



**GOVERNING BOARD MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, NOVEMBER 23, 1999, 7:00 P.M.**

**A. CALL TO ORDER**

The regular meeting of the Palomar Community College District Governing Board was called to order by Dr. Rita A. White, President, at 7:01 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

RITA A. WHITE, ED.D., PRESIDENT  
RALPH G. JENSEN, VICE PRESIDENT  
BARBARA L. HUGHES, SECRETARY  
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE  
MICHELE T. NELSON, PH.D., TRUSTEE  
DIANE VASQUEZ, STUDENT TRUSTEE

**EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:**

Dr. George R. Boggs, Superintendent/President  
Diane Michael, Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services  
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action  
Judy Eberhart, Dean, Counseling, Guidance, and Career Development  
Bill Flynn, Dean, Community Learning Resources  
Gene Jackson, Dean, Arts and Languages  
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences

**STAFF:**

Barbara Baldrige, Executive Assistant, President's Office  
Ruth Barnaba, Coordinator, Tutorial Services  
Norma Bean, President, Administrative Association  
Ernie Carson, President, CCE/AFT  
Bonnie Dowd, Coordinator, Professional Development/Associate Professor/Business Education  
Ben Echeverria, Counsel, Contracts, and Special Projects  
Kendra Jeffcoat, Special Assistant to the President  
Larry Koziarz, Director, Grants Development and Evening Manager  
Lois Meyer, Director, Fiscal Services

Dr. George Mozes, Director, Library and Educational Television  
Dr. Michael Norton, Director, Public Information  
Thomas Plotts, Director, Public Safety Program/Campus Police Department  
Gregory Thomas, Specialist, Tutorial Services  
Sarah Thompson, Chair/Associate Professor, Life Sciences  
Dr. Mark Vernoy, President, Faculty Senate

**GUESTS:**

Lee Baldrige  
Karen Smith, *North County Times*  
Heidi White, Vavrinek, Trine, Day & Co., LLP

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. White declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Dougherty, Nelson

**RESOLUTION 99-19796**

**BE IT RESOLVED, That** the Minutes of the Regular Meeting held on November 9, be approved with the following correction:

Page 9, first paragraph, first sentence should read: "It appears that CSEA probably felt that they couldn't get the signatures of 30% of the entire classified staff to bring about a decertification vote, so they are going after the facilities and food services employees."

The Vote: 4 Aye, 1 Abstain (Hughes)  
Student Trustee Advisory Vote: Aye

At this time, item I-2 was moved forward on the agenda. Heidi White presented a brief overview of the Audit Report.

**I. NEW BUSINESS**

**2. ACCEPT AUDIT REPORT FOR YEAR ENDED JUNE 30, 1999**

MSC Dougherty, Jensen

**RESOLUTION 99-19797**

**BE IT RESOLVED, That** the Audit Report of the Palomar Community College District, Year Ended June 30, 1999, as prepared by Vavrinek, Trine, Day & Company, 8270 Aspen Street, Rancho Cucamonga, California 91730, be accepted.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

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**CONSENT CALENDAR**

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D.

**GIFTS**

1. **ACCEPTANCE OF GIFTS**

MSC Dougherty, Jensen

**RESOLUTION 99-19798**

**BE IT RESOLVED**, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. One black two-drawer file cabinet for use in the Educational Television Department, donated by **Ben Echeverria**, 1140 W. Mission Road, San Marcos, California 92069. Total cash value as estimated by donor is \$75.00.
- b. One Meade 16" Dobsonian telescope, one Meade 8 x 50 finder/dust cover, and telescope accessories (eyepieces and filters) for use at public star parties and with students in the Planetarium, donated by **Debbie Gearheart**, 957 Honeysuckle Drive, San Marcos, California 92069. Total cash value as estimated by donor is \$2,213.00.
- c. Assorted paper to be used for printing in the Graphic Communications Department, donated by **Robert Early, Astro Converters, Inc.**, 155 Mata Way, #101, San Marcos, California 92069. Total cash value as estimated by donor is \$9,293.65.
- d. Eight plastic TRT trays, one auxiliary stool, two overhead surgical lamps, one Welmix amalgamator, Rinn film duplicator, one plastic display rack, miscellaneous barrier/covers to be utilized in dental laboratory training and X-ray lab, donated by **Dr. Alexander Sabet**, 620 South Melrose, #200, Vista, California 92083. Total cash value as estimated by donor is \$300.00.
- e. One in-line air filter for use with plasma arc cutter equipment in Art Department, donated by **Paul Weber**, 2448 Dunstan, Oceanside, California 92054. Total cash value as estimated by donor is \$75.43.
- f. Assorted used electronic equipment (2 – 27" stereo/televisions, 2 – microwave ovens, 5 – stereo VCRs, 2 - TCA DSS satellite receivers) for display in drama production, donated by **Michael Barber**, PMB 311-3809 Plaza Drive, Suite 107, Oceanside, California 92056. Total cash value as estimated by donor is \$300.00.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## FINANCIAL REPORTS

2. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Memo from Lois, Meyer, Director, Fiscal Services. Exhibit D-2

3. **AUTHORIZE DRAWING NEW WARRANTS**

MSC Dougherty, Jensen

### RESOLUTION 99-19799

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw new warrants as follows:

- a. Warrant #77-003006, dated March 31, 1999, in the amount of \$100.00 to Lutheran Brotherhood Security Corporation, 625 4<sup>th</sup> Avenue, South, Minneapolis, MN 55415. Voided due to stale dating.
- b. Warrant #77-998836, dated December 18, 1998, in the amount of \$300.00 to Lutheran Brotherhood Security Corporation, 625 4<sup>th</sup> Avenue, South, Minneapolis, MN 55415. Voided due to stale dating.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Jensen

### RESOLUTION 99-19800

**BE IT RESOLVED, That Revolving Cash Expenditures**, Check Nos. 11360 through 11364, in the amount of \$6,532.43 from the General Fund, for October, 1999, be approved. **Exhibit D-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## PERSONNEL

5. **APPROVE SHORT-TERM/SUBSTITUTE EMPLOYEE LIST**

MSC Dougherty, Jensen

### RESOLUTION 99-19801

**BE IT RESOLVED, That the Short-Term/Substitute Employee List** be approved. **Exhibit D-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19802**

**BE IT RESOLVED, That** the employment of the following adjunct faculty, at the rate indicated for the **Spring, 2000, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

**SPRING, 2000**

**BEHAVIORAL SCIENCES**

Gwynn, Douglas	Sociology B.A., Sociology M.A., Sociology Ph.D., Development Sociology	\$36.16
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**COMMUNICATIONS**

McKee, Kristen	Radio & Television B.A., Spanish M.A., Telecommunication Arts	\$33.97
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**GRAPHIC COMMUNICATIONS**

LaBlond, Elizabeth	Graphic Communications A.S., Fashion A.S., Accounting 9 years of experience	\$32.88
Ray, Shirley	Graphic Communications B.A., Social Science 7 years of experience	\$32.88

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19803**

**BE IT RESOLVED, That** the employment of the following Child Development Center Teacher, at the rate indicated for the Fall, 1999, semester, be approved:

**Fall, 1999**

**CHILD DEVELOPMENT CENTER**

Cherkin, Kimberly	Teacher Child Development Teacher Permit (pending)	\$8.95
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The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group I (receive the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **NONA L. MCCLURE**, Manager, Education Center, Mt. Carmel and Poway Centers, effective January 7, 2000 (last day worked January 6, 2000).

9. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **PAUL M. PRINCE, JR.**, Maintenance Technician, effective October 30, 1999 (last day worked 10/29/99).

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**Resumption of  
REGULAR AGENDA**

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E. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

F. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

**Report of the Faculty Senate**

Dr. Mark Vernoy reported that the Senate had voted this week to unanimously support offering benefits for domestic partners. Mark asked the other employee groups to support this, as well.

2. **INFORMATION**

**Report of The Faculty**

Dr. Mark Vernoy reported that Anne Hohman has been elected President and Sherry Gordon has been elected Vice President of The Faculty.

The Faculty voted and has accepted the Salary-Enhancement Plan by a five-to-one margin. They are looking forward to working with the Board and the administration to make the plan work.

3. **INFORMATION**

**Report of the Administrative Association**

Norma Bean reported that the Association has been busy pursuing some of its goals. They held another brown-bag luncheon last week, where an exchange of ideas took place. Norma reported that the luncheon was as equally well-attended as the first. The luncheons will continue so members can continue to exchange ideas.

Another meet-and-confer session was held yesterday. The group discussed the salary guidelines in the handbook, which most directly pertain to what was originally considered initial placement and which the Association is proposing be deleted so that current employees are not discriminated against as they compete for positions with outside candidates.

The group also edited and provided its response to administration on its proposed Professional Development Program. They are hopeful that this might be resolved so that the program may move forward.

Jerry Patton had given an informative presentation on the Faculty Salary-Enhancement Plan to the Executive Council. The Association commends the faculty and administration for developing this forward-thinking plan. Norma stated that she understands that discussions with the faculty have taken place over several months. She also understands that the initial discussions were made at the suggestion of the Governing Board following a period of battling for COLA. The Administrative Association has been told that the same offer will be made to the other employee groups, a prospect they are eagerly anticipating. The Executive Council has suggested that, in the future, these dialogues happen concurrently, rather than letting the faculty settle their concerns first. The Administrative Association is the smallest employee group on campus, representing approximately ten per cent of the employees. Historically, employees hear phrases in meetings such as, "the faculty are top dogs" and "this is faculty-driven institution." The Administrative Association realizes that the faculty is responsible for contributing most directly to learning outcomes in the classroom. However, they also recognize that the Administrative Association's members and the Classified Staff provide support that is absolutely essential to student outcomes and success. Without that kind of support, the success we have here at Palomar would not be possible. The Association would appreciate it if, in the future, starting with the Governing Board and the executive administration, we start thinking in terms of the entire collegial atmosphere, and that terms such as "top dogs," etc., be put aside. Perhaps, when there is dialogue for salary plans that affect the entire institution, there may be a way that all groups would be apprised of the ongoing dialogue or somehow participate, rather than making the other groups feel like, "if you're lucky, you'll get it, too." Norma pointed out that each employee's role is important to the institution and none should be considered more important than another. We each make a unique contribution; and we collectively make Palomar the fine institution it is. The Administrative Association would appreciate being better informed in the future. Norma stated that we need to value each individual and each group on an equal playing field.

4. **INFORMATION**

**Report of the CCE/AFT**

Ernie Carson stated that he would take Mark Vernoy's request regarding benefits for domestic partners back to the Executive Council.

Ernie reported that the CCE is looking forward to its next negotiation session with the District's representatives.

This past weekend, Ernie attended California's annual state CCE conference. It was held in Long Beach on the Queen Mary, and an estimated 200-300 people were in attendance. The theme of the conference was "U2K - UNION 2000, SECURING OUR FUTURE."

The conference started on Friday afternoon and concluded early Saturday evening. The keynote speaker for the Saturday luncheon was Assemblyman Carl Washington, Democrat, 52<sup>nd</sup> Assembly District. Several workshops were available for the attendees' choice. As usual, the representatives from Palomar played a very important role throughout the conference.

Cindy Kratoski, CCE vice president, was the moderator of a workshop entitled, "Can They Do That? Know Your Rights," which focused on "Knowing Your Rights and Responsibilities As A Union Leader." Discussion also focused on "Learning Systems for Handling Grievances" and "Understanding Duty of Fair Representation Charges." The latter helped define the line between union involvement and court litigation.

Barbara Clay was the moderator of the workshop, "Take This Job and Reclassify It," which focused on learning how to approach and conduct job classifications that are fair and equitable for all classified employees in the union.

Ernie Carson was the moderator of the general session, "Union 2000 - Securing our Future," panel discussion. Topics discussed centered around union organizing and union member political involvement.

CCE/AFT Local 4522 will hold two off-campus meetings on December 1, 1999, at Rossi's Pizza on Rancho Santa Fe Road. The meeting will be open to all classified staff members, both union and non-union employees. The purpose of the meeting will be to increase the communication between the union and all classified employees. Our primary focus will be on listening to and addressing the concerns of the facilities employees and explaining "Why the Palomar College CCE/AFT is the Union For You." In order to accommodate the employees of all shifts, two separate meetings will be held on that day. Notifications will be sent out during the next few days via phone calls and flyers. It was noted that no District equipment or resources are being used in disseminating notification of this event.

5. **INFORMATION**

**Report of the Associated Student Government**

Diane Vasquez reported that Johnny Rabago, ASG Senator, is working on a resolution allocating up to \$6,500 for replacing the tile in the lobby of the Dome.

ASG members attended a conference at SDSU last weekend.

ASG members will be participating in the San Marcos Kiwanis Club Parade on December 5.

6. **INFORMATION**

**Report of Superintendent**

Dr. Boggs congratulated Fergal O'Doherty, Assistant Professor, English, for his presentation at the California Center for the Arts Museum Gallery.

Dr. Boggs congratulated Bill Flynn for being the keynote presenter at the annual conference of the Continuing Education Association of New York.

Bill Flynn and Lynda Halttunen were congratulated for being recognized at the CCLC Convention for being "out-of-the-box thinkers."

Dr. Boggs congratulated Diane Michael for chairing the annual California Community Colleges CIO Conference in San Diego last month.

Dr. Boggs reported on the recent change to San Diego State University's admissions policies. The new policy will give preference to students in the SDSU service area. SDSU has decided that Palomar College is not in their service area. This will be discussed with Steve Weber, President of SDSU, at the next SDICCCA meeting. We will attempt to maintain a SDICCCA-wide agreement, rather than singling out various colleges within San Diego and Imperial Counties. SDSU will honor the transfer agreement for Palomar students who have been under the guaranteed transfer program and maintain a 2.6 GPA. They will even allow students with lower GPAs than that to be admitted if there isn't a program at CSUSM that will accommodate them.

7. **INFORMATION**

**Report of Other Organizations and/or Individuals**

There were none.

**G. COMMUNICATIONS**

1. Letter from **Senator Dianne Feinstein**, to Dr. Boggs, dated October 27, 1999, thanking him for sharing his views about federal funding for education. **Exhibit G-1**
2. Letter from **State Senator Bill Morrow**, to Dr. Boggs, dated November 4, 1999, thanking him for his correspondence regarding AB 422. **Exhibit G-2**
3. Letter from **Susan A. Cota, Ed.D., Las Positas College**, to Judy Cater, dated November 5, 1999, thanking her for serving as a member of the accreditation team at Santiago Canyon College. **Exhibit G-3**

**H. UNFINISHED BUSINESS**

There was none.

**I. NEW BUSINESS**

1. **DESIGNATE DECEMBER 14, 1999, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"**

MSC Dougherty, Jensen

**RESOLUTION 99-19804**

**BE IT RESOLVED, That** the Regular Meeting of the Governing Board scheduled for **December 14, 1999, 7 p.m.**, be designated the "**Annual Organizational Meeting.**"

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. Item was covered earlier on agenda.

3. **REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY DAYS**

MSC Dougherty, Nelson

**RESOLUTION 99-19805**

**BE IT RESOLVED, That** all contracts and agreements for the period September 1, 1999, through October 31, 1999, and entered into on behalf of the Palomar Community College District pursuant to resolutions 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. **Exhibit I-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE FIELD STUDIES PROGRAM TO THE SEA OF CORTEZ FOR SPRING, 2000**

MSC Dougherty, Jensen

**RESOLUTION 99-19806**

**BE IT RESOLVED, That** the Field Studies Program (Biology 195A; Biology 195C; Biology 195D; Zoology 195C, and Zoology 195D) offered by the Palomar Community College District to the Sea of Cortez, Country of Mexico, for Spring, 2000, be and is hereby approved, with departure on March 11, 2000, and return to San Marcos campus on March 18, 2000.

**BE IT FURTHER RESOLVED, That** approval is hereby given to all necessary and appropriate agreements for this Program to the Sea of Cortez, including an agreement with Baja Sportsfishing, Inc., of San Diego, California, for the chartered boat the "Eric" at a cost of \$10,000.00, and for a chartered bus with Mark IV Coaches, Spring Valley, California, at an estimated cost of \$1,700; and approval is given for advance deposits to guarantee the chartered boat and bus. Funding is from Account Nos. 887710-11-553200-67260-08-2000-0811341. **Exhibit I-4**

The Vote: 4 Aye, 1 Abstain (Nelson)  
Student Trustee Advisory Vote: Aye

5. **DECLARE PERSONAL PROPERTY SURPLUS AND OF INSUFFICIENT VALUE FOR AUCTION; DONATE PROPERTY TO PAUMA BAND OF INDIANS FOR USE IN CHILDREN'S CENTER (unanimous consent required)**

MSC Dougherty, Jensen

**RESOLUTION 99-19807**

**BE IT RESOLVED, That** the Palomar Community College District finds the following personal property surplus, no longer needed for District purposes, and of insufficient value to defray the costs of arranging a sale, all in accordance with District Procedure 552; six (6) used computers, as detailed on the information spreadsheet lodged in support hereof, and,

**BE IT FURTHER RESOLVED, That** the computers described herein shall be donated to the Pauma Band of Indians Children's Center, Pauma Indian Reservation, as provided in California Education Code Section 81452. **Exhibit I-5**

The Roll Call Vote was unanimous: 5 Aye (Dougherty, Nelson, White, Hughes, Jensen)  
Student Trustee Advisory Vote: Aye

6. **APPROVE AGREEMENT WITH CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT FOR 1999-2000, CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM**

MSC Dougherty, Jensen

**RESOLUTION 99-19808**

**BE IT RESOLVED**, That approval is hereby given to the agreement between the Palomar Community College District and Chabot-Las Positas Community College District for implementation of the 1999-2000 California Early Childhood Mentor Program. Funding to Palomar comes from the California Department of Education through the Chabot-Las Positas Community College District. This agreement will be in effect from the date of signature to the end of the fiscal year and supersedes all prior agreements.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **ACCEPT DOME FLOOR REPLACEMENT PROJECT; AUTHORIZE COMPROMISE OF LIQUIDATED DAMAGES; AUTHORIZE FILING OF NOTICE OF COMPLETION AND FINAL PAYMENT TO CONTRACTOR, SUBJECT TO RECEIPT OF ALL LIEN RELEASES**

MSC Dougherty, Jensen

**RESOLUTION 99-19809**

**WHEREAS**, the Governing Board of the Palomar Community College District accepted competitive bids on the Dome Floor Replacement Project on June 3, 1999; and,

**WHEREAS**, the Governing Board of the Palomar Community College District awarded the bid on the aforesaid Project to Allsports Flooring, Inc., of National City, on or about June 7, 1999, for the sum of \$246,760.00; and,

**WHEREAS**, in order to save funds, the Facilities Department of the District removed the existing Dome Floor and prepared the underlying concrete surface to accept the Allsports' flooring system; and,

**WHEREAS**, the demolition of the existing flooring and the preparation of the concrete sub-floor required the removal and re-pouring of a certain portion of the center of the sub-floor, which re-pour required a minimum of twenty-eight (28) days to cure before the new flooring system could be installed on it; and,

**WHEREAS**, under the contract and specifications for this Project, Allsports Flooring, Inc., was required to complete the installation of the new flooring system on or before August 20, 1999, but did not complete the work until September 13, 1999; and,

**WHEREAS**, the contract and specifications for the Project contained a liquidated damages clause imposing the sum of Five Hundred Dollars (\$500.00) for every day the project was delayed in its completion beyond August 29, 1999; and,

**WHEREAS**, a dispute has arisen between the District and Allsports Flooring, Inc., over the cause of the delay in completing the installation of the Dome Floor and over the appearance of spaces between some of the floorboards; and,

**WHEREAS**, the District and Allsports Flooring, Inc., desire to settle their differences over the liquidated damages to be assessed and to provide a procedure for addressing the appearance of the playing surface of the Dome Floor;

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The work of construction on the Dome Floor Project is deemed to have been completed as of September 13, 1999, and the thirty-five-day (35) lien period has been satisfied such that final payment, minus liquidated damages, can be made to Allsports Flooring, Inc., forthwith; and,
2. The Superintendent/President is authorized to sign and record the Notice of Completion of the Dome Floor Project; and,
3. The amount of liquidated damages to be assessed is compromised based upon agreement with Allsports Flooring, Inc., and for additional consideration by it as stated below, to Six Thousand Dollars (\$6,000.00); or fifty percent (50%) of those authorized under the contract documents; and,
4. In consideration for the compromise on liquidated damages as stated in paragraph 3 above, Allsports Flooring, Inc., agrees to furnish without additional charge to the District, a complete resealing/refinish of the Dome Floor in approximately twelve to fourteen calendar months, the exact date to be agreed upon by District and Allsports Flooring, Inc.; and,
5. In addition, Allsports Flooring, Inc., shall extend the warranty on the Dome Floor Project by one (1) additional year to that set forth in the contract documents; and,
6. Final payment of all retention, minus the \$6,000.00 liquidated damages shall be made to Allsports Flooring, Inc., with a net payment to Allsports Flooring, Inc., in the amount of Eighteen Thousand, Six Hundred Seventy-Six Dollars, and No Cents (\$18,676.00) to be made on condition that Allsports Flooring, Inc., furnish and the District receive lien releases for all labor and materials furnished to the District in connection with this Project. Final payment to be made from Account No. 05-10-51-5100-6511-6206.00-0811. **Exhibit I-7**

Jerry Patton briefly discussed background information describing the circumstances for this action and thanked Ben Echeverria for working out this agreement with the vendor.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVE DESIGN AND ENGINEERING SERVICES AGREEMENT WITH DISTRICT ARCHITECT AND ENGINEERS FOR STUDENT UNION PROJECT**

MSC Dougherty, Jensen

**RESOLUTION 99-19810**

**BE IT RESOLVED**, That an agreement is hereby approved, effective November 1, 1999, and until the services are complete, between the Palomar Community College District and District Architect, Marlene Imirzian & Associates Architects, Ltd., for the design and engineering of a proposed new construction, addition, and/or remodel of the Student Union (hereinafter the SU Project) located on the San Marcos Campus of the District; and,

**BE IT FURTHER RESOLVED, That** this agreement shall incorporate the terms and conditions of the District Architect Agreement dated September 17, 1999, previously approved by the Governing Board; and the services of the District Architect and her design team shall be performed for an agreed fee of One Hundred Fifty Thousand Dollars (\$150,000.00) to be funded from Account No. 623100-41-451100-71100-10-2000-1641300.

**BE IT FURTHER RESOLVED, That** the following design team of engineers and cost estimators be and are hereby approved to work under the aforesaid Agreement with the District Architect, and where applicable, under the Master Agreement for District Engineers, and that they shall be compensated from the agreed fee hereinbefore approved for professional services to the SU Project:

Civil Engineer	Burkett & Wong
Structural Engineer	Burkett & Wong
Mechanical/Plumbing Engineer	GEM Engineering
Electrical Engineer	Van Buuren Kimper Engineering
Cost Estimating	Campbell-Anderson & Associates

Ben Echeverria briefly discussed the manner in which the price is determined in projects such as this. Jerry Patton noted that there will be future activity on this item because this sets in motion the design criteria for designing the Student Center. If we proceed, the District will likely need to issue debt, because it will take many years to collect that amount of money. We will use the revenue streams from the student fees to pay the debt. Future items will get us to the actual building of this facility.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **APPROVE DESIGN AND ENGINEERING SERVICES AGREEMENT WITH DISTRICT ARCHITECT AND ENGINEERS FOR HIGH-TECHNOLOGY LABORATORY/CLASSROOM BUILDING PROJECT**

MSC Dougherty, Hughes

**RESOLUTION 99-19811**

**BE IT RESOLVED, That** the Palomar Community College District hereby approves, effective November 1, 1999, and until the services are completed by District Architect, Marlene Imirzian & Associates Architects, Ltd., a professional services agreement for design and engineering of a proposed new construction of the High-Technology Laboratory/Classroom Building (hereinafter the HTLCB Project) located on the San Marcos Campus of the District; and,

**BE IT FURTHER RESOLVED, That** this agreement shall incorporate the terms and conditions of the District Architect agreement dated September 17, 1999, previously approved by the Governing Board, and that the services of the District Architect and her design team shall be performed for an agreed fee of Eight Hundred Thirteen Thousand, Two Hundred Ninety Dollars (\$813,290.00), to be funded from Account No. 623100-41-541100-71100-10-2000-1641300.

**BE IT FURTHER RESOLVED, That** the following design team of engineers and cost estimators be and are hereby approved to work under the aforesaid Agreement with the District Architect and, if applicable, under the Master Agreement for District Engineers, and that they shall be compensated from the agreed fee hereinbefore approved for professional services to the HTLCB Project:

Civil Engineer	Burkett & Wong
Structural Engineer	Burkett & Wong
Mechanical/Plumbing Engineer	GEM Engineering
Electrical Engineer	Van Buuren Kimper Engineering
Cost Estimating	Campbell-Anderson & Associates
Lab Planning	Research Facilities Design
Landscape Architect	Wallace, Roberts & Todd

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **APPROVE AGREEMENT WITH PARSONS ENGINEERING SCIENCE, INC., FOR AN ENVIRONMENTAL STUDY AND REPORT ON THE PROPOSED HIGH-TECHNOLOGY LABORATORY/CLASSROOM BUILDING**

MSC Dougherty, Nelson

**RESOLUTION 99-19812**

**BE IT RESOLVED, That** an agreement is approved between the Palomar Community College District (District) and Parsons Engineering Science, Inc. (Parsons), for the study of the impact on the environment of the proposed construction of the high-technology and laboratory/classroom building on the San Marcos Campus effective November 1, 1999, and terminating on or before October 31, 2000, or upon completion of all survey and field work, whichever occurs first, including the writing and filing of a public report in conformance with the California Environmental Quality Act (CEQA); and,

**BE IT FURTHER RESOLVED, That** the total fee for the aforesaid environmental assessment and reporting services shall be Twenty Two Thousand, Eight Hundred Forty-Three Dollars (\$22,843.00), which fee shall include the services of a subcontractor, Gallegos & Associates, that is hereby approved for work on this project. The fees approved for this environmental study and reporting shall be paid from Account No. 623100-41-541100-71100-10-2000-1541300.

It was noted that this environmental study will include an archeological study.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **APPROVE EXTENSION OF AGREEMENTS WITH PEPSI-COLA FOR VENDING MACHINES AND CAFETERIA**

MSC Dougherty, Jensen

**RESOLUTION 99-19813**

**WHEREAS**, the Palomar Community College District awarded a competitively bid vending machine contract to Pepsi-Cola Company effective September 1, 1997, and for an initial term of three (3) years, expiring on October 31, 2000, and with two additional, one-year options; and,

**WHEREAS**, the Palomar Community College District awarded a competitively bid contract for post-mix products to Pepsi-Cola Company for the Cafeteria and Snack Shack, which contract expires on April 27, 2001; and,

**WHEREAS**, it is in the best interests of the District that the two contracts with Pepsi-Cola Company be synchronized as to expiration dates, and it will permit the District to go out to public bid on the entire soft-drink requirements of the District, vending, and cafeteria, thereby creating greater competition due to greater volume;

**NOW THEREFORE BE IT RESOLVED**, as follows:

1. The contract with Pepsi-Cola Company for the vending machines is hereby extended to October 31, 2001; and,
2. The contract with Pepsi-Cola Company for the post-mix products to the Cafeteria and the Snack Shack is hereby extended to October 31, 2001; and,
3. In consideration for these extensions, and in addition to the terms and conditions of these respective agreements that shall remain in force, Pepsi-Cola Company shall pay the District the sum of Three Thousand Dollars (\$3,000.00), which sum is hereby accepted by the District.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**J. INSTRUCTIONAL/OPERATIONAL REPORTS**

1. **Tutoring Report**

Joe Madrigal introduced Ruth Barnaba, who, along with Greg Thomas, presented a report on the services and activities of the Tutoring Centers on the San Marcos and Escondido campuses. **Exhibit J-1**

2. **APPROVE COURSES FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Jensen

**RESOLUTION 99-19814**

**WHEREAS**, the Curriculum Committee and the Faculty Senate have examined and approved the following new courses,

**BE IT RESOLVED**, That the new courses be approved by the Governing Board for inclusion in the Palomar College curriculum.

- a. Course ID: AJ 212  
A.A. degree/certificate (elective): Administration of Justice – Law Enforcement Discipline for minimum qualifications: Administration of Justice (master's degree not required)  
Reviewed by: Subcommittee A

**212 Forensic Photography**

*Three hours lecture (3)*

Techniques utilized in police photography are outlined and explored including crime scene and traffic collision photography, macro photography, microphotography, black/white and color photography, and photography equipment. Also discussed are topics such as low light or existing light photography, high-speed film shooting, use of alternative light sources in photography, aerial photography, video recording, and presentation of photographic exemplars in court or trial. CSU (effective Fall, 2000)

- b. Course ID: DNCE 137  
A.A. degree/certificate program (recommended elective): Dance Discipline for Minimum Qualifications: Dance (master's degree required)  
Reviewed by: Subcommittee B

**137 Cuban and Brazilian Drumming**

*Two hours lecture-laboratory (1)*

Drum, percussion and song classes in the traditions of Escola de Samba from Rio de Janeiro, Brazil, and Afro-Cuban traditions, Rumba, Congo, Makuta from Cuba. Develop ability to work as part of a drum ensemble. *This course is dually listed as MUS 137. May be taken four times.* CSU (effective Fall, 2000)

- c. Course ID: DNCE 148  
Prerequisite validated: Yes  
A.A. degree/certificate program (recommended elective): Dance Discipline for minimum qualifications: Dance (master's degree required)  
Reviewed by: Subcommittee B

**148 Palomar Drum and Dance Ensemble**

*Three-hour lecture-laboratory (1.5)*

Rehearsal and performance of traditional music and dances of the African Diaspora: West African, Afro-Cuban, Afro-Brazilian, and Afro-Caribbean. Performance of original work influenced by dances of the African Diaspora. Emphasis will be on performing as an ensemble. *May be taken four times.* CSU (effective Fall, 2000)

- d. Course ID: DNCE 149  
A.A. degree/certificate program (recommended elective): Dance  
Discipline for Minimum Qualifications: Dance (master's degree required)  
Reviewed by: Subcommittee B
- 149 Afro-Cuban/Brazilian Dance**  
*One and one-half hours laboratory (.5)*  
Beginning level Afro-Cuban/Brazilian movement. *May be taken four times.* CSU (effective Fall, 2000)
- e. Course ID: LT 152  
General Education: CSU/Transfer – Area E; A.A. degree – Area E  
Discipline for Minimum Qualifications: Library Science (master's degree required)  
Reviewed by: Subcommittee B
- 152 Information Literacy**  
*Three hours lecture (3)*  
Leads to discovery, evaluation, and reporting of information useful for critical and independent thinking. Explores social issues related to information technologies. Provides students with the skills and knowledge to locate, evaluate, and use information in both print and electronic resources, including the Internet. Research will focus on information, which will enhance personal decision-making and lead to development of skills needed for employment and in reaching educational objectives. CSU (effective Fall, 2000)
- f. Course ID: MUS 137  
A.A. degree/certificate program (recommended elective): Dance  
Discipline for Minimum Qualifications: Dance (master's degree required)  
Reviewed by: Subcommittee B
- 137 Cuban and Brazilian Drumming**  
*Two hours lecture-laboratory (1)*  
Drum, percussion, and song classes in the traditions of Escola de Samba from Rio de Janeiro, Brazil and Afro-Cuban traditions, Rumba, Congo, Makuta from Cuba. Develop ability to work as part of a drum ensemble. *This course is dually listed as DNCE 137. May be taken four times.* CSU (effective Fall, 2000)
- g. Course ID: EME 116  
Discipline for minimum qualifications: Emergency Medical Technologies (master's degree not required)  
Prerequisite validated: Yes  
Reviewed by: Subcommittee A
- 116 Emergency Medical Technician Refresher Course Without Exam**  
*Two hours lecture-laboratory (1)*  
**Prerequisite: Possess a valid current EMT-B, EMT-II or EMT-P certificate or have possessed one within the last four years**  
Review of basic EMT material and update of new material and techniques. Meets State of California requirements for EMT-I recertification continuing education units. *Grading: Credit/No Credit. May be taken four times.* CSU (effective Fall, 2000)

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVE PROGRAMS FOR INCLUSION IN CURRICULUM**

MSC Dougherty, Jensen

**RESOLUTION 99-19815**

**WHEREAS**, the Curriculum Committee and the Faculty Senate have examined and approved the following new courses,

**BE IT RESOLVED**, That the new courses be approved by the Governing Board for inclusion in the Palomar College curriculum.

- a. Title: PC Repair Technician  
Discipline: Regional Occupational Programs – Computer Science and Information Systems  
Reviewed by: Subcommittee C

**PC Repair Technician**

**Courses required for a Certificate of Proficiency**

Prepares students for mid-level positions as PC Repair Technicians. Focus on microcomputer structure and Windows operating system. Students will develop skills in component identification, preparation, and setup; memory system and repair; power supplies; multiple hard-disk preparation, testing and installation; current technology trends and troubleshooting and customer relations.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

<b>Required Courses</b>	<b>Units</b>
R CSIS 56 Computer Hardware and Peripherals Repair II	3
R CSIS 97K Windows 95 for Technicians	2
R CSIS 97L Review for Industry Certification	1
<b>TOTAL UNITS</b> (effective Spring, 2000)	<b>6</b>

- b. Title: PC Support Technician  
Discipline: Regional Occupational Programs – Computer Science and Information Systems  
Reviewed by: Subcommittee C

**PC Support Technician**

**Courses required for a Certificate of Proficiency**

Prepares students for entry-level positions as PC Support Technicians. Instructional focus on installation, upgrade, maintenance, and repair of microcomputers to the modular level.

In order to earn a certificate, students must achieve a minimum grade of "C" in each of the certificate program courses.

<b>Required Courses</b>		<b>Units</b>
R CSIS 51	Introduction to Microcomputer Operations	3
R CSIS 55	Computer Hardware and Peripherals Repair I	3
TOTAL UNITS: (effective Spring, 2000)		6

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE COURSES FOR DELETION FROM CURRICULUM**

MSC Dougherty, Jensen

**RESOLUTION 99-19816**

**WHEREAS**, the Curriculum Committee and the Faculty Senate have examined and approved deletion of the following courses,

**BE IT RESOLVED**, That the listed courses be approved for deletion from the Palomar College curriculum.

- a. Course ID: ANTH 182  
Title: Introduction to Arts Management  
Page: 74  
Reason for deletion: This course is not Anthropology.  
Effective date: Fall, 2000
- b. Course ID: ANTH 183  
Title: Internship in Arts Management  
Page: 74  
Reason for deletion: This course is not Anthropology.  
Effective date: Fall, 2000
- c. Course ID: CNED 650  
Title: VITA – Volunteer Income Tax Assistance  
Page: 238  
Reason for deletion: Inactive  
Effective date: Fall, 2000
- d. Course ID: WELD 16L  
Title: Advanced Gas Tungsten ARC Welding Laboratory  
Page: 233  
Reason for deletion: Inactive  
Effective date: Fall, 2000
- e. Course ID: WELD 21L  
Title: Advanced Gas Metal ARC Welding Laboratory  
Page: 233  
Reason for deletion: Inactive  
Effective date: Fall, 2000

- f. Course ID: WELD 26L  
Title: Advanced Flux Cored ARC Welding Laboratory  
Page: 233  
Reason for deletion: Inactive  
Effective date: Fall, 2000
- g. Course ID: WELD 35  
Title: Auto-body Repair Welding  
Page: 233  
Reason for deletion: Inactive  
Effective date: Fall, 2000
- h. Course ID: WELD 40  
Title: American Welding Society Fillet Weld Certification Test  
Page: 234  
Reason for deletion: Inactive  
Effective date: Fall, 2000
- i. Course ID: WELD 50  
Title: Trade Welding  
Page: 234  
Reason for deletion: Inactive  
Effective date: Fall, 2000

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**K. PERSONNEL**

1. **APPROVE FACULTY SALARY-ENHANCEMENT PLAN AND SALARY INCREASE FOR FACULTY**

MSC Dougherty, Jensen

**RESOLUTION 99-19817**

**BE IT RESOLVED**, That the Governing Board of the Palomar Community College District approve the Faculty Salary-Enhancement Plan commencing on July 1, 1999, and ending June 30, 2004, **and** a 2% increase across the Faculty Salary Schedule, effective July 1, 1999. **Exhibit K-1**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

Bonnie Dowd, Chair of the Faculty Salary and Benefits Committee, briefly commented on the manner in which this plan was developed. She acknowledged and extended her appreciation for the cooperation of the Vice Presidents, Dr. Boggs, and Dr. Nelson in the preparation of this plan. Dr. Nelson and Dr. Boggs congratulated Bonnie and the faculty for making this happen.

2. **APPROVE NEW ACADEMIC POSITION**

MSC Dougherty, Hughes

**RESOLUTION 99-19818**

**BE IT RESOLVED, That** the following academic position be approved:

- a.     **Position:**           **ASSISTANT PROFESSOR**  
      **Department:**    Mathematics  
      **Division:**        Mathematics and the Natural and Health Sciences  
      **Position #:**     6075            New?:            Yes  
      **Remarks:**       PFE funded  
      **Full-time?:**     Yes            No Mos:         10  
      **Effective:**     November 24, 1999  
      **Acct # (s):**     A-111000-347200-17010-0611400/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Hughes

**RESOLUTION 99-19819**

**BE IT RESOLVED, That** the following classified positions be approved:

- a.     **Position:**           **SENIOR OFFICE SPECIALIST**  
      **Department:**    Child Development Center/Escondido  
      **Division:**        Human Arts & Sciences  
      **Position #:**     006076            New?:            Yes  
      **Sal Rng/Stp:**    **14/1**            Salary:           **\$1,980.79/month**  
      **% of position:** 100%            # of Mos:         12  
      **Effective:**     November 24, 1999  
      **Acct #(s):**     V-212200-364300-69200-0000000/100%
- b.     **Position:**           **NON-CREDIT MATRICULATION COORDINATOR**  
      **Department:**    English as a Second Language  
      **Division:**        Arts and Languages  
      **Position #:**     006077            New?:            Yes  
      **Sal Rng/Stp:**    **52/1**            Salary:           **\$3,580.17/month**  
      **% of position:** 100%            # of Mos:         10  
      **Effective:**     November 24, 1999  
      **Acct #(s):**     D-231100-325100-632010-1612122/100%
- NOTE:**                This is a specially funded position; its continuation depends on the availability of funds. Position will be placed in the Supervisory group of the Administrative Association.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. Item was removed from agenda.

5. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Hughes

**RESOLUTION 99-19820**

**BE IT RESOLVED, That** the classified employment of the following persons be approved:

- a. Name: **ALEJANDRO U. CUATOK**  
Position: Supervisor, Student Support Services  
Department: TRIO  
Position #: 006008 New?: Yes  
Remarks: Approved on 6/22/99  
Sal Rng/Stp: 45/5 **Salary: \$3,669.73/month**  
% of position: 100% # of Mos: 12  
Effective: December 20, 1999  
Acct #(s) K-212200-473100-64300-1112300/100%  
**Note:** This is a specially funded position; its continuation depends on the availability of funds.
- b. Name: **JULIE A. SCHROEDER**  
Position: Food Service Specialist  
Department: Food Services  
Position #: 005627 New?: No  
Remarks: Replacement for Cindy Shand  
Sal Rng/Stp: 14/1 **Salary: \$1,485.59/month**  
% of position: 75% # of Mos: 10  
Effective: December 6, 1999  
Acct #(s) K-212200-522100-69400-1852100/100%  
**Note:** This is a specially funded position; its continuation depends on the availability of funds. Normal work schedule: Monday – Friday, 6:00 a.m. – 12:00 noon.
- c. Name: **JOSEPH S. STEVENS**  
Position: Food Service Specialist  
Department: Food Services  
Position #: 006064 New?: Yes  
Remarks: Approved on 9/8/98  
Sal Rng/Stp: 14/1 **Salary: \$1,485.59/month**  
% of position: 75% # of Mos: 10  
Effective: December 6, 1999  
Acct #(s) K-212200-522100-69400-1852100/100%  
**Note:** This is a specially funded position; its continuation depends on the availability of funds. Normal work schedule: Monday – Friday, 12:00 noon – 6:00 p.m.
- d. Item was removed from agenda.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE TITLE CHANGE TO ADMINISTRATOR POSITION**

MSC Dougherty, Hughes

**RESOLUTION 99-19821**

**BE IT RESOLVED, That** the title change for the following educational administrator position be approved:

- a. **Position:** **DIRECTOR, TRIO AND GEAR UP**  
Department: Student Support Services/TRIO  
Position #: 005547 New?: No  
Remarks: Reclassification approved on 10/26/99  
Sal Rng/Stp: 53/1 Salary: **\$3,669.73 month**  
% of position: 100% No Mos: 12  
Effective: November 24, 1999  
Acct No(s): K-122100-473100-64300-1112300/25%  
K-122100-473100-64300-1112310/25%  
K-123400-473100-64300-1112320/50%

**NOTE:** This is a specially funded position; continuation depends on available funds. This position was previously approved by the Governing Board as Director of TRIO Programs.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. **COMMENTS FROM BOARD MEMBERS**

Mr. Jensen stated that he is happy we have finally worked out an equitable deal for everybody with the adoption of the Faculty Salary-Enhancement Plan.

Ms. Hughes thanked the Board for allowing her to attend the dinner honoring John Woods on November 9. John has done a lot of nice things, and it was wonderful to see him honored by being admitted to the Wrestling Hall of Fame. We are lucky to have him at Palomar.

Dr. Dougherty reported that he and Kendra Jeffcoat had attended the meeting of EDAP in Poway this morning. It has taken longer than he expected for the organization to develop. There were over 100 people attending the soiree. The Business Expo will take place in May or June, and he and Kendra are on the committee.

Dr. Dougherty reported that he had attended the Inland Valley Consortium meeting last Thursday. They spent the entire meeting deciding whether or not to change the mission of the organization. There is going to be a meeting at Chaffey College in January, which he anticipates attending.

Dr. Dougherty and Dr. White will be attending the Firefighter Academy Graduation on December 6, 7 p.m., in the Howard Brubeck Theatre.

Dr. Dougherty reported that many great ideas were shared at the CCLC Convention last week in San Francisco.

**N. CLOSED SESSION**

The Board recessed at 8:14 p.m. and went into Closed Session at 8:19 p.m., to discuss:

1. Conference with Real Property Negotiator, pursuant to Government Code 54956.8  
Property to be discussed: Possible sites for education centers
2. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
3. Conference with Designated Representatives regarding negotiations with CCE/AFT,  
pursuant to Government Code Section 54957.6.
4. Conference with Designated Representatives regarding discussion with Unrepresented  
Employees - Faculty, pursuant to Government Code 54957.6.
5. Conference with Designated Representatives regarding discussion with All Other  
Unrepresented Employees, pursuant to Government Code 54957.6.

Closed Session ended at 9:15 p.m.

**O. RECONVENE TO OPEN SESSION**

The meeting reconvened at 9:16 p.m. There was no reportable action.

**P. ADJOURNMENT**

The meeting was adjourned at 9:16 p.m.

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President

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Secretary