



GOVERNING BOARD MINUTES
REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, JANUARY 26, 1999, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Dr. Rita A. White, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

RITA A. WHITE, ED.D., PRESIDENT
BARBARA L. HUGHES, SECRETARY
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
MICHELE T. NELSON, PH.D., TRUSTEE
XAVIER E. CORONA, STUDENT TRUSTEE

TRUSTEE ABSENT:

RALPH G. JENSEN, VICE PRESIDENT

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Dr. Jack Miyamoto, Assistant Superintendent/Vice President, Human Resources and
Affirmative Action
Judy Eberhart, Dean, Counseling, Guidance, and Career Development
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Doris Pichon, Dean, Human Arts and Sciences
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Lise Telson, Dean, Student Support Programs

STAFF:

Barbara Baldrige, Executive Assistant, President's Office
Bruce Bishop, President, The Faculty
Ernie Carson, President, CCE/AFT

P. J. DeMaris, President, Administrative Association
Ben Echeverria, Counsel, Contracts, and Special Projects
Kendra Jeffcoat, Special Assistant to the President
Lois Meyer, Director, Fiscal Services
Dr. George Mozes, Director, Library/ETV
Dr. Michael Norton, Director, Public Information
Tom Plotts, Police Academy Coordinator, Public Safety Programs
Sandra Schwendler, Supervisor, Purchasing Services
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldrige
Robert N. Bekins, Beazer Homes
Margo Hill, ASG
Elaine James, ASG
Rachel Ruiz, Administrative Intern, The University of Texas at Austin

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Dr. White declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Dougherty, Nelson

RESOLUTION 98-19305

BE IT RESOLVED, That the Minutes of the Regular Meeting held on January 12, 1999, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

C O N S E N T C A L E N D A R

CC.

GIFTS

1. **ACCEPTANCE OF GIFTS**

MSC Dougherty, Hughes

RESOLUTION 98-19306

BE IT RESOLVED, That the following gifts donated in 1998 be accepted and that appropriate letters of appreciation be sent:

- a. Film editors/cameras, two Elmo sound editors (912/2, FP-8C), two Canon film cameras (514XL-S, 514XL), Sutar Dual 8 editor, and one Craig Super 8 editor for use in cinema classes and labs, donated by **Roger Bass**, 4523 Cordoba Way, Oceanside, California 92056. Cash value estimated by donor is \$1,000.
- b. Konica FT-1 camera, 40m, 28m, 35-105-70-210; Vivitar 2x and 3x extenders; Konica strobe light, 8 filters, magnifying eyepiece, cable release exposure meter, and an assortment of lens shades, adapter rings, and cases for use by photography students, donated by **Jerry F. Colet**, 2051 Cima Court, Rancho La Costa, California 92009. Cash value estimated by donor is \$1,000.
- c. Pure sable brushes, easels, small weaving looms, oil paints, watercolors and supplies, papers for drawing and watercolor, Japanese ink sticks, colored pencils, and pastels, etc., to be used for instructional purposes in art classes, donated by **Janet Dieni**, 400 Via Los Arcos, San Marcos, California 92069. Cash value estimated by donor is \$2,000.

BE IT RESOLVED, That the following gift donated in 1999 be accepted and that an appropriate letter of appreciation be sent:

- a. 386 computer for use in the R.O.P. computer repair classes, donated by **Michael Gault**, 5088 Cte. Playa Catalina, San Diego, California 92124. Cash value estimated by donor is \$500.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

TRAVEL

2. **APPROVE TRAVEL EXPENSES**

MSC Dougherty, Hughes

RESOLUTION 98-19307

BE IT RESOLVED, That travel expenses for the following persons be approved/ratified:

- a. **George R. Boggs, Ph.D.**
Advanced Funds? Yes
For: Transportation, parking, meals, lodging, registration, miscellaneous
To attend: ACE Annual Conference
Location: Washington, D.C.
Date: February 13-16, 1999
Amount: \$1,789.00
Budget Acct. No.: 01-10-20-2000-6630-5201.00-0000
- b. **Xavier E. Corona**
Advanced Funds? Yes
For: Mileage, transportation, parking, meals, lodging, registration, miscellaneous
To attend: ACCT National Legislative Conference
Location: Washington, D.C.
Date: February 20-23, 1999
Amount: \$1,530.56
Budget Acct. No.: 01-10-10-1000-6620-5201.00-0000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FINANCIAL REPORTS

3. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit CC-3

4. Item was removed from Consent Calendar by Dr. Dougherty.

5. **APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Dougherty, Hughes

RESOLUTION 98-19308

BE IT RESOLVED, That the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** be approved. **Exhibit CC-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **INFORMATION: BUDGET REPORT - UNRESTRICTED REVENUE AND UNRESTRICTED EXPENDITURES**

Budget Reports: Unrestricted Revenue (Exhibit CC-6a) and Unrestricted Expenditures (Exhibit CC-6b)

7. **INFORMATION: BUDGET TRANSFER TRANSACTIONS**

Report of **Budget Transfer Transactions** from December 1 through 31, 1998.
Exhibit CC-7

8. **APPROVE REVISED BUDGETS**

MSC Dougherty, Hughes

RESOLUTION 98-19309

BE IT RESOLVED, That the December 31, 1998, **Budgets** for the General Fund (restricted and unrestricted), Capital Outlay Fund, Child Center Fund, Energy Conservation Fund, Trust Fund, and Post-Retirement Benefit Fund be approved. **Exhibit CC-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **INFORMATION: TRAVEL CLAIM TRANSACTIONS**

Report of **Travel Claim Transactions** from December 1 through December 31, 1998.
Exhibit CC-9

PERSONNEL

10. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

- a. **JAIME ESTRADA-OLALDE**, Custodian I, Custodial Services, effective January 18, 1999. (last day worked 1/15/99)

11. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, Hughes

RESOLUTION 98-19310

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Anguiano, Max – Automotive Technology
Estrada-Olalde, Jaime – Spanish
Sorenson, Jill – Mathematics

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, Hughes

RESOLUTION 98-19311

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Spring, 1999, semester (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING, 1999

ART

Carr, Colleen	Art B.A., Art (Graphic Design) 5 years of experience	\$31.91
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Schaffer, Jill	Art B.A., Liberal Arts B.A., Illustration 2+ years of experience	\$31.91
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BEHAVIORAL SCIENCES

Lawson, Gabriel	Psychology/Sociology B.A., Psychology/English M.A., Psychology	\$32.97
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BUSINESS EDUCATION

Abu-Rahma, Ali	International Business B.S., Business Administration M.B.A., Business Administration Doctorate, Business Administration	\$35.10
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Barnes, Sharon	Office Information Systems B.A., French M.N.A., Nonprofit Administration	\$32.97
Panos, Constance	Accounting A.A., General Studies B.B.A., Financial Accounting Certified Public Accountant License	\$31.91
Varelli, John	Accounting A.S. Business Management B.A., Business Management/Accounting M.P.A., Administration of Financial Resources	\$32.97
COMPUTER SCIENCE & INFORMATION SYSTEMS		
Boehning, Rochelle	CSIS B.Ed., Mathematics M.S., Mathematics M.S., Computer Science Ph.D., Computer Science	\$35.10
Boutylina, Elena	CSIS B.S., Mathematics M.S., Applied Mathematics & Mechanics	\$32.97
Elrod, Monica	CSIS B.A., Biological Sciences M.S., Computer & Information Sciences	\$32.97
Koch, Pamela	CSIS B.A., Mathematics 28 years of experience	\$31.91
Wojslaw, Christopher	CSIS B.S., Electrical Engineering 6 years of experience	\$31.91
EMERGENCY MEDICAL EDUCATION		
Vargas, Henry	Emergency Medical Education A.S., Fire Science 25 years of experience	\$31.91
ENGLISH		
Butler, Paul	English B.A., French J.D., Law M.A., English Literature M.A., French	\$35.10

Montagna, Katie	English A.A., Liberal Arts & Sciences B.A., Literature M.A., Literature & Writing Studies	\$32.97
Parker, David	English B.S., Physical Education M.S., Sec. Administration	\$32.97
Pavlish, Catherine	English A.A., Liberal Arts B.A., English – Literature M.A., English – Literature Ph.D., English	\$35.10
Reiland, Kathleen	English B.S., Human Relations M.A., English (pending)	\$31.91
ENGLISH AS A SECOND LANGUAGE		
Klementis Dufek, Miam	ESL B.A., English and Psychology M.A., TESOL	\$32.97
Zambrana, Mary	ESL/CNED (non-credit) B.A., English 10 years of experience	\$31.91
FAMILY & CONSUMER SCIENCES		
Freese, Sandra	Fashion B.S., Fashion Design M.A., Art M.F.A., Art	\$35.10
Machcinski, Diane	Family & Consumer Sciences B.Ed., Elementary Education: Social Studies M.Ed., Career & Technology Education	\$32.97
FOREIGN LANGUAGES		
Estrada-Olalde, Jaime	Spanish A.A., Liberal Arts & Sciences B.A., Liberal Studies/Spanish M.A., Spanish Literature (pending)	\$31.91
GRAPHIC COMMUNICATIONS		
Adcock, Marjory	Graphic Communications A.A., Distrib. Tech Sales & Retailing A.A., Electronic Publishing 15+ years of experience	\$31.91

LIBRARY MEDIA CENTER		
Tarenskeen, Rosemary	Library Technology B.A., Psychology M.S., Psychology M.L.S., Library Technology	\$35.10
MATHEMATICS		
Pappas, James	Mathematics B.A., Mathematics M.A.T., Mathematics	\$32.97
Sorenson, Jill	Mathematics B.A., Management Science M.A., Mathematics (pending)	\$31.91
Spence, Timothy	Mathematics B.S., Mathematics M.S., Mechanical Engineering California Community College Credential: Mathematics	\$32.97
PERFORMING ARTS		
Valenzuela Jr, Ruben	Music B.A., Music Education/Church Music M.A., Music	\$32.97
PHYSICAL EDUCATION		
Friedlander, Deena	Physical Education B.S., Physical Education M.S., Exercise Physiology	\$32.97
PHYSICS & ENGINEERING		
King, Toni	Physical Science B.S., Physics M.S., Physics	\$32.97
PUBLIC SAFETY PROGRAMS		
Michel, Anthony	Fire Technology A.A., Fire Science 15 years of experience	\$31.91
REGIONAL OCCUPATIONAL PROGRAMS		
McLean, Marla	ROP Computer Science/Info. Systems B.S., Business Management M.S., Systems Management	\$34.03
TRADES & INDUSTRY		
Anguiano, Max	Automotive Technology A.A., Auto Mechanics (pending) 5+ years of experience	\$31.91

The Vote was unanimous.
 Student Trustee Advisory Vote: Aye

**Resumption of
REGULAR AGENDA**

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

4. **APPROVE QUARTERLY FINANCIAL STATUS REPORT**

MSC Dougherty, Hughes

RESOLUTION 98-19312

BE IT RESOLVED, That the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for the quarter ended December 31, 1998, be approved. Exhibit CC-4

Dr. Dougherty noted that on Exhibit CC-4, item V., the question, "Does the district have significant fiscal problems that must be addressed this year?" was not answered. The answer is "No."

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

E. OPERATIONAL REPORTS

There were none.

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION**

Report of the Faculty Senate

Dr. Mark Vernoy reported that the Faculty Senate had held its first meeting of the semester, at which time committee appointments were made. He welcomed the Faculty members back for the Spring semester.

2. **INFORMATION**

Report of The Faculty

There was no report.

3. **INFORMATION**

Report of the Administrative Association

P. J. DeMaris congratulated the CCE/AFT on the settlement of their contract. The Administrative Association will be revising its handbook during this semester.

4. **INFORMATION**

Report of the CCE/AFT

There was no report.

5. **INFORMATION**

Report of the Associated Student Government

Xavier Corona reported that he had missed the retreat last Saturday because he was unavoidably detained taking the SAT Test.

The ASG is recruiting students to run for the available Senator positions.

ASG has posted signs welcoming students and faculty back after the semester break.

The ASG is happy to provide friendship, counseling, and support as needed for our students.

Xavier reported that the concern about lighting on campus has been raised again. He will be taking the issue to the Resource Allocation Committee on February 3 to request funding of \$50,000-60,000 to provide some well-lighted gateways from the main campus to parking lot 12.

ASG has been working with the cafeteria to provide special meals at very reasonable prices. Consideration is being given also to remodeling the cafeteria to satisfy the students' needs.

6. **INFORMATION**

Report of Superintendent

Dr. Boggs reported that the trustees have received an invitation from MiraCosta College for the Annual SDICCCA Trustees Dinner on Thursday, February 11, at 6 p.m. We must R.S.V.P. by February 8. The cost is \$15. Trustees were asked to notify Barb Baldrige or Dr. Boggs if they plan to attend.

Dr. Boggs circulated a group of photographs taken at Palomar's Education Expo held recently at North County Fair. Norma Bean spearheaded the effort, and several faculty and staff members participated. Several applications for admission and other College materials were given out. Dr. Boggs thanked all those who volunteered to be part of the Expo.

Board members have been invited to be part of a panel at the Diversity Conference, April 29, in San Diego, 2:15-3:30 p.m. Trustees interested in participating were asked to notify Doris Pichon or Dr. Boggs. Palomar College is a co-sponsor of this conference.

Dr. Boggs reported that enrollment for this semester is now .55 percent higher than last Spring semester. We increased day students by 2.2 percent, but decreased students in the extended-day program by about 6 percent. Noncredit students are up 5.3 percent.

The State of the College Report should be distributed by early next week. Kendra Jeffcoat is putting the final touches on the report.

Board members were asked to complete their Form 700 - Statement of Economic Interest - and return it to Barb Baldrige by March 15.

The College is in the initial process of considering a bond campaign. A Financial Resources Task Force has been formed and has begun to talk with people who are consultants for bond campaigns. We are trying to get our facilities plan together, including all the needs of the District. We may be moving forward with a feasibility study in the future. Dr. Dougherty noted that, if the state legislature reduces the approval rate for school bonds to 50 percent, it would make our campaign far easier. Dr. Boggs noted that three or four districts have successfully passed bond issues recently. It requires a lot of work, and the College would need to be seriously focused toward that goal if we do, in fact, go forward with the bond campaign.

7. **INFORMATION**

Report of **Other** Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

1. Letter from **Assemblyman Howard Kaloogian**, to Dr. Boggs, dated December 15, 1998, thanking him for his letter regarding the proposed allocation of student fees for state or national student associations. **Exhibit G-1**
2. Letter from **Karen A. Tramontano, Assistant to the President and Counselor to the Chief of Staff, The White House**, to Kendra Jeffcoat, dated December 18, 1998, thanking her for her letter concerning mandatory coverage of state and local workers under the Social Security system. **Exhibit G-2**
3. Letter from **Dr. Gilbert M. Dominguez, Superintendent/President, Imperial Valley College**, to Dr. Stephen L. Weber, President, San Diego State University, dated December 18, 1998, discussing the issue of transfer students as they relate to impaction at San Diego State University. **Exhibit G-3**
4. Letter from **Rob Mutzl, General Motors**, to Bonnie Dowd, dated January 4, 1999, congratulating her and her students on the successful completion of the General Motors Marketing Internship program last semester and donating \$500 to the College, with the hope that it will be used to enhance our marketing program. **Exhibit G-4**

H. UNFINISHED BUSINESS

1. **APPROVE REVISION OF SUMMER, 1999, CALENDAR**

MSC Dougherty, Hughes

RESOLUTION 98-19313

BE IT RESOLVED, That the Governing Board approve the revision of the Summer, 1999, calendar adding an additional day of instruction on Monday, August 16, 1999, for eight-week classes, and an additional day of instruction on Monday, August 2, 1999, for six-week classes, in order to observe Monday, July 5, 1999, as the official Independence Day holiday. **Exhibit H-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **INCREASE STUDENT PARKING FEE**

MSC Dougherty, Nelson

RESOLUTION 98-19314

BE IT RESOLVED, That the student parking fee be increased from \$22.50 per semester to \$25.00 per semester, effective for the Fall, 1999, semester.

Mr. Corona reported that he is voting nay until more resources than the current \$10,000 annual budget for lighting can be allocated for this purpose. He understands that the parking fee increase is designed to pay for the improved security on campus, but he feels we should also be implementing plans for better lighting at the same time.

The Vote was unanimous.
Student Trustee Advisory Vote: Nay

3. **APPROVE FACULTY 1998-99 SALARY SCHEDULES**

MSC Dougherty, Nelson

RESOLUTION 98-19315

BE IT RESOLVED, That the Faculty 1998-99 Salary Schedules, incorporating the Cost of Living Adjustment approved on August 25, 1998, be approved. **Exhibits H-3a, H-3b**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE CLASSIFIED STAFF 1998-99 SALARY SCHEDULE**

MSC Dougherty, Hughes

RESOLUTION 98-19316

BE IT RESOLVED, That the Classified Employees' 1998-99 Salary Schedule, incorporating the Cost of Living Adjustment approved on January 12, 1999, be approved. **Exhibit H-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. **NEW BUSINESS**

1. **INFORMATION: REVIEW OF INVESTMENT STRATEGY**

Brief discussion on investment strategy and philosophy. Jerry Patton reported that the District's Investment Policy follows regulations identified within the California Education Code. Currently, the District invests all excess funds with the San Diego County Treasurer at an annualized interest rate of 3.2-3.5%. Other investors could provide a greater return while following both the District's Investment Policy and the regulations within the California Education Code. Jerry discussed various options available to the District. **Exhibit I-1**

2. **APPROVE NONRESIDENT TUITION AND CAPITAL OUTLAY FEES**

MSC Hughes, Dougherty

RESOLUTION 98-19317

BE IT RESOLVED, That the Palomar Community College District shall adopt the District-Calculated and Statewide Average Rate of \$125 per unit of credit for the 1999-2000 Nonresident Tuition Fee for all nonresident students.

BE IT FURTHER RESOLVED, That the Palomar Community College District charge nonresident students who are both citizens and residents of a foreign country \$12 per unit of credit for the 1999-2000 Fiscal Year. This \$12 fee is for the purposes of capital outlay, maintenance, and equipment expenditures, which are not covered in the above- calculated Nonresident Tuition Fee and is authorized under Education Code 76141.

BE IT FURTHER RESOLVED, That both fees be effective beginning with the Summer, 1999, session. **Exhibit I-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH MARINE CORPS BASE, CAMP PENDLETON**

MSC Dougherty, Nelson

RESOLUTION 98-19318

BE IT RESOLVED, That an amendment be approved to the Memorandum of Understanding (MOU) #M00681-97091-149 between the Palomar Community College District and the United States Marine Corps, Marine Corps Base, Camp Pendleton, whereby the percent of gross tuition income from Camp Pendleton on-base students be increased from two percent (2%) to three percent (3%), effective for the period beginning October 1, 1998, and through September 30, 1999. This is a revenue-sharing provision whereby all equipment or other fixed assets acquired with the specified funds become the property of the Palomar Community College District with the use thereof given to the Camp Pendleton students so long as Palomar maintains a presence there. **Exhibit I-3**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE MULTIMEDIA PRODUCTION AGREEMENTS FOR DEVELOPMENT OF AN ORIENTATION PROGRAM FOR ANTELOPE VALLEY COLLEGE**

MSC Dougherty, Nelson

RESOLUTION 98-19319

BE IT RESOLVED, That the following agreements be approved between the Palomar Community College District and the entities and individuals indicated, all to carry forward with a project to be funded by Antelope Valley College resulting in a multimedia orientation program for its use:

- a. The basic agreement with Antelope Valley College, effective December 4, 1998, and through the delivery date of May 30, 1999, pursuant to which Palomar College, as licensor, and Antelope Valley College, as licensee, agree that Palomar shall provide a multimedia program for its Counseling Department for specific use of students/visitors/staff orientations as this relates to the daily operation of Antelope Valley College and for which Antelope Valley College shall pay Palomar the sum of \$5,000.00.
- b. A Multimedia Production Services Agreement effective December 21, 1998, and to be completed by May 30, 1999, with Spectrum Video, Inc., as an independent contractor, and pursuant to which Spectrum shall customize the aforesaid multimedia program for Antelope Valley College based on the 56 director movies in the Palomar template, at a fee of \$2,300.00, which is funded from the basic agreement funds identified in paragraph a, above.
- c. A Service Educator Agreement with Maria Miller pursuant to which Maria Miller shall develop a story board for the Antelope Valley College multimedia orientation program, effective December 21, 1998, and to be completed by May 30, 1999, for a fee of \$1,200.00 payable to Maria Miller, also from the basic agreement funds, through Account # 01-10-40-4030-6310-5610.00-1710.

BE IT FURTHER RESOLVED, That all intellectual property rights as to the licensed product produced by the Palomar Community College District for use by Antelope Valley College as licensee, belong to the Palomar Community College District, and except for Antelope Valley's use in its counseling orientation program, it shall not have any right to sell or otherwise distribute said product.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **INFORMATION: BEAZER HOMES DONATION - PROPERTY ADJACENT TO SAN MARCOS CAMPUS**

Beazer Homes is developing a planned-unit development off Borden Road (formerly known as Paloma), and have reserved on their official map approximately 15 acres of level coastal sage property abutting the San Marcos campus. A site visit was held with representatives of Beazer Homes on January 22, 1999. A more complete report on the status of this proposed donation is forthcoming. **Exhibit I-5**

Ben Echeverria reported that he and Mike Ellis had met with Mr. Robert Bekins from Beazer Homes to look at the site, which is adjacent to parking lot 9. Mr. Bekins, a Palomar alumnus, addressed the Board at this time regarding the property and his firm's intention of donating the property to the College.

6. **APPROVE REIMBURSEMENT OF TRAVEL EXPENSES FOR SECOND-LEVEL INTERVIEW**

MSC Dougherty, Hughes

RESOLUTION 98-19320

BE IT RESOLVED, That the Governing Board of the Palomar Community College District approve reimbursement of travel expenses for second-level interview for the following:

- a. Name: **LAWRENCE KOZIARZ**
For: Rental car and airfare
To Attend: Second interview for Director of Grants Development and Evening Manager position
Location: Phoenix, Arizona, to San Marcos, California
Dates: December 15, 1998
Amount: \$200.69
Acct. No. 01-10-20-2010-6730-5007.00-0000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **ACCEPT INCREASE OF VATEA IIC FUNDS FOR FISCAL YEAR 1998-99**

MSC Dougherty, Nelson

RESOLUTION 98-19321

BE IT RESOLVED, That the VATEA Title IIC funds allocated for the 1998-1999 fiscal year, in the amount of Three Hundred and One Thousand, Forty-nine Dollars and No Cents (\$301,049.00), are hereby accepted by the Palomar Community College District.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

J. **INSTRUCTIONAL REPORTS**

1. **On-Line Statistics Class**

Mark Vernoy presented a report on his on-line statistics class.

K. **PERSONNEL**

1. **APPROVE CLASSIFIED POSITION**

MSC Dougherty, Nelson

RESOLUTION 98-19322

BE IT RESOLVED, That the following classified position be approved:

a. **Position:** **Senior Office Specialist**
Name: Vacant
Department: Student Health Services
Division: Student Support Programs
Position #: 460558 **New?:** Yes
Sal Rng/Stp: 14/A **Salary:** **\$1,922.00 month**
% of position: 100 **# of Mos:** 12
Effective: January 1, 1999
Acct #(s): 01-10-41-4140-6440-2111.00-1876/100%
NOTE: This is a specially funded position; continuation depends on available funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Nelson

RESOLUTION 98-19323

BE IT RESOLVED, That the reclassification of the following classified position be approved:

- a. **Position: Academic Technology Support Specialist**
Department: Academic Technology Resource Center
Name: Vacant
Position #: 300450 New?: No
Remarks: Position was Library Systems Analyst, range 35
Effective: February 1, 1999
% of position: 100 # of Mos: 12
Sal Rng/Stp: **28/A** Salary: **\$2,707.00 month**
Acct #(s): 01-10-32-3215-6115-2111.00-0000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Nelson

RESOLUTION 98-19324

- a. **BE IT RESOLVED**, That **NAN HAUGEN**, Associate Professor/Coach, Physical Education/Athletics, be granted a 100% medical Leave of Absence **without pay and with no effect on benefits**, effective January 18, 1999, through March 15, 1999.
- b. **BE IT RESOLVED**, That **RICHARD AUFMANN**, Associate Professor, Mathematics, be granted a 20% personal Leave of Absence **without pay and with no effect on benefits**, effective August 20, 1999, through May 19, 2000.
(to work on educational materials)
- c. **BE IT RESOLVED**, That **NIMOLI KHURANA**, Instructor/Coordinator, English as a Second Language, be granted a 15% medical Leave of Absence **without pay and with no effect on benefits**, effective January 1, 1999, through May 21, 1999.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. **ITEMS PENDING**

There were no items pending.

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty reported that Dr. White, Dr. Boggs, and he recently attended a meeting of the Inland Valleys Trustee and CEO Association in San Bernardino. He feels the group is making progress. If Palomar joins the group it will cover a large area from the Colorado River to the Pacific Ocean to the Tehachapi Mountains and Gorman, and from Mexico to Trona. The group is attempting to work together in a cooperative manner to create a "virtual region," in which all the community colleges from this area meet to work together.

Dr. Dougherty reported that Dr. Boggs, Kendra Jeffcoat, Wilma Owens, Teri Safranek, and he had attended a meeting of the Economic Development Association of Poway this morning. This is an attempt to put together all the governmental agencies, including Palomar College, the Poway Unified School District, and the City of Poway, plus organizations such as the Poway Chamber of Commerce and major and minor businesses. This group will meet on a regular basis to discuss how to help each other. There was a large attendance at the meeting this morning. The businesses were delighted to see this type of thing started. If a business has a problem, it will be able to come to this group to see what ideas the group has to solve its problem. One of the organizations involved is a business development group for the entire county that has federal funding. They can actually allocate money to solve some of the problems. To a large extent, the idea for this organization came from this Board last year. The group is well on its way.

Dr. Nelson stated that she felt the retreat was very productive. David Viar from CCLC/CCCT did a wonderful presentation, and Ben Echeverria presented a very informative review of the Brown Act. It was a very worthwhile meeting.

Dr. Nelson noted that Governor Davis has allocated \$10 million for a program regarding community college interns in K-12 districts. She is excited to see that and hopes it will increase our involvement and help us do some outreach to the schools, possibly by offering some literacy initiatives.

Ms. Hughes stated that she also enjoyed the workshop on Saturday as she always learns new things.

Ms. Hughes reported that she and Mr. Corona had attended a conference last week in Yorba Linda regarding lobbying and the effectiveness of higher education in reaching the legislature to get some of its needs met. Legislators indicated that they would like to hear from us to say "thank you" occasionally, instead of just whining and complaining that we need things. Ms. Hughes suggested that, when representatives of Palomar attend the legislative conference in Sacramento next month, they take little packages of Palomar's cookies, wrapped with ribbon and little cards saying that Palomar College students, staff, faculty, administrators, and Board members really appreciate what our legislators have done for us. The packages will be dropped off at their offices in Sacramento as a way of thanking them.

Ms. Hughes expressed discomfort with the process that has been used in the past to write Board goals. She feels we have many resources on campus that are not used for this purpose. We have a good Fact Book that is assembled by our Research Department that tells us what is going on here and in the community. We have an Educational Master Plan now. We were in the forefront of the Learning Paradigm, and we have terrific vision and mission statements based on it. Now, we have Partnership for Excellence, which shows the goals the state would like us to achieve. She feels all these things should be tied together, along with the concept of accountability - "how can we do this better for our students." She would like to see the Board's goal writing be more institutionalized and tie all those things together in order to be more outcomes based.

Mr. Corona stated that he also enjoyed the conference in Yorba Linda. They listened to great speakers and saw some of their colleagues at work learning how to lobby legislators and use them properly. It was geared toward "be friendly and ask nicely"; don't "kick, scream, and whine." He met with some trustees, student body presidents, and some other important individuals, such as Denise Ducheny, who has done so much for Partnership for Excellence. He spoke with her regarding next year's funding and getting some insight on what students can do to make sure they keep it.

Mr. Corona stated that he would appreciate it if the ASG could get a copy of the San Diego County Schools Directory that the other Board members received tonight. They would use it as a resource because they are starting to do a lot more community outreach, not just within our campus, but with the Boys and Girls Club and local high schools.

Dr. White stated that, at the meeting of the Inland Valleys Trustee and CEO Association, she received the impression that some districts' boards do not seem to understand that they have a role of leadership. Palomar College looked very "mature" at this meeting, and she appreciates the leadership of all of our people in this regard.

Dr. Dougherty commented that he agrees that, no matter where you look, Palomar College is "leading the pack" in almost any area of education.

Mr. Corona also noted that two ASG Board members were in attendance at tonight's meeting. They are aware that everything that is done by the Governing Board affects the students. He thanked Margo Hill and Elaine James for attending the meeting.

N. CLOSED SESSION

The Board recessed at 8:43 p.m. and went into Closed Session at 8:57 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code 54956.9a

Name of Case: Casmalia Resources Site Steering Committee v. State of California et al

Case No. BC 181431, on file in the Superior Court of the State of California, County of Los Angeles

Name of Case: United States of America v. ABB Vetco Gray, Inc. et al

Case No. 96-6518, pending in the United States District Court for the Central District of California

O. RECONVENE TO OPEN SESSION

The meeting reconvened at 9:15 p.m. There was no reportable action.

P. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

President

Secretary