



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MAY 8, 2001, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Dr. Michele T. Nelson, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

MICHELE T. NELSON, PH.D., PRESIDENT
ROBERT L. DOUGHERTY, JR., M.D., VICE PRESIDENT
DARRELL L. McMULLEN, M.B.A., SECRETARY
RALPH G. JENSEN, TRUSTEE
SILVERIO HARO, ED.M., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Media, Business, and Community Services
Gene Jackson, Dean, Arts and Languages
Wilma Owens, Interim Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences

STAFF PRESENT:

Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Michelle Barton, Research Analyst/Weekend Manager, Research and Planning
Donna Baughn, Manager, Human Resource Services
Norma Bean, Director, Escondido Education Center/Extended Education
Bruce Bishop, Director, Student Affairs
Lorraine Brealey, Coordinator, Public Safety Programs
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services

Mary Ann Drinan, Co-President, PFF/AFT; Chair/Associate Professor, Economics, History, and Political Science
Dr. Linda Dudik-Latulippe, Professor, Economics, History, and Political Science
Ben Echeverria, Counsel, Contracts, and Special Projects
Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Karan Huskey, Assistant Professor/Counselor
Dr. Lee Kerckhove, President, The Faculty; Assistant Professor, Behavioral Sciences
Jan Kuzmich, Associate Professor/Counselor
Teresa Laughlin, Associate Professor, Economics, History, and Political Science
Lois Meyer, Director, Fiscal Services
Mary Millet, Co-President, PFF/AFT; Adjunct Faculty, English
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Rosa Prieto, Assistant Professor/Counselor
Jose Rangel, Professor, Multicultural Studies
Nancy Russell, Academic Department Assistant, Economics, History, and Political Science
John Tagg, Associate Professor, English
April Woods, Assistant Professor/Counselor

GUESTS:

Dr. Sherrill L. Amador, President, Cuyamaca College
Lee Baldrige
Trisha Carlson, Student
Tom Chambers, Student
Rebecca Faubus, ASG Vice President of State Affairs
Julene Gyde
Robert Gyde
Bruce Kauffman, *North County Times*
Bridgette Roncone, Student
Mike Upson, Student
Scott Varlow, American Legion Post 149
Sean Weimer, ASG President

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Nelson declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

INTRODUCTION OF NEW SUPERINTENDENT/PRESIDENT

At this time, Dr. Nelson introduced Dr. Sherrill L. Amador, who has been selected to serve as the new Superintendent/President of the Palomar Community College District. Dr. Amador was greeted with a round of applause from those present.

C. APPROVAL OF MINUTES

MSC Dougherty, McMullen

RESOLUTION 00-20591

BE IT RESOLVED, That the Minutes of the Regular Meeting held April 10, 2001, be approved.

BE IT RESOLVED, That the Minutes of the Special Meeting held April 16, 2001, be approved.

BE IT RESOLVED, That the Minutes of the Special Meeting held April 17, 2001, be approved.

BE IT RESOLVED, That the Minutes of the Special Meeting held April 20, 2001, be approved.

BE IT RESOLVED, That the Minutes of the Special Meeting held April 27, 2001, be approved.

The Vote: 4 Aye, 1 Abstain (Jensen)

Student Trustee Advisory Vote: Aye

C O N S E N T C A L E N D A R
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D.

PAYROLL

1. **APPROVE PERSONNEL ACTIONS REPORT**

MSC Dougherty, Jensen

RESOLUTION 00-20592

BE IT RESOLVED, That the Governing Board hereby approves the **Personnel Actions Report for the month of April, 2001**, which includes hires and pay rate changes for students and temporary employees. **Exhibit D-1**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

2. **APPROVE NEW COMMUNITY SERVICES CLASS AND AGREEMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20593

BE IT RESOLVED, That the following new class and agreement be approved between the Palomar Community College District and personnel for providing Community Services classes:

SUMMER/2001

- a. Presenter: Yacoub, Marwan
 Name of Class: Understanding Your 401K
 Effective: July 7, 2001
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

3. **REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, Jensen

RESOLUTION 00-20594

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit D-3**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2000-2001 fiscal year budget.

Purchase Orders	0141704	through	0141884	\$ 332,719.60
Travel	0150117	through	0150120	\$ 1,750.79
Advertising/Increases	0160149	through	0160170	\$ 70,418.10
Agreement/Services	0170561	through	0170609	\$ 166,665.85
Library Orders	0125028	through	0125032	\$ 3,319.76
Total				<u>\$ 574,874.10</u>

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

4. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Jensen

RESOLUTION 00-20595

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. **Darrell L. McMullen**
 Advanced Funds? Yes
 For: Transportation, mileage, parking, meals, lodging,
 registration, miscellaneous
 To attend: CCCT Annual Trustees' Conference
 Location: Monterey, California
 Date: June 1-3, 2001
 Amount: \$1,127.19
 Budget Acct. No.: 575200-11-111100-66100-10-2001-0000000

- b. **Michele T. Nelson**
Advanced Funds? Yes
For: Transportation, meals, lodging
To attend: Vanguard College Meeting
Location: Atlanta, Georgia
Date: February 26-March 3, 2001
Amount: \$714.58
Budget Acct. No.: 575200-11-111100-66100-10-2001-0000000
- c. **Robert L. Dougherty, Jr.**
Advanced Funds? Yes
For: Transportation, mileage, parking, meals, lodging,
registration, miscellaneous
To attend: CCCT Annual Trustees' Conference
Location: Monterey, California
Date: June 1-3, 2001
Amount: \$1,141.56
Budget Acct. No.: 575200-11-111100-66100-10-2001-0000000
- d. **Michele T. Nelson**
Advanced Funds? Yes
For: Transportation, mileage, parking, meals, lodging,
registration, miscellaneous
To attend: CCCT Annual Trustees' Conference
Location: Monterey, California
Date: June 1-3, 2001
Amount: \$1,142.25
Budget Acct. No.: 575200-11-111100-66100-10-2001-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. Item was removed from agenda.

FINANCIAL REPORTS

6. Item was removed from the Consent Calendar by Mr. McMullen.
7. **APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, Jensen

RESOLUTION 00-20596

BE IT RESOLVED, That the Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments as of March 31, 2001 be approved. Exhibit D-7

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE REVISED BUDGETS**

MSC Dougherty, Jensen

RESOLUTION 00-20597

BE IT RESOLVED, That the Governing Board of Palomar Community College District approve the following **Revised Budgets as of fiscal quarter ending March 31, 2001:**

General Fund Palomar Unrestricted (11); General Fund Unrestricted (11); General Fund Restricted (12); Child Development Fund (33); Capital Outlay Projects Fund (41); Energy Conservation Fund (43); Escondido Center Tenancies (59); Post Retiree Benefit Fund (69); Associated Student Fund (71); Student Representation Fee Fund (72); Student Body Center Fee Fund (73); Student Financial Aid Fund (74); Scholarship and Loan Trust Fund (75). **Exhibit D-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE DRAWING NEW WARRANTS**

MSC Dougherty, Jensen

RESOLUTION 00-20598

BE IT RESOLVED, That the Governing Board of Palomar Community College District authorize the Disbursing Officer to **draw new warrants** as follows:

Warrant #76-032854, dated September 9, 2000, in the amount of \$27.50, to Maghan Kennedy, 15555 Villa Sierra Lane, Valley Center, CA 92082. Voided due to stale dating.

Warrant #76-032320, dated September 22, 2000, in the amount of \$35.00, to Adrian Garcia, 13711 Tierra Bonita Road, Poway, CA 92064. Voided due to stale dating. **Exhibit D-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. Item was removed from the Consent Calendar by Mr. McMullen.

PERSONNEL

11. **APPROVE CONTRACTS FOR ASSISTANT SUPERINTENDENTS/VICE PRESIDENTS**

MSC Dougherty, Jensen

RESOLUTION 00-20599

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve **contracts** for the following **Assistant Superintendents/Vice Presidents** effective **July 1, 2001, through June 30, 2003:**

Diane Michael	Assistant Superintendent/Vice President for Instruction
Joseph Madrigal	Assistant Superintendent/Vice President for Student Services
Dr. Jack Miyamoto	Assistant Superintendent/Vice President for Human Resource Services and Affirmative Action
Jerry Patton	Assistant Superintendent/Vice President for Finance and Administrative Services

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE CONTRACTS FOR ADMINISTRATORS**

MSC Dougherty, Jensen

RESOLUTION 00-20600

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve **contracts** for the following **administrators** for the **2001-2002 fiscal year:**

One-year Contracts for Educational Senior Administrators

Judith E. Eberhart	Dean, Counseling, Guidance, and Career Development
Gene M. Jackson	Dean, Arts and Languages
Dr. Michael D. Rourke	Dean, Mathematics and the Natural and Health Sciences
Lise S. Spielman	Dean, Student Support Programs

One-year Contracts for Classified Senior Administrators

Dale K. Wallenius	Chief Advancement Officer/Chief Executive Vice President to the Foundation
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One-year Contracts for Educational Administrators

Ruth V. Barnaba	Tutoring Services Program Coordinator
Norma M. Bean	Director, Extended Education/Escondido Center
Lorraine K. Brealey	Public Safety Coordinator
M. Jayne Conway	Director, Student Health Services
Judith K. Fish	Director, Regional Occupational Programs
Calvin One Deer Gavin	Director, TRIO and Gear Up
Rhonda S. Gavin	Director, Extended Opportunity Programs and Services
Ronald R. Haines	Director, Disabled Student Programs and Services
Lynda G. Halttunen	Director, Matriculation
Janet S. Hoffman	Manager, Camp Pendleton Center/Counselor
Herman C. Lee	Director, Enrollment Services

Dr. George Mozes Director, Library Media Center and Educational Television
Thomas B. Plotts Director, Public Safety
Mary S. San Agustin Director, Financial Aid and Scholarships
John F. Woods Director, Athletics

One-year Contracts for Classified Administrators

Donna L. Baughn Manager, Human Resource Services
Ben Echeverria Counsel, Contracts and Special Projects
Michael D. Ellis Director, Facilities
Sherilyn J. Hargraves Telecommunication Special Grant Project Director, Educational TV
Kenneth P. Jay Director, Business Services
Stanley L. Malley Director, Information Services
Thomas R. Medel Manager, Mt. Carmel and Poway Centers
Lois B. Meyer Director, Fiscal Services
Dr. Michael M. Norton Director, Public Information
Diane M. Veach Manager, Instruction Office
Dr. Darla J. Wilson Director, Marketing Communications

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. Item was removed from agenda.

14. **APPROVE LEAVE OF ABSENCE**

MSC Dougherty, Jensen

RESOLUTION 00-20601

BE IT RESOLVED, That JAMES LUNA, Associate Professor/Counselor, Counseling, Guidance, and Career Development, be granted a 100% **educational Leave of Absence without pay and with benefits**, effective December 1, 2001, through May 31, 2002 (to study in Japan).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Jensen

RESOLUTION 00-20602

BE IT RESOLVED, That the following classified positions be approved:

a. **Position: EMPLOYMENT SPECIALIST**
Department: Human Resource Services
Division: Human Resources
New?: Yes
Sal Rng/Stp: 20/1
% of position: 50% # of Mos: 12
Effective: May 9, 2001
Note: CCCSAT funded

- b. **Position:** **OFFICE SPECIALIST**
Department: Extended Opportunity Programs and Services
Division: Student Support Programs
New?: Yes
Sal Rng/Stp: 10/1
% of position: 45% # of Mos: 12
Effective: May 9, 2001
Note: EOP&S funded
- c. **Position:** **SENIOR OFFICE SPECIALIST**
Department: Business Services
Division: Administrative Services
New?: Yes
Sal Rng/Stp: 14/1
% of position: 100% # of Mos: 12
Effective: May 9, 2001
Note: CCCSAT funded
- d. **Position:** **SENIOR ACCOUNTING ASSISTANT**
Department: Business Services
Division: Administrative Services
New?: Yes
Remarks:
Sal Rng/Stp: 20/1
% of position: 100% # of Mos: 12
Effective: May 9, 2001
Note: CCCSAT funded

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Jensen

RESOLUTION 00-20603

BE IT RESOLVED, That the reclassification of the following **classified position** be approved:

- a. **Position:** **SENIOR ACCOUNTING ASSISTANT**
Department: Fiscal Services
Name: Vacant
New?: No
Remarks: Was Accounting Assistant, range 16.
Effective: May 9, 2001
% of position: 100% # of Mos: 12
Sal Rng/Stp: **20/1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **APPROVE NEW ACADEMIC POSITION**

MSC Dougherty, Jensen

RESOLUTION 00-20604

BE IT RESOLVED, That the following **academic position** be approved:

- a. Position: **COUNSELOR**
Department: Extended Opportunity Programs and Services
Division: Student Support Programs
New?: Yes
% of Position: 100% # of Mos: 11
Effective: May 9, 2001
Note: EOP&S funded; replaces hourly counseling.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **APPROVE CERTIFICATED EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20605

BE IT RESOLVED, That the employment of the following **certificated employee** be approved:

- a. Name: **NICOLE HEWITT**
Position: Site Supervisor
Department: Child Development Center at Escondido
New?: Yes
Remarks: Position approved 3/28/00
Sal Rng/Stp: E/1
% of Position: 100% # of Mos: 12
Effective: May 9, 2001

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. **INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. John D. Randall, Interim Superintendent/President, as authorized by the Governing Board, under Group II (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **CAROLYN B. BARCATT**, Administrative Secretary, Public Information and Marketing Communications, effective June 9, 2001 (last day worked 6/8/01).
- b. **WILLIAM J. FLYNN**, Dean, Media, Business, and Community Services, effective July 1, 2001 (last day worked 6/30/01).

20. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. John D. Randall, Interim Superintendent/ President, as authorized by the Governing Board on June 10, 1986:

- a. **DR. HILARY A. HARRIS**, Assistant Professor, English, effective May 19, 2001 (last day worked 5/18/01).

21. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20606

BE IT RESOLVED, That the employment of the following **classified employees** be approved:

- a. Name: **KATHERINE L. SYLVESTER**
Position: Academic Evaluator/Advisor
Department: Admissions, Records, and Veterans' Services
New?: Yes
Remarks: Position approved 12/12/00
Sal Rng/Stp: 20/1
% of Position: 100% # of Mos: 12
Effective: April 13, 2001
Note: PFE funded
- b. Name: **LEONE M. SMITH**
Position: Instructional Support Assistant II
Department: Escondido Education Center
New?: Yes
Remarks: Position approved 12/12/00
Sal Rng/Stp: 22/1
% of Position: 100% # of Mos: 12
Effective: April 16, 2001
Note: PFE funded
- c. Name: **MYA L. LAND**
Position: Academic Evaluator/Advisor
Department: Admissions and Records
New?: No
Remarks: Replacement
Sal Rng/Stp: 20/1
% of Position: 100% # of Mos: 12
Effective: May 9, 2001
- d. Name: **PHILIP L. GOETTSCH**
Position: Instructional Support Assistant I
Department: Trades and Industry
New?: Yes
Remarks: Position approved 12/12/00
Sal Rng/Stp: 16/1
% of Position: 100% # of Mos: 10
Effective: May 9, 2001
Note: PFE funded (63%)

- e. Name: **ANGELICA GUZMAN**
 Position: Curricular Schedules Technician
 Department: Instruction Office
 New?: Yes
 Remarks: Position approved 12/12/00
 Sal Rng/Stp: 23/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
 Note: PFE funded
- f. Name: **AARON M. SCHNARR**
 Position: Education Center Assistant
 Department: Camp Pendleton Education Center
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 13/1
 % of Position: 25% # of Mos: 12
 Effective: May 9, 2001
- g. Name: **TERESA M. NELSON**
 Position: Education Center Assistant
 Department: Camp Pendleton Education Center
 New?: Yes
 Remarks: Position approved 2/13/01
 Sal Rng/Stp: 13/1
 % of Position: 25% # of Mos: 12
 Effective: May 9, 2001
 Note: Normal Work Schedule: Mon - Thurs, 9:00 am - 2:00 pm
- h. Name: **RANDY L. FRANKLIN**
 Position: Library Media Technician II
 Department: Library Media Center
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 15/2
 % of Position: 45% # of Mos: 12
 Effective: April 16, 2001
- i. Name: **DANIEL G. JANI**
 Position: Instructional Support Assistant I
 Department: Academic Technology Resource Center
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 16/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
 Note: PFE funded
- j. Name: **REBECCA A. GREGORY**
 Position: Staff Aide
 Department: Vocational Programs
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 20/5
 % of Position: 100% # of Mos: 12
 Effective: May 1, 2001

- k. Name: **MARILYNN E. SURBECK**
 Position: Administrative Secretary
 Department: Instruction Office
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 19/7
 % of Position: 100% # of Mos: 12
 Effective: May 11, 2001
- l. Name: **ELENA FOSTER**
 Position: Information Services Specialist
 Department: Information Services
 New?: No
 Remarks: Replacement; position reclassified and transferred 2/13/01.
 Sal Rng/Stp: 28/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
 Note: 86% PFE and 14% TTIP funded
- m. Name: **LONG H. TRAN**
 Position: Information Services Specialist
 Department: Information Services
 New?: Yes
 Remarks: Position approved 2/13/01
 Sal Rng/Stp: 28/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
 Note: TTIP funded
- n. Name: **DAVID P. GARCIA**
 Position: Information Services Specialist
 Department: Information Services
 New?: No
 Remarks: Replacement for Steven Cramer
 Sal Rng/Stp: 28/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
- o. Name: **ANNE G. STEPHAN**
 Position: Library Media Technician I
 Department: Library Media Center
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 11/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
- p. Name: **JAMES D. CASH**
 Position: Maintenance Plumber
 Department: Facilities
 New?: Yes
 Remarks: Position approved 1/9/01; PFE funded.
 Sal Rng/Stp: 27/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001

- q. Name: **FRANCES R. SIMPSON**
 Position: Instructional Support Assistant II
 Department: Business Education
 New?: Yes
 Remarks: Position approved 12/12/00; PFE funded.
 Sal Rng/Stp: 22/1
 % of Position: 100% # of Mos: 10
 Effective: June 4, 2001
- r. Name: **REYNOLD J. TOTLEBEN**
 Position: HVAC Technician
 Department: Facilities
 New?: Yes
 Remarks: Position approved 1/9/01; PFE funded.
 Sal Rng/Stp: 27/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
- s. Name: **BRUCE G. BARRY**
 Position: Custodian I
 Department: Facilities/Custodial Services
 New?: Yes
 Remarks: Position approved 1/9/01; PFE funded.
 Sal Rng/Stp: 8/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
- t. Name: **LISA A. HORNSBY**
 Position: Administrative Secretary
 Department: Instruction Office
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 19/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
- u. Name: **LUKE BISAGNA**
 Position: Satellite and TV Broadcast Control Operator
 Department: Educational Television
 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 23/1
 % of Position: 100% # of Mos: 12
 Effective: May 9, 2001
 Note: Additional funding through CCCSAT.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. Item was removed from the Consent Calendar by Dr. Dougherty.

23. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 00-20607

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for Spring, Summer, and Fall, 2001 (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent annual load:

SPRING, 2001

DISABLED STUDENT PROGRAMS AND SERVICES

Meyers, Lori Elizabeth	Counseling A.B., Recreation Administration M.S., Rehabilitation Counseling	\$36.09
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PUBLIC SAFETY PROGRAMS

Rexroat, Joy	Administration of Justice B.S., Animal Science D.V.M., Veterinary Medicine	\$38.42
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VOCATIONAL PROGRAMS

Arban, Robert William	Apprenticeship – Electrical Apprenticeship Certificate 6+ Years Experience	(Paid by sponsor, San Diego Electrical Training Trust)
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SUMMER, 2001

ENGLISH

Wilson, Natalie	English B.A., English M.A., English	\$36.09
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ENGLISH AS A SECOND LANGUAGE

Ponder, Linda Mary	English As A Second Language B.A., Science Technology M.A., T.E.S.O.L	\$37.26
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PUBLIC SAFETY

McGaughey, Colin	Administration of Justice B.A., Criminal Justice 2 + Years Experience	\$34.93
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VOCATIONAL PROGRAMS

Beauchamp, Mark	Building Codes A.S., Aeronautics B.A., Geography 2+ Years Experience	\$34.93
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FALL, 2001

ART

Thomas, David	Art B.A., Graphics and Packaging 2+ Years Experience	\$34.93
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ENGLISH

Shellenberger, John	English B.S., Business Administration M.A., English	\$36.09
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MATHEMATICS

Kim, Jinchoon	Mathematics B.S., Nuclear Engineering M.S., Nuclear Engineering Ph.D., Plasma Physics	\$38.42
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

<p style="text-align: center;">Resumption of REGULAR AGENDA</p>
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E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

Mr. McMullen removed the following items from the Consent Calendar for discussion:

6. **APPROVE QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

MSC Dougherty, Jensen

RESOLUTION 00-20608

BE IT RESOLVED, That the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ended March 31, 2001, be approved. Exhibit D-6

Mr. McMullen noted that it stated on the backup that "salaries and benefits had to be pulled from various reports as they were not up to date in the PeopleSoft financial database." He asked the status of the PeopleSoft database. Lois Meyer reported that there are two databases in PeopleSoft. Finance is in one, and human resources and students are in the other, so we have an interfaced program that is very time consuming. We are not up to date in the posting of that. Lois was unable to provide an estimated time when the posting would be up to date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Dougherty, Jensen

RESOLUTION 00-20609

BE IT RESOLVED, That all contracts and agreements for the period March 1, 2001, through April 30, 2001, and entered into on behalf of the Palomar Community College District pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-10**

Mr. McMullen questioned item #267, "amendment to agreement to include additional patrol service on an as-needed basis, billed at an hourly rate as needed." He noted that this is an open-ended contract and asked if we are dependent upon Chief Plotts to determine the need and what brought this about.

Tom Plotts noted this contract with AM Patrol Services serves four of the off-site centers which fall under Norma Bean's area. We do that separately because we don't want to mix restricted funds, of which 80% are allocated out of student fees. The Education Code does not allow us to use those student fees for contract services.

Mr. McMullen asked if other officers that are being hired will be from grant money. Tom reported that six positions are in the process at present.

Jerry Patton added that, at the centers, there is a need for someone full time. Even with the grant, we would not be able to place a full-time officer there all the time unless we had more officers. This is the way to augment the services that we are providing at the centers.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Dr. Dougherty removed the following item from the Consent Calendar for discussion:

22. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, McMullen

RESOLUTION 00-20610

BE IT RESOLVED, That the employment of the following academic employees be approved:

a. Name: **BAHRAM ALIDAE**
Position: Assistant Professor
Department: Mathematics
New?: No
Remarks: Replacement
Sal Rng/Stp: D/1
% of Position: 100% # of Mos: 10
Effective: August 24, 2001

- b. Name: **KAREN L. MIFFLIN**
 Department: Mathematics
 New?: Yes
 Remarks: Position approved 1/9/01; PFE funded.
 Sal Rng/Stp: C/4
 % of Position: 100% # of Mos: 10
 Effective: August 24, 2001
- c. Name: **CRAIG S. CHAMBERLIN**
 Position: Assistant Professor
 Department: Mathematics
 New?: Yes
 Remarks: Position approved 11/14/00; PFE funded.
 Sal Rng/Stp: C/1
 % of Position: 100% # of Mos: 10
 Effective: August 24, 2001
- d. Name: **KARAN K. HUSKEY**
 Position: Assistant Professor/Counselor
 Department: Counseling, Guidance & Career Development
 New?: No
 Remarks: Replacement; PFE funded.
 Sal Rng/Stp: C/2
 % of Position: 100% # of Mos: 11
 Effective: July 2, 2001
- e. Name: **ROSA PRIETO**
 Position: Assistant Professor/Counselor (Bilingual)
 Department: Counseling, Guidance & Career Development
 New?: No
 Remarks: Replacement; PFE funded.
 Sal Rng/Stp: C/1
 % of Position: 100% # of Mos: 11
 Effective: July 2, 2001
- f. Name: **ASHLEY G. GUARAGNA**
 Position: Assistant Professor
 Department: Art (Painting)
 New?: Yes
 Remarks: PFE funded
 Sal Rng/Stp: D/1
 % of Position: 100% # of Mos: 10
 Effective: August 24, 2001

Diane Michael discussed the background, education, and experience of Mr. Alidaee, Ms. Mifflin, Mr. Chamberlin, and Ms. Guaragna.

Joe Madrigal introduced and discussed the background, education, and experience of Ms. Huskey and Ms. Prieto.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. INFORMATION

Report of the Faculty Senate

Chris Barkley gave the following report: "First, we welcome Dr. Sherrill Amador and look forward to working with her next year.

"Yesterday at the Senate, we elected officers for the next two years: I will be Senate President, Mario Mendez is the Vice President, April Woods is the Secretary, and Anne Voth will serve in the Past President position on the Faculty Council.

"We have finished the work on the governance structure; all changes have been approved by the Faculty Senate except for possible changes to the Resource Allocation Committee, which we want to take there before bringing them to PAC. We hope to be able to bring those forward early in the fall semester.

"The proposed Education Plan for the Southern Education Center is being sunshined, but we will not have any Senate meetings before the Board acts on this plan, so I won't be able to bring Senate input. I will provide any concerns that surface through the sunshining process at your next meeting. This is still in the planning stage, so I am sure the Faculty Senate will have plenty of time to provide our input.

"We appointed Lori Waite from Counseling as the Faculty Co-Chair of the Accreditation Team and are starting to gather faculty volunteers for the Standard Sub-Committees.

"We approved some minor curriculum changes for the Curriculum Committee which you will see at the next meeting.

"We also affirmed the work of the Curriculum Committee and are recommending the Governing Board adopt a new University Studies AA Degree program for transferring students. Our investigation into this degree has been going on for over a year. It has gone through our regular process; the Curriculum Committee approved the new degree at its meeting of May 2, and the Faculty Senate approved it by more than a 2/3 majority just yesterday. I am providing you some information tonight, and I am asking you to put this on the agenda for action at your next meeting. The Senate considers this a curriculum issue, one of our Academic and Professional Matters, and understands that the Board will rely primarily on the advice of the Academic Senate, and our advice is to approve this new degree as soon as possible. There will be work that our Counselors and our Transfer Center Director will need to do to make sure the guarantee of enrollment is in place so our students can begin to take advantage of this program next year.

"Since there has been considerable controversy over this degree, let me assure you that our entire process has been followed, and it has been approved at every step of the way. Contrary to some claims, the Senate does not believe this is a watered-down degree, but it is actually a more academically rigorous degree in many respects. All of the 60 units of course work taken for this degree must be 100+ college level, including a college level math class. Nor are we denying the importance of American Institutions. Our transfer students will have to fulfill the American Institutions requirement of their transfer institutions before being granted a BA or BS. Many, if not most, of our students will fulfill this requirement here at Palomar. However, since they are required to have all their preparation for their major taken here, and since they are limited in the number of units they can transfer, some may opt to take their American Institutions classes at their

transfer university. In no way does providing this option for our students change any of the other 180 AA degrees we presently confer.

“The last thing I’d like to report to you is a report on the Faculty Senate goals I handed out to you. At the beginning of the year, we established six goals. We didn’t particularly rank them, but these were goals we were trying to accomplish this year. Then we tried to develop plans for accomplishing these goals, and we usually try to set a five-year time period for accomplishing them.

“Goal number one was to get all faculty to the top 25% of their comparable colleges, which for full-time faculty were the 16 that are very similar to us. For adjunct faculty, it would be the colleges in this area. We are not sure what summer enrollments are and we are not certain how the faculty salary enhancement plan is going to work out, but it looks like we might be able to accomplish 25-50% of that goal for this year. For the part-time faculty, we have had slightly better success, but only for this semester, because we were able to use some PFE funds to provide office-hour pay for our adjuncts. We were able to accomplish 100% of that particular goal and perhaps 50% of the part of the goal that relates to adjuncts that is coming from our salary enhancement plan. It looks like we accomplished quite a bit; unfortunately, since the office-hour pay was only for this particular semester, it jumps back down. We want to push it up again next year. This sort of thing is now something that our union negotiates.

“Goal number two to reach the 75/25 ratio of full-time to part-time faculty, I’m pleased to say that, because we hired 17 new faculty in addition to replacing all of the faculty who retired or resigned last year, we actually accomplished about 75% of the goal that we had set for this year. Again, this is looking toward getting to the 75/25 ratio within a five-year time period.

“Goal number three, which is our office-hour pay for part-time faculty, was done by hours per semester instead of the way we figured it out when we did our goals, so I had to try to translate that. It did look like what we had done was accomplish our goal for this semester.

“Goal number four, which was SERP for retiring faculty, we were not able to accomplish this year.”

Chris announced the following winners of this year’s faculty awards:

Phil de Barros	Research Award
Dan Arnsan and Margaret Gunther	Faculty Service Awards
Maria Miller and Morgan Peterson	Gift of Time Awards

At this time, Dr. Nelson invited two persons in favor of the proposed University Studies AA Degree program and two persons in opposition to the program to address the Board for five minutes each. Mary Ann Drinan and Scott Varlow spoke in opposition to the proposal, and Jan Kuzmich and April Woods spoke in favor of the proposal.

At this time, Ms. Drinan requested that additional persons be allowed to speak regarding this issue from a variety of perspectives. Dr. Nelson granted time to three additional persons to speak in opposition.

Dr. Nelson noted that this will be on the agenda for action at the next meeting.

2. **INFORMATION**

Report of the Palomar Faculty Federation

Mary Millet extended a welcome to Dr. Amador on behalf of the Federation. They look forward to working with her in a healthy mutually respectful relationship.

Mary expressed the Federation's regrets that, at this time when so many committees are being restructured, the District has not taken this opportunity to include voting representation on the committees for both the full-time and part-time appointees of the Palomar Faculty Federation. With the exception of the President's Advisory Council and the seat that the Federation occupies at Board meetings, the petitions of the Federation to be seated have been denied. The Palomar Faculty Federation feels that the goals of Palomar College would be better served if the legal and proper place of the Federation in the governance structure of the college community were officially acknowledged. As the PFF part-time representative, Mary is concerned that part-timers are being denied the opportunity to have a voting union representative present when policies are discussed that affect them and their working conditions. She feels the part-timers deserve to have representation.

3. **INFORMATION**

Report of The Faculty

Lee Kerckhove welcomed Dr. Amador on behalf of The Faculty. He reported that he had polled The Faculty about the possibility of holding the traditional end-of-the-year awards dinner. The Faculty voted overwhelmingly against holding such a dinner.

4. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann welcomed Dr. Amador. He reported that Kelley Hudson-MacIsaac will serve as the Co-Chair for Accreditation.

The group will continue to meet and confer with the District during the summer months. Resolution is near on some issues which have been under discussion for quite some time.

June 6 is the Administrative Association retreat at the Quail's Inn. Members of the Association will be recognized for their accomplishments.

5. **INFORMATION**

Report of the CCE/AFT

Ernie Carson gave the following report: "On behalf of the classified employees and the CCE/AFT executive council, I would like to welcome Dr. Sherrill Amador to her new and challenging position as the President of Palomar College.

"During your closing remarks at the college forum, you spoke of your vision of your relationship with Palomar College. One aspect of your vision pertained to dating, an engagement period, and marriage. As you work out the final details of your challenging new job, I consider the marriage ceremony over and the honeymoon about to start. A little birdie told me that you have a taste for good southern-cooked meals. Well, during our honeymoon, you can count on me bringing in a lunch for you that will consist of mustard and turnip greens, corn bread, and bar-b-que ribs. This will not be a frozen microwave dinner pack. I will pick, clean, and cook the greens; and everything else, including the bar-b-que sauce, will be from scratch. And if you have a sweet tooth, I can make a German Chocolate cake from scratch that will run most women out of the kitchen. I am very serious about the meal and dessert and will give you a call to see when would be a good time for me to bring it in.

“The CFT State Council meeting will convene this Friday night and Saturday at the Manhattan Beach Marriott Hotel.

“Today, I met with Jerry Patton, Vice President of Administrative Services, to express the CCE’s concern over Palomar’s recent Request For Proposals (RFP) for Temporary Services in the April 16, 2001, edition of the *San Diego Daily Transcript*. I should note that the use of temporary personnel is nothing new at Palomar, but the advertisement has raised the Union’s level of concern and knowledge.

“After getting a copy of Palomar’s Temporary Services contract document, which was referenced in the article’s RFP, I am very concerned with the District’s plans to acquire temporary help to work in the classified staff positions of Payroll Technician, Accountant, Office Specialist, Senior Office Specialist, Administrative Secretary, Senior Administrative Secretary, Information Systems Specialists, Information Systems Technicians, Custodian I, Storekeeper, and Groundskeeper.

“Naturally, our (the Union’s) concerns will be toward, but not limited to, temporary employees doing the work in classified employee positions that have been vacated due to terminations and/or resignations. The CCE will be discussing further questions and concerns, such as staff diversity within the temps, education code guidelines and compliance, etc., with Jerry Patton and Human Resources within the next few weeks. Also, please be advised that the Groundskeeper job description as noted in the contract document stated the individual will calibrate and apply various fertilizers and pesticides. The CCE hopes that any and all chemical certificates required for an individual to do this type of work will be satisfied. The contract also identified several monthly reports showing costs associated with the work/hours performed by the temporary personnel. The CCE will be requesting copies of these reports.

“I would like to thank the District for providing the means to allow several classified staff members to attend the recent diversity conference in San Diego. I have heard nothing but rave reviews and satisfaction from those who attended.

“In closing, as the commencement exercises approach, I look forward to once again participating in the march. As you may recall, last year was the first year that a classified representative was given the opportunity to march in with Palomar’s faculty and administration. I look forward to doing it again because it was a great and distinct honor.”

6. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde welcomed Dr. Amador on behalf of ASG. Shannon commended Trisha Carlson for her excellent work in serving on the Presidential Search Committee.

Shannon also commended MEChA for their efforts last week celebrating Cinco de Mayo.

ASG elections were held recently with the following persons being elected: Sean Weimer, President; Rebecca Faubus, Vice President of State Affairs; Leo Melena, Senator; Eamon Kavanaugh, Senator; and Brendan Fentimen; Senator.

At this time, Bruce Bishop introduced the newly elected President of ASG, Sean Weimer. Sean served on ASG this past year as the Vice President of State Affairs, is a member of Phi Theta Kappa, Vice President of Alpha Gamma Rho Chapter, was very active in sports in local high schools. Sean hopes to major in business and go on to a four-year university.

Bruce also introduced Rebecca Faubus, the newly elected Vice President of State Affairs. Rebecca has been a student at Palomar off and on for about ten years and served on ASG in the early 90s.

Bruce commended Shannon Gyde for her work this past year as ASG President. She has become an incredibly strong student advocate. She will be going on to Cal State San Marcos next year, majoring in Communications. Bruce stated that it has been great working with her this year.

Bruce commended Trisha Carlson, the outgoing Executive Vice President of ASG, who has just been accepted at UC Berkeley, majoring in Peace and Conflict Studies. Dr. Nelson also commended Trisha for her valuable contributions and time commitment to the Presidential Search Committee.

7. **INFORMATION**

Report of Superintendent/President

Dr. Randall welcomed Dr. Amador to Palomar.

Dr. Randall reported that the Commencement ceremony will take place on Friday, May 18, beginning at 6 p.m. Board members are asked to meet in the Board room at 5:30 p.m.

The Foundation fund-raising event will be held this Saturday evening at the Old Richland Schoolhouse, starting at 5 p.m.

Dr. Randall introduced members of the Assessment of Learning Project (ALP) Team, Lee Kerckhove, John Tagg, and Theresa Laughlin, who presented a report on the team's progress and future plans to the Board at this time.

8. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

There were none.

H. UNFINISHED BUSINESS

1. **APPROVE INSTITUTION OF MINIMUM STANDARDS FOR ASG OFFICERS**

MSC Dougherty, Jensen

RESOLUTION 00-20611

BE IT RESOLVED, That approval be granted to instituting the following **minimum standards for ASG officers:**

- (1) Minimum cumulative GPA of 2.5 to be eligible for initial appointment or election to ASG.
- (2) Maintain a minimum semester GPA of 2.5.
- (3) Enroll in Leadership and Communication course (3 units) each semester of maintaining an officer position.
- (4) Enroll and complete a minimum of ten (10) units (including the Leadership and Communication course) throughout the officer's tenure in office.
- (5) No more than four units per semester may be taken credit/no credit during the officer's tenure in office.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **REJECTION OF REAL PROPERTY DONATION**

MSC Dougherty, McMullen

RESOLUTION 00-20612

BE IT RESOLVED, That the real property tendered as a **donation** to the Palomar Community College District (hereinafter the "District") by Lester and Geraldine Ryan (Hereinafter the "Donors"), consisting of approximately thirty (30) acres, more or less, commonly known as "**P**" **Mountain**, is hereby **rejected** by the Governing Board of the Palomar Community College District. The open space land preserve will be maintained through the Environmental Land Trust. The Environmental Land Trust will monitor and maintain the "P" Mountain, and the requirements of the developer will be provided through their arrangement. **Exhibit H-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE AUTHORIZATION TO ACCEPT AND RECORD EASEMENT TO MAINTAIN "P" ON MOUNTAIN**

MSC Dougherty, McMullen

RESOLUTION 00-20613

BE IT RESOLVED, That the Palomar Community College District hereby accepts and authorizes recordation of an **easement**, in perpetuity, for ingress and egress to and from the **existing rock monument** commonly described as the **"P"** and for the **maintenance** thereof by the District.

BE IT FURTHER RESOLVED, That the Palomar Community College District hereby appoints as its duly authorized agent for signing of all documents necessary to implement this resolution, Assistant Superintendent and Vice President for Finance and Administrative Services, Jerry R. Patton. **Exhibit H-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **EXCUSE ABSENCE OF MEMBER DUE TO COLLEGE BUSINESS**

MSC Dougherty, Jensen

RESOLUTION 00-20614

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Shannon Gyde** from the Governing Board Meeting held March 13, 2001, is excused due to attendance at a conference in Washington, D.C., on behalf of the College.

The Vote was unanimous.
Student Trustee Advisory Vote: Abstain

2. **EXCUSE ABSENCE OF MEMBER DUE TO ILLNESS**

MSC Dougherty, McMullen

RESOLUTION 00-20615

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Ralph Jensen** from the Governing Board Meeting held April 10, 2001, is excused due to illness.

The Vote: 4 Aye, 1 Abstain (Jensen)
Student Trustee Advisory Vote: Aye

3. **APPROVE EXPRESSION OF APPRECIATION TO STUDENT TRUSTEE**

MSC Dougherty, Jensen

RESOLUTION 00-20616

BE IT RESOLVED, That the members of the Governing Board of the Palomar Community College District do hereby express their sincere appreciation to **SHANNON GYDE**, who has served as President of the Associated Student Government and Student Trustee from May 10, 2000, through May 8, 2001, and who, throughout her tenure in office, has rendered outstanding service and provided responsible leadership, and who, as a result, has accomplished a great deal for the betterment of the students at Palomar College.

The Vote was unanimous.

4. Item removed from agenda.

5. **APPROVE FIVE-YEAR CONSTRUCTION PLAN**

MSC Dougherty, Jensen

RESOLUTION 00-20617

BE IT RESOLVED, That the Governing Board hereby reviews and approves the Palomar Community College District's Five-Year Construction Plan as outlined on **Exhibit I-5**.

Mike Ellis pointed out two errors in the software program and noted that the Chancellor's Office is aware of the problem. The changes are being made manually.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **INFORMATION: PROPOSED REVISION OF SHARED GOVERNANCE STRUCTURE**

BE IT RESOLVED, That the governance structure be revised as indicated on the committee organizational chart and descriptions which are indicated on the named exhibits. **Exhibit I-6**

- a. **Educational Master Planning Committee – Exhibit I-6-a**
- b. **Institutional Review Committee – Exhibit I-6-b**
- c. **Technology Committee – Exhibit I-6-c**
- d. **Facilities Planning Committee – Exhibit I-6-d**
- e. **President's Advisory Council – Exhibit I-6-e**
- f. **Partnership for Excellence Task Force – Exhibit I-6-f**
- g. **Staff Priorities Committee – Exhibit I-6-g**
- h. **Resource Allocation Committee – Exhibit I-6-h**

7. **INFORMATION: PROPOSED EDUCATIONAL MASTER PLAN – SOUTHERN EDUCATION CENTER**

BE IT RESOLVED, That the Governing Board hereby reviews and approves the proposed Educational Master Plan for the Southern Education Center as outlined on **Exhibit I-7**.

The Southern Education Center Task Force, with Mike Rourke as the Chair, and Mark Vernoy were commended for their efforts in preparing this document over the past two years.

8. **APPROVE LEASE AGREEMENT FOR OFFICE SPACE AT 1050 LOS VALLECITOS BLVD., SAN MARCOS, CALIFORNIA**

MSC Dougherty, Jensen

RESOLUTION 00-20618

WHEREAS, the addition of full-time faculty positions by the District will have a significant impact upon space available on the San Marcos Campus for faculty offices; and,

WHEREAS, the Administrative Services staff currently occupies office facilities in the A-Building, which, if vacated, could be reconstructed into faculty offices and aid materially in meeting the pending need for faculty office space on the campus; and,

WHEREAS, approximately 11,658 sq. ft. of office space has become commercially available within a few blocks of the San Marcos campus and located at 1050 Los Vallecitos Blvd., San Marcos, California 92069;

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby approves a lease for approximately 11,658 sq. ft. of office space, which includes restroom facilities within the leased space, owned by CTF-2-Outlet LLC, a Delaware Limited Liability Company, and located at 1050 Los Vallecitos Blvd., San Marcos, California 92069, on the following terms and conditions; term of the lease to be from the commencement date which is defined as the later of September 1, 2001, or two (2) months following substantial completion of the Premises, and terminating Sixty (60) months thereafter; Base Rental to be as follows:

Months 1-12:	\$1.10 sq. ft. per mo.
Months 13-24:	\$1.15 sq. ft. per mo.
Months 25-36:	\$1.20 sq. ft. per mo.
Months 37-48:	\$1.25 sq. ft. per mo.
Months 49-60:	\$1.30 sq. ft. per mo.

BE IT FURTHER RESOLVED, That the form of the lease shall be the American Industrial Real Estate Association's Standard Office Lease-Net form with Addendum and Work Letter attached; security deposit in the amount of \$15,155.40 and first month's rent due in advance, which advance payments are hereby approved. **Exhibit I-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE AGREEMENT WITH SPENCER/HOSKINS ASSOCIATES AS DISTRICT FACILITIES MASTER PLANNING CONSULTANT**

MSC Dougherty, Jensen

RESOLUTION 00-20619

WHEREAS, the Palomar Community College District published a Request for Proposal (RFP) for **Facilities Master Planning Consultants**; and,

WHEREAS, the three (3) firms were selected by the Screening Committee and advanced to the final interviews; and,

WHEREAS, the final selection recommended by the Second-Level Committee is the firm of Spencer/Hoskins Associates;

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby approves an agreement with **Spencer/Hoskins Associates** as District Facilities Master Planning Consultants effective May 15, 2001, and terminating May 15, 2002, unless extended by mutual agreement, for an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00). **Exhibit I-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **DECLARE MICROSCOPES FROM LIFE SCIENCES DEPARTMENT SURPLUS, OF INSUFFICIENT VALUE FOR AUCTION, AND DONATE PROPERTY TO LOCAL AREA PUBLIC SCHOOLS (unanimous consent required)**

MSC Dougherty, Jensen

RESOLUTION 00-20620

BE IT RESOLVED, That the Palomar Community College District finds the following microscopes from the Life Sciences Department surplus, no longer needed for District purposes, and of insufficient value to defray the costs of arranging a sale, all in accordance with District Procedure 552; as detailed on the information spreadsheet lodged in support hereof, and,

BE IT FURTHER RESOLVED, That the microscopes described in the attached spreadsheet herein shall be donated to local area public schools as provided in California Education Code Section 81452. **Exhibit I-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE AGREEMENT WITH SHADOWRIDGE TRAVEL AND CRUISES AND APPROVE LIFE SCIENCES FIELD COURSE TRIP TO BELIZE, CENTRAL AMERICA, FOR THE 2002 INTERSESSION**

MSC Dougherty, Jensen

RESOLUTION 00-20621

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and **Shadowridge Travel and Cruises**, 750 Sycamore Avenue, Suite D, Vista, California 92083, for the purpose of allowing the District's Life Sciences Department to conduct Life Sciences field courses; BIO 195A, BIO 195B, BIO 195C, BIO 195E (3 units), ZOO 195A, ZOO 195B, and ZOO 195F (3 units); during the intersession period of January 2, 2002 – January 16, 2002.

BE IT FURTHER RESOLVED, That the cost of the program is approximately \$2,500.00, to include air transport from San Diego via Continental Airlines, shared accommodations (3/room), 3 meals daily while in Belize, local transportation and entrance fees. Not included are student enrollment fees and student accident insurance, U.S. departure tax, U.S. entry fee, and optional travel insurance. **Exhibit I-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

There were none.

K. ITEMS PENDING

There were none.

L. ITEMS PENDING

There were none.

M. COMMENTS FROM BOARD MEMBERS

Ms. Gyde commented that she has enjoyed working with everyone and has learned a lot. She will be back to visit.

Mr. Haro welcomed Dr. Amador and noted that everyone is looking forward to her arriving on campus.

Mr. McMullen also welcomed Dr. Amador aboard.

Dr. Dougherty commented that it has been a pleasure working with Shannon.

Dr. Dougherty stated that he is delighted that Dr. Amador could be with us tonight and that we are looking forward to working with her.

Mr. Jensen welcomed Dr. Amador and stated that he feels we will make some progress.

Mr. Jensen commented that it has been great working with Shannon Gyde and welcomed Sean Weimer to the Board.

Dr. Nelson made the following comments: "For the first time I was able to attend the Annual Faculty Tea where faculty that have had articles and books published over the last year receive recognition, where newly tenured faculty are celebrated along with those more-seasoned faculty who are awarded their anniversary pins. It was a very enjoyable and festive event.

"The Foundation Scholarship Awards event held at the Civic Center here in San Marcos was uplifting. The many scholarship recipients with their proud families and the scholarship donors, members of the community, are celebrated together in an energetic and heartening tribute. I can speak personally to the fact that it is wonderful to actually meet the person that you have helped. Their stories of overcoming hardship and barriers and the way that we, as donors, have made a difference are very powerful.

"The Art Department's Annual Student Exhibit was varied and interesting as always. The effort it takes to mount such a comprehensive exhibit shows the continued dedication of our art department.

"The annual Arboretum Cleanup a week ago was sweaty fun. Because of the recent rains, many specimens were in full bloom. The hard work and spicy hot dog lunch that Russ Filbeck prepared all added to the feeling of community and the pride we all feel about Palomar.

"Saturday, the annual PACRA luncheon at the Escondido Sizzler was great fun. It was my first chance to visit with so many of the people that have contributed to the Palomar legacy that we have inherited. To a person, they expressed their pride in Palomar, their sense of purpose and the continued support they offer to our students in the way of scholarships.

"The Annual President's Concerts were last Saturday evening and Sunday afternoon. 'From the Met to Broadway' offered a wonderful array of familiar melodies performed by the Palomar Chorale and the Community Orchestra. Dr. Joe Stanford and Bob Gilson bring out the best in the students and have such a delightful touch with the audience."

N. CLOSED SESSION

The Board recessed at 8:40 p.m. and went into Closed Session at 8:47 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference with Designated Representatives regarding negotiations with PFF/AFT, pursuant to Government Code 54957.6.

Closed Session ended at 9:10 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened to open session at 9:11 p.m.

1. **DESIGNATE DISTRICT NEGOTIATORS WITH PALOMAR FACULTY FEDERATION**

MSC Dougherty, McMullen

RESOLUTION 00-20623

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby designates **Jack Miyamoto** to be its chief negotiator and designated representative in negotiations with the **Palomar Faculty Federation**.

BE IT FURTHER RESOLVED, That Jack Miyamoto has full authority to negotiate on behalf of the Governing Board, but the Governing Board expressly reserves the right to ratify any tentative agreement.

BE IT FURTHER RESOLVED, That Jack Miyamoto shall be the only individual who has the authority on behalf of the Governing Board to negotiate with the Palomar Faculty Federation and the only individual who has authority to make proposals and counter-proposals and to enter into tentative agreements.

BE IT FURTHER RESOLVED, That Judy Eberhart, Wilma Owens, and Jerry Patton also shall be on the negotiating team on behalf of the Governing Board.

BE IT FURTHER RESOLVED, That individual members of the Governing Board shall decline to negotiate with representatives of the Palomar Faculty Federation, and also shall decline to meet with such representatives on matters or items being negotiated or directly related to negotiations.

The Vote was unanimous.

NN. CLOSED SESSION

The Board again recessed at 9:12 p.m. and went into Closed Session at 9:13 p.m., to discuss:

4. Conference with Designated Representatives regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

OO. RECONVENE TO OPEN SESSION

The meeting again reconvened to open session at 9:45 p.m. There was no reportable action.

P. ADJOURNMENT

The meeting was adjourned at 9:46 p.m.

President

Secretary