



GOVERNING BOARD AGENDA
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 25, 2000, 7:00 P.M.

NOTICE TO PUBLIC: In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Board meets the second and fourth Tuesdays of every month starting at 7:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

Anyone having an interest in documents on file should call the Governing Board's Executive Assistant in the President's Office on extension 2104.

A.	Call to Order.....	2
B.	Roll Call.....	2
C.	Minutes	2
D.	Consent Calendar	2-6
E.	Items Removed from Consent Calendar	6
F.	Hearings.....	6-7
G.	Communications	7
H.	Unfinished Business	7
I.	New Business	7-9
J.	Instructional/Operational Reports	9
K.	Personnel.....	9-14
L.	Items Pending.....	14
M.	Comments from Board Members.....	14
N.	Closed Session.....	15
O.	Reconvene to Open Session.....	15
P.	Adjournment.....	15

A. CALL TO ORDER

Pledge of Allegiance

B. ROLL CALL

Establishment of a Quorum

C. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

BE IT RESOLVED, That the Minutes of the Regular Meeting held January 11, 2000, be approved.

CONSENT CALENDAR

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

D.

GIFTS

1. RECOMMENDATION: ACTION – ACCEPTANCE OF GIFTS

BE IT RESOLVED, That the following gifts donated in 1999 be accepted and that an appropriate letter of appreciation be sent:

- a. Hewlett-Packard computer, monitor, and keyboard for use in the computer repair program, donated by **Joyce Lanza**, 2374 Pio Pico Drive, Carlsbad, California 92008. Total cash value as estimated by donor is \$650.00.

TRAVEL

2. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **George R. Boggs, Ph.D.**
 - Advanced Funds? Yes
 - For: Transportation, parking, meals, lodging, registration, miscellaneous
 - To attend: ACCT National Legislative Seminar
 - Location: Washington, D.C.
 - Date: February 26-29, 2000
 - Amount: \$1,860.00
 - Budget Acct. No.: 575100-11-211100-66200-10-2000-0000000

FISCAL SERVICES

3. **RECOMMENDATION: ACTION – AUTHORIZE DRAWING NEW WARRANTS**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

- a. Warrant #77-006057, dated May 28, 1999, in the amount of \$100.00 to Lutheran Brotherhood Securities Corporation, 625 Fourth Avenue South, Minneapolis, MN 55415. Voided due to stale dating.
- b. Warrant #76-213999, dated May 24, 1999, in the amount of \$18.25 to Jeanette R. Perry, 3 Monarch, Irvine, CA 92064. Voided due to stale dating.
- c. Warrant #76-214884, dated May 24, 1999, in the amount of \$39.00 to Gina M. Watkins, 740 Breeze Hill Road #212, Vista, CA 92083. Voided due to stale dating.
- d. Warrant #77-998475, dated December 17, 1998, in the amount of \$373.46 to Kenneth C. Shuttleworth, 2267 Country Creek, San Marcos, CA 92069. Voided due to stale dating.

PERSONNEL

4. **RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES**

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

- a. Herrmann, Cheryl - Mathematics
- b. Moreno-Dubon, Freddy – Computer Science & Info Systems
- c. Pedroza, Jose Carlos - Spanish

5. **RECOMMENDATION: ACTION – APPROVE ADJUNCT FACULTY EMPLOYMENT**

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 2000

ART

Guaragna, Ashley	Art B.F.A., Fine Arts/Studio Art M.F.A., Fine Arts/Art	\$33.97
Moran, Sheila	Art B.F.A., Fine Arts/Sculpture M.A., Art	\$33.97

BUSINESS EDUCATION

Dietz, Melora	Business B.S., Business Administration 31 years of experience	\$32.88
---------------	---	---------

CHEMISTRY

Lee, Tsung-Yi	Chemistry Ph.D., Chemistry	\$36.16
---------------	-------------------------------	---------

Tsay, Hwai-Min	Chemistry M.S., Chemistry M.S.E., Engineering Ph.D., Chemistry	\$36.16
----------------	---	---------

COMPUTER SCIENCE AND INFORMATION SYSTEMS

Donahue, Carol	CSIS A.A., Info Systems B.S., Computer Science 4 years of experience	\$32.88
----------------	---	---------

Kraft, Patricia	CSIS B.S., Physical Education M.S., Computer Science	\$33.97
-----------------	--	---------

Lycan, Ron	CSIS B.S., Electrical and Computer Engineering M.S., Information Systems 2 years of experience	\$33.97
------------	---	---------

Moreno-Dubon, Freddy	CSIS A.A., Computer Science 3 years of experience	\$32.88
----------------------	---	---------

ECONOMICS, HISTORY, AND POLITICAL SCIENCE

Martinie, Francis	History B.S., Economics B.A., History M.A., History M.S., Guidance & Counseling	\$53.73
-------------------	---	---------

ENGLISH

Cowper, David	English B.A., Religion M.A., English	\$33.97
---------------	--	---------

Hermanns, Linda	English B.S., English M.A., Education	\$40.54
-----------------	---	---------

Jameson, Jeannine	B.A., English M.A., Literature & Writing Studies	\$33.97
-------------------	---	---------

Moustafa, Magda	English M.A., English	\$35.07
-----------------	--------------------------	---------

Ornelas, Tricia	English B.A., Psychology M.A., English	\$33.97
-----------------	--	---------

ENGLISH AS A SECOND LANGUAGE

Ramirez, Ofelia	ESL/CNED (non-credit) B.A., Liberal Studies	\$32.88
-----------------	--	---------

Santos, Gloria	ESL/CNED (non-credit) B.A., Sociology	\$32.88
----------------	--	---------

Villegas, Gloria	ESL/CNED (non-credit) B.A., Liberal Studies B.C.L.A.D. Credential, Bilingual, Crosscultural, Language & Academic Development	\$32.88
------------------	---	---------

FOREIGN LANGUAGES

Fernald, Jutta	Spanish B.A., Spanish M.A., Spanish	\$33.97
Pedroza, Jose Carlos	Spanish A.A., General Education B.A., Telecommunications/Spanish M.A., Telecommunications	\$33.97

GRAPHIC COMMUNICATIONS

Modica, Catherine	Graphic Communications B.S., Computer Science	\$32.88
-------------------	--	---------

MATHEMATICS

Herrmann, Cheryl	Mathematics B.A., Mathematics M.A., Education/Secondary Education	\$33.97
Horne, Honorata	Mathematics M.S., Mathematics	\$33.97

PUBLIC SAFETY

Prior, Tracy	Administration of Justice B.A., Communication Studies J.D., Law	\$36.16
--------------	---	---------

SPEECH COMMUNICATION/FORENSICS/ASL

Gibbons-Anderson, Joan	Speech B.S., Speech Communication M.A., Speech Communication	\$33.97
------------------------	--	---------

VOCATIONAL PROGRAMS

Abos, II, Ralph	Quality Assurance Technology B.S., Business Management 18 years of experience	Paid by the U.S. Postal Service
Morozowsky, Jr., Martin	Parks & Recreation Management B.S., Ornamental Horticulture 4 years of experience	\$32.88

6. **RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

BE IT RESOLVED, That the employment of the following Child Development Center Teacher, at the rate indicated for the Spring, 2000, semester, be approved.

CHILD DEVELOPMENT CENTER

Dickey, Sheri	Teacher Child Development Center Permit (pending)	\$8.95
---------------	--	--------

PAYROLL

7. **RECOMMENDATION: ACTION – APPROVE REHIRE, HIRE, AND PAY RATE CHANGE LISTS**

BE IT RESOLVED, That the lists of employees hired, rehired, or having pay rate changes be approved. **Exhibit D-7**

CASHIER

8. **RECOMMENDATION: ACTION – APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

BE IT RESOLVED, That **Revolving Cash Expenditures**, Check Nos. 11367 through 11368, in the amount of \$563.00 from the General Fund, for December, 1999, be approved. **Exhibit D-8**

RESIGNATIONS

9. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, the following **resignations** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **KIRSTEN R. COOPER**, Graphic Specialist I, Graphic Communications, effective January 22, 2000 (last day worked 1/21/00)
- b. **JANICE M. BURTON**, Academic Department Assistant, Art, effective January 15, 2000 (last day worked 1/14/00)

NARRATIVE – FISCAL SERVICES

10. **INFORMATION: NARRATIVE OF FINANCIAL REPORTS**

Narrative from Lois Meyer, Director, Fiscal Services. **Exhibit D-10**

BUSINESS SERVICES

11. **RECOMMENDATION: ACTION – APPROVE EXTENSION OF CONTRACT WITH DELL MARKETING, L.P.**

BE IT RESOLVED, That a contract for providing computer equipment between the Palomar Community College District and **Dell Marketing, L.P.**, One Dell Way RR*, Box 8708, Round Rock, TX 78682 (originally approved by the Governing Board on February 24, 1999) be extended. (This is the second year of a three-year contract.)

**Resumption of
REGULAR AGENDA**

E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of The Faculty**

3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the CCE/AFT**
5. **INFORMATION: Report of the Associated Student Government**
6. **INFORMATION: Report of the Superintendent/President**
7. **INFORMATION: Report of Other Organizations and/or Individuals**

In accordance with Board Procedure 12.10.1, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a delegation to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

G. COMMUNICATIONS

1. Letter from **Senator Dianne Feinstein** to Dr. Boggs, dated January 11, 2000, thanking him for attending a luncheon to exchange thoughts and ideas with her. **Exhibit G-1**
2. Letter from **James H. Thayer, Census 2000**, to Dr. Boggs, dated January 10, 2000, thanking him for attending their grand opening and supporting the endeavor to take the 2000 census. **Exhibit G-2**
3. Letter from **Senator Dianne Feinstein** to Dr. Boggs, dated December 17, 1999, thanking him for sharing his views about federal funding for education. **Exhibit G-3**
4. Letter from **Serafin Zasueta and Omero Suarez, San Diego and Imperial Counties Community Colleges Association**, to the CSU Enrollment Management Subcommittee, dated January 14, 2000, regarding SDSU's announcement of impaction status and its decision to raise academic standards. **Exhibit G-4**

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. **RECOMMENDATION: ACTION – ADOPT STATE-WIDE AVERAGE RATE OF \$130 PER UNIT FOR 2000-2001 NONRESIDENT TUITION FEE AND CHARGE NONRESIDENT STUDENTS \$22 PER UNIT FOR CAPITAL OUTLAY, MAINTENANCE, AND EQUIPMENT EXPENDITURES NOT COVERED IN NONRESIDENT TUITION FEE, BEGINNING WITH SUMMER, 2000**

BE IT RESOLVED, That the Palomar Community College District shall adopt the State-wide Average Rate of \$130 per unit of credit for the 2000-2001 Nonresident Tuition Fee for all nonresident students.

BE IT FURTHER RESOLVED, That the Palomar Community College District charge nonresident students who are both citizens and residents of a foreign country \$22 per unit of credit for the 2000-2001 Fiscal Year. This \$22 fee is for the purposes of capital outlay, maintenance, and equipment expenditures which are not covered in the above calculated Nonresident Tuition Fee and is authorized under Education Code 76141.

BE IT FURTHER RESOLVED, That both fees be effective beginning with the Summer, 2000, session. **Exhibit I-1**

2. **INFORMATION: PROPOSAL TO DELETE BP 436 – STUDENT PUBLICATIONS**

BE IT RESOLVED, That Board Policy 436 – Student Publications (as shown below) be deleted as the editors of student publications are no longer selected in this manner.

**BP 436
Student Publications**

The administration is directed to create a Student Publications Board whose purpose it shall be to ensure the selection of responsible editors for all student publications and to approve the staff members of each publication. The Student Publications Board shall only have authority to select and remove personnel. It shall not have censorship authority.

3. **INFORMATION: AB 537 – NONDISCRIMINATION: SEXUAL ORIENTATION**

BE IT RESOLVED, That the words “sexual orientation” be added to the bases of prohibited discrimination in applicable Governing Board policies as required by AB 537, which was signed into law on October 2, 1999. A copy of AB 537 is attached.

Exhibit I-3

4. **RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #3 FOR INFRASTRUCTURE REPLACEMENT/UPGRADE PROJECT**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District hereby approves Change Order #3, in the amount of \$32,650.36, pertaining to the Infrastructure Replacement/Upgrade Project; original contract approved by the Governing Board on July 14, 1998, as detailed on the accompanying memorandum in support hereof. Funding for this change order is from Account Number 61200-41-541100-71200-10-2000-1641300. **Exhibit I-4**

5. **RECOMMENDATION: ACTION - REVIEW AND APPROVE CASH ACCOUNT EXPENDITURES FROM THE PALOMAR COLLEGE FOOD SERVICES FOR THE PERIOD OCTOBER THROUGH DECEMBER, 1999**

BE IT RESOLVED, That, pursuant to the resolution of the Governing Board of the Palomar Community College District providing for review and approval on a sixty-day (60) basis, the purchase transactions of the District food service operations, for the period October 1, 1999, through December 31, 1999, and as detailed in the Check Register that is filed in support hereof, be and are hereby reviewed, ratified, and approved. **Exhibit I-5**

6. **RECOMMENDATION: ACTION - FINAL ACCEPTANCE OF WORK COMPLETED ON REMODELING OF CHILD DEVELOPMENT CENTER, ESCONDIDO CENTER, BY WHITAKER CONSTRUCTION CORPORATION OF SAN DIEGO; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS AND RECORD NOTICE OF COMPLETION**

BE IT RESOLVED, That the remodel of the Child Development Center, Escondido Center, in accordance with the bid awarded by the Palomar Community College District, on September 14, 1999, to Whitaker Construction Corporation (the “Contractor”), 2340 Tampa Avenue, Suite F, El Cajon, CA 92020, be accepted; and the project is hereby found to be completed; **That** the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; **That** the total amount of this contract is \$227,202 and one (1) change order in the amount of \$2,288.35; **That** all money due and owing to the Contractor, with the exception of the ten (10%) retention of \$22,720, (the “Retention”) be paid, and that, following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and **That** the bid security posted by Whitaker Construction Corporation be returned to this Contractor and all other bonds be released within the time and in the manner as provided by law.

7. **RECOMMENDATION: ACTION - APPROVE AND ACCEPT PLANS AND SPECIFICATIONS PREPARED BY PARSONS ENGINEERING SCIENCE, INC., FOR THE REDESIGN OF PARKING LOT 11 AND PARKING LOT 12 (NE SECTION)**

BE IT RESOLVED, That the plans and specifications prepared by Parsons Engineering Science, Inc., for the redesign and striping of Parking Lot 11 and Parking Lot 12 (NE corner) to increase parking and access to the San Marcos campus of the Palomar Community College District, be and are hereby approved and accepted; and George R. Boggs, Ph.D., Superintendent of the District is approved to sign these plans and specifications on behalf of the District, as further evidence of this approval and acceptance.

8. **RECOMMENDATION: ACTION - APPROVE AGREEMENT [CE00079] WITH WESTERN TRUCK SCHOOL FOR FACILITIES TO OPERATE COURSES OF INSTRUCTION IN TRUCK DRIVING THROUGH WORKSITE EDUCATION**

BE IT RESOLVED, That an agreement, CE00079, is hereby approved between the Palomar Community College District (hereinafter "District") and the Western Truck School, a division of California Truck School, Inc., (hereinafter "Western") for the use of District facilities to offer courses of instruction through worksite education leading to certification and licensing of truck drivers. The term of this agreement is from the effective date of January 26, 2000, to January 25, 2001, with option to renew at the sole discretion of the District, for additional one-year terms. Western shall remit to the District the sum of Five-Hundred Dollars (\$500.00) per student upon graduation of each student from the program. Western shall provide indemnity and insurance to the District in an amount of at least One Million Dollars (\$1,000,000.00) GLC, and shall defend the District against all claims and actions arising out of the program. **Exhibit I-8**

9. **RECOMMENDATION: ACTION – REJECT CLAIM**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District rejects the claim for damages filed by Andrea Naested, Esq., on behalf of her client, **Donald N. Davidson**, and refers it to the District's Claims Administrator for handling.

10. **RECOMMENDATION: ACTION - AUTHORIZE PAYROLL DEDUCTIONS TO PURCHASE TAX-SHELTERED ANNUITIES FROM IDEX MUTUAL FUNDS**

BE IT RESOLVED, That Idex Mutual Funds, Post Office Box 9015, Clearwater, FL 33758-9015, be and is hereby approved as a tax-sheltered annuity and is added to the District's approved list for such vendors.

BE IT FURTHER RESOLVED, That payroll deductions are authorized for the purpose of purchasing tax-sheltered annuities from Idex Mutual Funds, Post Office Box 9015, Clearwater, FL 33758-9015.

J. INSTRUCTIONAL/OPERATIONAL REPORTS

1. **"Virtual Orientation"** – Maria Miller

K. PERSONNEL

1. RECOMMENDATION: ACTION – APPROVE CLASSIFIED EMPLOYMENT

BE IT RESOLVED, That the classified employment of the following persons be approved:

- a. Name: **MARTHA E. COLLINS**
Position: Office Specialist
Department: American Indian Studies
Position #: 006066 New?: Yes
Remarks: approved on 10/26/99
Sal Rng/Stp: **10/1** Salary: **\$449.37/month**
% of position: 25% # of Mos: 10
Effective: February 1, 2000
Acct #(s) A-212200-362100-60910-0000000/100%
Note: Normal work schedule: Tuesday and Thursday, 8 a.m. – 1 p.m.
- b. Name: **JOHANNA SEARS**
Position: Administrative Secretary
Department: Health Services
Position #: 006065 New?: Yes
Remarks: Approved on 10/26/99
Sal Rng/Stp: **19/1** Salary: **\$1,007.04/month**
% of position: 45% # of Mos: 12
Effective: February 1, 2000
Acct #(s) K-231100-474100-64400-1812090/100%
Note: This is a specially funded position; its continuation depends on the availability of funds. Normal work schedule: Monday – Wednesday, 7:30 a.m. – 1:30 p.m.

2. RECOMMENDATION: ACTION - APPROVE ACADEMIC CHAIR/DIRECTOR STIPEND

BE IT RESOLVED, That the following stipends be approved:

- a. Name: **MARC NEWMAN**
Position: Forensics Coach
Department: Speech Communications/Forensics/ASL
Mos: 10
Stipend: **\$498.40/month**
Effective: August 21, 1999, through May 18, 2000
- b. Name: **SARA THOMPSON**
Name: **ANDREA TAUPIER**
Position: Chair
Department: Life Sciences
Position #: 005257
Percent: 60% No. Mos: 5
Stipend: **\$391.20/month**
Effective: January 18, 2000, through May 18, 2000
NOTE: Ms. Thompson will remain chair with the assigned time of 60%; Ms. Taupier will receive the stipend.

3. **RECOMMENDATION: ACTION - APPROVE CONTRACT CHANGE**

BE IT RESOLVED, That the changes for the following academic contracts be approved:

- a. **Position:** **COORDINATOR**
Name: Dr. Margaret Gunther
Department: Professional Development
Position #: 005069 New?: No
Sal Rng/Stp: **G/27** Salary: **\$7,115.16/month**
% of position: 80% No. Mos: 5
Effective: January 18, 2000
Acct No(s): A-123400-312100-60200-0000000/100%
NOTE: Dr. Gunther will remain 20% as Chair/Professor, Family and Consumer Sciences.
- b. **Position:** **ASSOCIATE PROFESSOR**
Name: Bonnie Ann Dowd
Department: Business Education
Position #: 005329 New?: No
Sal Rng/Stp: E/15 Salary: **\$6,253.05/month**
% of position: 100% No Mos: 5
Effective: January 18, 2000
Acct No(s): A-123400-711400-60300-0000000/100%

4. **RECOMMENDATION: ACTION - APPROVE ADMINISTRATIVE RECLASSIFICATION**

BE IT RESOLVED, That reclassification of the following administrative position be approved:

- a. **Position:** **PUBLIC SAFETY COORDINATOR**
Department: Public Safety Programs
Name: Vacant
Position #: **005742** New?: No
Remarks: Position was Police Academy Coordinator
Effective: April 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **56/1** Salary: **\$3,952.09/month**
Acct #(s): A-123400-336100-60100-0000000/100%

5. **RECOMMENDATION: ACTION - APPROVE ADMINISTRATIVE POSITION**

BE IT RESOLVED, That the following administrative position be approved:

- a. **Position:** **TELECOMMUNICATIONS SPECIAL GRANT PROJECT DIRECTOR**
Department: Educational Television
Name: Sherilyn J. Hargraves
Position #: 006094 New?: Yes
Remarks: CCCSAT-Grant funded. At the conclusion of the CCCSAT-Grant funding on June 30, 2003, if no additional funds are generated to support this new position, Sherilyn Hargraves will be reassigned to Manager, Educational Television, in the supervisory group of the Administrative Association.
Effective: February 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **64/1** Salary: **\$4,813.95/month**
Acct #(s): K-212100-318100-61320-1612190/65%
A-212100-318100-61320-0000000/35%
Note: 75% of this position is specially funded; continuation of that portion depends upon available funds. Position will be placed in the classified administrators group of the Administrative Assn.

6. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED RECLASSIFICATIONS**

BE IT RESOLVED, That the reclassification of the following classified positions be approved:

- a. **Position: INTERNATIONAL STUDENT ADVISOR**
Department: Admissions, Records, & Veterans' Services
Name: Yasue O'Neill
Position #: **005462** New?: No
Remarks: Position title same, range 20 on Unit salary schedule.
Effective: January 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **45/1** Salary: **\$3,012.27/month**
Acct #(s): A-212200-421100-6210-0000000/100%
Note: Position will be removed from the CCE/AFT and placed in the Supervisory Group of the Administrative Association.
- b. **Position: STAFF ASSISTANT**
Department: Student Health Services
Name: Margery McCrory
Position #: **005566** New?: No
Remarks: Position was Administrative Secretary, range/step 19/8
Effective: January 1, 2000
% of position: 100% # of Mos: 12
Sal Rng/Stp: **23/8** Salary: **\$3,119.75/month**
Acct #(s): K-212200-474100-64400-1812090/100%
Note: Since this is a specially funded position, continuation depends on available funds.

7. **RECOMMENDATION: ACTION – APPROVE LEAVES OF ABSENCE**

- a. **BE IT RESOLVED, That AJEJANDRO CUATOK**, Supervisor, Student Support Services, TRIO/SSS, be granted a 15% Personal Leave of Absence **without pay and with no effects benefits**, effective January 18, 2000, through May 19, 2000 (teaching).
- b. **BE IT RESOLVED, That AUDREY L. ELLIS**, Custodian I, Custodial Services, be granted a 100% Medical Leave of Absence **without pay and with benefits**, effective December 10, 1999, through June 10, 2000.

8. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITIONS**

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position: MARKETING SERVICES COORDINATOR**
Department: Educational Television
Division: Instruction
Position #: 006088 New?: Yes
Remarks: CCCSAT-Grant funded
Sal Rng/Stp: **25/1** Salary: **\$1,835.39/month**
% of position: 100% # of Mos: 12
Effective: January 26, 2000
Acct #(s): K-212200-318100-61320-1612190/100%
Note: This is a specially funded position; continuation depends upon available funds.

- b. **Position:** **PROGRAM RESEARCH SPECIALIST**
Department: Educational Television
Division: Instruction
Position #: 006089 New?: Yes
Remarks: CCCSAT-Grant funded
Sal Rng/Stp: **30/1** Salary: **\$2,078.77/month**
% of position: 100% # of Mos: 12
Effective: January 26, 2000
Acct #(s): K-212200-318100-61320-1612162/100%
Note: This is a specially funded position; continuation depends upon available funds.
- c. **Position:** **WEBMASTER**
Department: Educational Television
Division: Instruction
Position #: 006090 New?: Yes
Remarks: CCCSAT-Grant funded
Sal Rng/Stp: **35/1** Salary: **\$3,306.23/month**
% of position: 100% # of Mos: 12
Effective: January 26, 2000
Acct #(s): K-212200-318100-61320-1612190/100%
Note: This is a specially funded position; continuation depends upon available funds.
- d. **Position:** **ON-SITE ENGINEER**
Department: Educational Television
Division: Instruction
Position #: 006091 New?: Yes
Remarks: CCCSAT-Grant funded
Sal Rng/Stp: **40/1** Salary: **\$2,662.48/month**
% of position: 100% # of Mos: 12
Effective: January 26, 2000
Acct #(s): K-212200-318100-61320-1612190/60%
 A-212200-318100-61320-0000000/40%
Note: 60% of this position is specially funded; continuation of that portion depends on available funds.

9. **RECOMMENDATION: ACTION - APPROVE NEW ACADEMIC POSITION**

BE IT RESOLVED, That the following academic positions be approved:

- a. Position: **ASSISTANT PROFESSOR/COUNSELOR**
Department: Counseling, Guidance, and Career Development
Division: Student Services
Position #: 006087 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: July 5, 2000
Acct # (s): A-122100-462100-63100-0611400/100%
- b. Position: **ASSISTANT PROFESSOR**
Department: Reading Services
Division: Arts and Languages
Position #: 006095 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-328200-49300-111000-0000000/100%

- c. Position: **ASSISTANT PROFESSOR**
Department: Mathematics
Division: Mathematics and the Natural and Health Sciences
Position #: 00____ New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-111000-342200-17010-0611400/100%

- d. Position: **ASSISTANT PROFESSOR**
Department: Graphic Communications
Division: Community Learning Resources
Position #: 006097 New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-111000-355200-09360-0611400/100%

- e. Position: **ASSISTANT PROFESSOR**
Department: Child Development
Division: Human Arts and Sciences
Position #: 00____ New?: Yes
Remarks: PFE funded
Full-time?: 100% No Mos: 10
Effective: August 1, 2000
Acct # (s): A-111000-364200-13051-0611400/100%

10. **RECOMMENDATION: ACTION - APPROVE CLASSIFIED POSITION INCREASE**

BE IT RESOLVED, That the increase of the following classified position be approved:

- a. Position: **INFORMATION SYSTEMS SPECIALIST**
Department: Information Services
Name: Vacant
Position #: 006096 New?: No
Remarks: Increase position from 75% to 100%. Approved 5/25/99. PFE funded
Sal Rng/Stp: 28/1 Salary: **\$2,788.91/month**
% of position: 100% # of Mos: 12
Effective: January 26, 2000
Acct #(s): A-212200-561100-67800-0611400/100%

11. **RECOMMENDATION: ACTION - APPROVE THE SALARY ENHANCEMENT PLAN AND SALARY INCREASE FOR ADMINISTRATIVE ASSOCIATION MEMBERS, SENIOR ADMINISTRATORS, AND EXECUTIVE ADMINISTRATORS**

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the Administrative Association/College Salary Enhancement Plan commencing on July 1, 1999, and ending June 30, 2004, **and** a 2% increase across the Administrative Salary Schedule, effective July 1, 1999. **Exhibit K-11**

L. **ITEMS PENDING**

M. **COMMENTS FROM BOARD MEMBERS**

N. CLOSED SESSION

1. Consider conferring honorary degree, pursuant to Education Code 72122.
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.

O. RECONVENE TO OPEN SESSION

P. ADJOURNMENT