



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JUNE 22, 1999, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Dr. Rita A. White, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RITA A. WHITE, ED.D., PRESIDENT
RALPH G. JENSEN, VICE PRESIDENT
BARBARA L. HUGHES, SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
BUDDY RABAYA, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Doris Pichon, Dean, Human Arts and Sciences

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Kris Coxsey, Interim Manager, Community Services Programs
Jeannie Crouch, Supervisor, Bookstore Operations
P. J. DeMaris, President, Administrative Association
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Services
Mike Ellis, Director, Facilities
Judy Fish, Director, ROP
JoAnne Giese, Administrative Assistant, Administrative Services
Jerry Houser, Professor, Earth Sciences
Carol Jackson, Supervisor, Auxiliary Services – Accounting
Stan Malley, Director, Information Services

Frank Mendez, Supervisor, Textbook Services, Bookstore
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library and Educational Television
Sandy Nanninga, Supervisor of Admissions
Dr. Michael Norton, Director, Public Information
Meredith Oliver, Bookstore Assistant II
Michael Schaeffer, Manager, Bookstore
Sandra Schwendler, Supervisor, Purchasing Services
Janice Vance, Bookstore Assistant II

GUESTS:

George Kengott, Exp@nets
Gary Warth, *North County Times*

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. White declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, Jensen

RESOLUTION 98-19576

1. **MINUTES OF JUNE 5, 1999**

BE IT RESOLVED, That the Minutes of the Special Meeting held **June 5, 1999**, be approved.

2. **MINUTES OF JUNE 8, 1999**

BE IT RESOLVED, That the Minutes of the Regular Meeting held **June 8, 1999**, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

C O N S E N T C A L E N D A R

D.

TRAVEL

1. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Nelson

RESOLUTION 98-19577

BE IT RESOLVED, That travel expenses for the following person be approved/ratified:

- a. **George R. Boggs, Ph.D.**
Advanced Funds? Yes
For: Transportation, parking, meals, miscellaneous
To attend: NILIE Conference
Location: Raleigh-Durham, North Carolina
Date: July 31 – August 2, 1999
Amount: \$728.00
Budget Acct. No.: 01-10-20-2000-6630-5201.00-0000
NOTE: Most of these expenses will be reimbursed by NILIE.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

BUSINESS SERVICES

2. **AUTHORIZE BLANKET PURCHASE AGREEMENTS WITH COMPANIES LISTED**

MSC Dougherty, Nelson

RESOLUTION 98-19578

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorizes Blanket Purchase Agreements for the period of July 1, 1999, through June 30, 2000, with the companies listed on **Exhibit D-2**. Funding sources: Within department budget allocations.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE EXTENSION OF AGREEMENT WITH J & H MARSH & MCLENNAN**

MSC Dougherty, Nelson

RESOLUTION 98-19579

BE IT RESOLVED, That an agreement between the Palomar Community College District and **J & H Marsh & McLennan** of La Jolla, California, be extended for the purpose of providing **miscellaneous property and liability insurance** for the period July 1, 1999, through June 30, 2000. Amount of said contract is estimated to be \$32,854.50. Final determination will be made after audit. Funding source: Account No. 01-10-68-6800-6770-5410.00-0000.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE EXTENSION OF AGREEMENT WITH MAGINNIS AND ASSOCIATES, INC.**

MSC Dougherty, Nelson

RESOLUTION 98-19580

BE IT RESOLVED, That an agreement between the Palomar Community College District and **Maginnis and Associates, Inc.**, of Chicago, Illinois, be extended for the purpose of providing **student malpractice insurance** for the period August 25, 1999, through August 25, 2000, in the estimated amount of \$4,890.00. Final determination will be made after audit. Funding source: Account No. 01-10-68-6800-6770-5412.00-0898.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE EXTENSION OF AGREEMENT WITH HOLLANDIA DAIRY**

MSC Dougherty, Nelson

RESOLUTION 98-19581

BE IT RESOLVED, That an agreement between the Palomar Community College District and **Hollandia Dairy** of San Marcos, California, be extended for the purpose of providing **dairy products** for the period July 1, 1999, through June 30, 2000, in the estimated amount of \$57,375.75.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FINANCIAL REPORTS

6. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit D-6

7. **APPROVE REVISED BUDGETS**

MSC Dougherty, Nelson

RESOLUTION 98-19582

BE IT RESOLVED, That the May 31, 1999, **Budgets** for the General Fund (restricted and unrestricted), Capital Outlay Projects Fund, Child Center Fund, Energy Conservation Fund, Trust Fund, and Post-Retirement Benefit Fund be approved. **Exhibit D-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **INFORMATION: BUDGET TRANSFER TRANSACTIONS**

Report of **Budget Transfer Transactions** from May 1 through 31, 1999. **Exhibit D-8**

9. **INFORMATION: BUDGET REPORT - UNRESTRICTED REVENUE AND UNRESTRICTED EXPENDITURES**

Budget Reports: Unrestricted Revenue (Exhibit D-9a) and Unrestricted Expenditures (Exhibit D-9b)

10. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Dougherty, Nelson

RESOLUTION 98-19583

BE IT RESOLVED, That Revolving Cash Expenditures, Check Nos. 11350 through 11354, in the amount of \$3,598.37 from the General Fund, for May, 1999, be approved. **Exhibit D-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **INFORMATION: TRAVEL CLAIM TRANSACTIONS**

Report of **Travel Claim Transactions** from May 1 through 31, 1999. **Exhibit D-11**

PERSONNEL

12. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Nelson

RESOLUTION 98-19584

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individual be granted **equivalency** to minimum qualifications for the discipline listed:

Robinson, Nancy - Dance

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Nelson

RESOLUTION 98-19585

BE IT RESOLVED, That, the **employment of the following adjunct faculty**, at the rate indicated for the **Summer, 1999, semester** (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SUMMER, 1999

BEHAVIORAL SCIENCES

| | | |
|---------------------|--|---------|
| Ross, Michael Brent | Religious Studies B.A., Philosophy M.T.S., Theological Studies | \$33.50 |
|---------------------|--|---------|

COMPUTER SCIENCE & INFORMATION SYSTEMS

| | | |
|-------------------|---|---------|
| Bower, Clayton | CSIS B.A., Sociology 8 years of experience | \$32.42 |
| H-Uribe, Marianne | CSIS B.S., Management M.A., T.E.S.O.L. 2 years of experience | \$33.50 |

COUNSELING

| | | |
|----------------------|---|---------|
| Lomeli-Hixon, Lorena | Counseling B.A., Sociology M.S., Counseling | \$33.50 |
| Mathews, Marsha | Counseling B.A., Psychology M.A., Counseling Psychology | \$33.50 |

PERFORMING ARTS

| | | |
|-----------------|----------------------------------|---------|
| Robinson, Nancy | Dance 39+ years of experience | \$32.42 |
|-----------------|----------------------------------|---------|

REGIONAL OCCUPATIONAL PROGRAMS

| | | |
|---------------|---|---------|
| Dotson, Randy | ROP Graphic Communications A.A., Humanities 9 years of experience | \$32.42 |
|---------------|---|---------|

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a **\$500.00 annual stipend**, prorated on a monthly basis, effective July 1, 1999:

| <u>Name</u> | <u>Position</u> | <u>Course of Study</u> |
|--------------------|-------------------------------|------------------------|
| Linda Willis | Academic Department Assistant | Job Related |
| Patricia Draggaman | Academic Department Assistant | Job Related |

15. **INFORMATION: RESIGNATIONS**

On behalf of the Governing Board of the Palomar Community College District, Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, has accepted the following **resignations**:

- a. **JEANETTE A. SEARS**, Senior Accounting Assistant, Fiscal Services, effective July 1, 1999 (last day worked 6/30/99).
- b. **MARGARETH DEMERY**, Bookstore Supervisor-Education Centers, Bookstore, effective January 16, 1999.

16. **INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group I (receive the same fully employer-paid lifetime health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board on December 8, 1987:

- a. **JAMES T. BOWEN**, Director, Student Activities, effective July 15, 1999 (last day worked July 14, 1999).

COMMUNITY SERVICES

17. **APPROVE NEW CLASSES AND AGREEMENTS FOR COMMUNITY SERVICES CLASSES**

MSC Dougherty, Nelson

RESOLUTION 98-19586

BE IT RESOLVED, That the following new classes and agreements be approved between the Palomar Community College District and personnel for providing **Community Services classes:**

FALL/1999

- a. Presenter: Ingrid Laverde
 Name of Class: Aromatherapy for Body and Soul
 Effective: November 6, 1999
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- b. Presenter: Debbie Gemmill
 Name of Class: Moms Write (and Dads too!): A Writing Through
 Parenthood Workshop
 Effective: September 18, 1999
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- c. Presenter: Marshall L. Lightner, Ph.D.
 Name of Class: Beating Burnout
 Effective: September 25, 1999
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

- d. Presenter: Beth Goldfinger
 Name of Class: Design for You
 Effective: October 9, 1999
 Rate: \$162.10
 Terms: Minimum of 10 students

- e. Presenter: Russ Filbeck
 Name of Class: High Volume-Low Pressure (HVLP) Spray Finishing
 Effective: October 16, 1999
 Rate: \$299.36
 Terms: Minimum of 10 students

- f. Presenter: Louis Swanepoel
 Name of Class: How to Buy a Business and Be Your Own Boss!
 Effective: September 11, 1999
 Rate: 30% of fees collected
 Terms: Minimum of 10 students

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION**

Report of the Faculty Senate

There was no report.

2. **INFORMATION**

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

P. J. DeMaris reported that the Association has had an exciting year facing a lot of challenges. They are looking forward to many possibilities for the new year. They have laid a foundation to address many of their concerns and have addressed them in the meet and confer process. She is very optimistic that, through that process, they will be able to negotiate a much-improved relationship with the District on behalf of the mid-level managers who are represented by the Association. P. J. stated that it is her opinion that there is a lot of work that needs to be done. The handbook is woefully inadequate and has many gaps in it. There are areas where employees are misnamed and misplaced. They are hoping that, with the foundation that they've laid, those will be addressed. Many of the concerns during the past year would be taken care of in that way. The Association will have a much brighter and happier future with the District. On behalf of the Association, she thanked the Board for the opportunity to have been the President. The administrators are excellent, and she hoped the Board will support them in every way possible.

4. **INFORMATION**

Report of the CCE/AFT

There was no report. Jack Miyamoto noted that Ernie Carson had asked to be excused from the meeting as he has been working day and night in Information Services, and he needed to get some sleep.

5. **INFORMATION**

Report of the Associated Student Government

Buddy Rabaya thanked Dr. Dougherty, Dr. White, and Dr. Boggs for meeting with him last week to provide his orientation as a student trustee.

Buddy announced that the ASG advisor, Jim Bowen, would be retiring soon. In his absence, they will work with Mr. Madrigal and the new advisor to keep ASG in front of the students.

The ASG web page is on line under Student Organizations on the Palomar web site. The page will have their minutes, agendas, and events listed.

6. **INFORMATION**

Report of Superintendent

In the absence of Dr. Boggs, Diane Michael reported that in the latest *Chronicle of Higher Education*, there is an article about Dennis O'Neil's anthropology tutorials on his Palomar web site.

Wayne Armstrong of "Wayne's Word" recently received a letter asking that he participate in the internet hypertext book's CD ROM book, "Botany On Line."

The Cabinet and Furniture Technology program has prepared a booklet of their timber frame class project with pictures.

Diane had received a call from Patrick Foley, Senior Management Analyst, City of Poway, yesterday. He is asking the Board to reaffirm their support of Poway's telecommunication master plan. Dr. Boggs had sent a letter of support in July, 1997. This will be on for action at the next Board meeting.

Diane noted that we have recently had problems with our computer system and the implementation of PeopleSoft. Jerry Patton and Stan Malley provided an update of the situation.

Diane reported that there have been problems with the development of the Fall, 1999, schedule; however, it is at the printer now. Jerry Patton reported that the schedule is being posted on the web tonight.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. COMMUNICATIONS

1. Letter from **Assemblywoman Charlene Zettel**, to Dr. Boggs, dated May 26, 1999, thanking him for his letter regarding SB 1132. **Exhibit G-1**
2. Letter from **Joanne A. Fortunato, Ph.D., Commissioner of Athletics, Community College League of California**, to Dr. Boggs, dated May 27, 1999, notifying him that John Woods has been nominated for membership on the California community colleges' Commission on Athletics Management Council for a two-year term beginning July 1, 1999. **Exhibit G-2**
3. Letter from **William C. Pultz, Attorney at Law**, to Governor Gray Davis, dated May 28, 1999, expressing opposition to the funding level proposed for community colleges in the May revised budget. **Exhibit G-3**
4. Letter from **Robert E. Hahn, President, First National Bank of North County**, to Governor Gray Davis, dated June 1, 1999, expressing his concerns with the proposed funding cutbacks for community colleges. **Exhibit G-4**

5. Letter from **Gary Hart, Secretary for Education, State of California**, to Dr. Boggs, dated June 1, 1999, thanking him for his letter regarding the proposed budget for the California Community Colleges. **Exhibit G-5**
6. Letter from **Assemblyman Howard Kaloogian**, to Dr. Boggs, dated June 3, 1999, reporting that AB 422, regarding the use of electronic versions of books and other publications at community colleges, passed the Assembly; that SB 1132, which Palomar opposes, passed the Senate; and that AB 420, which Palomar also opposes, passed the Assembly Appropriations Committee. **Exhibit G-6**
7. Letter from **State Senator Raymond Haynes**, to Dr. Boggs, dated June 9, 1999, thanking him for his letter expressing opposition to AB 420. **Exhibit G-7**
8. Letter from **State Senator Dave Kelley**, to Dr. Boggs, dated June 4, 1999, thanking him for his letters expression opposition to AB 420. **Exhibit G-8**

H. UNFINISHED BUSINESS

There was none.

I. NEW BUSINESS

1. APPROVE GANN AMENDMENT/PROPOSITION 4

MSC Dougherty, Jensen

RESOLUTION 98-19588

WHEREAS, In November, 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment; and,

WHEREAS, The provisions of that amendment establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, The District must establish a Gann Limit for the 1999-2000 fiscal year in accordance with the provisions of the Gann Amendment and applicable statutory law; and

NOW, THEREFORE, BE IT RESOLVED, That this Board does provide public notice that the attached calculations and documentation of the **1999-2000 Gann Limit** are made in accord with applicable constitutional and statutory law and that this Board does hereby declare that the appropriations in the 1999-2000 budget do not exceed the limitations imposed by the Gann Amendment; and

BE IT FURTHER RESOLVED, That the Superintendent/President provide copies of this resolution along with appropriate attachments to interested citizens of this District.

Attachment: **California Community Colleges 1999-2000 Gann Limit Worksheet** showing 1999-2000 Appropriations Limit of \$67,509,783 and a 1999-2000 Appropriation Subject to Limit of \$50,353,569. **Exhibit I-1**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **APPROVE TENTATIVE BUDGET FOR 1999-2000**

MSC Dougherty, Jensen

RESOLUTION 98-19589

BE IT RESOLVED, That the 1999-2000 Tentative Budget for the Palomar Community College District be approved. **Exhibit I-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **EXCUSE ABSENCE OF MEMBER DUE TO FAMILY EMERGENCY**

MSC Dougherty, Jensen

RESOLUTION 98-19590

BE IT RESOLVED, That in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Buddy Rabaya** from the Governing Board Meeting held June 5, 1999, is excused due to a family emergency.

The Vote was unanimous.
Student Trustee Advisory Vote: Abstain

4. **RECEIVE RESPONSES TO REQUEST FOR QUALIFICATIONS ON LIBRARY AIR QUALITY & EMPLOYEE HEALTH EVALUATION AND AUTHORIZE PHASE I CONTRACT WITH APPLIED TOXICOLOGY**

MSC Dougherty, Jensen

RESOLUTION 98-19591

BE IT RESOLVED, That the following responses to Request for Qualifications (RFQ) on the Library Air Quality and Employee Health Evaluation project were received by the Palomar Community College District on May 5, 1999: Applied Toxicology of Vista, California, and CTL Environmental Services of Harbor City, California.

BE IT FURTHER RESOLVED, That following interviews of the aforesaid respondents by a District Committee composed primarily of Library staff, it is hereby recommended that a contract be authorized with **Applied Toxicology** of Vista, California, for a Phase I investigation in an amount not to exceed Five Thousand Dollars (\$5,000.00), to include a review of existing reports and data on the Library, an engineering inspection and review; employee interviews, and a report on Phase I findings, including recommendations on HVAC performance assessment and testing, medical evaluations, and contaminant testing.

BE IT FURTHER RESOLVED, That based upon the recommendation of the District Committee, a Phase I investigation be and is hereby authorized and approved to be conducted by **Applied Toxicology** of Vista, California, for an amount not to exceed Five Thousand Dollars (\$5,000.00) to be funded from Account # 01-10-50-5099-6606-5610.00-0880 with a Report of Phase I, including recommendations, to be transmitted to this Governing Board for further action as it deems appropriate within the next ninety (90) days from the date of this resolution. **Exhibit I-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **RECEIVE BIDS FOR TELECOMMUNICATIONS MAINTENANCE CONTRACT AND AUTHORIZE CONTRACT WITH QUINTRON TELEPHONE SYSTEMS, INC.**

MSC Jensen, Dougherty

RESOLUTION 98-19592

WHEREAS, pursuant to California Education Code Section 81645, the Governing Board of the Palomar Community College District may select one of the three lowest responsible competitive bids or proposals for telecommunications maintenance; and,

WHEREAS, based upon procedures established by the past practice of the College District, the bids identified below have been evaluated by the Information Services Department of the District with input from other staff having experience with the current services contractor and with previous service contractors; and,

WHEREAS, all bidders identified below attended a mandatory pre-bid conference on May 12, 1999, at 9:00 a.m., in Room A-4C on the San Marcos campus; **and all bidders were present at the bid opening on May 19, 1999**; and all were advised of the provisions of Education Code Section 81645 and of the College District's intent to select one of the three lowest, responsive bidders for the maintenance contract that was the subject of that conference; and,

WHEREAS, on May 19, 1999, the following bids were received, by the Palomar Community College District from the San Diego County companies who attended the mandatory pre-bid conference and submitted competitive bids on the Palomar Community College District Telecommunications Support Contract to be effective July 1, 1999:

| | <u>VENDOR-BIDDER</u> | <u>YEARLY</u> | <u>NOT TO EXCEED</u> |
|----|--------------------------------------|----------------------|-----------------------------|
| 1. | Exp@nets | \$34,008 | \$75,416.00 |
| 2. | Quintron Telephone Systems, Inc. | \$46,428 | \$89,972.00 |
| 3. | ATEL Communications Inc. | \$51,324 | \$99,571.76 |
| 4. | NEC Business Network Solutions, Inc. | \$60,792 | \$119,744.48 |

WHEREAS, the response time and quality of service offered by the predecessors of [Exp@nets](#), namely Com-Aid and later known as Nexus, have not been generally acceptable; and,

WHEREAS, the Information Services Department has determined that the competitive bid proposal tendered by Quintron Telephone Systems, Inc., is the one that will most likely meet the needs of the College District in the coming year as to quality and timeliness of service;

NOW, THEREFORE, BE IT RESOLVED, That, based upon the foregoing declarations and findings, the terms of which are by this reference incorporated herein, the Palomar Community College District hereby declares that the competitive bid proposal of **Quintron Telephone Systems, Inc.**, be and is hereby declared to be the bid proposal of choice for the award of a contract pursuant to California Education Code Section 81645; and a contract is so awarded to said company effective July 1, 1999; and, at the option of the College District for two (2) additional years thereafter, at the annual amount for yearly maintenance of Forty Six Thousand Four Hundred and Twenty-Eight Dollars (\$46,428.00), and a not to exceed on all requests for moves, adds, and changes, as well as equipment purchases of Eighty Nine Thousand Nine Hundred and Seventy-Two Dollars (\$89,972.00), with an option to renew this contract for an additional two (2) years, for a maximum term not to exceed five (5) years, to be funded from Account # 01-10-50-5049-6775-5602.00-0000. **Exhibit I-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

George Kengott of [Exp@nets](#) contested the awarding of this contract to Quintron. Jerry Patton read aloud the report from one of the Information Services technicians enumerating the problems he has encountered with the service from Nexus (now [Exp@nets](#)). The Board agreed that the problems experienced during the term of the current contract with Nexus were sufficient to warrant changing to another provider.

6. **APPROVE 1999-2000 CHILD DEVELOPMENT CONTRACT BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND CALIFORNIA DEPARTMENT OF EDUCATION**

MSC Dougherty, Hughes

RESOLUTION 98-19593

BE IT RESOLVED, That the agreement between the Palomar Community College District and California Department of Education for the **1999-2000 Child Development Contract Number GWAP-9051, Full-Day Preschool**, be and is hereby approved. This contract is effective from July 1, 1999, through June 30, 2000. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$24.39 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$143,944.00. **Exhibit I-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Dougherty, Jensen

RESOLUTION 98-19594

BE IT RESOLVED, That all contracts and agreements for the period May 1, 1999, through June 30, 1999, and entered into on behalf of the Palomar Community College District, pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, the terms of which are incorporated herein, be and are hereby reviewed and approved. Exhibit I-7

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **RECEIVE BIDS ON PLAYGROUND FIXTURE REFURBISHING, CHILD DEVELOPMENT CENTER, BUILDING NO. 3; AND A BID PROPOSAL TO EXTEND A DRAIN TO BUILDING NO. 1, AND AWARD CONTRACT TO BAY CONSTRUCTION COMPANY**

MSC Dougherty, Nelson

RESOLUTION 98-19595

BE IT RESOLVED, That the following bid, only, was received by the Palomar Community College District on May 17, 1999, in response to a Notice to Bidders inviting competitive bids on the Playground Fixture Refurbishing, Child Development Center, Building No. 3, Project:

| | |
|--|-------------|
| Bay Construction Company of San Marcos, CA | \$29,675.00 |
|--|-------------|

BE IT FURTHER RESOLVED, That a contract be awarded to Bay Construction Company in the amount of Twenty-Nine Thousand Six Hundred Seventy-Five Dollars (\$29,675.00), subject to the contractor submitting the required bonds and insurance certifications; effective June 25, 1999, and until the project can be completed but in no event after December 15, 1999.

BE IT FURTHER RESOLVED, That, in addition to the aforesaid refurbishing project, Bay Construction Company has offered to install a drain extension to building No. 1 of the Child Development Center, located on the San Marcos campus, a separate project not subject to competitive bidding, and the Governing Board of the Palomar Community College District agrees as follows:

| | |
|--|------------|
| Bay Construction Company of San Marcos, CA | \$2,119.00 |
|--|------------|

The Child Development staff and Bay Construction Company request that this work be combined with the work of the Refurbishing project, for a total cost of Thirty One Thousand Seven Hundred and Ninety-Four Dollars (\$31,794.00), to be funded from Account # 05-10-42-4250-7131-6125.00-1654, and this agreement to combine the two projects for funding and contract administration purposes be and is hereby approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPOINT MARLENE IMIRZIAN AND ASSOCIATES, ARCHITECTS, AS THE DISTRICT ARCHITECT**

MSC Dougherty, Nelson

RESOLUTION 98-19596

WHEREAS, the Palomar Community College District published a notice in the San Diego Daily Transcript on February 18 and 25, 1999, inviting responses to its Request for Qualifications for District Architect; and,

WHEREAS, following an extensive response to the District's Request for Qualification published in February, 1999, the Faculty-Staff Screening Committee selected and interviewed the following eight (8) architectural firms of the thirty-three firms responding to the RFQ:

1. G.K.K. Corp., Design and Construction Services
2. Grillias Pirc Rosier Alves
3. H.M.C. Architects
4. LR Design Associates
5. Marlene Imirzian & Associates, Architects
6. Mosher, Drew, Watson, Ferguson
7. N.T.D. Architects
8. Parsons Infrastructure & Technology Group, Inc.

and,

WHEREAS, it is the unanimous recommendation of the Committee, that the Firm of Marlene Imirzian and Associates, Architects, be appointed as District Architect.

NOW THEREFORE BE IT RESOLVED, That the firm of **Marlene Imirzian and Associates, Architects**, be and is hereby appointed as District Architect commencing July 1, 1999, and for an initial period of three (3) years, with an option for an additional two (2) years, at an hourly rate for principal architects of \$110 plus reimbursable expenses as stated in the back-up materials hereto, or on a project-by-project fee basis as may be acceptable to the District and said Architect and/or as may be approved for architectural and design services by the Office of the Chancellor, California Community Colleges, for a specific project, with funding for all said services to come from the specific project budgets.

BE IT FURTHER RESOLVED, That the firm of **Marlene Imirzian and Associates, Architects**, shall join with the District's Selection Committee and move forward with the selection of engineers, construction managers, soil engineers, landscape architects, geotechnical engineers, and testing companies, bringing their recommendations to the Governing Board for its final approval and authorization of contracts, and thereby forming a complete design and construction management team for the District for the next three (3) to five (5) years of work on all District projects coming to fruition during that period. **Exhibit I-9**

Questions regarding the need for a District architect were asked and answered at this time.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

10. **APPROVE AND ACCEPT FUNDING FOR UPWARD BOUND PROGRAM FROM THE U.S. DEPARTMENT OF EDUCATION**

MSC Dougherty, Jensen

RESOLUTION 98-19597

BE IT RESOLVED, That funding from the U.S. Department of Education for the **Upward Bound Program** in the amount of **\$200,000.00 per year for four years** be and is hereby accepted and approved, in accordance with the terms and conditions of the Grant Award Notification, dated May 19, 1999. **Exhibit I-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE AND ACCEPT FUNDING FROM CAREER CENTER NETWORK FOR THE SAN DIEGO WORKFORCE PARTNERSHIP, INC., FOR 1999-2000, IN THE AMOUNT OF \$95,430.00 AND AUTHORIZE EXPENDITURE WITHIN ESTABLISHED GUIDELINES**

MSC Dougherty, Jensen

RESOLUTION 98-19598

BE IT RESOLVED, That funding for contracted activity in the **Career Center Network** for the **San Diego Workforce Partnership, Inc.**, (JTPA contract) for fiscal year 1999-2000, in the amount of \$95,430.00, be and is hereby approved and accepted on behalf of the Palomar Community College District; and expenditures therefrom are hereby authorized in accordance with the application and the guidelines established therefore. **Exhibit I-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE CONTINUANCE OF SERVICES AGREEMENT WITH INFO SOLUTIONS AND CHANGE IN NAME TO THE HUNTER GROUP**

MSC Dougherty, Jensen

RESOLUTION 98-19599

BE IT RESOLVED, That the services agreement between the Palomar Community College District and Info Solutions.edu, L.L.C., approved by the Governing Board of the District on January 13, 1998, by Resolution 97-18723, be and is hereby approved for additional funding in an amount not to exceed \$515,880.00 as more fully detailed in the back-up memorandum, the terms of which are incorporated herein; and,

BE IT FURTHER RESOLVED, That Info Solutions.edu, L.L.C., has been acquired by **The Hunter Group** in January, 1999, and thereafter the agreement between the Palomar Community College District and Info Solutions.edu., L.L.C., be and is hereby ratified and approved in the name of "The Hunter Group," as successor to all contract rights and liabilities of Info Solutions.edu., L.L.C., effective February 1, 1999, and following. **Exhibit I-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **APPROVE LETTER AGREEMENTS WITH LOCAL LAW ENFORCEMENT AGENCIES, TO IMPLEMENT THE KRISTIN SMART CAMPUS SAFETY ACT OF 1998 (SB 1729, CHAPTER 284)**

MSC Dougherty, Jensen

RESOLUTION 98-19600

BE IT RESOLVED, That the Palomar Community College District hereby approves letter agreements with the **San Diego County Sheriff's Department** and the **Escondido Police Department** (samples attached as back-up) to implement the Kristin Smart Campus Safety Act of 1998 (SB 1729, Chapter 284), effective July 1, 1999. **Exhibit I-13**

Ben Echeverria reported that both departments have signed the letters.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **INFORMATION: BOOKSTORE ADVISORY TASK FORCE RECOMMENDATION**

The Bookstore Advisory Task Force, under the guidance of Ben Echeverria, prepared Requests for Proposals and solicited proposals from vendors doing business as college bookstore operators. The Task Force evaluated and analyzed the proposals, held presentation sessions for vendors to present orally their proposals, called peers/colleagues at other California Community Colleges listed by the bidders as references, and ranked in preference the proposals. The ranking has Follett Stores as first, and CLS Enterprises, Inc., as second. **Exhibit I-14**

15. **INFORMATION: IN-HOUSE BOOKSTORE RESTRUCTURING PROPOSAL**

As the Bookstore Advisory Task Force was nearing their work to recommend a third party vendor preference to operate the Palomar College Bookstore, the manager of the bookstore presented a proposal to restructure the staffing and operation of the bookstore. In addition, the proposal contained a five-year Profit and Loss proforma statement. The proposal recommends the Bookstore remain in-house. The Bookstore Advisory Task Force did not take action on this request since that was not their charge. **Exhibit I-15**

16. **RECEIVE BIDS ON TELESCOPIC BLEACHERS FOR PALOMAR DOME;
DESIGNATE APPARENT LOWEST, RESPONSIVE BIDDER MEETING THE BID
SPECIFICATIONS; AND AUTHORIZE AWARD OF CONTRACT, SUBJECT TO
RECEIPT OF REQUIRED BONDING AND INSURANCE CERTIFICATIONS**

MSC Dougherty, Jensen

RESOLUTION 98-19601

BE IT RESOLVED, That bids were received by the Palomar Community College District on June 18, 1999, at 2:00 p.m., on the Telescopic Bleachers Bid for the Palomar Dome; the vendors identified in the back-up memorandum hereto submitted their bid proposals, which bids have been reviewed and evaluated; and the results have been considered by the Governing Board. The Board declares that **Herk Edwards, Inc.**, whose bid is for the following sums, be and is hereby declared to be the apparent, lowest bidder responsive to the bid specifications: Base Bid (A) \$133,592.00; Deductive Alternate (B) \$6,209.00; Additive Alternate (C) \$5,353.00; and,

BE IT FURTHER RESOLVED, That a contract be and is hereby authorized with the aforesaid bidder for the amount of the Base Bid (A), with authority to accept or reject the Alternates (B) & (C) granted to the Vice President of Student Services in consultation with the Director of Athletics, as their budget may allow, subject to later review and ratification by the Governing Board of the District at its regularly scheduled meeting on July 27, 1999. Funding for this contract shall be from Account No. 05-10-40-4000-6450-6200.00-1850.

BE IT FURTHER RESOLVED, That the aforesaid contract shall be effective June 23, 1999, and for a term of no more than six (6) calendar months thereafter, with delivery and installation of the bleachers by the contractor within ninety (90) calendar days after its submittal is approved by DSA, or the contractor is to be subject to liquidated damages as provided in the bid documents, and as may be approved by the Governing Board.

In addition, the Board found that the [other bidder, Irwin Seating, The Folding Bleacher Company's bid was not responsive to the bid specifications and bid documents, was qualified and not submitted on the required Bid Form, and is rejected as non-responsive.](#)
Exhibit I-16

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. INSTRUCTIONAL/OPERATIONAL REPORTS

There were none.

K. PERSONNEL

1. **GRANT STIPEND TO BILINGUAL INTERPRETER**

MSC Dougherty, Jensen

RESOLUTION 98-19602

BE IT RESOLVED, That the following employee is granted a \$50.00 per month stipend, effective retroactive to April 1, 1999, as a designated bilingual interpreter for the District.

- a. **Victoria de la Torre**, Human Resource Services (Spanish)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE SABBATICAL LEAVE**

MSC Hughes, Jensen

RESOLUTION 98-19603

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve the following Fall, 1999, sabbatical leave:

- a. **P. J. DeMaris**, EOPS

P. J. DeMaris is interested in expanding her knowledge in the area of her Bachelor's Degree in Art Education from Rutgers University. Her proposal is to complete 12 units of course work to meet prerequisites to apply to a Master of Arts program with an emphasis in Interior and/or Environmental Design.

The Vote: 4 Aye, 1 Abstain (Nelson)
Student Trustee Advisory Vote: Aye

3. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, Jensen

RESOLUTION 98-19604

BE IT RESOLVED, That the increase of the following classified position be approved:

- a. **Position:** **ADMINISTRATIVE SECRETARY**
 Department: Worksite Education
 Name: Vacant
 Position #: 300951 **New?:** No
 Remarks: Increase from 45%, 12 months to 100%, 12 months
 Sal Rng/Stp: 19/A **Salary:** **\$2,207.00/month**
 % of position: 100% **# of Mos:** 12
 Effective: August 2, 1999
 Acct #(s): 01-10-31-3130-7011-2111.00-1930/100%
 NOTE: This position is specially funded; continuation depends on available funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Jensen

RESOLUTION 98-19605

BE IT RESOLVED, That the reclassification of the following classified position be approved:

- a. **Position:** **LIBRARY PUBLIC SERVICES SUPERVISOR**
 Department: Library Media Center
 Name: Vacant
 Position #: 300357 **New?:** No
 Remarks: Was Senior Library Media Technician, range 19 (unit salary schedule)
 Effective: July 1, 1999
 % of position: 100% **# of Mos:** 12
 Sal Rng/Stp: **45/A** **Salary:** **\$2,970.00/month**
 Acct #(s): 01-10-32-3210-6120-2112.00-0000/100%
 NOTE: Position will be removed from the CCE/AFT and placed in the supervisory group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE CLASSIFIED POSITIONS**

MSC Dougherty, Jensen

RESOLUTION 98-19606

BE IT RESOLVED, That the following classified positions be approved:

- a. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT I**
Department: ROP
Division: Vocational Technology
Position #: 005894 New?: Yes
Remarks: Hourly conversion position
Sal Rng/Stp: **16/A** Salary: **\$922.95/month**
% of position: 45% # of Mos: 10
Effective: July 1, 1999
Acct #(s): 01-10-38-3851-0948-2211.00-1950/100%
NOTE: This is a specially funded position; continuation depends on available funds.
- b. **Position:** **INSTRUCTIONAL SUPPORT ASSISTANT II**
Department: Nursing Education
Division: Mathematics and the Natural and Health Sciences
Position #: 005895 New?: Yes
Remarks: Partnership for Excellence funding
Sal Rng/Stp: **22/A** Salary: **\$380.00/month**
% of position: 16% # of Mos: 10
Effective: August 30, 1999
Acct #(s): 01-10-33-3370-1203-2211.00-0670/100%
NOTE: This is a specially funded position; continuation depends on available funds.
- c. **Position:** **SUPERVISOR, STUDENT SUPPORT SERVICES**
Department: TRIO/Student Support Programs
Division: Student Support Programs
Position #: 005898 New?: Yes
Sal Rng/Stp: **45/A** Salary: **\$2,970.00/month**
% of position: 100% # of Mos: 12
Effective: September 1, 1999
Acct #(s): 01-10-43-4314-6430-2111.00-1104/100%
NOTE: This is a specially funded position; continuation depends on available funds. Position will be placed in the supervisory group of the Administrative Association.
- d. **Position:** **GUIDANCE SERVICES ADVISOR**
Department: TRIO/Student Support Programs
Division: Student Support Programs
Position #: 005899 New?: Yes
Sal Rng/Stp: **16/A** Salary: **\$2,051.00/month**
% of position: 100% # of Mos: 12
Effective: September 1, 1999
Acct #(s): 01-10-43-4314-6430-2111.00-1104/100%
NOTE: This is a specially funded position; continuation depends on available funds.

- e. **Position:** **SUPERVISOR, UPWARD BOUND**
Department: TRIO/Student Support Programs
Division: Student Support Programs
Position #: 005900 New?: Yes
Sal Rng/Stp: **45/A** Salary: **\$2,970.00/month**
% of position: 100% # of Mos: 12
Effective: September 1, 1999
Acct #(s): 01-10-43-4314-6430-2111.00-1104/100%
NOTE: This is a specially funded position; continuation depends on available funds. Position will be placed in the supervisory group of the Administrative Association.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 98-19607

BE IT RESOLVED, That the employment of the following classified employees be approved:

- a. Name: **JANET L. KAEMMERLING**
Position: Education Center Assistant
Department: Camp Pendleton Education Center
Position #: 340453 New?: Yes
Remarks: Approved on 2/9/99
Sal Rng/Stp: **13/A** **Salary: \$857.70/month**
% of position: 45% # of Mos: 12
Effective: June 23, 1999
Acct #(s) 01-17-31-3141-6014-2111.00-0000/100%
Note: Normal work schedule: Thursday/Friday, 11:00 a.m. – 6:00 p.m., plus 5 morning hours 1 day/week.
- b. Name: **JULIE A. ANGUIANO**
Position: Education Center Assistant
Department: Camp Pendleton Education Center
Position #: 340552 New?: Yes
Remarks: Approved on 2/23/99
Sal Rng/Stp: **13/A** **Salary: \$857.70/month**
% of position: 45% # of Mos: 12
Effective: June 23, 1999
Acct #(s) 01-17-31-3141-6014-2111.00-0000/100%
Note: Normal work schedule: Monday/Wednesday/Thursday, 1:30 p.m. – 8:00 p.m. 3% salary differential paid for hours worked between 6:00 p.m. and 10:00 p.m.

- c. Name: **BRIAN R. NIELSEN**
Position: Education Center Assistant
Department: Camp Pendleton Education Center
Position #: 340553 New?: Yes
Remarks: Approved on 2/23/99
Sal Rng/Stp: **13/A** Salary: **\$857.70/month**
% of position: 45% # of Mos: 12
Effective: June 23, 1999
Acct #(s) 01-17-31-3141-6014-2111.00-0000/100%
Note: Normal work schedule: Monday – Thursday, 3:30 p.m. – 8:00 p.m. 3% salary differential paid for hours worked between 6:00 p.m. and 10:00 p.m.
- d. Item was removed from the agenda.
- e. Item was removed from the agenda.
- f. Name: **MARGARET A. REYZER**
Position: College Health Nurse
Department: Health Services
Position #: 460552 New?: No
Remarks: Replacement for Florentina M. Ronquillo
Sal Rng/Stp: **35/A** Salary: **\$3,260.00/month**
% of position: 100% # of Mos: 12
Effective: July 19, 1999
Acct #(s) 01-10-41-4140-6440-2114.00-1876/100%
Note: This is a specially funded position; continuation depends on the availability of funds. Normal work schedule: Monday – Thursday, 11:30 a.m. – 8:00 p.m. and Friday, 7:30 a.m. – 4:00 p.m. 3% salary differential paid for hours worked between 6:00 p.m. and 10:00 p.m.
- g. Name: **JOANN J. McCLURE**
Position: College Health Nurse
Department: Health Services
Position #: 460557 New?: Yes
Remarks: Approved on 8/11/98
Sal Rng/Stp: **35/A** Salary: **\$1,467.00/month**
% of position: 45% # of Mos: 10
Effective: July 1, 1999
Acct #(s) 01-10-41-4140-6440-2114.00-1876/100%
Note: This is a specially funded position; continuation depends on the availability of funds. Normal work schedule: Tuesday – 2 p.m. to 8 p.m.; Wednesday and Thursday – 8 a.m. to 2 p.m. 3% differential paid for hours worked between 6 p.m. and 10 p.m.

- h. Name: **GUILLERMO PENA**
Position: Instructional Support Assistant I
Department: ROP
Position #: 005894 New?: Yes
Remarks: Hourly conversion position
Sal Rng/Stp: **16/A** Salary: **\$922.95/month**
% of Position: 45% # of Mos: 10
Effective: July 1, 1999
Acct #: 01-10-38-3851-0948-2211.00-1950/100%
NOTE: This is a specially funded position; continuation depends on available funds.
- i. Name: **MEREDITH OLIVER**
Position: Library Media Technician II
Department: Library/Media Center
Position #: 300358 New?: No
Remarks: Replacement for Jean Young. This is a promotion for Ms. Oliver.
Sal Rng/Stp: **15/I** Salary: **\$2,554.00/month**
% of position: 100% # of Mos: 12
Effective: July 1, 1999
Acct #(s) 01-10-32-3210-6120-2111.00-0000/100%
- j. Name: **MARY L. THOMSON**
Position: Library Media Technician II
Department: Library/Media Center
Position #: 300363 New?: No
Remarks: Replacement for Glenna Mitchell. This is a lateral transfer for Ms. Thomson.
Sal Rng/Stp: **15/F** Salary: **\$2,489.00/month**
% of position: 100% # of Mos: 12
Effective: June 28, 1999
Acct #(s) 01-10-32-3210-6120-2111.00-0000/100%
- k. Item was removed from the agenda.
- l. Name: **MICHAEL G. MILLER**
Position: Instructional Computer Lab Technician
Department: Mathematics Dept./Mathematics and the Natural and Health Sciences Division
Position #: 330950/80% New?: No
330151/20%
Remarks: Replacement for Michael Dimmick
Sal Rng/Stp: **25/A** Salary: **\$2,555.00/month**
% of position: 100% # of Mos: 12
Effective: 6/23/99
Acct #(s) 01-10-33-3350-1701-2211.00-0000/80%
01-10-33-3300-4901-2211.00-0000/20%
- m. Item was removed from the agenda.

- n. Name: **PAUL M. PRINCE**
Position: Maintenance Technician
Department: Building Services
Position #: 502665 New?: No
Remarks: Replacement for Rodney Lunger
Sal Rng/Stp: **13/A** Salary: **\$762.40/month**
% of position: 40% # of Mos: 12
Effective: June 23, 1999
Acct #(s) 01-10-51-5110-6510-2111.00-0000/100%
Note: Normal work schedule varies, depending on the needs of the department. May include two 8-hour days/week or four 4-hour days/week and may include weekends.
- o. Name: **SHELLEY P. BARRETT**
Position: Career Center Advisor
Department: Counseling, Guidance & Career Development
Position #: 503363 New?: Yes
Remarks: Approved on 4/13/99. This is a lateral transfer for Ms. Barrett.
Sal Rng/Stp: **20/F** Salary: **\$1,265.85/month**
% of position: 45% # of Mos: 12
Effective: July 12, 1999
Acct #(s) 01-10-40-4030-6310-2111.00-0000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **RESCIND LEAVE OF ABSENCE**

MSC Dougherty, Jensen

RESOLUTION 98-19608

BE IT RESOLVED, That the following leave of absence be rescinded:

20% Personal Leave of Absence for **Sherri Frankfurth**, Admissions Assistant, Mt. Carmel, approved on May 25, 1999.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Jensen

RESOLUTION 98-19609

a. **BE IT RESOLVED, That KELLY PATRICK**, Library Media Technician I, Library Media Center, be granted a 15% Personal Leave of Absence **without pay and with no effect on benefits**, effective June 21, 1999, through August 16, 1999 (to teach).

b. **BE IT RESOLVED, That KELLY PATRICK**, Library Media Technician I, Library Media Center, be granted a 20% Personal Leave of Absence **without pay and with no effect on benefits**, effective August 21, 1999, through December 18, 1999 (to teach).

- c. **BE IT RESOLVED, That JO-ANNE LESSER**, Senior Administrative Secretary, Student Support Programs, be granted a 25% Personal Leave of Absence **without pay and with no effect on benefits**, effective July 6, 1999, through July 30, 1999 (to teach).
- d. **BE IT RESOLVED, That JO-ANNE LESSER**, Senior Administrative Secretary, Student Support Programs, be granted a 20% Personal Leave of Absence **without pay and with no effect on benefits**, effective June 1, 1999, through June 26, 1999 (to teach).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **APPROVE SALARY INCREASE FOR CHILD DEVELOPMENT CENTER EMPLOYEES**

MSC Dougherty, Jensen

RESOLUTION 98-19610

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve a **2.26% salary increase** across the salary schedules for the Palomar College **Child Development Center employees**, retroactive to July 1, 1998, for those employed on the day of Board approval of this resolution.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE ADMINISTRATIVE APPOINTMENT**

MSC Dougherty, Jensen

RESOLUTION 98-19611

BE IT RESOLVED, That the appointment of the following educational administrator be approved:

- a. Name: **MOLLIE R. SMITH**
Position: CalWORKs Program Manager
Department: Vocational Technology Division (CalWORKs Welfare-to-Work Program)
Position #: 342001 New?: Yes
Remarks: Approved on 5/26/98
Sal Rng/Stp: **58/D** **Salary: \$4,747.00/month**
% of position: 100% # of Mos: 12
Effective: June 23, 1999
Acct #(s) 01-10-38-3805-6475-1239.00-1655/50%
 01-10-38-3805-6475-1239.00-1656/50%
Note: This is a specially funded position; its continuation depends on the availability of funds.

Diane Michael discussed Ms. Smith's education, background, and experience.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE ACADEMIC EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 98-19612

BE IT RESOLVED, That the employment of the following academic employee be approved:

a. Name: **WADE E. ROLLINS**
Position: Assistant Professor, Graphic Communications
Department: Graphic Communications
Position #: 341607 New?: Yes
Remarks: Approved on 2/23/99, P.F.E. funded
Sal Rng/Stp: **B/3** **Salary: \$3,709.80/month**
% of position: 100% # of Mos: 10
Effective: August 20, 1999
Acct #(s) 01-10-31-3103-0936-2111.00-0670/100%

Diane Michael discussed Mr. Rollins' education, background, and experience.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. **COMMENTS FROM BOARD MEMBERS**

Mr. Rabaya stated that he appreciates all the bookstore has done for the students. The only suggestion for improvement would be to speed up the movement of the lines.

Mr. Rabaya also noted that students are observing the construction on campus with a great deal of interest.

Dr. Nelson reported that she was pleased to receive the *Bravura*. It contains very enjoyable work by the students.

N. **CLOSED SESSION**

The Board recessed at 8:17 p.m. and went into Closed Session at 8:22 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Legal Counsel - Pending Litigation, pursuant to Government Code 54956.9a
Name of Case: Michael King v. Palomar Community College District, Vista Superior Court Case No. N80790
3. Public Employee Performance Evaluation, pursuant to Government Code 54957
a. George R. Boggs, Ph.D., Superintendent/President
4. Conference with Designated Representatives regarding negotiations with CCE/AFT (pursuant to Government Code Section 54957.6)

Closed Session ended at 8:48 p.m.

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 8:49 p.m. There was no reportable action.

P. ADJOURNMENT

The meeting was adjourned at 8:49 p.m.

President

Secretary