



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 9, 2001, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second and fourth Tuesdays of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

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A. CALL TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

BE IT RESOLVED, That the Minutes of the Regular Meeting held December 12, 2000, be approved.

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

D.

GIFTS

1. RECOMMENDATION: ACTION – ACCEPT GIFT

BE IT RESOLVED, That the following gift be accepted and that an appropriate letter of appreciation be sent:

- a. A \$300.00 contribution toward the cost of a data projector, model #ML189, for student use in the marketing program, donated by **USA Mega Power Technologies**, 2131-F Las Palmas Drive, Carlsbad, California 92009-1524.

BUSINESS SERVICES

2. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

BE IT RESOLVED, That all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit D-2**, be and are hereby reviewed and approved for the following purchases. All purchases listed herein are made against the 2000-2001 fiscal year budget.

Purchase Orders	0140852	through	0141025	\$	282,805.66
Travel	0150058	through	0150066	\$	6,710.45
Advertising/Increases	0160100	through	0160105	\$	14,382.05
Agreement/Services	0170215	through	0170349	\$	572,880.35
Repairs	0175040	through	0175042	\$	1,606.78
Agreement/Annual	0180067	through	0180104	\$	123,832.47
Utilities	0195040	through	0195041	\$	1,584.00
Total					<u>\$1,003,801.76</u>

TRAVEL

3. **RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES**

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. **Michele T. Nelson, Ph.D.**
Advanced Funds? Yes
For: Transportation, mileage, parking, meals, lodging, registration, miscellaneous
To attend: CCLC Legislative Conference and Board Chair Workshop
Location: Sacramento, California
Date: January 20 – 22, 2001
Amount: \$969.00
Budget Acct. No.: 575200-11-111100-66100-10-2001-0000000
- b. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Transportation, mileage, parking, meals, lodging, registration, miscellaneous
To attend: CCLC Legislative Conference and Inland Valleys Trustee and CEO Association Meeting
Location: Sacramento, California
Date: January 20 – 22, 2001
Amount: \$917.00
Budget Acct. No.: 575200-11-111100-66100-10-2001-0000000
- c. **Darrell L. McMullen**
Advanced Funds? Yes
For: Transportation, mileage, parking, meals, lodging, registration, miscellaneous
To attend: CCLC Trustee Orientation
Location: Sacramento, California
Date: January 19 – 21, 2001
Amount: \$814.00
Budget Acct. No.: 575200-11-111100-66100-10-2001-0000000

FISCAL SERVICES

4. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-4

5. **RECOMMENDATION: ACTION - APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

BE IT RESOLVED, That **Revolving Cash Expenditures**, Check No. 11384, in the amount of \$440.00 from the General Fund, for November, 2000, be approved.
Exhibit D-5

6. **RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw **new warrants** as follows:

Warrant #76-018479, dated April 14, 2000, in the amount of \$160.18 to Haydn Davis, Palomar College. Voided due to stale dating.

Warrant #76-018483, dated April 14, 2000, in the amount of \$352.30 to Stan Malley, Palomar College. Voided due to stale dating.

PAYROLL

7. **RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS REPORT**

BE IT RESOLVED, That the Governing Board hereby approves the **Personnel Actions Report for the month of December, 2000**, which includes hires, rehires, and pay rate changes for students and temporary employees. **Exhibit D-7**

COMMUNITY SERVICES

8. **RECOMMENDATION: ACTION – APPROVE COMMUNITY SERVICES CLASSES AND AGREEMENTS**

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing Community Services classes:

Spring, 2001

- | | | |
|----|----------------|--|
| a. | Presenter: | Goglia, Glen |
| | Name of Class: | Network and Operating Systems Essentials |
| | Effective: | January 26 – February 18, 2001 |
| | Rate: | \$2,000.00 |
| | Terms: | Minimum of 10 students |
| b. | Presenter: | Goglia, Glen |
| | Name of Class: | Windows 2000 Professional |
| | Effective: | March 23 – April 15, 2001 |
| | Rate: | \$2,000.00 |
| | Terms: | Minimum of 10 students |
| c. | Presenter: | Goglia, Glen |
| | Name of Class: | Windows 2000 Server |
| | Effective: | May 25 – June 17, 2001 |
| | Rate: | \$2,000.00 |
| | Terms: | Minimum of 10 students |
| d. | Presenter: | Goglia, Glen |
| | Name of Class: | Network Infrastructure Administration |
| | Effective: | July 20 – August 12, 2001 |
| | Rate: | \$2,000.00 |
| | Terms: | Minimum of 10 students |

- e. Presenter: Goglia, Glen
Name of Class: Active Directory Services Administration
Effective: September 14 – October 7, 2001
Rate: \$2,000.00
Terms: Minimum of 10 students
- f. Presenter: Goglia, Glen
Name of Class: Designing Active Directory Services
Effective: November 9 - 25, 2001
Rate: \$2,000.00
Terms: Minimum of 10 students
- g. Presenter: Goglia, Glen
Name of Class: Designing Network Security
Effective: January 11 – February 3, 2002
Rate: \$2,000.00
Terms: Minimum of 10 students

OFFICE OF COUNSEL AND CONTRACTS

9. **RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

BE IT RESOLVED, That all contracts and agreements for the period November 1, 2000, through December 31, 2000, and entered into on behalf of the Palomar Community College District pursuant to resolutions 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit D-9**

PERSONNEL

10. **RECOMMENDATION: ACTION – APPROVE CORRECTION TO YEAR ON AGENDA ITEM APPROVED AT DECEMBER 12, 2000, MEETING DENYING REQUESTS FOR LEAVES OF ABSENCE**

- a. **BE IT RESOLVED**, That the request for leave of absence for **MS. MICHELLE EMPUDGE**, EOP&S, be disapproved and that Ms. Emptage's name be placed on a re-employment list, effective December 5, 2000, and until March 5, **2004**, in accordance with Education Code Section 88195. (previously read 2003)
- b. **BE IT RESOLVED**, That the request for leave of absence for **MR. MARK JORDAN**, Information Services, be disapproved and that Mr. Jordan's name be placed on a re-employment list, effective December 7, 2000, and until March 7, **2004**, in accordance with Education Code Section 88195. (previously read 2003)

11. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. Jack Randall, Interim Superintendent/President, as authorized by the Governing Board:

- a. **PAUL W. KELLY**, Dean, Vocational Technology, effective January 19, 2001 (last day worked 1/18/01).
- b. **LAURA ABDULHADI**, Assistant Professor, Nursing Education, effective May 19, 2001 (last day worked 5/18/01).

- c. **NICOLE FAY**, Instructional Support Assistant I, Business Education at Escondido, effective November 30, 2000 (last day worked 11/29/00, employee worked one day then resigned).
- d. **MARTIN CASTANEDA**, Instructional Support Assistant I, English as a Second Language, effective February 16, 2001 (last day worked 2/15/01).
- e. **CHARLOTTE J. HURT**, Senior Programmer Analyst, Information Services, effective January 20, 2001 (last day worked 1/19/01).

12. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITIONS TO BE FUNDED THROUGH PARTNERSHIP FOR EXCELLENCE**

BE IT RESOLVED, That the following classified positions to be funded through Partnership for Excellence be approved:

- a. **Position: SENIOR OFFICE SPECIALIST**
Department: Mathematics
Division: Mathematics and the Natural and Health Sciences
Position #: **006178** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **14/1**
% of position: 60% # of Mos: 11
Effective: January 10, 2001
- b. **Position: TUTORIAL ASSISTANT**
Department: Tutoring Services/Escondido
Division: Student Support Programs
Position #: **006179** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **9/1**
% of position: 45% # of Mos: 10
Effective: January 10, 2001
- c. **Position: GUIDANCE SERVICES ADVISOR**
Department: Extended Opportunity Programs & Services
Division: Student Support Programs
Position #: **006180** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **16/1**
% of position: 45% # of Mos: 12
Effective: January 10, 2001
- d. **Position: INSTRUCTIONAL SUPPORT ASSISTANT I**
Department: Speech Communication/Forensics/ASL
Division: Arts and Languages
Position #: **006181** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **16/1**
% of position: 100% # of Mos: 12
Effective: January 10, 2001

- e. **Position:** **ACCOUNTANT**
Department: Fiscal Services
Division: Administrative Services
Position #: **006187** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **32/1**
% of position: 100% # of Mos: 12
Effective: January 10, 2001
- f. **Position:** **MAINTENANCE PLUMBER**
Department: Building Services
Division: Administrative Services
Position #: **006182** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **27/1**
% of position: 100% # of Mos: 12
Effective: January 10, 2001
- g. **Position:** **HVAC TECHNICIAN**
Department: Building Services
Division: Administrative Services
Position #: **006183** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **27/1**
% of position: 100% # of Mos: 12
Effective: January 10, 2001
- h. **Position:** **MAINTENANCE ELECTRICIAN**
Department: Building Services
Division: Administrative Services
Position #: **006184** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **27/1**
% of position: 100% # of Mos: 12
Effective: January 10, 2001
- i. **Position:** **CUSTODIAN I**
Department: Custodial Services
Division: Administrative Services
Position #: **006185** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **8/1**
% of position: 100% # of Mos: 12
Effective: January 10, 2001
- j. **Position:** **CUSTODIAN I**
Department: Custodial Services
Division: Administrative Services
Position #: **006186** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **8/1**
% of position: 100% # of Mos: 12
Effective: January 10, 2001

k. **Position:** **OFFICE SPECIALIST**
Department: Human Resource Services
Division: Human Resources and Affirmative Action
Position #: **006159** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **10/1**
% of position: 100% # of Mos: 12
Effective: January 10, 2001

13. **RECOMMENDATION: ACTION - APPROVE CHANGES TO CLASSIFIED POSITIONS
TO BE FUNDED THROUGH PARTNERSHIP FOR EXCELLENCE**

BE IT RESOLVED, That changes for the following classified positions be approved:

a. **Position:** **ACADEMIC DEPARTMENT ASSISTANT**
Name: Henrietta Moore
Department: American Indian Studies
Position #: 005375 New?: No
Remarks: Increase position from 11 months to 12 months. Increase is PFE
funded.
Sal Rng/Stp: **19/8**
% of position: 60% No Mos: 12
Effective: January 10, 2001

b. **Position:** **ACADEMIC DEPARTMENT ASSISTANT**
Name: Rebecca L. Clements
Department: Behavioral Sciences
Position #: 005400 New?: No
Remarks: Increase position from 11 months to 12 months. Increase is PFE
funded.
Sal Rng/Stp: **19/8**
% of position: 100% No Mos: 12
Effective: January 10, 2001

c. **Position:** **ACADEMIC DEPARTMENT ASSISTANT**
Name: Doreen A. Fournier
Department: Child Development-60%/Multicultural Studies-40%
Position #: 005406-60%
 005418-40% New?: No
Remarks: Increase position from 11 months to 12 months. Increase is PFE
funded
Sal Rng/Stp: **19/8**
% of position: 100% No Mos: 12
Effective: January 10, 2001

d. **Position:** **OFFICE SPECIALIST**
Name: Martha E. Collins
Department: American Indian Studies
Position #: 006066 New?: No
Remarks: Increase from 25%, 10 months to 40%, 11 months. Increase is
PFE funded.
Sal Rng/Stp: **10/1**
% of position: 40% No Mos: 11
Effective: January 10, 2001

- e. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT IV**
Name: Corazon P. Cordova
Department: Chemistry
Position #: 005721 New?: No
Remarks: Increase from 45% to 100%. Position will now include benefits.
 The benefits due to the increase in position will be PFE funded.
Sal Rng/Stp: **27/7**
% of position: 100% No Mos: 12
Effective: January 10, 2001
- f. **Position:** **COUNSELING SUPPORT SPECIALIST**
Name: Nicole R. Moreau-Deibert
Department: Counseling
Position #: 005527 New?: No
Remarks: Increase from 50% to 100%. Increase is PFE funded.
Sal Rng/Stp: **16/9**
% of position: 100% No Mos: 12
Effective: January 10, 2001
Note: 3% added to base salary for hours worked between 6 p.m.-10 p.m.
 Hours: Mon-Thurs, 10:30 a.m.-7:30 p.m.; Fri, 7:30 a.m.-4 p.m.

14. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED RECLASSIFICATIONS**

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

- a. **Position:** **SENIOR OFFICE SPECIALIST**
Department: Business Services
Name: Vacant
Position #: **005774** New?: Yes
Remarks: Position approved 6/24/97 as Office Specialist, range 10
Effective: January 10, 2001
% of position: 100% # of Mos: 12
Sal Rng/Stp: **14/1**
- b. **Position:** **POLICE OFFICER I**
Department: Campus Police
Name: Gerard R. Perez
Position #: **005869** New?: No
Remarks: Position was range 26
Effective: January 10, 2001
% of position: 100% # of Mos: 12
Sal Rng/Stp: **31/3**
Note: This position is specially funded from a federal grant.
- c. **Position:** **POLICE OFFICER I**
Department: Campus Police
Name: Brian S. Scofield
Position #: **005873** New?: No
Remarks: Position was range 26
Effective: January 10, 2001
% of position: 100% # of Mos: 12
Sal Rng/Stp: **31/1**
Note: This position is specially funded from a federal grant.

- d. **Position:** **POLICE OFFICER I**
Department: Campus Police
Name: Vacant
Remarks: All remaining Police Officer I positions approved by the Board
Effective: January 10, 2001
% of position: 100% # of Mos: 12
Sal Rng/Stp: **31/1**
Note: This position is specially funded from a federal grant.

15. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED EMPLOYMENT**

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **KATHRYN M. ASCHBRENNER**
Position: Senior Office Specialist
Department: Health Services
Position #: 005707 New?: No
Remarks: Replacement
Sal Rng/Stp: **14/1**
% of Position: 45% # of Mos: 10
Effective: January 10, 2001
Note: This position is funded from Health Services fees. 3% added to base salary for hours worked between 6 p.m.-10 p.m. Hours: Mon-Thurs, 3:30 p.m.-8 p.m.
- b. Name: **ADRIANA AYALA**
Position: Academic Department Assistant
Department: Nursing Education
Position #: 005299 New?: No
Remarks: Replacement
Sal Rng/Stp: **19/1**
% of Position: 100% # of Mos: 11
Effective: January 10, 2001
- c. Name: **MIHAIL CUIBUS**
Position: Library Media Technician II
Department: Library Media Center
Position #: 005049 New?: No
Remarks: Replacement
Sal Rng/Stp: **15/1**
% of Position: 100% # of Mos: 12
Effective: January 10, 2001
- d. Name: **ROBERT C. GORDON**
Position: Programmer Analyst I
Department: Information Services
Position #: 005613 New?: Yes
Remarks: New position approved 5/9/00
Sal Rng/Stp: **31/1**
% of Position: 100% # of Mos: 12
Effective: January 10, 2001

- e. Name: **CHARLES J. JASA**
Position: Instructional Support Assistant I
Department: Business Education/Escondido
Position #: 005881 New?: No
Remarks: Replacement
Sal Rng/Stp: **16/1**
% of Position: 40% # of Mos: 10
Effective: January 10, 2001
Note: 3% added to base salary for hours worked between 6 p.m.-10 p.m. Hours: Mon-Thurs, 5 p.m.-9 p.m.
- f. Name: **PEGGY R. KNOX**
Position: Admissions Assistant
Department: Admissions and Records/Escondido
Position #: 005483 New?: No
Remarks: Replacement
Sal Rng/Stp: **16/1**
% of Position: 45% # of Mos: 12
Effective: January 10, 2001
- g. Name: **CAROL A. NADDI**
Position: Staff Assistant
Department: Extended Opportunity Programs & Services
Position #: 005555 New?: No
Remarks: Replacement
Sal Rng/Stp: **23/1**
% of Position: 100% # of Mos: 12
Effective: January 10, 2001
Note: This position is funded through EOP&S categorical funds.
- h. Name: **LEANN S. PELL**
Position: Admissions Assistant
Department: Mt Carmel/Poway Centers
Position #: 005700 New?: No
Remarks: Replacement
Sal Rng/Stp: **16/1**
% of Position: 80% # of Mos: 12
Effective: January 10, 2001
Note: 3% added to base salary for hours worked between 6 p.m.-10 p.m. Hours: Mon-Thurs, 1:30 p.m.-10 p.m.
- i. Name: **RICHARD M. REYES**
Position: Senior Programmer Analyst
Department: Information Services
Position #: 005684 New?: No
Remarks: Replacement
Sal Rng/Stp: **39/1**
% of Position: 100% # of Mos: 12
Effective: January 10, 2001
- j. Name: **SUZANNE A. SZAMES**
Position: Programmer Analyst I
Department: Information Services
Position #: 005610 New?: Yes
Remarks: Position approved 5/9/00
Sal Rng/Stp: **31/15**
% of Position: 100% # of Mos: 12
Effective: January 10, 2001

16. **RECOMMENDATION: ACTION - APPROVE NEW PFE-FUNDED ACADEMIC POSITION**

BE IT RESOLVED, That the following PFE-funded academic position be approved:

- a. Position: **ASSISTANT PROFESSOR**
- Department: Mathematics
- Division: Mathematics and the Natural and Health Sciences
- Position #: 006188 New?: Yes
- Remarks: PFE funded
- % of Position: 100% No Mos: 10
- Effective: January 10, 2001

17. **RECOMMENDATION: ACTION - GRANT EQUIVALENCY FOR DISCIPLINES**

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

- Caltagirone, Christopher - Mathematics
- Dimmick, Michael – Computer Science & Information Systems
- Fries, Robert – Computer Science & Information Systems
- Wegener, William – Public Safety

18. **RECOMMENDATION: ACTION - APPROVE ADJUNCT FACULTY EMPLOYMENT**

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for Spring, 2001 (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent annual load:

SPRING 2001

BEHAVIORAL SCIENCES

McNeil, Daniel Sean	Sociology B.A., Communications M.A., Sociology	\$36.09
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BUSINESS EDUCATION

Bagby, Mary Jane	Business English B.A., English J.D., Law	\$38.42
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Dalati, Susan Platt	Paralegal Studies B.A., Comparative Literature J.D., Law	\$38.42
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Malachiodi, Michael A.	Business Management B.A., Government (International Relations) M.S., Management	\$36.09
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Wright, Carolyn	Bookkeeping Fundamentals B.S., Business Administration M.P.A., Public Administration	\$36.09
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CHEMISTRY

Cottam, Howard	Chemistry B.S., Chemistry Ph.D., Organic Chemistry	\$38.42
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COOPERATIVE EDUCATION

Galusha, David Eugene Cooperative Education \$36.09
 B.A., Sociology
 M. Ed., Education

COMMUNICATIONS

Ramirez, Jacqueline Photography \$36.09
 B.A., Journalism
 M.F.A., Art

COMPUTER SCIENCE / INFORMATION SYSTEMS

Dimmick, Michael Computer Science/Information Systems \$34.93
 (Coursework and experience in LAN)

Durkee, Michael Computer Science/Information Systems \$36.09
 B.A., Psychology
 M.B.A., Business

Fries, Robert Computer Science/Information Systems \$34.93
 (Coursework and experience in
 Information Systems)
 Microsoft Trainer Certification
 Microsoft Professional Certification

Hobbs, James Edward Computer Science/Information Systems \$34.93
 B.S., Computer Science
 2+ Years Experience

Mansilla, Cesar Fernandez Computer Science/Information Systems \$36.09
 B.S., Industrial Engineering
 M.B.A., Management

COUNSELING

Retana, Robin Henderson Counseling \$36.09
 B.S., Education
 M.A., Counseling

EARTH SCIENCES

Carter, James Christopher Geography \$36.09
 B.A., Sociology
 M.A., Geography

ECONOMICS, HISTORY AND POLITICAL SCIENCE

Bale, Veronica History \$36.09
 B.A., History
 M.A., U.S. History

Fouquet, Patricia Root History \$38.42
 B.A., History
 Ph.D., Modern European History

ENGLISH AS A SECOND LANGUAGE

Snyder, Miriam Community Education \$34.93
 B.A., Spanish
 2+ Years Experience

FOREIGN LANGUAGES

Martinez, Nicole Foreign Languages \$36.09
 B.A., Business Economics and Spanish
 M.A., Spanish

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of The Faculty**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the CCE/AFT**
5. **INFORMATION: Report of the Associated Student Government**
6. **INFORMATION: Report of the Superintendent/President**
7. **INFORMATION: Report of Other Organizations and/or Individuals**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

- a. **PACRA Presentation** – Dr. Fred Huber

G. COMMUNICATIONS

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. **INFORMATION: PROPOSED REVISION OF STUDENT CODE OF CONDUCT**

BE IT RESOLVED, That the Governing Board hereby approves the proposed revision of the **Student Code of Conduct** as outlined on the attached **Exhibit I-1**.

2. **RECOMMENDATION: ACTION - EXCUSE ABSENCE OF MEMBER DUE TO FAMILY EMERGENCY**

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Shannon Gyde** from the Governing Board Meeting held December 12, 2000, is excused due a family emergency.

3. **RECOMMENDATION: ACTION - APPROVE EXTENSION OF AGREEMENT WITH VQS ENTERPRISES, INC.**

BE IT RESOLVED, That an agreement between the Palomar Community College District and **VQS Enterprises, Inc.**, of San Diego, California, be extended for the purpose of providing **printing of "Venture" schedules** in the estimated annual amount of \$40,148.00, as detailed on the attached **Exhibit I-3**. Funding source: Account No. 585150-12-353100-68200-10-2001-1812000 (Grant – Community Services Fees)

4. **RECOMMENDATION: ACTION – ACCEPT AUDIT REPORT**

BE IT RESOLVED, That the **Audit Report** of the Palomar Community College District, Year Ended June 30, 2000, as prepared by Vicenti, Lloyd, Stutzman LLP, 2100-A Foothill Boulevard, La Verne, California 91750, be accepted. **Exhibit I-4**

5. **RECOMMENDATION: ACTION - APPROVE FUNDING FROM CCCSAT GRANT FUNDS, BY WAY OF REIMBURSEMENT TO CALIFORNIA STATE UNIVERSITY AT CHICO FOR TRANSPONDER CAPACITY TO ACCOMMODATE DISTANCE LEARNING CLASS**

BE IT RESOLVED, That the Palomar Community College District hereby approves the expenditure of Ten Thousand Dollars (\$10,000.00) from California Community Colleges Satellite Network (CCCSAT) grant funds (Account No. 515300-12-318100-61320-10-1612190), by way of reimbursement for value received, for the benefit of the California State University at Chico (hereinafter "Chico State"), and pursuant to which Chico State will send one distance learning class to Japan for the Spring Semester, 2001, using the 4CNET backbone and allow Chico State to become a customer of the CCCSAT Project. **Exhibit I-5**

6. **RECOMMENDATION: ACTION/INFORMATION – DETERMINE METHOD OF FILLING VACANCY ON GOVERNING BOARD**

WHEREAS, the Governing Board has considered the following options and their financial implications for filling the vacancy on the Governing Board created by the death of Charles W. Duncan, as outlined on **Exhibit I-6**, as follows:

- a. Order an election
- b. Make a provisional appointment

and considered whether or not to

- (1) Defer any action until a later meeting
- (2) Select either the election or provisional appointment option
- (3) If provisional appointment is selected, determine the method of appointment or defer that decision until a later meeting;

BE IT RESOLVED, That the Governing Board hereby (defers any action until a later meeting) or (orders an election) or (decides to make a provisional appointment) to fill the vacancy on the Governing Board; and

BE IT FURTHER RESOLVED, That the Governing Board hereby (determines the method of appointment to be as follows: _____) or (defers decision on the method of appointment until a later meeting).

7. **RECOMMENDATION: ACTION - APPROVE AMENDMENT TO SUBCONTRACT WITH LOCKHEED MARTIN IMS FOR NORTH COUNTY INLAND CAREER CENTER**

BE IT RESOLVED, That, effective January 1, 2001, an amendment to the subcontract between the Palomar Community College District (hereinafter the "District") and Lockheed Martin IMS Corporation (hereinafter "Lockheed") for provision by the District of assessment services to the North County Inland One-Stop Career Center, is hereby approved, thereby increasing the level of services provided by the District and raising the monthly fees payable to the District from \$6,666.67 per month through December, 2000, to \$8,333.33 per month for the period January, 2001, through June, 2001, for a total contract price, as amended, of Ninety Thousand Dollars (\$90,000.00). **Exhibit I-7**

8. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH OFFICIAL REALTIME CAPTIONING ASSOCIATES, INC., FOR CLOSED-CAPTIONING OF TELECOURSES**

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District (hereinafter the "District") and the Official Realtime Captioning Associates, Inc. (hereinafter "Realtime Captioning"), effective December 18, 2000, and terminating June 30, 2001, pursuant to which Realtime Captioning shall provide closed-captioning for selected telecourses in Biology, Counseling, Child Development, and/or Children's Literature, for a total contract price of \$42,500.00 payable through Account No. 551300-12-318100-61320-10-1612112-100. **Exhibit I-8**

9. **RECOMMENDATION: ACTION - REJECT ALL BIDS RECEIVED ON BID FOR ADDITIONS TO THE "P" BUILDING ON THE SAN MARCOS CAMPUS**

BE IT RESOLVED, That the following bids received by the Palomar Community College District on December 6, 2000, be and are hereby rejected on the grounds that they exceed the available funding for the addition to the "P" Building located on the San Marcos Campus (hereinafter the "Project"):

1.	Good & Roberts of Vista, California	\$297,000.00
2.	American Constructors, Inc. (sic.) of San Marcos, California	\$155,980.00

BE IT FURTHER RESOLVED, that the Project be reviewed, revised as necessary and re-bid in an effort to bring it within the amount available for funding the Project. **Exhibit I-9**

10. **RECOMMENDATION: ACTION - APPROVE AMENDMENT TO AGREEMENT WITH QUALITY IMPLEMENTATION SERVICES, INC., FOR PEOPLESOFT TECHNICAL ASSISTANCE**

BE IT RESOLVED, That the agreement dated May 30, 2000, between the Palomar Community College District and Quality Implementation Services, Inc., for consultant services on PeopleSoft software be and is hereby amended to extend the term of the agreement to December 31, 2001, in order to support the installation of version 7.5 of PeopleSoft Financials and to expand the reporting capabilities of the PeopleSoft financial system.

BE IT FURTHER RESOLVED, That the amount of funds allocated and assigned to the aforesaid amendment to agreement shall not exceed One Hundred Thousand Dollars (\$100,000.00), to be funded from Account No. 551300-11-71190-67800-10-2001-0811290. **Exhibit I-10**

11. **RECOMMENDATION: ACTION – APPROVE FINAL ACCEPTANCE OF WORK COMPLETED ON STUDENT SERVICES CENTER TELECOMMUNICATIONS-DATA SYSTEMS; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

BE IT RESOLVED That the Palomar Community College District hereby accepts the Student Services Center Telecommunications-Data Systems project on the San Marcos campus in accordance with the bid awarded by the District on May 9, 2000, to CCC Communications, (the "Contractor"), 2215 Vineyard Avenue, Escondido, California 92029, and the project is hereby found to be completed; **That** the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; **That** the total amount of this contract is \$125,559.82; **That** all money due and owing to the Contractor, with the exception of the five percent (5%) retention of \$6,277.99, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and **That** the bid security posted by CCC Communications be returned to the Contractor and all other bonds be released within the time and in the manner as provided by law. **Exhibit I-11**

12. **RECOMMENDATION: ACTION - APPROVE AMENDED EDUCATIONAL SERVICES AGREEMENT BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT WORKSITE EDUCATION AND ESCONDIDO UNION SCHOOL DISTRICT**

BE IT RESOLVED, That an amendment is hereby approved to the existing agreement between the Palomar Community College District Worksite Education and Training Department and the Escondido Union School District to provide instruction in English as a Second Language pursuant to which an increase in instructional hours be approved during which the District may provide instruction in English as a Second Language at the Escondido Public Library for 14 weeks and adding additional 12-week classes at Felicita Elementary School and Grant Middle School. The increase in classes shall result in an increase in revenue to the District of \$51,365.00. **Exhibit I-12**

13. **RECOMMENDATION: ACTION – CANCEL REGULARLY SCHEDULED MEETING OF JANUARY 23, 2001**

BE IT RESOLVED, That the regularly scheduled meeting of the Governing Board of the Palomar Community College District on January 23, 2001, be canceled.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

K. PERSONNEL

1. **RECOMMENDATION: ACTION - APPROVE ADMINISTRATIVE EMPLOYMENT**

BE IT RESOLVED, That the employment of the following administrative employee be approved:

a. Name: **WILMA G. OWENS**
Position: Interim Dean
Division: Vocational Technology
Position #: 005181 New?: No
Remarks: Replacement for Paul Kelly
Sal Rng/Stp: **75/3**
% of Position: 100%
Effective: January 1, 2001 - Until permanent position is filled.

2. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED EMPLOYMENT**

BE IT RESOLVED, That the employment of the following classified employees be approved:

a. Name: **BRIAN L. HERRITT**
Position: Police Officer I
Department: Campus Police
Position #: 005870 New?: Yes
Remarks: Position approved 3/23/99
Sal Rng/Stp: **31/1**
% of Position: 100% # of Mos: 12
Effective: January 10, 2001
Note: This position is specially funded from a federal grant.

Administration of Oath of Office to Brian L. Herritt

L. ITEMS PENDING

M. COMMENTS FROM BOARD MEMBERS

N. CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code 54956.9a.
Name of Case: Joseph Furrow vs. Palomar Community College District
Superior Court Case No. IN007512
2. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9.
3. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
5. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
6. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT