  
          Remarks:        Replacement  
          Sal Rng/Stp:    **19/1**  
          % of Position: 100%  
          # of Mos:        12  
          Effective:      July 11, 2001
- d.      Name:            **PATRICIA REYES**  
          Position:        Senior Accounting Assistant  
          Department:    Fiscal Services  
          New?:            No  
          Remarks:        Replacement; 50% parking fees funded.  
          Sal Rng/Stp:    **20/1**  
          % of Position: 100%  
          # of Mos:        12  
          Effective:      July 11, 2001
- e.      Name:            **TINA M. ANDREWS**  
          Position:        Senior Accounting Assistant  
          Department:    Fiscal Services  
          New?:            No  
          Remarks:        Replacement; transfer for Ms. Andrews.  
          Sal Rng/Stp:    **20/3**  
          % of Position: 100%  
          # of Mos:        12  
          Effective:      July 2, 2001
- f.      Name:            **DONALD S. DEYOUNG, JR.**  
          Position:        Maintenance Carpenter  
          Department:    Building Services  
          New?:            Yes  
          Remarks:        Position approved 3/13/01; promotion for Mr. DeYoung.  
          Sal Rng/Stp:    **24/2**  
          % of Position: 100%  
          # of Mos:        12  
          Effective:      June 26, 2001

- g. Name: **BRIAN G. ENGLEMAN**  
Position: Administrative Secretary  
Department: ROP  
New?: No  
Remarks: Replacement; promotion for Mr. Engleman.  
Sal Rng/Stp: **19/1**  
% of Position: 100%  
# of Mos: 12  
Effective: June 18, 2001
- h. Name: **FRANCISCO LOPEZ**  
Position: Pipefitter  
Department: Grounds Services  
New?: Yes  
Remarks: Position approved 3/13/01; promotion for Mr. Lopez.  
Sal Rng/Stp: **23/3**  
% of Position: 100%  
# of Mos: 12  
Effective: June 22, 2001
- i. Name: **SUE RAE CRAMER**  
Position: Employment Specialist  
Department: Human Resource Services  
New?: Yes  
Remarks: Position approved 5/8/01; CCCSAT funded.  
Sal Rng/Stp: **20/1**  
% of Position: 50%  
# of Mos: 12  
Effective: July 11, 2001
- j. Name: **ROSEMARIE SANCHEZ**  
Position: Career Center Advisor  
Department: Career Center at Escondido College Center  
New?: No  
Remarks: Replacement; position increased to 100% on 5/8/01.  
Sal Rng/Stp: **20/3**  
% of Position: 100%  
# of Mos: 12  
Effective: July 16, 2001
- k. Name: **KATHERINE M. BIRMINGHAM**  
Position: Satellite Television Broadcast Control Operator  
Department: Educational Television  
New?: Yes  
Remarks: Position approved 12/12/00; PFE funded.  
Sal Rng/Stp: **23/1**  
% of Position: 45%  
# of Mos: 12  
Effective: July 11, 2001

I. Name: **AMANDA GONZALEZ**  
Position: Library Media Technician II  
Department: Library Media Center  
New?: Yes  
Remarks: Position approved 12/12/00; PFE funded.  
Sal Rng/Stp: **15/1**  
% of Position: 100%  
# of Mos: 12  
Effective: August 1, 2001

16. **RECOMMENDATION: ACTION - APPROVE ACADEMIC EMPLOYMENT**

**BE IT RESOLVED, That** the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

a. Name: **ANNE-MARIE MOBILIA**  
Position: Assistant Professor  
Department: Behavioral Sciences  
New?: Yes  
Remarks: Position approved 11/14/00; PFE funded.  
Sal Rng/Stp: D/2  
% of Position: 100%  
# of Mos: 10  
Effective: August 24, 2001

b. Name: **PATRICK J. HAHN**  
Position: Assistant Professor  
Department: Communications  
New?: No  
Remarks: Replacement  
Sal Rng/Stp: B/4  
% of Position: 100%  
# of Mos: 10  
Effective: August 24, 2001

c. Name: **ROBERT A. SASSE**  
Position: Assistant Professor  
Department: Child Development  
New?: No  
Remarks: Replacement  
Sal Rng/Stp: C/2  
% of Position: 100%  
# of Mos: 10  
Effective: August 24, 2001

17. **RECOMMENDATION: ACTION - APPROVE REIMBURSEMENT OF TRAVEL EXPENSES FOR SECOND-LEVEL INTERVIEW**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve **reimbursement of travel expenses** for the second-level interview for the following person:

- a. Name: **MICHAEL PILAKOWSKI**  
For: Airfare, hotel and meals  
To Attend: Second interview for Assistant Professor, Behavioral Sciences  
Location: Chico, California, to San Marcos, California  
Date: June 7, 2001  
Amount: \$419.17

18. **RECOMMENDATION: ACTION - APPROVE CORRECTION TO ACADEMIC CONTRACT**

**BE IT RESOLVED, That** the **correction** to the employment of the following **academic contract** be approved:

- a. Name: **JON K. STONE**  
Position: Assistant Professor  
Department: Trades & Industry  
New?: No  
Remarks: Increased step placement due to verification of previous related work experience.  
Sal Rng/Stp: D/8  
% of position: 100%  
# of Mos: 10  
Effective: August 24, 2001

19. **RECOMMENDATION: ACTION - GRANT EQUIVALENCY TO MINIMUM QUALIFICATIONS**

**BE IT RESOLVED, That**, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Steven Hendrickson – Physical Education

20. **RECOMMENDATION: ACTION - APPROVE ADJUNCT FACULTY EMPLOYMENT**

**BE IT RESOLVED, That** the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **adjunct faculty**, at the rates indicated, for Spring, Summer, and Fall, 2001 (day and/or evening); said adjunct faculty are not scheduled to teach more than a 60-percent annual load:

**SPRING, 2001**

**MULTICULTURAL STUDIES**

Bell, Thomas	Africana Studies	\$36.09
	B.A., Philosophy	
	M.A., History	

**SUMMER, 2001**

**BEHAVIORAL SCIENCES**

Garcia, Renee	Anthropology B.A., Anthropology M.A., Anthropology	\$36.09
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Morgan, Doug	Religious Studies B.A., Sociology M. Div., Theology	\$36.09
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**ECONOMICS, HISTORY & POLITICAL SCIENCE**

Javanmard, Mike	Economics B.A., Economics M.A., Economics	\$36.09
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**ENGLISH**

Van Ness, Karen	English B.A., English M.A., English Literature	\$36.09
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**PHYSICAL EDUCATION**

Hendrickson, Stephen	Physical Education Equivalency based on Eminence in Sports	\$34.93
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**PUBLIC SAFETY PROGRAMS**

Cawthon, Dane	Fire Technology B.A., Biology California Community College Credential, Fire Science	\$34.93
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Clark, William M.	Fire Technology A.A., Liberal Arts A.S., Fire Science Vocational Education Teaching Credential, Fire Control and Safety, Fire Fighting	\$34.93
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Davidson, Bret A.	Fire Technology A.S., Fire Science 6 + Years Experience	\$34.93
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**VOCATIONAL PROGRAMS**

Hunt, David	Quality Assurance Technology B.A., Industrial Arts M.A., Education	\$36.09
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**FALL, 2001**

**BEHAVIORAL SCIENCES**

Schoen, Sabine	Psychology A.B., Psychology M.S., Psychology	\$36.09
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**ECONOMICS, HISTORY & POLITICAL SCIENCE**

Marshall, Gregory	History B.A., Political Science M.A., History	\$36.09
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<b>MATHEMATICS</b>		
Palmer, Bennett	Mathematics B.S., Mathematics M.S., Mathematics Ph.D., Mathematics	\$38.42
<b>NURSING</b>		
Servatka, Barbara	Nursing B.S., Nursing M.S., Nursing	\$36.09
<b>PUBLIC SAFETY PROGRAMS</b>		
Bass, Richard	Administration of Justice A.A., General Education B.S., Criminal Justice M.A., Management	\$36.09
<b>TRADES AND INDUSTRY</b>		
Moyes, Steven	Electronics Technology A.S., General Studies B.B.A., Business Administration 2 + Years Experience	\$34.93
<b>VOCATIONAL PROGRAMS</b>		
Eaton, Gary	Waste Water Technology A.A.S., Civil Engineering Technology B.B.A., Business Administration 2 + Years Experience	\$34.93
Howell, James	Public Works A.A., Public Works B.A., Management 2 + Years Experience	\$34.93

21. **RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER  
 TEACHER EMPLOYMENT**

**BE IT RESOLVED, That** the Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **Child Development Center Teachers**, at the rate indicated for the Spring, 2001, semester:

Cesares, Kara	Master Teacher B.A., Liberal Studies Child Development Master Teacher Permit	\$11.06
Craw, Lorene	Teacher A.A., Art Child Development Center Permit (pending)	\$8.96
Nihart, April	Teacher 24 Units of Child Development Coursework 16 Units General Education Child Development Center Permit (pending)	\$7.85

22. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for classified employees, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2001:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Karen Buehler	Administrative Secretary Community Services	Associate in Arts Degree
Elena Foster	Information Services Specialist Information Services	Bachelor of Arts Degree Visual Arts/Computer Tech
Mike Hill	Construction/Weekend Supervisor, Facilities	Work Related
Meredith Oliver	Library Media Technician II Library Media Center	Work Related
Eileen Poole	Contracts Assistant Office of Counsel	Associate in Arts Degree
Josie Silva	Administrative Assistant Human Resource Services	Associate in Arts Degree
Don Thompson	Facilities & Safety Technician Health & Safety	Work Related
Glenda Valenzuela	Senior Office Specialist Mail Services	Bachelor of Arts Degree Business

23. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Unit Employees, the following employees are granted a **one-time lump sum stipend of \$2,000** effective July 1, 2001, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
John Fortune	Sr. Accounting Assistant Fiscal Services	Bachelor of Arts Degree Business-Accounting
Sue Mayfield	College Health Nurse College Health Services	Work Related
Yolanda F. Wilson	Administrative Secretary Counseling Department	Work Related

24. **RECOMMENDATION: ACTION - APPROVE ADMINISTRATIVE ASSOCIATION PROFESSIONAL DEVELOPMENT PROGRAM**

**BE IT RESOLVED, That** the Governing Board hereby approves the Administrative Association Professional Development Program for Vice Presidents, Deans, Educational Administrators, Classified Administrators, and Supervisory Members as follows:

**ADMINISTRATIVE ASSOCIATION PROFESSIONAL DEVELOPMENT PROGRAM  
FOR VICE-PRESIDENTS, DEANS, EDUCATIONAL ADMINISTRATORS,  
CLASSIFIED ADMINISTRATORS, AND SUPERVISORY MEMBERS**

**SUMMARY**

The Administrative Association Professional Development Program provides Administrative Association members opportunities to enhance and remain current in professional leadership, workplace skills, and knowledge; to increase workplace efficiency and effectiveness; and to contribute to student learning outcomes.

The Administrative Association Professional Development Program includes the following component: Paid professional development leave for Administrative Association members including vice presidents and deans (paid professional development leave is not available to Confidential employees).

**I. PAID PROFESSIONAL DEVELOPMENT LEAVE**

**A. Purpose**

1. Paid professional development leave provides administrators with an opportunity to enhance their professional skills, knowledge, and effectiveness while engaging in professional or technical activities away from their daily job demands.

**B. Description**

1. Administrative Association members may be eligible for a maximum of three (3) months leave, within a six (6) year period.
2. The eligibility for leave and the utilization of such leave will occur on a six year cycle, i.e., within a six year period. Administrative Association members may apply for a maximum of three (3) months leave. The minimum length of a paid professional development leave is two weeks.
3. An employee may take only one Administrative Association Professional Development Program leave in any one year.
4. When approved, the leave may be taken either as consecutive months full-time leave or as a reduction in normal workday and/or load for a period not to exceed one year.
5. The administrator may apply for an off-campus (external) internship with his/her supervisor's approval. An administrator may not earn or receive pay from another organization or individual for the same work or activity for which this leave is granted, unless authorized under the terms of the approved leave request.
6. By accepting a paid professional development leave, the administrator is obligated to return for a period equal to twice the length of the leave period.
7. The number of eligible Administrative Association members on paid professional development leave in any one year shall not exceed five percent of the eligible contract staff as of July 1 of the fiscal year in which application is made, unless a greater percentage is approved by the Executive Administration and the Governing Board.
8. No more than one Administrative Association member may be on leave simultaneously from the same work unit unless a greater number is approved by the Executive Administrators and Governing Board.

9. Vacation taken within sixty calendar days of the beginning or ending date of the leave must be reviewed and approved in advance by the appropriate executive administrator.
10. Revisions must be submitted and approved by the Administrative Association Professional Development Committee prior to implementation of the revised activity.
11. Information provided must include the nature of the revised plan and the reason for the revision request.
12. Revision requests must be processed through the office of the executive administrator appropriate to the applicant's assignment.
13. Failure to complete professional development leave activities or a portion thereof, or failure to deliver an acceptable report by the deadline, or failure to request and be granted the appropriate extension, may result in:
  - a) A letter of reprimand from the Administrative Association Professional Development Committee placed in the employee's personnel file;
  - b) A letter of unprofessional conduct placed in the personnel file; and/or
  - c) Full or partial payback of salary.
14. A report and other acceptable evidence of the completion of commitments will be submitted to the Administrative Association Professional Development Committee within 60 days of the last day of the leave. The Administrative Association Professional Development Committee shall be the final judge of successful completion.
15. During the leave, eligible staff members shall be paid their regular monthly salary, including *all* benefits, and position on the salary schedule shall accrue. The District shall allocate funding support for all such leaves in the annual amount of \$25,000.
16. The District reserves the right to cancel all paid professional development leaves should the District's fiscal condition warrant such action. The District shall provide written notice to the Administrative Association stating the reasons for canceling the Program.

**C. Qualifications.**

1. Administrative Association members on 50 percent or more regular contract are eligible for professional development leave after six consecutive years of administrative service or after six years of service has lapsed since a paid professional development leave.
  - a) Credit for service is counted from the first day of administrative employment or from the last day of any prior paid professional development or sabbatical leave. Employment on an hourly basis or at less than 50% regular contact shall not be credited toward eligibility for a paid leave.
2. Administrative Association members who serve on less than a twelve-month contract are eligible after serving 72 months of paid service.
3. Paid professional development leave shall be recommended only for proposals which enhance the administrator's effectiveness and which benefit the District.

**D. Application Process**

1. The Assistant Superintendent/Vice President for Human Resource Services and Affirmative Action shall review the proposals and send the recommendation to the executive administration in time to facilitate final approval by the President and the Governing Board.

- a) The recommendation may include alternates in case those approved for leave are unable to take their leave.
2. The Administrative Association Professional Development Committee shall:
  - a) Decide whether applicant proposals are acceptable; and
  - b) Shall prioritize the acceptable proposals according to objective criteria.
3. The granting of a paid professional development leave is not automatic.
4. Approval for a paid professional development leave depends upon the timely submission of an acceptable professional development leave application and plan, the arrangement for acceptable coverage of the position during the administrator's absence, and the resources available for supporting professional development leaves in a given year.
5. Administrative Association members with the most recent paid professional development leave will be given the lowest priority among those applying for leaves in a given year.
6. In reviewing requests by individual Administrative Association members for paid professional development leave, the following criteria and guidelines are suggested to evaluate proposals and establish priorities:
  - a) The proposal outlines the benefits to the institution and how the leave activity will address institutional needs.
  - b) The overall merit of the proposed project is evident and strongly reinforces the purpose of professional development.
  - c) The proposed project is appropriate to the administrator's field of professional activity or it is clearly related to career enhancement and advancement in educational employment for the applicant.
  - d) The activity is academically or educationally sound.
  - e) Seniority of the administrator applicants is considered only if proposals are equally sound.
7. The Administrative Association Professional Development Committee will recommend the order of priority with final determination made by the executive administrators (except those executive administrators applying for leaves).
8. Applications must be submitted **by November 1<sup>st</sup> for the following fiscal year.**
9. The steps for obtaining an approved leave are:
  - a) The application shall be processed and approved by the office of the executive administrator appropriate to the applicant's assignment and must be approved by the applicant's immediate supervisor and the appropriate senior administrator.
10. The application for professional leave shall include:
  - a) Name and title of the applicant.
  - b) Start date of the applicant's initial employment as an Administrative Association member with the District and inclusive dates of the professional development leave.
  - c) The inclusive dates of the last previous paid professional development leave or sabbatical leave.
  - d) A three-page (maximum) plan describing the professional activities, the professional benefits to the administrator, and the benefits to the District.
  - e) An acceptable method for determining whether the plan has been successfully completed. The Administrative Association Professional Development Committee shall be the final judge of successful completion.
  - f) A description of how the position will be filled or handled in the employee's absence.

11. The Administrative Association Professional Development Committee shall notify the Assistant Superintendent/Vice President for Human Resource Services and Affirmative Action, no later than three weeks before the last Governing Board meeting prior to July 1 and/or January 1, of its recommendations and the proposed arrangements for covering the duties of the administrator(s) during the period of leave.
12. Revisions to the approved plan proposed by the applicant must be approved by the appropriate executive administrator and the Administrative Association Professional Development Committee, reviewed by the Assistant Superintendent/Vice President for Human Resource Services and Affirmative Action, approved by the President, and approved by the Governing Board.
13. A written certification of completion of commitment according to the plan (as may be amended) shall be given to the appropriate executive administrator within 60 days of the last date of the leave and forwarded to the Administrative Association Professional Development Committee for approval.

**II. ADMINISTRATIVE PROFESSIONAL DEVELOPMENT COMMITTEE**

- A. The Administrative Professional Development Committee shall have four (4) members: A Dean (appointed by the President), the Assistant Superintendent/Vice President for Human Resource Services and Affirmative Action, and two members of the Administrative Association.
- B. The applicant's supervisor and an Administrative Association executive officer may attend and comment at the meeting at which the committee reviews the applicant's petition.
- C. The Administrative Professional Development Committee shall elect a chairperson and shall meet at least four times a year and such other times as the chair deems necessary.
- D. Committee members will serve for a term of three (3) years, except that the original members will have staggered terms as determined by the Assistant Superintendent/Vice President for Human Resource Services and Affirmative Action after consultation with the Chairperson.
- E. The clerical support to the committee will be provided by Human Resource Services.

**III. PROPOSED ANNUAL BUDGET**

- A. The District shall provide \$25,000 annually to cover the costs of all paid Administrative Association Professional Development Program leaves. The parties understand that the District has the right to suspend this funding should the District's fiscal condition warrant.

<b>Resumption of REGULAR AGENDA</b>
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**E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

**F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**

4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**
7. **INFORMATION: Report of the Superintendent/President**
8. **INFORMATION: Report of Other Organizations and/or Individuals**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

**G. COMMUNICATIONS**

**H. UNFINISHED BUSINESS**

1. **RECOMMENDATION: ACTION - APPROVE REVISION TO BOARD POLICIES 400 AND 419**

**BE IT RESOLVED, That Board Policy 400 - Admissions** be revised to include the wording shown in bold in the second paragraph as follows:

**BP 400**

**Admissions (76-5932, 94-16816, 97-18616)**

It is the policy of the District that, unless specifically exempted by statute, every course, course section, or class, the average daily attendance of which is to be reported for State aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to regulations contained in Article 1 (commencing with section 58100) at Chapter 2, Division 9, of Title V, of the California Administrative Code, 5 CAD 51006, 58100; GB 1-25-77.

Palomar College admits any person who is 18 years of age or older, who holds a high school diploma or equivalent, or minors who may profit from instruction. To be considered for admission, minors must have completed the eighth grade or reached the age of 15 and have permission of the local accredited school district. Home-schooled minors may enroll with permission of the local accredited school district or provide the Private School Affidavit from the County Office of Education. Minors under 15 years of age, with permission from an accredited public or private school **and the Palomar faculty member(s)**, may enroll only in courses specified by the local school district or private school. Otherwise, minors under 15 years of age are limited to enrolling in special classes devoted to children, such as child development lab classes or youth orchestra. Admission to the College does not guarantee enrollment in a class. The final decision as to whether a minor under the age of fifteen (15) may be enrolled in a class rests with the instructor. California Education Code, Sections 76000-76002.

*Classroom Participation*

Only registered students are allowed into classes. Others are considered visitors and may attend a class session only with permission of the instructor. District employees may attend classes as necessary to perform assigned duties. 5 CAC 51006, 58100; GB 1-25-77, GB Rev. 1-17-95, GB Rev. 10-28-97.

**BE IT FURTHER RESOLVED, That Board Policy 419 - Academic Renewal** be revised to include the wording shown in bold in the second paragraph as follows:

**BP 419**

**Academic Renewal (77-6793) (93-16344)**

Philosophy. Palomar Community College District is committed to meeting the educational needs of all its citizens. Open entry encourages students of varied educational backgrounds to pursue their individual goals. Palomar's commitment to all students increases the likelihood of enrolling those who have failed in the past but who have shown their readiness to try again. To reduce the negative impact of past academic failure and to facilitate fair and equitable treatment of all students in pursuit of their academic goals, Palomar Community College District supports Academic Renewal.

A student may request that 30 units of previous course work taken at Palomar College or any other institution be disregarded when computing grade point average (GPA)\*. Course work not to be counted must include the entire semester or term. Subject, but not unit, credit will be allowed for work completed satisfactorily (A, B, C, or CR) during disregarded terms. **Academic Renewal cannot be used to set aside semesters containing course work that has been used to meet degree, certificate, or certification requirements.** \*NOTE: Not all four-year institutions accept Academic Renewal. Rev. GB 4-26-94

**I. NEW BUSINESS**

**1. RECOMMENDATION: ACTION – SCHEDULE GOVERNING BOARD RETREAT**

**BE IT RESOLVED, That** the Governing Board will hold a **retreat** for the purpose of creating an environment for strategic planning, including discussing the President's role and vision and the Governing Board's role, on Saturday September 8, 2001, 9 a.m. to 1 p.m., in the Staff Lounge on the San Marcos campus.

**2. RECOMMENDATION: ACTION - SEND LETTER TO CCCT BOARD RECOMMENDING CHANGE IN LANGUAGE OF RULES FOR VOTING**

**BE IT RESOLVED, That** the Governing Board send a **letter to the CCCT Board** recommending that a change be made to language in their **voting rules**, as follows:

"At the 2001 CCCT Annual Meeting, there appeared to be some vague language in the rules for voting, in which there is a reference to a quorum as 75 or more 'voting' trustees, without defining the term, 'voting.'

"Obviously, there cannot be trustees for 75 districts, as there are only 72 districts.

"It is possible that the '75 voting trustees' simply refers to the number of trustees present, but would imply that each trustee has one vote, in which case a district with seven trustees attending would have seven times as many votes as a district with only one trustee attending.

"We suggest that the bylaws be revised along these lines:

"A quorum will include elected trustees from 20 or more community college districts. No proxies will be allowed. Each district will have one vote. A district governing board may designate one of its trustees to cast its vote prior to the annual meeting. Otherwise, the senior officer of the board will be the voting trustee. If two or more trustees attend, but none is an officer of the board, they will jointly decide which will be the voting trustee. If only one trustee attends, that person will be the voting trustee. The CCCT Board is authorized to interpret and clarify issues related to this voting process."

3. **INFORMATION: HOLD FOURTH TUESDAY OF EACH MONTH OPEN FOR POSSIBLE SPECIAL BOARD MEETINGS/WORKSHOPS**

Board members are requested to hold the fourth Tuesday evening of each month open for possible special Board meetings/workshops on such issues as planning; college processes; issues requiring in-depth study; Board operations, functions and evaluation processes; and negotiations.

4. **RECOMMENDATION: ACTION - ACCEPT THE TRIO/U.S. DEPARTMENT OF EDUCATION STUDENT SUPPORT SERVICES GRANT AWARDED TO PALOMAR COLLEGE FOR THE PERIOD OF FOUR YEARS**

**WHEREAS**, Palomar College applied for a **four-year TRIO grant** with the United States Department of Education;

**WHEREAS**, the U. S. Department of Education notified Palomar College that the Grant has been awarded for the periods 09/01/2001-08/31/2002; 09/01/2002-08/31/2003; 09/01/2003-08/31/2004; 09/01/2004-08/31/2005 in the amount of \$229,204.00 for each period.

**NOW, THEREFORE, BE IT RESOLVED**, That said Grant is hereby **approved** and **accepted** by the Palomar Community College District and that all funds shall be expended in accordance with the special terms and conditions set forth by the U. S. Department of Education. **Exhibit I-4**

5. **RECOMMENDATION: ACTION - APPROVE 2001/02 CHILD DEVELOPMENT AGREEMENTS - GCAM-1010/CAMPUS CHILD CARE AND GPRE-1290/STATE PRESCHOOL, ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION, AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS FOR FY 2001/02**

**BE IT RESOLVED** That a **Child Development Contract # GCAM-1010** be **approved** between the Palomar Community College District and California Department of Education, 721 Capitol Mall, Sacramento, CA 92422-2720, effective from July 1, 2001, through June 30, 2002; maximum state funds available to the District are \$139,664.00 and are hereby accepted. A maximum match required by the District is \$46,547.00. Funding for the state's apportionment is contingent upon appropriation and availability of funds.

**BE IT FURTHER RESOLVED**, That a **Child Development Contract #GPRE-1290** be **approved** between the Palomar Community College District and California Department of Education, 721 Capitol Mall, Sacramento, CA 92422-2720, effective from July 1, 2001, through June 30, 2002, and that the District will be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$16.98 per child per day of full-time enrollment, and a Maximum Reimbursable Amount (MRA) of \$100,168.00 is hereby accepted.

**BE IT FURTHER RESOLVED**, That Jerry R. Patton, Vice President/Asst. Superintendent, Finance & Administrative Services, and Ben Echeverria, Counsel, Office of Counsel, Contracts and Special Projects are authorized to sign contract documents of the California Department of Education for the purpose of providing child care and development services for the Fiscal Year 2001/02. **Exhibit I-5**

6. **RECOMMENDATION: ACTION - DECLARE ELECTRON MICROSCOPE IN THE LIFE SCIENCES DEPARTMENT SURPLUS PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 81450**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District hereby declares the **Electron Microscope** identified in the attached memorandum, the terms of which are by this reference incorporated herein, as **surplus** in accordance with California Education Code Section 81450; and,

**BE IT FURTHER RESOLVED, That** the aforesaid surplus equipment shall be **disassembled and disposed of** since the equipment **does not have any resale value.**  
**Exhibit I-6**

7. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR OPERATION OF REGIONAL OCCUPATIONAL PROGRAMS, FY 2001-02**

**BE IT RESOLVED, That** an agreement is hereby approved between the Palomar Community College District (hereinafter the "District") and the San Diego County Superintendent of Schools for the operation of **the Regional Occupational Programs** courses and services for **fiscal year 2001-2002** (effective July 1, 2001, and terminating June 30, 2002), with an estimated budget, including carry-over, in the amount of One Million, Five Hundred Thirty Six Thousand, One Hundred Fifty Eight Dollars (\$1,536,158.00), and the Superintendent/President of the District is hereby authorized to execute the agreement on behalf of the District.

8. **RECOMMENDATION: ACTION - APPROVE MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO WORKFORCE INVESTMENT BOARD FOR A "ONE-STOP CAREER-CENTER NETWORK"**

**BE IT RESOLVED, That** the Palomar Community College District hereby approves a Memorandum of Understanding ("MOU") with the **San Diego Workforce Investment Board** effective July 1, 2001, and ending June 30, 2002, for the purpose, of continuing the operation of **the North County Inland Workforce Center** for the coming fiscal year, subject to the allocation and commitment of adequate funding thereof, to be administered through **Lockheed Martin IMS, Welfare Reform Services of San Diego**, and the Superintendent/President of the District is hereby authorized to execute the agreement on behalf of the District. **Exhibit I-8**

9. **RECOMMENDATION: ACTION - RATIFY AND APPROVE A ONE-MONTH EXTENSION OF SUB-CONTRACT WITH LOCKHEED MARTIN IMS CORPORATION FOR OPERATION OF THE NORTH COUNTY INLAND CAREER CENTER**

**BE IT RESOLVED, That** the Palomar Community College District hereby ratifies and approves a **one-month extension** of the sub-contract for the program of career counseling provided by the District at 1935 East Valley Parkway, Escondido, California, for the **North County Inland Career Center**, funded through the San Diego Workforce Partnership (contractor) and managed by **Lockheed Martin, IMS Corporation** (sub-contractor), for the period July 1, 2001, through July 31, 2001, with monthly payment to the District of \$8,333.33; subject to a renewal of the remainder of the sub-contract for the balance of fiscal year 2001-2002, following approval of the program budget by the San Diego Workforce Partnership expected on or about July 20, 2001.

10. **RECOMMENDATION: ACTION - APPROVE AND ACCEPT PLANS AND SPECIFICATIONS FOR SOUTHEAST CURB RETURN AT MISSION ROAD & COMET CIRCLE**

**BE IT RESOLVED**, That the **plans and specifications** dated April 11, 2001, and prepared by **Parsons Engineering Science, Inc., Transportation Group** (hereinafter "Parsons"), for the modification of the **entrance into Parking Lot No. 15**, located off Mission Road, on the San Marcos Campus of the Palomar Community College District, and described thereon as the "**Southeast Curb Return at Mission Road and Comet Circle**," as revised on or about April 13, 2001, (hereinafter the "Project") be and are hereby approved and accepted by the Palomar Community College District and the work of construction and reconstruction detailed thereon shall be completed in accordance therewith.

**BE IT FURTHER RESOLVED**, That Sherrill L. Amador, Ed.D., Superintendent of the Palomar Community College District be and is hereby authorized to execute the approval of plans and specifications and all revisions for the Project on behalf of the Palomar Community College District as evidence of the approval and acceptance thereof by the Governing Board of the District. **Exhibit I-10**

11. **RECOMMENDATION: ACTION – APPROVE EXTENSION WITH PanAmSat FOR FULL-TIME TRANSPONDER FOR CCCSAT**

**BE IT RESOLVED**, That the term of the agreement between the Palomar Community College District and **PanAmSat Corporation** to provide **full-time transponder capacity** to the **California Community Colleges Network (CCCSAT)** operated by the District under a grant from the Chancellor's Office is hereby extended, effective July 1, 2001, through June 30, 2002.

**BE IT FURTHER RESOLVED**, That the charges from PanAmSat Corporation to CCCSAT shall be Twenty-eight Thousand Dollars (\$28,000.00) per month for twelve (12) months of the agreement, which sum shall be paid from the CCCSAT Grant.

**J. INSTRUCTIONAL/OPERATIONAL REPORTS**

**K. ITEMS PENDING**

**L. COMMENTS FROM BOARD MEMBERS**

**M. CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

**N. RECONVENE TO OPEN SESSION**

**O. ADJOURNMENT**