



**GOVERNING BOARD MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, JULY 27, 1999, 7:00 P.M.**

**A. CALL TO ORDER**

The regular meeting of the Palomar Community College District Governing Board was called to order by Dr. Rita A. White, President, at 7:01 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

RITA A. WHITE, ED.D., PRESIDENT  
RALPH G. JENSEN, VICE PRESIDENT  
BARBARA L. HUGHES, SECRETARY  
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE  
MICHELE T. NELSON, PH.D., TRUSTEE  
BUDDY RABAYA, STUDENT TRUSTEE

**EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:**

Dr. George R. Boggs, Superintendent/President  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services  
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action  
Judy Eberhart, Dean, Counseling, Guidance, and Career Development  
Bill Flynn, Dean, Community Learning Resources  
Gene Jackson, Dean, Arts and Languages  
Paul Kelly, Dean, Vocational Technology  
Lise Telson, Dean, Student Support Programs

**STAFF:**

Barbara Baldrige, Executive Assistant, President's Office  
Michael Barber, Ambassador at Large, CCE/AFT  
Norma Bean, President, Administrative Association  
Bruce Bishop, President, The Faculty  
Ben Echeverria, Counsel, Contracts, and Special Projects  
JoAnn Ellis, Information Services  
Mike Ellis, Director, Facilities  
Carol Jackson, Supervisor, Auxiliary Services - Accounting  
Kenneth Jay, Director, Business Services  
Larry Koziarz, Director, Grants Development/Evening Manager  
Jan Kuzmich, Associate Professor/Counselor  
Stan Malley, Director, Information Services

Vandy McKnight, Accounting Assistant, Bookstore  
Frank Mendez, Supervisor, Textbook Services, Bookstore  
Lois Meyer, Director, Fiscal Services  
Dr. Michael Norton, Director, Public Information  
Meredith Oliver, Library Media Technician II  
Valerie Parker, Bookstore Assistant II  
Mary San Agustin, Director, Financial Aid and Scholarships  
Tom Saxe, Athletics  
Michael Schaeffer, Manager, Bookstore  
Lydia Signorelli-Brown, Tech Prep Coordinator, Vocational Technology  
Doris Smith, Bookstore Assistant I  
Karen Spooner, Text Inventory Control/Freight Supervisor, Bookstore  
Jose Vargas, Information Systems Specialist  
Thomas Ventimiglia, Counselor  
Dr. Mark Vernoy, President, Faculty Senate

**GUESTS:**

Lee Baldrige  
Nancy Barrett, Student  
Walter Della Santina, Follett Higher Education Group  
Colleen Finley, Student  
David Frazier, Follett Higher Education Group  
Jeremy Hood, Student  
Thomas Sanchez, Student  
Bruce Snyder, Follett Higher Education Group  
Gary Warth, *North County Times*  
Moody Wassif, ASG

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. White declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Dougherty, Jensen

**RESOLUTION 99-19613**

**BE IT RESOLVED**, That the Minutes of the Regular Meeting held on June 22, 1999, be approved.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## CONSENT CALENDAR

---

### D.

#### GIFTS

##### 1. ACCEPTANCE OF GIFTS

MSC Dougherty, Jensen

#### RESOLUTION 99-19614

**BE IT RESOLVED**, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. Three timers and two mounting brackets for instrument simulators in the Aeronautical Sciences Department, donated by **David Barrett, Lone Goose Aeroproducts**, 2034 Costa Vista Way, Oceanside, California 92054. Cash value as estimated by donor is \$229.85.
- b. One NEC VHS Deck to be used in the editing suite for dubbing in the Communications Department, donated by **Halley Davis**, 210 South Nardo Avenue, Solana Beach, California 92075. Cash value as estimated by donor is \$75.00.
- c. Six large pallets of 1/8" thick Baltic birch plywood for use in the Cabinet and Furniture Technology Department, donated by **Mike Vasquez, Manager, Earthlite, Inc.**, 2750 La Mirada Drive, Vista, California 92083. No cash value estimated by donor.
- d. Flowers to be planted on campus, donated by **Altman Specialty Plants, Inc.**, 3742 Bluebird Canyon Road, Vista, California 92084. Cash value as estimated by donor is \$800.00.
- e. Flowers to be planted on campus, donated by **Altman Specialty Plants, Inc.**, 3742 Bluebird Canyon Road, Vista, California 92084. Cash value as estimated by donor is \$1,200.00.
- f. Sony dual-cassette audio recorder/playback for use in production work at KKSM in the Communications Department, donated by **Carol Branch**, 7170 Rock Valley Court, San Diego, California 92122. Cash value as estimated by donor is \$250.00.
- g. Twelve pieces of fine art to become part of the Boehm Gallery's permanent collection, donated by **Irene Petz**, 144 Neptune Avenue, Encinitas, California 92024. Cash value as estimated by donor is \$51,500.00.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**COMMUNITY SERVICES CLASSES**

2. **APPROVE NEW COMMUNITY SERVICES CLASSES AND AGREEMENTS**

MSC Dougherty, Jensen

**RESOLUTION 99-19615**

**BE IT RESOLVED, That** the following new classes and agreements be approved between the Palomar Community College District and personnel for providing Community Services classes:

**FALL/1999, SPRING/2000**

- a.     Presenter:                 Berry, Tricia & Jesse, Pamela  
       Name of Class:         Rape Aggression Defense  
       Effective:               September 11, 1999  
       Rate:                     80% of fees collected  
       Terms:                   Minimum of 10 students
  
- b.     Presenter:                 Bowan, Gene  
       Name of Class:         STRS Plus  
       Effective:               September 10, 1999  
       Rate:                     No fees collected  
       Terms:                   Minimum of 10 students
  
- c.     Presenter:                 Nelson, Richard  
       Name of Class:         Palm Springs Follies  
       Effective:               March 24, 2000  
       Rate:                     \$200.00  
       Terms:                   Minimum of 25 students
  
- d.     Presenter:                 Sabo, Linda  
       Name of Class:         Acting and Performing for the Camera  
       Effective:               September 25, 1999  
       Rate:                     \$259.36  
       Terms:                   Minimum of 10 students
  
- e.     Presenter:                 Sabo, Linda  
       Name of Class:         Produce Your Own TV Show  
       Effective:               October 23, 1999  
       Rate:                     \$210.73  
       Terms:                   Minimum of 10 students
  
- f.     Presenter:                 Stoddard, Norma  
       Name of Class:         The Best of Europe  
       Effective:               November 2, 1999  
       Rate:                     35% of fees collected  
       Terms:                   Minimum of 10 students



5. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Jensen

**RESOLUTION 99-19618**

**BE IT RESOLVED, That Revolving Cash Expenditures**, Check Nos. 11355 through 11356, in the amount of \$478.30 from the General Fund, for June, 1999, be approved.  
**Exhibit D-5**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**PERSONNEL**

6. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500.00 annual stipend, prorated on a monthly basis, effective July 1, 1999:

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Donna DeYarman	Staff Aide Vocational Programs	General Education and job-related classes
Ken Dodson	Offset Press Operator Graphic Communications	General Education and job-related classes

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump-sum stipend of \$2,000.00, effective July 1, 1999, with the understanding that there is a waiting period of three years before beginning another Professional Growth program.

<u>Name</u>	<u>Position</u>	<u>Course of Study</u>
Jeanette Martinez-Diaz	Senior Office Specialist ESL	General Education classes
Benjamin Moss	Admissions Assistant Escondido Center	Sociology classes for B.A. at Cal State, San Marcos

7. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Jensen

**RESOLUTION 99-19619**

**BE IT RESOLVED, That**, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Bravo, Jorge - Economics  
Cronic, David – Business  
Glasson, Frank – Music  
Mettelka, Judy – Community Education

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19620**

**BE IT RESOLVED, That** the employment of the following adjunct faculty, at the rate indicated for the Summer and Fall, 1999, semesters (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

**SUMMER, 1999**

**BUSINESS EDUCATION**

Cronic, David	Business B.A., Psychology B.A., Religion Master of Divinity 2+ years of experience	\$33.97
---------------	--	---------

**COMPUTER SCIENCE & INFORMATION SYSTEMS**

Hickman, Linda	CSIS B.S., Business Administration 5 years of experience	\$32.88
----------------	--	---------

**ECONOMICS/HISTORY & POLITICAL SCIENCE**

Bravo, Jorge	Economics B.A., Economics M.A., Economics (pending)	\$32.88
--------------	---	---------

**GRAPHIC COMMUNICATIONS**

Bogardt, Anne	Graphic Communications B.A., Anthropology M.A., Anthropology 6 years of experience	\$33.97
---------------	---	---------

**LIBRARY/MEDIA CENTER**

Renfrow, Debbi Library Technology \$33.97  
 B.A., History  
 M.L.I.S., Library & Information Science

**PERFORMING ARTS**

Glasson, Frank Music \$32.88  
 12+ years of experience

**PUBLIC SAFETY PROGRAMS**

Shelton, Robert Administration of Justice \$32.88  
 A.A., History  
 18 years of experience

**FALL, 1999**

**BEHAVIORAL SCIENCES**

Sousa, Lorie Psychology \$33.97  
 B.A., Psychology  
 M.A., Counseling Psychology  
 M.A., Psychology (pending)

Weinert, Stephen Psychology \$33.97  
 B.A., Psychology  
 M.A., Psychology

Zimmerman, Jeffrey Psychology \$33.97  
 B.A., Communications  
 M.S., Psychology

**COMMUNITY EDUCATION**

Mettelka, Judy Community Education (non-credit) \$32.88  
 B.S., Education

**COUNSELING**

Ramirez, Freddy Counseling \$33.97  
 B.S., Business Administration  
 M.A., Education/Counseling

Stewart, Pamela Counseling \$33.97  
 A.A., Elementary Education  
 B.S., Sociology  
 M.A., Career Development & Community Counseling

**ENGLISH**

Gustafson, Neil English \$36.16  
 B.S., Science & Humanities  
 M.A., English  
 Ph.D., English

**LIBRARY/MEDIA CENTER**

Martin, Margaret Library Technology \$33.97  
 B.A., History  
 M.A., Library Science

**MULTICULTURAL STUDIES**

Connor, Jonathan	Africana Studies B.A., History M.A., Afro-American Studies	\$33.97
------------------	--	---------

**READING SERVICES**

Covitt, Gail	Reading A.B., English M.S., Reading	\$33.97
--------------	---	---------

**MATHEMATICS**

Pare, Donna	Mathematics A.B., Mathematics M.S., Mathematics	\$33.97
-------------	---	---------

**STUDENT SUPPORT SERVICES/TRIO**

Ramirez, Freddy	Counseling B.S., Business Administration M.A., Education/Counseling	\$33.97
-----------------	---	---------

**VOCATIONAL PROGRAMS**

Osburn, Michael	Apprenticeship – Sheet Metal Certificate – Sheet Metal Apprenticeship 23 years of experience	*
-----------------	--	---

Steeves, Scott	Apprenticeship – Sheet Metal Certificate – Sheet Metal Apprenticeship 20 years of experience	*
----------------	--	---

\*Paid by Sponsor/San Diego Sheet Metal Joint Apprenticeship Training Center

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19621**

**BE IT RESOLVED, That** the employment of the following Child Development Center Assistant, at the rate indicated for the Summer, 1999, semester, be approved.

Karim, Farhana	Assistant Child Development Teacher Permit (pending)	\$6.80
----------------	---	--------

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. **APPROVE SHORT-TERM/SUBSTITUTE EMPLOYEE LIST**

MSC Dougherty, Jensen

**RESOLUTION 99-19622**

**BE IT RESOLVED, That the Short-Term/Substitute Employee List** be approved.  
**Exhibit D-10**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **AUTHORIZE PERSON TO ADMINISTER OATH OF ALLEGIANCE AND ASCERTAIN THAT EMPLOYEES MEET I-9 REGULATIONS**

MSC Dougherty, Jensen

**RESOLUTION 99-19623**

**BE IT RESOLVED AND ORDERED by the Governing Board of the Palomar Community College District, That** the following business procedures be authorized, effective August 1, 1999:

- a. Additional person designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government code Section 3100 et seq., Chapter 8 Division 4, Title I:

Marjean Tinsley

- b. Additional person designated to ascertain and certify that each employee of the District meets I-9 regulations:

Marjean Tinsley

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **INFORMATION - RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, has accepted the following resignations:

- a. **YVONNE HUDSON**, Records Assistant, Admissions and Records, effective August 3, 1999 (last day worked 8/2/99).
- b. **CARMELA L. LUTZ**, Assessment Assistant, Counseling, Guidance, & Career Development, effective July 14, 1999 (last day worked 7/13/99).
- c. **FREDDY N. RAMIREZ**, Guidance Services Advisor, EOPS, effective August 7, 1999 (last day worked 8/6/99).

- d. **KRIS E. COXSEY**, Education Center Secretary, Mt. Carmel Education Center, effective July 10, 1999 (last day worked 7/9/99).
- e. **MICHAEL A. BOBELE**, Project Manager, IRIS Project, effective July 31, 1999 (last day worked 7/30/99).
- f. **CHRISTINA L. SEXTON**, Senior Office Specialist, Student Health Services, effective July 14, 1999 (last day worked 7/13/99).
- g. **JOHN E. AUBERT**, Assistant Professor, Earth Sciences, effective July 6, 1999, 1999 (last day worked 5/21/99).
- h. **DEBRA S. SCHANCK**, Office Specialist, Student Activities, effective July 12, 1999 (last day worked 5/31/99).
- i. **DR. MARK F. WHITNEY**, Assistant Professor, Child Development, effective August 6, 1999 (last day worked 5/21/99).

---

**Resumption of  
REGULAR AGENDA**

---

**E. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

**F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

Report of the Faculty Senate

There was no report

2. **INFORMATION**

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

Norma Bean reported that the following persons have been elected as officers of the Administrative Association for 1999-2000: Norma Bean, President; Lee Hoffmann, Vice President; Donna Renner, Secretary; Wilma Owens, Educational Administrator representative; Larry Koziarz, Classified Administrator representative; Katherine Gannett and Kelley Hudson-Maclsaac, joint Supervisory employee representatives; Jo Anne Giese, Confidential Employee representative.

One of the goals of the new Executive Council is to establish a web page where members may read the minutes of the Executive Council meetings.

The Administrative Association supports the bookstore's proposal for remaining an institutional operation. They hope the Board will consider the bookstore's request to continue in operation for the five years they request, provided that they meet their projected goals. The Association is interested in helping its members preserve their positions with the District, while recognizing that fiscal responsibility continues to be a priority.

Another goal of the Association this year is to continue the cooperation with the other employee groups.

4. **INFORMATION**

**Report of the CCE/AFT**

On behalf of Ernie Carson, Mike Barber gave the following report: "Four members of the CCE/AFT executive council are attending the western Union Leadership Institute (ULI) which is being held at the University of California Santa Cruz. Western ULI is a week-long training and leadership development program sponsored by the American Federation of Teachers, AFL-CIO. Its purpose is to further acquaint the attendees with the AFT and its issues and to provide a forum to exchange information with union brothers and sisters.

Carmen Eckman, Dolores Silva, Cindy Kratcoski, and Ernie Carson will be taking courses in Introduction to Grievance Administration, Union 101, and Effective Union Communication. The classes start at 8 a.m. and conclude between 4:30 and 5 p.m. Ernie will provide more information about their respective classes during his report at the next Governing Board meeting.

"I would like to commend the College on the new lighting in Parking Lots 1 and 2. There have been times during the past several weeks when I've left Palomar between the hours of 1 a.m. and 4 a.m. and have almost had to shield my eyes due to the brightness of the lights. Trust me it is super bright out there. In my opinion the nighttime lighting is a 1,000 percent improvement over the lighting that was previously there. Oh how I wish that Xavier Corona, former ASG President, was with me so that he, too, could shield his eyes.

"On behalf of the classified employees, I would like to convey sincere thanks and appreciation to the Governing Board, Dr. Boggs, and members of the District's negotiation team for their wisdom in releasing the 1999-2000 COLA after Governor Davis signed the state budget. I would also like to thank Dr. Mark Vernoy and Mr. Bruce Bishop for their constant, but ever so subtle, expressions to the Governing Board that releasing the COLA, without having to go through devastating negotiations, would be a positive step for the District.

"As all of us are aware, our ongoing migration into the world of PeopleSoft has had a negative impact on practically all District employees (including management) and all students. For those of you that have never experienced a major application conversion, let me state that a lot of the problems that the PeopleSoft conversion has been encountering are a normal part of the migration to production process. Normally, some of these problems are spread over a much larger time frame. But, since our year 2000 window is small, we are experiencing a lot of problems within a much smaller project time frame. Untimely mainframe computer problems have also impacted the College's PeopleSoft production progress.

“Dr. Miyamoto, I know that you and I had a similar conversation last week, so please forgive me for bringing this up. Having said that, Dr. Boggs, I would encourage each executive management member, if you haven’t done so, please go out and talk to your respective employees. The stress of this project is taking a serious mental and physical toll on our College’s most treasured resource, your employees. You might not like what you will hear; but by being there, at least your employees will feel as if upper management does care about the day-to-day trials and tribulations that are being endured. In other words the stress level of your staff is at a very, very high and potentially damaging level. Unfortunately, I am not here to present my feelings in person; and it is easy for you all to think that I am being somewhat dramatic with these statements. I can only say that I cannot put into words what is going on in our work place.

“Our District’s employees are to be commended for trying to maintain a constant PeopleSoft “can do” and “positive customer service” attitude. With the multitude of procedural changes, shift in business processes and responsibilities, and, in some cases, minimal training, your employees are doing a fantastic job; and I have no doubt that they will continue to do their best. But please be advised that the accompanying high levels of mental and physical stress are keeping up with us stride for stride. To compound this, with each passing day, personnel within various departments are beginning to receive more and more lucrative inquiries from employment agencies that are looking for individuals, with PeopleSoft experience.

“It is not my intent to try to paint a picture of gloom and doom. Hopefully, each of you should know that I have always done my best to be objective when reporting on staff issues. If anything, this portion of my report has been very subtle, to say the least. I have no doubt that the classified staff will endure. But we need your visible support, we need your encouragement, we need your support in providing temporary clerical staffing assistance where needed. This PeopleSoft quest that your employees are on is not optional. We not only have to do it and get it done; I promise you, with your help, that we will do it, and we will get it done.

“In closing, I would like to thank our CCE/AFT Ambassador at Large, Michael Barber, for delivering this report in my absence.

“Respectfully Submitted, Ernie Carson, President, CCE/AFT”

5. **INFORMATION**

**Report of the Associated Student Government**

Buddy Rabaya reported that he is receiving a lot of complaints from students regarding the registration process. They are complaining because the new system was supposed to be faster and more efficient, but it isn’t. ASG is telling them that there are still some things that need to be worked out. The phones seem to be cutting off during registration, causing students to have to try several times. Students are pleased that the Social Security numbers are being replaced by Student ID numbers.

An attempt is being made to move ESL students out of meeting rooms because of conflicts with meetings. Also, there is often no access to chalk boards or tables/desks on which to write for many of these students.

Buddy introduced Moody Wassif, the Vice President of State Affairs and chair of CALSACC. Bridgette Roncone, Senator, is also the President of the College Republican Club and the Director of the California College Republicans.

Students are still complaining about having to pay the regular-semester parking fee for the summer session, because it is so much shorter than the regular semesters. They feel there should be some negotiation for a pro-rata fee during these abbreviated sessions.

They will be working with Kendra Jeffcoat to get more community service involvement. They would like to see a one-unit course created for internships.

6. **INFORMATION**

**Report of Superintendent**

Dr. Boggs reported that a number of our faculty and students have been recognized recently:

Robert Phillips, Adjunct Criminal Law Instructor, in the Police Academy, has completed a "Prosecutor's Notebook" for the California District Attorney's Office. It covers Miranda and the law and has been distributed to every District Attorney in the state.

A recent article on Jeremy Killion, a former Palomar College student and all-state basketball player, mentioned that he has made the honor roll at the University of Utah for the second straight semester. He was a star basketball player here, and he is a star basketball player at the University of Utah. He has remained in close touch with Palomar's Athletic Department.

Mike Steirnagle, an Associate Professor in Art, illustrated the recently published book of children's poetry, *All by Herself*. Dr. Boggs circulated a copy of the book.

Sandra Angelo, Adjunct Art Instructor, has just published a book, *Exploring Colored Pencil*. In the book are included illustrations by Steve Miller, Associate Professor of Art.

Bill Flynn will be presenting at the ACCT Conference in Atlanta in October.

Judy Eberhart has been notified by the Chancellor's Office that our Distance Counseling grant has been renewed for next year for \$32,711.

Sabbatical leave reports for Fall, 1998, have been read and approved and are on file in the Library.

Palomar students in Graphics, Computer Assisted Drafting, Internet Publishing, Woodworking, Crafts, *The Telescope*, Photography, and Video won a great many awards at the recent Del Mar Fair.

Dr. Boggs invited the Board members to participate in the Poway Days Heritage Parade, Saturday, September 18, 1999. That same evening is the "Palomar Goes" President's Associates Fund Raiser.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

Several persons addressed the Board with concerns regarding action taken by the College with respect to glass blowing classes and the items being produced in those classes.

G. **COMMUNICATIONS**

1. Letter from **Assemblyman Howard Kaloogian**, to Dr. Boggs, dated June 10, 1999, regarding his letter in opposition to SB 338. **Exhibit G-1**
2. Letter from **Suanne D. Roueche, Director, NISOD, and Editor, *Innovation Abstracts*; and John E. Roueche, Professor and Director, Sid W. Richardson Regents Chair, The University of Texas at Austin**, to Dr. Boggs, dated June 14, 1999, thanking him for sending faculty representatives from Palomar to the NISOD conference. **Exhibit G-2**
3. Letter from **State Senator Dave Kelley**, to Dr. Boggs, dated June 17, 1999, thanking him for his letter requesting funding from the Petroleum Violation Escrow Account for energy conservation maintenance projects for community colleges. **Exhibit G-3**
4. Letter from **Assemblywoman Patricia Bates**, to Dr. Boggs, dated June 21, 1999, thanking him for his correspondence regarding AB 420. **Exhibit G-4**
5. Letter from **Assemblywoman Susan Davis**, to Dr. Boggs, dated June 21, 1999, thanking him for his letter and copy of the Board resolution supporting SCA 1. **Exhibit G-5**
6. Letter from **Congressman Ron Packard**, to Dr. Boggs, dated June 25, 1999, thanking him for his letter expressing his views about education and HR 1389 and HR 323. **Exhibit G-6**
7. Letter from **State Senator Dave Kelley**, to Dr. Boggs, dated June 25, 1999, thanking him for his letter expressing support for SCA 1. **Exhibit G-7**
8. Letter from **State Senator Raymond Haynes**, to Dr. Boggs, dated June 29, 1999, thanking hi for his letter regarding support of SCA 1. **Exhibit G-8**
9. Letter from **State Senator Dede Alpert**, to Dr. Boggs, dated July 1, 1999, thanking him for contacting her regarding support for SCA 1. **Exhibit G-9**
10. Letter from **State Senator Dave Kelley**, to Dr. Boggs, dated July 12, 1999, thanking him for his letter expressing opposition to AB 420. **Exhibit G-10**
11. Letter from **Assemblywoman Charlene Zettel**, to Dr. Boggs, dated July 7, 1999, thanking him for contacting her regarding SCA 1. **Exhibit G-11**
12. Letter from **State Senator Dave Kelly**, to Dr. Boggs, dated July 9, 1999, thanking him for his letter expressing support of the proposed amendment to AB 60. **Exhibit G-12**
13. Letter from **Assemblywoman Patricia Bates**, to Dr. Boggs, dated July 2, 1999, thanking him for his letter regarding SB 338. **Exhibit G-13**

**H. UNFINISHED BUSINESS**

1. **APPROVE AGREEMENT WITH FOLLETT COLLEGE STORES FOR MANAGEMENT AND OPERATION OF PALOMAR COLLEGE BOOKSTORE**

MSC Dougherty, Jensen

**RESOLUTION 99-19624**

**BE IT RESOLVED, That** the Palomar Community College District hereby accepts the proposal of Follett College Stores dated April 28, 1999, to operate and manage the Palomar College Bookstore operation, pursuant to which proposal Follett guarantees the District a minimum of \$1,750,000 over five years, or a percentage of gross revenues generated from all sales based on the following schedule, whichever is greater:

- 2.5% of all gross revenue up to \$2,000,000
- 7.5% of all gross revenue between \$2,000,000 and \$4,000,000
- 10% of all gross revenue over \$4,000,000

and, in addition, Follett will invest \$278,000 to remodel the Palomar College Bookstore and will purchase the existing inventory of the Bookstore, all on condition that Follett receives a credit against their minimum guarantee, during the first three (3) years of the agreement, for salaries and benefits reimbursed to the District for the regular District employees working in the Bookstore.

**BE IT FURTHER RESOLVED, That** a one-year agreement, with option exercisable by the District to renew for up to four (4) additional one- (1) year periods, be and is hereby approved between the Palomar Community College District and Follett College Stores for the Management and Operation of the Palomar College Bookstore, including all existing bookstore operations conducted on the San Marcos campus and at off-site locations, effective August 1, 1999, based upon the terms of the proposal stated above, and upon such other terms and conditions as may be agreed to by the District and Follett with specific reference to the requirements of the Request for Proposal issued by the District on or about March 24, 1999.

Bruce Snyder, of Follett Higher Education Group, and Michael Schaeffer, Bookstore Manager addressed the Board.

The Vote: 3 Aye, 2 Nay (Hughes, White)  
Student Trustee Advisory Vote: Aye

**I. NEW BUSINESS**

**1. APPROVE HOLIDAY SCHEDULE FOR 1999-2000**

MSC Dougherty, Jensen

**RESOLUTION 99-19625**

**BE IT RESOLVED, That** the Holiday Schedule for 1999-2000 be approved as follows:

Monday, July 5, 1999	Independence Day
Monday, September 6, 1999	Labor Day
Friday, November 12, 1999	Veterans' Day
Thursday, November 25, 1999	Thanksgiving Day
Friday, November 26, 1999	Local Holiday
Friday, December 24, 1999	Admissions Day
Monday, December 27, 1999	Christmas Day
Wednesday, December 29, 1999	Local Holiday
Thursday, December 30, 1999	Local Holiday
Friday, December 31, 1999	New Year's Day
Monday, January 17, 2000	Martin Luther King Day
Friday, February 18, 2000	Lincoln's Birthday
Monday, February 21, 2000	Washington's Birthday
Friday, March 17, 2000	Spring Holiday
Monday, May 29, 2000	Memorial Day

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**2. REAFFIRM SUPPORT FOR POWAY'S TELECOMMUNICATION MASTER PLAN**

MSC Dougherty, Jensen

**RESOLUTION 99-19626**

**BE IT RESOLVED, That** the Governing Board reaffirms its support of the **Poway Telecommunication Master Plan** and hereby asks Dr. Boggs to write a letter to the City of Poway indicating the Board's support. **Exhibit I-2**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**3. INFORMATION: DISTRICT GOALS FOR 1999-2000**

**Draft Governing Board Goals for the Palomar Community College District - 1999-2000**

**Philosophy.** The Governing Board of the Palomar Community College District establishes annual goals to guide District and College decision making. The Governing Board is committed to setting all of its goals within the context of the Palomar College Mission and Vision Statements and the developing Educational Master Plan. The College exists to promote and support student learning. The themes of empowerment, learning, evaluation, discovery, and growth as outlined in the Mission and Vision Statements should be the basis of all decision making and planning.

The Governing Board is also committed to the concept of shared governance, to setting an example for high ethical standards, and to maintaining an environment of mutual respect for individuals in all of its actions. Within these parameters, the Governing Board sets the goals for 1999-2000. The Board recognizes that many of these goals identify issues that may take longer than one year to address completely but expects to see progress toward goal achievement.

**I. Budget Stability: *Plan for and achieve budget stability.***

The financial stability of the District depends, in large part, on the District's ability to manage its enrollment and its ability to operate efficiently. The District has set a goal, for the last several years, to capture enrollment growth funds by increasing enrollment beyond the base enrollment of the previous year to at least the maximum funded enrollment as calculated by the Chancellor's Office. When enrollment falls below the maximum FTES enrollment, potential funding is lost. If enrollment exceeds the maximum FTES enrollment, the state will not fund the excess enrollment.

The Board is also committed to increasing efficiencies of all operations and all functions, such as improving class scheduling and room utilization practices, improving student retention rates, and maintaining quality of service while reducing costs in all support functions. The efforts of all staff and faculty will be needed to address these needs and responsibilities. The Board expects the development of a process whereby benchmarks will be determined as a viable goal and as a measurement of performance tool.

It is the intent of the Board that the District continue progress toward a system in which the institutional strategic plan is driving resource allocations, that budgeting is funding the strategic plan, and where fund balances and reserves are maintained at a financially healthy level.

**Resource Development: *Secure resources and revenues that supplement our reliance on public funding.***

The Vision Statement commits the District to securing resources and revenues that supplement our reliance on public funding. The Board continues its commitment to augment state funding through efforts to expand identification, research, cultivation, and solicitation of individuals, businesses, redevelopment agencies, and other public and private funding sources, to apply for grants and to expand worksite education (contract education) services to local businesses and agencies.

**Compensation: *Develop a plan to improve employee salaries.***

The Board recognizes that Palomar College is successful because of its exceptional faculty, administration, and classified staff. Attracting, retaining, and rewarding excellent employees is of primary importance to the future of the College.

It is the intent of the Board to ensure that employee representatives are involved in the development of a compensation plan. This plan should direct a specific percentage of resources identified from enrollment growth, increased efficiencies, and student retention to increase employee salaries without compromising quality or District values.

**II. Educational Master Plan. *Integrate plans from all areas of the College into a comprehensive institutional plan.***

Plans from all areas of the College need to be integrated into a comprehensive institutional plan, supporting one of the recommendations of the Accrediting Commission. The Board also expects progress in the development of outcome measures that enable us to assess our success in promoting and supporting student learning. Appropriate goals for improving outcome measures should be discussed by all departments and divisions. The Board encourages the further development of innovative teaching, learning, and student support practices that will meet the needs of students.

It is the Board's desire to strengthen the link between Institutional Review and Educational Master Planning. The intent is to align and maintain the District's goals with the department goals into a comprehensive institutional strategic plan. As programs are reviewed, outcomes should be determined and integrated into the Educational Master Plan as appropriate. For example, the Assessment of Learning Project needs to be monitored for its effectiveness. As efficient methods for assessing student learning are determined, assessment objectives should be incorporated into the Educational Master Plan.

**A. Institutional Review: *Implement an ongoing system to continuously review all College programs.***

Palomar College began implementation of a formal ongoing system to review its programs in 1997. In order for the College to be assured that program objectives are being met and to improve efficiency and effectiveness, it is necessary that all departments and divisions take the review process seriously. Implementation of a regular and comprehensive program review model was one of the general recommendations made by the Accrediting Commission, and the Board expects the work of the Institutional Review Committee to carry out this recommendation. It is expected that the Committee's review and report will include: applicable benchmarks, progress on achieving benchmarks, progress on achieving goals and objectives, recommendations to correct any discovered performance deficiencies, and some final determination of three possible recommendations of "maintain," "increase," or "decrease" the functions and funding of the unit under review.

**B. Services to Students: *Streamline student services and find ways to improve convenience to students.***

The Governing Board asks College staff to continue to streamline and automate processes to improve accessibility of services to students. The Board is committed to enhancing the quality of the service to students within an environment that is helpful, efficient, and friendly in meeting the needs of students.

**C. Technology Plan: *Implement and fund new technologies as needed to increase institutional efficiency and staff capability.***

It is the Board's desire to plan for adequate maintenance, service, and replacement of technological software and equipment to increase the efficiency of the institution. The Board is also committed to enhance the capability of personnel by providing ongoing training and education for faculty and staff. Regular assessments will be conducted to streamline the technological processes with an emphasis on increasing efficiencies.

This technological plan will be integrated into the comprehensive institutional plan and linked to resource allocations. The Board is desirous of having a line item in the budget for replacement and maintenance of technological equipment.

**III. Education Center Identification/Acquisition: *Identify and acquire a site for the Southern Educational Center.***

For several years, it has been the philosophy of the Board to improve access to Palomar College courses and services by identification and development of future educational centers. The results of a Marketing Assessment Report conducted by Steve Eckstone reveal the importance of the Education Centers for future growth of the District.

**IV. Legislative Advocacy: *Continue to develop positive relationships with our legislators and their staffs.***

State and federal legislators have become more active in proposing legislation that affects our College and our students. It is important for representatives of the District to develop positive relationships with our legislators and their staffs and to advise them about the effects of proposed legislation. Especially important this year will be efforts dealing with the state budget for community colleges.

**V. Commitment to Diversity: *Implement both the Faculty and Staff Diversity Plan and the Student Equity Plan.***

For the past several years, the Board has clearly stated its commitment to expanding opportunities for learning access and success by culturally diverse, traditionally under-represented populations and to fostering positive relations among all of the College's racial and ethnic groups. The Board continues this commitment and will hold itself, faculty, staff, and administrators accountable for the successful implementation of both the Faculty and Staff Diversity Plan and the Student Equity Plan.

**VI. Safety and Security: *Implement a plan to convert the contracted security service to an upgraded level of service provided by District security officers.***

The Governing Board is committed to maintaining a safe environment on the San Marcos campus and education centers of Palomar College. Plans to convert the contracted security service to an upgraded level of service provided by District police officers should be implemented this year.

**VII. Engagement with the Community: *Continue to promote outreach with community stakeholders.***

It is the Board's desire to continue the outreach into the surrounding community. The Board is committed to increase service learning opportunities, to be more involved in the economic development within our District, and to support efforts to enhance citizenship and the quality of life in the communities we serve.

Dr. Dougherty stated that he feels the goals accurately reflect the opinions that were discussed in the Board's workshop.

Dr. Nelson stated that she would like to see a few more measurable outcomes on some of the points so that the Board could later determine if they have achieved the goal. For example, under budget stability, she would like to see a system in place that would maximize room utilization, building the schedule to be more effective and efficient, and offer classes across the day and throughout the week to help us generate revenue. If we achieve that, it will help us move in the direction in which we want to move. Under compensation, Dr. Nelson would like to see an agreement with the faculty for revenue sharing. She would like to see clear benchmarks that would show what has been achieved.

Ms. Hughes stated that she concurs with Dr. Nelson. Ms. Hughes would also like to see only the goal statements with some benchmarks without the explanations attached – more like a list of goals. Some of the goals seem to be parts of things that could be done to achieve other goals. For example, goal VI discusses safety and security, and goal II-B discusses increasing service and improving convenience for students. These could be combined under one heading.

Mr. Jensen noted that items such as revenue sharing are subject to negotiation or meet and confer.

Dr. Dougherty suggested that Dr. Boggs consider these suggestions and modify the goals accordingly for the next meeting.

Dr. Boggs summarized that the Board would like him to remove the language that explains the goals, add language regarding measurable outcomes for some of the goals, and combine the goals on service to students and safety and security.

Ms. Hughes stated that she would like the goals to be broad Board statements. The explanation for achieving the goals would be the institution's responsibility. For example, we want a plan for improving employee salaries; but she does not feel the Board should prescribe what that needs to be.

Dr. Boggs will draft another proposal and include both proposals so the Board can see how they compare.

Ms. Hughes stated that she had received a report from Institutional Research about outcomes-based learning and the learning paradigm. There were four broad institutional goals mentioned that she feels are good in terms of accountability and benchmarks. They were ways to show greater student learning success, showing increases in transfer readiness, the number of degrees and certificates awarded, the course completion rates, and participation in service areas. She would like those four things incorporated in the goals. They may fit under Institutional Review, which says, "Implement an ongoing system to continuously review all College programs." She suggested we add, "based on the need for greater student success and learning as shown by increased retention rates." These are basically the Partnership for Excellence goals. These are measurable goals.

Dr. White stated that we have already done some of these things. Ms. Hughes agreed and stated that we should look at what we are doing to see whether or not we are succeeding.

Jerry Patton stated that the Educational Master Planning Committee has done an excellent job this year in having a mission, goals, and objectives, as well as defining those in measurable outcomes. He suggested this task be given to Bob Barr and that committee to incorporate these and develop student outcome measurements so that we will have criteria to determine if we are meeting these goals and provide some information on how to achieve the goals.

Mark Vernoy suggested that an item should be included in the goals indicating the Board's intent to keep us on the edge of educational technology.

4. **APPROVE AGREEMENT WITH PACIFIC BELL/MCI, ACQUIRING PACIFIC BELL VOICE, USAGE, AND DATA SERVICES UNDER THE CALNET AGREEMENT BID BY THE STATE OF CALIFORNIA FOR OTHER PUBLIC ENTITIES**

MSC Dougherty, Jensen

**RESOLUTION 99-19627**

**BE IT RESOLVED, That** an agreement be approved between the Palomar Community College District (hereinafter the District) and Pacific Bell and MCI Telecommunications Corporation effective August 1, 1999, under the State of California agreement (hereinafter CALNET) dated December 4, 1998, (State Contract Number 94-0745335/13-2745892) bid pursuant to California Government Code Section 14931, for the benefit of California public entities, including Community Colleges, by the State of California. The term of service for the District shall be five (5) years with additional one- (1) year extensions at the option of the District. Funding for this agreement shall be from Account No. 580450-11-541100-65700-10-2000-0000000. A projected total annual saving to the District is attached as backup to this resolution. **Exhibit I-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE CONSULTANT AGREEMENTS FOR GENERAL OBLIGATION BOND  
FEASIBILITY STUDY**

MSC Dougherty, Jensen

**RESOLUTION 99-19628**

**BE IT RESOLVED, That** agreements be approved between the Palomar Community College District and the following consultants to assist the District in conducting a feasibility study, including a public opinion poll through a qualified pollster, leading to a recommendation to the Governing Board regarding the advisability of placing a measure on the ballot seeking voter approval in the year 2000 for the sale by the District of General Obligation Bonds to raise needed funds for capital improvement projects:

- The Lew Edwards Group  
(Catherine Lew, Esq.) Feasibility Consultants
- Stradling, Yocca, Carlson & Rauth  
(David G. Casnocha, Esq.) Bond Counsel
- Sutro & Company, Inc.  
(Cathy Bando & Robert Barna) Financial Consultants

**BE IT FURTHER RESOLVED, That** funding for the feasibility study, including services of a pollster, is hereby authorized as follows: (1) For the services of The Lew Edwards Group, the sum of \$5,000.00 per month, not to exceed nine (9) months; (2) For the services of a pollster, the sum of \$ 20,000.00; and (3) For assessment mailing/direct mail, the sum of \$25,000.00; all of said sums to be funded from Account No. 795000-11-111100-66100-10-2000-0000000. As to the payment for the services of Bond Counsel and the Financial Consultant, both are contingent on the District Governing Board passage of a resolution calling for a General Obligation Ballot Measure in the year 2000 and the passage by the voters by two-thirds vote or greater of those registered voters casting votes at the election on which this Ballot Measure appears. The schedule of fees and charges for Bond Counsel and Financial Consultants are detailed in the back-up memorandum to this Resolution (see Exhibit "C" thereto), the terms of which are incorporated herein. **Exhibit I-5**

Dr. Dougherty reported that he had attended the interviews of the two finalists in each category, and all of them were excellent.

Ms. Hughes questioned if the Board is agreeing to spend \$50,000 to study whether or not it's feasible to have a bond election. Jerry Patton stated that \$75,000 has been set aside in our reserve for elections, and this item would tell us what the public/community would think about the issues we would raise for a bond issue to assist us in our capital finances. Much of the information that would be derived would be the springboard for the second phase of how to develop a campaign to get the bond passed. Even if we decided not to proceed, we would have spent the money on the feasibility study. However, should the Board decide to proceed, the study would be used to determine the strategy we should use to get the bond approved. Ms. Hughes asked if we put the bond on the ballot for a general election, does it cost the District. Jerry responded that we still have to pay a prorated share. Ms. Hughes asked if other districts have found that by not doing the feasibility study in advance, they have a lesser chance of passing the bond. Jerry responded affirmatively.

Mark Vernoy stated that he had recently received a memo stating that we are not going to be replacing any people who retire for awhile because we don't have enough money to do things. He stated that he feels we have already missed the window for this type of bond election. Trying to get 2/3 of the voters to vote in favor of a bond for Palomar College is going to be extremely difficult. He feels it might be more prudent to save this money and wait for the effort to reduce the percentage needed to pass bonds to a simple majority. There is a strong initiative being prepared that will probably be on the ballot very soon. It might be to our benefit to wait a year or so to see what happens to that initiative before looking at the feasibility of a bond election. We have heard many times that we are in budget stabilization and that we do not have enough money to do things. He feels it would be prudent to wait awhile before doing the study. He also stated that we have not had a campus-wide discussion of whether or not we want a bond. He feels this study might be a little premature.

Dr. Dougherty stated that whether the 2/3 is lowered to 50 percent or not, we are still going to need a bond to do the improvements and new construction that is needed here and in the Poway area. Even if the consultants say that we would get only a 55 percent approval, the results of the study become critical. In the long run, we need a bond election. Everyone on campus should be aware of why we need it and how you decide when and how to do it.

Dr. Boggs stated that he feels this is ground work that needs to be done so that we are ready to go for a bond issue, should the data reveal that a bond issue with certain items on it would be likely to be passed by our voters. We have tremendous needs at this College. Our Facilities Committee spent a great deal of time last year listing all of those projects. We could not make much progress on that list without a bond issue. For new projects coming on line that have to be submitted to the state, there is a 40-year waiting list. If we had to wait 40 more years for another building on this campus or at one of our education centers, most of us wouldn't be around. The last classroom built on this campus was probably erected in the 1970s. Our student population has gone from 8,000 or 10,000 students at that time to 28,000 currently. This study is a responsible thing for the Board to do at this point so that we are prepared should the window appear favorable for us. That might mean waiting until a decision is made regarding the 50 percent passage.

Dr. Nelson added that we should consider that the economy is strong right now, and we don't know how long that will last. Bond measures tend to pass when the economy is strong. We need to do this ground work and be poised and ready to take advantage of the economic situation in California.

Jerry Patton reported that a discussion to identify all needs has not yet taken place. If this were to proceed, we would need a broad-based process to be certain we understand all the needs of the campus and that they are included on the list.

Bruce Bishop asked if the study was going to check the feasibility of Palomar College being able to pass a bond issue and then do a mail campaign for us, as well. Jerry Patton responded that there are several components involved in it, but primarily that is correct. The primary effort is to determine if the voters in our District are willing to assist the College with a levy on their property taxes.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE AMENDMENT TO AGREEMENT WITH CALIFORNIA ENGLISH SCHOOL  
EXTENDING TERM AND INCREASING TUITION/FEEES**

MSC Dougherty, Jensen

**RESOLUTION 99-19629**

**BE IT RESOLVED, That** an amendment is hereby approved to the agreement between the Palomar Community College District (the "District") and the California English School ("CES"), extending the termination date of August 14, 2001, to August 14, 2004, and thereafter, subject to year-to-year renewal upon mutual agreement of the parties, with paragraph 41 of the Agreement modified accordingly.

**BE IT FURTHER RESOLVED, That** tuition for the period July 1, 1999, through June 30, 2001, shall be calculated as follows, which calculation is hereby deemed an amendment to Section 15 of the Agreement between the District and CES:

<b><u>GROUP SIZE</u></b>	<b><u>FEES PER STUDENT PER WEEK</u></b>
1-8 Students	Billed at actual cost of instruction + administrative overhead and related expenses, as determined by current District policy.
9-16 Students	\$80.75
17-24 Students	\$75.50
25-45 Students	\$70.00
46-60 Students	\$66.25

Note: Future tuition/fees shall be negotiated by District and CES and set at annual contract review.

**BE IT FURTHER RESOLVED, That**, effective Fall Semester, 2000, CES shall track its students who complete the CES program as to their future educational plans and activities; and, for every twenty-five (25) CES students who are admitted to and enroll at Palomar College from CES each semester or summer session, the District will provide CES a fifty-percent (50%) discount on one CES student tuition in the semester or term following this event, with the understanding that, for purposes of this provision only, "enrollment" shall be defined as nine (9) or more college units in one semester, counted only one time for purposes of determining the discount.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **RECEIVE BIDS ON WELDING SHOP FUME CONTROL SYSTEM, DECLARE LOWEST  
BIDDER, AND AUTHORIZE CONTRACT SUBJECT TO RECEIPT OF ALL REQUIRED  
BONDS, INSURANCE, CERTIFICATIONS, AND REFERENCE CHECK**

MSC Dougherty, Jensen

**RESOLUTION 99-19630**

**BE IT RESOLVED, That** the Palomar Community College District received competitive bids from the following vendors for the amounts stated, on June 28, 1999, and in response to its advertised bid for a fume control system for the welding lab (shop) located on the San Marcos campus:

1. Reinhart Corporation d.b.a. AAIR  
Purification Systems, of San Diego, CA      \$139,361.00
2. Donaldson Company, Inc.  
of Santa Ana, CA      \$185,965.00 (by qualified bid)

**BE IT FURTHER RESOLVED, That** the bid of **Reinhart Corporation d.b.a. AAIR Purification Systems**, of San Diego, California, in the aforesaid sum of \$139,361.00 is hereby declared the lowest responsive bidder, and a contract is hereby authorized with said Corporation for this amount, subject to receipt by the District of all bonds, insurance certificates, certifications, and positive reference checks. The contract shall be funded from Account No. 565500-41-542100-71400-10-2000-1641500.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVE REVISED CONTRACT AMOUNT FOR TELESCOPIC BLEACHER PROJECT AT PALOMAR DOME PREVIOUSLY AWARDED TO HERK EDWARDS, INC.**

MSC Dougherty, Jensen

#### **RESOLUTION 99-19631**

**BE IT RESOLVED, That** the amount of the Agreement between the Palomar Community College District and Herk Edwards, Inc., be and is hereby amended to revise the total amount of the contract, from \$133,592.00, originally approved by the Governing Board at its regular meeting of June 22, 1999, to the sum of \$116,000.00, based upon value engineering done by Herk Edwards, Inc., and acceptance by the District of the Deductive Alternate from the original bid as awarded in the amount of \$6,209.00. Funding for this contract shall be from Account No. 05-10-40-4000-6450-6200.00-1850.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **REJECT ALL BIDS FOR HVAC REPLACEMENT PROJECTS IN "M" BUILDING AND BRUBECK THEATRE**

MSC Dougherty, Jensen

#### **RESOLUTION 99-19632**

**BE IT RESOLVED, That** all bids for the HVAC replacement projects in the "M" Building and Brubeck Theatre be rejected and that the matter be put out for re-bid based on a revised specification to be prepared by the design engineers. TMAD Engineers shall be instructed to revise the scope of the work to bring the project within the available funding, including any additional funds that may be added to this project from other District project balances, as approved by the Chancellor's Office, California Community Colleges.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **FINAL ACCEPTANCE OF WORK COMPLETED ON REPLASTERING SWIMMING POOL BY SOUTH COAST POOL PLASTERING, INC.; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC Dougherty, Jensen

**RESOLUTION 99-19633**

**BE IT RESOLVED That** the replastering of the swimming pool on the San Marcos campus, in accordance with the bid awarded by the Palomar Community College District, on January 12, 1999, to South Coast Pool Plastering, Inc., (the "Contractor"), 10750 Valle Vista Road, Lakeside, California 92040, be accepted; and the project is hereby found to be completed; **That** the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; **That** the total amount of this contract is \$34,000.00; **That** all money due and owing to the Contractor, with the exception of the ten (10%) per cent retention of \$3,400.00, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and **That** the bid security posted by South Coast Plastering, Inc., be returned to this Contractor and all other bonds be released within the time and in the manner as provided by law.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **FINAL ACCEPTANCE OF WORK COMPLETED ON TEMPORARY RELOCATION OF AIR-BLOWN FIBER ON SAN MARCOS CAMPUS; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC Dougherty, Jensen

**RESOLUTION 99-19634**

**BE IT RESOLVED That** the temporary relocation of air-blown fiber on the San Marcos campus, in accordance with the bid awarded by the Palomar Community College District on March 9, 1999, to Tele-Line Communications, (the "Contractor"), 1128 Quarry Street, Corona, California 91719, be accepted; and the project is hereby found to be completed; **That** the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; **That** the total amount of this contract is \$31,475.00; plus \$1,077.14 for additional fiber that was provided by the District and installed by the contractor; **That** all money due and owing to the Contractor, with the exception of the ten (10%) per cent retention of \$3,147.50, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and **That** the bid security posted by Tele-Line Communications, be returned to this Contractor and all other bonds be released, within the time and in the manner as provided by law.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **APPROVE CHANGE OF NAME ON TAX- SHELTERED ANNUITY PROVIDER FROM AMERICAN LIFE AND CASUALTY INSURANCE COMPANY TO CONSECO ANNUITY ASSURANCE COMPANY**

MSC Dougherty, Jensen

**RESOLUTION 99-19635**

**BE IT RESOLVED, That** a change of name is hereby authorized and approved on the agreement between the Palomar Community College District and American Life and Casualty Insurance Company, changing the name of the tax-sheltered annuity provider to Conseco Annuity Assurance Company, including the authorization to execute a replacement agreement with Conseco Annuity Assurance Company, effective July 1, 1999.

**BE IT FURTHER RESOLVED, That** the aforesaid change in name shall not result in any cost to the Palomar Community College District, and the agreement may be canceled by either Conseco Annuity Assurance Company or the College District upon thirty- (30) days' prior written notice. **Exhibit I-12**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **APPROVE REIMBURSEMENT OF TRAVEL EXPENSES FOR SECOND-LEVEL INTERVIEW**

MSC Dougherty, Jensen

**RESOLUTION 99-19636**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve reimbursement of travel expenses for the second-level interview for the following:

- a. **ANN FAUSS**
- |                    |  |
|--------------------|--|
| For:               | Airfare and rental car                                   |
| To Attend:         | Second-level interview for Counselor/Instructor position |
| Location:          | Coos Bay, Oregon, to San Diego, California               |
| Date:              | May 20, 1999   |
| Amount:            | \$761.47   |
| Budget Account No. | 11-10-611100-66600-575400-2000-0000000/100%              |

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

14. **RECEIVE BIDS FOR PRINTING OF "VENTURE" SCHEDULE, FIND VQS ENTERPRISES THE APPARENT LOWEST RESPONSIVE BIDDER, AND APPROVE AWARD OF AGREEMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19637**

**BE IT RESOLVED, That** the following bid was received by the Palomar Community College District from the firm indicated in response to Notice to Bidders published on June 18 and 25, 1999:

<b><u>BIDDER</u></b>	<b><u>AMOUNT OF BID</u></b>
VQS Enterprises San Diego, California	\$39,195.00

**BE IT FURTHER RESOLVED, That VQS Enterprises** of San Diego, California, be and is hereby found to be the lowest, responsive bidder to the Palomar Community College District on the aforesaid printing of the "Venture" Schedule; and an agreement in the amount of \$39,195.00 is hereby authorized between this company and the District, subject to compliance with all insurance requirements. Funding Source: 585150-12-353100-68200-10-2000-1812000. **Exhibit I-14**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

15. **AMEND RESOLUTION NOS. 96-18423 AND 96-18424 PROVIDING DELEGATION OF AUTHORITY PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 81656 TO PURCHASE SUPPLIES, EQUIPMENT, AND SERVICES; AND MAKING A DELEGATION OF THE POWER TO CONTRACT PURSUANT TO CALIFORNIA EDUCATION CODE SECTION 81655, BY DELETING THE NAME OF LYNN GINSBURG AND ADDING THE NAME OF KENNETH JAY**

MSC Dougherty, Jensen

**RESOLUTION 99-19638**

**WHEREAS**, the Governing Board of the Palomar Community College District, acting at its regularly scheduled meeting of June 24, 1997, passed Resolutions 96-18423 and 96-18424, respectively, and thereby designated specifically named employees of the District, including Lynn Ginsburg, Director of Business Services, to exercise authority pursuant to California Education Code Sections 81656 and 81255, respectively; and,

**WHEREAS**, Lynn Ginsburg retired from the District, and her replacement, Kenneth Jay, has been employed in the position of Director of Business Services; and,

**WHEREAS**, Kenneth Jay is required, as part of his employment with the District as Director of Business Services, to purchase supplies, equipment, and services for the District and to contract in the name of the District subject to ratification and approval of all contracts by the Governing Board of the District no less than quarterly (every 120 days);

**NOW THEREFORE BE IT RESOLVED, That** Resolutions No. 96-18423 and 96-18424 adopted by the Governing Board of the Palomar Community College District on June 24, 1997 be amended as follows:

- Delete the name of Lynn Ginsburg, Director, Business Services
- Add the name of Kenneth Jay, Director, Business Services

and, all other provisions of Resolutions 96-18423 and 96-18424, respectively, shall remain unchanged and in full force and effect.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

16. **APPROVE CHILD DEVELOPMENT CONTRACT GCAM-9010**

MSC Dougherty, Jensen

**RESOLUTION 99-19639**

**BE IT RESOLVED That** a Child Development contract be approved between the Palomar Community College District and California Department of Education, 721 Capitol Mall, Sacramento, California 92422-2720, for the purpose of renewing the child care services general child care contract number GCAM-9010. The contract is effective from July 1, 1999, through June 30, 2000.

The maximum state funds available to the District are \$127,984.00. A maximum match required by the District is \$42,654.00. These funds will be paid from Child Development Center account # 33-08-553200-67240-862100-1633200. Funding for the state's apportionment is contingent upon appropriation and availability of funds. **Exhibit I-16**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

17. **ACCEPT ALLOCATION OF 1999-2000 CARL D. PERKINS VTEA FUNDS, TITLE II TECH PREP**

MSC Dougherty, Jensen

**RESOLUTION 99-19640**

**BE IT RESOLVED, That** the Palomar Community College District hereby accepts the 1999-2000 Carl D. Perkins Vocational-Technical Education Act (VTEA), Title II, funding allocation in the amount of \$69,900. The period of expenditure for these funds is July 1, 1999, through June 30, 2000. **Exhibit I-17**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

**J. INSTRUCTIONAL/OPERATIONAL REPORTS**

1. **Tech Prep Update**

Paul Kelly, Jan Kuzmich, and Lydia Signorelli-Brown presented a report on the status of Tech Prep at Palomar College and provided copies of their new brochure. **Exhibit J-1**

**K. PERSONNEL**

1. **APPROVE COST-OF-LIVING ADJUSTMENT FOR CHILD DEVELOPMENT CENTER EMPLOYEES**

MSC Dougherty, Jensen

**RESOLUTION 99-19641**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve a 1.41% COLA across the salary schedules for the Palomar College Child Development Center employees, effective July 1, 1999.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **APPROVE COST-OF-LIVING ADJUSTMENT FOR FACULTY**

MSC Dougherty, Jensen

**RESOLUTION 99-19642**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve a 1.41% COLA across the salary schedule for the Palomar College Faculty, effective July 1, 1999.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVE COST-OF-LIVING ADJUSTMENT FOR ADJUNCT FACULTY**

MSC Dougherty, Jensen

**RESOLUTION 99-19643**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve a 1.41% COLA across the salary schedule for the Palomar College Adjunct Faculty, effective June 21, 1999.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE COST-OF-LIVING ADJUSTMENT FOR CLASSIFIED EMPLOYEES REPRESENTED BY CCE/AFT LOCAL 4522**

MSC Dougherty, Jensen

**RESOLUTION 99-19644**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve a 1.41% COLA across the salary schedule for Palomar College classified employees represented by the CCE/AFT Local 4522, effective July 1, 1999.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE COST-OF-LIVING ADJUSTMENT FOR THE ADMINISTRATIVE ASSOCIATION**

MSC Dougherty, Jensen

**RESOLUTION 99-19645**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve a 1.41% COLA across the salary schedule for the Palomar College Administrative Association, effective July 1, 1999.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19646**

**BE IT RESOLVED, That** the employment of the following academic employees be approved:

- a. Name: **SUSAN L. KICHUK**  
Position: Assistant Professor, General Business  
Department: Business Education  
Position #: 341220      New?: Yes  
Remarks: Approved on 2/23/99, P.F.E. funded  
Sal Rng/Stp: G/1      **Salary: \$4,288.29/mo.**  
% of position: 100%      # of Mos: 10  
Effective: August 20, 1999  
Acct #(s) 01-10-38-3810-0501-1111.00-0670/100%
  
- b. Name: **VIRGIL E. WATSON**  
Position: Assistant Professor, Physical Education/Head Men's Basketball Coach  
Department: Physical Education/Athletics  
Position #: 350720      New?: Yes  
Remarks: Approved on 2/23/99, P.F.E. funded  
Sal Rng/Stp: D/1      **Salary: \$3,762.13/mo.**  
% of position: 100%      # of Mos: 10  
Effective: August 20, 1999  
Acct #(s) 01-10-35-3530-0835-1111.00-0670/75%  
01-10-42-4210-0835-1111.00-0670/25%
  
- c. Name: **MICHAEL J. FINTON**  
Position: Assistant Professor, Paramedic/EMT  
Department: Emergency Medical Education  
Position #: 320205      New?: Yes  
Remarks: Approved on 2/23/99, P.F.E. funded  
Sal Rng/Stp: B/1      **Salary: \$3,411.07/mo.**  
% of position: 100%      # of Mos: 10  
Effective: August 20, 1999  
Acct #(s) 01-10-39-3982-1250-1111.00-0670/100%

At this time, Joe Madrigal discussed Virgil Watson's background, education, and experience. Paul Kelly discussed Susan Kichuk's and Michael Finton's background, education, and experience.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **APPROVE CORRECTION TO ACADEMIC CONTRACTS**

MSC Dougherty, Jensen

**RESOLUTION 99-19647**

**BE IT RESOLVED, That** the correction to the employment of the following academic contracts be approved:

- a. Name: **WADE ROLLINS**  
Position: Assistant Professor, Graphic Communications  
Department: Graphic Communications  
Position #: 341607 New?: Yes  
Remarks: Increased step placement due to verification of previous related work experience.  
Sal Rng/Stp: B/8 Salary: **\$4,639.36/mo.**  
% of position: 100% # of Mos: 10  
Effective: August 20, 1999  
Acct No(s): 01-10-31-3103-0936-1111.00-0670/100%
- b. Name: **LAURA L. ABDULHADI**  
Position: Assistant Professor, Nursing Education  
Department: Nursing Education  
Position #: 331011 New?: Yes  
Remarks: Increased step placement due to verification of previous related work experience.  
Sal Rng/Stp: D/8 Salary: **\$4,990.11/mo.**  
% of position: 100% # of Mos: 10  
Effective: August 20, 1999  
Acct No(s): 01-10-33-3370-1203-1111.00-0670/100%
- c. Name: **KATAHARINA MEEK**  
Position: Assistant Professor, Art  
Department: Art Department  
Position #: 310317 New?: Yes  
Remarks: Increased step placement due to verification of previous related work experience.  
Sal Rng/Stp: B/5 Salary: **\$4,112.88/mo.**  
% of position: 100% # of Mos: 10  
Effective: August 20, 1999  
Acct No(s): 01-10-36-3610-1002-1111.00-0670/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

8. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19648**

**BE IT RESOLVED, That** the classified employment of the following persons be approved:

- a. Name: **ANA M. MAYNARD**  
Position: Education Center Assistant  
Department: Fallbrook Education Center  
Position #: 310854 New?: No  
Remarks: Replacement for Amparo Espinoza  
Sal Rng/Stp: 13/A **Salary: \$870.02/mo.**  
% of position: 45% # of Mos: 11  
Effective: August 16, 1999  
Acct #(s) 01-14-36-3696-6013-2111.00-0000/100%  
Note: Normal work schedule: Monday/Wednesday, 4:30 p.m. – 9:30 p.m., Tuesday/Thursday, 4:30 p.m. – 8:30 p.m. 3% salary differential paid for hours worked between 6:00 p.m. and 10:00 p.m.
- b. Name: **GRACIELA DEVIA**  
Position: Office Specialist  
Department: Fallbrook Education Center  
Position #: 005883 New?: Yes  
Remarks: Approved on 4/27/99  
Sal Rng/Stp: 10/A **Salary: \$808.86/mo.**  
% of position: 45% # of Mos: 11  
Effective: August 16, 1999  
Acct #(s) 01-14-36-3696-6013-2111.00-0000/100%  
Note: Normal work schedule: Monday/Wednesday, 4:30 p.m. – 9:30 p.m., Tuesday/Thursday, 4:30 p.m. – 8:30 p.m. 3% salary differential paid for hours worked between 6:00 p.m. and 10:00 p.m.
- c. Name: **MARY ANN ZUBER**  
Position: Education Center Specialist  
Department: Escondido Education Center  
Position #: 340756 New?: Yes  
Remarks: Approved on 2/23/99  
Sal Rng/Stp: 15/A **Salary: \$913.16/mo.**  
% of position: 45% # of Mos: 12  
Effective: July 28, 1999  
Acct #(s) 01-11-31-3117-6014-2111.00-0000/100%  
Note: Normal work schedule: Monday – Thursday, 5:00 p.m. – 10:00 p.m. 3% salary differential paid for hours worked between 6:00 p.m. and 10:00 p.m.

- d.     Name:           **RALPH W. BAKER**  
          Position:     Supervisor, Education Center  
          Department:  Mount Carmel/Poway Education Centers  
          Position #:   340851           New?:           No  
          Remarks:    Replacement for Dana Andras. This is a promotion for Mr. Baker.  
  
          Sal Rng/Stp:  41/A           **Salary:        \$2,728.85/mo.**  
          % of position: 100%       # of Mos:       12  
          Effective:   July 28, 1999  
          Acct #(s)    01-21-31-3140-6014-2112.00-0000/100%  
          Note:        Normal work schedule: Monday – Thursday, 1:30 p.m. – 10:00 p.m.; Friday, 9:00 a.m. – 5:30 p.m.
- e.     Name:           **JEAN M. RUST**  
          Position:     Administrative Secretary  
          Department:  Counseling, Guidance & Career Development  
          Position #:   503364           New?:           Yes  
          Remarks:    Approved on 4/13/99, P.F.E. funded  
          Sal Rng/Stp:  19/A           **Salary:        \$2,237.87/mo.**  
          % of position: 100%       # of Mos:       12  
          Effective:   August 2, 1999  
          Acct #(s)    212200-11-462100-63100-10-2000-0000000/100%  
          Note:        This is a specially funded position; its continuation depends on the availability of funds.
- f.     Name:           **CINDI G. KIRLAND**  
          Position:     Senior Office Specialist  
          Department:  Educational Television  
          Position #:   300656           New?:           No  
          Remarks:    Replacement for Dolores Silva  
          Sal Rng/Stp:  14/A           **Salary:        \$1,980.79/mo.**  
          % of position: 100%       # of Mos:       12  
          Effective:   July 28, 1999  
          Acct #(s)    01-10-32-3206-6131-2111.00-0000/100%
- g.     Name:           **ALFREDO L. QUIROZ**  
          Position:     Maintenance Technician  
          Department:  Building Services  
          Position #:   502667           New?:           No  
          Remarks:    Replacement for Jerry Porter  
          Sal Rng/Stp:  13/A           **Salary:        \$773.35/mo.**  
          % of position: 40%       # of Mos:       12  
          Effective:   July 28, 1999  
          Acct #(s)    01-10-51-5110-6510-2111.00-0000/100%  
          Note:        Normal work schedule varies depending on the needs of the department. May include two 8-hour days/week or four 4-hour days/week and may include weekends.

- h. Name: **MARJEAN TINSLEY**  
Position: Human Resources Assistant II  
Department: Human Resource Services  
Position #: 200654 New?: No  
Remarks: Replacement for Amy DeSpain  
Sal Rng/Stp: 16/A **Salary: \$2,079.83/mo.**  
% of position: 100% # of Mos: 12  
Effective: July 28, 1999  
Acct #(s) 01-10-20-2010-6730-2111.00-0000/100%
- i. Name: **JOSE VARGAS**  
Position: Network Services Supervisor  
Department: Information Services  
Position #: 501662 New?: No  
Remarks: Replacement for Vince Mele. This is a promotion for Mr. Vargas.  
Sal Rng/Stp: 56/A **Salary: \$3,952.09/mo.**  
% of position: 100% # of Mos: 12  
Effective: July 28, 1999  
Acct #(s) 01-10-50-5050-6780-2112.00-0000/100%
- j. Name: **TERRI L. MESNA**  
Position: Professional Development Assistant  
Department: Professional Development  
Position #: 301050 New?: No  
Remarks: Replacement for Leigh Squires  
Sal Rng/Stp: 19/A **Salary: \$2,237.87/mo.**  
% of position: 100% # of Mos: 12  
Effective: August 2, 1999  
Acct #(s) 01-10-30-3003-6020-2111.00-0000/100%
- k. Item was removed from agenda.
- l. Name: **BELINDA K. RICHHART**  
Position: Accounting Assistant  
Department: CalWORKs  
Position #: 005884 New?: Yes  
Remarks: Approved on 4/27/99. This is a lateral transfer for Ms. Richhart.  
Sal Rng/Stp: 16/C **Salary: \$2,293.71/mo.**  
% of position: 100% # of Mos: 12  
Effective: July 28, 1999  
Acct #(s) 01-10-38-3805-6475-2111.00-1659/50%  
01-10-38-3805-6499-2111.00-1659/50%  
Note: This is a specially funded position; its continuation depends on the availability of funds.
- m. Name: **CAROLYN B. McCONNELL**  
Position: Assessment Assistant  
Department: Counseling, Guidance and Career Development  
Position #: 450252 New?: No  
Remarks: Replacement for Carmela Lutz. This is a lateral transfer for Ms. McConnell.  
Sal Rng/Stp: 16/G **Salary: \$2,607.70/mo.**  
% of position: 100% # of Mos: 12  
Effective: August 2, 1999  
Acct #(s) 122200-11-462100-63100-10-2000-0000000/100%

n.      Name:            **VANDY K. McKNIGHT**  
          Position:        Admissions Assistant  
          Department:    Admissions, Records & Veterans' Services  
          Position #:     410260            New?:            No  
          Remarks:        Replacement for Ralph Baker. This is a lateral transfer for Ms. McKnight.  
  
          Sal Rng/Stp:    16/J              **Salary:            \$2,673.02/mo.**  
          % of position: 100%            # of Mos:        12  
          Effective:      August 10, 1999  
          Acct #(s)        212200-11-421100-62100-10-2000-0000000/100%  
          Note:            Normal work schedule: Tuesday – Thursday, 10:30 a.m. – 8:30 p.m.; Friday, 7:30 a.m. – 4:30 p.m.; Saturday, 8:15 a.m. – 1:15 p.m. 3% differential added for hours worked between 6:00 p.m. and 10:00 p.m.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9.      **APPROVE RECLASSIFICATION OF ADMINISTRATIVE POSITION**

MSC    Dougherty, Jensen

**RESOLUTION 99-19649**

**BE IT RESOLVED, That** the reclassification of the following administrative position be approved:

a.      Position:        **DIRECTOR**  
          Department:    Student Activities  
          Division:        Student Services  
          Name:            Vacant  
          Position #:     430101            New?:            No  
          Remarks:        Title is the same, range was 70  
          Sal Rng/Stp:    67/A              Salary:            **\$5,184.00/mo.**  
          % of position: 100%            # of Mos:        12  
          Effective:      September 1, 1999  
          Acct #(s):      123400-11-451100-64910-10-2000-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

10. **APPROVE NEW ACADEMIC POSITION**

MSC Dougherty, Jensen

**RESOLUTION 99-19650**

**BE IT RESOLVED, That** the following Academic position be approved:

- a. Position: **ASSISTANT PROFESSOR**  
Department: Public Safety Programs  
Division: Vocational Technology  
Position #: 005896            New?: Yes  
% of Position: Yes            No Mos: 10  
Effective: August 1, 1999  
Acct #: 01-10-38-3822-2105-1111.00-0000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

11. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19651**

**BE IT RESOLVED, That** the employment of the following academic employees be approved:

- a. Name: **LARRY L. ROBERTS**  
Position: Assistant Professor  
Department: Public Safety Programs  
Position #: 005896            New?: Yes  
Sal Rng/Stp: G/14            Salary: **\$6,437.46/mo.**  
% of Position: 100            # of Mos: 10  
Effective: August 20, 1999  
Acct #: 01-10-38-3822-2105-1111.00-0000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

12. **APPROVE NEW CHILDREN'S CENTER POSITIONS**

MSC Dougherty, Jensen

**RESOLUTION 99-19652**

**BE IT RESOLVED, That** the following Children's Center positions be approved:

- a. Position: **SITE SUPERVISOR**  
Department: Child Development Center  
Division: Human Arts & Sciences  
Position #: 005904      New?: Yes  
Sal Rng/Stp: A/10      Salary: **\$1,576.67/mo.**  
% of Position: 100%      # of Mos: 12  
Effective: August 1, 1999  
Acct # (s): 111000-33-364300-69200-10-2000-1633200/50%  
111000-33-364300-69200-10-2000-1633400/50%  
**NOTE:** This is a specially funded position; continuation depends on available funds.
- b. Position: **MASTER TEACHER**  
Department: Child Development Center  
Division: Human Arts & Sciences  
Position #: 005905      New?: Yes  
Sal Rng/Stp: D/1      Salary: **\$1,747.89/mo.**  
% of Position: 100%      # of Mos: 12  
Effective: August 1, 1999  
Acct # (s): 111000-33-364300-69200-10-2000-1633400/100%  
**NOTE:** This is a specially funded position; continuation depends on available funds.
- c. Position: **MASTER TEACHER**  
Department: Child Development Center  
Division: Human Arts & Sciences  
Position #: 005906      New?: Yes  
Sal Rng/Stp: D/1      Salary: **\$1,747.89/mo.**  
% of Position: 100%      # of Mos: 12  
Effective: August 1, 1999  
Acct # (s): 111000-33-364300-69200-10-2000-1633200/100%  
**NOTE:** This is a specially funded position; continuation depends on available funds.
- d. Position: **MASTER TEACHER**  
Department: Child Development Center  
Division: Human Arts & Sciences  
Position #: 005907      New?: Yes  
% of Position:: 100%      # of Mos:: 12  
Sal Rng/Stp: D/1      Salary: **\$1,747.89/mo.**  
Effective: August 1, 1999  
Acct # (s): 111000-33-364300-69200-10-2000-0000000/100%

- e.      Position:       **MASTER TEACHER**  
          Department: Child Development Center  
          Division:    Human Arts & Sciences  
          Position #:  005908           New?:           Yes  
          Sal Rng/Stp: D/1           Salary:         **\$1,747.89/mo.**  
          % of Position: 100%       # of Mos:      12  
          Effective:   August 1, 1999  
          Acct # (s):  111000-33-364300-69200-10-2000-1633200/100%  
          **NOTE:**       This is a specially funded position; continuation depends on  
                          available funds.
- f.      Position:       **ASSOCIATE TEACHER**  
          Department: Child Development Center  
          Division:    Human Arts & Sciences  
          Position #:  005909           New?:           Yes  
          Sal Rng/Stp: B/1           Salary:         **\$1,039.88/mo.**  
          % of Position: 100%       # of Mos:      12  
          Effective:   August 1, 1999  
          Acct # (s):  111000-33-364300-69200-10-2000-0000000/100%
- g.      Position:       **TEACHER**  
          Department: Child Development Center  
          Division:    Human Arts & Sciences  
          Position #:  005910           New?:           Yes  
          Sal Rng/Stp: C/1           Salary:         **\$1,416.44/mo.**  
          % of Position: 100%       # of Mos:      12  
          Effective:   August 1, 1999  
          Acct # (s):  111000-33-364300-69200-10-2000-0000000/100%
- h.      Position:       **TEACHER**  
          Department: Child Development Center  
          Division:    Human Arts & Sciences  
          Position #:  005911           New?:           Yes  
          Sal Rng/Stp: C/1           Salary:         **\$1,416.44/mo.**  
          % of Position: 100%       # of Mos:      12  
          Effective:   August 1, 1999  
          Acct # (s):  111000-33-364300-69200-10-2000-1633400/100%  
          **NOTE:**       This is a specially funded position; continuation depends on  
                          available funds.
- i.      Position:       **TEACHER**  
          Department: Child Development Center  
          Division:    Human Arts & Sciences  
          Position #:  005912           New?:           Yes  
          % of Position: 100%       # of Mos:      12  
          Sal Rng/Stp: C/1           Salary:         **\$1,416.44/mo.**  
          Effective:   August 1, 1999  
          Acct # (s):  111000-33-364300-69200-10-2000-0000000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

13. **APPROVE CERTIFICATED EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19653**

**BE IT RESOLVED, That** the employment of the following certificated employees be approved:

- a. Item was removed from agenda.
- b. Name: **NICOLE L. HEWITT**  
Position: Master Teacher  
Department: Child Development Center  
Position #: 005905      New?: Yes  
Sal Rng/Stp: D/1      Salary: **\$1,747.89/mo.**  
% of Position: 100%      # of Mos: 12  
Effective: August 1, 1999  
Acct # (s): 111000-33-364300-69200-10-2000-1633400/100%  
NOTE: This is a specially funded position; continuation depends on available funds.
- c. Name: **RENE M. ROBELIN**  
Position: Master Teacher  
Department: Child Development Center  
Position #: 005906      New?: Yes  
Sal Rng/Stp: D/1      Salary: **\$1,747.89/mo.**  
% of Position: 100%      # of Mos: 12  
Effective: August 1, 1999  
Acct # (s): 111000-33-364300-69200-10-2000-1633200/100%  
NOTE: This is a specially funded position; continuation depends on available funds.
- d. Name: **PAULA E. BELLVILLE**  
Position: Master Teacher  
Department: Child Development Center  
Position #: 005907      New?: Yes  
Sal Rng/Stp: D/1      Salary: **\$1,747.89/mo.**  
% of Position: 100%      # of Mos: 12  
Effective: August 1, 1999  
Acct # (s): 111000-33-364300-69200-10-2000-0000000/100%
- e. Name: **ERIKA M. RUBIN**  
Position: Teacher  
Department: Child Development Center  
Position #: 005910      New?: Yes  
Sal Rng/Stp: C/1      Salary: **\$1,416.44/mo.**  
% of Position: 100%      # of Mos: 12  
Effective: August 1, 1999  
Acct # (s): 111000-33-364300-69200-10-2000-0000000/100%

f.       Name:           **MARIANNE E. SWIFT GIFFORD**  
          Position:       Teacher  
          Department:   Child Development Center  
          Position #:    005911           New?:           Yes  
          Sal Rng/Stp:   C/1               Salary:         **\$1,416.44/mo.**  
          % of Position: 100%           # of Mos:       12  
          Effective:    August 1, 1999  
          Acct # (s):    111000-33-364300-69200-10-2000-1633400/100%  
          NOTE:        This is a specially funded position; continuation depends on  
                          available funds.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

14.       **APPROVE CERTIFICATED RECLASSIFICATION**

MSC    Dougherty, Jensen

**RESOLUTION 99-19654**

**BE IT RESOLVED, That** the reclassification of the following certificated position be approved:

a.       **Position:       COORDINATOR**  
          Department:  Child Development Center  
          Name:         Diane C. Studinka  
          Position #:  350504           New?:           No  
          Sal Rng/Stp:  J/10           Salary:         **\$3,040.07/mo.**  
          Remarks:    Was Children's Center Teacher, range same  
          % of position: 100%           # of Mos:       10  
          Effective:    August 1, 1999  
          Acct #(s):    111000-33-364300-69200-10-2000-1633200/75%  
                          111000-33-364300-69200-10-2000-1633400/25%  
          NOTE:        This is a specially funded position; continuation depends on  
                          available funds.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

15. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Jensen

**RESOLUTION 99-19655**

**BE IT RESOLVED, That** the following classified positions be approved:

- a. Position: **ADMISSIONS ASSISTANT**  
Department: Admissions, Records, & Veterans' Services  
Division: Student Services  
Position #: 005896 New?: Yes  
Remarks: International Student tuition funded  
Sal Rng/Stp: 16/A Salary: **\$935.92/mo.**  
% of position: 45% # of Mos: 12  
Effective: July 28, 1999  
Acct #(s): 212200-11-424100-62100-10-2000-0811400/100%  
NOTE: This is a specially funded position; continuation depends on available funds.
- b. Position: **TUTOR**  
Department: Tutoring Services  
Division: Student Support Programs  
Position #: 005901 New?: Yes  
Remarks: Hourly conversion position, P.F.E. funded.  
Sal Rng/Stp: 15/A Salary: **\$1,419.78/mo.**  
% of position: 70% # of Mos: 10  
Effective: September 1, 1999  
Acct #(s): 222000-11-477100-49308-10-2000-0611400/100%
- c. Position: **TUTOR**  
Department: Tutoring Services  
Division: Student Support Programs  
Position #: 005902 New?: Yes  
Remarks: Hourly conversion position, P.F.E. funded.  
Sal Rng/Stp: 15/A Salary: **\$913.16/mo.**  
% of position: 45% # of Mos: 10  
Effective: September 1, 1999  
Acct #(s): 222000-11-477100-49308-10-2000-0611400/100%
- d. Position: **CALWORKS CHILD CARE COORDINATOR**  
Department: CalWORKs  
Division: Vocational Technology  
Position #: 005897 New?: Yes  
Sal Rng/Stp: 28/A Salary: **\$1,255.01/mo.**  
% of position: 45% # of Mos: 11  
Effective: August 1, 1999  
Acct #(s): 01-10-38-3805-6499-2111.00-1659/100%  
NOTE: This is a specially funded position; continuation depends on available funds.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

16. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Jensen

**RESOLUTION 99-19656**

**BE IT RESOLVED, That** the employment of the following classified employees be approved:

- a. Name: **RICHARD D. SAUERHEBER**  
Position: Tutor  
Department: Tutoring Services  
Position #: 005901 New?: Yes  
Remarks: Hourly conversion position  
Sal Rng/Stp: 15/A Salary: **\$1,419.78/mo.**  
% of Position: 70% # of Mos: 10  
Effective: September 1, 1999  
Acct #(s): 222000-11-477100-49308-10-2000-0611400/100%
- b. Name: **THOMAS J. DENNY**  
Position: Tutor  
Department: Tutoring Services  
Position #: 005902 New?: Yes  
Remarks: Hourly conversion position  
Sal Rng/Stp: 15/A Salary: **\$913.16/mo.**  
% of Position: 45% # of Mos: 10  
Effective: September 1, 1999  
Acct #(s): 222000-11-477100-49308-10-2000-0611400/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

17. **APPROVE CHANGE OF CLASSIFIED POSITIONS**

MSC Dougherty, Jensen

**RESOLUTION 99-19657**

**BE IT RESOLVED, That** the changes of the following classified positions be approved:

- a. Position: **INVENTORY CONTROL TECHNICIAN**  
Department: Health and Safety  
Name: D. Diane Rabe  
Position #: 502751 New?: No  
Remarks: Increase from 43%, 12 months to 45%, 12 months  
Sal Rng/Stp: 13/E Salary: **\$1,057.30/mo.**  
% of position: 45% # of Mos: 12  
Effective: August 1, 1999  
Acct #(s): 01-10-51-5102-6774-2111.00-0000/100%

b. Position: **INSTRUCTIONAL SUPPORT ASSISTANT I**  
Department: Business Education  
Name: Frances R. Simpson  
Position #: 341254 New?: No  
Remarks: Change from 30%, 11 months to 37%, 10 months  
Sal Rng/Stp: 16/A Salary: **\$769.54/mo.**  
% of position: 37% # of Mos: 10  
Effective: August 1, 1999  
Acct #(s): 01-10-38-3808-0501-2211.00-0000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

18. **APPROVE BILINGUAL INTERPRETER STIPENDS**

MSC Dougherty, Jensen

**RESOLUTION 99-19658**

**BE IT RESOLVED, That** the following employees be granted a \$50.00 per month stipend effective August 16, 1999, for performing bilingual interpretation as part of position requirements.

- a. **ANA M. MAYNARD**, Education Center Assistant, English as a Second Language/Fallbrook (Spanish)
- b. **GRACIELA DEVIA**, Office Specialist, English as a Second Language/Fallbrook (Spanish)

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

19. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Jensen

**RESOLUTION 99-19659**

**BE IT RESOLVED, That GLORIA KERKHOFF**, Senior Academic Evaluator/Advisor, Admissions & Records, be granted a 15% Personal Leave of Absence **without pay and with no effect on benefits**, effective August 1, 1999, through December 23, 1999 (to teach).

**BE IT RESOLVED, That NICOLE MOREAU-DEIBERT**, Counseling Support Specialist, Counseling, Guidance, & Career Development, be granted a 100% personal Leave of Absence **without pay and without benefits**, effective September 17, 1999, through June 13, 2000 (to obtain teaching credential).

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

20. **DENY REQUEST FOR LEAVE OF ABSENCE**

MSC Dougherty, Hughes

**RESOLUTION 99-19660**

**BE IT RESOLVED**, That the request for leave of absence for **BARBARA E. GRAY**, be denied and that Ms. Gray's name be placed on a re-employment list, effective July 25, 1999, and until October 25, 2002, in accordance with Education Code Section 88195.

Dr. Miyamoto explained the background of this request and the reasons why a recommendation is made to the Board to deny the request.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**L. ITEMS PENDING**

There were no items pending.

**M. COMMENTS FROM BOARD MEMBERS**

Dr. Dougherty noted that in the Poway Unified School District's brochure about the success of their graduates, stated that their graduates went to schools such as Palomar, Stanford, UC Berkeley, and MiraCosta. They recognize that a successful high school graduate may decide to attend a community college.

Dr. Dougherty also stated that he would like to go over the Eckstone report in detail at a future meeting to see what ideas are expressed for addressing some of the problems identified in the report.

Jerry Patton noted that the District is falling behind in the implementation of financial aid and will, as a result, pay financial aid students before the money actually arrives at the College so that we don't miss the deadline.

**N. CLOSED SESSION**

The Board recessed at 9:45 p.m. and went into Closed Session at 9:55 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release (pursuant to Government Code 54957.6)
2. Conference with Designated Representatives regarding negotiations with CCE/AFT (pursuant to Government Code Section 54957.6)
3. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty (pursuant to Government Code 54957.6)
4. Conference with Designated Representatives regarding discussion with All Other Unrepresented Employees (pursuant to Government Code 54957.6)
5. Public Employee Performance Evaluation (pursuant to Government Code 54957)
  - a. George R. Boggs, Ph.D., Superintendent/President

Closed Session ended at 10:55 p.m.

**O. RECONVENE TO OPEN SESSION**

The meeting reconvened at 10:56 p.m. There was no reportable action.

**P. ADJOURNMENT**

The meeting was adjourned at 10:56 p.m.

---

President

---

Secretary