



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, SEPTEMBER 26, 2000, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
SHANNON GYDE, STUDENT TRUSTEE (arrived at 7:04 p.m.)

TRUSTEE ABSENT:

RITA A. WHITE, ED.D., TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. John D. Randall, Interim Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Mark Vernoy, Interim Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Jenny Al-Shafie, Office Specialist, Business Education
Barbara Anaya, Outreach Coordinator, Marketing
Barbara Baldrige, Executive Assistant, President's Office
Carolyn Barcatta, Administrative Secretary, Public Information

Chris Barkley, President, Faculty Senate; Associate Professor, English
Norma Bean, Director, Marketing Communications
Ernie Carson, President, CCE/AFT; Senior Programmer Analyst, Information Services
Elaine Collins, Media Specialist, Academic Technology Resources
Marsha Doughty, Academic Evaluator/Advisor, Admissions
Kathy Dunham, Instructional Support Assistant III, Business Education
Ben Echeverria, Counsel, Contracts, and Special Projects
Judy Fish, Director, Regional Occupational Programs
Lee Hoffmann, President, Administrative Association; Supervisor, Media Equipment, Library
Anne Hohman, President, The Faculty; Associate Professor, English
Maureen Holden, Scholarship Assistant, Financial Aid and Scholarships
Cheryl Huettl, Academic Department Assistant, Earth Sciences
Wes Luther, Financial Aid Assistant, Financial Aid and Scholarships
Cindy Martinez, Financial Aid Advisor, Financial Aid and Scholarships; Vice President, CCE/AFT
Becky McCluskey, Accounting Technician, Fiscal Services/Escondido
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Programs/Campus Police Department
Jean Ruff, Financial Aid Specialist, Financial Aid and Scholarships
Rick Sanchez, Information Systems Specialist, Information Services
Dolores Silva, Academic Department Assistant, Communications
Gordon Stubblefield, Instructional Support Assistant III, Earth Sciences
Suzanne Szames, Information Systems Analyst, Information Services

GUESTS:

Lee Baldrige
Tom Chambers, Student
Karen Curtis, State Field Representative, California Federation of Teachers
Charles Duncan, Board Candidate
Bruce Kauffman, *North County Times*
Darrell McMullen, Board Candidate
Laura Mitchell, *The Telescope*
Lisa Petrillo, *San Diego Union Tribune*
Bridgette Roncone, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Hughes, Dougherty

RESOLUTION 00-20310

BE IT RESOLVED, That the Minutes of the Regular Meeting held on September 12, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

PAYROLL

1. APPROVE PERSONNEL ACTIONS HISTORY FOR AUGUST, 2000

MSC Nelson, Dougherty

RESOLUTION 00-20311

BE IT RESOLVED, That the Personnel Actions History report for the month of August, 2000, be approved. **Exhibit D-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

2. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY DAYS

MSC Nelson, Dougherty

RESOLUTION 00-20312

BE IT RESOLVED, That all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet logged herewith as **Exhibit D-2**, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2000-2001 fiscal year budget.

Purchase Orders	0140006	through	0140262	\$ 205,615.31
Advertising/Increases	0160002	through	0160043	\$ 67,895.05
Agreement/Services	0170010	through	0170022	\$ 20,295.97
Repairs	0175005	through	0175006	\$ 569.15
Agreement/Annual	0180001	through	0180031	\$ 45,172.86
Utilities	0195003	through	0195015	\$ 22,104.99
Film Bookings	0120001	through	0120003	\$ 81.96
Library Orders	0125001	through	0125004	\$ 177.44

\$ 361,912.73

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

3. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Narratives for financial reports from Lois Meyer, Director, Fiscal Services. **Exhibit D-3**

4. **INFORMATION: FINANCIAL REPORTS**

The following financial reports for all funds are presented in **Exhibit D-4** for Governing Board review:

Fund 11	General Fund Unrestricted	July and August, 2000
Fund 12	General Fund Restricted	July and August, 2000
Fund 29	Debt Service Fund	July and August, 2000
Fund 33	Child Development	July and August, 2000
Fund 41	Capital Outlay	July and August, 2000
Fund 43	Energy Conservation	July and August, 2000
Fund 59	Escondido Tenancies	July and August, 2000
Fund 69	Post-Retirement Benefit Fund	July and August, 2000
Fund 71	Associated Students	July and August, 2000
Fund 72	Student Representation Fee	July and August, 2000
Fund 73	Student Body Center Fee	July and August, 2000
Fund 74	Financial Aid State and Federal	July and August, 2000
Fund 75	Scholarship and Loan	July and August, 2000

PERSONNEL

5. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. John D. Randall, Interim Superintendent/President, as authorized by the Governing Board.

- a. **MARIA Z. CORDERO**, Food Services Specialist, Food Services, effective September 9, 2000 (last day worked 9/8/00).
- b. **JOANN J. MCCLURE**, College Health Nurse, Health Services, effective August 19, 2000 (last day worked 8/18/00).

6. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Nelson, Dougherty

RESOLUTION 00-20313

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Reden, Victoria – Administration of Justice

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Nelson, Dougherty

RESOLUTION 00-20314

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Fall, 2000, and Spring, 2001, (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

FALL, 2000

BEHAVIORAL SCIENCES

Glusac, Milena	Psychology B.A., Psychology M.A., Psychology	\$36.09
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Chisholm, Margaret M.	Psychology B.A., Psychology M. Ed., Psychology	\$36.09
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COUNSELING

Marsh, Kiersha	Counseling B.A., Sociology M.S.W., Social Work	\$36.09
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PUBLIC SAFETY

Reden, Victoria	Administration of Justice A.A., Criminal Justice 6+ Years of Experience	\$34.93
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SPRING, 2001

MULTICULTURAL STUDIES

Pjevacevic, Marco	Ethnic Studies B.A., Psychology M.A., International Relations	\$36.09
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PUBLIC SAFETY

Stoney, Brian	Administration of Justice B.S., Criminal Justice 2+ Years of Experience	\$34.93
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE CHILD-DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Nelson, Dougherty

RESOLUTION 00-20315

BE IT RESOLVED, That the employment of the following Child-Development Center Teacher, at the rate indicated for the Fall, 2000, semester, be approved:

Cadondon, Natalie	Teacher B.A., Child Development Child-Development Center Permit (Pending) 3 Years of Experience	\$10.22
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **INFORMATION: PROFESSIONAL GROWTH AWARDS - ADMINISTRATIVE ASSOCIATION**

In accordance with the Professional Growth Program for Classified Employees in the Administrative Association, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective September 1, 2000:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Diane Cummins	Supervisor, Business and Mail Services	Job-related classes
Yasue O'Neill	International Student Advisor, Admissions	B.A. Degree Social Sciences; Job-related classes

10. **INFORMATION: PROFESSIONAL GROWTH AWARDS - CLASSIFIED UNIT**

In accordance with the Professional Growth Program for Classified Unit Employees, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective September 1, 2000:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Eileen Poole Office of Counsel	Contracts Assistant	Legal Secretary Certificate; Job-related classes
Linda Willis	Academic Department Assistant, Foreign Languages	Job-related classes

In accordance with the Professional Growth Program for Classified Unit Employees, the following employees are granted a one-time lump sum stipend of \$2,000, effective September 1, 2000, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Dorothy Farrell	Administrative Secretary, Matriculation	Job-related classes
Janet L. Parrish-McCann	Instructional Support Assistant, Art	Job-related classes
Susan M. Rogers	Assessment Assistant, Counseling	B.A. Degree Liberal Arts/Psychology; Job-related classes

11. **AUTHORIZE BUSINESS PROCEDURES**

MSC Nelson, Dougherty

RESOLUTION 00-20316

BE IT RESOLVED, That the Governing Board of the Palomar Community College District, approves that the following business procedures be authorized, effective September 27, 2000:

- a. Additional persons designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government Code Section 3100 et seq., Chapter 8 Division 4, Title I:

Donna Baughn
Maria T. Johnson
Josephine Silva

- b. Additional persons designated to ascertain and certify that each employee of the District meets I-9 regulations:

Donna Baughn
Maria T. Johnson
Josephine Silva

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS**

MSC Nelson, Dougherty

RESOLUTION 00-20317

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing Community Services classes:

FALL, 2000

- | | | |
|----|----------------|--------------------------|
| a. | Presenter: | Korstad, Karen |
| | Name of Class: | Web Page Design |
| | Effective: | October 14, 2000 |
| | Rate: | \$139.72 |
| | Terms: | Minimum of 10 students |
| b. | Presenter: | Korstad, Karen |
| | Name of Class: | Web Page Design for Kids |
| | Effective: | September 30, 2000 |
| | Rate: | \$139.72 |
| | Terms: | Minimum of 10 students |
| c. | Presenter: | Korstad, Karen |
| | Name of Class: | Advanced Web Page Design |
| | Effective: | October 28, 2000 |
| | Rate: | \$139.72 |
| | Terms: | Minimum of 10 students |

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFTS

13. **ACCEPT GIFTS**

MSC Nelson, Dougherty

RESOLUTION 00-20318

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Maytag Refrigerator/Freezer (1997), 21' deluxe, Model No. MTB2156AEA and Sears Coldspot Freezer, 19.6', Model No. 2453 for use in the Child Development Center, donated by **Dr. and Mrs. George R. Boggs**, 2301 N Street, NW, #616, Washington, D.C. 20037. Cash value as estimated by donor is \$650.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

14. **APPROVE TRAVEL EXPENSES**

MSC Nelson, Dougherty

RESOLUTION 00-20319

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

a. **Robert L. Dougherty, Jr., M.D.**

Advanced Funds?	Yes
For:	Mileage, parking, meals, lodging, registration, miscellaneous
To attend:	CCLC Annual Convention
Location:	Los Angeles, California
Date:	November 16-18, 2000
Amount:	\$715.00
Budget Acct. No.:	575200-11-111100-66100-10-2001-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Resumption of REGULAR AGENDA

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION**

Report of the Faculty Senate

Chris Barkley reported that the Faculty Senate has directed her and The Faculty President to speak to the Board against hiring a search firm in our search for a new Superintendent/President. They also passed a recommendation for the Search Committee, which would include faculty leadership (President and Vice President of the Senate and President and Vice President of The Faculty) and divisional representation. This is different from Exhibit H-2. It says "the Faculty Senate via Chris Barkley has presented several options" The options she had previously provided were from her as an individual. The Faculty Senate had not at that time made any motion. It has since passed the motion she outlined above.

The Senate has established a subcommittee that would evaluate grants being reviewed by the proposed Grant Review Committee to see whether or not they have any potential impact on academic and professional matters, especially curriculum, programs, program development, etc., things that are under the purview of the Senate. They would like to look at these items at the same time as they are being evaluated by the Grant Review Committee. The Senate approved a suggested configuration for the Grant Review Committee, which they will take to PAC for approval.

The Senate is beginning its discussion of Senate Goals for the year, and Chris should be able to report back within a couple of weeks on this matter. They will also be looking at how the Senate fits into the governance and planning structures of the College. At present, the Faculty Senate doesn't appear in the structures. They will be making suggestions on how they think the Senate should fit into the structures. The structures should reflect what we actually do at Palomar.

2. **INFORMATION**

Report of The Faculty

Anne Hohman confirmed Chris Barkley's comments about the Faculty Senate.

3. **INFORMATION**

Report of the Administrative Association

Lee Hoffmann reported that the Administrative Association has instructed him to let the Board know that they prefer a small Superintendent/President Search Committee, because a smaller group creates less confusion. The Association would like to have one more representative on the committee, making a total of two.

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson gave the following report: "Last Friday, September 22, I was honored to be one of the Palomar College chaperones for our visiting Japanese students of the Osaka Study Tour 2000. Like last year's Japanese students, the group that I was accompanying was a pleasure to be with. The students told me that their education goals were in the field of mental and physical rehabilitation. Our trip for the day included a visit to the United Pan Asian Communities Center in Southeast San Diego where over 27 languages are spoken within the Center. At the Pan Asian Center, the students were given first-hand information on how drugs are impacting the youth and families of our community and how the various ethnic cultures in the United States are unwilling and sometimes afraid or embarrassed to seek help. The students heard that kids as young as seven and eight years old are addicted to drugs and alcohol and are clients of the center.

"After having lunch with the students, I left for Los Angeles to attend the "Organizing For Safety" Conference. The California Labor Federation conducted the one-day conference, and approximately 100 union members from throughout the state were on hand to attend the various workshops. Ray Leger, custodian, attended the conference with me; and both of us came away with a wealth of information and handouts. The workshop topics dealt with ergonomics, health and safety awareness, working with and around chemicals, and OSHA awareness.

“Last week, I met with representatives from the United Methodist Church just down the street from Palomar. Since I am not sure how many of my union brothers and sisters from other Locals throughout San Diego will join in with us on our informational picket of Palomar College on October 4, I wanted to be sure that ample parking places will be available. The United Methodist Church was more than happy to let me use their parking lot as a staging area for people who are driving here from other Locals. My plan is for the picketers to leave the church parking lot at about 7:15 a.m. and join with the main group of picketers in front of the Palomar Transit Center. I would, once again, like to thank Palomar Police Chief Tom Plotts for continuing to be willing to meet with me regarding the Union’s plans for the October 4 action. We met this morning, and I brought him up to speed with our plans to use the United Methodist Church as a staging area and the approximate route of our picketing. To date, my discussions with the San Marcos Sheriff’s Department have been via the dispatcher. I told Police Chief Plotts that, since we are so close to the informational picket date, I would really like to have a direct contact within the Sheriff’s Department. He informed me that a Sheriff’s Deputy has been assigned; and, within the next few days, a meeting will be scheduled with the Deputy Sheriff, representatives from Palomar’s administration, and the CCE/AFT executive council. It is my intention to keep everything completely above board and to have a smooth and peaceful informational picket.

“This Thursday, September 28, on behalf of the CCE/AFT Local 4522, I will be issuing a press release to San Diego radio, television, and newspapers announcing our informational picket. I will also send a copy to Mike Norton, Director of Palomar’s Public Information Office.

“With assistance from the San Diego-Imperial Counties Labor Council, the CCE/AFT will be conducting a question-and-answer forum for the candidates that are running for our Governing Board. Although the date is yet to be determined, the tentative location of the forum is the International Laborer’s Local 89 Union Hall on the corner of San Marcos Blvd. and Twin Oaks Valley Road. The audience will consist of union members and their families who are constituents of the Palomar Community College District. All candidates will be contacted very shortly.”

5. **INFORMATION**

Report of the Associated Student Government

Shannon Gyde reported that elections are being held today and tomorrow.

ASG held a retreat on Friday where they discussed their bylaws and rules and how to conduct a good meeting. They also started developing ASG’s goals for this year.

6. **INFORMATION**

Report of Superintendent/President

Dr. Randall reported that there had been over 200 students visiting Palomar from the Osaka College of Health and Welfare last week. He commended Dr. Lisa Cox-Romain and Yasue O’Neill who organized the event.

Kathy Sheehy, our assistant women’s water polo coach, is a member of the USA Women’s Water Polo Team in the Olympics. The team won a silver medal.

Dale Wallenius recently presented a three-hour seminar to trustees, board members, and foundation directors on fund-raising efforts in foundations to the Network of California Community College Foundations at their conference in Palm Desert.

Dale Wallenius also reports that they have now sold 450 tickets to the gala event for this year, which is about 75 more than last year. Last year, they raised a net of \$90,000 at that event, so they are looking forward to the event this year.

Dr. Randall reported that he has developed a draft of the Board's goals that were developed at the special meeting last Saturday, September 23. He will see that the Board members receive copies so that they may review them prior to the next Board meeting. The discussion will appear on the agenda for that meeting.

Dr. Randall reported that Norma Bean made a presentation at Lake Arrowhead to the San Marcos Chamber of Commerce Board of Directors on "What's Old and What's New at Palomar College."

Dr. Randall reported on the dates PERB will be conducting the election for our classified staff, with the ballots being counted on campus on October 30.

7. **INFORMATION**

Report of **Other** Organizations and/or Individuals

Karen Curtis, State Field Representative, California Federation of Teachers, addressed the Board at this time regarding Proposition 38 and the current state of negotiations with our classified unit.

Bridgette Roncone, President of the College Republicans at Palomar, encouraged the Board to pass item H-3 on tonight's agenda, which would repeal the requirement of Board Policy 8.1 that the Student Trustee be a resident of the District.

G. COMMUNICATIONS

1. Letter from **Robert Haden, Chair, Board of Trustees, Merced College**, dated September 6, 2000, to Board members, encouraging them to vote for Lewis S. Braxton, who is a candidate for the ACCT Board of Directors. **Exhibit G-1**

H. UNFINISHED BUSINESS

1. SELECT FIRM TO ASSIST IN THE SUPERINTENDENT/PRESIDENT SEARCH

MSC Dougherty, Nelson

RESOLUTION 00-20320

BE IT RESOLVED, That the Governing Board selects **Community College Search Service**, one of the four firms that have submitted proposals, and the lowest bid, to assist in the search for a new Superintendent/President. **Exhibits H-1**

Dr. Randall clarified that, in addition to the \$22,500 fee in the bid, there would be a \$700/day charge for any visits over 12. He does not anticipate having a need for more than 12 visits. Dr. Randall noted that Dr. Al Fernandez of that organization has done many similar successful searches in California. Lengthy discussion ensued, at the conclusion of which the Board passed the motion above.

The Vote: 3 Aye, 1 Nay (Hughes)
Student Trustee Advisory Vote: Aye

2. DETERMINE COMPOSITION OF SUPERINTENDENT/PRESIDENT SEARCH COMMITTEE

MSC Dougherty, Hughes

RESOLUTION 00-20321

BE IT RESOLVED, That the Governing Board hereby determines the composition of the **Superintendent/President Search Committee** will be as follows:

Community Members	2	Selected by the Board	
Board Member	1	Selected by the Board	
Faculty	5	Selected by the Faculty Senate	
Classified	2	Selected by CCE/AFT	
Administrative Association	1	Selected by the Association	
Other Adm.	2	Selected by the President (VP and Dean)	
Student	1	Selected by ASG	
Total	14		Exhibit H-2

Lengthy discussion ensued regarding the number of representatives from each group above. Dr. Randall pointed out that the final three or four candidates selected by the committee will be invited to come on campus so that everyone has an opportunity to hear them and make a recommendation as to whether or not they feel each candidate should be hired. Dr. Randall also cautioned everyone that this is a very confidential process and no calls should be made to other campuses to check on candidates prior to their being selected as a final candidate, because most people applying for these jobs want their application to be held in confidence until they are selected as a finalist.

MSC Dougherty, Hughes to amend the motion to make the **Governing Board member** of the Superintendent/President Search Committee a **non-voting member**.

The Vote on the amendment: 3 Aye, 1 Abstain (Nelson)
Student Trustee Advisory Vote: Aye

The Vote on the motion as amended was unanimous.
Student Trustee Advisory Vote: Aye

MSC Dougherty, Hughes

BE IT FURTHER RESOLVED, That Dr. Michele Nelson be appointed to serve as the **non-voting Board member on the Superintendent/President Search Committee.**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE REVISION OF BP 8.1 – STUDENT TRUSTEE ADVISORY VOTE**

MSC Hughes, Dougherty

RESOLUTION 00-20322

BE IT RESOLVED, That Board Policy 8.1, which currently reads as follows:

“The Board shall consist of five voting members and one student member who may cast an advisory vote, all of whom must be residents of the District.”

be revised to read as follows:

“The Board shall consist of five voting members and one student member who may cast an advisory vote. All voting members must be residents of the District; however, the student member shall not be required to be a District resident.”

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **EXCUSE ABSENCE OF MEMBER DUE TO PERSONAL BUSINESS**

MSC Dougherty, Hughes

RESOLUTION 00-20323

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Michele Nelson** from the Governing Board Meeting held September 12, 2000, is excused due to being out of town on personal business.

The Vote: 3 Aye, 1 Abstain (Nelson)
Student Trustee Advisory Vote: Aye

2. **AUTHORIZE PAYROLL DEDUCTIONS FOR PART-TIME FACULTY TO JOIN PALOMAR FACULTY FEDERATION**

MSC Dougherty, Hughes

RESOLUTION 00-20324

BE IT RESOLVED, That payroll deductions are authorized for the purpose of part-time faculty wishing to join the **Palomar Faculty Federation**. Authorization is pursuant to Education Code Section 87833 and Government Code Section 3543.1(d)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE AGREEMENT WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM**

MSC Dougherty, Nelson

RESOLUTION 00-20325

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District (hereinafter "Palomar") and the **Yosemite Community College District, Child Development Training Consortium** (hereinafter "YCCD-CDTC") effective August 1, 2000, and through July 31, 2001, subject to a thirty-day (30) notice of cancellation. Palomar shall provide college credit to enrolled students required to obtain or renew a child development permit and YCCD-CDTC shall pay to Palomar an amount not to exceed Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00), based upon Twenty-Five Dollars (\$25.00) per enrolled unit of course work. **Exhibit I-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE AGREEMENT WITH AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA (AAA) TRAVEL AGENCY AND PLEASANT HOLIDAYS; APPROVE EARTH SCIENCES FIELD COURSE TRIP TO HAWAII FOR THE 2001 INTERSESSION**

MSC Dougherty, Nelson

RESOLUTION 00-20326

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District and **AAA Travel Agency and Pleasant Holidays**, 3330 Vista Way, Oceanside, California 92056-3752, for the purpose of allowing the District's Earth Sciences Department to conduct an Earth Sciences field course, Geology/Geography 195 (2 units), during the intersession period of January 2, 2001 – January 11, 2001.

BE IT FURTHER RESOLVED, That the cost of the program is \$1,550.00 to include all airfare, lodging (double occupancy), snorkeling boat trip, portion of shared rental vehicles and some instruction costs. Not included are meals, any other expenses including their share of gasoline (\$40.00, payable in cash in Maui), entrance fees (\$40.00), the optional helicopter tour (\$200.00), optional trip cancellation insurance (\$83.00), and student enrollment fees to Palomar College upon registration. Total payment of \$1,550.00 made payable to AAA Travel Agency must be made by cash or check only. Payment must be made directly to the Travel Agency by October 2, 2000. **Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE MEMORANDUM OF UNDERSTANDING FOR FISCAL YEAR 2000-2001 WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR R.O.P. PROGRAMS AND SERVICES FUNDED BY THE CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT OF 1998 (VTEA)**

MSC Dougherty, Nelson

RESOLUTION 00-20327

BE IT RESOLVED, That a Memorandum of Understanding (MOU) is approved between the **San Diego County Superintendent of Schools** (County) and the Palomar Community College District (District) for Fiscal Year 2000-2001, pursuant to which **Regional Occupational Programs** and services will be provided by the District and funded through the County under the Carl D. Perkins Vocational Technical Education Act of 1998 (VTEA); initial funding to be paid to the District shall be \$78,506.00. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE ACADEMIC CALENDAR FOR 2001-2002**

MSC Dougherty, Nelson

RESOLUTION 00-20328

BE IT RESOLVED, That, upon the recommendation of the President's Advisory Council, the Governing Board hereby approves the **Academic Calendar for 2001-2002**, as shown on **Exhibit I-6**.

Dr. Dougherty commented that he is glad the College observes Dr. Martin Luther King, Jr. and the ideals he stood for, and he hopes that special programs will be planned on campus for that time.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **CHANGE MULTICULTURAL STUDIES PROGRAM TO MULTICULTURAL STUDIES DEPARTMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20329

BE IT RESOLVED, That, upon the recommendation of the President's Advisory Council, the Governing Board hereby approves changing the title of the **Multicultural Studies Program** to the **Multicultural Studies Department**, and changing the title of the administrator from **Program Director** to **Department Chair**. There shall be no additional cost to the District as a result of these changes.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

There were none.

K. **PERSONNEL**

1. **APPROVE TEMPORARY ACADEMIC EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20330

BE IT RESOLVED, That the temporary employment of the following academic employee be approved:

a. Name: **MARY HERMS**
Position: Assistant Professor
Department: Foreign Languages
Position #: 005135 New?: No
Remarks: One-semester replacement for Carlos Gomez
Sal Rng/Stp: C/4 Salary: \$4,370.08/month
% of Position: 100% # of Mos: 3
Effective: September 11, 2000, through December 16, 2000
Acct #: A-111000-326900-11050-0000000/100%
NOTE: Temporary contract position. Hired in accordance with Education Code Section 87481.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE CONTRACT CHANGES**

MSC Dougherty, Nelson

RESOLUTION 00-20331

BE IT RESOLVED, That the changes for the following academic contracts be approved:

- a. Name: **BECKY STEPHENS**
Position: Assistant Professor
Department: Mathematics
Position #: 005282 New?: No
Remarks: Approved 4/11/00. Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: D/8 Salary: \$5,302.16/month
% of position: 100% # of Mos: 10
Effective: August 18, 2000
Acct #(s) A-111000-347200-17010-0611400/100%
- b. Name: **SHERRY L. GOLDSMITH**
Position: Assistive Computer Technology Specialist
Department: Disabled Student Programs and Services
Position #: 006112 New?: No
Remarks: Approved 9/12/00. Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: C/8 Salary: \$5,115.77/month
% of position: 100% # of Mos: 10
Effective: September 13, 2000
Acct #(s) K-111000-472200-49301-1612030/100%
NOTE: This is a specially funded position; continuation depends upon availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20332

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **DARLA J. MULDER**
Position: Academic Department Assistant
Department: Reading Services
Position #: 005171 New?: No
Remarks: This is a replacement for Cynthia Smith.
Sal Rng/Stp: 19/1 Salary: \$1,678.40/month
% of Position: 75% # of Mos: 12
Effective: September 13, 2000
Acct #: A-233100-328100-60910-0000000/100%

- b. Name: **D. DIANE RABE**
 Position: Buyer
 Department: Purchasing Services
 Position #: 005882 New?: No
 Remarks: This is a replacement for Nina Brown. Position increase from 60%
 to 100% approved 4/11/00. This employee has competed for and
 been awarded this lateral transfer.
 Sal Rng/Stp: 22/2 Salary: \$2,527.61/month
 % of Position: 100% # of Mos: 12
 Effective: October 9, 2000
 Acct #: A-212200-531100-67760-0000000/100%
- c. Name: **RENEE S. BECKMAN**
 Position: Administrative Secretary
 Department: Instruction
 Position #: 005030 New?: No
 Remarks: This is a replacement for Shirley Jordan (Escobedo). Position
 reclass approved 5/23/00.
 Sal Rng/Stp: 19/1 Salary: \$2,237.87/month
 % of Position: 100% # of Mos: 12
 Effective: October 2, 2000
 Acct #: A-212100-311100-60100-0000000/100%
 NOTE: Hours worked: Monday – Thursday , 1 p.m. to 10 p.m.; Friday, 8
 a.m. to 5 p.m. 3% added to base salary for hours worked
 between 6 p.m. and 10 p.m.
- d. Name: **RICHARD G. HERREN**
 Position: Senior Academic Evaluator/Advisor
 Department: Admissions, Records, & Veterans' Services
 Position #: 005467 New?: No
 Remarks: This is a replacement for Gloria Kerkhoff.
 Sal Rng/Stp: 23/5 Salary: \$2,998.92/month
 % of Position: 100% # of Mos: 12
 Effective: October 1, 2000
 Acct #: A-212200-422100-62100-0000000/100%
- e. Name: **JILL JONES**
 Position: Buyer
 Department: Purchasing Services
 Position #: 005580 New?: No
 Remarks: This is a replacement for Rebecca Marquez.
 Sal Rng/Stp: 22/1 Salary: \$2,408.55/month
 % of Position: 100% # of Mos: 12
 Effective: October 1, 2000
 Acct #: A-212200-531100-67760-0000000/100%
- f. Item was removed from agenda.
- g. Item was removed from agenda.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE ADMINISTRATOR EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 00-20333

BE IT RESOLVED, That the employment of the following administrators be approved:

- a. Name: **NORMA M. BEAN**
Position: Director Escondido Education Center/Extended Education
Department: Escondido Education Center
Position #: 005318 New?: No
Remarks: This is a replacement for James Clayton.
Sal Rng/Stp: 68/2 Salary: \$5,932.22/month
% of Position: 100% # of Mos: 12
Effective: October 11, 2000
Acct #: B-123400-354200-60100-0000000/100%
NOTE: Position is placed in the Educational Director group.

- b. Item was removed from agenda.

5. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, Nelson

RESOLUTION 00-20334

BE IT RESOLVED, That the increase of the following classified position be approved:

- a. Position: **SATELLITE AND TELEVISION BROADCAST CONTROL OPERATOR**
Department: Educational Television
Name: Vacant
Position #: 005066 New?: No
Remarks: Position was 50%. Title change from Television Broadcast Operator.
Sal Rng/Stp: 23/1 Salary: \$2,466.50/month
% of position: 100% # of Mos: 12
Effective: October 1, 2000
Acct #(s): A-212200-318100-61320-0000000/50%
K-212200-318100-61320-1612190/50%
NOTE: 50% of this position is specially funded; continuation on that portion depends upon availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Ms. Hughes complimented Lois Meyer on the financial report preparation. The Budget Report was especially easy to understand. Lois credited the staff in Fiscal Services for the reports.

Dr. Dougherty thanked Dennis Lutz for allowing Mr. Jensen and himself to ride in his 1957 Chevrolet Bel Air convertible in the Poway Days Parade. People along the parade route shouted that they had gone to Palomar College and got a great education there. Palomar has always been very well respected in the Poway community.

Diane Michael reported that Dr. White had called the evening office and indicated that she is ill and needed to see the doctor tonight.

Bill Flynn gave a report on the evaluation of the English School, as requested by Ms. Hughes at a previous meeting.

Mr. Jensen apologized for being unable to attend the Candidates' Forum next week, as he will be teaching in the one-teacher, one-room school on top of Palomar Mountain. As the students are not dismissed until 3 p.m., he would be unable to get to our campus at 3 p.m.

N. CLOSED SESSION

There was no closed session.

P. ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

President

Secretary