



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MARCH 28, 2000, 6:30 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 6:30 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT (arrived at 7:10 p.m.)
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

TRUSTEE ABSENT:

MICHELE T. NELSON, PH.D., SECRETARY

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Ernie Carson, President, CCE/AFT
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Systems Support Specialist, Information Services
Mike Ellis, Director, Facilities

Anne Hohman, President, The Faculty (arrived at 7:36 p.m.)
Kenneth Jay, Director, Business Services
Dr. Kendra Jeffcoat, Special Assistant to the President
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Program/Campus Police Department
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldrige
Bruce Kauffman, *North County Times*
Laura Mitchell, *The Telescope*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

BB. DISTANCE-LEARNING DEMONSTRATION

At this time, the Governing Board members went to the ETV studio to participate in this demonstration.

BBB. TOUR OF INFORMATION SERVICES DEPARTMENT

At the conclusion of the Distance-Learning Demonstration, the Governing Board members toured the Information Services Department.

The Governing Board members then returned to the Governing Board Room and the regular meeting reconvened.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, White

RESOLUTION 99-19983

BE IT RESOLVED, That the Minutes of the Regular Meeting held on March 14, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONSENT CALENDAR

D.

TRAVEL

1. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, White

RESOLUTION 99-19984

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. **George R. Boggs, Ph.D.**

Advanced Funds? Yes
For: Transportation, parking, meals, lodging, registration,
miscellaneous
To attend: NISOD Conference
Location: Austin, Texas
Date: May 27-31, 2000
Amount: \$1,660.00
Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

b. **Robert L. Dougherty, Jr., M.D., and Rita A. White, Ed.D.**

Advanced Funds? Yes
For: Mileage
To attend: Inland Valleys Trustees and CEO Association Meeting
Location: Riverside Community College, Riverside, California
Date: March 24, 2000
Amount: \$63.05
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

2. APPROVE DRAWING NEW WARRANTS

MSC Dougherty, White

RESOLUTION 99-19985

BE IT RESOLVED, That the Governing Board of Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

- a. Warrant #76-217921, dated May 5, 1999, in the amount of \$150.00, to The Estate of Bonni J. Sedlak, 1467 Neptune Avenue, Leucadia, CA 92024. Voided due to stale dating.
- b. Warrant #76-221155, dated May 28, 1999, in the amount of \$142.00, to Jason Ratliff, 73 Aliento, Rancho Santa Maragrete, CA 92688. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

3. REVIEW AND APPROVE PURCHASES MADE FOR PRIOR SIXTY (60) DAYS

MSC Dougherty, White

RESOLUTION 99-19986

BE IT RESOLVED, That all purchase transactions and contracts entered into on behalf of the Palomar Community College District pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit D-3**, be and are hereby reviewed and approved for the following Purchase Order Nos. 0041642 through 0041936, Agreement/Item Nos. 0045182 through 0045220, Travel Nos. 0050056 through 0050064, Advertising/Increase Nos. 0060129 through 0060140, Agreement/Services Nos. 0070424 through 0070488, Repair Nos. 0075083 through 0075094, Utility Nos. 0095053 through 0095055, Film Booking Nos. 0020013 through 0020016 and Library Order Nos. 0025013 through 0025022 in the total amount of \$471,504.75 be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

COMMUNITY SERVICES

4. **APPROVE COMMUNITY SERVICES CLASSES AND AGREEMENTS**

MSC Dougherty, White

RESOLUTION 99-19987

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing **Community Services** classes:

Summer/2000

- a. Presenter: American Red Cross Instructor
Name of class: Babysitter Training
Effective: July 8 - 29, 2000
Rate: \$256.00
Terms: Minimum of 8 students

- b. Presenter: Herrmann, Cheryl
Name of class: Genealogy
Effective: July 15, 2000
Rate: \$107.31
Terms: Minimum of 10 students

- c. Presenter: Lewellyn, Harry
Name of class: Hot Spring Mountain Skills Class
Effective: July 8 - 9, 2000
Rate: 50% of fees collected
Terms: Minimum of 10 students

- d. Presenter: Raos, Katiana
Name of class: Microsoft Access
Effective: July 1, 2000
Rate: 30% of fees collected
Terms: Minimum of 10 students

- e. Presenter: Russell, Nancy
Name of class: Beginning Drawing for Children
Effective: June 17 - July 22, 2000
Rate: 30% of fees collected
Terms: Minimum of 10 students

- f. Presenter: Zimmerman, Kathy
Name of class: Feng Shui
Effective: June 24, 2000
Rate: 35% of fees collected
Terms: Minimum of 15 students

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

5. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-19988

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

TRIO/STUDENT SUPPORT SERVICES/COUNSELING

Evans, Brian	TRIO/Counseling	\$34.65
	B.A., Psychology	
	M.A., Education (Counseling)	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE CHILD DEVELOPMENT CENTER ASSOCIATE TEACHER EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-19989

BE IT RESOLVED, That the employment of the following Child Development Center Associate Teacher, at the rate indicated for the **Spring, 2000, semester**, be approved.

CHILD DEVELOPMENT CENTER

Jennings, LaVonna	Associate Teacher	\$6.58
	Child Development Center Permit (pending)	

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group II (receive the fully employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **JOANNE L. WAHL**, Academic Department Assistant, Behavioral Sciences, effective April 1, 2000 (last day worked 3/31/00).

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has/have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group I (receive the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **PATRICIA A. WHATLEY**, Administrative Secretary, Cooperative Education, effective April 1, 2000. (last day worked 3/31/00).

8. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **BRIAN R. NIELSEN**, Educaton Center Assistant, Camp Pendleton Education Center, effective March 24, 2000 (last day worked 3/23/00).
- b. **KAREN A. HARRIS**, Office Specialist, Transfer Center, effective April 15, 2000 (last day worked 4/14/00).
- c. **PAULA E. BELLVILLE**, Master Teacher, Child Development Center, effective April 15, 2000 (last day worked 4/14/00).

**Resumption of
REGULAR AGENDA**

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

There was no report.

2. **INFORMATION**

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

Norma Bean reported that the Administrative Association's meet and confer team has been meeting the last three or four years with the District's representatives to discuss the group's professional development plan. Norma stated, "Now, with several months behind us, we are more anxious than ever to bring closure to this proposed plan. However, as we come closer to that closure, we hope the District will listen to our plea to consider the group as one body – as one group dedicated to helping the College fulfill its mission. The District has proposed to extend leave rights of up to six months for educational administrators, within a six-year period, and up to two months for classified and supervisory administrators. Under the plan, no leave opportunity would be extended to the confidential employees within the administrative team. The membership has directed me tonight to take a strong stand against this proposal to make sure that the Board is informed as to exactly the plan that has been set forth so far by the District, as well as our strong feelings in this regard. To state that one sub-group of the association has a need for professional development more than another smacks of elitism, and it does nothing to foster collegiality within our group."

At this time, Norma quoted from the Administrative Handbook, "Introduction, The Administrative Team," as follows: "The Administrative Team provides leadership and service to facilitate student learning and support faculty, staff, and students. The Administrative Team at Palomar College joins in a partnership with faculty, who are responsible for maintaining the standards of excellence in education, and the classified staff, who provide vital support to that end. The Administrative Team serves and guides the faculty, staff, and students of the College through innovative management and effective use of resources, with respect for each person's worth, dignity, and contributions."

Norma continued, "It is hoped that the District will consider and approve a professional development plan that truly acknowledges each person's worth, dignity, and contribution as so noted in our handbook. This cannot be accomplished, we believe, if the confidential employees are excluded from this opportunity."

4. **INFORMATION**

Report of the CCE/AFT

Ernie Carson thanked everyone involved in putting on the Classified Staff Development Day. He has received many positive comments on the role that Human Resources played in it. The classified staff really enjoyed the day.

Ernie was in Washington, D.C., recently to present two workshops on how technology impacts classified employees at the AFT national convention. The theme was based upon implementation of new software on college campuses. Several campuses were implementing PeopleSoft, and they had some horror stories that were a lot worse than what we have gone through here. He learned a great deal about what other colleges have experienced, so it was a very worthwhile trip.

CCE started its negotiations with the District today. They are very pleased that everything is running on a positive note, and they look forward to the next meeting. They anticipate a very fast process and were very encouraged by today's meeting.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that eight members of ASG attended the ASACC Conference in Washington, D.C., recently. While there, they had scheduled appointments with Dianne Feinstein and Ron Packard. As they are extremely busy people, the ASG representatives met with their staff and discussed the issues including an increase in the Pell Grant, the work-study programs, and child care. Before they left, Bridgette Roncone, ASG's Vice President of State Affairs, received an e-mail from the Texas 14th District House of Representatives member, Ron Paul, who was looking for a sponsor for HR 935. This bill would give tax credit for those attending school. On behalf of all students, they pursued this idea that would benefit everyone. The conference went well, and Diane stated that she certainly learned from this unique experience.

During the time that the ASG representatives were in Washington, D.C., ASG members here were working on a letter campaign dealing with tax-free textbooks. So far, they have sent about 350 letters to four different representatives, including Denise Ducheny, Howard Kaloogian, Bruce Thompson, and Charlene Zettel. They have also contacted other campuses to see what they are doing to influence this bill and how this could become a team effort.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs congratulated Bill Flynn for the great job in putting on the Learning Paradigm Conference. He has received several e-mails from people throughout the country expressing appreciation for the high quality of that conference. Three hundred fifty-five persons participated in the conference.

Dr. Boggs displayed a letter from AACC commending Bill Flynn for being a speaker at the Workforce Development Institute in New Orleans in January.

The latest issue of the *Community College Journal*, February/March, has an article by Bill Flynn in conjunction with Larry Warford from Lane Community College in Oregon, called, "New Game – New Rules: Strategic Positioning for Workforce Development.

There is an article by Bill Flynn in the *Community College Times*, February 8 issue, called, "Building a Culture of Evidence: Issues in Accreditation."

Dr. Boggs reported that he was pleased to see an article in yesterday's edition of the *North County Times*, about some of our Palomar architecture students who are engaged in the Habitats for Humanity project. He circulated the article for those who had not seen it. Mike Norton stated that Bruce Kauffman, who was in the audience, had written that article.

Dr. Boggs reminded those present of the 3rd Annual All-Class Reunion to be held on Saturday, April 1, 9 a.m. to 4 p.m., at the San Marcos Campus.

Dr. Boggs reminded the Board members that Palomar is responsible for the SDICCCA Trustees' Dinner in February, 2001. He asked that Board members give some thought to the kind of program they would like to have and how they would like to schedule that event.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

1. Letter from **Gary K. Hart, Secretary for Education, State of California**, to Dr. Boggs, dated March 6, 2000, responding to Dr. Boggs' letter regarding the Governor's proposed budget for the California Community Colleges. **Exhibit G-1**

H. **UNFINISHED BUSINESS**

There was none.

I. **NEW BUSINESS**

1. **RECOGNIZE WEEK OF THE TEACHER**

MSC Dougherty, Hughes

RESOLUTION 99-19990

WHEREAS, Teachers provide valuable services to Palomar College students; and

WHEREAS, Teachers contribute to the establishment and promotion of a positive learning environment, and

WHEREAS, Teachers play a vital role in achieving the mission of Palomar College; and

WHEREAS, Palomar College's Teachers strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby recognizes **May 7-13, 2000**, as **The Week of the Teacher**, in conjunction with **California's 18th Annual Day of the Teacher**, and hereby honors teachers for their efforts on behalf of students.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **RECOGNIZE CLASSIFIED EMPLOYEES WEEK**

MSC Dougherty, Hughes

RESOLUTION 99-19991

WHEREAS, Classified employees provide valuable services to Palomar College students; and

WHEREAS, Classified employees contribute to the establishment and promotion of a positive learning environment, and

WHEREAS, Classified employees play a vital role in achieving the mission of Palomar College; and

WHEREAS, Classified employees of Palomar College strive for excellence in all areas relative to the educational community;

THEREFORE BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby recognizes and wishes to honor the contribution of the classified employees of Palomar College to quality education at Palomar College and recognizes the week of **May 21-27, 2000**, as **Classified Employees Week**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **ACCEPT AND APPROVE CHANGE ORDER #4 FOR INFRASTRUCTURE REPLACEMENT /UPGRADE PROJECT**

MSC Dougherty, White

RESOLUTION 99-19992

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves Change Order #4, in the amount of \$135,946.62, pertaining to the Infrastructure Replacement/Upgrade Project; original contract approved by the Governing Board on July 14, 1998, as detailed on the accompanying memorandum in support hereof. Funding for this change order is from Account No. 61200-41-541100-71200-10-2000-1541300. **Exhibit I-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE M.O.U. WITH CALIFORNIA CONSERVATION CORPS, SAN DIEGO DISTRICT, FOR SHARED USE OF FACILITIES AND INTERNSHIP PROGRAM**

MSC Dougherty, Hughes

RESOLUTION 99-19993

BE IT RESOLVED, That a Memorandum of Understanding be approved between the Palomar Community College District and the **California Conservation Corps**, San Diego District, to work cooperatively by exchanging use of a facility, provided by Palomar for the California Conservation Corps to utilize for the operation of a Crew and Internship Program. In return the California Conservation Corps will provide an agreed amount of labor hours of public service conservation work to Palomar. The terms of this agreement shall commence on the date Palomar approves this agreement and will terminate on June 30, 2001. **Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE AND ACCEPT ADDITIONAL FUNDING FOR CALWORKS FOR 1999-2000 IN THE AMOUNT OF \$38,893 AND AUTHORIZE EXPENDITURE WITHIN ESTABLISHED GUIDELINES**

MSC Dougherty, White

RESOLUTION 99-19994

BE IT RESOLVED, That funding for California Work Opportunities and Responsibility to Kids (CalWORKs) program for the fiscal year 1999-2000, be and is hereby approved and accepted on behalf of the Palomar Community College District, and expenditures therefrom are hereby authorized in accordance with the application and the guidelines established therefor. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **DECLARE SPITZ A3P PLANETARIUM STAR PROJECTOR AND ACCESSORIES
SURPLUS AND AUTHORIZE LOCAL AUCTION**

MSC Dougherty, White

RESOLUTION 99-19995

BE IT RESOLVED, That the Spitz A3P Projector and accessories, having a total fair market value in excess of \$17,500 as detailed in the list which is filed herewith and incorporated herein by reference, consisting of projector and accessories located in the Planetarium - Earth Sciences Department on the San Marcos Campus of Palomar College, be and are hereby declared surplus in accordance with District Procedure No. 552. Said projector and accessories shall be sold at a local auction as an entire lot and by sealed bids to be submitted to the Office of Counsel, Contracts, and Special Projects of the District, after being advertised in accordance with said District Procedure No. 552. The District reserves the right to accept any bid that constitutes fair and adequate consideration for the lot, or it may reject all bids. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE AGREEMENT WITH SILVER & SONS TOWING**

MSC Dougherty, Hughes

RESOLUTION 99-19996

BE IT RESOLVED, That an agreement is hereby approved between the Palomar Community College District and **Silver & Sons Towing** of Escondido, a sole proprietorship, for the towing of vehicles from District property at the request of District police when said vehicles are illegally parked on District property posted with the requisite signage warning of a tow for violations. The term of this agreement shall be from the effective date of March 29, 2000, and until terminated by either party upon ten- (10) days' prior written notice. There is no charge to the District for this towing service and Silver & Sons Towing shall execute an agreement with the District pursuant to which they shall provide a policy of liability insurance with limits of Two Million Dollars (\$2,000,000) general liability, One Million Dollars (\$1,000,000) per occurrence; and, in addition, the District shall be added as an additional insured to Silver's insurance policy. Silver and Sons Towing is licensed and approved as a towing company by, among others, the City of Escondido, the City of San Marcos, and, in addition, has current contracts with, among others, the California Highway Patrol, State of California, and the Automobile Club of Southern California (AAA).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT WITH BITCENTRAL.COM (FORMERLY MIRALITE COMMUNICATIONS) FOR CCCSAT UP-LINK AND DOWN-LINK**

MSC Dougherty, White

RESOLUTION 99-19997

WHEREAS, the Governing Board of the Palomar Community College District, acting at its regularly scheduled meeting on March 14, 2000, authorized an agreement with **Miralite Communications** as the Board's First Choice for Vendor responding to the District's Request for Proposal on the California Community Colleges Satellite Network, subject to the negotiation of all terms and conditions thereof within forty-five (45) days of Miralite's receipt of notice of the Board's resolution; and,

WHEREAS, the District's staff has concluded final negotiations with Miralite on March 21, 2000, and have received, on that date, notice from Miralite of a change in its name to "bitcentral.com";

NOW THEREFORE BE IT RESOLVED, That a final agreement (the "**Agreement**") is hereby approved between the Palomar Community College District and **bitcentral.com** (formerly Miralite Communications) effective April 1, 2000, and for an initial term of two (2) calendar years, terminating April 1, 2002, with options to extend for three (3) additional one- (1) year periods, for a total of five (5) years, on condition that CCCSAT Grant funding from the Chancellor's Office, California Community Colleges, be continued year to year, through that period; and,

BE IT FURTHER RESOLVED, That the Palomar Community College District hereby authorizes a total contract price for the aforesaid **Agreement** of One Million, Three Hundred Thirty Thousand, Six Hundred Ninety-One Dollars (\$1,330,691.00), being the total of the following options selected by the District:

▪ Up-Link Turnkey Installation	\$829,691
▪ 5 X 8 On-Site Maintenance-1 st Yr.	\$ 31,100
▪ One-Half of FCC Licensing	\$ 4,900
▪ Down-Link Turnkey Installation	
124 sites @ \$3,750/site	<u>\$465,000</u>
TOTAL CONTRACT	\$ 1,330,691

BE IT FURTHER RESOLVED, That **bitcentral.com** agrees to partner with the District as follows:

- Bitcentral will assist CCCSAT in becoming a Motorola Broadband Communications beta test site.
- Bitcentral will sponsor three satellite events to all CCC downlinks. Sponsorship will include marketing assistance, engineering assistance, industry contacts, and financial benefits not to exceed \$10,000 total for all three events.
- Bitcentral's marketing team will provide assistance as needed to promote and help brand the CCCSAT network. This assistance will be on an "as available" basis. It is our intent that this assistance be in the form of personnel and not financial. This does not exclude financial benefits on occasion.
- Bitcentral will make introductions to the correct CBS personnel and facilitate an agreement to provide news content to the CCCSAT members.

- Bitcentral will pay to CCCSAT 3% of any additional services performed at the original 124 sites. It is understood that this 3% will be disclosed to the customer and will be used to promote the growth of the network.
- Bitcentral will pay to CCCSAT 3% of any down-link installation sales booked through the web site after the first 124. Warranty services for the first year will be included in determining sale value. Additional years will be negotiated at the end of the first year. It is understood that this 3% will be disclosed to the customer and will be used to promote the growth of the network. Bitcentral will provide a custom page for CCCSAT affiliates.
- Bitcentral will contribute five \$1,000 scholarships / sponsorships per fiscal year for three years commencing July 1, 2000. The administration of these scholarships can be mutually agreed upon. It will be recommended to the board of directors that this be continued beyond the three years.
- Bitcentral will share half of the \$9,800 FCC Licensing Fee and provide the Test Loop Translator at no additional cost.

BE IT FURTHER AND FINALLY RESOLVED, That this Agreement shall be funded by the CCCSAT Grant and paid through District Account No. 600010-12-318100-61320-10-1612190.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. APPROVE NEW COURSES FOR INCLUSION IN CURRICULUM

MSC Hughes, Dougherty

RESOLUTION 99-19998

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new courses,

BE IT RESOLVED, That the following new courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Course ID: CINE 225
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Cinema; (elective): Radio and Television
Discipline for minimum qualification: Broadcasting Technology (master's degree not required)
Reviewed by: Co-Chair

225 Intermediate Film and Video Field Production

Six hours lecture/laboratory (3)

Prerequisite: A minimum grade of "C" in RTV 110 and CINE 125

Principles, techniques, and theory of field production using digital or analog video or 16mm film equipment. Theory and practice of off-line linear or nonlinear editing. *This course is dually listed as RTV 225. CSU (effective Fall, 2000)*

- b. Course ID: COUN 80
Discipline for minimum qualification: Counseling (master's degree required)
Reviewed by: Co-Chair

80 Introduction to College

One hour lecture-laboratory (.5)

Assessments in English, math, and reading and orientation are followed by a comprehensive program including values and career assessments to help make career decisions. Individual counselor appointments are then made whereby student educational plans are developed. (effective Fall, 2000)

- c. Course ID: MUS 126
Prerequisite validated: Yes
Discipline for minimum qualification: Music (master's degree required)
Reviewed by: Subcommittee A

126 Palomar Chorale Ensemble

Three hours laboratory (1)

Prerequisite: Enrollment subject to audition

Rehearsal and performance of standard choral literature. Attendance at all scheduled performances is required. *May be taken four times.* CSU (effective Fall, 2000)

- d. Course ID: PLS 110
A.A. degree/certificate program (elective): Paralegal Studies
Discipline for minimum qualification: Law (master's degree required); Office Technologies (master's degree not required)
Reviewed by: Subcommittee A

110 Word Processing for Paralegals

Four hours lecture-laboratory (2)

This course is an introduction to computer technology and its application within the law firm with emphasis on word processing, database management, and spreadsheets. CSU (effective Fall, 2000)

- e. Course ID: PLS 130
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Paralegal Studies
Discipline for minimum qualification: Law (master's degree required)
Reviewed by: Subcommittee A

130 Client Interviewing and Investigations

Two hours lecture (2)

Prerequisite: A minimum grade of "C" in PLS 120

Recommended preparation: A minimum grade of "C" in PLS 121

The process of interviewing clients and witnesses by a paralegal in preparing a legal matter for resolution or possible litigation. The investigative process includes both formal and informal investigations by the paralegal. CSU (effective Fall, 2000)

- f. Course ID: PLS 140
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Paralegal Studies
Discipline for minimum qualification: Law (master's degree not required)
Reviewed by: Subcommittee A

140 Contract Law

Three hours lecture (3)

Prerequisite: PLS 121

This course is intended to provide the student with an in-depth analysis of the law pertaining to contract formation, and the resolution of contract disputes. Students will become familiar with basic contract drafting and interpretation. (effective Fall, 2000)

- g. Course ID: R CSIS 121
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Software Applications Specialist
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

121 Microcomputer Applications – Advanced

One hour lecture, four hours lecture-laboratory (3)

Prerequisite: R CSIS/CSIS 120

This course builds upon fundamental knowledge of Windows operating system and Microsoft Office Suite (Word, Excel, Access and Powerpoint) to progress into advanced functions of each element as well as integration of various elements. *May be taken two times.* (effective Fall, 2000)

- h. Course ID: R CSIS 158
Prerequisite validated: Yes
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

158 Windows 2000

Six hours lecture-laboratory (3)

Recommended preparation: R CSIS/CSIS 170

Core knowledge and skills for supporting Microsoft Windows 2000 operating system. Includes installing, configuring, customizing, optimizing, networking, integrating, and troubleshooting. *May be taken two times.* (effective Fall, 2000)

- i. Course ID: R CSIS 159
A.A. degree/certificate program (required course): PC Repair Technician
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Co-Chair

159 Industry Certification: Review and Preparation

Two hours lecture-laboratory (1)

A focused study of industry and professional certifications available for PC technicians. Review of Microsoft, Novell, and CTIA certification programs. Content review and preparation for A+ Certification Examination. *May be taken two times.* (effective Fall, 2000)

- j. Course ID: R CSIS 172
Prerequisite validated: Yes
A.A. degree/certificate program (required course): PC Repair Technician
Discipline for minimum qualification: Computer Information Systems (master's degree not required)
Reviewed by: Subcommittee A

172 Windows for Technicians

Four hours lecture-laboratory (2)

Recommended preparation: R CSIS/CSIS 170

A technical study of the Windows operating system; hands-on experience installing, configuring, optimizing, maintaining, and troubleshooting. *May be taken two times.* (effective Fall, 2000)

- k. Course ID: RTV 125
A.A. degree/certificate program (elective): Radio and Television
Discipline for minimum qualification: Broadcasting Technology (master's degree not required)
Reviewed by: Co-Chair

125 Beginning Film and Video Field Production

Six hours lecture-laboratory (3)

A study of the basic techniques of field production using Super 8 or 16mm film or analog or digital video equipment as applied to various cinematic forms. The student will work with a team on a project through the preproduction, shooting, and postproduction phases of storytelling for the screen. *This course is dually listed as CINE 125.* CSU (effective Fall, 2000)

- l. Course ID: TS 70
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

70 Destination Specialist – Eastern Europe

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of Eastern Europe as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- m. Course ID: TS 71
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

71 Destination Specialist – Latin America

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of Latin America as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- n. Course ID: TS 72
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

72 Destination Specialist – North America

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of North America as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- o. Course ID: TS 73
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

73 Destination Specialist – Pacific Rim

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of the Pacific Rim as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- p. Course ID: TS 74
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

74 Destination Specialist – Western Europe

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of Western Europe as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- q. Course ID: TS 75
Prerequisite validated: Yes
A.A. degree/certificate program (elective): Travel Services
Discipline for minimum qualification: Travel Services (master's degree not required)
Reviewed by: Subcommittee A

75 Destination Specialist – Caribbean

Three hours lecture (3)

Recommended preparation: TS 50

Provides in-depth and practical knowledge of the Caribbean as a travel/tourism destination. Prepares students to sell the destination, arrange personal trips, or take the exam required to receive certification as a Destination Specialist from the Institute of Certified Travel Agents (ICTA). (effective Fall, 2000)

- r. Course ID: WWT 220
Prerequisite validated: Yes
A.A. degree/certificate program (required course): Wastewater Technology Education
Discipline for minimum qualification: Environmental Technologies (master's degree not required)
Reviewed by: Subcommittee A

220 Wastewater Monitoring

Two and one-half hours lecture, one and one-half hours laboratory (3)

Recommended preparation: WWT 110

Study of basic laboratory methods, sampling and analysis procedures, chemistry concepts, and regulatory requirements in order to monitor wastewater for compliance and treatment plant process control. CSU (effective Fall, 2000)

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **APPROVE TOPICS COURSES FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Hughes

RESOLUTION 99-19999

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new topics courses,

BE IT RESOLVED, That the following new topics courses be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Course ID: ART 197F
A.A. degree/certificate program (elective): Pictorial Arts, Painting Emphasis and Printmaking Emphasis; Commercial Art Production; Graphic Design; Illustration
Discipline for minimum qualification: Pictorial Arts (master's degree required)
Reviewed by: Subcommittee A

197F Topics in Art - Drawing

One to six hours lecture-laboratory (.5-3)

Short and extended term lecture-workshops or laboratory courses in various aspects of drawing techniques. *May be taken four times for a maximum of nine units.* CSU (effective Fall, 2000)

- b. Course ID: ENGR 197

Discipline for minimum qualification: Engineering; Physics/Astronomy (master's degree required)

Reviewed by: Subcommittee A

197 Engineering Topics

Units awarded in topics courses are dependent upon the number of hours required of the student. Any combination of lecture, laboratory, or lecture-laboratory may be scheduled by the department. Refer to Class Schedule. (.5-5)

Topics in Engineering. See Class Schedule for specific topic offered. Course title will designate subject covered. *May be taken four times.* CSU (effective Fall, 2000)

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE NEW PROGRAMS FOR INCLUSION IN CURRICULUM**

MSC Dougherty, White

RESOLUTION 99-20000

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following new programs,

BE IT RESOLVED, That the following new programs be approved by the Governing Board for inclusion in the Palomar College curriculum:

- a. Title: Entry-Level Gas Metal Arc/Flux Cored Arc Welding
Discipline: Welding (WELD)
Reviewed by: Co-Chair

Entry-Level Gas Metal Arc/Flux Cored Arc Welding

Courses required for a Certificate of Proficiency

Provides the skills necessary for entry-level employment as a gas metal arc welder/flux cored arc welder.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses	Units
IT-100 Technical Mathematics	3
WELD 100 Welding I	3
WELD 120 Gas Metal Arc and Flux Cored Arc Welding	3
WELD 135 Blueprint Reading for Welders	2
WELD 160 Metal Layout for Fabrication	2
<hr/>	
TOTAL UNITS	13

(effective Fall, 2000)

- b. Title: Entry-Level Gas Tungsten Arc Welding
Discipline: Welding (WELD)
Reviewed by: Co-Chair

Entry-Level Gas Tungsten Arc Welding

Courses required for a Certificate of Proficiency

Provides the skills necessary for entry-level employment as a gas tungsten arc welder.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses	Units
IT-100 Technical Mathematics	3
WELD 100 Welding I	3
WELD 115 Gas Tungsten Arc Welding	3
WELD 135 Blueprint Reading for Welders	2
WELD 160 Metal Layout for Fabrication	2
<hr/>	
TOTAL UNITS	13

(effective Fall, 2000)

- c. Title: Entry-Level Shielded Metal Arc Welding
Discipline: Welding (WELD)
Reviewed by: Co-Chair

Entry-Level Shielded Metal Arc Welding

Courses required for a Certificate of Proficiency

Provides the skills necessary for entry-level employment as a shielded metal arc welder.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

Required Courses	Units
IT-100 Technical Mathematics	3
WELD 100 Welding I	3
WELD 135 Blueprint Reading for Welders	2
WELD 160 Metal Layout for Fabrication	2
TOTAL UNITS	10

(effective Fall, 2000)

- d. Title: Real Estate Salesperson License Preparation
 Discipline: Business Education (BUS) (Real Estate-RE)
 Reviewed by: Subcommittee A

Real Estate Salesperson License Preparation

A Real Estate Salesperson license is required of individuals who are to be employed as sales persons under the control and supervision of a licensed real estate broker. A license may be obtained by a person who does not immediately intend to be employed by a broker. However, no real estate activity may be performed unless the licensee is in the employ of a licensed broker.

Minimum Requirements to qualify to take the Real Estate Salesperson examination:

1. Age – 18 years of age or older.
2. Residence – Must be a legal resident of California.
3. Honesty – License applicants must be honest and truthful.
4. Education – Applicants must provide evidence of successful completion of a three-unit course in Real Estate Principles. In addition, either with the examination or with the license application, or within 18 months after issuance of a license, the licensee must furnish official transcripts or certification with school seal confirming successful completion of two additional three-unit college level courses. Completion of the Real Estate Salesperson License Preparation Certificate satisfies the course requirements.

Courses required for a Certificate of Proficiency

This program is designed to prepare the student for an entry-level position in the Real Estate sales field.

In order to earn a certificate, students must achieve a minimum grade of “C” in each of the required program courses.

Required Course	Units
RE 100 Real Estate Principles	3

Group One (Select 6 units)

ACCT 103	Financial Accounting	3
Co-requisite: ACCT 104 – Accounting Electronic Spreadsheet Lab		1
BUS 115	Business Law	3
RE 105	Real Estate Finance	3
RE 110	Real Estate Appraisal	3
RE 115	Real Estate Practice	3
RE 120	Legal Aspects of Real Estate	3
RE 130	Real Estate Economics	3
RE 140	Introduction to Property Management	3
RE 155	Escrow and the Title Procedures	3
RE 156	Advanced Escrow Procedures	3
TOTAL UNITS		9

(effective Fall, 2000)

e. Title: Salesperson - Retail
 Discipline: Business Education (BUS)
 Reviewed by: Subcommittee A

Salesperson - Retail

Courses required for a Certificate of Proficiency

This program is designed to prepare students for entry into the retail sales force. Students will gain a working knowledge of sales techniques and customer service principles within the marketing environment. Emphasis will be placed on a consultative approach toward encouraging sales.

In order to earn a certificate, students must achieve a minimum grade of “C” in each of the required program courses.

Required Courses		Units
BUS 100	Introduction to Business	3
BUS 110	Business Mathematics	3
BUS 138	Business Ethics	1
BUS 140	Salesmanship	3
BUS 142	Customer Service	1
BUS 145	Retailing/Promotion	3
BUS 155	Marketing	3
TOTAL UNITS		17

(effective Fall, 2000)

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

4. **APPROVE DELETION OF COURSES FOR EXCLUSION FROM CURRICULUM**

MSC Dougherty, White

RESOLUTION 99-20001

WHEREAS, the Curriculum Committee and the Faculty Senate have examined and approved the following deletion of courses,

BE IT RESOLVED, That the deletion of the following courses be approved by the Governing Board for deletion from the Palomar College curriculum:

- a. Course ID: ART 112
Title: Color Layout Design
Page: 86
A.A. degree/certificate program (required course): Graphic Design; Illustration
Reason for deletion: Inactive
Effective date: Fall, 2000
- b. Course ID: ART 216
Title: Production Design
Page: 88
A.A. degree/certificate program (required course): Graphic Design; Commercial Art Production; Illustration
Reason for deletion: Inactive
Effective date: Fall, 2000
- c. Course ID: DMT 51/R DMT 51
Title: Introduction to Diesel Mechanics II
Page: 94
A.A. degree/certificate program (required course): Diesel Technology
Reason for deletion: Recombining with DMT50/R DMT 50, Introduction to Diesel Mechanics I.
Effective date: Fall, 2000
- d. Course ID: PHOT 205
Title: Photo Lab Techniques
Page: 201
Prerequisite for: PHOT 220
A.A. degree/certificate program (required course): Photography
Reason for deletion: Topics covered in other classes and outdated material.
Effective date: Fall, 2000
- e. Course ID: RTV 225L
Title: Remote Video and Editing Laboratory
Page: 215
Corequisite for: RTV 225
A.A. degree/certificate program (elective): Radio and Television
Reason for deletion: Changing corequisite from lecture to lecture/laboratory
Effective date: Fall, 2000

- f. Course ID: WWT 105
Title: Fundamental Chemistry and Laboratory Procedures for Wastewater Treatment Plant Operators
Page: 230
A.A. degree/certificate program (required course): Wastewater Technology Education
Reason for deletion: Inactive
Effective date: Fall, 2000

- g. Course ID: WWT 130
Title: Microbiology for Wastewater Treatment Plant Operators
Page: 230
A.A. degree/certificate program (elective): Wastewater Technology Education
Reason for deletion: Inactive
Effective date: Fall, 2000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

K. PERSONNEL

1. APPROVE 2000-2001 SABBATICAL LEAVES

MSC Dougherty, White

RESOLUTION 99-20002

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approves the following 2000-2001 sabbatical leaves:

Full Year 2000-2001

Dave Thomsen, Trades and Industry Department

Fall 2000

John Erickson, Foreign Languages Department

Nancy Galli, Family and Consumer Sciences Department

Jay Miller, Trades and Industry Department

Barbara Neault-Kelber, English Department

Deborah Paes de Barros, English Department

Pat Schwerdtfeger, Speech Communication/Forensics/ASL Department and Behavioral Sciences Department

Zachary Seech, Behavioral Sciences Department

Spring 2001

Gary Alderson, Life Sciences Department

Philip de Barros, Behavioral Sciences Department

Judith Eberhart, Counseling Department

Beverly Gardner, Counseling Department

Jane Mills, Disabled Student Programs and Services

J. Thomas Young, Communications Department

Non-Traditional

Lynda Halttunen, Matriculation (Spring/Summer 2001)

Exhibit K-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE REVISED SALARY SCHEDULES**

MSC Dougherty, White

RESOLUTION 99-20003

BE IT RESOLVED, That the following revised salary schedules incorporating the additional two percent increase granted by prior Governing Board action be approved:

- a. Faculty (**Exhibit K-2a**)
- b. Adjunct Faculty (**Exhibit K-2b**)
- c. Administrative Association (**Exhibit K-2c**)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **INFORMATION: PROPOSED DOMESTIC PARTNER POLICY**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Domestic Partner Policy that extends health care benefits to domestic partners of benefit-eligible employees as described by the policy. **Exhibit K-3**

4. **APPROVE CONTRACT CHANGES**

MSC Dougherty, White

RESOLUTION 99-20004

BE IT RESOLVED, That the changes for the following academic contracts be approved:

- a. **Position:** CURRICULUM COMMITTEE CO-CHAIR
Name: **Monika Brannick**
Department: Instruction
Position #: 006108
Sal Rng/Stp: C/9
% of position: 20%
Effective: August 19, 2000
Note: Remaining 80% to stay Assistant Professor, Mathematics
- b. **Position:** TENURE REVIEW AND EVALUATION COORDINATOR
Name: **Anne Voth**
Department: Tenure Review and Evaluation
Position #: 005014
Sal Rng/Stp: F/13
% of position: 80%
Effective: August 19, 2000
Note: Remaining 20% to stay Associate Professor, Mathematics

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE CORRECTION TO CLASSIFIED SALARY**

MSC Dougherty, White

RESOLUTION 99-20005

BE IT RESOLVED, That the correction to the salary of the following classified position be approved:

- a. **Position:** **ASSESSMENT TECHNICIAN**
Department: Counseling, Guidance, & Career Development
Name: **Carolyn McConnell**
Position #: 006085 **New?:** Yes
Remarks: Position approved 1/11/00, PFE funded. Placement was reported incorrectly at the 3/14/00 meeting as Sal Rng/Stp 20/1, Salary \$2,293.71/mo. This is a promotion for Ms. McConnell.
% of position: 100% **No Mos:** 12
Sal Rng/Stp: **20/5** **Salary:** **\$2,788.91/month**
Effective: March 15, 2000
Acct No(s): K-212200-462100-63100-0611400/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE NEW CHILDREN'S CENTER POSITION**

MSC Dougherty, White

RESOLUTION 99-20006

BE IT RESOLVED, That the following Children's Center position be approved:

- a. **Position:** **SITE SUPERVISOR**
Department: Child Development Center/Escondido Center
Division: Human Arts & Sciences
Position #: 006109 **New?:** Yes
Sal Rng/Stp: E/1 **Salary:** **\$2,080.51/month**
% of Position: 100% **# of Mos:** 12
Effective: April 1, 2000
Acct # (s): U-111000-364300-69200-1633400/50%
U-111000-364300-69200-0000000/50%
Note: 50% of this position is specially funded; continuation on that portion depends on available funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE CLASSIFIED RECLASSIFICATIONS**

MSC Dougherty, White

RESOLUTION 99-20007

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

- a. **Position:** **BUYER**
Department: Purchasing Services
Name: **Phyllis Berry**
Position #: **005581** New?: No
Remarks: Position was Purchasing Assistant, grade 12.
Effective: April 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **22/9** Salary: **\$3,070.23/month**
Acct #(s): A-212200-531100-67760-0000000/100%
- b. **Position:** **FACILITIES & SAFETY TECHNICIAN**
Department: Health and Safety
Name: **Donald R. Thompson**
Position #: **005821** New?: No
Remarks: Position was Health & Safety Technician, grade 19.
Effective: July 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **25/3** Salary: **\$2,857.39/month**
Acct #(s): A-212200-545100-67740-0000000/100%
- c. **Position:** **DATABASE ADMINISTRATOR**
Department: Information Services
Name: **Leonora Carandang**
Position #: **005608** New?: No
Remarks: Position was Senior Programmer Analyst, grade 39.
Effective: April 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **45/5** Salary: **\$5,127.92/month**
Acct #(s): A-212200-561100-67800-0000000/100%
- d. **Position:** **AUTOMATED SYSTEMS PROGRAMMER ANALYST**
Department: Information Services
Name: **Mark Hopkins**
Position #: **005738** New?: No
Remarks: Position was Information Systems Specialist, grade 28.
Effective: April 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **31/5** Salary: **\$3,645.50/month**
Acct #(s): A-212200-561100-67800-0000000/100%

- e. **Position:** **INFORMATION SERVICES SUPPORT SPECIALIST**
Department: Information Services
Name: **Joann Ellis**
Position #: **005844** New?: No
Remarks: Position was Information Systems Support Specialist,
 grade 19.
Effective: April 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **23/1** Salary: **\$2,466.50/month**
Acct #(s): A-212200-561100-67800-0000000/100%
- f. **Position:** **INFORMATION SERVICES SUPPORT SPECIALIST**
Department: Information Services
Name: **Kathleen Davis**
Position #: **005816** New?: No
Remarks: Position was Information Systems Support Specialist,
 grade 19.
Effective: April 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **23/7** Salary: **\$3,094.46/month**
Acct #(s): A-212200-561100-67800-0000000/100%
- g. **Position:** **SENIOR PROGRAMMER ANALYST**
Department: Information Services
Name: **Herminio Arevalo**
Position #: **005811** New?: No
Remarks: Position was Programmer Analyst I, grade 31.
Effective: April 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **39/2** Salary: **\$3,827.77/month**
Acct #(s): A-212200-561100-67800-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, White

RESOLUTION 99-20008

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **INSTRUCTIONAL COMPUTER LAB TECHNICIAN**
Department: Escondido Education Center
Division: Community Learning Resources
Position #: **006110** New?: Yes
Remarks: PFE funded
Sal Rng/Stp: **25/1** Salary: **\$2,590.82/month**
% of position: 100% # of Mos: 12
Effective: April 1, 2000
Acct #(s): B-222000-354200-49300-0611400/100%

- b. **Position:** **LIBRARY MEDIA TECHNICIAN II**
Department: Ernest J. Allen Library/Escondido Center
Division: Instruction
Position #: **006111** New?: Yes
Remarks: 75% PFE funded
Sal Rng/Stp: **15/1** Salary: **\$811.70/month**
% of position: 40% # of Mos: 11
Effective: March 29, 2000
Acct #(s): B-212200-317100-61200-0611400/75%
 B-212200-317100-61200-0000000/25%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-20009

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **NANCY R. CAMPBELL**
Position: Grant Support Technician
Department: Vocational Technology
Position #: 006084 New?: Yes
Remarks: Approved on 1/11/2000
Sal Rng/Stp: 16/1 **Salary:** **\$935.92/month**
% of position: 45% # of Mos: 12
Effective: April 4, 2000
Acct #(s) K-212200-331300-60910-1112600/67%
 K-212200-331300-60910-1112640/33%
Note: This is a specially funded position; its continuation depends on the availability of funds. Normal work schedule is Tuesday, Wednesday, and Thursday, 7:30 a.m. – 2 p.m.
- b. Item was removed from agenda.
- c. Item was removed from agenda.

d. Name: **CONNIE RODRIGUEZ**
 Position: On-Site Engineer
 Department: Educational Television
 Position #: 006091 New?: Yes
 Remarks: CCCSAT-Grant funded
 Sal Rng/Stp: **40/1** Salary: **\$3,736.11/month**
 % of Position: 100% # of Mos: 12
 Effective: April 1, 2000
 Acct #: K-212200-318100-61320-1612190/60%
 A-212200-318100-61320-0000000/40%

 NOTE: 60% of this position is specially funded; continuation on that portion depends on available funds. At the conclusion of the CCCSAT-Grant funding on June 30, 2003, if no additional funds are generated to support this new position, Connie Rodriguez will be reassigned to Television Technician, in the Classified Unit represented by CCE/AFT.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE LEAVE OF ABSENCE**

MSC Dougherty, Hughes

RESOLUTION 99-20010

BE IT RESOLVED, That DANIEL CLEGG, Assistant Professor, Mathematics, be granted a 33 1/3% Personal Leave of Absence **without pay and with no effect on benefits**, effective 8/19/00 through 12/16/00 (work on textbook).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty commented that Rita White and he had traveled to Riverside Community College last Friday to attend the Inland Valleys Trustee and CEO Association meeting. The group is beginning to move to work together across district lines and county lines. They are planning a workshop for July, where they would sit down with a facilitator and talk about ways in which they can work together, such as joint purchasing, long-term, short-term, and mid-term planning of courses, facilities, etc. He envisions the group acting as a "virtual region" without a regional board. The group plans to go to Sacramento in April or May and attempt to meet with the Governor and legislators from Southern California and make it clear what is needed, how it would be spent, and the fact that we are accountable.

Dr. Dougherty reported that he and Kendra Jeffcoat had attended an EDAP Board meeting today. The group is finally moving faster. The group has appointed five standing committees and is on the way to helping businesses come to Poway and succeed there. Kendra spoke about the kinds of courses and programs we offer and the fact that, even though we do not yet have an education center in Poway, places such as GEICO are providing space for us to hold classes. It was well received, and Kendra has represented us extremely well in that group.

Ms. Hughes noted that she had seen an item in either the Faculty Senate or The Faculty minutes regarding concerns about sabbatical leaves and follow-up. She respects this as an academic issue, but, if that is visited in either of those bodies, she would like, as a Board member, to know what is going on and any changes that might be made.

Mr. Jensen congratulated Bill Flynn for his professional achievements mentioned by Dr. Boggs earlier in the meeting.

Mr. Jensen mentioned that he has been very impressed with recent tours of the Graphic Arts, Educational Television, and Information Services facilities. We seem to be on the cutting edge of technology.

N. CLOSED SESSION

The Board recessed at 7:38 p.m. and went into Closed Session at 7:45 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Real Property Negotiator, pursuant to Government Code 54956.8.
Property: Ulevitch Property Donation - Borrego Springs
3. Conference with Designated Representatives regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
5. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.
6. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code 54956.9 – San Marcos Redevelopment Agency.

Closed Session ended at 8:12 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:13 p.m.

1. **PUBLIC EMPLOYEE DISMISSAL**

MSC Dougherty, White

RESOLUTION 99-20011

BE IT RESOLVED, That the Governing Board ratify the termination of employment of employee #005253733, Food Services Specialist, Food Services, a probationary employee, effective March 29, 2000.

2. **EMPLOY TIMOTHY S. THOMAS, ESQ, AS MEDIATOR IN DISPUTE WITH SAN MARCOS REDEVELOPMENT AGENCY**

MSC Dougherty, White

RESOLUTION 99-20012

BE IT RESOLVED, That the Governing Board approve the employment of Timothy S. Thomas, Esq., as a mediator to assist the District and the City of San Marcos Redevelopment Agency (SMRDA) regarding a dispute involving the District's share of the tax increment authorized under existing agreements between the District and SMRDA, with the understanding that the parties would share equally the mediator's fees.

P. ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

President

Secretary