



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, FEBRUARY 13, 2001, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Dr. Michele T. Nelson, President, at 7:00 p.m.

AA. ADMINISTRATION OF OATH OF OFFICE TO SILVERIO HARO

At this time, Dr. Nelson administered the oath of office to Silverio Haro.

B. ROLL CALL

TRUSTEES PRESENT:

MICHELE T. NELSON, PH.D., PRESIDENT
ROBERT L. DOUGHERTY, JR., M.D., VICE PRESIDENT
DARRELL L. McMULLEN, M.B.A., SECRETARY
SILVERIO HARO, ED.M.TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE

TRUSTEE ABSENT:

RALPH G. JENSEN, TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Lynda Halttunen, Interim Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF PRESENT:

Barbara Baldrige, Executive Assistant, President's Office
Chris Barkley, President, Faculty Senate; Associate Professor, English
Bruce Bishop, Director, Student Affairs
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Mary Ann Drinan, Palomar Faculty Federation, CFT/AFT; Chair/Associate Professor, Economics,
History, Political Science
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Sherilyn Hargraves, Director, Telecommunications Special Grant Project
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Kenneth Jay, Director, Business Services
Dr. Lee Kerckhove, President, The Faculty; Assistant Professor, Behavioral Sciences
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Mary Millet, Palomar Faculty Federation; Adjunct Faculty, English
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Connie Rodriguez, Television Technician, Educational Television
Jose Vargas, Supervisor, Network Services, Information Services

GUESTS:

Lee Baldrige
Minerva Gonzalez
Bruce Kauffman, *North County Times*
Sean J. O'Connor, *The Telescope*
Michael Paisner, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. Nelson declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, McMullen

RESOLUTION 00-20479

1. **BE IT RESOLVED, That** the Minutes of the Regular Meeting held January 9, 2001, be approved.
2. **BE IT RESOLVED, That** the Minutes of the Special Meeting held February 3, 2001, be approved.

The Vote: 3 Aye, 1 Abstain (Haro)
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

GIFTS

1. **ACCEPT GIFTS**

MSC Dougherty, McMullen

RESOLUTION 00-20480

BE IT RESOLVED, That the following gifts donated during 2000 be accepted and that an appropriate letter of appreciation be sent:

- a. Forty one-gallon agapanthus and seventy one-gallon clivias to be planted on campus, donated by **Dennis Martinek**, 1537 Sleeping Indian Road, Fallbrook, California 92028. No cash value estimated by donor.
- b. An Eiki 16mm projector to show 16mm film projects by Cin125 and Cin225 students, donated by **Patrick Hughes**, 18644 Caminito Cantilena, #265, San Diego, California 92128. Cash value as estimated by donor is \$375.00.
- c. Six five-gallon chorisia speciosa and two five-gallon chorisia insignis to be planted on campus, donated by **Richard Borevitz, Gourmet Gardens**, 2050 Sycamore, San Marcos, California 92069. Cash value as estimated by donor is \$338.00.
- d. A Gateway computer to be used in the R.O.P. Computer Repair classroom, donated by **Dr. Michele Nelson**, 12922 Camino Del Valle, Poway, California 92064. Cash value as estimated by donor is \$200.00.
- e. A 133MHZ clone, 486 DX clone, and five various hard drives to be used in the R.O.P. Computer Repair classroom, donated by **J & B Computers**, 439 W. San Marcos Boulevard, San Marcos, California 92069. Cash value as estimated by donor is \$200.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PAYROLL

2. **APPROVE DRAWING NEW PAYROLL WARRANT**

MSC Dougherty, McMullen

RESOLUTION 00-20481

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a **new payroll warrant** as follows:

Warrant # 77-007897, dated July 9, 1999, in the amount of \$ 219.18, to Robert E. Jacobson Jr., 8485 Pathos Court, San Diego, California 92129. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE PERSONNEL ACTIONS REPORT**

MSC Dougherty, McMullen

RESOLUTION 00-20482

BE IT RESOLVED, That the Governing Board hereby approves the **Personnel Actions Report for the month of January, 2000**, which includes hires and pay rate changes for students and temporary employees. **Exhibit D-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

4. **APPROVE HOLIDAY SCHEDULE**

MSC Dougherty, McMullen

RESOLUTION 00-20483

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the **holiday schedule** for the second half of fiscal year 2000-2001:

Monday	January 15, 2001	Martin Luther King's Day	
Friday	February 16, 2001	Lincoln's Birthday	
Monday	February 19, 2001	Washington's Birthday	
Friday	March 16, 2001	Spring Holiday	
Monday	May 28, 2001	Memorial Day	Exhibit D-4

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the **Professional Growth** Program for classified employees, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2001:

Name	Position	Course of Study
S. Paige Barrett	Career Center Advisor	AA Degree in Liberal Arts
Rick Kratcoski	Grounds Supervisor	Job-related classes
Janien Lau-Thompson	Payroll Assistant	AA Degree in Business Education
Peggy J. Nimmo	Public Services Supervisor	Job-related classes
Mary A. Tuttle	Disabled Student Assistant	Job-related classes

In accordance with the **Professional Growth** Program for Classified Unit Employees, the following employees are granted a **one-time lump sum stipend of \$2,000** effective February 1, 2001, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Name	Position	Course of Study
Marcellus Jones	Storekeeper	Degree in Hospitality Management
Wes Luther	Financial Aid Specialist	BA Degree in Computer Science

6. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. John D. Randall, Interim Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **JOHANNA SEARS**, Administrative Secretary, Health Services, effective January 15, 2001 (last day worked 1/12/01).

7. **INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. John D. Randall, Interim Superintendent/President, as authorized by the Governing Board, under Group II (receives the fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **NORMA J. SKIFIC**, Off-Site Operations Specialist, Media, Business, and Community Services, effective February 20, 2001 (last day in paid status 2/18/01).

8. **INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. John D. Randall, Interim Superintendent/President, as authorized by the Governing Board, under Group I (receives the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **BARBARA W. SCHNELKER**, Professor, Behavioral Sciences, effective May 19, 2001. (last day worked 5/18/01)

9. **APPROVE STIPEND FOR DESIGNATED BILINGUAL INTERPRETER**

MSC Dougherty, McMullen

RESOLUTION 00-20484

BE IT RESOLVED, That the following employee be granted a \$50.00 per month stipend, effective March 1, 2001, as a designated **bilingual interpreter** for the District:

- a. **EVA VIVEROS**, Admissions Assistant, Admissions and Records.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, McMullen

RESOLUTION 00-20485

- a. **BE IT RESOLVED, That KELLY PATRICK**, Library Media Technician I, be granted a 15.6% personal Leave of Absence **without pay, and with no effect on benefits**, effective January 16, 2001, through May 18, 2001 (to teach).

- b. **BE IT RESOLVED, That GLENNA R. MITCHELL**, Senior Library Media Technician, be granted a 6.67% personal Leave of Absence **without pay, and with no effect on benefits**, effective January 18, 2001, through May 18, 2001 (to teach).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. Item was removed from Consent Calendar.

12. **APPROVE CHANGES TO CLASSIFIED POSITIONS**

MSC Dougherty, McMullen

RESOLUTION 00-20486

BE IT RESOLVED, That the **changes** for the following **classified positions** be approved:

- a. **Position:** **CAREER CENTER ADVISOR**
Name: Eddie J. Tubbs
Department: Career Center
Position #: 005769 **New?:** No
Remarks: Increase position from 45%; will now include benefits
Sal Rng/Stp: 20/1
% of position: 100% **No Mos:** 12
Effective: February 14, 2001
Note: 55% of position is funded through CalWORKs.

- b. **Position:** **EDUCATION CENTER ASSISTANT**
Name: Vacant
Department: Camp Pendleton Education Center
Position #: 005859 New?: No
Remarks: Decrease position from 45%; replacement
Sal Rng/Stp: 13/1
% of position: 25% No Mos: 12
Effective: February 14, 2001
Note: 45% position is being split into two 25% positions for scheduling flexibility.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, McMullen

RESOLUTION 00-20487

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **EDUCATION CENTER ASSISTANT**
Department: Camp Pendleton Education Center
Division: Media, Business, & Community Services
Position #: 006189 New?: Yes
Sal Rng/Stp: 13/1
% of position: 25% # of Mos: 12
Effective: February 14, 2001
Note: 45% position is being split into two 25% positions for scheduling flexibility.
- b. **Position:** **INFORMATION SERVICES SPECIALIST**
Department: Information Services
Division: Administrative Services
Position #: 006190 New?: Yes
Sal Rng/Stp: 28/1
% of position: 100% # of Mos: 12
Effective: February 14, 2001
Note: Position is funded through State TTIP Grant.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, McMullen

RESOLUTION 00-20488

BE IT RESOLVED, That the employment of the following **classified employees** be approved:

- a. **Name:** **EDWARD J. BENES**
 Position: **Custodian I**
 Department: Custodial Services
 Position #: 006185 New?: Yes
 Remarks: Position approved 1/9/01
 Sal Rng/Stp: 8/1
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001
 Note: 3% added to base salary for hours worked between 6 p.m. - 10 p.m.; 5% added to base salary for hours worked between 10 p.m. - 6 a.m. Hours: Mon. – Thurs., 10 p.m. - 6:30 a.m.; Fri., 5 p.m. - 1:30 a.m.
- b. **Name:** **LINDA R. CORREA**
 Position: **Senior Office Specialist**
 Department: Public Safety Programs
 Position #: 006136 New?: Yes
 Remarks: Position approved 8/22/00
 Sal Rng/Stp: 14/1
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001
 Note: 50% of position is funded through parking lot fees
- c. **Name:** **VICTORIE D. DARNLEY**
 Position: **Instructional Support Assistant II**
 Department: Nursing Education
 Position #: 006007 New?: Yes
 Remarks: Position approved 6/22/99; PFE funded.
 Sal Rng/Stp: 22/1
 % of Position: 16% # of Mos: 10
 Effective: February 16, 2001
- d. **Name:** **DONNA L. DEYARMAN**
 Position: **Senior Administrative Secretary**
 Department: Vocational Technology
 Position #: 005182 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 23/6
 % of Position: 100% # of Mos: 12
 Effective: January 17, 2001

- e. **Name:** **CAROL L. JACKSON**
 Position: **Accountant**
 Department: Fiscal Services
 Position #: 006187 New?: Yes
 Remarks: Position approved 1/9/01
 Sal Rng/Stp: 32/1
 % of Position: 100% # of Mos: 12
 Effective: March 5, 2001
- f. **Name:** **CHRISTOPHER M. NORCROSS**
 Position: **Academic Technology Support Specialist**
 Department: Academic Technology Resource Center
 Position #: 005058 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 28/1
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001
- g. **Name:** **ROSEMARIE SANCHEZ**
 Position: **Career Center Advisor**
 Department: Career Center
 Position #: 005531 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 20/2
 % of Position: 100% # of Mos: 12
 Effective: January 31, 2001
- h. **Name:** **SILVIA VOSBURG**
 Position: **Education Center Assistant**
 Department: Camp Pendleton Education Center
 Position #: 005860 New?: No
 Remarks: Replacement; position increase approved 12/12/00
 Sal Rng/Stp: 13/1
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001
 Note: 3% added to base salary for hours worked between 6 p.m. - 10
 p.m. Hours: Mon.-Thurs., 12:30 p.m. - 9 p.m.; Fri., 8 a.m. - 4:30
 p.m.
- i. **Name:** **JAMES S. WILLIAMSON**
 Position: **Supervisor**
 Department: Building Services
 Position #: 005643 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 50/5
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001

- j. **Name:** **LARISSA K. BAUMANN**
 Position: **Telephone Operator**
 Department: Telephone Services
 Position #: 005612 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 10/1
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001
- k. **Name:** **SUSAN E. LORENZ**
 Position: **Office Specialist**
 Department: Graphic Communications
 Position #: 006160 New?: Yes
 Remarks: Position approved 12/12/00
 Sal Rng/Stp: 10/1
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **APPROVE CONTRACT CHANGE**

MSC Dougherty, McMullen

RESOLUTION 00-20489

BE IT RESOLVED, That the change for the following academic contracts be approved:

- a. **Name:** **CATHERINE M. JAIN**
 Position: Assistant Professor
 Department: Earth Sciences
 Position #: 005792 New?: No
 Remarks: Increase grade/step due to verification of transcripts
 Sal Grade/Stp: C/1
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000
- b. **Name:** **JON S. PANISH**
 Position: Assistant Professor
 Department: English
 Position #: 006098 New?: No
 Remarks: Increase grade/step due to verification of work experience
 Sal Grade/Stp: G/4
 % of position: 100% # of Mos: 10
 Effective: August 18, 2000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **APPROVE AMENDMENT TO ADMINISTRATIVE EMPLOYMENT CONTRACT**

MSC Dougherty, McMullen

RESOLUTION 00-20490

BE IT RESOLVED, That the employment contract of Dr. John D. Randall as Interim Superintendent/President be amended as follows:

- a. Term of employment is **extended** to **August 21, 2001**, or until the permanent Superintendent/President commences employment with the District, whichever occurs first.
- b. **Salary** of position is **amended** and calculated on a monthly basis commencing on **January 1, 2001**, to be **\$12,825.00**.

Note: On an emergency basis, Assembly Bill 948, Exemption from the Post-Retirement Earning Limitation, allows for this appointment extension. This action is necessary because a permanent superintendent/president will not be appointed prior to the expiration of Dr. Randall's original contract.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, McMullen

RESOLUTION 00-20491

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted **equivalency to minimum qualifications for the disciplines listed:**

Vera Donnelly – English as a Second Language
Leonard Small – Community Education

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, McMullen

RESOLUTION 00-20492

BE IT RESOLVED, That the employment of the following **adjunct faculty**, at the rates indicated for Spring, 2001 (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent annual load:

SPRING 2001

BEHAVIORAL SCIENCES

Atherton, Matthew	Sociology	\$36.09
	B.A., Sociology	
	M.A., Sociology	

BUSINESS EDUCATION

Echeverria, Ben	Law	\$38.42
	B.S., Education	
	M.A., Psychology	
	J.D., Law	

Weedman, Clifford	Psychology	\$38.42
	A.B., Mathematics and Psychology	
	Ph.D., Human Behavior	

COMMUNICATIONS

King, Noel	Photography	\$34.93
	B.S., Law	
	2+ Years	

COMMUNITY EDUCATION

Flora, Janne	Community Education (Non-Credit)	\$34.93
	B.A., Education	
	Certificate, Travel and Tourism	
	2+ Years Experience	

Small, Leonard	Community Education (Non-Credit)	\$36.09
	B.S., Commerce	
	M. Letters, Retailing	

EARTH SCIENCES

Nguyen, Quyen	Astronomy	\$36.09
	B.S., Astronomy and Astrophysics	
	M.S., Astronomy	

ENGLISH AS A SECOND LANGUAGE

Castillo, Marcelino	English as a Second Language	\$38.42
	B.A., French	
	M.A., Education, Bilingual/Bicultural	
	M.S., Education, T.E.S.O.L.	

Donnelly, Vera	Community Education B.A., Foreign Language (English) 2+ Years Experience	\$34.93
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Molnar, Tanya	English as a Second Language B.A., Theater Arts M.A., Education, T.E.S.O.L.	\$36.09
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FOREIGN LANGUAGES

Wrasidlo, Barbara	Foreign Languages B.A., Russian B.A., German M.A., German Ph.D., Literature	\$38.42
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ENGLISH

Joffe, Linda	English B.S., Psychology M.S., Management and Organizational Development M.A., English	\$38.42
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MATHEMATICS

Juden, Alexander	Mathematics A.S., Science and Math B.S., Civil Engineering M.S., Mathematics	\$36.09
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TRADES AND INDUSTRY

Stansel, Rita	Automotive Technology Limited Service Credential California Community College Certificate	\$34.93
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Stringfield, Matthew	Welding A.A., Welding Technology 6+ Years Experience	\$34.93
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Thompson, Wayne	Electronic and Computer Hardware Technology A.B., Biology 2+ years Experience	\$34.93
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PERFORMING ARTS

Poche, William	Music B.A., Music M.A., Music	\$36.09
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Pupping, Peter	Music A.A., Music B.M., Music M.M., Music	\$36.09
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PUBLIC SAFETY PROGRAMS

Craig, Howard	Administration of Justice B.A., Criminal Justice Administration 2+ Years Experience	\$34.93
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Wilkerson, Albert	Administration of Justice B.P.A., Criminal Justice Administration 2+ years Experience	\$34.93
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VOCATIONAL PROGRAMS

Johns, Dixie	Travel Services A.A., General Studies 6 + Years Experience	\$34.93
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Payne, Walter	Water Technology B.S., Chemistry 2 + Years Experience	\$34.93
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. **APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Dougherty, McMullen

RESOLUTION 00-20493

BE IT RESOLVED, That the employment of the following **Child Development Center Teacher**, at the rate indicated for the Spring, 2001, semester be approved:

Kaufman, Sia	Teacher Child Development Center Permit (pending)	\$7.85
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FINANCIAL AID

20. **AUTHORIZE BUSINESS PROCEDURES**

MSC Dougherty, McMullen

RESOLUTION 00-20494

BE IT RESOLVED, That the Governing Board of the Palomar Community College hereby authorizes the following business procedures, effective February 14, 2001:

The following additional members of the Financial Aid Office staff are designated to **ascertain and certify that each student employee of the District meets I-9 (citizenship status) regulations:**

Melissa Kloz
Wes Luther
Maureen Holden
Irene Tate
Lenore Magsulit
April Bullock

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

21. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-21

22. Item was removed from the Consent Calendar.

23. **APPROVE DRAWING NEW WARRANT**

MSC Dougherty, McMullen

RESOLUTION 00-20495

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorizes the Disbursing Officer to **draw a new warrant** as follows:

Warrant #76-198413, dated March 18, 1999, in the amount of \$142.50 to Patricia Valadez, 1763 Via Capri, Chula Vista, California 91913. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

24. **APPROVE QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

MSC Dougherty, McMullen

RESOLUTION 00-20496

BE IT RESOLVED, That the **California Community Colleges Quarterly Financial Status Report (CCFS-311Q)** for quarter ended December 31, 2000, be approved. **Exhibit D-24**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

25. **APPROVE QUARTERLY REPORT OF CFO REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, McMullen

RESOLUTION 00-20497

BE IT RESOLVED, That the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of December 31, 2000 be approved. **Exhibit D-25**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

26. **APPROVE REVISED BUDGETS**

MSC Dougherty, McMullen

RESOLUTION 00-20498

BE IT RESOLVED, That the Governing Board of Palomar Community College District approve the following **Revised Budgets** as of December 31, 2000:

General Fund Palomar Unrestricted (11); General Fund Unrestricted (11); General Fund Restricted (12); Child Development Fund (33); Capital Outlay Projects Fund (41); Energy Conservation Fund (43); Post Retiree Benefit Fund (69); Associated Student Fund (71); Student Representation Fee Fund (72); Student Body Center Fee Fund (73); Student Financial Aid Fund (74); Scholarship and Loan Trust Fund (75). **Exhibit D-26**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Resumption of REGULAR AGENDA

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

11. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, McMullen

RESOLUTION 00-20499

BE IT RESOLVED, That the reclassification of the following **classified position** be approved:

- a. **Position:** **INFORMATION SERVICES SPECIALIST**
Department: Information Services
Name: Vacant
Position #: 005091 **New?:** No
Remarks: Position was Instructional Support Assistant II for the Art Department, range 22
Effective: February 14, 2001
% of position: 100% **# of Mos:** 12
Sal Rng/Stp: 28/1
Note: 14% of this position is funded through State TTIP (Technology Training and Implementation Program) Grant

Diane Michael explained that this is a cooperative venture between Information Services and the Instruction Division. Originally, we had a position in the Art Department. When we were going to fill that position for technical support for the lab, it was decided that, if we work with Information Services, we could better utilize that position. By having the person report to Information Services, we could have coverage day and night for the lab. That would also allow that individual to serve other labs on the campus. It is a way to stretch our limited resources. Diane expressed gratitude to be working with Information Services in this way.

Dr. Nelson stated that she had pulled this item because she wanted to express special commendation for this resourceful way to expand our computer support coverage.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. **ADOPT STATEWIDE AVERAGE RATE OF \$134 PER UNIT NON-RESIDENT TUITION FEE FOR 2001-2002 AND ADDITIONAL FEE OF \$15 PER UNIT FOR CAPITAL OUTLAY, MAINTENANCE, AND EQUIPMENT EXPENDITURES**

MSC Dougherty, McMullen to amend paragraph 2 to read “. . . \$15 per unit of credit. . . for the purposes of capital outlay” instead of \$26 per unit.

MSC Dougherty, McMullen

RESOLUTION 00-20500

BE IT RESOLVED, That the Palomar Community College District shall adopt the **Statewide Average Rate of \$134 per unit of credit** for the 2001-2002 **Non-resident Tuition Fee** for all non-resident students.

BE IT FURTHER RESOLVED, That the Palomar Community College District charge non-resident students, who are both citizens and residents of a foreign country, **\$15 per unit of credit** for the 2001-2002 Fiscal Year. This \$15 fee is for the purposes of **capital outlay, maintenance, and equipment expenditures** which are not covered in the above-calculated Non-resident Tuition Fee and is authorized under Education Code 76141.

BE IT FURTHER RESOLVED, That both fees be effective beginning with the Summer, 2001, session. **Exhibit D-22**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION**

Report of the Faculty Senate

Chris Barkley welcomed Mr. Haro to the Board and stated that she looked forward to working with him.

At the last Senate meeting, the Senate approved the FW grade as an additional option. It will be sent to PAC to be sunshined.

The Senate will be naming persons to serve on the Master Plan Task Force.

The Senate is still sunshining the committee configurations and has sent them to the Committee on Committees. Recommendations will be taken back to the Senate. There may also be recommendations from the union on this matter.

Bonnie Dowd has been nominated for the Hayward Award.

The Senate is soliciting nominations for the Stanbeck Stroud Diversity Award and the Jonah Larouche Memorial Scholarship for two students. Information was given to the ASG representative to the Senate to take back to the ASG. They will also approach EOP&S for nominations.

The faculty leaders have decided that, in the future, the Faculty Senate and the Palomar Faculty Federation leaders should be seated at the Board table in the future. The President of The Faculty will be seated in the audience and will give his/her report from there at each Board meeting.

Mary Ann Drinan introduced herself and reported that she was representing the faculty on behalf of the Palomar Faculty Federation.

2. **INFORMATION**

Report of The Faculty

Lee Kerckhove reported that The Faculty will be meeting on February 21, 12:30-2 p.m. Hopefully, they will be confirming Marilee Nebelsick-Tagg as The Faculty Vice President at that time.

They will also be discussing setting up the Constitutional Review Committee. The Governance Structure and the Educational Master Planning Task Force will also be brought up for input. The FW grade will also be discussed at that meeting.

3. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann welcomed Mr. Haro to the Board.

On February 22, the Administrative Association will start a series of management workshops.

4. **INFORMATION**

Report of the CCE/AFT

On behalf of the Council of Classified Employees Executive Council, Ernie Carson welcomed Mr. Haro to the Board.

The union members overwhelmingly ratified the tentative agreement on the salary enhancement plan between the District and Local 4522.

Next month, the California Federation of Teachers' annual state convention is being held in Los Angeles. Mary Bergen, CFT state president, has asked Ernie to chair the Classified Employees Issues and Resolutions Committee.

Ernie congratulated the Palomar Faculty Federation and stated that the CCE/AFT looks forward to working with them.

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that ASG has, unfortunately, had a few resignations due to class schedule conflicts. One was the Executive Vice President, so she has appointed Trisha Carlson, formerly State of Affairs Vice President, to fill the vacancy. She has appointed Shawn Weimer, formerly a Senator, as State of Affairs Vice President.

ASG has formally endorsed the academic standards for scholarship written by Bruce Bishop, which raise the GPA to a cumulative 2.5 for persons desiring to serve on ASG or to apply for the ASG scholarship. In addition, students must maintain a 2.0 GPA while serving on ASG.

ASG also formally endorsed qualifications for student government appointments with some changes. They would like candidates to attend at least four ASG meetings, one ASG standing committee, and one shared governance committee, and provide one written report indicating that they understand what is involved when serving as an ASG officer.

ASG will soon be planning Springfest. They will also be contacting legislators and preparing for their Washington, D.C., trip in March.

6. **INFORMATION**

Report of Superintendent/President

Dr. Randall welcomed Mr. Haro to the Board and stated that he looking forward to working with him and the rest of the Board.

Dr. Randall reported that our credit enrollment is up about 1.7% as of today. Our total enrollment, including non-credit, is up 8%. Headcount total is about 25,392. We are on course. We would like to have grown more than that. Our growth cap is about 6%, so we could have grown more. We hope, by the end of the year, that our growth this year will be at least 2%. We have an Enrollment Management Task Force that is currently meeting to work on ways to improve our enrollment in coming years.

Dr. Nelson thanked everyone who helped make this increased enrollment happen, particularly the faculty members who enrolled the extra students and retained the students in their classes.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

At this time, Michael Paisner addressed the Board regarding a complaint he filed in April, 1999, regarding one of his teachers and subsequent hearings that have been held regarding this matter.

G. COMMUNICATIONS

There were none.

H. UNFINISHED BUSINESS

1. **APPROVE REVISION OF STUDENT CODE OF CONDUCT**

MSC Dougherty, McMullen

RESOLUTION 00-20501

BE IT RESOLVED, That the Governing Board has reviewed and hereby approves the revision of the **Student Code of Conduct** as outlined on the attached **Exhibit H-1**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. NEW BUSINESS

1. **REVISE BOARD PROCEDURE 12.3 – REGULAR MEETINGS**

MSC Dougherty, McMullen

RESOLUTION 00-20502

BE IT RESOLVED, That the Governing Board hereby revises **Board Procedure 12.3, - Regular Meetings**, which currently reads as follows:

12.3

Regular Meetings

The Governing Board meets on the second and fourth Tuesdays of each month at 7:00 p.m. Any item for the agenda must be in the President's Office by 5 p.m., on the Monday eight days prior to each Tuesday meeting.

to read as follows:

12.3

Regular Meetings

The Governing Board meets on the second Tuesday of each month at 7:00 p.m. Any item for the agenda must be in the President's Office by 5 p.m., on the Monday eight days prior to each Tuesday meeting. The fourth Tuesday of the month will be kept open for special meetings, orientations, workshops, or training sessions, should they be needed.

It was suggested that an orientation/workshop meeting be held on the fourth Tuesday in March.

Dr. Randall noted that the Board would also be having some additional meetings in April for the purpose of interviewing finalists for the Superintendent/President position.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE OFFICE HOURS' PAY FOR ADJUNCT FACULTY MEMBERS**

MSC McMullen, Dougherty

RESOLUTION 00-20503

BE IT RESOLVED, That the Governing Board hereby approves the following guidelines for **office hours' pay for adjunct faculty members for Spring semester, 2001, only**:

- a. That the hourly office hour rate be established at \$25.00/hour;
- b. That office hours be granted to adjunct faculty as follows:
 - 1½ hours per semester for each credit unit taught
 - 1½ hours per semester for each R.O.P. or non-credit class taught
 - Classes that enroll both credit and non-credit students or credit and R.O.P. students would fall into the category of that of the majority of the students enrolled. **Exhibit I-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **ACCEPT E-CONFERENCING GRANT, RFA 00-0079**

MSC Dougherty, McMullen

RESOLUTION 00-20504

BE IT RESOLVED, That the Palomar Community College District hereby **accepts the E-Conferencing Grant**, RFA 00-0079, in the amount of \$2.3 million per year, for five (5) years, for a total amount of \$11.5 million, subject to a ten percent (10%) District-funded match, to provide E-Conferencing services to the California Community Colleges and to the Chancellor's Office of the California Community Colleges, effective February 14, 2001, and for five (5) years thereafter, with the District matching funds to be paid from ETV's unrestricted budget accounts: classified salaries, benefits, supplies, materials, and other operating expenses. **Exhibit I-3**

Mr. McMullen stated that he thinks this is fantastic. Looking at the amount of money that will be received indicates that this continues to set a fine example of the quality of education here at Palomar. Sherilyn Hargraves explained how this grant will benefit students and staff at Palomar College. Chris Barkley noted that the Senate had set up an oversight committee that was intending to look at grants; but, at this point, they have not received a recommendation from that committee on this grant.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **INFORMATION: REVISE POLICY – HEALTH SERVICES FEE**

This information item includes a proposal to revise the present policy for **fees charged for student health services**. The policy is presently going through final review through the shared governance process. It will be presented for approval at the March Board meeting. If any changes are recommended through the shared governance process, they will be so noted at the March meeting. **Exhibit I-4**

5. **APPROVE AND CERTIFY PARTNERSHIP FOR EXCELLENCE SURVEY**

MSC Dougherty, McMullen

RESOLUTION 00-20505

BE IT RESOLVED, That the **Partnership for Excellence Survey** be hereby approved and certified as required by the California Community Colleges Chancellor's Office.

Instructions for completing the Survey require reporting of information on Partnership for Excellence expenditures that are actual or planned for the 2000-2001 fiscal year. For each of the three years of Partnership for Excellence funding, the process for allocation of expenditures has been initiated by the Partnership for Excellence Task Force, a shared governance body, and approved by the Educational Master Planning Committee.

This mid-year report is designed to provide the Chancellor's Office with statewide information on Partnership for Excellence activities, expenditures, and progress on outcomes. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **RECEIVE BIDS ON LL-BUILDING - LIBRARY CENTER TELECOMMUNICATIONS - DATA SYSTEMS, DESIGNATE ATEL COMMUNICATIONS LOWEST RESPONSIVE BIDDER, APPROVE CONTRACT SUBJECT TO RECEIPT OF BONDING AND INSURANCE CERTIFICATION, SUBJECT TO SATISFACTORY REFERENCE CHECK**

MSC Dougherty, McMullen

RESOLUTION 00-20506

BE IT RESOLVED, That the Palomar Community College District hereby receives the bids on the **LL-Building, Library Center Telecommunications - Data System** as detailed in the back-up to this Resolution; finds that Tri-City Data Tel's bid is non-responsive to the bid specifications on the grounds that it gave a "no bid" on Item II (telephone instruments); declares that the lowest responsive bid is that of **ATEL Communications** of San Diego (hereinafter "ATEL") in the amount of Seventy-Six Thousand, Four Hundred Twenty-Six Dollars and Eighty-Six Cents (\$76,426.86) and hereby awards the contract to ATEL, subject to receipt of all required bonds and insurance certificates, and on condition that all ATEL references checks are positive; funding of this contract shall be from state scheduled maintenance accounts. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE ADVANCE PAYMENTS ON RENTAL AGREEMENT WITH ESCONDIDO UNION SCHOOL DISTRICT**

MSC McMullen, Dougherty

RESOLUTION 00-20507

BE IT RESOLVED, That, effective February 14, 2001, and thereafter, until further action is taken by the Governing Board, the Governing Board of the Palomar Community College District hereby approves advance **rental payments** to the **Escondido Union School District** in an amount estimated to be \$11,368.00, for rental spaces at Grant Middle School, Glen View School, and Lincoln Elementary School for Spring Semester, 2001, and thereafter in amounts as may be required in order to meet the facilities requirements of the District for off-site instructional space. These payments are required as a result of a change in the policy of the Escondido Union School District requiring pre-payment of rent by all who rent their facilities, including the District. These payments shall be made from rents and leases, land/buildings account. **Exhibit I-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE INCREASE IN LEASED SPACE AT 365 SOUTH SANTA FE, BUSINESS OFFICE OF CCCSAT, FOR OFFICES OF E-CONFERENCING GRANT ADMINISTRATION STAFF**

MSC Dougherty, McMullen

RESOLUTION 00-20508

BE IT RESOLVED, That, in order to accommodate staff to administer the E-Conferencing Grant (RFA No. 00-0079) the Governing Board of the Palomar Community College District hereby approves an **increase** in the **leased space at 365 South Santa Fe, San Marcos**, California, currently used by the California Community Colleges Satellite Network by an additional 2,259 sq. ft., and at an additional monthly rental of \$3,812.91, for a term commencing on or about March 1, 2001, and terminating on June 30, 2003, with all of the terms and conditions of the existing lease remaining the same; an increase in security deposit is hereby authorized commensurate with the additional square footage. All rent and deposits shall be paid from rents and leases, land/buildings account of the E-Conferencing Grant.

Mr. McMullen noted that the rent for this additional space is \$1.69 per square foot, which seems high compared to the last facility we rented. However, the reason is that we will be able to utilize the phone system and computer system that is already in place in this facility. If we had chosen another building with lower rent, we would have incurred those start-up fees.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **EXTEND ATM LICENSE AGREEMENT WITH MISSION FEDERAL CREDIT UNION
PURSUANT TO TWO-YEAR OPTION**

MSC Dougherty, McMullen

RESOLUTION 00-20509

BE IT RESOLVED, That, effective January 2, 2001, the Palomar Community College District hereby extends the **ATM License Agreement** with **Mission Federal Credit Union** (hereinafter "Mission") for an additional two (2) years, pursuant to the option to extend exercised by Mission. The term of the extended agreement shall be from the effective date hereof and to January 2, 2003, with increases in the monthly fee for year one (1) from \$330.00 to \$345.00, and for year two (2) of the option from \$345.00 to \$360.00, with all other terms and conditions of the Agreement remaining in full force and effect.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE EXERCISE OF OPTION TO EXTEND LEASE BY R.O.P. AT
SHADOWRIDGE BUSINESS CENTER**

MSC Dougherty, McMullen

RESOLUTION 00-20510

BE IT RESOLVED, That the Palomar Community College District hereby exercises its option to extend the **lease of space** for its **Regional Occupational Programs** at the **Shadowridge Business Center**, 2055 Thibodo Road, Vista, California, for an additional five (5) years, commencing July 1, 2001, and terminating June 30, 2006, with the first term of the option to be paid at the rate of Seventy Cents (\$ 0.70) per square foot of lease space, and an agreement to pay additional rent at the fixed rate increase of three and one-half percent (3.5%) on July 1 of each year commencing 2002 ; all other terms and conditions of the lease remaining the same; said rental payments to be made from the following accounts: R.O.P. Computer Repair - 24%; R.O.P. Air Conditioning, Heating, and Refrigeration - 28%; Optical Technology - 10%; R.O.P. Upholstery - 38%. **Exhibit I-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **REVIEW AND APPROVE CASH ACCOUNT EXPENDITURES FROM THE PALOMAR COLLEGE FOOD SERVICES FOR THE PERIOD OCTOBER THROUGH DECEMBER, 2000**

MSC McMullen, Dougherty

RESOLUTION 00-20511

BE IT RESOLVED, That, pursuant to the resolution of the Governing Board of the Palomar Community College District providing for review and approval on a sixty-day (60) basis, the **purchase transactions** of the District **food service** operations, for the period October 1, 2000, through December 31, 2000, and as detailed in the Check Register that is filed in support hereof, be and are hereby reviewed, ratified, and approved. **Exhibit I-11**

It was agreed that it would not be necessary to have this item on future agendas.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **ACCEPT AND APPROVE CHANGE ORDER #1 & #2 FOR PRE-FABRICATED METAL STORAGE BUILDING**

MSC Dougherty, McMullen

RESOLUTION 00-20512

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves **Change Order #1** in the amount of \$3,905.67 and **Change Order #2** in the amount of \$1,551.64, pertaining to the **Pre-fabricated Metal Storage Building**; original contract approved by the Governing Board on August 22, 2000, as detailed on the accompanying memorandum in support hereof. Funding for this change order is from repairs and maintenance, buildings account. **Exhibit I-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE ACCEPTANCE OF FUNDS FROM REGION TEN CONSORTIUM FOR VOCATIONAL FACULTY TRAVEL**

MSC Dougherty, McMullen

RESOLUTION 00-20513

BE IT RESOLVED, That three thousand dollars (\$3,000.00) be accepted through the **Region Ten Consortium** located at the Cuyamaca Community College from **VTEA** (Vocational Technology Education Act) funds. A like amount is being distributed to each of the colleges in Region Ten. The funds will be used for travel and conference expenses for **vocational faculty** at Palomar College.

It was noted that Cuyamaca College is a fiscal agent in this situation, and our Board is simply approving the distribution of our share of these funds to Palomar.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **APPROVE ACCEPTANCE OF FUNDS FROM REGION TEN CONSORTIUM FOR COORDINATION OF VOCATIONAL PROGRAM**

MSC Dougherty, McMullen

RESOLUTION 00-20514

BE IT RESOLVED, That three thousand dollars (\$3,000.00) be accepted from a mini-grant received by the **Region Ten Consortium** located at Cuyamaca Community College. The funds will be used to coordinate activities for colleges participating in development of a **Retail Management certificate program** for the Western Association of Food Chains (WAFC). This is part of a state-wide effort to provide training for grocery store employees. **Palomar College is the lead college** for this program in Region Ten.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

15. **APPROVE FINAL ACCEPTANCE OF WORK COMPLETED ON DOME BLEACHERS; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC McMullen, Dougherty

RESOLUTION 00-20515

BE IT RESOLVED That the **Dome bleachers** project on the San Marcos campus, in accordance with the bid awarded by the Palomar Community College District, on June 22, 1999, to **Herk Edwards, Inc.** (the "Contractor"), 23822 Hawthorne Blvd., Torrance, California 90505, be accepted and the project is hereby found to be completed; **That** the Superintendent/President be authorized to execute and file the Notice of Completion, including execution of the verification as Secretary to the Governing Board; **That** the total amount of this contract is \$116,000.00; **That** all money due and owing to the Contractor, with the exception of the ten percent (10%) retention of \$11,600.00, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and **That** the bid security posted by Herk Edwards, Inc., be returned to this Contractor and all other bonds be released within the time and in the manner as provided by law. **Exhibit I-15**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

16. **FINAL ACCEPTANCE OF WORK COMPLETED ON ESCONDIDO CHILD-CARE CENTER SHADE STRUCTURE; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC Dougherty, McMullen

RESOLUTION 00-20516

BE IT RESOLVED That the design, construction, and installation of three **shade structures** installed at the Palomar College **Escondido Center Child-Development Center** in accordance with the bid awarded by the Palomar Community College District, on May 9, 2000, to **Shade Structures**, 18001 Sky Park Circle, Suite F, Irvine, California 92614, be accepted and the project is hereby found to be completed; **That** the Superintendent/President be authorized to execute and file the Notice of Completion, including execution of the verification as Secretary to the Governing Board; **That** the total amount of this contract is \$54,342.54; **That** all money due and owing to the Contractor, with the exception of the ten percent (10%) retention of \$5,434.26, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and **That** the bid security posted by Shade Structures be returned to this Contractor and all other bonds be released within the time and in the manner as provided by law. **Exhibit I-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **APPROVE APPLICATION FOR CONTINUED FUNDING FOR FISCAL YEAR 2001-02 FOR CHILD-DEVELOPMENT CENTER FROM CALIFORNIA DEPARTMENT OF EDUCATION CHILD-DEVELOPMENT DIVISION**

MSC Dougherty, McMullen

RESOLUTION 00-20517

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves the application for **continued funding** from the **California Department of Education**, Child Development Division for the **Child-Development Center** for fiscal year 2001-02 and that the Interim Superintendent/President be authorized to execute the application for continued funding with the California Department of Education.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

There were none.

K. PERSONNEL

1. **APPROVE TENTATIVE AGREEMENT BETWEEN DISTRICT AND COUNCIL OF CLASSIFIED EMPLOYEES/AFT LOCAL 4522 FOR YEARS 1999-2000 AND 2000-2001**

MSC Dougherty, McMullen

RESOLUTION 00-20518

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approves the **tentative collective bargaining agreement** with the **Council of Classified Employees/AFT Local 4522 for years 1999-2000 and 2000-2001. Exhibit K-1**

The agreement includes the following:

- (1) Acceptance of five-year Salary Enhancement Plan as presented August 25, 2000
- (2) 4.17% (COLA) salary increase across the salary schedule for the employees in the bargaining unit represented by the CCE/AFT, retroactive to July 1, 2000
- (3) 2% salary increase across the salary schedule for the employees in the bargaining unit represented by the CCE/AFT, retroactive to July 1, 1999
- (4) Revise B.P. CCE/AFT-13 Vacation Plan Provision
- (5) Add language to B.P. CCE/AFT-12 December Holidays, declaring any remaining work day(s) that are not covered by Christmas Day and Christmas Eve and New Years Day and New Years Eve, and other applicable floating holidays as District paid holiday(s)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE ADMINISTRATIVE EMPLOYMENT**

MSC McMullen, Dougherty

RESOLUTION 00-20519

BE IT RESOLVED, That the employment of the following **administrative employees** be approved:

- a. **Name:** THOMAS MEDEL
Position: Manager, Education Centers
Department: Mt Carmel and Poway Education Centers
Position #: 005322 New?: No
Remarks: Replacement
Sal Rng/Stp: 57/2
% of Position: 100% # of Mos: 12
Effective: February 26, 2001

- b. **Name:** **DARLA J. WILSON**
 Position: **Director**
 Department: Marketing Communications
 Position #: 005025 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 56/5
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001
- c. **Name:** **MOLLIE SMITH**
 Position: **Interim Director**
 Department: Vocational Programs
 Position #: 005227 New?: No
 Remarks: Replacement
 Sal Rng/Stp: 68/1
 % of Position: 100% # of Mos: 12
 Effective: February 14, 2001

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE TEMPORARY ACADEMIC EMPLOYMENT**

MSC Dougherty, McMullen

RESOLUTION 00-20520

BE IT RESOLVED, That the **temporary** employment of the following **academic employee** be approved:

- a. **Name:** **PATRICIA M. RICKS**
 Position: **Instructor/Learning Disability Specialist**
 Department: DSP&S
 Position #: 005540 New?: No
 Remarks: Sabbatical replacement
 Sal Rng/Stp: D/7
 % of Position: 80% # of Mos: 3
 Effective: February 14, 2001
 Note: Temporary contract position. Hired in accordance with Education Code Section 87481

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. **COMMENTS FROM BOARD MEMBERS**

Mr. Haro stated that he is happy to be here. He thanked his students tonight and in the past for leading by example. The struggles they are going through provided the motivation and incentive to him to serve on the Board. He hopes he can do right by them and everyone else.

Mr. McMullen welcomed Mr. Haro to the Board.

Dr. Dougherty commented that the Inland Valley group is meeting in Victorville on Friday evening, March 16. As that is quite a distance from here, and he would like to attend the meeting, he will probably be requesting travel, food, and lodging funds for one night.

Dr. Nelson commented that the SDICCCA Annual Trustees' Dinner last week, hosted by Palomar, was a very interesting and pleasant evening. She thanked Barbara Baldrige and Dr. Randall for organizing the event. Two students, Eric Marchuk, guitarist, and Cathy Litaker, harpist, entertained the group before and after dinner. We were all proud of the fact that we were part of Palomar.

Dr. Nelson noted that she had seen an article in the newspaper regarding an open house held by Norma Bean at the Escondido Center for the surrounding schools to acquaint them with our facilities and educational opportunities at that site. Dr. Nelson congratulated Norma for this excellent outreach event.

Dr. Nelson also welcomed Mr. Haro to the Board.

Dr. Nelson thanked all of the Trustees for participating in the day-long selection process to fill the vacancy on the Board. She felt it was a wonderful experience, in that we had 21 committed, outstanding candidates. It was a difficult decision, and we feel honored that so many interested and capable people came forward and wanted to be part of this Board.

N. CLOSED SESSION

The Board recessed at 7:45 p.m. and went into Closed Session at 7:55 p.m., to discuss:

1. Review of tort claim, pursuant to Government Code 54956.95.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
3. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding negotiations with CFT/AFT, pursuant to Government Code 54957.6.
5. Conference with Designated Representatives regarding discussion with Unrepresented Employees, pursuant to Government Code 54957.6.
6. Consider granting honorary degree, pursuant to Ed. Code 72122.

Closed Session ended at 8:40 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:41 p.m.

1. **REJECT CLAIM**

MSC Dougherty, McMullen

RESOLUTION 00-20521

BE IT RESOLVED, That the Governing Board of the Palomar Community College District rejects the claim for damages filed by **Ben W. Martin** and refers it to the District's Claim Administrator for handling.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

P. ADJOURNMENT

The meeting was adjourned at 8:42 p.m.

President

Secretary