



**GOVERNING BOARD MINUTES  
SPECIAL MEETING, GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
QUAILS INN HOTEL  
LAKE SAN MARCOS, CALIFORNIA  
SATURDAY, JANUARY 23, 1999, 8:30 A.M.**

**A. CALL TO ORDER**

The special meeting of the Palomar Community College District Governing Board was called to order by Dr. Rita A. White, President, at 8:43 a.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

RITA A. WHITE, ED.D., PRESIDENT  
RALPH G. JENSEN, VICE PRESIDENT (arrived at 12:29 p.m.)  
BARBARA L. HUGHES, SECRETARY  
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE  
MICHELE T. NELSON, PH.D., TRUSTEE

**TRUSTEE ABSENT:**

XAVIER E. CORONA, STUDENT TRUSTEE

**EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:**

Dr. George R. Boggs, Superintendent/President

**STAFF:**

Ben Echeverria, Counsel, Contracts, and Special Projects (arrived at 2 p.m.)

**GUESTS:**

Rachel Ruiz, Administrative Intern  
Carol V. Smith, Trustee, MiraCosta Community College District  
David Viar, Executive Director, Community College League of California

**QUORUM ESTABLISHED**

Dr. White declared a quorum present, and the meeting proceeded with the order of business.

**C. OVERVIEW OF BOARDSMANSHIP**

Mr. Viar and Ms. Smith discussed “trusteeship in a nutshell” and typical board policies with the Board members.

**D. REVIEW OF PALOMAR COMMUNITY COLLEGE DISTRICT GOVERNING BOARD POLICIES**

Mr. Viar and Ms. Smith facilitated the Board’s discussion of the following items:

1. Palomar College Mission Statement – **Exhibit D-1**
2. Roles and Responsibilities
3. Code of Ethics
4. Board Evaluation Practices
5. Other

**E. LUNCH BREAK**

The Board broke for lunch from 11:45 a.m. to 12:28 p.m.

**F. BOARD MEMBER AND CEO EXPECTATIONS**

Mr. Viar and Ms. Smith facilitated the discussion of Board member and CEO expectations, including the following:

1. Communication
2. Deliberation and Conduct at Board Meetings
3. Community Spokesperson
4. Receipt of Complaints
5. Other

**G. BROWN ACT**

Beginning at 2:12 p.m., Ben Echeverria presented an update on the Ralph M. Brown Act.

**H. ADJOURNMENT**

The meeting was adjourned at 3:09 p.m.

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President

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Secretary