



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, APRIL 11 , 2000, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second and fourth Tuesdays of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

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A. CALL TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

BE IT RESOLVED, That the Minutes of the Regular Meeting held March 28, 2000, be approved.

CONSENT CALENDAR

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

D.

GIFTS

1. RECOMMENDATION: ACTION – ACCEPTANCE OF GIFTS

BE IT RESOLVED, That the following gifts **donated in 1999** be accepted and that an appropriate letter of appreciation be sent:

- a. Art books, miscellaneous art supplies (canvas, stretcher bars, oil paints), and lumber to be used for instructional purposes in the Art Department, donated by **Kathryn A. Small**, 2656 Cranston Drive, Escondido, California 92025. Cash value estimated by donor is \$750.00.

BE IT RESOLVED, That the following gifts **donated in 2000** be accepted and that an appropriate letter of appreciation be sent:

- a. Painting, “Jimmy’s Office,” acrylic on canvas, 1995, 52” x 50”, to be placed in the permanent collection of art, donated by **Suong Yangchareon**, 1551 Linda Rosa Avenue, Los Angeles, California 90041. Cash value estimated by donor is \$5,000.00.
- b. Two scanners, printer, and 486 computer with monitor to be utilized in the R.O.P. classes, donated by **Dale Ann Chase**, 1414 Calle Goya, Oceanside, California 92056. Cash value estimated by donor is \$1,000.00.

TRAVEL

2. **RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES**

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. **George R. Boggs, Ph.D.**
Advanced Funds? Yes
For: Transportation, parking, meals, lodging, registration,
rental car, miscellaneous
To attend: AACC Presidents' Academy
Location: Breckenridge, Colorado
Date: July 8-13, 2000
Amount: \$2,240.00
Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

- b. **George R. Boggs, Ph.D.**
Advanced Funds? Yes
For: Transportation, meals, lodging
To attend: Leadership Meeting (following NISOD Conference)
Location: The University of Texas at Austin
Date: May 31 – June 1, 2000
Amount: \$283.00
Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

- c. **Barbara L. Hughes**
Advanced Funds? Yes
For: Transportation, parking, meals, lodging, registration,
miscellaneous
To attend: NISOD Conference
Location: Austin, Texas
Date: May 27-31, 2000
Amount: \$1,720.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

PERSONNEL

3. **RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE**

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individual be granted equivalency to minimum qualifications for the discipline listed:

Munn, Susan - Biology

4. **RECOMMENDATION: ACTION – APPROVE ADJUNCT FACULTY EMPLOYMENT**

BE IT RESOLVED, That, the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, and Fall, 2000, semesters** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000
PUBLIC SAFETY

Paulette, Michael	Fire Technology Vocational Education Teaching Credential: Fire Fighting; Fire Control & Safety 30+ years of experience	\$33.54
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VOCATIONAL PROGRAMS

Klabunde, Amy	Environmental Technology B.S., Environmental Sciences M.S., Civil Engineering	\$34.65
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FALL, 2000

LIFE SCIENCES

Munn, Susan	Biology B.S., Biological Sciences Ph.D., Microbiology	\$36.88
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5. **INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group II (receive the fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **KENNETH DYCHES**, Library Media Technician II, Library Media Center, effective April 1, 2000. (last day worked March 31, 2000)
- b. **JENNIE GALVAN**, Food Services Assistant, Food Services, effective April 14, 2000. (last day worked April 13, 2000)
- c. **GLENOLA MILLS**, Food Services Assistant, Food Services, effective April 5, 2000. (last day worked April 4, 2000)

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of The Faculty**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the CCE/AFT**
5. **INFORMATION: Report of the Associated Student Government**
6. **INFORMATION: Report of the Superintendent/President**
7. **INFORMATION: Report of Other Organizations and/or Individuals**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

G. COMMUNICATIONS

1. Letter from **Michael Poehlman, Chief of Police, Oceanside**, to Dr. Boggs, dated March 20, 2000, acknowledging the efforts and leadership of Tom Plotts as a member of the North County Recruiting Team for new police officers. **Exhibit G-1**

H. UNFINISHED BUSINESS

1. **RECOMMENDATION: ACTION – APPROVE DOMESTIC PARTNER POLICY**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Domestic Partner Policy that extends health care benefits to domestic partners of benefit-eligible employees as described by the policy, effective May 1, 2000. **Exhibit H-1**

2. **RECOMMENDATION: ACTION – CAST BALLOT FOR CCCT BOARD OF DIRECTORS ELECTION – 2000**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby casts its ballot in favor of the following **ten candidates** for membership on the CCCT Board of the Community College League of California:

_____	Marie Kirsch	San Luis Obispo
_____	Patricia Miljanich	San Mateo County
_____	Georgia L. Mercer	Los Angeles
_____	Maxine Moore*	Victor Valley
_____	William McGinnis*	Butte-Glenn
_____	Kay Albiani	Los Rios
_____	Michael R. Adams	Antelope Valley
_____	Rebecca J. Garcia*	Cabrillo
_____	Anita Grier	San Francisco
_____	Walt Rosebrock	Allan Hancock Joint
_____	Frederick Wenck, Jr.*	Lake Tahoe
_____	Lynn Baranco	Peralta
_____	Carolyn Batiste	MiraCosta
_____	Judi D. Beck	Shasta-Tehama-Trinity Joint
_____	Lewis S. Braxton, Jr.*	Merced
_____	Robert Brunton	Fremont-Newark
_____	Greg Brockbank	Marin
_____	Richard K. Tanaka*	San Jose-Evergreen
_____	Pete E. Tafoya*	Ventura
_____	Carole Currey*	Santa Monica

*Incumbent

I. NEW BUSINESS

1. **RECOMMENDATION: ACTION – PASS RESOLUTION AUTHORIZING ISSUANCE OF A 2000 TAX AND REVENUE ANTICIPATION NOTE AND PARTICIPATION IN THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA CASH FLOW FINANCING PROGRAM**

WHEREAS, pursuant to Sections 53850 *et seq.* of the Government Code of the State of California (the "Act") contained in Article 7.6 thereof, entitled "Temporary Borrowing," on or after the first day of any fiscal year (being July 1), the Palomar Community College District (the "District") may, pursuant to a resolution of its Board of Trustees (the "Board"), borrow money by issuing notes for any purpose for which the District is authorized to expend moneys, including but not limited to current expenses, capital expenditures, and the discharge of any obligation or indebtedness of the District;

WHEREAS, the Board hereby determines that an amount (the "Principal Amount") not to exceed \$5,000,000 (the "Maximum Principal Amount"), which Principal Amount is to be confirmed and set forth in the Pricing Confirmation (as defined in Section 4 hereof), is needed for the requirements of the District to satisfy obligations of the District, and that it is necessary that the Principal Amount be borrowed for such purpose by the issuance of a temporary note therefor in anticipation of the receipt of taxes, revenue and other moneys to be received by the District during or attributable to fiscal year 2000-2001;

WHEREAS, it appears, and the Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue, cash receipts and other moneys of the District attributable to fiscal year 2000-2001, and available for the payment of said note and the interest thereon;

WHEREAS, pursuant to Section 53856 of the Code, certain revenues that will be received by the District during and attributable to fiscal year 2000-2001 can be pledged for the payment of said note and the interest thereon (as hereinafter provided);

WHEREAS, the Board has determined that it is in the best interests of the District to participate in the Community College League of California Cash Flow Financing Program (the "Program"), whereby participating community college districts (collectively, the "Participating Districts") will simultaneously issue tax and revenue anticipation notes;

WHEREAS, the tax and revenue anticipation note authorized hereby (the "Note") will be sold to the Community College League Financing Authority (the "Authority") pursuant to a note purchase agreement, dated as of the date of the Pricing Confirmation, by and between the Authority and the District (the "Note Purchase Agreement"); and

WHEREAS, as part of the Program, the Authority will issue one or more series (each a "Series") of 2000 Tax and Revenue Anticipation Bonds (the "Bonds") pursuant to an Indenture (the "Indenture") between the Authority and Norwest Bank Minnesota, N.A. (the "Trustee"), which Bonds will be secured by the tax and revenue anticipation notes of the Participating Districts, each Series to be distinguished by the type of credit enhancement, if any, that secures such Series, the principal amounts of the notes securing such Series the date of maturity of such Series, or by such other factors as may be determined by the Authority pursuant to the advice of Sutro & Co. Incorporated, as financial advisor for the Program (the "Financial Advisor");

NOW, THEREFORE, the Governing Board of the District hereby resolves as follows:

Section 1. Recitals. All of the above recitals are true and correct and the District so finds, determines, and represents.

Section 2. Authorization of Issuance of Note: Terms. The District hereby determines to borrow, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received by the District during or attributable to fiscal year 2000-2001, an aggregate principal amount not to exceed the Maximum Principal Amount by the issuance, by the District, of a temporary note under Sections 53850 et seq. of the Code designated as the District's "2000 Tax and Revenue Anticipation Note." The Note shall be dated the date of delivery thereof; shall mature (without option of prior redemption) not more than 15 months from said date of delivery on a date indicated on the face of the Note and set forth in the Pricing Confirmation (as defined below), or if such date is not a day on which banks in New York or California are open for business, on the first business day prior to such date; and shall bear interest, payable on the dates set forth in the Note and computed on a 30-day month/360-day year basis, at the rate indicated on the face of the Note and set forth in the Pricing Confirmation (the "Note Rate"), but not in excess of twelve percent (12.0%) per annum. If the Note is not fully

paid at maturity, then the unpaid portion thereof shall continue to bear interest thereafter at the Default Rate (to be set forth in the Pricing Confirmation). Both the principal of and interest on the Note shall be payable only upon surrender thereof, in lawful money of the United States of America, at the corporate trust office of the Trustee, which Trustee is hereby designated to be the Paying Agent for the Note (the "Paying Agent").

Section 3. Form of Note. The Note shall be issued in registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures.

Section 4. Sale of the Note. The Note shall be sold to the Authority pursuant to the Note Purchase Agreement. The form of the Note Purchase Agreement, including the form of the pricing confirmation supplement (the "Pricing Confirmation") set forth as Exhibit B thereto, presented to this meeting is hereby approved. [The Vice President for Finance and Administrative Services, Director, Fiscal Services](#), chief business officer or any other person designated by the [Assistant Superintendent/Vice President for Finance and Administrative Services](#) of the District (the "Authorized Representatives") are each hereby authorized and directed to execute (which execution shall be accomplished by execution of the Pricing Confirmation) and deliver the Note Purchase Agreement (including the Pricing Confirmation) in substantially said form, with such changes thereto as such Authorized Representative shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; provided, however, that the interest rate on the Note shall not exceed twelve percent (12.0%) per annum, the discount on the Note, when added to the District's share of the costs of issuance of the Bonds, shall not exceed one and one-half percent (1.5%), and the Principal Amount shall not exceed the Maximum Principal Amount.

Section 5. Program Approval. The District's participation in the Program is approved; provided, however, that the District's decision to participate in the Program shall not be binding on the District until the execution and delivery of the Pricing Confirmation.

The District acknowledges that the Authority will execute and deliver the Indenture, (currently on file with the District), to the Trustee in substantially said form, with such changes thereto as an Authorized Representative shall approve, such approval to be conclusively evidenced by execution and delivery of the Pricing Confirmation. The District authorizes and requests the Authority to issue Bonds pursuant to and as provided in the Indenture as finally executed.

The District acknowledges that the Authority, acting upon the advice of the Financial Advisor, may seek such credit enhancement for the Note and for the Series of Bonds related thereto as it deems necessary or desirable. The District agrees to be bound by the terms of such credit enhancement, if any, and the agreements related thereto. The District's approval of such credit enhancement, if any, and the agreements related thereto shall be conclusively evidenced by execution and delivery of the Pricing Confirmation. Each Authorized Representative is authorized to execute and deliver, on behalf of the District, all agreements related to credit enhancement for the Note and for the Series of Bonds related thereto that such Authorized Representative shall approve, such approval to be conclusively evidenced by execution and delivery of such agreements.

The Authorized Representatives of the District are hereby authorized and directed to provide the Financial Advisor with such information relating to the District as the Financial Advisor shall reasonably request for inclusion in the Preliminary Official Statement and Official Statement related to the Bonds. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), hereby deemed final within the meaning of the Rule with respect to the District.

If, at any time prior to the execution of the Pricing Confirmation, any event occurs as a result of which the information contained in the Preliminary Official Statement related to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Financial Advisor.

The District agrees to pay or cause to be paid, in addition to the amounts payable under the Note, its share of any fees or expenses of the Trustee in connection with its participation in the Program, as determined in accordance with the Indenture. Such additional fees and expenses will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

Section 6. Transfer; Exchange. The Note shall initially be registered in the name of the Authority. Thereafter, the Note may not be transferred or exchanged except for a transfer to a provider of credit enhancement for the Note or for the Series of Bonds related thereto as provided by the terms of such credit enhancement and any agreement related thereto.

Section 7. Deposit of Note Proceeds; No Arbitrage. A portion of the proceeds from the sale of the Note, in an amount equal to the District's share of the costs of issuance (including any fees and expenses incurred in connection with credit enhancement) of the Note and of the Series of Bonds related to the Note, shall be deposited in the Costs of Issuance Fund established under the Indenture and expended as directed by the Authority on costs of issuance as provided in the Indenture. The remainder of the proceeds from the sale of the Note shall be deposited in the Proceeds Fund established under the Indenture and, until transferred pursuant to a requisition of the District, be invested in Permitted Investments (as defined in and under the terms of the Indenture) as directed by the Authority. While they are on deposit in the Proceeds Fund, proceeds from the sale of the Note shall constitute additional security for repayment of the Note. Upon requisition submitted to the Trustee in accordance with the Indenture, the Note proceeds deposited in the Proceeds Fund shall be transferred to or on behalf of the District for any purpose for which the District is authorized to use and expend moneys. The District hereby covenants that it will make no use of the proceeds of the Note that would cause the Note to be an "arbitrage bond" under Section 148 of the Code; and, to that end, so long as the Note is outstanding, the District, and all of its officers having custody or control of such proceeds, shall comply with all requirements of said section, including restrictions on the use and investment of proceeds of the Note and the rebate of a portion of investment earnings on certain amounts, including proceeds of the Note, if required, to the Federal government, and of the Income Tax Regulations of the United States Treasury promulgated thereunder or under any predecessor provisions, to the extent that such regulations are, at the time, applicable and in effect, so that the Note will not be an "arbitrage bond."

Section 8. Payment of Note.

(a) Source of Payment. The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District during fiscal year 2000-2001 and which are available therefor. The Note shall be a general obligation of the District, and to the extent the Note is not paid from the Pledged Revenues defined below, the Note shall be paid with interest thereon from any other moneys of the District lawfully available therefor, as provided herein and by law.

(b) Pledged Revenues. As security for the payment of the principal of and interest on the Note, the District hereby pledges certain unrestricted revenues (as further described in the following paragraph, the "Pledged Revenues") which are received by the District in the months specified in the Pricing Confirmation as Pledge Months (each a "Pledge Month" and collectively the "Pledge Months"). The term "unrestricted revenues" shall mean taxes, income, revenue, cash receipts, and other money of the District as provided in Section 53856 of the Act, which are intended as receipts for the general fund of the District and which are generally available for the payment of current expenses and other obligations of the District.

With respect to each Pledge Month, the amount of unrestricted revenues which shall constitute Pledged Revenues will be equal to a percentage of the Principal Amount plus a percentage of the interest due on the Note on the applicable interest payment dates, including maturity, such percentages, and dates to be specified in the Pricing Confirmation. Any one of the Authorized Representatives of the District is hereby authorized to approve the determination of the Pledge Months and the amount of Pledged Revenues with respect to each Pledge Month by executing and delivering the Pricing Confirmation, such execution and delivery to be conclusive evidence of approval by this Board and such Authorized Representative.

The principal of the Note and the interest thereon shall be a first lien and charge against and shall be payable from the first moneys received by the District from such Pledged Revenues, as provided by law.

In the event that there are insufficient unrestricted revenues received by the District to permit the deposit into the Repayment Account, as hereinafter defined, of the full amount of Pledged Revenues to be deposited from unrestricted revenues in any Pledge Month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the repayment of the Note and the interest thereon.

(c) Deposit of Pledged Revenues in Repayment Account. Pledged Revenues shall be held by the District in a special account within the District's general fund designated as the District's "2000 Tax and Revenue Anticipation Note Repayment Account" (the "Repayment Account") and applied as directed in this resolution. Any moneys placed in the Repayment Account shall be for the benefit of the holder of the Note, and until the Note and all interest thereon are paid or until provision has been made for the payment of the Note at maturity with interest to maturity, the moneys in the Repayment Account shall be applied only for the purposes for which the Repayment Account is created. Upon the written request of the Trustee or any provider of credit enhancement for the Note or the Series of Bonds related thereto, the District shall, within ten (10) Business Days following its receipt of such request, provide written evidence that the deposits to the Repayment Account required by this resolution have been made. In addition, the District shall provide such additional financial information as may be required by any provider of credit enhancement for the Note or the Series of Bonds related thereto.

(d) Disbursement of Moneys in Repayment Account. The District shall, to the extent necessary to pay the principal of and the interest on the Note, cause the moneys in the Repayment Account to be transferred to the Trustee at least five (5) Business Days (as defined in the Indenture) prior to the date that interest on the Note must be paid, as applicable, and prior to the maturity of the Note. Moneys so transferred to the Trustee shall be deposited in the appropriate Bond Payment Fund established under the Indenture and applied to the payment of the principal of and interest on the Note when due and at maturity, as provided in the Indenture. In the event that moneys in the Repayment Account are insufficient to pay the principal of and interest on the Note when due and at maturity, such moneys shall be applied first to pay interest on the Note and second to pay principal of the Note. Any moneys remaining in or accruing to the Repayment Account after the principal of and the interest on the Note have been paid, or provision for such payment has been made, shall be transferred to the general fund of the District, subject to any other disposition required by the Indenture.

Section 9. Execution and Delivery of Note. The Note shall be executed by the manual or facsimile signature of an Authorized Representative and countersigned by the manual or facsimile signature of the Secretary or the Clerk of the Board. The proper officers of the District are hereby requested to deliver the Note to the Authority.

Section 10. Covenants and Warranties.

(a) It is hereby covenanted and warranted by the District that all representations and recitals contained in this resolution are true and correct.

(b) The District shall not incur any indebtedness secured by a pledge of its unrestricted revenues unless such pledge is subordinate in all respects to the pledge of unrestricted revenues hereunder.

(c) So long as any Bonds issued in connection with the Note are outstanding, the District will not create or suffer to be created any pledge of or lien on the Note other than the pledge and lien of the Indenture.

(d) The District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them for the levy, collection and enforcement of the Pledged Revenues in accordance with the law and for carrying out the provisions of this resolution and the Note.

Section 11. Ratification and Approval of Past and Future Actions. All actions heretofore taken by the officers and agents of the District with respect to the Note, the Bonds, and the Program are hereby approved, confirmed and ratified, and the officers and agents of the District are hereby authorized and directed to do any and all things and take any and all actions, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Note and the District's participation in the Program in accordance with this resolution and resolutions hereafter adopted by the District. The Authorized Representatives are hereby designated as "Authorized District Representatives" under the Indenture.

Section 12. Events of Default and Remedies.

If any of the following events occur, it is hereby defined as and declared to be and to constitute an "Event of Default":

(a) Failure by the District to make or cause to be made the transfers and deposits to the Repayment Account or any other payment required to be paid hereunder on or before the date on which such transfer, deposit or other payment is due and payable;

(b) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Paying Agent, unless the Paying Agent shall agree in writing to an extension of such time prior to its expiration;

(c) Any warranty, representation or other statement by or on behalf of the District contained in this resolution or the Note Purchase Agreement (including the Pricing Confirmation) or in any requisition or any financial report delivered by the District or in any instrument furnished in compliance with or in reference to this resolution or the Note Purchase Agreement or in connection with the Note, is false or misleading in any material respect;

(d) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, and is not dismissed within 30 days after such filing, but the Paying Agent shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its interests and the interests of the registered owner of the Note;

(e) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law; or

(f) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidator or trustee) of the District or any of its property is appointed by court order or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Paying Agent shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its interests and the interests of the registered owner of the Note.

Whenever any Event of Default referred to in this Section shall have happened and be continuing, the Paying Agent shall, in addition to any other remedies provided herein or by law or under the Indenture, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(1) Without declaring the Note to be immediately due and payable, require the District to pay to the Paying Agent an amount equal to the principal of the Note and interest thereon to maturity, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(2) Take whatever other action at law or in equity (except for acceleration of payment on the Note) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Section 13. Proceedings Constitute Contract. The provisions of the Note and of this resolution shall constitute a contract between the District and the registered owner of the Note, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irrevocable.

Section 14. Request to Borrow; Transmittal of Resolution. The Note shall be issued in conjunction with the note or notes of one or more other community college districts, as described in Section 53853(b) of the Act. Following its adoption by the Board, signed copies of this resolution shall be transmitted by the Secretary of the Board to the treasurer of the county (the "County") in which the District is located, to the County's board of supervisors (the "County Board"), and to the County's superintendent of schools. Transmittal of this resolution to the County Board shall constitute a request by the Board for borrowing and for the issuance of the Note by the County Board. This resolution is based on the assumption that the County Board will fail to authorize, by resolution, the issuance of the Note within 45 calendar days of its receipt hereof or that the County Board will notify the District that it will not authorize the issuance of the Note within such 45-day period. If within such 45-day period the County Board authorizes, by resolution, issuance of the Note, then, notwithstanding this resolution, the Notes shall be issued in the name of the District by the County Board pursuant to such resolution of the County Board.

Section 15. Limited Liability. Notwithstanding anything to the contrary contained herein or in the Note or in any other document mentioned herein or related to the Note or to any Series of Bonds to which the Note may be assigned, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof.

Section 16. Amendments. At any time or from time to time, the District may adopt one or more Supplemental Resolutions, without the necessity for consent of the owner of the Note, for any one or more of the following purposes:

(a) to add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;

(b) to add to the limitations and restrictions in this Resolution, other limitations and restrictions to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect,

(c) to confirm, as further assurance, any pledge under, and the subjection to any lien or pledge created or to be created by, this Resolution, of any monies, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;

(d) to cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in this Resolution; or

(e) to amend or supplement this Resolution in any other respect;

provided, however, that any such Supplemental Resolution does not adversely affect the interests of the owner of the Note.

Any modification or amendment of this Resolution and of the rights and obligations of the District and of the owner of the Note may be made by a Supplemental Resolution, with the written consent of the owner of the Note; provided, however, that if such modification or amendment will, by its terms, not take effect so long as the Note remains outstanding, the consent of the owner of the Note shall not be required. No such modification or amendment shall change or modify any of the rights or obligations of the Paying Agent without its written assent thereto.

In addition to the amendments permitted by the above paragraphs, this Resolution, including the form of the Note, may be amended at any time prior to the execution and delivery of the Note pursuant to the Note Purchase Agreement or the Indenture, the provisions of which are incorporated herein by reference to the extent that they relate to the Note, the District, and the District's participation in the Program. Any amendment of this Resolution pursuant to this paragraph shall not require the execution and delivery of a Supplemental Resolution.

Section 17. Severability. In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 18. Appointment of Bond Counsel. The law firm of Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California, is hereby appointed as Bond Counsel for the Note and for the Program. The District acknowledges that Bond Counsel regularly performs legal services for many private and public entities in connection with a wide variety of matters, and that Bond Counsel has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, financial, and other consultants who may have a role or interest in the proposed financing or that may be involved with or adverse to the District in this or some other matter. Given the special, limited role of Bond Counsel described above the District acknowledges that no conflict of interest exists or would exist, waives any conflict of interest that might appear to exist, and consents to any and all such relationships.

Section 19. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED by the District this 11th day of April, 2000, by the following vote:

AYES:

NOES:

ABSENT:

President, Governing Board

Attest:

Secretary, Governing Board

EXHIBIT A

2000 TAX AND REVENUE ANTICIPATION NOTE

Registered No. 1 \$ _____

Registered Owner:

Rate of Interest:	Maturity Date:	Note Date:	Interest Payment Date(s):	CUSIP:
_____%	_____	_____	_____	_____

REGISTERED OWNER:

PRINCIPAL AMOUNT:

FOR VALUE RECEIVED, the Palomar Community College District (the "District") acknowledges itself indebted to and promises to pay the Registered Owner identified above, at the corporate trust office of Norwest Bank Minnesota, N.A., in Los Angeles, California, (the "Paying Agent"), the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, together with interest thereon at the Rate of Interest per annum set forth above (computed on the basis of a 360-day year of twelve 30-day months) in like lawful money from the Note Date specified above until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable as specified above; provided, however, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment.

It is hereby certified, recited and declared that this Note has been made, executed and given pursuant to and by authority of a resolution of the Governing Board of the District duly passed and adopted under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5, California Government Code, and that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, happened and been performed in regular and due time, form and manner as required by law, and that this Note, together with all other indebtedness and obligations of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys that are received by the District during fiscal year 2000-2001. As security for the payment of the principal of and interest on the Note the District has pledged an amount equal to fifty percent (50%) of the principal amount of the Note plus fifty percent (50%) of the interest due on the Note from the unrestricted revenues received by the District in the month ending _____; and an amount equal to fifty percent (50%) of the principal amount of the Note plus fifty percent (50%) of the interest due on the Note at maturity from the unrestricted revenues received by the District in the month ending _____ (such pledged amounts being hereinafter called the "Pledged Revenues"); and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the Pledged Revenues, and to the extent not so paid shall be paid from any other moneys of the District lawfully available therefor.

The District and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

IN WITNESS WHEREOF, the District has caused this Note to be signed by the manual or facsimile signature of its Authorized Representative and countersigned by the manual or facsimile signature of the Secretary of its Governing Board, each as of the Note Date.

PALOMAR COMMUNITY COLLEGE DISTRICT

By _____
Authorized Representative

Countersigned:

By _____
Secretary, Governing Board

2. **RECOMMENDATION: ACTION - RENEW MEMORANDUM OF UNDERSTANDING BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT AND PALOMAR COLLEGE FOUNDATION TO AUTHORIZE THE FOUNDATION THE FUND-RAISING AND FISCAL RESPONSIBILITY OF THE COLLEGE'S SCHOLARSHIP PROGRAM**

BE IT RESOLVED, That the Governing Board renew the memorandum of understanding between the Palomar Community College District and **Palomar College Foundation** to continue an agreement to authorize the Foundation the fund-raising and fiscal responsibility of the College's scholarship program.

Under this arrangement, the Foundation will continue to:

1. Coordinate and conduct all activities (fund raising, soliciting donors, cultivating donors) relative to securing, maintaining, and increasing scholarship funds.
2. Establish scholarship criteria, selection, award amounts, and disbursement guidelines with donors.
3. Maintain receipt of funds and records for respective donor scholarship programs.
4. Prepare and distribute all scholarship checks to scholarship recipients; distribute to scholarship recipients checks received at the College that are made payable directly to the recipient.
5. Send award acknowledgment letters with checks to scholarship recipients.
6. Coordinate scholarship recipient donor thank-you letters.
7. Solicit current donors to increase scholarship funds and establish new donor scholarships.
8. Maintain bank and investment accounts in accordance with donor's stipulations.
9. Plan, organize, and conduct annual scholarship awards night.
10. Maintain and update database of donors and potential donors.

In addition, the Foundation agrees to maintain applicable records, financial transactions and investments within generally accepted accounting principles and under the appropriate California Government Code. The Foundation agrees to hold the College harmless, defend the College, and pay for any judgment for the negligence of the Foundation or Foundation employees.

Under this arrangement, the District will continue to:

1. Coordinate Scholarship Committee that has the responsibilities of selecting recipients according to the donor criteria; participating in the scholarships awards night ceremony activities, such as announcing awards and recipients to the donors, families, and audience.
2. Actively market scholarship opportunities to a wide variety of potential and current students at feeder schools and off-campus centers.
3. Communicate, educate, and assist current and potential students in obtaining scholarships offered at the College and from various outside sources.
4. Remit \$25,000 to the Foundation for services rendered under this agreement.

This arrangement shall be in effect for one year, beginning April 11, 2000. If at the end of one year, the College wishes to continue this arrangement, the College shall process a new agreement for a subsequent new year. The College shall be the sole determinant in the renewal of this agreement.

3. **INFORMATION: FUNDING FOR CONSTRUCTION, RECONSTRUCTION, AND REMODEL OF STUDENT CENTER**

District staff is currently investigating the availability of financing to fund the construction, remodel, and reconstruction of the **Student Center** located on the San Marcos campus. Funding of the debt service on this project will come from the student center fee, previously approved by a vote of the students, and from the International Student Fund.

4. **RECOMMENDATION: ACTION – EXCUSE ABSENCE OF MEMBER DUE TO FAMILY EMERGENCY**

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Dr. Michele Nelson** from the Governing Board Meeting held March 28, 2000, is excused due to a family emergency.

5. **RECOMMENDATION: ACTION - AUTHORIZE PAYROLL DEDUCTIONS TO PURCHASE TAX-SHELTERED ANNUITIES FROM PFL/PREMIUM COLLECTIONS**

BE IT RESOLVED, That PFL/Premium Collections, Post Office Box 3183, Cedar Rapids, Iowa 52406-3813, be and is hereby approved as a tax-sheltered annuity provider and is added to the District's approved list for such vendors.

BE IT FURTHER RESOLVED, That payroll deductions are authorized for the purpose of purchasing tax-sheltered annuities from PFL/Premium Collections, Post Office Box 3183, Cedar Rapids, Iowa 52406-3813. **Exhibit I-5**

6. **RECOMMENDATION: ACTION - ACCEPT AND APPROVE AMENDMENT 01 (INFLATION) TO LOCAL AGREEMENT FOR CHILD-DEVELOPMENT SERVICES NUMBER GWAP-9051, FOR STATE PRE-SCHOOL FULL-DAY PROGRAM**

BE IT RESOLVED, That the Fiscal Year 1999-2000 Agreement, designated as **GWAP-9051**, between the Palomar Community College District and the **California Department of Education** shall be amended in the following particulars: The Maximum Rate per child-day of enrollment shall be amended by deleting reference to \$24.39 and inserting \$24.73 in place thereof; the Maximum Reimbursable Amount (MRA) payable per the agreement shall be amended by deleting reference to \$143,944.00 and inserting \$145,973.00 in place thereof; that the Minimum Child-Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 5,902.0 and inserting 5,903.0 in place thereof; and the Minimum Days of Operation (MDO) Requirement shall be 236 (no change). **Exhibit I-6**

7. **RECOMMENDATION: ACTION - ACCEPT AND APPROVE AMENDMENT #1 (INFLATION) TO LOCAL AGREEMENT FOR CHILD-DEVELOPMENT SERVICES NUMBER GCAM-9010, CAMPUS CHILD CARE**

BE IT RESOLVED, That the Fiscal Year 1999-2000 Agreement, designated as **GCAM-9010**, between the Palomar Community College District and the **California Department of Education** shall be amended in the following particulars: The Maximum Rate per child-day of enrollment shall be amended by deleting reference to \$22.56 and inserting \$22.88 in place thereof; the Maximum Reimbursable Amount (MRA) payable per the agreement shall be amended by deleting reference to \$170,638.00 and inserting \$173,077.00 in place thereof; that the Maximum State Funds shall be amended by deleting reference to \$127,984.00 and inserting \$129,813.00 in place thereof; the Maximum Match available shall be amended by deleting reference to \$42,654.00 and inserting \$43,264.00 in place thereof; the Minimum Child-Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 7,564.0 and inserting 7,565.0 in place thereof; Minimum Days of Operation shall be 236 (no change). **Exhibit I-7**

8. **RECOMMENDATION: ACTION - APPROVE AMENDMENT TO AGREEMENT WITH DISTRICT ARCHITECT FOR DESIGN SERVICES IN CONNECTION WITH THE HIGH-TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

BE IT RESOLVED, That the agreement dated November 1, 1999, between the Palomar Community College District and **Marlene Imirzian & Associates, Architects**, for professional services as District Architect in connection with the design and engineering on the High-Technology Laboratory/Classroom Building (hereinafter the "Project") be and is hereby amended to include authority for the District Architect to engage the services of **Ove Arup & Partners**, vibration-design experts, to provide vibration analysis and related recommendations for structural design required to develop a structure to support the District's telescope.

BE IT FURTHER RESOLVED, That the amount of funds allocated and assigned to the aforesaid amendment to agreement shall not exceed Twenty-two Thousand Dollars (\$22,000.00), to be funded from Account No. 623100-41-541100-71100-10-2000-1541300. **Exhibit I-8**

9. **RECOMMENDATION: ACTION - APPROVE AMENDMENT TO AGREEMENT WITH DISTRICT ARCHITECT FOR DESIGN OF STUDENT CENTER PROJECT**

BE IT RESOLVED, That the agreement dated November 1, 1999, between the Palomar Community College District and **Marlene Imirzian & Associates, Architects**, for professional services as District Architect in connection with the design and engineering of the remodel/replacement of the Student Center building (hereinafter the "Project"), located on the San Marcos campus of the District, be and is hereby amended to increase the project from Two Million Dollars (\$2,000,000.00) to Two Million Five Hundred Thousand Dollars (\$2,500,000.00).

BE IT FURTHER RESOLVED, That fees for the professional services to be rendered by the District Architect and her engineering team to the Project be and are hereby increased from One Hundred Fifty Thousand Dollars (\$150,000.00) to One Hundred Ninety-five Thousand Dollars (\$195,000.00), to be funded from Account No. 623100-41-451100-71100-10-2000-1841600. **Exhibit I-9**

10. **RECOMMENDATION: ACTION - APPROVE REDUCTION OF RETENTION ON THE INFRASTRUCTURE PROJECT CONTRACT WITH HELIX ELECTRIC, INC., FROM TEN PERCENT TO FIVE PERCENT**

WHEREAS, the work of construction let by the Palomar Community College District to **Helix Electric, Inc.**, by agreement dated July 22, 1998, commonly described as the "Infrastructure Project" (hereinafter the "Project"), is now ninety-five percent (95%) complete; and,

WHEREAS, the State law requires the retention of ten percent (10%) of the total contract price by the public entity until the project is at least fifty percent (50%) complete, and thereafter this retention may be reduced to five percent (5%) at the discretion of the public entity letting the contract; and,

WHEREAS, the Project is now ninety five percent (95%) complete, and **Helix Electric, Inc.**, has requested that the retention be reduced to five percent (5%); and,

WHEREAS, the reduction of the retention on the Project to five percent (5%) is reasonable and justified, will free up funds necessary to pay off existing accounts of labor and material suppliers to the Project, and thereby work to deliver a lien-free project to the District;

NOW THEREFORE BE IT RESOLVED, That the retention on the Project be and is hereby reduced from ten percent (10%) to five percent (5%), effective April 12, 2000, and notice of this Resolution shall be transmitted to Union Bank of California with instructions that funds held by said Bank in Escrow # 105-9768 be released to **Helix Electric, Inc.**, in an amount sufficient to carry out the reduction authorized by this Resolution.

BE IT FURTHER RESOLVED, That the Vice President of Finance and Administrative Services and/or the District's Counsel be and are hereby authorized to execute any and all documents required by Union Bank of California to carry out the reduction of retention authorized hereby.

11. **RECOMMENDATION: ACTION - AUTHORIZE RECORDATION OF GRANT DEEDS TO BORREGO SPRINGS PROPERTY DONATED TO THE DISTRICT BY IRENE H. ULEVITCH**

WHEREAS, the Governing Board of the Palomar Community College District acted at its regularly scheduled meeting on November 10, 1998, to conditionally accept a donation of approximately three hundred (300) acres of raw land (hereinafter the "Property") located in Borrego Springs, California, from **Ms. Irene H. Ulevitch** (Board Resolution 98-19205); and,

WHEREAS, one of the underlying conditions to the final acceptance of said Property by the District was the completion of a Phase I Environmental Assessment on the Property and review and approval thereof by the Governing Board; and,

WHEREAS, the Palomar Community College District contracted with Parsons Engineering Science, Inc., for the Phase I Environmental Assessment, and Parsons completed this assessment and delivered a report to the Governing Board of the District on or about March 13, 2000; and,

WHEREAS, the Governing Board has received and considered the Parsons Assessment Report, and now desires to have the grant deeds to the three parcels officially recorded with the **San Diego County Recorder**;

NOW, THEREFORE, BE IT RESOLVED, That the Palomar Community College District hereby authorizes the recording of the grant deeds to the following described real property in its name:

Parcel Number 142-210 05 00 consisting of 156.46 acres

Parcel Number 142-210 04 00 consisting of 78.23 acres

Parcel Number 142 210 02 00 consisting of 58.23 acres

BE IT FURTHER RESOLVED, That the Palomar Community College District take title to the property described herein with the stated intent not to construct educational facilities on said property at this time but with the declared intent to use the property within the terms of the donation, including, but not limited to, leasing it, or a portion of it, to a third party, trading it or a portion of it, for other property, and all other permitted uses and dispositions, but not outright sale that is not permitted by the terms of the donation.

12. **RECOMMENDATION: ACTION - APPROVE CHANGE OF NAME ON TAX-SHELTERED ANNUITY PROVIDER FROM WESTERN NATIONAL LIFE INSURANCE COMPANY TO AMERICAN GENERAL ANNUITY**

BE IT RESOLVED, That a change of name is hereby authorized and approved on the agreement between the Palomar Community College District and **Western National Life Insurance Company**, changing the name of the tax-sheltered annuity provider to **American General Annuity**, including the authorization to execute a replacement agreement with American General Annuity, effective April 1, 2000.

BE IT FURTHER RESOLVED, That the aforesaid change in name shall not result in any cost to the Palomar Community College District, and the agreement may be canceled by either American General Annuity or the College District upon thirty (30) days' prior written notice.

13. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH CRAIN & ASSOCIATES, INC., FOR OPERATION OF THE CALIFORNIA MOTORCYCLIST SAFETY PROGRAM**

BE IT RESOLVED, That an agreement be approved between the Palomar Community College District (hereinafter the "Site") and **Crain & Associates, Inc.**, a California corporation, doing business as "**California Motorcyclist Safety Program**" (hereinafter "CMSP") for an initial period commencing May 1, 2000, and terminating June 30, 2000, subject to renewal for one additional year commencing July 1, 2000, and terminating June 30, 2001; pursuant to which Crain shall compensate the District as follows:

"...the difference between the mandated student fee of \$75 and the Site's fee at June 30, 1993, or the fee agreed upon by CMSP and the Site, not to exceed \$65, for mandated students who complete the MRC:RSS course through Module 3."

BE IT FURTHER RESOLVED, That the Palomar Community College District ("Site") shall prepare and maintain records of all students enrolled in and trained at the Site, and shall execute all CMSP documentation, invoicing CMSP for compensation due as described above. All revenues, estimated at Forty Thousand Dollars (\$40,000.00) per year to the Site and the cost of supplies to be paid for by the Site, estimated at Five Hundred Dollars (\$500.00) per year, shall be transacted through Account Numbers 12-08-553200-67260-887200-1812000, and 12-10-353100-68200-441000-1812000, respectively.

14. **RECOMMENDATION: ACTION - APPROVE CHANGE ORDER NUMBER 5 ON INFRASTRUCTURE PROJECT**

BE IT RESOLVED, That Change Order Number 5 on the Infrastructure Project under contract approved by the Governing Board of the Palomar Community College District on July 14, 1998, with **Helix Electric, Inc.**, be and is hereby authorized and approved in the amount of Thirty Thousand, Five Hundred Seventeen Dollars and Twenty-Four Cents (\$30,517.24) to be expended for installation of irrigation systems in the lower section of the San Marcos Campus, as detailed on the accompanying memorandum in support hereof. Funding for this change order is from Account No. 61200-41-541100-71200-10-2000-1541300. **Exhibit I-14**

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. **RECOMMENDATION: ACTION – APPROVE NEW COURSES FOR INCLUSION IN CURRICULUM**

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new courses,

BE IT RESOLVED, That the following new courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Course ID: AP SM 110
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Sheet Metal
Discipline for minimum qualification: Sheet Metal (master's degree not required)
Reviewed by: Co-Chair

110 Advanced Design III

Three hours lecture-Three hours laboratory (4)

Prerequisite: AP SM 109

A continuation of advanced design and layout using simplified triangulation and instruction in powder actuated tools. *May be taken two times.* CSU (effective Fall, 2000)

- b. Course ID: BUS 138
A.A. degree/certificate program (required course): Salesperson-Retail
Discipline for minimum qualification: Business Administration and/or Business Management (master's degree required)
Reviewed by: Subcommittee A

138 Business Ethics

One hour lecture (1)

This course provides a systems approach for making business decisions that are responsible, practical, and defensible. It examines the gray zone of ethical quandaries and provides a methodical process for selecting alternative solutions that are ethical and good for business. CSU (effective Fall, 2000)

- c. Course ID: BUS 142
A.A. degree/certificate program (required course): Salesperson – Retail
Discipline for minimum qualification: Business Administration, Business Management and/or Business Marketing (master's degree required)
Reviewed by: Subcommittee A

142 Customer Service

One hour lecture (1)

This course covers the entire spectrum of customer service, which includes anything a business does for a customer in order to enhance the customer experience. Central focus of the course is recognition that it is much more costly to attract new customers than it is to maintain current customers. CSU (effective Fall, 2000)

- d. Course ID: BUS 157
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Internet
Discipline for minimum qualification: Business Education, Business,
Management, or Marketing (master's degree required)
Reviewed by: Co-Chair

157 E-Commerce

Three hours lecture (3)

Recommended preparation: BUS 190

Addresses the methods by which business marketers can harness the powers of the Web and e-commerce within their business strategies. CSU (effective Fall, 2000)

- e. Course ID: BUS 158
A.A. degree/certificate program (elective): Advertising, Marketing, and Merchandising – Group 1; Business-General – Group 3; Business Management – Group 3
Discipline for minimum qualification: Business, Business Management or Marketing (master's degree required)
Reviewed by: Subcommittee A

158 General Motors Marketing Internship

Three hours lecture (3)

A group process whereby students form their own promotions company. Students will work with a local car dealership owner for the purpose of creating and implementing a promotional event to be held on campus, at the dealer's place of business, or at another location, as identified through the research component of their plan. Students will engage in activities which include, but are not limited to, market research, advertising, public relations, and budgeting. *May be taken three times.* CSU (effective Fall, 2000)

- f. Course ID: CFT 153
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Cabinetmaking and Millwork: Cabinet and Furniture Technology; Cabinetmaking and Millwork: Cabinet and Millwork Technology; Cabinetmaking and Millwork: Furniture and Wood Technology
Discipline for minimum qualification: Cabinetmaking/Furnituremaking (master's degree not required)
Reviewed by: Subcommittee A

153 Studio Furniture Design I

Four, six or eight hours lecture-laboratory (2,3,4)

Prerequisite: CFT 105

Exploration of historical design concepts and their application to contemporary work. Development of drawing skills needed to design one of a kind studio furniture. CSU (effective Fall, 2000)

- g. Course ID: CSIS 121 Prerequisite validated: Yes
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

121 Advanced Microcomputer Applications

One hour lecture-Four hours lecture-laboratory (3)

Prerequisite: CSIS 120

Hands-on experience with advanced microcomputer applications featuring the use of word processing, spreadsheet, database and presentation graphics software. *This course is dually listed as R CSIS 121.* CSU (effective Fall, 2000)

- h. Course ID: CSIS 161
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
A.A. degree/certificate program (required course): MCSE
Reviewed by: Co-Chair

161 Network and Operating System Essentials

One and one-half hours lecture-One hour lecture-laboratory (2)

This course introduces students to Microsoft Windows 2000 and to the networking technologies it supports. CSU (effective Fall, 2000)

- i. Course ID: CSIS 162
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

162 Installing, Configuring, and Administering Windows 2000

Two hours lecture-One hour laboratory (2)

Prerequisite: CSIS 161

This course provides students with the knowledge and skills necessary to install and configure Microsoft Windows 2000 Professional on stand-alone computers and on client computers that are part of a workgroup or a domain. In addition, this course provides the skills and knowledge necessary to install and configure Windows 2000 Server to create file, print, and Terminal Servers. CSU (effective Fall, 2000)

- j. Course ID: CSIS 163
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

163 Supporting a Network Infrastructure using Windows 2000

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 162

This course provides students with knowledge and skills necessary to install, configure, manage, and support a network infrastructure that uses the Microsoft Windows 2000 Server products. CSU (effective Fall, 2000)

- k. Course ID: CSIS 164
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

164 Supporting Windows 2000 Directory Services Infrastructure

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 163

This course provides students with the knowledge and skills necessary to install, configure, and administer Microsoft Windows 2000 Active Directory directory services. The course also focuses on implementing Group Policy and understanding the Group Policy tasks required to centrally manage users and computers. CSU (effective Fall, 2000)

- l. Course ID: CSIS 165
Discipline for minimum qualifications: Computer Information Systems (master's degree not required)
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Reviewed by: Co-Chair

165 Designing a Windows 2000 Directory Services Infrastructure

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 164

This course provides students with the knowledge and skills necessary to design a Microsoft Windows 2000 directory services infrastructure in an enterprise network. CSU (effective Fall, 2000)

- m. Course ID: CSIS 166
Discipline for minimum qualifications: Computer Information Systems (master's degree not required)
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Reviewed by: Co-Chair

166 Designing a Windows 2000 Networking Services Infrastructure

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 164

This course provides students with the knowledge and skills necessary to design a Microsoft Windows 2000 networking services solution for enterprise networks. CSU (effective Fall, 2000)

- n. Course ID: CSIS 167
Discipline for minimum qualifications: Computer Information Systems (master's degree not required)
Prerequisite validated: Yes
A.A. degree/certificate program (required course): MCSE
Reviewed by: Co-Chair

167 Designing Security for a Windows 2000 Network

One and one-half hours lecture-One hour lecture-laboratory (2)

Prerequisite: CSIS 164

This course provides students with the knowledge and skills necessary to design a security framework for small, medium, and enterprise networks using Microsoft Windows 2000 technologies. CSU (effective Fall, 2000)

- o. Course ID: CSIS 196
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

196 Introduction to SQL

Two hours lecture-Two hours lecture-laboratory (3)

Intended for individuals who want to learn how to search for and manipulate data in a database, create tables and indexes, handle security, control transaction processing, and learn the basics of how to design a database. CSU (effective Fall, 2000)

- p. Course ID: CSIS 229
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Webmaster
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

229 Windows System Administration

Two hours lecture - Two hours laboratory (2)

Prerequisite: CSIS 170

This course is an introduction to system administration for the Windows operating system. CSU (effective Fall, 2000)

- q. Course ID: CSIS 267
Prerequisite validated: Yes
A.A. degree/certificate program (elective course): Webmaster
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

267 SQL Server

Two hours lecture-Two hours laboratory (2)

Prerequisite: CSIS 196 and 264

This course provides training to students who are interested in administering and implementing Microsoft SQL Server. CSU (effective Fall, 2000)

- r. Course ID: CSIS 268
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Internet Technologies; (elective course): Webmaster
Discipline for minimum qualifications: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

268 Active Server Pages

Two hours lecture-Two hours laboratory (2)

Prerequisite: CSIS 139

This course provides an introduction to Microsoft's Active Server Pages technology. CSU (effective Fall, 2000)

- s. Course ID: CSIS 269
Prerequisite validated: Yes
A.A. degree/certificate program (elective course): Webmaster
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

269 Web Security and E-Commerce

Two hours lecture-Two hours laboratory (2)

Prerequisite: CSIS 264

This course provides an introduction to the technology that supports E-Commerce and web security. CSU (effective Fall, 2000)

- t. Course ID: GC 144
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Graphic Communications - Internet
Discipline for minimum qualification: Graphic Arts (master's degree not required)
Reviewed by: Subcommittee A

144 Web Graphics

Six hours lecture-laboratory (3)

Recommended preparation: GC 140 and 202

Design and production of Web page graphics using current graphics editing applications, for inclusion in Web pages and other display media. Mechanics for image production as well as methodologies for image size reduction, scanning of existing images, GIF animation and JavaScript rollovers. GIF and JPEG file formats, image resolution, color depth. Elements of a Graphical User Interface. *May be taken four times.* CSU (effective Fall, 2000)

- u. Course ID: GC 219
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Graphic Communications - Internet
Discipline for minimum qualification: Graphic Arts (master's degree not required)
Reviewed by: Subcommittee A

219 Web Publishing II

Six hours lecture-laboratory (3)

Prerequisite: GC 212

Recommended preparation: GC 140 or 144

Database publishing is becoming an important part of Web publishing, for everything from a searchable online storefront to a company's inventory records. This course covers the design and production of dynamically-generated Web pages utilizing database applications and CGIs. The mechanics of generating dynamic (interactive, constantly updated), database-driven and/or augmented sites. *May be taken four times.* (effective Fall, 2000)

- v. Course ID: LS 121
A.A. degree/certificate program (required): Paralegal Studies; Legal Studies
Discipline for minimum qualification: Law, J.D. or L.L.B. required
Reviewed by: Co-Chair

121 Introduction to Law

Three hours lecture (3)

An introduction to law and the legal system. Includes an examination of the federal and state court system, criminal law, civil law, administrative law, and procedural law. *This course is dually listed as PLS 121.* CSU (effective Fall, 2000)

- w. LS 145 Course ID: LS 145
A.A. degree/certificate program (required): Legal Studies
Discipline for minimum qualification: Law, J.D. or L.L.B. required
Reviewed by: Co-Chair

145 Legal Ethics

Three hours lecture (3)

Legal ethics and professional responsibility within the legal profession. Focuses on standards required by the American Bar Association and other professional associations involving legal professionals working in the field of law. (effective Fall, 2000)

- x. Course ID: LS 240
AA degree/certificate program (required): Paralegal Studies, Legal Studies
Discipline for minimum qualification: Law J.D. or L.L.B. required
Recommended Preparation Validated: Yes
Reviewed by: Co-Chair

240 Civil Liberties and Procedures

Three hours lecture (3)

Recommended preparation: ENG 50 or eligibility for ENG 100

The study of Supreme Court decisions concerning individual rights and the impact of these cases on national and state government as well as on the paralegal profession. Students will brief major cases and prepare supporting legal documents. *This course is dually listed as PLS 240.* CSU (effective Fall, 2000)

- y. Course ID: LS 245
AA degree/certificate program (required): Paralegal Studies, Legal Studies
Prerequisite Validated: Yes
Discipline for Minimum Qualification: Law J.D. or L.L.B. required
Reviewed by: Co-Chair

245 Civil Litigation I

Three hours lecture (3)

Prerequisite: PLS 121

The basic principles of civil procedures as they apply to jurisdiction, venue and pleadings required from both complainant and defense as viewed within the California Court System. *This course is dually listed as PLS 245.* CSU (effective Fall, 2000)

- z. Course ID: LS 250
AA degree/certificate program (required): Paralegal Studies, Legal Studies
Recommended Preparation Validated: Yes
Disciplines for Minimum Qualification: Law J.D. or L.L.B. required

Reviewed by: Co-Chair

250 Legal Research and Writing

Three hours lecture (3)

Recommended preparation: A minimum grade of "C" in ENG 100

The fundamental aspects of legal research by an in-depth analysis of case law, statutory law and administrative law on both a Federal and State level. It will further instruct the student on effective legal communication within a law office. *This course is dually listed as PLS 250.* CSU (effective Fall, 2000)

- aa. Course ID: LS 290
AA degree/certificate program (required): Paralegal Studies, Legal Studies
Recommended Preparation Validated: Yes
Disciplines for Minimum Qualification: Law J.D. or L.L.B. required
Reviewed by: Co-Chair

290 Contemporary Legal Issues

Two hours lecture (2)

Prerequisite: PLS 250

Contemporary legal issues will be explored by leading experts in the field via TV broadcasts. Seminars will be conducted for the purpose of further developing legal issues and completing a research project. Students will be encouraged to submit research projects to AAFPE for publication in the American Association for Paralegal Education Law Journal. This capstone course focuses on advanced legal writing, analysis, and research. *This course is dually listed as PLS 290* CSU (effective Fall, 2000)

- bb. Course ID: LS 295
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Legal Studies
Discipline for minimum qualification: Law J.D. or L.L.B. required
Reviewed by: Co-Chair

295 Directed Study in Legal Studies

Three, six, or nine hours of laboratory (1,2,3)

Prerequisite: Approval of project or research by department chairperson/director
Independent study for students who have demonstrated skills and/or proficiencies in Legal Studies subjects and have the initiative to work independently on projects or research outside the context of regularly scheduled classes. Students will work under the personal supervision of an instructor. (effective Fall, 2000)

- cc. Course ID: RE 111
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Real Estate Broker License Preparation
Discipline for minimum qualification: Real Estate (master's degree not required)
Reviewed by: Subcommittee A

111 Advanced Real Estate Appraisal

Three hours lecture (3)

Recommended preparation: RE 110 or 130

Emphasis will be on the income approach to value. This course covers the appraisal of apartments, commercial/industrial properties, hotels, and business opportunities. Narrative report writing is required. All the continuing education requirements of the Office of Real Estate Appraisers will be covered, including the uniform standards of professional appraisal practice and state and federal laws and regulations. CSU (effective Fall, 2000)

- dd. Course ID: WELD 101
Prerequisite validated: Yes
Discipline for minimum qualification: Welding (master's degree not required)
Reviewed by: Subcommittee A

101 Welding II

Two hours lecture-Four hours laboratory (3)

Prerequisite: WELD 100

This course provides students with intermediate skills and knowledge of SMAW, GTAW, and GMAW in the vertical and overhead positions. CSU (effective Fall, 2000)

2. **RECOMMENDATION: ACTION – APPROVE TOPICS COURSES FOR INCLUSION IN CURRICULUM**

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new topics courses,

BE IT RESOLVED, That the following new topics courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Course ID: ART 197G
A.A. degree/certificate program (elective): Graphic Design
Discipline for minimum qualification: Commercial Art (master's degree not required)
Reviewed by: Subcommittee A

197G Topics in Art – Computer Art

One to six hours lecture-laboratory (.5-3)

Short and extended term lecture-workshops or laboratory courses in which a teacher utilizes and teaches special computer hardware/software relationships and processes to produce art. *May be taken four times for a maximum of nine units.* CSU (effective Fall, 2000)

- b. Course ID: ART 197H
Discipline for minimum qualification: Art (master's degree required); Commercial Art; Photographic Technology/Commercial Photography (master's degree not required)
Reviewed by: Subcommittee A

197H Topics in Art – General

One to six hours lecture-laboratory (.5-3)

Short and extended term lecture-workshops or laboratory courses in various aspects of art. Course title will designate subject covered. *May be taken four times for a maximum of nine units.* CSU (effective Fall, 2000)

3. **RECOMMENDATION: ACTION – APPROVE NEW PROGRAMS FOR INCLUSION IN CURRICULUM**

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new programs,

BE IT RESOLVED, That the new programs be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Title: Internet Technologies
Discipline: Computer Science and Information Systems (CSIS)
Reviewed by: Co-Chair

Internet Technologies

Courses Required for Certificate of Proficiency:

This certificate program introduces students to broad-based issues within the Web Development industry.

<u>Required Courses</u>		<u>Units</u>
CSIS 137	Introduction to Internet & HTML	2
CSIS 139	Advanced Web Page Development	3
CSIS 190	JavaScript	3
CSIS 192	Internet Programming with Java	3
CSIS 194	Perl & CGI Scripting	3
CSIS 268	Active Server Pages	2
TOTAL UNITS:		16

(effective Fall, 2000)

- b. Title: Webmaster
 Discipline: Computer Science and Information Systems (CSIS)
 Reviewed by: Subcommittee A

Webmaster

Courses required for a Certificate of Proficiency:

This program includes the use and implementation of web-networked environments for the purpose of administering Internet/Intranet applications. Strong emphasis is placed on TCP/IP, web development, and hands-on server administration.

<u>Required Courses</u>		<u>Units</u>
CSIS 137	Introduction to Internet & HTML	2
CSIS 139	Advanced Web Page Development	3
CSIS 229	Windows System Administration	2
CSIS 264	TCP/IP – Internet Architecture and Protocols	2
CSIS 266	Implementing and Administering Web Servers	2

Elective Courses (select 2)

CSIS 190	JavaScript	3
CSIS 192	Internet Programming with Java	3
CSIS 194	Perl and CGI scripting	3
CSIS 267	SQL Server	2
CSIS 268	Active Server Pages	2
CSIS 269	Web Security & E-Commerce	2
TOTAL UNITS		15-17

(effective Fall, 2000)

- c. Title: Legal Studies
 Discipline: Business Education (BUS) - Legal Studies (LS)
 Reviewed by: Co-Chair

Legal Studies

Courses required for an AA Degree Major:

The Legal Studies major leads to an A.A. degree or transfer program, providing students with general knowledge of the philosophy of law, the legal process, legal institutions, and legal reasoning. This is not a paralegal or a para-professional major.

The major for the A.A. Degree consists of 33 units. Additionally, a course in basic word processing is required for all students. This requirement can be satisfied by completion of PLS 110, Word Processing for Paralegals; or BUS 170, Word Processing for Business-Basic, and BUS 171, Word Processing for Business-Advanced; or by examination.

Required Courses	Units
LS 121 Introduction to Law	3
LS 145 Legal Ethics	3
LS 240 Civil Liberties and Procedures	3
LS 245 Civil Litigation I	3
LS 250 Legal Research and Writing	3
LS 290 Contemporary Legal Issues	2
PHIL 115 Logic and Critical Thinking	3
POSC 101 Introduction to Politics and American Political Institutions	3
POSC 102 Introduction to United States and California Governments	3
POSC 105 European Governments	3
Electives (Select 4 units)	
CE 150 Cooperative Education Internship	3
PLS 140 Contract Law	3
PLS 261 Torts and Personal Injury	2
PLS 263 Administrative Law	2
PLS 265 Criminal Law and Procedure	2
LS 295 Directed Study in Legal Studies	<u>1, 2, 3</u>
TOTAL UNITS	33

Recommended : AJ 100, ECON 100 or ECON 101, MATH 120

4. **RECOMMENDATION: ACTION – APPROVE DELETION OF COURSES FROM CURRICULUM**

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved deletion of the following courses,

BE IT RESOLVED, That the deletion of the following courses be approved by the Governing Board for exclusion from the Palomar College curriculum:

- a. Course ID: ART 112
 Title: Color Layout Design
 Page: 86
 A.A. degree/certificate program (required course): Graphic Design; Illustration
 Reason for deletion: Inactive
 Effective date: Fall, 2000

- b. Course ID: COUN 106
 Title: Specialized Tutor Training
 Page: 136
 Reason for deletion: Tutor training to be offered through Library course CNED 105
 Effective date: Summer, 2000

K. PERSONNEL

1. **RECOMMENDATION: ACTION – APPROVE CHANGE IN DATE OF SABBATICAL LEAVE**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the change in the date of the following 2000-2001 sabbatical leave:

Spring, 2001

Pat Schwerdtfeger, Speech Communication/Forensics/ASL Department and Behavioral Sciences Department (was approved for Fall, 2000, at the March 28, 2000, Governing Board meeting)

2. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITION INCREASE**

BE IT RESOLVED, That the increase of the following classified position be approved:

a. **Position:** **BUYER**
 Department: Purchasing Services
 Name: Vacant
 Position #: 005882 **New?:** No
 Remarks: Increase from 60% to 100%
 Sal Rng/Stp: 22/1 **Salary:** **\$2,408.00/month**
 % of position: 100% **# of Mos:** 12
 Effective: April 12, 2000
 Acct #(s): A-212200-531100-67760-0000000/100%

3. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITIONS**

BE IT RESOLVED, That the following classified positions be approved:

a. **Position:** **ACADEMIC TECHNOLOGY SUPPORT SPECIALIST**
 Department: Academic Technology Resources
 Division: Instruction
 Position #: **006113** **New?:** Yes
 Remarks: PFE funded
 Sal Rng/Stp: **28/1** **Salary:** **\$2,788.91/month**
 % of position: 100% **# of Mos:** 12
 Effective: May 1, 2000
 Acct #(s): A-212000-315100-61150-0611400/100%

b. **Position:** **PEOPLESFT – INFORMATION SYSTEMS ANALYST/HR**
 Department: Human Resource Services
 Division: President's Office
 Position #: **006114** **New?:** Yes
 Sal Rng/Stp: **31/1** **Salary:** **\$2,998.58/month**
 % of position: 100% **# of Mos:** 12
 Effective: April 12, 2000
 Acct #(s): A-212200-611100-66600-0000000/100%

4. **RECOMMENDATION: ACTION - APPROVE NEW ACADEMIC POSITION**

BE IT RESOLVED, That the following academic position be approved:

- a. Position: **ASSISTIVE COMPUTER TECHNOLOGY SPECIALIST**
Department: Disabled Student Programs & Services
Division: Student Support Programs
Position #: 006112 New?: Yes
Full-time?: 100% # Mos: 10
Effective: July 1, 2000
Acct # (s): K-111000-472200-49301-1612030/100%
NOTE: This is a specially funded position, continuation depends on available funds.

5. **RECOMMENDATION: ACTION – APPROVE CLASSIFIED EMPLOYMENT**

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **SHAREN WAHL**
Position: Transfer Education Advisor
Department: Counseling, Guidance & Career Development
Position #: 006079 New?: Yes
Remarks: Approved on 12/14/99, PFE funded.
Sal Rng/Stp: 20/1 **Salary: \$1,032.17/month**
% of position: 45% # of Mos: 12
Effective: April 12, 2000
Acct #(s) A-212200-462100-63100-0611400/100%
NOTE: Normal work schedule: Monday/Thursday, 11:30 a.m. – 4:00 p.m.; Tuesday/Wednesday, 2:30 p.m. – 7:00 p.m. 3% differential added to base salary for hours worked between 6:00 p.m. and 10:00 p.m.
- b. Name: **PAUL S. HELLING**
Position: Academic Department Assistant
Department: Art
Position #: 005088 New?: No
Remarks: Replacement for Mona Smith
Sal Rng/Stp: 19/1 **Salary: \$2,237.87/month**
% of position: 100% # of Mos: 12
Effective: April 24, 2000
Acct #(s) A-212200-322100-60910-0000000/100%
- c. Name: **CHERYL SANTA CRUZ**
Position: Peoplesoft - Information Systems Analyst/HR
Department: Human Resource Services
Position #: 006114 New?: Yes
Sal Rng/Stp: **31/1** **Salary: \$2,998.58/month**
% of Position: 100% # of Mos: 12
Effective: April 12, 2000
Acct #: A-212200-611100-66600-0000000/100%

- d. Name: **MYRNA A. VALENCIA**
Position: Instructional Computer Lab Technician
Department: Academic Technology
Position #: 005047 New?: No
Remarks: Replacement for David Gray; position reclassified on 2/8/00.
Sal Rng/Stp: 25/1 **Salary: \$2,590.82/month**
% of position: 100% # of Mos: 12
Effective: April 12, 2000
Acct #(s) A-222000-315100-07990-0000000/100%
- e. Name: _____
Position: Non-Credit Matriculation Coordinator
Department: English as a Second Language
Position #: 006077 New?: Yes
Remarks: Approved on 11/23/99.
Sal Rng/Stp: 52/1 **Salary: \$3,651.77/month**
% of position: 100% # of Mos: 10
Effective: _____
Acct #(s) D-231100-325100-63210-1612122/100%
NOTE: This is a specially funded position; its continuation depends on the availability of funds. Position is in the supervisory group of the Administrative Association.
- f. Name: _____
Position: Education Center Specialist
Department: LRC/Borrego Springs Center
Position #: 005857 New?: Yes
Remarks: Approved on 2/9/99
Sal Rng/Stp: 15/A **Salary: \$507.31/month**
% of position: 25% # of Mos: 12
Effective: _____
Acct #(s) H-230010-354100-60910-0000000/100%
- g. Name: _____
Position: Food Service Specialist
Department: Food Services
Position #: 006064 New?: No
Remarks: Replacement for Joseph Stevens
Sal Rng/Stp: 14/1 **Salary: \$1,485.59/month**
% of position: 75% # of Mos: 10
Effective: _____
Acct #(s) K-212200-522100-69400-1852100/100%
- h. Name: **MONA A. SMITH**
Position: Academic Department Assistant
Department: Mathematics
Position #: 005286 New?: No
Remarks: Replacement for Cheryl Santa Cruz. This is a change in assignment for Ms. Smith.
Sal Rng/Stp: 19/1 **Salary: \$2,237.87/month**
% of position: 100% # of Mos: 12
Effective: April 12, 2000
Acct #(s) A-212200-347100-60910-0000000/100%

6. **RECOMMENDATION: ACTION – APPROVE ACADEMIC EMPLOYMENT**

BE IT RESOLVED, That the employment of the following academic employees be approved:

- a. Name: _____
Position: Assistant Professor, Mathematics
Department: Mathematics
Position #: 006075 New?: Yes
Remarks: Approved on 11/23/99, PFE funded.
Sal Rng/Stp: **Salary:**
% of position: 100% # of Mos: 10
Effective: _____
Acct #(s) A-111000-347200-17010-0611400/100%
- b. Name: _____
Position: Assistant Professor, Mathematics
Department: Mathematics
Position #: 005282 New?: Yes
Remarks: Approved on 1/25/00, PFE funded
Sal Rng/Stp: **Salary:**
% of position: 100% # of Mos: 10
Effective: _____
Acct #(s) A-111000-347200-17010-0611400/100%

7. **RECOMMENDATION: ACTION – APPROVE LEAVE OF ABSENCE**

- a. **BE IT RESOLVED, That PATRICIA DEEN**, Associate Professor, Earth Sciences, be granted a 50% Personal Leave of Absence **without pay and with no effect on benefits**, effective 8/19/00 through 5/18/01.

L. **ITEMS PENDING**

M. **COMMENTS FROM BOARD MEMBERS**

N. **CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
3. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code Section 54957.6.
5. Conference with Designated Representatives regarding discussions with Unrepresented Employees – Faculty, discussions with All other Unrepresented Employees, and negotiations with CCE/AFT, pursuant to Government Code Section 54957.6 as to the 'SERP' (Supplemental Employee Retirement Plan) proposal.

O. **RECONVENE TO OPEN SESSION**

P. **ADJOURNMENT**