



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, AUGUST 22, 2000, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second and fourth Tuesdays of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

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A. CALL TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

BB. APPOINTMENT OF SECRETARY TO THE BOARD

1. RECOMMENDATION: ACTION – APPOINTMENT OF SECRETARY TO THE BOARD

BE IT RESOLVED, That **Dr. John D. Randall, Interim Superintendent/President**, be appointed as Secretary to the Governing Board of the Palomar Community College District, effective August 23, 2000, succeeding Dr. George R. Boggs.

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

BE IT RESOLVED, That the Minutes of the Regular Meeting held July 25, 2000, be approved.

CONSENT CALENDAR

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

D. CONSENT CALENDAR

PAYROLL

1. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS HISTORY

BE IT RESOLVED, That the **Personnel Actions History** for the month of July, 2000, be approved. **Exhibit D-1**

BUSINESS SERVICES

2. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE FOR THE PRIOR SIXTY DAYS

BE IT RESOLVED, That all **purchase transactions and contracts** for the month of July, 2000, entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-2**, be and are hereby reviewed and approved for the following items. All purchases listed herein are made against the 2000-2001 fiscal year budget.

6. **RECOMMENDATION: ACTION - GRANT EQUIVALENCY FOR DISCIPLINES**

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Doyle, Michael – Engineering
 Gibbon, Kevin – Diesel Mechanics
 Norton, Ryan - Spanish
 Smith, Heather – Speech

7. **RECOMMENDATION: ACTION - APPROVE ADJUNCT FACULTY EMPLOYMENT**

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Summer, 2000, and Fall, 2000 (day and /or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SUMMER 2000

ART

Jew, Robert	Commercial Art B.F.A., Illustration 2+ Years of Experience	\$33.54
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ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Cachat, Marylin	Political Science B.S., Social Science M.A., Political Science	\$34.65
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ENGLISH

Nielsenshultz, Aaron	English B.A., English M.S., Literature and Writing Studies	\$34.65
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ENGLISH AS A SECOND LANGUAGE

Pianta (single name)	English As A Second Language B.A., English M.A., English As A Second Language	\$34.65
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SPEECH COMMUNICATION/FORENSICS/ASL

Smith, Heather	Speech B.A, Television & Film M.A., Communication	\$34.65
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FALL 2000

BEHAVIORAL SCIENCE

Marcus, Scott	Philosophy B.S., Business Administration M.B.A., Business Administration M.A., Philosophy J.D., Law	\$38.42
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BUSINESS EDUCATION

Barend, Joseph	Law B.S., Interdepartmental Teaching, Humanities J.D., Law	\$38.42
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Clark, Robert	Business B.S., Business Management M.B.A., Business Administration	\$36.09
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Etta, Samuel	Office Technology B.S., Management/Accounting 2+ Years of Experience	\$34.93
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CHILD DEVELOPMENT

Hammons, Barbara	Child Development/Early Childhood B.S., Child Development M.S., Educational Administration	\$36.09
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COUNSELING

Nguyen, Trong	Counseling B.A., Psychology M.Ed., Counseling	\$36.09
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Owens, Kyle	Counseling B.A., Liberal Studies M.S., Counseling	\$36.09
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EARTH SCIENCE

Noyes, T. James	Oceanography B.A., Physics M.S., Oceanography	\$36.09
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Schmidt, Dale	Aeronautics B.S., Electrical Engineering 2+ Years of Experience	\$34.93
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ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Limer, Joseph	Political Science B.A., Political Science J.D., Law	\$38.42
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Gregory, Eric	History B.S., Biology B.A., History M.A., History	\$37.26
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ENGLISH

Hampton, Janell	English B.A., English Literature M.A., English Literature	\$36.09
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ENGLISH AS A SECOND LANGUAGE

Davis, Susana	Non-Credit A.A., Educational Secretary B.A., Linguistics	\$34.93
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Ibanez, Ruben	English As A Second Language BA., Social Science M.A., Teaching English As Second Other Language	\$36.09
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Rodriguez, Juanita	Non-Credit B.A., Liberal Studies	\$34.93
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Slater, Kay	Non-Credit B.A., Elementary Education M.B.A., Business Administration	\$36.09
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FOREIGN LANGUAGES

Lauyer III, Edward	Spanish B.S., Criminal Justice Administration and Spanish M.A., Spanish	\$36.09
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Norton, Ryan	Spanish A.A., Liberal Arts B.A., Spanish M.A., Spanish	\$34.93
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Sousa-Welch, Helen	Spanish B.A., Spanish M.A., Spanish	\$37.26
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LIFE SCIENCES

Davignon, Robert	General Zoology B.S., Zoology M.S., Anatomy	\$36.09
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Clymer, Janice	Biological Science B.A., Sociology & Anthropology Ph.D., Biological Sciences	\$38.42
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Stewart, Alison	Biology B.S., Conservation Biology M.S, Biological Sciences	\$36.09
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MATHEMATICS

Carleton, Ruth	Mathematics B.A., Mathematics M.A., Mathematics	\$37.26
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NURSING EDUCATION

Brown, Karen	Nursing B.S., Nursing M.S., Nursing	\$36.09
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Harvard, Patricia	Nursing B.S., Nursing M.A., Education M.S., Nursing D.Ed., Education	\$36.09
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PHYSICAL EDUCATION

Glusac, Milena	Coaching B.A., Psychology M.Ed., Psychology	\$36.09
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PHYSICS AND ENGINEERING

Doyle, Michael	Engineering Eminence in Electronics 18 Years of Experience	\$34.93
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English, Thomas	Physics B.S., Physics M.S., Electrical Engineering M.S., Resources Engineering Environment and Water Ph.D., Electrical Engineering	\$38.42
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REGIONAL OCCUPATIONAL PROGRAMS

Johnson, Christine	Graphic Arts B.A., Liberal Studies 2+ Years of Experience	\$34.93
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SPEECH COMMUNICATION/FORENSICS/ASL

Engstrom, Erin	Speech B.A., Speech Communication M.A., Speech Communication	\$36.09
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Smith, Nickie L.	Speech B.A., Speech Communication M.A., Speech Communication	\$36.09
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TRADES AND INDUSTRY

Gibbon, Kevin	Diesel Mechanic Course work in England 6+ Years of Experience	\$34.93
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VOCATIONAL PROGRAMS

Lampson, Richard	Manufacturing Technology B.S., Physics M.S., Physics	\$36.09
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8. **RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

BE IT RESOLVED, That the employment of the following Child Development Center Teachers, at the rates indicated for the **Summer, 2000, semester**, be approved:

Mac Alpin, Polly	Teacher Child Development Center Permit (pending)	\$8.95
Brown, Laura	Teacher B.A., Liberal Studies - Child Development Child Development Site Supervisor Permit (expires 2002)	\$15.28

FISCAL SERVICES

9. **RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

1. Warrant #76-206910, dated December 20, 1999, in the amount of \$20.00, to Robert Robertson, 3909 Reche Road, Fallbrook, CA 92028. Voided due to stale dating.
2. Warrant #76-215251, dated May 26, 1999, in the amount of \$36.00, to Charles Anderson, 537 South Santa Fe Avenue #6, Vista, CA 92083. Voided due to stale dating.

3. Warrant #76-190811, dated September 25, 1998, in the amount of \$25.00, to Alpha Gamma Sigma, 144 West College Way, Claremont, CA 91711. Voided due to stale dating.
4. Warrant #76-010006, dated August 1, 2000, in the amount of \$570.10, to Malecki Music, Inc., 6010 North Paramount Boulevard, Long Beach, CA 90805. Voided due to stale dating.

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION:** Report of the **Faculty Senate**
2. **INFORMATION:** Report of **The Faculty**
3. **INFORMATION:** Report of the **Administrative Association**
4. **INFORMATION:** Report of the **CCE/AFT**
5. **INFORMATION:** Report of the **Associated Student Government**
6. **INFORMATION:** Report of the **Superintendent/President**
7. **INFORMATION:** Report of **Other Organizations and/or Individuals**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

G. COMMUNICATIONS

1. Letter from **J. Mark Davis, President, Coca-Cola Scholarship Foundation**, to Dr. Boggs, dated July 18, 2000, notifying him that Palomar students, Amy Brooker and Ambria Hammel, are among 400 recipients of the Coca-Cola Two-Year Colleges Scholarships. **Exhibit G-1**
2. Letter from **Wayman H. L. Johnson, Ed.D., President and CEO, Leadership Alliance**, to Dr. Boggs, dated June 8, 2000, thanking him for co-sponsoring their Seventh Annual Diversity Conference in May, 2000. **Exhibit G-2**
3. Letter from **Carl Rogers, Program Budget Manager, State of California Department of Finance**, to Dr. Boggs, dated August 10, 2000, thanking him for his letter regarding the State budget for the 2000-2001 fiscal year. **Exhibit G-3**
4. Letter from **State Senator Dave Kelley**, to Jerry Patton, dated August 11, 2000, thanking him for his letter expressing support of Senate Concurrent Resolution 83 regarding higher-education facilities funding. **Exhibit G-4**

H. UNFINISHED BUSINESS

1. RECOMMENDATION: ACTION - APPROVE REGULATIONS CONTROLLING USE OF COASTERS, ROLLER BLADES, SKATEBOARDS, AND SIMILAR DEVICES ON DISTRICT PROPERTY, EFFECTIVE AUGUST 23, 2000

WHEREAS, the Governing Board of the Palomar Community College District is empowered to maintain and control District property, and to rent or lease additional property necessary to carry out the programs of the District; and,

WHEREAS, the Governing Board of the Palomar Community College District is an educational institution within the meaning of California Vehicle Code Section 21113 and is at subsection (f) thereof, empowered by law to adopt rules and regulations "...to restrict, or specify the conditions for the use of bicycles, motorized bicycles, skateboards, and roller skates on public property under the jurisdiction of that agency."; and,

WHEREAS, the City of San Marcos and the City of Escondido have enacted ordinances restricting and prohibiting the use and operation of roller devices, including but not limited to skateboards, roller blades, roller skates, coasters, toy vehicles, and similar devices upon any public street, parking lot, parking structure, sidewalk, or walkway in their respective jurisdictions; and,

WHEREAS, the health and safety of students, faculty, staff, and the public in general, when present on District property, including property leased or rented from others and used for District purposes, is a major concern to the Governing Board of the District; and,

WHEREAS, the District owns and/or leases property located in San Marcos, Escondido, Mt. Carmel, Rancho Bernardo, Ramona, Borrego Springs, and Poway; and,

WHEREAS, the Governing Board of the Palomar Community College District finds that the public health and safety of students, faculty, staff, and members of the public, including pedestrians, and licensed motor-vehicle users on District property, is of such importance to the District that the District should enact, without delay, a regulation prohibiting the operation and use of certain roller devices, including but not limited to skateboards and roller blades, and certain motorized devices, specifically motorized bicycles, motorized scooters, "all terrain vehicles" (ATVs) unlicensed for use on the public streets, unlicensed "go-carts," unlicensed motorcycles, mopeds, and motorized scooters, upon District property, including property leased or rented from others and used for District purposes; and

WHEREAS, the Governing Board of the Palomar Community College District reaffirms its commitment to provide for the operation on District property in areas constructed, marked and/or posted in accordance with State and Federal law, wheelchairs, including motorized wheelchairs, and motorized personal carriers, used by handicapped individuals;

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby adopts and enacts the following regulations controlling the use of the aforesaid roller devices and motorized devices.

1. For purpose of applying these Regulations, the term "roller device" shall mean roller skates, roller blades, skateboards, coasters, toy vehicles, or any similar device upon which a person may be propelled.
2. For purposes of applying these Regulations, the term "motorized device" shall include motorized bicycles, motorized scooters, "all terrain vehicles" (ATVs) unlicensed for use on the public streets, unlicensed "go-carts," unlicensed motorcycles, mopeds, and motorized scooters, or any similar motorized device not licensed to operate upon the public streets, excepting there from motorized wheel chairs and motorized carriers when in use by handicapped individuals.

3. For purposes of applying this Policy, the term "District property" shall mean all property owned by the Palomar Community College District, leased by the District, and rented by the District, including parking lots, driveways, roadways, sidewalks, walkways, structures including classrooms and non-classroom, and all improvements thereon.
4. No person shall use a roller device and/or a motorized device upon any District property.
5. No person shall use a roller device and/or a motorized device upon any District Property in such a manner as to interfere with the lawful use thereof by motor vehicles or pedestrians.
6. No person shall use a roller device and/or a motorized device upon District property that is open to the public for commercial purposes, provided that such property is posted indicating that such use is prohibited by this Policy.
7. No person shall use a roller device and/or a motorized device upon or within any drainage channel, ditch, culvert or other improved storm water control system that is situated, in whole or in part, upon District property.

Any person whose conduct is alleged to be a violation of this Policy shall be cited for a violation hereof and shall be liable for sanction as follows:

- A. For the violation hereof, a fine in the amount of \$ 30.00, and in addition to the fine, the repeat offender may receive up to 40 hours of community service.
- B. For a second and subsequent violation hereof, and in addition to the fine imposed by "A," above, the forfeiture of the roller device and/or the motorized device to the District, to be sold at public auction to the highest bidder.
- C. In the case of Palomar student violators, and in addition to the sanctions set forth above, and in cases of persistent violations, referral to the Director of Student Activities for alleged violation of the Code of Student Conduct.
- D. A violation of this Regulation shall constitute an "infraction" under the law and shall be charged as such in the citation. **Exhibit H-1**

I. NEW BUSINESS

1. RECOMMENDATION: ACTION – SET DATE FOR GOVERNING BOARD’S GOAL-SETTING RETREAT

BE IT RESOLVED, That the Governing Board hold a **Goal-Setting Retreat** on Saturday, September 23, 2000, at 9 a.m., in the Governing Board Room.

2. RECOMMENDATION: ACTION - RECEIVE BIDS ON PRE-FABRICATED METAL STORAGE BUILDING, DESIGNATE LOWEST RESPONSIBLE BIDDER, AND AUTHORIZE CONTRACT SUBJECT TO REFERENCE CHECKS AND RECEIPT OF ALL BONDING AND INSURANCE CERTIFICATES

BE IT RESOLVED, That the Palomar Community College District hereby receives the bids on the Pre-Fabricated Metal Storage Building project advertised in accordance with law on June 26, 2000, and July 3, 2000; declares the lowest, responsive bid that of **Krest Group, Inc., dba Wyatt Construction** of San Bernardino, California, in the base bid amount of one hundred twenty-five thousand five hundred seven dollars and sixty-three cents (\$125,507.63), and accepts Alternative Bid Additive Items, 2-A (\$1,815.48), 2-B (\$422.54), and 2-D (\$3,907.43), for a total bid amount of one hundred thirty one thousand, six hundred fifty three dollars and eight cents (\$131,653.08); and

BE IT FURTHER RESOLVED, That the Palomar Community College District authorizes a contract with Krest Group, Inc., dba Wyatt Construction of San Bernardino, California, for the fabrication, construction, and erection of a Pre-Fabricated Metal Storage Building for the prices stated herein, effective September 1, 2000, subject to receipt by the District of all required bonds, insurance certificates, and satisfactory reference checks; said contract price to be paid from Account No. 862700-12-553200-67240-08-2001-1612016. **Exhibit I-2**

3. **RECOMMENDATION: ACTION - APPROVE LEASE FOR SAN MARCOS PUBLIC SAFETY CENTER AND MOU WITH SAN MARCOS RDA**

BE IT RESOLVED, That the Palomar Community College District hereby approves a lease with the **City of San Marcos** for the **San Marcos Public Safety Center** (hereinafter "Center"), effective on or about March 1, 2001, and for an initial term of five (5) years thereafter, subject to an option to renew for an additional five (5) years, for the following:

- 182 Santar Place ("Law Enforcement Bldg."), consisting of approximately 5511 sq. ft., at \$1.25 sq. ft. per month, adjusted in year four by 2.5% annually.
- 184 Santar Place ("Instructional Building"), consisting of approximately 3200 sq. ft., at \$00.75 sq.ft. per month, adjusted in year four by 2.5% annually.
- 186 Santar Place ("Training Tower and Drill ground"), consisting of a tower and drill ground, at \$417.00 per month, one time increase of 5% in the first year of the Option Period.
- Tenant improvements (TIs) in the Law Enforcement Bldg. shall be constructed per District specifications with an allowance from the City of forty-two dollars (\$42.00) per sq. ft. toward the cost of design and construction, with the total cost of the TIs estimated to be approximately seventy-five dollars (\$75.00) per sq. ft., subject to the District signing a promissory note in the total amount of the TIs in favor of the City, the principal and interest (7.5% per annum) shall be financed over the first five- (5) year term of the lease and added to the rent, all to be paid from the District's share of the redevelopment agency tax increment.

BE IT FURTHER RESOLVED, That the Memorandum of Understanding between the Palomar Community College District and the City of San Marcos Redevelopment Agency, the terms of which are set forth in the backup to this Resolution and by this reference are incorporated by this herein as though set forth in full here at, be and are hereby approved, and the Assistant Superintendent/Vice President of Finance and Administrative Services is hereby authorized to execute the Lease and MOU on behalf of the District, and to sign any and all additional documents necessary to carry out the provisions of the Lease and the MOU. **Exhibit I-3**

4. **RECOMMENDATION: ACTION - APPROVE AGREEMENT TO SUB-CONTRACT WITH LOCKHEED MARTIN, IMS, FOR FUNDING AND OPERATION OF NORTH COUNTY INLAND CAREER CENTER**

BE IT RESOLVED, That a sub-contract agreement be and is hereby approved between the Palomar Community College District and **Lockheed Martin, IMS** ("Lockheed") for funding and operation of the North County Inland Career Center for the period July 1, 2000, through June 30, 2001, pursuant to which Lockheed, as the prime contractor with the San Diego Workforce Partnership, shall provide pass-through funding to the District in the amount of eighty-thousand dollars (\$80,000.00) in exchange for which the District shall, to the extent this funding allows, staff the North County Inland Career Center, Escondido, California, and provide comprehensive and/or specialized assessments of skill levels and service needs of its customers, and individual and/or group instruction, and technical assistance thereto in the Resource Room for career exploration and research.

5. **RECOMMENDATION: ACTION - APPROVE AMENDMENT TO AGREEMENT WITH CALIFORNIA SCHOOL OF ENGLISH (CSE) WHEREBY ONE ADDITIONAL YEAR IS AUTOMATICALLY ADDED TO THE TERM OF ITS AGREEMENT, BASED ON THE ANNUAL REVIEW**

WHEREAS, The original term of the agreement between the Palomar Community College District and the **California School of English (CSE)** was for seven (7) years, terminating August 14, 2001; and,

WHEREAS, The term of the aforesaid agreement was extended to August 14, 2004, by amendment passed by the District's Board in July, 1999; and the District and CSE desire to extend that term of the agreement one additional year on an annual basis; and following the annual review by the parties of their contractual relationship for the previous year, without the necessity to present a formal resolution to the Governing Board in order to do so,

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby approves an amendment to its agreement with the California School of English, pursuant to which one additional year shall be automatically added to the term of the agreement, following and as a consequence of the annual review conducted by the District and CSE, and all other terms and conditions of the existing agreement as amended in July, 1999, shall remain in full force and effect, including but not limited to the termination provisions set forth in paragraph 31 which shall not be affected by this amendment, i.e., termination for cause may take place within the time provided in paragraph 31 and shall not be extended by the number of years remaining on the agreement. **Exhibit I-5**

6. **RECOMMENDATION: ACTION - ACCEPT GRANT #00-0011, FUND FOR STUDENT SUCCESS/PLANNING GRANT, AND APPROVE AGREEMENT FROM CHANCELLOR'S OFFICE, CALIFORNIA COMMUNITY COLLEGES**

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of fifty-six thousand, six hundred forty-two dollars (\$56,642.00) from the **Chancellor's Office**, California Community Colleges. The purpose of the grant is to measurably advance the use of successful practices to increase positive student outcomes. This grant focuses specifically on the distance learner. In the initial year of the grant, ETV will enhance on existing course, entitled "College Success Skills", (Counseling 110). The term of the grant shall be from June 29, 2000, through July 31, 2001. **Exhibit I-6**

7. **RECOMMENDATION: ACTION - ACCEPT GRANT #99-0360, FUND FOR STUDENT SUCCESS, INSTITUTIONALIZATION GRANT/UNDER-REPRESENTED STUDENTS SPECIAL PROJECT, AND APPROVE AGREEMENT FROM THE CHANCELLOR'S OFFICE, CALIFORNIA COMMUNITY COLLEGES**

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant and approves an agreement with the **Chancellor's Office**, California Community Colleges, in the amount of fifty- seven thousand nine hundred seventy-five dollars (\$57,975.00). The purpose of the grant is to provide access to a significant and historically under-represented student population, persons with hearing impairments, by using innovative and cost-effective technologies to close-caption Palomar College ETV's current catalogue of distance-education courses. The term of the grant shall be from June 29, 2000, through July 31, 2001. **Exhibit I-7**

8. **RECOMMENDATION: ACTION - ACCEPT GRANT "HIGH BEGINNINGS ESL CLASS AT GRANT MIDDLE SCHOOL" FROM THE CITY OF ESCONDIDO, CITY BLOCK GRANT, AND APPROVE AGREEMENT WITH THE CITY OF ESCONDIDO**

BE IT RESOLVED, That the Palomar Community College District hereby accepts a grant in the amount of fourteen thousand four hundred dollars (\$14,400.00) from the **City of Escondido, City Block Grant**, and approves agreement with the City of Escondido for the purpose of assisting residents in the Grant Middle School area to overcome language barriers and improve their vocational/economic opportunities through Palomar College's Worksite Education. This agreement shall become effective during fiscal year 2000-01 and shall automatically terminate on June 30, 2001. **Exhibit I-8**

9. **RECOMMENDATION: ACTION – AMEND CONSULTING SERVICES AGREEMENT WITH KATZ & ASSOCIATES FOR ASSISTANCE IMPLEMENTATION OF CCCSAT PUBLIC ADVISORY GROUP SELECTION AND ACTIVITIES**

BE IT RESOLVED, That an amendment be added to the agreement between the Palomar Community College District and **Katz & Associates** of La Jolla, California, for consulting services in connection with the implementation of the CCCSAT Grant, Public Advisory Group (PAG), including selection of PAG members, development of goals, objectives, committee framework, and implementation activities as appropriate for the CCCSAT Grant.

BE IT FURTHER RESOLVED, That the term of the agreement be extended from December 15, 2000, to June 30, 2001, and compensation for consultant services be increased an additional twenty thousand dollars (\$20,000.00). Consultant services will be paid from Account #551300-12-318100-61320-10-2001-1612190.

10. **RECOMMENDATION: ACTION – DECLARE NETWORK AND TELECOMMUNICATION EQUIPMENT SURPLUS AND AUTHORIZE LOCAL AUCTION**

BE IT RESOLVED, That the network and telecommunication equipment as detailed in the list which is filed herewith and incorporated herein by reference, having a total fair market value in excess of \$10,000.00, located in the Information Services Department on the San Marcos Campus of Palomar College, be and are hereby declared surplus in accordance with District Procedure No. 552. Said equipment shall be sold at a local auction as an entire lot and by sealed bids to be submitted to the Office of Counsel, Contracts, and Special Projects of the District, after being advertised in accordance with said District Procedure No. 552. The District reserves the right to accept any bid that constitutes fair and adequate consideration for the lot, or it may reject all bids.
Exhibit I-10

J. INSTRUCTIONAL/OPERATIONAL REPORTS

K. PERSONNEL

1. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED RECLASSIFICATION**

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position: SUPERVISOR, BUSINESS AND MAIL SERVICES**
Department: Mail Center
Name: Diane K. Cummins
Position #: **005582** New?: No
Remarks: Position was Supervisor, Duplication/Mail Center range 38.
Effective: September 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **39/5** Salary: **\$3,361.85/month**
Acct #(s): A-212200-531100-67760-0000000/100%

2. **RECOMMENDATION: ACTION - APPROVE ASSIGNED TIME TO ACADEMIC CONTRACTS**

BE IT RESOLVED, That the following assigned time for Chairs/Directors for the 2000-2001 academic year be approved:

Robert Barry	Chair	Communications	40%
Neil Bruington	Chair	Graphic Communications	20%
Kathleen Clyne	Chair	Nursing Education	60%
Mary Ann Drinan	Chair	Economics, History, Political Science	60%
G. Douglas Durrant	Chair	Art	60%
Robert Gilson	Chair	Performing Arts	60%
Dr. Brent Gowen	Chair	English	60%
Dr. Margaret Gunther	Chair	Family & Consumer Sciences	20%
Lynne Henson	Chair	English as a Second Language	60%
Terry Humphrey	Chair	Behavioral Sciences	40%
Douglas Key	Chair	Earth Sciences	40%
Stephen Kirby	Chair	Trades and Industry	60%
Jean Landmesser	Director	Dental Assisting	20%
Mark Lane	Director	Planetarium	20%
Stanley Levy	Director	Reading Services	20%
Linda Locklear	Chair	American Indian Studies	20%
Bruce McDonough	Chair	Cooperative Education	20%
Wendy Metzger	Chair	Mathematics	80%
Deborah Moffat	Director	Emergency Medical Education	40%
Takashi Nakajima	Chair	Physics & Engineering	20%
Marc Newman	Chair	Speech Communication/Forensics/ASL	40%
James Pesavento	Director	Planetarium	20%
Ronald Phillips	Chair	Chemistry	20%
Walter Pistone	Chair	Computer Science & Information Systems	60%
Cynthia Poole	Chair	Counseling, Guidance, & Career Development	20%
Margie Ruzich	Chair	Child Development	20%
Rena Stevens	Chair	Business Education	60%
Sara Thompson	Chair	Life Sciences	60%
Timothy Ulman	Chair	Foreign Languages	60%
John Valdez	Director	Multicultural Studies	20%
Robert Vetter	Chair	Physical Education	60%

3. **RECOMMENDATION: ACTION – APPROVE LEAVES OF ABSENCE**

- a. **BE IT RESOLVED**, That **CYNTHIA WATSON**, Associate Professor, English as a Second Language, be granted a 25% medical Leave of Absence **without pay and with no effect on benefits**, effective August 18, 2000, through May 18, 2001.
- b. **BE IT RESOLVED**, That **ALEJANDRO CUATOK**, Supervisor, Student Support Services, Student Support Programs/TRIO, be granted a 17.5% personal Leave of Absence **without pay and with no effect on benefits**, effective August 21, 2000, through December 16, 2000 (to teach).
- c. **BE IT RESOLVED**, That **MICHELLE BARTON**, Research Analyst/Weekend Manager, Institutional Research and Planning, be granted a 20% personal Leave of Absence **without pay and with no effect on benefits**, effective August 14, 2000, through October 13, 2000.
- d. **BE IT RESOLVED**, That **JAMES A. LUNA**, Associate Professor/Counselor, Counseling, Guidance, and Career Development, be granted a 25% personal Leave of Absence **without pay and with no effect on benefits**, effective July 31, 2000, through May 18, 2001.

- d. Name: **DELORES J. CLARK**
Position: Instructional Support Assistant II
Department: Reading Services
Position #: 005169 New?: No
Remarks: This is a promotion for Ms. Clark and a replacement for Lucille Ragusa.
Sal Rng/Stp: **22/9** Salary: **\$3,070.23/month**
% of Position: 100% # of Mos: 11
Effective: August 23, 2000
Acct #: A-221000-328200-60910-0000000/100%
- e. Name: **CECILIA GONZALEZ**
Position: Staff Assistant
Department: GEAR UP/Student Support Services
Position #: 006118 New?: Yes
Remarks: New position approved 6/13/00
Sal Rng/Stp: **23/1** Salary: **\$2,466.50/month**
% of Position: 100% # of Mos: 12
Effective: August 28, 2000
Acct #: K-212200-473100-64990-1112320/100%
NOTE: This is a specially funded position; continuation depends upon availability of funds.
- f. Name: _____
Position: Senior Administrative Secretary
Department: Student Support Programs
Position #: 005537 New?: No
Remarks: This is a replacement for Jo-Anne Lesser.
Sal Rng/Stp: **23/1** Salary: **\$2,466.50/month**
% of Position: 100% # of Mos: 12
Effective: _____
Acct #: A-212200-471100-64510-0000000/100%
- g. Name: _____
Position: Administrative Secretary
Department: Cooperative Education
Position #: 005192 New?: No
Remarks: Replacement for Patricia Whatley.
Sal Rng/Stp: **19/1** Salary: **\$2,237.87/month**
% of Position: 100% # of Mos: 12
Effective: _____
Acct #: A-212200-333100-60910-0000000/100%
- h. Name: **BRANDI TAVEUVEU**
Position: Budget Analyst
Department: Fiscal Services
Position #: 005590 New?: No
Remarks: Replacement for Martha Carver.
Sal Rng/Stp: **47/3** Salary: **\$3,712.26/month**
% of Position: 100% # of Mos: 12
Effective: September 1, 2000
Acct #: A-212100-551100-67200-0000000/100%

6. **RECOMMENDATION: ACTION - APPROVE ADMINISTRATIVE APPOINTMENT**

BE IT RESOLVED, That the appointment of the following classified administrator be approved:

- a. Name: **DONNA L. BAUGHN**
Position: **Manager, Human Resource Services**
Department: Human Resource Services

Position #: 005708 New?: No
Remarks: This is a replacement for Catherine Ott.
Sal Rng/Stp: **59/3** Salary: **\$4,989.60/month**
Full-time?: 100% # of Mos: 12
Effective: September 11, 2000
Acct # (s): A-212100-611100-66600-0000000/100%

7. **RECOMMENDATION: ACTION - APPROVE TEMPORARY CERTIFICATED RECLASSIFICATION**

BE IT RESOLVED, That the temporary reclassification of the following certificated employee be approved:

- a. Name: **NICOLE L. HEWITT**
Position: Interim Site Supervisor
Department: Child Development Center
Position #: 006014 New?: No
Remarks: This is a temporary reclassification of the Master Teacher position.
Sal Rng/Stp: **E/1** Salary: **\$2,080.53/month**
% of Position: 100% # of Mos: 11
Effective: September 1, 2000, through and including July 31, 2001.
Acct #: U-111000-364300-69200-1633400/100%
NOTE: This is a specially funded position; continuation depends upon availability of funds.

8. **RECOMMENDATION: ACTION - APPROVE CERTIFICATED EMPLOYMENT**

BE IT RESOLVED, That the employment of the following certificated employees be approved:

- a. Name: **LAURA F. BROWN**
Position: Coordinator
Department: Child Development Center
Position #: 005409 New?: No
Remarks: This is a replacement for Diane Studinka.
Sal Rng/Stp: **F/1** Salary: **\$2,413.81/month**
% of Position: 100% # of Mos: 12
Effective: August 23, 2000
Acct #: U-111000-364300-69200-1633200/75%
V-111000-364300-69200-1633400/25%
NOTE: This is a specially funded position; continuation depends upon availability of funds.
- b. Name: **MARIANNE SWIFT-GIFFORD**
Position: Master Teacher
Department: Child Development Center
Position #: 006016 New?: No
Remarks: Promotion within Department for Ms. Swift-Gifford and replacement for Paula Bellville.
Sal Rng/Stp: **D/1** Salary: **\$1,747.80/month**
% of Position: 100% # of Mos: 12
Effective: May 24, 2000
Acct #: U-111000-364300-69200-0000000/100%
NOTE: This is a specially funded position; continuation depends upon availability of funds.

9. **RECOMMENDATION: ACTION - APPROVE CONTRACT CHANGES**

BE IT RESOLVED, That the changes for the following academic contracts be approved:

- a. **Position:** **Athletic Counselor**
Name: Steven White
Department: Athletics
Position #: 006101 New?: Yes approved 2/8/00
Remarks: Correct title, department, and start date approved on 6/27/00.
Sal Grade/Stp: C/3 **Salary: \$4,016.31/month**
% of position: 100% # of Mos: 11
Effective: July 5, 2000
Acct #(s) A-111000-431200-08350-0611400/39%
K-122100-441100-63200-1612120/61%
Note: 61% of this position is specially funded.
- b. **Position:** **Assistant Professor**
Name: Terrie L. Smith
Department: Computer Science and Information Systems
Position #: 005995 New?: Yes approved 2/23/99
Remarks: Approved on 5/23/00. Increased step placement due to verification of previous related work experience.
Sal Grade/Stp: **B/8** **Salary: \$4,929.48/month**
% of position: 100% # of Mos: 12
Effective: August 18, 2000
Acct #(s) A-111000-343200-07040-0611400/100%

10. **RECOMMENDATION: ACTION - APPROVE ONE-YEAR ACADEMIC EMPLOYMENT**

BE IT RESOLVED, That the one-year employment of the following academic employee be approved:

- a. Name: **DEWI HOCKETT**
Position: Assistant Professor
Department: Speech Communication/Forensics/ASL
Position #: 005173 New?: No
Remarks: Replacement for Bruce Bishop; PFE funded.
Sal Rng/Stp: **B/1** Salary: **\$3,624.38/month**
% of Position: 100% # of Mos: 10
Effective: August 18, 2000
Acct #: A-111000-329200-15060-0611400/100%
Note: This is a one-year replacement contract.

11. **RECOMMENDATION: ACTION - APPROVE INCREASE OF CLASSIFIED POSITIONS**

BE IT RESOLVED, That the increase of the following classified positions be approved:

- a. Position: **OFFICE SPECIALIST**
Department: Athletics
Name: Thomas Saxe
Position #: 005842 New?: No
Remarks: Position was 10 months
Sal Rng/Stp: 10/3 Salary: **\$891.36/month**
% of position: 45% # of Mos: 12
Effective: September 1, 2000
Acct #(s): A-212200-431100-69630-0000000/100%

- b. **Position: GRANT SUPPORT TECHNICIAN**
Department: Vocational Technology
Name: Nancy R. Campbell
Position #: 006084 New?: No
Remarks: Position was 45%. Position will now include medical benefits.
Sal Rng/Stp: 16/1 Salary: **\$1,247.90/month**
% of position: 60% # of Mos: 12
Effective: September 1, 2000
Acct #(s): K-212200-331300-60910-1112600/80%
 K-212200-331300-60910-1112640/20%
Note: This is a specially funded position; continuation depends upon availability of funds.
- c. **Position: INSTRUCTIONAL SUPPORT ASSISTANT I**
Department: Business Education
Name: Vacant
Position #: 005881 New?: No
Remarks: Position was 37%
Sal Rng/Stp: 16/1 Salary: **\$831.93/month**
% of position: 40% # of Mos: 10
Effective: September 1, 2000
Acct #(s): A-221000-357100-05010-0000000/100%
- d. **Position: ACADEMIC DEPARTMENT ASSISTANT**
Department: Multicultural Studies – 40%
Name: Doreen A. Fournier
Position #: 005418 New?: No
Remarks: Increase position from 10%
Sal Rng/Stp: 19/8 Salary: **\$2,830.00/month for both positions**
% of position: 40% # of Mos: 11
Effective: March 1, 2000
Acct #(s): A-212200-366100-60910-0000000/100%
Note: Ms. Fournier will remain in the 60% Child Development (position #005406) portion of her position. She will now be 100%, 11 months, combining both positions.
- e. **Position: AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETER**
Department: Disabled Student Programs and Services
Name: Charlotte A. Ohst
Position #: 006033 New?: No
Remarks: Increase position from 40%
Sal Rng/Stp: 31/2 Salary: **\$1,417.16/month**
% of position: 45% # of Mos: 10
Effective: September 1, 2000
Acct #(s): K-212200-472100-64200-1612030/100%
Note: This is a specially funded position; continuation depends upon availability of funds.
- f. **Position: MAINTENANCE TECHNICIAN**
Department: Building Services
Name: Richard Gallagher
Position #: 005755 New?: No
Remarks: Position was 45%. Position will now include medical benefits.
Sal Rng/Stp: 13/3 Salary: **\$2,131.46/month**
% of position: 100% # of Mos: 12
Effective: September 1, 2000
Acct #(s): A-212200-542100-65100-0000000/100%

L. ITEMS PENDING

M. COMMENTS FROM BOARD MEMBERS

N. CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code 54956.9a.
Name of Case: [Jarnagan v. Palomar Community College District San Diego Superior Court Case No. GIC 750638](#)
2. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.
 - a. Property: "P" Mountain, Chicago Title Escrow No. E33887
 - b. Property: Classroom Lease/Purchase arrangement with Fallbrook Union School District
3. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
4. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
5. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
6. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.
7. Release of Employee, pursuant to Government Code 54957.

O. RECONVENE TO OPEN SESSION

1. **RECOMMENDATION: ACTION – RESCIND EMPLOYMENT OFFER**

BE IT RESOLVED, That the Academic Employment offer to **Servio T. Marin**, Performing Arts (Music), effective August 18, 2000, approved by the Governing Board on June 27, 2000, be rescinded. Mr. Marin is unable to accept a full-time tenure-track position by Fall Semester, 2000.

2. **RECOMMENDATION: ACTION – APPROVE ACADEMIC EMPLOYMENT**

BE IT RESOLVED, That the employment of the following academic employee be approved:

- a. Name: **MADELYN BYRNE**
Position: Assistant Professor
Department: Performing Arts (Music)
Position #: 006092 New?: Yes
Remarks: Approved on 2/8/00.
Sal Rng/Stp: G/3 **Salary: \$4,929.37/month**
% of position: 100% # of Mos: 10
Effective: August 23, 2000
Acct #(s) **A-111000-327300-10030-0611400/100%**

P. ADJOURNMENT