



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, FEBRUARY 8, 2000, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Ralph G. Jensen, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RALPH G. JENSEN, PRESIDENT
BARBARA L. HUGHES, VICE PRESIDENT (arrived at 7:10 p.m.)
MICHELE T. NELSON, PH.D., SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
RITA A. WHITE, ED.D., TRUSTEE
DIANE VASQUEZ, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Bill Flynn, Dean, Community Learning Resources
Gene Jackson, Dean, Arts and Languages
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Dr. Doris Pichon, Dean, Human Arts and Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Dr. Michael Arguello, Associate Professor, Economics, History, and Political Sciences
Barbara Baldrige, Executive Assistant, President's Office
Norma Bean, President, Administrative Association
Bruce Bishop, Interim Director, Student Activities
Ernie Carson, President, CCE/AFT
Mary Ann Drinan, Chair/Associate Professor, Economics, History, and Political Sciences
Ben Echeverria, Counsel, Contracts, and Special Projects

Mike Ellis, Director, Facilities
Judy Fish, Director, Regional Occupational Programs
Sherilyn Hargraves, Manager, Educational Television/Director, Telecommunications Special Grant Project
Anne Hohman, President, The Faculty
Kelley Hudson-Maclsaac, Manager, Facility Planning/Environmental Health and Safety
Dr. Kendra Jeffcoat, Special Assistant to the President
Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Maria Miller, Associate Professor/Counselor
Dr. George Mozes, Director, Library and Educational Television
Dr. Michael Norton, Director, Public Information
Thomas Plotts, Director, Public Safety Program/Campus Police Department
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldrige
Michael F. Paisner, Student

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Jensen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 99-19909

BE IT RESOLVED, That the Minutes of the Regular Meeting held on January 25, 2000, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

At this time, Mr. Jensen moved items J-1 and J-2 forward on the agenda.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. Virtual Orientation

Judy Eberhart introduced Maria Miller, who demonstrated the Virtual Orientation program that she has developed.

2. **Combined Technology, Lecture, Classroom, Team Assignment, and PowerPoint Presentation for Students in History Classes**

Dr. Doris Pichon introduced Dr. Michael Arguello, who demonstrated his technology-based method of teaching U.S. History classes.

CONSENT CALENDAR

D.

TRAVEL

1. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Nelson

RESOLUTION 99-19910

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. Item was removed from agenda
- b. **Diane Vasquez**
Advanced Funds? Yes
For: Mileage, meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$55.10
Budget Acct. No.: 575300-11-111100-66100-10-2000-0000000
- c. **Robert L. Dougherty, Jr., M.D.**
Advanced Funds? Yes
For: Mileage, meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$42.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000
- d. **Rita A. White, Ed.D.**
Advanced Funds? Yes
For: Meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$20.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FISCAL SERVICES

2. **INFORMATION: NARRATIVE FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-2

3. **APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, Nelson

RESOLUTION 99-19911

BE IT RESOLVED, That the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** for the quarter ended December 31, 1999, be approved. **Exhibit D-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **AUTHORIZE DRAWING NEW WARRANT**

MSC Dougherty, Nelson

RESOLUTION 99-19912

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant as follows:

Warrant #76-223631, dated June 24, 1999, in the amount of \$36.00 to Alanna T. Cook, 3849 San Ramon Drive #240, Oceanside, CA 92057. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE QUARTERLY FINANCIAL STATUS REPORT**

MSC Dougherty, Nelson

RESOLUTION 99-19913

BE IT RESOLVED, That the California Community Colleges **Quarterly Financial Status Report (CCFS-311Q)** for the quarter ended December 31, 1999, be approved. **Exhibit D-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

6. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 99-19914

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Correa, Gustavo – ESL
Ganas, Thomas – CSIS
Stevens, Robert – American Indian Studies
Thompson, Donald – American Sign Language

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19915

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

AMERICAN INDIAN STUDIES

Stevens, Robert	American Indian Studies	\$36.88
	A.A., Arts & Science	
	B.A., Communications	
	M.A., Social Science	
	Ph.D., Social Science	

BEHAVIORAL SCIENCES

Mutter, Kandis	Psychology	\$34.65
	B.A., Psychology	
	M.A., Psychology	

Sapin, Dan	Psychology	\$34.65
	A.A., Psychology	
	B.A., Speech	
	M.A., Speech	
	Standard Teaching Credential: Major Speech, Minor/Psychology	

BUSINESS EDUCATION

Greeb, Flora	Accounting Bachelor in Business Administration Master in Business Administration	\$33.54
Worden, Donald	Paralegal Studies B.A., Sociology J.D., Law	\$36.88

COOPERATIVE EDUCATION

Lloyd, John	Cooperative Education B.A., Speech M.A., Counseling Ph.D., Leadership & Human Behavior	\$36.88
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ENGLISH

Baker, Pamela	English B.A., English M.A., English	\$34.65
Smith, Christopher	English B.A., Psychology M.A., Psychology M.A., English	\$36.88
Tyson, Diane	English B.S., English M.A., English	\$34.65

ENGLISH AS A SECOND LANGUAGE

Correa, Gustavo	ESL/CNED (non-credit) B.S., Agricultural Education B.C.L.A.D. Certificate, Bilingual, Cross-cultural, Language & Academic Development	\$33.54
Hodges, Alice (Jackie)	ESL/CNED B.A., English M.A., Liberal Arts Applied Linguistics & ESL Certificate	\$34.65
Mercado, Manuel	ESL/CNED (non-credit) B.A., Liberal Studies	\$33.54
Rubio, Ana	ESL/CNED (non-credit) B.S., International Business Administration M.I.B.A., International Business Administration	\$34.65

PERFORMING ARTS

Carter, Robert	Music Bachelor of Music Master of Music	\$34.65
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PHYSICS

Kracheninnikova, Liubov	Physics B.S., Engineering Physics Ph.D., Physics	\$36.88
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REGIONAL OCCUPATIONAL PROGRAMS

Ganas, Thomas	CSIS 21 years of experience	\$33.54
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SPEECH COMMUNICATION/FORENSICS/ASL

Burnett, Kathleen	Speech B.S., Speech Communication M.A., Speech Communication	\$34.65
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Krumdick, Kary	ASL A.A., Liberal Arts B.A., History 3+ years of experience	\$33.54
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Thompson, Donald	American Sign Language 27 years of experience	\$33.54
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Thompson, Miriam	American Sign Language B.S., Family & Human Development Master of Education, Communicative Disorders	\$34.65
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TRADES AND INDUSTRY

Sebald, Daniel	Electronics & Computer Hardware Technology B.S., Electrical Engineering 4+ years of experience	\$33.54
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VOCATIONAL PROGRAMS

Herrera, Salvador	Quality Assurance Technology A.S., Electrical Construction & Maintenance A.A., Industrial Supervision B.A., Public Administration 36 years of experience	Paid for by the U.S. Postal Service
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The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

8. **APPROVE CHILD DEVELOPMENT CENTER SITE SUPERVISOR EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 99-19916

BE IT RESOLVED, That the employment of the following Child Development Center Site Supervisor, at the rate indicated for the **Spring, 2000, semester**, be approved.

CHILD DEVELOPMENT CENTER

Kagy, Kimberly	Site Supervisor	\$13.17
	Child Development Site Supervisor Permit	

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **SUZANNE B. BAXTER**, Career Center Advisor, Counseling, Guidance, and Career Development, effective February 1, 2000 (last day worked 1/31/00).
- b. **SHERYL ANN WEBBER**, Office Specialist, Regional Occupational Programs, effective February 5, 2000 (last day worked 2/4/00).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

There was no report.

2. **INFORMATION**

Report of The Faculty

Anne Hohman reported that The Faculty had met for the first time last Wednesday, and the meeting was extraordinarily well attended. The issues of overriding concern were compensation and working conditions. This week, she is polling faculty members for their direction and will report back to the Board.

3. **INFORMATION**

Report of the Administrative Association

There was no report.

4. **INFORMATION**

Report of the CCE/AFT

There was no report.

5. **INFORMATION**

Report of the Associated Student Government

Diane Vasquez reported that ASG formally endorsed the draft of the Academic Integrity Statement last Wednesday. They will be looking at the proposed policy on Student Symbolic Expression tomorrow.

Diane has assigned Johnny Rabago, Senator, to begin contacting high schools so that ASG can visit them with an invitation to join the ASG meetings on Wednesdays.

Diane reported that she had attended the CCLC Trustee Orientation in Sacramento last weekend. She heard many compliments about Palomar College and Dr. Boggs from those in attendance. She learned a great deal about the Brown Act and different perspectives from other Trustees.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported that one of our students, Shannon Searle, was selected to be one of 14 people listed in the 1999 Pepsi Scholar Athlete Honor Roll. Over 23,000 student athletes competed for this honor.

Al Trujillo has recently published a piece in *Innovation Abstracts*, "A Teacher Writes to His Students: Top Ten Tips for Tackling Tenacious Tasks." It is a strategy for student success. Al has forwarded copies of e-mails he has received from faculty members from around the country, asking if they can distribute it to their students. Copies will be sent to the Board members.

Palomar College was selected as a Bellwether Award Finalist at a recent conference in Orlando, Florida, "2000 Community College Futures Assembly," of the Institute of Higher Education. Bill Flynn represented Palomar at the conference and prepared the materials for the competition. The category of competition was "Planning, Finance, and Governance." The competition was sponsored by the University of Florida and the Community College Business Officers.

Dr. Boggs noted that Herman Lee has sent an e-mail campus wide reporting that our system now has student grades and schedules available on-line. We are making progress, thanks to the hard work of our employees, in moving us into a new era of providing greater service to our students.

Dr. Boggs reported that San Diego Gas and Electric has again agreed to grant us \$9,916 to provide the "I'm Going to College" project for 2000. This program allows us to host students from the local elementary schools for a day to give them a taste of college life. SDG&E has sponsored this program for many years, and we are very appreciative of their support.

Dr. Boggs reminded the Board members that the SDICCCA Trustee Dinner is scheduled for Thursday, February 17, at Southwestern College.

Dr. Boggs attended the CCLC Legislative Conference in Sacramento this past weekend and Monday. They learned about some federal issues that are of concern. He will continue to advocate on behalf of community colleges on those issues.

President Clinton has proposed an increase in the Pell Grant maximum of about \$200 per year. However, California students will not benefit to that extent. They will benefit only approximately \$60 per year because of the low tuition in California, as there is a tuition sensitivity trigger in the Pell Grant award. Those of us in California think this is very unfair because most of these federal dollars go to states that have higher tuition. We will try to work with our congressional delegation to correct that.

A similar issue is that in federal tax offset programs for financing higher education, textbook costs, living costs, or transportation costs are not included. It is triggered mainly by tuition, which benefits, again, the students in the states that charge higher tuition. We will try to do something about this, also. It may take awhile because the Senators in control of the Education Committee are from high-tuition states.

In talking with legislators from both parties in California, Dr. Boggs felt that they want to make community colleges a real issue this year and that they, too, were disappointed that the Governor did not make an issue or even a mention of community colleges and the contributions we can make during his State of the State message. The budget proposal is disappointing, given the state of the economy now.

In order to make some progress with the Governor, in addition to keeping our legislators informed and letting them know that they need to act on our behalf, CCLC has proposed that "Capitol Days" be held. They are inviting Trustees and anyone, such as faculty members, staff members, and administrators, who can go to Sacramento for two days when the legislature is in session, and actually be "in the face" of these legislators and the executive branch. The following specific dates have been selected: March 13-14, April 10-11, May 15-16, and June 12-13. The first day, there will be briefings by the CCLC staff, and the rest of that and the next day, participants will meet with legislators. Those interested in attending were asked to speak with Dr. Boggs.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Michael Paisner addressed the Board at this time, noting that he has given formal notice to Dr. Miyamoto that he is appealing the findings regarding his previous complaint of discrimination against him by a faculty member. Michael stated that this appeal will be made to a Diversity Committee.

The editorial board of *The Telescope* and he felt it would be better if he did not cover the Board meetings this semester due to this matter. He was looking forward to working with the Board and, hopefully, will do so in the future.

G. **COMMUNICATIONS**

1. Letter from **Loretta Johnson, American Federation of Teachers**, to Dr. Boggs, dated January 27, 2000, thanking him for inviting them to the campus and speaking to the group during their visit. **Exhibit G-1**
2. Letter from **David B. Wolf, Accrediting Commission for Community and Junior Colleges**, to Dr. Boggs, dated January 28, 2000, notifying him that the Midterm Report has been accepted. **Exhibit G-2**

H. **UNFINISHED BUSINESS**

1. **APPROVE PROPOSAL TO DELETE BP 436 – STUDENT PUBLICATIONS**

MSC Dougherty, Nelson

RESOLUTION 99-19917

BE IT RESOLVED, That Board Policy 436 – Student Publications (as shown below) be deleted as the editors of student publications are no longer selected in this manner.

**BP 436
Student Publications**

The administration is directed to create a Student Publications Board whose purpose it shall be to ensure the selection of responsible editors for all student publications and to approve the staff members of each publication. The Student Publications Board shall only have authority to select and remove personnel. It shall not have censorship authority.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE IMPLEMENTATION OF AB 537 – NONDISCRIMINATION: SEXUAL ORIENTATION**

MSC Dougherty, Hughes

RESOLUTION 99-19918

BE IT RESOLVED, That the words “sexual orientation” be added to the bases of prohibited discrimination in applicable Governing Board policies as required by AB 537, which was signed into law on October 2, 1999. A copy of AB 537 is attached. **Exhibit H-2**

Mr. Jensen asked to go on record stating that he thinks this is a bad law, not because of this amendment to it, but due to the provision that says we cannot discriminate on the basis of mental disability. If we had an academically qualified candidate that was paranoid schizophrenic, would we have to offer that person a job? He thinks that is ludicrous.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **GRANT HONORARY ASSOCIATE IN HUMANE ARTS DEGREE**

MSC Dougherty, Hughes

RESOLUTION 99-19919

BE IT RESOLVED, That the degree of Associate in Humane Arts be conferred with all rights, benefits, and privileges appertaining thereto, in token of distinguished community service, upon **RICHARD SULPIZIO**.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE CHANGE OF LOCATION OF MARCH 14, 2000, GOVERNING BOARD MEETING**

MSC Dougherty, Nelson

RESOLUTION 99-19920

BE IT RESOLVED, That the location of the regularly scheduled meeting of March 14, 2000, of the Governing Board of the Palomar Community College District be moved to the Palomar College **Escondido Education Center**, 1951 East Valley Parkway, Escondido, California.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **INFORMATION/DISCUSSION: USE OF NEW SCHOLARSHIP FUNDS TO INCREASE ENROLLMENT**

Dr. Dougherty stated that he asked that this item be placed on the agenda. The College is receiving a bequest of about \$1 million from the estate of Geraldine Hill to be used for scholarships. He thinks this is a marvelous thing that she has done for students. He would like the College to obtain publicity honoring Ms. Hill and, make it clear to the public that we really appreciate these bequests and gifts because they do a great deal of good. Using this and other examples of scholarships, we should get word to high school students and counselors that, even though there are college fees and expenses, for students who need the money, there are scholarships that will help them.

Dr. Boggs reported that we are starting an office of high school outreach. Part of that will be to inform students about scholarship opportunities.

4. **APPROVE DISTRICT'S FIVE-YEAR CONSTRUCTION PLAN**

MSC Dougherty, White

RESOLUTION 99-19921

BE IT RESOLVED, That the Governing Board hereby approves the Palomar Community College District's **Five-Year Construction Plan. Exhibit I-4**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. **INFORMATION: RELEASE AND TERMINATION OF LEASE AGREEMENT AND SITE LEASE; RECORDATION OF RELEASE AND TERMINATION OF LEASES ON PARKING LOT NO. 9 EXPANSION PROJECT**

On September 1, 1992, the Governing Board of the Palomar Community College District passed Resolution 92-15253 authorizing the construction of a 675-space parking lot facility (Parking Lot No. 9 extension). In order to finance this project, the District approved lease-purchase financing in the amount of approximately \$1,242,043.16 through **Municipal Leasing Associates, Inc.** As security for this financing, the District consented to the recordation of the site lease in favor of the financing entity, subject to later reconveyance when the debt financing was paid in full.

On December 20, 1999, a Release and Termination of Lease Agreement and Site Lease was recorded with the San Diego County Recorder's Office as Document No. 1999-0822672 by **Municipal Finance Corporation** of Calabasas, California, in favor of the Palomar Community College District pursuant to an assignment agreement dated September 15, 1992. This action evidences the payment in full of the financing obligations undertaken as stated above.

6. **APPROVE AGREEMENT WITH THE EDUCATION COALITION FOR TMAPP GRANT 98-0666**

MSC Dougherty, Hughes

RESOLUTION 99-19922

BE IT RESOLVED, That an Agreement be approved between the Palomar Community College District and **The Education Coalition**, a non-profit educational corporation written into the Grant as consultants for the Telecommunications Model Applications Pilot Projects (TMAPP Grant 98-0666), commencing February 9, 2000, and for a period of two years terminating on February 8, 2002, subject to termination at any time by the District upon thirty-days' (30) prior notice to consultant. Consideration for the services of The Education Coalition shall be One Hundred Twelve Thousand, Five Hundred Fifty-Three Dollars (\$112,553.00) for the first contract year, and subject to second-year funding, the sum of One Hundred Eighty Thousand, One Hundred Sixty-Three Dollars (\$180,163.00) for year two. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **RECEIVE BIDS ON THE AMERICAN SIGN LANGUAGE LAB; DECLARE LOWEST BIDDER; AND AUTHORIZE CONTRACT SUBJECT TO RECEIPT OF ALL REQUIRED BONDS, INSURANCE, CERTIFICATIONS, AND REFERENCE CHECK**

MSC Dougherty, White

RESOLUTION 99-19923

BE IT RESOLVED, That the Palomar Community College District received a competitive bid from the following vendors for the amount stated, on January 18, 2000, and in response to its advertised bid for an **American Sign Language Lab** on the San Marcos campus:

CEAVCO Audio-Visual Company, Inc. 1650 Webster Street Lakewood, CO 80215	\$128,218.00
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UNIVISIONS 107 Twin Oaks Drive Syracuse, NY 13206	"no bid"
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BE IT RESOLVED, That CEAVCO Audio-Visual Company, Inc., of Lakewood, Colorado, be and is hereby declared to be the lowest responsive bidder for the project.

BE IT FURTHER RESOLVED, That the District has elected not to accept CEAVCO'S alternate, additive bid for annual maintenance costs of \$4,000.00 per year and has accepted this bidder's deductive alternate option of high-speed tape from console to student positions, thereby deducting the sum of \$3,750.00 from the total bid price.

BE IT FURTHER RESOLVED, That an Agreement between the Palomar Community College District and CEAVCO Audio-Visual Company, Inc., be and is hereby approved in the total amount of \$120,468.00 based upon acceptance of the deductive alternate as stated above. Funding for this contract shall be from Account No. 600010-11-329300-15060-10-2000-0611400 (\$111,346.00 - PFE) and 641100-12-329200-60200-10-2000-1112600 (\$9,122.00 - VTEA)

Mr. Jensen had requested that the Board be provided with additional documentation on this contract because there was only one bid response. Ben Echeverria distributed **Exhibit I-7** and noted that this is very specialized equipment and software, with only three manufacturers providing it in the U.S. One of the companies stated that it is too far to travel and they are too busy, and one company did not respond to our ad.

Dr. Nelson asked what this project will do and how it will function in the classroom. Gene Jackson noted that American Sign Language has made use of video cameras and things of that sort for some time to record what students do in the classroom. He circulated photographs of the proposed equipment to the Board members at this time. The equipment will be used in conjunction with existing ASL curriculum. We plan to revise the curriculum in the future to make separate use of the lab comparable to what we do with other languages in F-1. Lab facilities for ASL are quite new and extraordinary. We will probably be the only such lab in this area. The curriculum has grown considerably and shows a lot of potential for increased growth. At present, we have no lab facility. We simply take a video camera and a VCR into the classroom. This will considerably enhance the capability of the ASL program.

Dr. Nelson asked the maximum enrollment allowed in the classroom. Gene reported that the maximum at the present time is 45, because of a single exit. The usual ASL enrollment is 30, and we will retain that or an excess of that with these units.

Dr. Nelson asked if ASL classes are in high demand, and Gene responded affirmatively. As with any language class, you can plan on a certain amount of attrition from one semester to the next. It moves sequentially from ASL 1 to ASL 4. For those students who are interested in the interpreter program, there is an enormous demand for trained interpreters.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE AGREEMENT WITH JENKINS, LARSEN & ASSOCIATES FOR UTILITIES COST-ANALYSIS SERVICES**

MSC Dougherty, Hughes

RESOLUTION 99-19924

BE IT RESOVLED, That an agreement between the Palomar Community College District and **Jenkins, Larsen & Associates** be approved for Jenkins, Larsen & Associates to serve as consultant to examine utility accounts for the purpose of determining overcharges which may now exist or have existed on previous billings. Jenkins, Larsen & Associates will prepare necessary documentation to negotiate with utility companies to have overcharges removed and to obtain refunds and/or credits for past overcharges.

BE IT FURTHER RESOLVED, That the Palomar Community College District agrees to pay Jenkins, Larsen & Associates 37% of all recovered overcharges in the form of refunds or credits. The term of this agreement shall be three (3) years from the date of acceptance. **Exhibit I-8**

Ms. Hughes asked if it is a common practice to hire outside consultants to audit utility accounts. Jerry Patton responded that this is a program the CCLC is sponsoring. There are approximately 28-32 colleges participating at the present time.

Ms. Hughes asked why this is not done in-house. Mike Ellis stated that much of it deals with rate structures and how the utility places you upon your consumption and countless other criteria. Jenkins, Larsen specializes in evaluating this criteria. Mike stated that he goes over the electric bills to see how many kilowatts of electricity we use and what the rate is, but that's as far as he can go. Mr. Jensen added that it probably wouldn't be cost effective to hire an employee to do the extensive audit that is required.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **DESIGNATE DIANE STUDINKA, CHILD DEVELOPMENT CENTER COORDINATOR, AS DESIGNEE TO EXECUTE ALL DOCUMENTS PERTAINING TO LICENSING OF ESCONDIDO CHILD CARE CENTER**

MSC Dougherty, Hughes

RESOLUTION 99-19925

BE IT RESOLVED, That Diane Studinka, Children's Center Coordinator, be and is hereby designated by the Palomar Community College District (hereinafter the "District") as the responsible educational administrator of the Escondido Child Care Center (hereinafter the "Center"), to execute on behalf of the District, all applications, permits, questionnaires, surveys, and every other document and/or writing necessary to carry out the licensure of the Center by the State of California.

BE IT FURTHER RESOLVED, That a certified copy of this Resolution shall be prepared by the Secretary to the Governing Board and delivered to Diane Studinka for her transmittal to the State of California, Health and Welfare Agency, Department of Social Services, Community Care Licensing, and to all other State Agencies requesting a copy hereof to ensure that the licensing requirements for the Center are met in a timely manner.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **CANCEL GOVERNING BOARD MEETINGS SCHEDULED FOR JULY 11, 2000, AND AUGUST 8, 2000**

MSC Dougherty, Nelson

RESOLUTION 99-19926

BE IT RESOLVED, That the regularly scheduled Governing Board meetings of July 11, 2000, and August 8, 2000, be canceled.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **INFORMATION: FOLLOW-UP ECONOMIC IMPACT STUDY**

Exhibit I-11 (Copies are available upon request.)

12. **INFORMATION: APPROVE PARKING VIOLATION FINES**

BE IT RESOLVED, That the Governing Board hereby approves proposed parking violation fines according to the following schedule, effective immediately:

<u>Parking Violation</u>	<u>Proposed Fine</u>	<u>Current Fine</u>
Red Zone	\$ 60.00	\$ 30.00
Yellow Zone	\$ 25.00	\$ 20.00
Green Zone	\$ 25.00	\$ 20.00
No Permit	\$ 30.00	\$ 20.00
Handicapped	\$300.00	\$275.00
Late Fee	Double	\$ 10.00
Fraudulent Permit	\$ 75.00 + purchase permit for \$25.00 + suspension + public/community service. The length of the suspension and public/community service is to be left to the discretion of the Director of Student Activities.	\$ 20.00 + purchase permit for \$25.00 + suspension.

Dr. Dougherty commented that he would rather the fine for illegally parking in a handicapped place be kept at \$275, rather than raising it to \$300. He would like to see a balance between students who don't have much money and trying to teach some degree of responsibility. He also sympathizes with the disabled student who must park far away because there are no handicapped places available.

Regarding fraudulent permits, Dr. Dougherty would like to set a definite amount of time for the suspension and community service penalties so that there would never be an issue of someone being biased for or against a particular student.

Bruce Bishop stated that he and Tom Plotts have worked together on these issues. He understands that it is a small number of people each year who illegally park in spaces reserved for handicapped persons. He feels that if even one person does it, that's too many. The only deterrent we have to keep people who are not handicapped from parking there is the fine. If it happens once or twice, it means the deterrent is not working, and the only thing we can do is increase the deterrent by raising the fine.

Bruce stated that he is opposed to setting a specific amount of time for the suspension and community service requirements for use of a fraudulent permit. He has the flexibility to negotiate with students who come into the office and tell him that they don't have a fraudulent permit or they didn't know it was fraudulent. Their not knowing the possible consequence of that is a great tool for him. If they knew that the most that would happen to them is a one-week suspension, he might not be able to get the kind of cooperation he has received by talking to them about expulsion, suspension, etc. Also, there is some evidence at the end of last semester that one student was producing the counterfeit permits and making them available to other students. He has not been successful in finding that person. Bruce feels that persons who make their own permit and someone who makes them for profit need to be treated differently. He asked that you give him, or whoever is in his position, the discretion necessary to be able to handle them on a case-by-case basis.

Jerry Patton stated that last Fall and this Spring, as we have had leadership in the Campus Police, the Parking Task Force has undertaken review of many policies and procedures and the parking violation fines. The recommendations have come as a result of Tom Plotts' investigation of the violations and their severity. The Parking Task Force recommended the fines shown and forwarded them to PAC, which approved them and forwarded them to the Board.

Tom Plotts commented that we are not basing our fee structure on those of other colleges. However, we have had some concerns in the last few months. For example, at the end of November, we had a medical aid call that involved a student having a seizure. She fell down and broke her head open. There were several people parked in the fire lane, and the paramedics were unable to access the injured student with a medic unit. They had to take out the gurney and move it to her. We have over 2,000 disabled students at Palomar, and we have a limited amount of parking spaces for the handicapped. We are working on that with Mike Ellis and his department. He urged the Board to take a close look at these recommendations, and use the information from the other colleges as a variable in their decision. He thinks that the fines the Task Force is proposing are extremely reasonable. If it's just one person that is affected, that makes all the difference in the world.

Mr. Jensen stated that he agrees that Bruce should have the discretion recommended in this policy.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

These items were covered earlier in the meeting.

K. PERSONNEL

1. APPROVE CORRECTION OF ERROR IN SALARY

MSC Dougherty, White

RESOLUTION 99-19927

- a. Name: **LINDA A. ALLEN**
Position: Office Specialist
Department: Student Activities
Position #: 005831 New?: No
Remarks: Replacement for Deborah Schanck. Approved January 11, 2000, indicating incorrect salary of \$808.46/month.
Sal Rng/Stp: **10/1** Salary: **\$808.85/month**
% of position: 45% # of Mos: 10
Effective: January 18, 2000
Acct #(s): A-212200-451100-64910-0811660/100%
Note: This is a specially funded position; its continuation depends on the availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. APPROVE CLASSIFIED POSITIONS

MSC Dougherty, White

RESOLUTION 99-19928

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position: INSTRUCTIONAL SUPPORT ASSISTANT I**
Department: Reading Services/Escondido Education Center
Division: Arts and Languages
Position #: 006100 New?: Yes
Sal Rng/Stp: **16/1** Salary: **\$623.95/month**
% of position: 30% # of Mos: 10
Effective: February 9, 2000
Acct #(s): A-240010-328200-49300-0000000/100%
- b. **Position: INSTRUCTIONAL SUPPORT ASSISTANT I**
Department: Reading Services/San Marcos Campus
Division: Arts and Languages
Position #: 006099 New?: Yes
Sal Rng/Stp: **16/1** Salary: **\$519.96/month**
% of position: 25% # of Mos: 10
Effective: February 9, 2000
Acct #(s): A-240010-328200-49300-0000000/100%

Ms. Hughes asked why these are two separate positions. Gene Jackson reported that one of them is on this campus, and one is at the Escondido Education Center. It would be very difficult for one person to fill both positions.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, White

RESOLUTION 99-19929

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position:** **INSTRUCTIONAL COMPUTER LAB TECHNICIAN**
Department: Academic Technology Resources
Name: Vacant
Position #: 005047 **New?:** No
Remarks: Position was Academic Technology Support Specialist, range 28
Effective: February 9, 2000
% of position: 100% **# of Mos:** 12
Sal Rng/Stp: **25/1** **Salary:** **\$2,590.82/month**
Acct #(s): A-222000-315100-07990-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, White

RESOLUTION 99-19930

BE IT RESOLVED, That the increase of the following classified position be approved:

a. **Position:** **COLLEGE HEALTH NURSE**
Department: Health Services
Name: Joann J. McClure
Position #: 005836 **New?:** No
Remarks: Position was 10 months
Sal Rng/Stp: 35/1 **Salary:** **\$1,487.80/month**
% of position: 45% **# of Mos:** 12
Effective: February 9, 2000
Acct #(s): K-212300-474100-64400-1812090/100%
Note: This is a specially funded position; continuation depends on the availability of funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE NEW ACADEMIC POSITIONS**

MSC Dougherty, White

RESOLUTION 99-19931

BE IT RESOLVED, That the following academic positions be approved:

- a. Position: **ASSISTANT PROFESSOR**
Department: Physics and Engineering
Division: Mathematics and the Natural and Health Sciences
Position #: 005803 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-111000-349200-09010-0611400/100%
- b. Position: **ASSISTANT PROFESSOR**
Department: English
Division: Arts and Languages
Position #: 006098 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): K-324200-15010-111000-0611400/100%
- c. Position: **ATHLETIC COUNSELOR**
Department: Athletics
Division: Student Services
Position #: 006101 New?: Yes
Remarks: Funded by PFE and Matriculation
Full-time?: 100% No Mos: 11
Effective: August 1, 2000
Acct # (s): A-11100-431200-08350-0611400/39%
K-12200-441000-63200-1612120/61%
Note: 61% of this position is specially funded, continuation of that portion depends on the availability of funds.
- d. Position: **ASSISTANT PROFESSOR**
Department: Earth Sciences (Geography)
Division: Mathematics and the Natural and Health Sciences
Position #: 005792 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-111000-345500-22060-0611400/100%
- e. Position: **ASSISTANT PROFESSOR/LIBRARIAN**
Department: Library Media Center
Division: Instruction
Position #: 006102 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-125000-61200-31700-0611400/100%

8. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, White

RESOLUTION 99-19934

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **PATRICIA J. YZERMAN**
Position: Senior Telephone Operator
Department: Information Services
Position #: 005612 New?: No
Remarks: Replacement for Maryann Wieczorek
Sal Rng/Stp: 14/1 **Salary: \$1,980.79/month**
% of position: 100% # of Mos: 12
Effective: February 9, 2000
Acct #(s) A-212200-562100-66500-0000000/100%
- b. Name: **RUSSELL THOMAS**
Position: Instructional Computer Laboratory Technician
Department: Math Learning Lab (80%)/Mathematics and the Natural and Health Sciences Division (20%)
Position #: 005687 (80%)
005989 (20%) New?: No
Remarks: Replacement for Michael Miller
Sal Rng/Stp: 25/1 **Salary: \$2,590.82/month**
% of position: 100% # of Mos: 12
Effective: February 22, 2000
Acct #(s) A-221000-347200-17010-0000000/80%
A-222000-341100-17011-0000000/20%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. **COMMENTS FROM BOARD MEMBERS**

Ms. Vasquez commented that she enjoyed the Virtual Orientation presentation.

Ms. Hughes apologized for being late, and stated that she appreciated the Board not waiting for her.

Dr. Nelson noted that the gallery opening on Friday night was spectacular.

Dr. Dougherty requested that the Board be given an update on the status of the proposed southern education center. Dr. Boggs reported that a meeting is scheduled with the Chancellor of the San Diego Community College District soon.

N. CLOSED SESSION

The Board recessed at 8:05 p.m. and went into Closed Session at 8:10 p.m., to discuss:

1. Pending Litigation Pursuant to Government Code Section 54956.9(a), Conference with Legal Counsel – King v. Palomar Community College District, Superior Court Case No. N80790 on appeal to the Court of Appeal.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
3. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 8:44 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:45 p.m.

1. **PUBLIC EMPLOYEE DISMISSAL**

MSC Hughes, Nelson

RESOLUTION 99-19935

BE IT RESOLVED, That the Governing Board ratify the termination of employment of employee #005224977, Supervisor, Upward Bound, Student Support Services, a probationary classified employee, effective February 11, 2000.

The Vote was unanimous.

P. ADJOURNMENT

The meeting was adjourned at 8:46 p.m.

President

Secretary