



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, FEBRUARY 8, 2000, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second and fourth Tuesdays of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

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A. CALL TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

BE IT RESOLVED, That the Minutes of the Regular Meeting held January 25, 2000, be approved.

CONSENT CALENDAR

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

D.

TRAVEL

1. **RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES**

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

a. **Michele Nelson, Ph.D.**

Advanced Funds? Yes
For: Mileage, meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$51.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

b. **Diane Vasquez**

Advanced Funds? Yes
For: Mileage, meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$55.10
Budget Acct. No.: 575300-11-111100-66100-10-2000-0000000

c. **Robert L. Dougherty, Jr., M.D.**

Advanced Funds? Yes
For: Mileage, meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$42.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

d. **Rita A. White, Ed.D.**

Advanced Funds? Yes
For: Meal
To attend: SDICCCA Trustees Dinner
Location: Chula Vista, California
Date: February 17, 2000
Amount: \$20.00
Budget Acct. No.: 575200-11-111100-66100-10-2000-0000000

FISCAL SERVICES

2. **INFORMATION: NARRATIVE FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-2

3. **RECOMMENDATION: ACTION - APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

BE IT RESOLVED, That the Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments for the quarter ended December 31, 1999, be approved. Exhibit D-3

4. **RECOMMENDATION: ACTION – AUTHORIZE DRAWING NEW WARRANT**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw a new warrant as follows:

Warrant #76-223631, dated June 24, 1999, in the amount of \$36.00 to Alanna T. Cook, 3849 San Ramon Drive #240, Oceanside, CA 92057. Voided due to stale dating.

5. **RECOMMENDATION: ACTION - APPROVE QUARTERLY FINANCIAL STATUS REPORT**

BE IT RESOLVED, That the California Community Colleges **Quarterly Financial Status Report (CCFS-311Q)** for the quarter ended December 31, 1999, be approved. **Exhibit D-5**

PERSONNEL

6. **RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES**

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Correa, Gustavo – ESL
Ganas, Thomas – CSIS
Stevens, Robert – American Indian Studies
Thompson, Donald – American Sign Language

7. **RECOMMENDATION: ACTION – APPROVE ADJUNCT FACULTY EMPLOYMENT**

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

AMERICAN INDIAN STUDIES

Stevens, Robert	American Indian Studies	\$36.88
	A.A., Arts & Science	
	B.A., Communications	
	M.A., Social Science	
	Ph.D., Social Science	

BEHAVIORAL SCIENCES

Mutter, Kandis	Psychology	\$34.65
	B.A., Psychology	
	M.A., Psychology	

Sapin, Dan	Psychology A.A., Psychology B.A., Speech M.A., Speech Standard Teaching Credential: Major Speech, Minor/Psychology	\$34.65
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BUSINESS EDUCATION

Greeb, Flora	Accounting Bachelor in Business Administration Master in Business Administration	\$33.54
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Worden, Donald	Paralegal Studies B.A., Sociology J.D., Law	\$36.88
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COOPERATIVE EDUCATION

Lloyd, John	Cooperative Education B.A., Speech M.A., Counseling Ph.D., Leadership & Human Behavior	\$36.88
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ENGLISH

Baker, Pamela	English B.A., English M.A., English	\$34.65
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Smith, Christopher	English B.A., Psychology M.A., Psychology M.A., English	\$36.88
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Tyson, Diane	English B.S., English M.A., English	\$34.65
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ENGLISH AS A SECOND LANGUAGE

Correa, Gustavo	ESL/CNED (non-credit) B.S., Agricultural Education B.C.L.A.D. Certificate, Bilingual, Crosscultural, Language & Academic Development	\$33.54
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Hodges, Alice (Jackie)	ESL/CNED B.A., English M.A., Liberal Arts Applied Linguistics & ESL Certificate	\$34.65
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Mercado, Manuel	ESL/CNED (non-credit) B.A., Liberal Studies	\$33.54
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Rubio, Ana	ESL/CNED (non-credit) B.S., International Business Administration M.I.B.A., International Business Administration	\$34.65
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PERFORMING ARTS

Carter, Robert	Music Bachelor of Music Master of Music	\$34.65
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PHYSICS

Kracheninnikova, Liubov	Physics B.S., Engineering Physics Ph.D., Physics	\$36.88
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REGIONAL OCCUPATIONAL PROGRAMS

Ganas, Thomas	CSIS 21 years of experience	\$33.54
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SPEECH COMMUNICATION/FORENSICS/ASL

Burnett, Kathleen	Speech B.S., Speech Communication M.A., Speech Communication	\$34.65
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Krumdick, Kary	ASL A.A., Liberal Arts B.A., History 3+ years of experience	\$33.54
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Thompson, Donald	American Sign Language 27 years of experience	\$33.54
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Thompson, Miriam	American Sign Language B.S., Family & Human Development Master of Education, Communicative Disorders	\$34.65
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TRADES AND INDUSTRY

Sebald, Daniel	Electronics & Computer Hardware Technology B.S., Electrical Engineering 4+ years of experience	\$33.54
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VOCATIONAL PROGRAMS

Herrera, Salvador	Quality Assurance Technology A.S., Electrical Construction & Maintenance A.A., Industrial Supervision B.A., Public Administration 36 years of experience	Paid for by the U.S. Postal Service
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8. **RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER SITE SUPERVISOR EMPLOYMENT**

BE IT RESOLVED, That the employment of the following Child Development Center Site Supervisor, at the rate indicated for the **Spring, 2000, semester**, be approved.

CHILD DEVELOPMENT CENTER

Kagy, Kimberly	Site Supervisor Child Development Site Supervisor Permit	\$13.17
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9. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

a. **SUZANNE B. BAXTER**, Career Center Advisor, Counseling, Guidance, and Career Development, effective February 1, 2000 (last day worked 1/31/00).

b. **SHERYL ANN WEBBER**, Office Specialist, Regional Occupational Programs, effective February 5, 2000 (last day worked 2/4/00).

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION:** Report of the **Faculty Senate**
2. **INFORMATION:** Report of **The Faculty**
3. **INFORMATION:** Report of the **Administrative Association**
4. **INFORMATION:** Report of the **CCE/AFT**
5. **INFORMATION:** Report of the **Associated Student Government**
6. **INFORMATION:** Report of the **Superintendent/President**
7. **INFORMATION:** Report of **Other Organizations and/or Individuals**

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G. COMMUNICATIONS

1. Letter from **Loretta Johnson, American Federation of Teachers**, to Dr. Boggs, dated January 27, 2000, thanking him for inviting them to the campus and speaking to the group during their visit. **Exhibit G-1**
2. Letter from **David B. Wolf, Accrediting Commission for Community and Junior Colleges**, to Dr. Boggs, dated January 28, 2000, notifying him that the Midterm Report has been accepted. **Exhibit G-2**

H. UNFINISHED BUSINESS

1. **RECOMMENDATION: ACTION – APPROVE PROPOSAL TO DELETE BP 436 – STUDENT PUBLICATIONS**

BE IT RESOLVED, That Board Policy 436 – Student Publications (as shown below) be deleted as the editors of student publications are no longer selected in this manner.

**BP 436
Student Publications**

The administration is directed to create a Student Publications Board whose purpose it shall be to ensure the selection of responsible editors for all student publications and to approve the staff members of each publication. The Student Publications Board shall only have authority to select and remove personnel. It shall not have censorship authority.

2. **RECOMMENDATION: ACTION – APPROVE IMPLEMENTATION OF AB 537 –
NONDISCRIMINATION: SEXUAL ORIENTATION**

BE IT RESOLVED, That the words “sexual orientation” be added to the bases of prohibited discrimination in applicable Governing Board policies as required by AB 537, which was signed into law on October 2, 1999. A copy of AB 537 is attached.
Exhibit H-2

I. **NEW BUSINESS**

1. **RECOMMENDATION: ACTION – GRANT HONORARY ASSOCIATE IN HUMANE
ARTS DEGREE**

BE IT RESOLVED, That the degree of Associate in Humane Arts be conferred with all rights, benefits, and privileges appertaining thereto, in token of distinguished community service, upon **RICHARD SULPIZIO**.

2. **RECOMMENDATION: ACTION – APPROVE CHANGE OF LOCATION OF MARCH
14, 2000, GOVERNING BOARD MEETING**

BE IT RESOLVED, That the location of the regularly scheduled meeting of March 14, 2000, of the Governing Board of the Palomar Community College District be moved to the Palomar College **Escondido Education Center**, 1951 East Valley Parkway, Escondido, California.

3. **INFORMATION/DISCUSSION: USE OF NEW SCHOLARSHIP FUNDS TO INCREASE
ENROLLMENT**

4. **RECOMMENDATION: ACTION – APPROVE DISTRICT’S FIVE-YEAR
CONSTRUCTION PLAN**

BE IT RESOLVED, That the Governing Board hereby approves the Palomar Community College District’s **Five-Year Construction Plan**. **Exhibit I-4**

5. **INFORMATION: RELEASE AND TERMINATION OF LEASE AGREEMENT AND SITE
LEASE; RECORDATION OF RELEASE AND TERMINATION OF LEASES ON
PARKING LOT NO. 9 EXPANSION PROJECT**

On September 1, 1992, the Governing Board of the Palomar Community College District passed Resolution 92-15253 authorizing the construction of a 675-space parking lot facility (Parking Lot No. 9 extension). In order to finance this project, the District approved lease-purchase financing in the amount of approximately \$1,242,043.16 through **Municipal Leasing Associates, Inc.** As security for this financing, the District consented to the recordation of the site lease in favor of the financing entity, subject to later reconveyance when the debt financing was paid in full.

On December 20, 1999, a Release and Termination of Lease Agreement and Site Lease was recorded with the San Diego County Recorder’s Office as Document No. 1999-0822672 by **Municipal Finance Corporation** of Calabasas, California, in favor of the Palomar Community College District pursuant to an assignment agreement dated September 15, 1992. This action evidences the payment in full of the financing obligations undertaken as stated above.

6. **RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH THE EDUCATION COALITION FOR TMAPP GRANT 98-0666**

BE IT RESOLVED, That an Agreement be approved between the Palomar Community College District and **The Education Coalition**, a non-profit educational corporation written into the Grant as consultants for the Telecommunications Model Applications Pilot Projects (TMAPP Grant 98-0666), commencing February 9, 2000, and for a period of two years terminating on February 8, 2002, subject to termination at any time by the District upon thirty-days' (30) prior notice to consultant. Consideration for the services of The Education Coalition shall be One Hundred Twelve Thousand, Five Hundred Fifty-Three Dollars (\$112,553.00) for the first contract year, and subject to second-year funding, the sum of One Hundred Eighty Thousand, One Hundred Sixty-Three Dollars (\$180,163.00) for year two. **Exhibit I-6**

7. **RECOMMENDATION: ACTION - RECEIVE BIDS ON THE AMERICAN SIGN LANGUAGE LAB; DECLARE LOWEST BIDDER; AND AUTHORIZE CONTRACT SUBJECT TO RECEIPT OF ALL REQUIRED BONDS, INSURANCE, CERTIFICATIONS, AND REFERENCE CHECK**

BE IT RESOLVED, That the Palomar Community College District received a competitive bid from the following vendors for the amount stated, on January 18, 2000, and in response to its advertised bid for an **American Sign Language Lab** on the San Marcos campus:

CEAVCO Audio-Visual Company, Inc. 1650 Webster Street Lakewood, CO 80215	\$128,218.00
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UNIVISIONS 107 Twin Oaks Drive Syracuse, NY 13206	"no bid"
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BE IT RESOLVED, That CEAVCO Audio-Visual Company, Inc., of Lakewood, Colorado, be and is hereby declared to be the lowest responsive bidder for the project.

BE IT FURTHER RESOLVED, That the District has elected not to accept CEAVCO'S alternate, additive bid for annual maintenance costs of \$4,000.00 per year and has accepted this bidder's deductive alternate option of high-speed tape from console to student positions, thereby deducting the sum of \$3,750.00 from the total bid price.

BE IT FURTHER RESOLVED, That an Agreement between the Palomar Community College District and CEAVCO Audio-Visual Company, Inc., be and is hereby approved in the total amount of \$120,468.00 based upon acceptance of the deductive alternate as stated above. Funding for this contract shall be from Account No. 600010-11-329300-15060-10-2000-0611400 (\$111,346.00 - PFE) and 641100-12-329200-60200-10-2000-1112600 (\$9,122.00 - VTEA)

8. **RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH JENKINS, LARSEN & ASSOCIATES FOR UTILITIES COST-ANALYSIS SERVICES**

BE IT RESOVLED, That an agreement between the Palomar Community College District and **Jenkins, Larsen & Associates** be approved for Jenkins, Larsen & Associates to serve as consultant to examine utility accounts for the purpose of determining overcharges which may now exist or have existed on previous billings. Jenkins, Larsen & Associates will prepare necessary documentation to negotiate with utility companies to have overcharges removed and to obtain refunds and/or credits for past overcharges.

BE IT FURTHER RESOLVED, That the Palomar Community College District agrees to pay Jenkins, Larsen & Associates 37% of all recovered overcharges in the form of refunds or credits. The term of this agreement shall be three (3) years from the date of acceptance. **Exhibit I-8**

9. **RECOMMENDATION: ACTION - DESIGNATE DIANE STUDINKA, CHILD DEVELOPMENT CENTER COORDINATOR, AS DESIGNEE TO EXECUTE ALL DOCUMENTS PERTAINING TO LICENSING OF ESCONDIDO CHILD CARE CENTER**

BE IT RESOLVED, That Diane Studinka, Children's Center Coordinator, be and is hereby designated by the Palomar Community College District (hereinafter the "District") as the responsible educational administrator of the Escondido Child Care Center (hereinafter the "Center"), to execute on behalf of the District, all applications, permits, questionnaires, surveys, and every other document and/or writing necessary to carry out the licensure of the Center by the State of California.

BE IT FURTHER RESOLVED, That a certified copy of this Resolution shall be prepared by the Secretary to the Governing Board and delivered to Diane Studinka for her transmittal to the State of California, Health and Welfare Agency, Department of Social Services, Community Care Licensing, and to all other State Agencies requesting a copy hereof to ensure that the licensing requirements for the Center are met in a timely manner.

10. **RECOMMENDATION: ACTION – CANCEL GOVERNING BOARD MEETINGS SCHEDULED FOR JULY 11, 2000, AND AUGUST 8, 2000**

BE IT RESOLVED, That the regularly scheduled Governing Board meetings of July 11, 2000, and August 8, 2000, be canceled.

11. **INFORMATION: FOLLOW-UP ECONOMIC IMPACT STUDY**

Exhibit I-11 (Copies are available upon request.)

12. **INFORMATION: APPROVE PARKING VIOLATION FINES**

BE IT RESOLVED, That the Governing Board hereby approves proposed parking violation fines according to the following schedule, effective immediately:

<u>Parking Violation</u>	<u>Proposed Fine</u>	<u>Current Fine</u>
Red Zone	\$ 60.00	\$ 30.00
Yellow Zone	\$ 25.00	\$ 20.00
Green Zone	\$ 25.00	\$ 20.00
No Permit	\$ 30.00	\$ 20.00
Handicapped	\$300.00	\$275.00
Late Fee	Double	\$ 10.00
Fraudulent Permit	\$ 75.00 + purchase permit for \$25.00 + suspension + public/community service. The length of the suspension and public/community service is to be left to the discretion of the Director of Student Activities.	\$ 20.00 + purchase permit for \$25.00 + suspension.

J. **INSTRUCTIONAL/OPERATIONAL REPORTS**

1. **Virtual Orientation** – Maria Miller

2. **Combined Technology, Lecture, Classroom, Team Assignment, and PowerPoint Presentation for Students in History Classes** – Dr. Michael Arguello

K. PERSONNEL

1. RECOMMENDATION: ACTION – APPROVE CORRECTION OF ERROR IN SALARY

a. **Name:** **LINDA A. ALLEN**
 Position: Office Specialist
 Department: Student Activities
 Position #: 005831 New?: No
 Remarks: Replacement for Deborah Schanck. Approved January 11, 2000, indicating incorrect salary of \$808.46/month.
 Sal Rng/Stp: **10/1** **Salary:** **\$808.85/month**
 % of position: 45% **# of Mos:** 10
 Effective: January 18, 2000
 Acct #(s): A-212200-451100-64910-0811660/100%
 Note: This is a specially funded position; its continuation depends on the availability of funds.

2. RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITIONS

BE IT RESOLVED, That the following classified positions be approved:

a. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT I**
 Department: Reading Services/Escondido Center
 Division: Arts and Languages
 Position #: 006100 New?: Yes
 Sal Rng/Stp: **16/1** **Salary:** **\$623.95/month**
 % of position: 30% **# of Mos:** 10
 Effective: February 9, 2000
 Acct #(s): A-240010-328200-49300-0000000/100%

b. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT I**
 Department: Reading Services
 Division: Arts and Languages
 Position #: 006099 New?: Yes
 Sal Rng/Stp: **16/1** **Salary:** **\$519.96/month**
 % of position: 25% **# of Mos:** 10
 Effective: February 9, 2000
 Acct #(s): A-240010-328200-49300-0000000/100%

3. RECOMMENDATION: ACTION - APPROVE CLASSIFIED RECLASSIFICATION

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position:** **INSTRUCTIONAL COMPUTER LAB TECHNICIAN**
 Department: Academic Technology Resources
 Name: Vacant
 Position #: 005047 New?: No
 Remarks: Position was Academic Technology Support Specialist, range 28
 Effective: February 9, 2000
 % of position: 100% **# of Mos:** 12
 Sal Rng/Stp: **25/1** **Salary:** **\$2,590.82/month**
 Acct #(s): A-222000-315100-07990-0000000/100%

4. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITION INCREASE**

BE IT RESOLVED, That the increase of the following classified position be approved:

- a. Position: **COLLEGE HEALTH NURSE**
Department: Health Services
Name: Joann J. McClure
Position #: 005836 New?: No
Remarks: Position was 10 months
Sal Rng/Stp: 35/1 Salary: **\$1,487.80/month**
% of position: 45% # of Mos: 12
Effective: February 9, 2000
Acct #(s): K-212300-474100-64400-1812090/100%
Note: This is a specially funded position; continuation depends on the availability of funds.

5. **RECOMMENDATION: ACTION - APPROVE NEW ACADEMIC POSITIONS**

BE IT RESOLVED, That the following academic positions be approved:

- a. Position: **ASSISTANT PROFESSOR**
Department: Physics and Engineering
Division: Mathematics and the Natural and Health Sciences
Position #: 005803 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-111000-349200-09010-0611400/100%
- b. Position: **ASSISTANT PROFESSOR**
Department: English
Division: Arts and Languages
Position #: 006098 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): K-324200-15010-111000-0611400/100%
- c. Position: **ATHLETIC COUNSELOR**
Department: Athletics
Division: Student Services
Position #: 006101 New?: Yes
Remarks: Funded by PFE and Matriculation
Full-time?: 100% No Mos: 11
Effective: August 1, 2000
Acct # (s): A-11100-431200-08350-0611400/39%
K-12200-441000-63200-1612120/61%
Note: 61% of this position is specially funded, continuation of that portion depends on the availability of funds.
- d. Position: **ASSISTANT PROFESSOR**
Department: Earth Sciences (Geography)
Division: Mathematics and the Natural and Health Sciences
Position #: 005792 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-111000-345500-22060-0611400/100%

b. Name: _____
Position: Instructional Computer Laboratory Technician
Department: Math Learning Lab (80%)/Mathematics and the Natural and
Health Sciences Division (20%)
Position #: 005687 (80%)
005989 (20%) New?: No
Remarks: Replacement for Michael Miller
Sal Rng/Stp: 25/1 **Salary: \$2,590.82/month**
% of position: 100% # of Mos: 12
Effective: _____
Acct #(s) A-221000-347200-17010-0000000/80%
A-222000-341100-17011-0000000/20%

L. ITEMS PENDING

M. COMMENTS FROM BOARD MEMBERS

N. CLOSED SESSION

1. Pending Litigation Pursuant to Government Code Section 54956.9(a), Conference with Legal Counsel – King v. Palomar Community College District, Superior Court Case No. N80790 on appeal to the Court of Appeal.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
3. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees, pursuant to Government Code 54957.6.

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT