



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MARCH 13, 2001, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second Tuesday of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

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A. CALL TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

BE IT RESOLVED, That the Minutes of the Regular Meeting held February 13, 2001, be approved.

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

D.

PAYROLL

1. **RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS REPORT**

BE IT RESOLVED, That the Governing Board hereby approves the **Personnel Actions Report for the month of February, 2001**, which includes hires and pay rate changes for students and temporary employees. **Exhibit D-1**

TRAVEL

2. **RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES**

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **Robert L. Dougherty, Jr., M.D.**
- | | |
|-----------------|--|
| Advanced Funds? | Yes |
| For: | Mileage, meals, lodging, miscellaneous |
| To attend: | Inland Valleys Community College Trustee and CEO Association |
| Location: | Victorville, California |
| Date: | March 16, 2001 |
| Amount: | \$230.00 |

BUSINESS SERVICES

3. **RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS**

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit D-3**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2000-2001 fiscal year budget.

Purchase Orders	0141026	through	0141525	\$ 1,719,573.05
Travel	0150067	through	0150100	\$ 15,349.84
Advertising/Increases	0160106	through	0160131	\$ 333,687.40
Employment Ads	0165003	through	0165007	\$ 40,448.00
Agreement/Services	0170350	through	0170515	\$ 961,195.94
Repairs	0175043	through	0175062	\$ 14,461.13
Agreement/Annual	0180105	through	0180169	\$ 133,022.98
Utilities	0195042	through	0195047	\$ 6,424.27
Film Bookings	0120004	through	0120006	\$ 88.71
Library Orders	0125019	through	0125019	\$ 53.52
TOTAL				<u>\$ 3,224,304.84</u>

FISCAL SERVICES

4. **RECOMMENDATION: ACTION – APPROVE REVISED BUDGETS**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the following **Revised Budgets** as of February 28, 2001:

General Fund Palomar Unrestricted (11); General Fund Unrestricted (11); General Fund Restricted (12); Child Development Fund (33); Capital Outlay Projects Fund (41); Energy Conservation Fund (43); Escondido Center Tenancies (59); Post Retiree Benefit Fund (69); Associated Student Fund (71); Student Representation Fee Fund (72); Student Body Center Fee Fund (73); Student Financial Aid Fund (74); Scholarship and Loan Trust Fund (75). **Exhibit D-4**

5. **RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #76-209178, dated May 20, 1999, in the amount of \$39.00 to **Holly C. Harris**, 2342 Pickwick Drive, Henderson, NV 89014. Voided due to stale dating.
- b. Warrant #76-021932, dated June 21, 2000, in the amount of \$200.02 to **Tom Plotts**, Public Safety Programs, Palomar Community College District. Voided due to state dating.

Exhibit D-5

PERSONNEL

6. **RECOMMENDATION: ACTION – APPROVE CHANGE IN DATE OF SABBATICAL LEAVE**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the **change to Sabbatical Leave**:

Phil de Barros, Behavioral Sciences Department, change **from Spring 2001 to Spring 2002**.

7. **INFORMATION: SABBATICAL LEAVES**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the **2001-2002 sabbatical leaves** as outlined on **Exhibit D-7** as follows:

Full Year, 2001-2002

Marilee Nebelsick-Tagg, Nursing Education Department
Gene Sager, Behavioral Sciences Department
John Tagg, English Department
John Valdez, Multicultural Studies Department

Fall, 2001

Dan Arnsan, Library, Media Center
Dan Clegg, Mathematics Department
Kathleen Clyne, Nursing Education Department
Haydn Davis, Behavioral Sciences Department
David Forsyth, Business Education Department
Mary Ann Giardina-Rodgers, Child Development Department
Teresa Laughlin, Economics, History and Political Science Department
Fred Levine, Art Department
James McAdams, Physical Education/Athletics Departments
Sara Thompson, Life Sciences Department
Mark Walker, Mathematics Department

Spring, 2002

Neil Bruington, Graphic Communications Department
Judy Crowe, Nursing Education Department
Phil de Barros, Behavioral Sciences Department
Theresa Egkan, Counseling Department
Chris Feddersohn, Trades and Industry Department
Maura Gage, Life Sciences Department
Douglas Key, Earth Sciences Department
Linda Locklear, American Indian Studies Department
Wendy Metzger, Mathematics Department

8. **INFORMATION - CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the **Professional Growth Program** for classified employees, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2001:

Name	Position	Course of Study
Theo Brockett	Manager Community Services	Master of Arts Organizational Management
Ellie Masiello	Administrative Secretary Admissions, Records, & Veterans Services	Associate in Arts Computer Science

9. **RECOMMENDATION: ACTION – APPROVE LEAVES OF ABSENCE**

- a. **BE IT RESOLVED, That MICHELLE BARTON**, Research Analyst/Weekend Manager, Research and Planning, be granted a 10% personal Leave of Absence **without pay, with no effect on benefits**, effective February 5, 2001, through May 6, 2001.
- b. **BE IT RESOLVED, That DONNA GOYER**, Institutional Research Analyst, Research and Planning, be granted a 100% personal Leave of Absence **without pay and without benefits**, effective March 1, 2001, through July 31, 2001.
- c. **BE IT RESOLVED, That CORAZON P. CORDOVA**, Instructional Support Assistant IV, Chemistry, be granted a 100% personal Leave of Absence **without pay, with no effect on benefits**, effective March 19, 2001, through March 30, 2001.
- d. **BE IT RESOLVED, That PATRICK HAHN**, Instructional Support Assistant IV, Communications, be granted a 6.6% personal Leave of Absence **without pay, with no effect on benefits**, effective March 30, 2001, through May 4, 2001 (to teach).
- e. **BE IT RESOLVED, That RICHARD NATION**, Professor, Mathematics, be granted a 40% personal Leave of Absence **without pay, with no effect on benefits**, effective August 24, 2001, through May 24, 2002 (to write textbook).

10. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. John D. Randall, Interim Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **STACY ADAME**, Administrative Secretary, ROP, effective March 26, 2001 (last day in paid status 3/23/01)
- b. **JILL JONES**, Buyer, Purchasing Services, effective February 27, 2001 (last day worked 2/26/01)

11. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITIONS**

BE IT RESOLVED, That the following **classified positions** be approved:

- a. **Position:** **PIPEFITTER**
Department: Grounds Services
Division: Administrative Services
New?: Yes
Sal Rng/Stp: **23/1**
% of position: 100% # of Mos: 12
Effective: March 14, 2001
Note: Funded from department reorganization and resignations.

- b. **Position:** **MAINTENANCE CARPENTER**
Department: Building Services
Division: Administrative Services
New?: Yes
Sal Rng/Stp: **24/1**
% of position: 100% # of Mos: 12
Effective: March 14, 2001
Note: Funded from department reorganization and resignations.

- c. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police
Division: Administrative Services
New?: Yes
Sal Rng/Stp: **11/1**
% of position: 100% # of Mos: 12
Effective: March 14, 2001
Note: Funded through parking lot fees

- d. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police
Division: Administrative Services
New?: Yes
Sal Rng/Stp: **11/1**
% of position: 100% # of Mos: 12
Effective: March 14, 2001
Note: Funded through parking lot fees

- e. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police
Division: Administrative Services
New?: Yes
Sal Rng/Stp: **11/1**
% of position: 100% # of Mos: 12
Effective: March 14, 2001
Note: Funded through parking lot fees

- f. **Position:** **COMMUNITY SERVICE OFFICER**
Department: Campus Police
Division: Administrative Services
New?: Yes
Sal Rng/Stp: **11/1**
% of position: 100% # of Mos: 12
Effective: March 14, 2001
Note: Funded through parking lot fees

- g. **Position:** **COMMUNITY SERVICE OFFICER**
 Department: Campus Police
 Division: Administrative Services
 New?: Yes
 Sal Rng/Stp: **11/1**
 % of position: 100% # of Mos: 12
 Effective: March 14, 2001
 Note: Funded through parking lot fees

12. **RECOMMENDATION: ACTION - APPROVE CHANGE TO CLASSIFIED POSITIONS**

BE IT RESOLVED, That the **change** for the following **classified positions** be approved:

- a. **Position:** **FINANCIAL AID SPECIALIST**
 Name: Melissa E. Kloz
 Department: Financial Aid/Scholarships
 New?: No
 Remarks: Increase from 50%
 Sal Rng/Stp: 20/1
 % of position: 100% No Mos: 12
 Effective: March 14, 2001
 Note: Funded from department reorganization and staff vacancies.

- b. **Position:** **CUSTODIAN I**
 Name: Vacant
 Department: Custodial Services
 New?: No
 Remarks: Replacement. Increase from 40% to 100%; position will now include benefits.

 Sal Rng/Stp: 8/1
 % of position: 100% No Mos: 12
 Effective: March 14, 2001
 Note: Funded from department reorganization and resignations.

- c. **Position:** **DELIVERY WORKER**
 Name: Vacant
 Department: Warehouse
 New?: No
 Remarks: Replacement. Increase from 45% to 100%; position will now include benefits.

 Sal Rng/Stp: 10/1
 % of position: 100% No Mos: 12
 Effective: March 14, 2001
 Note: Funded from department reorganization and resignations.

13. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED RECLASSIFICATION**

BE IT RESOLVED, That the **reclassification and increase** of the following classified position be approved:

- a. **Position:** **MAINTENANCE PAINTER**
 Department: Building Services
 Name: Herculano Ruiz Garcia
 New?: No
 Sal Rng/Stp: **24/3**
 Remarks: Increase from 45% to 100%; position will now include benefits.
 Position was Maintenance Technician, range 13.
 Effective: March 14, 2001
 % of position: 100% # of Mos: 12
 Note: Funded from department reorganization and resignations.

14. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED EMPLOYMENT**

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **ELOISA CASTRO**
Position: Employment Specialist
Department: Human Resource Services
New?: Yes
Remarks: Position approved 12/12/00; PFE funded.
Sal Rng/Stp: **20/1**
% of Position: 100% # of Mos: 12
Effective: March 27, 2001
- b. Name: **GLYNDA S. KNIGHTEN**
Position: Administrative Secretary
Department: Escondido Education Center
New?: No
Remarks: Replacement
Sal Rng/Stp: **19/1**
% of Position: 100% # of Mos: 12
Effective: March 14, 2001
- c. Name: **GLORIA SALTZ**
Position: Admissions Assistant
Department: Admissions and Records at Escondido
New?: No
Remarks: Replacement; transfer for Ms. Saltz
Sal Rng/Stp: **16/10**
% of Position: 45% # of Mos: 12
Effective: March 14, 2001
- d. Name: **JAMES L. FLANAGAN, IV**
Position: Instructional Computer Lab Technician
Department: Camp Pendleton Education Center
New?: Yes
Remarks: Position approved 12/12/00; PFE funded.
Sal Rng/Stp: **25/1**
% of Position: 100% # of Mos: 12
Effective: March 19, 2001
Note: Work Schedule: Mon-Thurs, 11 am-10 pm; 3% added to base salary for hours 6 pm to 10 pm
- e. Name: **HONG WANG**
Position: Instructional Computer Lab Technician
Department: Foreign Languages
Position #: 005143 New?: No
Remarks: Replacement
Sal Rng/Stp: **25/1**
% of Position: 100% # of Mos: 12
Effective: March 19, 2001

- f. Name: **JUDITH MARTINEZ**
Position: Instructional Support Assistant II
Department: English as a Second Language
New?: No
Remarks: Replacement
Sal Rng/Stp: **16/1**
% of Position: 45% # of Mos: 10
Effective: March 19, 2001
Note: Normal work schedule: Mon-Thurs, 5:30 pm-10 pm, 3% added to base salary for hours Mon-Thurs, 6 pm-10 pm
- g. Name: **DALIA LOPEZ**
Position: Office Specialist
Department: Human Resource Services
New?: Yes
Remarks: Position approved 1/9/01; PFE funded.
Sal Rng/Stp: **10/1**
% of Position: 100% # of Mos: 12
Effective: March 14, 2001
- h. Name: **KELLI L. MILLER**
Position: Office Specialist
Department: Mathematics
New?: Yes
Remarks: Position approved 12/12/00; PFE funded.
Sal Rng/Stp: **10/1**
% of Position: 75% # of Mos: 12
Effective: March 19, 2001

15. **RECOMMENDATION: ACTION - GRANT EQUIVALENCY FOR DISCIPLINES**

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted **equivalency to minimum qualifications** for the disciplines listed:

Ken Beauregard – Administration of Justice
Roy Moton – Administration of Justice

16. **RECOMMENDATION: ACTION - APPROVE ADJUNCT FACULTY EMPLOYMENT**

BE IT RESOLVED, That the **employment** of the following **adjunct faculty**, at the rates indicated for Spring, 2001, (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent annual load:

SPRING, 2001

BUSINESS EDUCATION

Perez, Dilcie	Business B.A., Political Science M.S., Administration	\$36.09
Walker, Darlene	Business B.A., Business Administration M.A., Education Credential Office Services and Related Technologies	\$37.26

COMMUNICATIONS

Saunders, Christopher Radio & Television \$34.93
 B.A., Mass Communications
 2+ Years Experience

COMMUNITY EDUCATION

Miller, Erin Community Education (Non-Credit) \$36.09
 B.A., Latin American Studies
 M.I.B., International Business

COUNSELING

Minor-Flores, Karmi Counseling \$34.93
 B.S., Criminal Justice
 Faculty Intern - Will meet minimum qualifications within 1 year

Swaniker, Kafi Counseling \$36.09
 B.A., Psychology
 M.S., Counseling

ENGLISH AS A SECOND LANGUAGE

Kirkland, Josephine English as a Second Language \$38.42
 A.B., Education
 M.A., Education
 Ed.D., Education
 Certificate, Teaching English as a Second Language

Petersen-McKay, Jane Community Education (Non-Credit) \$36.09
 B.A., History
 B.A., French
 M.A., History

FOREIGN LANGUAGES

Lizano, Alvaro Spanish \$36.09
 B.A., Spanish
 M.A., Spanish

PERFORMING ARTS

Boskin-Mullen, Nancy Dance \$36.09
 A.B., World Arts
 M.A., Dance

Golden, Arthur Music \$36.09
 B.M., Music
 M.M., Music

PUBLIC SAFETY PROGRAMS

Beauregard, Kenneth Administration of Justice \$34.93
 Course work and experience in Administration of Justice
 P.O.S.T., Intermediate Certificate
 P.O.S.T., Field Evidence Certificate

Bowles, Emalee Ann Administration of Justice \$34.93
 A.A., Administration of Justice, Law Enforcement
 6+ Years Experience

Moton, Roy Administration of Justice \$34.93
 Course work and experience in Administration of Justice
 P.O.S.T., Intermediate and Advanced Certificates

17. **RECOMMENDATION: ACTION - APPROVE REHIRING OF PROBATIONARY FACULTY**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the **rehiring** for the 2001/2002 academic year as **second-year probationary faculty members:**

John Aegerter II	Physical Education/Athletics
Madelyn Byrne	Performing Arts
Grace Fowler	Graphic Communications
Sherry Goldsmith	Disabled Student Programs and Services
Catherine Jain	Earth Sciences
Gloria Kerkhoff	Transfer Center
Jo-Anne Lesser	Counseling, Guidance, and Career Development
Wendy Nelson	Communications
Jon Panish	English
Jennifer Paris	Library Media Center
Mary Perry	Dental Assisting
Terrie Smith	Computer Science/Information Systems
Becky Stephens	Mathematics
Craig Thompson	English
Carla Thomson	Reading Services
Cynthia Torgison	Mathematics
Steven White	Athletics
Susan Zolliker	English

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the **rehiring** for the 2001/2002 and 2002/2003 academic years as **three/four-year probationary faculty members:**

Michael Finton	Emergency Medical Education
Carol Lowther	English as a Second Language
Karen McGurk	Nursing Education
Katharina Meek	Art
Larry Roberts	Public Safety Programs
Wade Rollins	Graphic Communications
Thomas Ventimiglia	Counseling, Guidance, & Career Development
Virgil Watson	Physical Education/Athletics

18. **RECOMMENDATION: ACTION - APPROVE GRANTING OF TENURE**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District **grants tenure effective for the 2001/2002 academic year to the following faculty members:**

A. Carey Carpenter	Life Sciences
Lihe Chen	English as a Second Language
Lisa Cox-Romain	Counseling, Guidance, and Career Development
Lisa DuBois	Earth Sciences
Jose Fernandez	Counseling, Guidance, and Career Development
Russell Filbeck	Trades and Industry
Daniel Finkenthal	Physics and Engineering
Carolyn Funes	Library Media Center
Hugh Gerhardt	Physical Education/Athletics
Hilary Harris	English
Timothy Hernandez	Counseling, Guidance, and Career Development
Shelton Hill	Speech Communication/Forensics/ASL
Mark Hudelson	Art
Robert Jones	Mathematics
Lee Kerckhove	Behavioral Sciences
Nimoli Khurana	English as a Second Language
Mark Lane	Earth Sciences
Patriceann Mead	Performing Arts
Ruben Murcia	Life Sciences
Fergal O'Doherty	English
Lillian Payn	Graphic Communications
Pearson Lowe, Elizabeth	Life Sciences
Jorge Saavedra	Mathematics
Melissa Smith	Speech Communication/Forensics/ASL
Paul Stachelek	Communications
Rocco Versaci	English
Tamara Weintraub	Library Media Center

COMMUNITY SERVICES

19. **RECOMMENDATION: ACTION – APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS**

BE IT RESOLVED, That the following **new classes and agreements** be approved between the Palomar Community College District and personnel for providing Community Services classes:

Spring, 2001

- | | | |
|----|----------------|---------------------------|
| a. | Presenter: | Fitzpatrick, Maureen |
| | Name of Class: | Microsoft Word II |
| | Effective: | February 24, 2001 |
| | Rate: | \$139.72 |
| | Terms: | Minimum of 10 students |
| b. | Presenter: | Stoneff, Christopher |
| | Name of Class: | Windows 2000 Professional |
| | Effective: | March 23, 2001 |
| | Rate: | \$2,000.00 |
| | Terms: | Minimum of 5 students |

- c. Presenter: Stoneff, Christopher
Name of Class: Windows 2000 Server
Effective: May 27, 2001
Rate: \$2,000.00
Terms: Minimum of 5 students
- d. Presenter: Stoneff, Christopher
Name of Class: Network Infrastructure Administration
Effective: July 22, 2001
Rate: \$2,000.00
Terms: Minimum of 5 students
- e. Presenter: Stoneff, Christopher
Name of Class: Active Directory Services Administration
Effective: September 16, 2001
Rate: \$2,000.00
Terms: Minimum of 5 students
- f. Presenter: Stoneff, Christopher
Name of Class: Designing Active Directory Services
Effective: November 11, 2001
Rate: \$2,000.00
Terms: Minimum of 5 students
- g. Presenter: Stoneff, Christopher
Name of Class: Designing Network Security
Effective: January 13, 2002
Rate: \$2,000.00
Terms: Minimum of 5 students

GIFTS

20. **RECOMMENDATION: ACTION – ACCEPT GIFTS**

BE IT RESOLVED, That the following gifts **donated during 2000** be accepted and that an appropriate letter of appreciation be sent:

- a. Two Polarimeters, Model No. 241, Serial Numbers 4962 and 5157, to be used for instruction in Organic Chemistry classes, donated by **David Todd**, 555 Music Lane, Escondido, California 92026. Total value as estimated by donor is \$6,000.00
- b. One 21" Monitor, Model No. TPD 21, Serial Number. DCC2120A0115, to be used at the Escondido Education Center, donated by **Larry Rinehart**, 25910 Kaywood Court, Escondido, California 92026. Total value as estimated by donor is \$75.00.
- c. One Dell Dimension P100+, Model No. MMS, Serial Number 604K9, AT case and power supply, full tower case, to be used in the R.O.P. computer repair program, donated by **Jim Torta, J & B Computers**, 439 W. San Marcos Boulevard, San Marcos, California 92069. Total value as estimated by donor is \$250.00.

BE IT RESOLVED, That the following gifts **donated during 2001** be accepted and that an appropriate letter of appreciation be sent:

- a. Funds to purchase two mobility carts, Pacesaver Espree (red), HJ56364CR, and Pacesaver Espresso (green), HJ56365GG, for use by Disabled Student Programs and Services, donated by **Mr. and Mrs. Tom Tomlinson**, 3652 Monte Real, Escondido, California 92029. Total value as estimated by donor is \$4,400.00.
- b. Asymtek Automove 400 Dispensing System Manuals, Videotapes, and future support in training of Palomar staff, to be used in training ECHT-162 students in electronic fundamentals and for demonstration in other ECHT courses, donated by **Kathy Clausen, Asymtek**, 2762 Loker Avenue West, Carlsbad, California 92008. No value estimated by donor.
- c. Fifteen computer systems for use in the R.O.P. computer repair classroom, donated by **Pennant Alliance**, 4373 Viewridge Avenue, San Diego, California 92123. Total Value as estimated by donor is \$4,000.00.
- d. Universal Coax Adapter System Kit, to be used to demonstrate various types of connectors used in the electronic field in the Trades and Industry Department, donated by **Richard J. LaFay, R. F. Connectors**, 7610 Miramar Road, San Diego, California 92126. No value estimated by donor.

COUNSEL, CONTRACTS

21. **RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

BE IT RESOLVED, That all **contracts and agreements** for the period January 1, 2001, through February 28, 2001, and entered into on behalf of the Palomar Community College District, pursuant to resolutions 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-21**

Resumption of REGULAR AGENDA

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of The Faculty**
4. **INFORMATION: Report of the Administrative Association**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**
7. **INFORMATION: Report of the Superintendent/President**

8. **INFORMATION: Report of Other Organizations and/or Individuals**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

G. **COMMUNICATIONS**

H. **UNFINISHED BUSINESS**

1. **RECOMMENDATION: ACTION – APPROVE REVISION IN STUDENT HEALTH FEE POLICY**

BE IT RESOLVED, That the Governing Board hereby approves that the following be incorporated into Governing Board Policies:

The **maximum student health fee allowable under Education Code 76355** will be charged, effective Fall Semester, 2001, to only credit students attending the following:

- San Marcos Campus
- Escondido Education Center
- Fallbrook Education Center
- Poway Education Center
- Mt. Carmel Education Center
- Ramona Education Center
- Television Courses

Exempt from fees per law are all students who receive Board of Governors Waivers, dependent children and surviving spouses of members of the California National Guard who are killed or permanently disabled while in the active service of the state, and students who depend on prayer for healing. **Exhibit H-1**

I. **NEW BUSINESS**

1. **RECOMMENDATION: ACTION – SCHEDULE BOARD ORIENTATION WORKSHOP**

BE IT RESOLVED, That the Governing Board hereby schedules an **Orientation Workshop on Tuesday, March 27, 2001, at 7 p.m.**, in the Training Room, at the Vallecitos Water District Offices, 201 Vallecitos de Oro, San Marcos, California. The sole purpose of the meeting will be to acquaint the new Board members with Board and College responsibilities, policies, procedures, and activities. No other business will be discussed at the meeting.

2. **RECOMMENDATION: ACTION – GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREES**

BE IT RESOLVED, That the degree of **Associate in Humane Arts** be conferred with all rights, benefits, and privileges appertaining thereto, in recognition of distinguished community service, upon **JAMES R. EUBANK** and **JUNE C. RADY**. The degrees will be conferred at the commencement ceremony on May 18, 2001.

3. **INFORMATION: PROPOSED INFORMATION SERVICES REORGANIZATION**

Information will be presented on retention of existing technology staff and attracting qualified candidates for technology positions. Information will include comparisons with peer institutions. **Exhibit I-3**

4. **INFORMATION: CCCT BOARD OF DIRECTORS ELECTION – 2001**

Voting for candidates for **election** to the **CCCT Board of Directors** will take place at the April 10, 2001, Governing Board meeting. Please see list of candidates attached. **Exhibit I-4**

5. **RECOMMENDATION: ACTION – AUTHORIZE DISTRICT TO JOIN TIERRA DEL SOL REGIONAL LIBRARY NETWORK**

WHEREAS, the Palomar Community College District desires to join the **Tierra del Sol Regional Library Network**, and

WHEREAS, the Palomar Community College District agrees to comply with all provisions of the Library of California Act and Regulations and conditions of membership within the network, and

WHEREAS, the Governing Board of the District agrees not to reduce funding for library services as a result of network participation, and

WHEREAS, the Governing Board of the District agrees that its participating libraries will:

1. Share resources and services with other members of the Tierra del Sol Regional Library Network.
2. Provide resources and services for other members of the Tierra del Sol Regional Library Network.
3. Meet the minimum resource-sharing performance standards of the Tierra del Sol Regional Library Network, and

NOW, THEREFORE, BE IT RESOLVED, That the Governing Board of the District authorizes membership of the Palomar Community College District in the Tierra del Sol Regional Library Network, and

BE IT FURTHER RESOLVED, That the Governing Board of the District authorizes **George Mozes, Ed.D.**, to sign the Tierra del Sol Regional Library Network Membership Application Form. **Exhibit I-5**

6. **RECOMMENDATION: ACTION - APPROVE ISSUANCE OF 2001 TAX AND REVENUE ANTICIPATION NOTES & PARTICIPATION IN COMMUNITY COLLEGE LEAGUE OF CALIFORNIA CASH FLOW FINANCING PROGRAM**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves issuance of **2001 Tax and Revenue Anticipation Notes** (hereinafter "TRANS") in an amount not to exceed \$2,520,000.00 dated July 3, 2001, with maturity not to exceed fifteen (15) calendar months thereafter, through the statewide financing program sponsored by the Community College League of California; and the Assistant Superintendent/Vice President, Finance and Administrative Services, and Director, Fiscal Services, alone, or such other official of the District as the Assistant Superintendent/Vice President, Finance and Administrative Services, shall designate, are hereby authorized and directed, for and in the name and on behalf of the District to execute all documents, including but not limited to, the Note Purchase Agreement, including the Pricing Confirmation, and the 2001 Tax and Revenue Anticipation Note, in substantially the form presented herewith; and to execute, deliver, and record all documents requiring same, to all required and interested parties; true and correct copies of all documents referred to herein, are approved in substantially this same form as presented, are on file with the Secretary to the Board, and the terms thereof are incorporated by this reference and made a part of this Resolution. **Exhibit I-6**

7. **RECOMMENDATION: ACTION – APPROVE OFFER OF STIPEND EMPLOYMENT FOR CHEERLEADER COACH**

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and **Paul Groom** to serve as **Cheerleader Coach**, Student Activities, for the period beginning February 22, 2001, and ending June 30, 2001. The total offer of stipend employment is \$1,500.00 and is to be paid in four equal monthly payments.

8. **RECOMMENDATION: ACTION - APPROVE LEASE-PURCHASE FINANCING FOR PROPOSED REHAB AND NEW CONSTRUCTION OF STUDENT CENTER BUILDING ON SAN MARCOS CAMPUS**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves the funding required to net an amount of \$2,800,000.00, plus bond issue costs, for the proposed **rehabilitation and new construction of the Student Center Building** on the San Marcos campus through lease-purchase financing authorized under the Marks-Roos Local Bond Pooling Act of 1985 (hereinafter the "Act"), to be more particularly described in that certain Lease/Purchase Agreement dated as of April 1, 2001 (hereinafter the "Lease"), by and between the District and the California Community College Financing Authority (hereinafter the "Authority"); and the Interim Superintendent/President, the Assistant Superintendent/Vice President, Finance and Administrative Services, each alone, or such other official of the District as the Interim President shall designate, are hereby authorized and directed, for and in the name and on behalf of the District to execute all documents and to deliver and record all documents requiring same, to all required and interested parties; true and correct copies of all documents referred to herein are approved in substantially this same form as presented, are on file with the Secretary to the Board, and the terms thereof are incorporated by this reference and made a part of this Resolution. **Exhibit I-8**

9. **RECOMMENDATION: ACTION - APPROVE ADDITIONAL COMPENSATION TO BOYLE ENGINEERING FOR ADDITIONAL SERVICES PROVIDED ON THE INFRASTRUCTURE PROJECT**

BE IT RESOLVED, That the Palomar Community College District hereby approves additional compensation in the amount of \$62,200.00 payable to **Boyle Engineering, Inc.** for **additional services** provided to the District on the **Infrastructure Project**. This payment is contingent upon prior receipt by the District of a written release executed by Boyle Engineering, Inc., releasing the District from any further claims for additional compensation for services rendered, or claimed to be rendered, to or for the benefit of the District, in connection with Boyle's work of design, field investigation, and any other work of whatever kind for which Boyle claims or might in the future claim entitles them to any additional payments connected with the Infrastructure Project. The payment of \$62,200.00 will be paid from the State Capital Outlay Funds. **Exhibit I-9**

10. **RECOMMENDATION: ACTION - DECLARE ELECTRONIC LAB TRAINERS IN THE TRADES & INDUSTRY DEPARTMENT SURPLUS PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 81450**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby declares the **electronic lab trainers** (Model ET-3100) equipment in the **Trades and Industry Department** identified in the attached memorandum, the terms of which are by this reference incorporated herein, as **surplus** in accordance with California Education Code Section 81450; and,

BE IT FURTHER RESOLVED, That the aforesaid surplus equipment shall be **offered to students** to acquire for a **nominal consideration** to further their studies through lab work and training. Fair market value of the electronic equipment is not sufficient to cover the cost of an advertised auction. All proceeds from the equipment shall be deposited to the Trades & Industry/Electronics & Computer Hardware Technology department Foundation's account. **Exhibit I-10**

11. **INFORMATION: PROPOSED REVISION OF BP 402.1 – REGISTRATION PRIORITY SYSTEM**

The Registration Committee has recommended that the changes in Board Policy 402.1 shown below be approved in order to avoid discrimination in the policy and to reflect what has actually been done during the past two years. This matter is still going through the sunshining process and will be brought back to the Board for action at the next meeting.

BP 402.1

Registration Priority System

Students will be assigned phone-in registration appointments in the following priority scheme:

1. DSP&S, EOP&S, and TRIO/SSS Students
 - a. Continuing students.
 - b. New, returning, and transfer students who submit an application and complete assessment and orientation prior to the deadline date.
2. New, returning, transfer, and continuing students who complete orientation and assessment in the immediate period of time prior to the deadline date.
3. Continuing students (students who are actively registered at census the prior semester or actively registered in a course as of the deadline date) **are**
 - a. ~~A assigned appointments on the basis of units completed (0 to 90 units) at the Palomar Community College District as recorded in the student records system. Students with over 90 units are rotated to begin the cycle again.~~
 - b. Within each unit category, students are assigned in a randomized ID number order.
4. New, returning, or transfer students who are not in category 2.
5. Non-high school graduates ~~under the age of 18.~~ **age 15 to 18.**

Students who prefer to register through walk-in registration will be given first-come, first-served appointments. ~~They also have the option to register during the open registration period.~~ GB 5-22-90, Rev. 3-28-95, Rev. 5-23-95, Rev. 3-23-99

12. **INFORMATION: PROPOSED REVISION OF BP 411.1 – EVALUATIVE GRADES**

The Faculty Senate has suggested that we adopt the FW grade. They do not feel this is a punitive grade but that it gives another option to the instructor who wants to designate someone to whom he/she doesn't want to give an F but who has withdrawn after the deadline. The Board of Governors passed this in September, 2000, and it became effective on January 1, 2001. This is a local district option, not a mandate that all California community colleges implement this grade. It would not be a requirement that the faculty use this grade. If this receives Board approval this semester, it would become effective for the next academic year.

BP 411.1

Evaluative Grades

Grade	Explanation	Grade Point
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing, less than satisfactory	1
F	Failing	0
FW	Failing for unofficial withdrawal	0

For a student who has ceased to participate in a course after the last day to officially drop or withdraw without having achieved a passing grade. The "FW" grade shall be used in determining academic standing.

CR	Credit (at least satisfactory – A,B,C grades. Units passed but not counted in GPA)
NC	No credit (less than satisfactory – D or F grades. Units not counted in GPA)

This matter is still going through the sunshining process and will be brought back to the Board for action at the next meeting.

13. **INFORMATION: PROPOSED REINSTITUTION OF STUDENT ACTIVITY FEE**

It has been proposed that an option be given to students, effective Fall, 2001, to add a Student Activity sticker to their PIC card for an additional \$5.00. This would make the total cost of the card \$10.00. Many incentives are planned to encourage students to purchase the Student Activity sticker, such as added value from Follett Bookstores and Food Services. This matter is still going through the sunshining process and will be brought back to the Board for action at the next meeting.

14. **INFORMATION: PROPOSED HOLIDAY SCHEDULE FOR 2001-2002**

The proposed holiday schedule for the fiscal year 2001-2002 is as follows:

Wednesday, July 4, 2001	Independence Day
Monday, September 3, 2001	Labor Day
Friday, November 9, 2001	Veterans' Day
Thursday, November 22, 2001	Thanksgiving Day
Friday, November 23, 2001	Local Holiday
Tuesday, December, 25, 2001	Christmas Day
Tuesday, January 1, 2002	News Years Day
Monday, January 21, 2002	Martin Luther King's Day
Friday, February 15, 2002	Lincoln's Day
Monday, February 18, 2002	Washington's Day
Friday, March 29, 2002	Spring Holiday
Monday, May 27, 2002	Memorial Day

This matter is still going through the sunshining process and will be brought back to the Board for action at the next meeting.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. RECOMMENDATION: ACTION – APPROVE NEW COURSES

BE IT RESOLVED, That the Governing Board hereby approves the following **new courses**, which have been approved by the Curriculum Committee and Faculty Senate, for addition to the curriculum:

- a. Course ID: TAG 201
Prerequisite validated: Yes
General Education: CSU Transfer – Area C2; A.A. Degree – Area C; IGETC – Area 3 Humanities
Discipline for Minimum Qualification: Foreign Languages (master’s degree required)
Reviewed by: Subcommittee B

201 Intermediate Tagalog

Five hours lecture (5)

Prerequisite: TAG 110 or three years of high school Tagalog

Intermediate grammar, review, composition, and continued oral practice. Appreciation of Tagalog culture through composition and oral practice assignments. CSU (effective Fall, 2001)

- b. Course ID: TAG 205
Prerequisite validated: Yes
General Education: CSU Transfer – Area C2; A.A. Degree – Area C
Discipline for Minimum Qualification: Foreign Languages (master’s degree required)
Reviewed by: Subcommittee B

205 Intermediate Tagalog

Three hours lecture (3)

Prerequisite: TAG 110 or three years of high school Tagalog

Intermediate grammar, review, composition, and continued oral practice. Appreciation of Tagalog culture through composition and oral practice assignments. First half of Tagalog 201. CSU (effective Fall, 2001)

- c. Course ID: TAG 206
Prerequisite validated: Yes
General Education: CSU Transfer – Area C2; A.A. Degree – Area C
Discipline for Minimum Qualification: Foreign Languages (master’s degree required)
Reviewed by: Subcommittee B

206 Intermediate Tagalog

Three hours lecture (3)

Prerequisite: TAG 205

Intermediate grammar, review, composition, and continued oral practice. Appreciation of Tagalog culture through composition and oral practice assignments. Second half of Tagalog 201. CSU (effective Fall, 2001)

- d. Course ID: AJ 065
A.A. degree/certificate (required course): Law Enforcement Certificate Program
Discipline for minimum qualifications: Administration of Justice (master's degree not required)
Reviewed by: Subcommittee A

65 Preparation for Law Enforcement

Three hours lecture (3)

This course will provide an educational overview of the hiring process of law enforcement agencies and prepare the serious candidate for law enforcement employment to successfully complete the pre-employment testing and screening process. It will take the student from the written test all the way through to the oral interview. *Credit/No Credit only.* (effective Fall, 2001)

- e. Course ID: CFT 187
A.A. degree/certificate program (recommended elective): Cabinetmaking and Millwork, Furniture and Wood Technology, Cabinet and Furniture Technology
Discipline for Minimum Qualification: Cabinetmaking/Furnituremaking (master's degree not required)
Reviewed by: Subcommittee A

187 Introduction to Carving

Two, Four, Six, or Eight hours lecture/laboratory (1,2,3,4)

This beginning course in carving introduces students to the tools and techniques used in carving wood. The course includes specifics of available tools, their proper handling and maintenance, as well as discussions of layout and carving methods as applied to furniture and architectural millwork. *May be taken four times.* (effective Fall, 2001)

- f. Course ID: CFT 189
A.A. degree/certificate program (recommended elective): Cabinetmaking and Millwork, Furniture and Wood Technology, Cabinet and Furniture Technology
Discipline for Minimum Qualification: Cabinetmaking/Furnituremaking (master's degree not required)
Reviewed by: Subcommittee A

189 Advanced Carving

Two, Four, Six, or Eight hours lecture/laboratory (1,2,3,4)

Advanced carving is a topical study of specific carving applications as they relate to furniture or architectural millwork. Topics are largely gathered from period styles and may include ball and claw feet, Newport shells, and Philadelphia rococo, as well as contemporary interpretations, Art Nouveau, and maritime themes. See Class Schedule for specific period styles/themes to be emphasized. *May be taken four times.* (effective Fall, 2001)

- g. Course ID: CI 089
A.A. degree/certificate program (required course): Construction Inspection
Discipline for Minimum Qualification: Building Codes and Regulations (master's degree not required)
Reviewed by: Subcommittee A

89 Plumbing Codes

Two and one-half hours lecture (2.5)

An in-depth study of the fundamental concepts and interpretations of current state-adopted plumbing codes. Topics covered include compliance issues, plumbing specifications, basic plumbing principles, and inspection methods and techniques. International Conference of Building Officials (ICBO) revisions every three years. *May be taken two times.* (effective Fall, 2001)

- h. Course ID: CI 090
A.A. degree/certificate program (required course): Construction Inspection
Discipline for Minimum Qualifications: Building Codes and Regulations (master's degree not required)
Reviewed by: Subcommittee A

90 Mechanical Codes

Two and one-half hours lecture (2.5)

An in-depth study of the fundamental concepts and interpretations of current state-adopted mechanical codes. Topics covered include compliance issues, mechanical specifications, basic mechanical principles, and inspection methods and techniques. International Conference of Building Officials (ICBO) revisions every three years. *May be taken two times.* (effective Fall, 2001)

- i. Course ID: DT 144
A.A. degree/certificate program (required course): Architectural Drafting
Discipline for minimum qualifications: Drafting (master's degree not required)
Reviewed by: Subcommittee A

144 Architectural Drawing & Color

Six hours lecture-laboratory (3)

An introduction to basic architectural drawing and design that explores the theory and application of perspective, shades and shadows, and color to architectural sketching, drawing, and model building. *May be taken two times.* CSU (effective Fall, 2001)

- j. Course ID: DT 155
A.A. degree/certificate program (recommended elective): Architectural Drafting
Discipline for Minimum Qualifications: Drafting (master's degree not required)
Reviewed by: Subcommittee A

155 Architectural Theory

Four hours lecture- laboratory (2)

A study and analysis of the concepts and philosophies that have influenced or been the basis of architectural form from the Classical period to the present. The analysis will include the use of drawing and model-building tools to gain an understanding of these principles applied to specific structures throughout history. CSU (effective Fall, 2001)

- k. Course ID: ESL 005
Discipline for Minimum Qualifications: ESL (master's degree required)
Reviewed by: Subcommittee A

5 Fundamentals of English Pronunciation

Five hours lecture/laboratory (2.5)

Development of students' ability to identify and replicate English intonation, stress patterns, and certain common word combinations as they are pronounced in informal speech. *May be taken two times.* (effective Fall, 2001)

- I. Course ID: FIRE 071
A.A. degree/certificate program (elective): Fire Technology
Discipline for Minimum Qualifications: Fire Technology (master's degree not required)
Reviewed by: Subcommittee A

71 Trench Rescue

One and one-half hours laboratory (.5)

Comprehensive instruction with extensive hands-on application of the techniques necessary to safely effect a rescue from an excavation or trenching cave-in.

Topics include: critical considerations while responding to trenching emergencies; establishing and operating the Incident Command System; evaluation of cave-in scenes; specialized tool usage; shoring techniques; below-grade safety procedures; patient packaging; and patient removal techniques. Upon successful completion of the course, students will receive a California State Fire Marshal certificate. *Grading: Credit/No Credit. May be taken four times. (effective Fall, 2001)*

- m. Course ID: GC 154
Prerequisite validated: Yes
Discipline for Minimum Qualifications: Graphic Arts (master's degree not required)
Distance Learning: Yes
Reviewed by: Subcommittee A

154 Fireworks 1 (Preparing Web Graphics)

Two hours lecture/laboratory (1)

Recommended Preparation: GC 140 and/or GC 152 and/or GC 202

Hands-on course to produce optimized graphics for the Web with Macromedia's Fireworks, a cross-platform production environment: edit bitmap and vector graphics; format text; select Web-safe color; generate HTML and JavaScript automatically; integrate with both Macromedia and non-Macromedia applications. *May be taken four times. CSU (effective Fall, 2001)*

- n. Course ID: GC 155
Prerequisite validated: Yes
Discipline for Minimum Qualifications: Graphic Arts (master's degree not required)
Distance Learning: Yes
Reviewed by: Subcommittee A

155 Fireworks 2 (Interactive Web Graphics)

Two hours lecture/laboratory (1)

Recommended Preparation: GC 140 and/or GC 152 and/or GC 154 and/or GC 202

Hands-on course to produce optimized graphics for the Web with Macromedia's Fireworks, a cross-platform production environment: design complex buttons and navigation bars, image maps, slicing complex graphics, animation, batch processing, and scripting; generate HTML and JavaScript automatically; integrate with both Macromedia and non-Macromedia applications. *May be taken four times. CSU (effective Fall, 2001)*

- o. Course ID: GC 208
Prerequisite validated: Yes
Discipline for Minimum Qualifications: Graphic Arts (master's degree not required)
Distance Learning: Yes
Reviewed by: Subcommittee A

208 Web Motion Graphics 1

Six hours lecture/laboratory (3)

Prerequisite: GC 202

Recommended Preparation: GC 206

Introduction of core concepts: vectors, the Stage, Scenes, Timelines, Layers, Keyframes, Shapes, Symbols (Graphic, Button, Movie Clip), Tweening, native drawing tools and external editors, frame-by-frame animation, Actions and Actionscript. Development of basic skills in web motion graphics. Exporting and embedding SWF files in Web pages. Macromedia's Flash will be used to create dynamic visual presentations with auditory components to communicate more effectively on the Web. *May be taken four times.* CSU (effective Fall, 2001)

- p. Course ID: GC 209
Prerequisite validated: Yes
Discipline for Minimum Qualifications: Graphic Arts (master's degree not required)
Distance Learning: Yes
Reviewed by: Subcommittee A

209 Web Motion Graphics 2

Six hours lecture/laboratory (3)

Prerequisite: GC 208, or GC 197E, or GC 206

Recommended Preparation: GC 202, practical Flash experience

Development of advanced skills in web motion graphics: introduction of object-oriented design as applied to dynamic animation components; communication between components use of scripting and variables; creation of sound elements; use of smart clips to improve efficiency; using text boxes and interaction with online databases. Macromedia's Flash will be used to create dynamic visual presentations with auditory components to communicate more effectively on the Web. *May be taken four times.* CSU (effective Fall, 2001)

- q. Course ID: GC 216
Prerequisite validated: Yes
Discipline for Minimum Qualifications: Graphic Arts (master's degree not required)
Distance Learning: Yes
Reviewed by: Subcommittee A

216 Web Data Base Design

Six hours lecture/laboratory (3)

Prerequisite: GC 202

Hands-on course to produce dynamically created pages for the Web to serve content drawn from databases. Create databases, Web pages that display data from databases and forms that add, modify, and delete database records to maintain and keep content current, catalog important documents or information, and present information. *May be taken four times.* CSU (effective Fall, 2001)

- r. Course ID: GC 218
Prerequisite validated: Yes
Discipline for Minimum Qualifications: Graphic Arts (master's degree not required)
Distance Learning: Yes
Reviewed by: Subcommittee A

218 Online Store Design II

Six hours lecture/laboratory (3)

Prerequisite: GC 217

Hands-on design and production of interactive commercial Web sites with emphasis on complex data-driven online shopping carts. Perspective through Web store case studies and models. Emphasis on forms production to send and dynamically display data for catalog, inventory, customers, etc. Produce components such as guest books, counters, e-mail, etc., to enhance an e-commerce site. Project Management methods for e-commerce site life cycle. *May be taken four times.* CSU (effective Fall, 2001)

- s. Course ID: MUS 143
Prerequisite validated: Yes
Discipline for Minimum Qualifications: Music (master's degree required)
Reviewed by: Subcommittee A

143 Palomar Chorale Chamber Ensemble

One and one-half or three hours laboratory (.5, 1)

Prerequisite: Enrollment subject to audition with emphasis on vocal ability and music reading

Rehearsal and performance of choral and chamber music for voices. Attendance at all scheduled performances is required. *May be taken four times.* CSU (effective Fall, 2001)

- t. Course ID: MUS 184
Prerequisite validated: Yes
Discipline for Minimum Qualifications: Music (master's degree required)
Reviewed by: Subcommittee A

184 M.I.D.I. Projects

Six hours lecture/laboratory (3)

Prerequisite: MUS 103

Student-designed projects using music notation software and M.I.D.I. hardware and software. *May be taken four times.* CSU (effective Fall, 2001)

- u. Course ID: MUS 249
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Kodaly Music Education
Discipline for Minimum Qualifications: Music (master's degree required)
Reviewed by: Subcommittee A

249 Folk Song Research II

One hour lecture (1)

Prerequisite: MUS 240, 241, 245, 246, 243

Concentration on systematic research skills and advanced techniques of folk song analysis leading to the completion of a research paper on a topic within folk song study. Will study a collection of folk songs on a given topic with a standard analysis. *May be taken two times.* CSU (effective Fall, 2001)

2. **RECOMMENDATION: ACTION – APPROVE DELETION OF COURSES**

BE IT RESOLVED, That, upon the recommendation of the Curriculum Committee and the Faculty Senate, the Governing Board hereby approves the deletion of the following courses:

- a. Course ID: CARP 055
Title: Foundations and Floors
Page: 147
Reason for deletion: Inactive
Effective date: Fall, 2001
- b. Course ID: CARP 060
Title: Rough Framing
Page: 147
Reason for deletion: Inactive
Effective date: Fall, 2001
- c. Course ID: CARP 065
Title: Roof Framing
Page: 147
Reason for deletion: Inactive
Effective date: Fall, 2001
- d. Course ID: CARP 070
Title: Interior and Exterior Finish
Page: 147
Reason for deletion: Inactive
Effective date: Fall, 2001
- e. Course ID: CI 110
Title: Plumbing/Mechanical Codes
Page: 147
Reason for deletion: Inactive
Effective date: Fall, 2001
- f. Course ID: ESL 025
Title: Individualized Instruction in Second Language Skills
Page: 171
Reason for deletion: Inactive
Effective date: Fall, 2001
- g. Course ID: PLMB 050
Title: Plumbing
Page: 148
Reason for deletion: Inactive
Effective date: Fall, 2001
- h. Course ID: PLMB 055
Title: Plumbing
Page: 148
Reason for deletion: Inactive
Effective date: Fall, 2001
- i. Course ID: PLMB 060
Title: Plumbing
Page: 148
Reason for deletion: Inactive
Effective date: Fall, 2001

- j. Course ID: PLMB 065
Title: Plumbing
Page: 148
Reason for deletion: Inactive
Effective date: Fall, 2001
- k. Course ID: PLMB 097
Title: Plumbing Topics
Page: 148
Reason for deletion: Inactive
Effective date: Fall, 2001
- l. Course ID: SPCH 157
Title: Advanced Intercollegiate Forensics
Page: 245
Reason for deletion: Inactive
Effective date: Fall, 2001
- m. Course ID: WTE 115
Title: Water Analysis
Page: 253
Reason for deletion: Inactive
Effective date: Fall, 2001

3. **UPDATE ON DISASTER READINESS PLAN** – Tom Plotts

K. ITEMS PENDING

L. COMMENTS FROM BOARD MEMBERS

M. CLOSED SESSION

- 1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
- 2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
- 3. Conference with Designated Representatives regarding negotiations with PFF/CFT/AFT, pursuant to Government Code 54957.6.
- 4. Conference with Designated Representatives regarding discussion with Other Unrepresented Employees, pursuant to Government Code 54957.6.

N. RECONVENE TO OPEN SESSION

O. ADJOURNMENT