



**GOVERNING BOARD MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, AUGUST 25, 1998, 6:30 P.M.**

**A. CALL TO ORDER**

The regular meeting of the Palomar Community College District Governing Board was called to order by Harold E. Scofield, President, at 6:31 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

HAROLD SCOFIELD, PRESIDENT  
RITA WHITE, ED.D., VICE PRESIDENT (arrived at 6:48 p.m.)  
RALPH JENSEN, TRUSTEE, SECRETARY  
BARBARA HUGHES, TRUSTEE  
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE  
XAVIER E. CORONA, STUDENT TRUSTEE (arrived at 6:56 p.m.)

**EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:**

Dr. George R. Boggs, Superintendent/President  
Diane Michael, Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services  
Judy Eberhart, Dean, Counseling, Guidance, and Career Development  
Gene Jackson, Dean, Arts and Languages  
Paul Kelly, Dean, Vocational Technology  
Doris Pichon, Dean, Human Arts and Sciences  
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences  
Lise Telson, Dean, Student Support Programs

**STAFF:**

Richard M. Alleman, Supervisor, Campus Security, Campus Patrol  
Barbara Baldrige, Executive Assistant, President's Office  
Bruce Bishop, President, The Faculty  
Ernie Carson, President, CCE/AFT  
P. J. DeMaris, President, Administrative Association  
Ben Echeverria, Counsel, Contracts and Special Projects  
JoAnn Ellis, Information Services  
Mike Ellis, Director, Facilities  
Robert Gilson, Associate Professor/Chair, Performing Arts Department  
Lynn Ginsburg, Director, Business Services

Kendra Jeffcoat, Special Assistant to the President  
Stan Malley, Director, Information Services  
Lois Meyer, Director, Fiscal Services  
Dr. Michael Norton, Director, Public Information  
Tom Plotts, Police Academy Coordinator, Public Safety Programs  
Dr. Mark Vernoy, President, Faculty Senate

**GUESTS:**

Lee Baldrige  
Dr. Michele Nelson

**BB. QUORUM ESTABLISHED AND TOUR OF DOME**

Mr. Scofield declared a quorum present. At this time, the Board members toured the Dome to observe the floor, temperature, lighting, and bleachers.

The Board members returned from the tour of the Dome, and the meeting was again called to order at 7:00 p.m.

Following the pledge of allegiance to the flag, Mr. Scofield introduced and welcomed Dr. Michele Nelson, a candidate for the Governing Board at the November 3, 1998, election. The meeting then proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Dougherty, Hughes

**RESOLUTION 98-19090**

**BE IT RESOLVED, That** the Minutes of the Regular Meeting held on August 11, 1998, be approved with the following correction:

Library Air Quality Report, page 12, paragraph 4, 4<sup>th</sup> sentence should read as follows: "If we were to do anything, we would want to work with their personal physicians, if the employees would agree to that, to be sure we work in conjunction on the history of that person."

The Vote: 4 Aye, 1 Abstain (Jensen)  
Student Trustee Advisory Vote: Aye



**PERSONNEL**

3. **APPROVE SHORT-TERM/SUBSTITUTE EMPLOYEE LIST**

MSC Dougherty, White

**RESOLUTION 98-19093**

**BE IT RESOLVED, That** the Short-Term/Substitute Employee List be approved.  
**Exhibit CC-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE STUDENT EMPLOYEE LIST**

MSC Dougherty, White

**RESOLUTION 98-19094**

**BE IT RESOLVED, That** the Student Employee List be approved. **Exhibit CC-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Dougherty, White

**RESOLUTION 98-19095**

**BE IT RESOLVED, That**, on the recommendation of the Faculty Senate  
Equivalency Committee, the following individuals be granted equivalency to  
minimum qualifications for the disciplines listed:

Naesse, Irene - Geography  
Sastre, Iane – Mathematics

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Dougherty, White

**RESOLUTION 98-19096**

**BE IT RESOLVED, That** the employment of the following adjunct faculty, at the rate indicated for the Fall, 1998, semester (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

**FALL, 1998**

**BEHAVIORAL SCIENCES**

Davies-Netzley, Sally	Sociology	\$33.28
	B.A., Communications	
	M.A., Sociology	
	Ph.D., Social Relations (in progress)	

**CHEMISTRY**

Azer, Youssef	Chemistry	\$32.24
	B.A., Chemistry/French	
	M.S., Chemistry	

**CHILD DEVELOPMENT**

McKinnon, Lenore	Child Development	\$34.32
	A.A., Liberal Arts	
	B.S., Child Development	
	M.S., Home Economics	
	M.A., Counseling Psychology	

Smerud, Phyllis	Child Development	\$34.32
	B.S., Social Work	
	M.S., Counseling/Human Development	
	M.S., Child Development & Family Science	

**DISABLED STUDENT SERVICES & PROGRAMS**

Cardinale, Jacqueline	Counseling	\$34.32
	B.A., Behavioral Science	
	M.A., Counseling Psychology	
	M.S., Educational Counseling	

**EARTH SCIENCES**

Naesse, Irene	Geography	\$31.20
	B.A., Geography	
	M.A., Geography (pending)	

**ECONOMICS, HISTORY, & POLITICAL SCIENCE**

Roberts, Christopher	History	\$33.28
	A.A., Human & Social Sciences	
	B.A., International Studies	
	M.A., History	

**ENGLISH DEPARTMENT**

Guthrie, Mary English \$34.32  
B.A., English  
M.A., English  
Ph.D., English

**ENGLISH/SECOND LANGUAGE**

Boehm, Carol ESL \$32.24  
B.A., English  
M.A.T.L., Teaching of Language

Lowther, Carolyn ESL \$32.24  
B.A., Education  
M.A., Linguistics

**FAMILY & CONSUMER SCIENCES**

Carlin, Marian Fashion \$31.20  
A.A., Fashion Merchandising  
B.A., Fashion Merchandising (pending)  
12 years of experience

**LIFE SCIENCES**

Garrett, Robert Biology \$32.24  
B.S., Zoology  
M.S., Fisheries Science/Aquatic Ecology

Yim, Darlene Biology \$32.24  
B.A., Biological Science  
M.A., Zoology

**MATHEMATICS**

Sastre, Iane Mathematics \$31.20  
B.S., Mathematics  
10+ years of experience

**MULTICULTURAL STUDIES**

Gonzales, Francisco Chicano Studies \$32.24  
B.A., History  
M.A., Mexican American Studies

**NURSING EDUCATION**

Reiter, Edward Nursing (clinical) \$31.20  
A.S., Nursing  
B.S., Nursing  
12 years of experience

Schmaltz, Gale Nursing (lecture) \$32.24  
A.A., Biology-Human Biology  
B.S., Nursing  
M.S., Nursing (Critical Care Nurse Specialist)

**TRADES & INDUSTRY**

Moyes, Steven

Electronics & Computer  
Hardware Tech.  
A.S., General  
B.B.A., Business Administration  
17+ years of experience

\$31.20

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

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**Resumption of  
REGULAR AGENDA**

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**D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

**E. OPERATIONAL REPORTS**

1. **Report from Summer Performing Arts Program**

At this time, Robert Gilson presented a report of the very successful summer programs of the Performing Arts Department. He discussed the following three events, which generated 185 student enrollments:

- a. The Ninth Summer Workshop with 73 students enrolled for credit, ages six to twenty.
- b. The Jazz Dance World Congress, a once every two-year event in the United States, held in Phoenix, Arizona. Eighteen of our students attended. One of our students who auditioned for scholarships received a fully paid scholarship to a workshop in Chicago with the preeminent living jazz choreographer in the world today.
- c. A group of 134 people, 94 of whom were enrolled at Palomar College, went on a 17-day trip to Europe.

Mr. Gilson stated that although these events are not part of our normal program, Palomar College was very well represented at these three different levels of activity.

**F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

**Report of the Faculty Senate**

Dr. Mark Vernoy reported that the Faculty Senate, in its meeting yesterday, passed a motion supporting the agreement reached between the representatives of the District and the Faculty Meet and Confer Committee. This will be discussed later during closed session. Mark asked the Board members to support the resolution shown as item O-1 on tonight's agenda.

Mark also thanked Diane Michael and Bonnie Dowd for their work on the Faculty Orientation and Adjunct Faculty Orientation and thanked Dr. Dougherty for attending the sessions.

Mark noted that Kendra Jeffcoat has been involved in helping Dr. Boggs nominate him for awards. He has won two teaching awards this year, the ACCT award in June and the American Psychological Association award that he received last weekend.

In the interest of efficiency and to save time spent during negotiations, Mark asked again that an agreement be reached that when COLA is received, it be distributed to all employees. This would allow everyone involved in these discussions to be more productive in other things they must do, rather than arguing about something we're going to get anyway.

2. **INFORMATION**

**Report of The Faculty**

Bruce Bishop reported that the faculty is back in the classroom and doing a very, very good job.

3. **INFORMATION**

**Report of the Administrative Association**

P. J. DeMaris thanked the Board and the senior administration for giving serious consideration to the COLA matter.

4. **INFORMATION**

**Report of the CCE/AFT**

Ernie Carson reported that the CCE will be going into negotiations with the District this week regarding the COLA.

5. **INFORMATION**

**Report of the Associated Student Government**

Xavier Corona again stated that he serves on the Financial Advisory Aid Committee for the Chancellor's Office. Prior to attending a meeting this summer, he had asked several departments to help him gather information so that he could develop a better idea of what this campus needs and how the student support groups could be better assisted in the future, especially the CalWORKS program, which is touching several areas, such as DSP&S and EOP&S. He stated that he did not receive the help he thought he was going to get from many of the chairs of these departments, and it was very sad. Calls were made to them many times, but the assistance was not given. He also wanted input from the students regarding the problems within the programs. He did receive a small report from P. J. DeMaris, but it arrived after he had already left for the meeting. He also received an excellent report from Molly Smith, who is in charge of the CalWorks program on campus. Because she incorporated his questions and concerns into her staff meeting, she elicited information from her staff and students, as well as herself. Xavier reported that Ron Haines of DSP&S stated that he didn't have time for him. He understands that Ron is extremely busy, but he hopes that, in the future, he will take the time to meet with him.

On August 10, four students were appointed to the Associated Student Government, so they are now able to reach a quorum at their meetings.

Xavier reported that ASG has been extremely active in the community because of a recent problem with CalSACC. While he was in Sacramento attending the Financial Aid Advisory Committee, he was notified that a bill, AB 264, was being promoted by CalSACC. The bill would take 25 percent of the student representation fee from each community college and give it to CalSACC, whether or not the school wanted to belong to CalSACC. Only 15-20 percent of the schools in California have a student representation fee, and not all of the community colleges belong to CalSACC. Xavier felt that it was extremely unfair to require those colleges who have the representation fee to turn the funds over to CalSACC. Xavier and the ASG became involved with city councilmen and mayors of local cities to get their support in opposing this bill. Through this process, the ASG also learned more about how to become involved in the local cities. They received good ideas and support from these meetings. The ASG will be honored guests at the Poway Parade on September 12 to show their support for the Poway campus.

Seven ASG officers went to the Escondido Center with the "Success Express" and performed community outreach.

The ASG retreat is planned for September 26. The officers' notebooks, which Xavier has mentioned several times at previous meetings, have been prepared to assist the officers in the performance of their duties.

Xavier has been meeting with Lynda Halttunen, who was upset that he had brought up the issue of the Pass Stations being gone at a previous Board meeting. He admitted that he was not up to date with the fact that this information is available through other sources and is going to go on the web soon. Lynda and Xavier have been working together and have agreed that the stations were not visible enough to let students know that the grades are going to be available on the phone, even though it is in the catalog in small print. Lynda agreed to help Xavier make signs that will be posted on both sides of the Admissions Office and in the Cafeteria saying, "Students – Need Grades? Dial \*82 from any campus or pay phone or call 760-471-2421." Grades are also available at the PIC Center in Student Services and, soon to come, on the web.

Xavier has been working with Herman Lee to add a small box on the application stating, "If you are interested in student government, check this box." The students who check that box will receive a packet of information on how they can help promote student success through the student government.

CalSACC and Region 10 are going to be meeting together on September 12 at Southwestern College. Marisol Marquez will attend on behalf of Palomar, and the rest of the ASG officers will attend after the Poway parade. They will engage in a softball game and barbeque so that the student governments of the region can work more closely together and help each other when needed.

Two weeks ago, Xavier attended the Los Angeles Community College District's annual leadership workshop. They are looking forward to maintaining a close relationship between their district and ours. Xavier gained a lot of information from the manner in which they presented their workshop that he will use in our leadership retreat on September 26. He also gained valuable information on using PowerPoint and will be using it in the future. He also presented a workshop for ASACC.

Xavier reported that he won the CCCT Director position for the student trustee, and he will be representing all the students of the 71 districts at their first meeting on September 18 and 19 in Sacramento. He will be presenting the first student trustee workshop at a CalSACC conference on October 2-4, to make sure that student trustees know the rules and are aware of how they can benefit their Boards and the students they represent.

Xavier met today with Jerry Patton, Phil Morgan, and Mike Ellis to discuss the door on the bookstore about which students from DSP&S have complained. They adjusted and checked the pressure on the door so that it meets the standards. They will investigate the possibility of installing an automatic door opener to be used by persons in wheelchairs.

Xavier stated that he was happy to see that Parking Lot 9 near the Wellness Center is being used even though it has not been paved. The main problem he has heard so far from students has been parking. He is looking forward to the completion of this project by the end of the year and offered the student government's help. Dr. Dougherty asked when the parking lot would be finished. Mike Ellis stated that they should have some documents ready within 30 days.

6. **INFORMATION**

**Report of Superintendent**

Dr. Boggs congratulated Xavier for being elected to the CCCT Board. Xavier is the second student from Palomar College to serve on that Board, so that is quite an honor for the College.

Bonnie Dowd's marketing internship program won the best two-year college award and a \$3,000 scholarship award from the General Motors Marketing Internships Scholastic Achievement Awards competition. He read an excerpt from the award notification letter stating, "Over 100 colleges successfully completed the program, and there was not a single two-year college that attained the level of dominance that we saw at Palomar College."

Bonnie also received a scholarship to attend the western region NCSPOD Conference. He read an excerpt from the notification letter stating, "Your work is highly commendable, and you were selectable among a number of excellent candidates nominated for this year's award."

Bill Flynn will be a presenter at the COMBASE '98 Conference in Portland, Oregon, on October 27.

Dale Wallenius will be a guest presenter at the September 10 board meeting of Lead San Diego.

Dr. Boggs reminded the Board members that there is a President's Associates reception on Thursday, August 27, 5:30 to 7 p.m., which they are welcome to attend. Also, the September 19 Gala is coming up.

Dr. Boggs reported that following the presentation by Patty Barna at the last Board meeting, Dr. Jim Mitchell had been asked to review her classification, and reported that the position was classified properly by Anderson & Associates. The CCE agrees with that finding.

Dr. Boggs had sent the Board members a copy of the report of the North County Higher Education Alliance and a copy of an environmental scan run by that group. He is pleased to note that Palomar College is the most-recognized higher-education institution in North County by both sample households and employers.

Dr. Boggs gave the following report on fall enrollment: Our cap for enrollment increase as set by the state is 3.5%. Currently, we are falling a little below that, but our day enrollment is up 2.3%, extended day is even with last year, non-credit is up 9.2%, potential contact hours are up 1.2%.

Dr. Boggs asked Jerry Patton to discuss the state budget that the Governor has recently signed. Jerry discussed and distributed copies of a summary of his report to the Board members (**Exhibit F-6**).

Bruce Bishop asked if the Partnership for Excellence funds are restricted or non-restricted. Jerry stated that they would be treated as restricted until we determine exactly how they must be used. Funds that have some mandate on how they are to be used will be treated as restricted until a definition has been received.

Mark Vernoy stated that he understands that these are not restricted funds and that there is no restriction on how we spend them, although there is an expectation that there will be a change in outcomes statewide, but not necessarily local outcomes.

Jerry again stated that the Partnership for Excellence language contains all the provisions of their expectations of us, as well as the parameters of how we are to spend the funds. General fund monies can be restricted or unrestricted. Jerry stated that he thinks the monies are restricted because there are mandates on how we can spend them. Mark again stated that he understands that there aren't mandates on how we can spend the funds; there are expectations on outcomes, but those are statewide, not local. Jerry responded that restricted monies simply means that we follow the mandates under which we are to spend the monies.

Dr. Boggs stated that there would be a task force of the Educational Master Planning Committee, which is going to develop a plan for Partnership for Excellence at Palomar College. We are going to try to allocate the money in a manner that will improve the outcomes that have been mentioned at the state, such as improving transfer rates, graduation rates, course completion rates, program completion rates, and service to business and industry. Bruce Bishop asked that if the task force decided that the best way to maximize those outcomes was to give everyone a salary increase, could we do that, or are we prohibited from doing that, given the language of the Partnership for Excellence. Dr. Boggs stated that this could be done if we could make a good case that it would improve those outcomes.

Dr. Dougherty stated that it is important to notice that the Governor signed this with extreme reluctance and only after being assured that it would be spent prudently in a way that would clearly and obviously improve outcomes, and that if it didn't, there wouldn't be any more money in the future. Mark Vernoy reminded Dr. Dougherty that this Governor will soon be leaving office. We will be getting a new Governor who is not bound by anything this Governor has stated. Dr. Dougherty stated that he doesn't think the next Governor, whoever he is, is going to play Santa Claus for the Community Colleges.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

G. **COMMUNICATIONS**

1. Letter from **Gus Guichard, Director of Special Projects, California Community Colleges**, to Dr. Boggs, dated August 3, 1998, thanking him and Palomar students for their contribution of artwork to be displayed in the Chancellor's Office permanent collection of student art. **Exhibit G-1**
2. Letter from **Dr. Peter G. Mehas**, to Dr. Boggs, dated July 20, 1998, thanking him for his letter congratulating him on his appointment as a member of the California Community Colleges' Board of Governors. **Exhibit G-2**
3. Letter from **Vista Unified School District, Student Services**, to Carlos Hernandez, dated June 3, 1998, thanking him for visiting the Vista Community High School to provide information about the College. **Exhibit G-3**
4. Letter from **American Dental Association**, to Dr. Boggs, dated August 11, 1998, notifying him that the Commission on Dental Accreditation adopted a resolution granting the educational program the accreditation classification of approval. **Exhibit G-4**

H. **UNFINISHED BUSINESS**

There was none.

I. **NEW BUSINESS**

1. **EXCUSE ABSENCE OF MEMBER DUE TO BEING OUT OF TOWN BECAUSE OF FAMILY ILLNESS**

MSC Dougherty, White

**RESOLUTION 98-19097**

**BE IT RESOLVED, That** in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Ralph Jensen** from the Governing Board Meeting held August 11, 1998, is excused due to being out of town because of illness in the family.

The Vote: 4 Aye, 1 Abstain (Jensen)  
Student Trustee Advisory Vote: Aye

2. **EXCUSE ABSENCE OF MEMBER DUE TO BEING OUT OF TOWN ON COLLEGE BUSINESS**

MSC Dougherty, White

**RESOLUTION 98-19098**

**BE IT RESOLVED, That** in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Xavier Corona** from the Governing Board Meeting held August 11, 1998, is excused due to being out of town on College business.

The Vote was unanimous.  
Student Trustee Advisory Vote: Abstain

3. **RECEIVE BIDS FOR PRINTING OF CLASS SCHEDULE, FIND ADVANCED WEB OFFSET, INC., THE APPARENT LOWEST RESPONSIVE BIDDER, AND APPROVE AWARD OF AGREEMENT**

MSC Dougherty, Hughes

**RESOLUTION 98-19099**

**BE IT RESOLVED, That** the following bids were received by the Palomar Community College District from the firms indicated, in response to Notice to Bidders published on July 26, 1998, and August 2, 1998:

<b><u>BIDDER</u></b>	<b><u>AMOUNT OF BID</u></b>
Advanced Web Offset, Inc. Vista, California	\$96,915.00
Westminster Press, Inc. Westminster, California	\$99,313.00

**BE IT FURTHER RESOLVED, That Advanced Web Offset, Inc.,** of Vista, California, be and is hereby found to be the lowest, responsive bidder to the Palomar Community College District on the aforesaid printing of the 1999 class schedule bid; and an agreement in the estimated amount of \$96,915.00, plus applicable sales tax, is hereby authorized between this company and the District, subject to compliance with all bonding requirements. Said estimated amount may be modified if the District makes additions and/or deletions to the estimated pages or number of class schedules required. Funding Source: 01-10-10-1011-6713-5557.00-0000. **Exhibit I-3.**

Mr. Scofield stated that it is nice to be able to award this contract to a business within our District.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **FINAL ACCEPTANCE OF WORK COMPLETED ON REROOFING OF BUILDINGS "O" & "Q" BY WILTSHIRE URETHANE FOAM COMPANY; AUTHORIZE RELEASE OF BID SECURITY; IN THIRTY-FIVE DAYS, RELEASE THE BONDS; AND RECORD NOTICE OF COMPLETION**

MSC White, Dougherty

**RESOLUTION 98-19100**

**BE IT RESOLVED** That the re-roofing of buildings "O" and "Q", on the San Marcos campus, in accordance with the bid awarded by the Palomar Community College District, on May 26, 1998, to **Wiltshire Urethane Foam Company**, (the "Contractor"), 265 W. Allen Avenue, San Dimas, California 91773, be accepted; and the project is hereby found to be completed; **That** the Superintendent/President be authorized to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board; **That** the total amount of this contract is \$61,966.00; **That** all money due and owing to the Contractor, with the exception of the ten percent (10%) retention of \$6,196.60, (the "Retention") be paid, and that following the expiration of thirty-five (35) calendar days from the date of this resolution, the Retention be paid to the Contractor, providing no liens are filed within this period; and **That** the bid security posted by Wiltshire Urethane Foam Company, be returned to this Contractor, and all other bonds be released within the time and in the manner as provided by law.

Mr. Scofield asked if there is a guarantee on this roof. Mike Ellis responded that there is a ten-year guarantee.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. **ACCEPT AND APPROVE AMENDMENT TO LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES NUMBER GWAP-7053 AND AMENDMENT #1 (MINIMUM WAGE), FOR STATE PRE-SCHOOL FULL-DAY PROGRAM**

MSC Dougherty, White

**RESOLUTION 98-19101**

**BE IT RESOLVED, That** the Fiscal Year 1997-98 Agreement, designated as GWAP-7053, between the Palomar Community College District and the **California Department of Education** shall be amended to decrease the Maximum Reimbursable Amount (MRA) by deleting reference to \$71,370 and inserting \$68,113 in place thereof; that the Minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 3,020.9 and inserting 2,882.5 in place thereof; and the Minimum Days of Operation (MDO) Requirement shall be amended by deleting reference to 116 and inserting 107 in place thereof. All other terms and conditions of the underlying agreement of same date shall remain unchanged. **Exhibit I-5**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **ACCEPT AND APPROVE AMENDMENT TO LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES NUMBER GPRE-7218, AMENDMENT #1 (INFLATION/FT&C CHANGE); AMENDMENT #2 (REDUCTION); AND AMENDEMENT #3 (MINIMUM WAGE)**

MSC Dougherty, Jensen

**RESOLUTION 98-19102**

**BE IT RESOLVED**, That the Fiscal Year 1997-98 Agreement, designated as GPRE-7218, Amendment #1 (Inflation/FT&C Change), Amendment #2 (Reduction) and Amendment #3 (Minimum Wage), between the Palomar Community College District and the **California Department of Education** shall be further amended to increase the Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement by deleting reference to \$30,017 and inserting \$33,274 in place thereof; that the Minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 1,990.7 and inserting 2,206.5 in place thereof; and the Minimum Days of Operation (MDO) Requirement shall be amended by deleting reference to 175 and inserting 89 in place thereof. All other terms and conditions of the underlying agreement of same date shall remain unchanged, except as are set forth on the proposed Amendment, a true copy of which is provided as backup to this resolution, the provisions of which are incorporated by this reference as though set forth in full here at. **Exhibit I-6**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **INFORMATION: REPORT ON MONITORING WELLS/ESCONDIDO CENTER PROPERTY**

On February 24, 1998, the Governing Board of the Palomar Community College District passed RESOLUTION 97-18789 approving a request for temporary access (temporary license) to the Escondido Center property by Environmental Profiles, Inc., to well and to conduct groundwater tests using this well. This work has been undertaken, and a letter dated August 6, 1998, from the County of San Diego, Department of Environmental Health, with Monitoring Well Inspection Report attached is provided to the Governing Board as information and update of these activities. **Exhibit I-7**

8. **ESTABLISH PALOMAR COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT AND APPROVE PARTICIPATION IN THE PEACE OFFICER STANDARDS AND TRAINING (POST) PROGRAM**

MSC Jensen, Dougherty

**RESOLUTION 98-19103**

**WHEREAS**, The Governing Board of the Palomar Community College District, acting at its regularly scheduled meeting of May 26, 1998, adopted RESOLUTION 97-18943 accepting a grant from the United States Department of Justice, Office of Community Oriented Policing Services for use in establishing a District police department; and,

**WHEREAS**, California Education Code Section 72330(a) authorizes the District to establish a community college police department under the supervision of a community college chief of police, and to employ personnel as necessary to enforce the law on or near the campus and on or near other grounds or properties owned, operated, controlled, or administered by the community college; and,

**WHEREAS**, California Education Code Section 72330 (b) provides that persons employed and compensated as members of a community college police department, when so appointed and duly sworn, are peace officers as defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code; and,

**WHEREAS**, California Education Code Section 72330 (c) provides that a governing board of a community college district that establishes a community college police department shall set minimum qualifications of employment for the community college chief of police, and,

**WHEREAS**, California Penal Code, Part 4, Title 4, Chapter 1, establishes standards and training of local law enforcement officers, to be administered under the direction of the Commission of Peace Officer Standards and Training (“COMMISSION”); and,

**WHEREAS**, California Penal Code Section 13507 defines “district” to include a community college district; and,

**WHEREAS**, California Penal Code Sections 13510.1 and 13510 in pertinent part provide that the COMMISSION shall establish a certification program for peace officers; and,

**WHEREAS**, pursuant to California Penal Code Section 13520 there is created in the State Treasury, a Peace Officers’ Training Fund (“FUND”), which is appropriated without regard to fiscal years, exclusively for costs of administration and for grants to local governments and districts desiring to receive state aid therefrom; and,

**WHEREAS**, a district which desires to receive state aid from the FUND shall make application to the commission for the aid, accompany the initial application with a certified copy of a resolution adopted by its governing body, providing that while receiving any state aid from the FUND, the district will adhere to the standards for recruitment and training established by the COMMISSION; and,

**WHEREAS**, California Penal Code Section 13512 provides that the COMMISSION shall make such inquiries as may be necessary to determine whether the district receiving state aid from the FUND is adhering to the standards for recruitment and training established by the COMMISSION;

**NOW THEREFORE BE IT RESOLVED**, That the Palomar Community College District hereby:

- (1. Establishes the Palomar Community College District Police Department ( the “Department”) in place and instead of the Campus Patrol, under California Education Code Section 72330 (a), effective August 26, 1998, and allows up to six (6) calendar months from said date for the transition from Campus Patrol to the Department depending on the availability of qualified personnel and obtaining of the memoranda of understanding with other agencies, as provided herein; and,

- (2. Approves the District's participation in the California Peace Officer Standards and Program (POST), and authorizes the District's application to the COMMISSION to receive state aid from the FUND for the Department and its qualified personnel; and,
- (3. Agrees to adhere to the standards for recruitment and training as promulgated by the COMMISSION for POST; and,
- (4. Authorizes the COMMISSION and its duly authorized representatives to make inquiries, as permitted under California Penal Code Section 13512, and hereby directs all District staff to cooperate in responding to these inquiries as permitted, and/or directed, by federal and state law.
- (5. Authorizes and directs that the Vice President of Finance and Administrative Services and his staff meet and confer with the San Diego County Sheriff and District Attorney, or their designees, and develop memoranda of understanding between their offices and the District pursuant to which the District's Police Department shall interface with local law enforcement and prosecutorial agencies; and,
- (6. Directs that all memoranda of understanding developed under Paragraph 5, hereof, be submitted to the Governing Board of the District for approval prior to the effective date thereof.

Ms. Hughes stated that she has several questions regarding this resolution. She noted that we are establishing an entirely new entity upon our campus. She is concerned about how this is going to fit into the governance structure; what is the administrator of this department going to fall under in terms of the rest of the campus; what kind of controls the Board has over the department's training, should they feel the need to have additional training other than POST certification; and where are the employees and the administrators going to fit on our salary schedules.

Dr. Boggs stated that the reporting relationship will be in Administrative Services, and he asked Jerry Patton to address Ms. Hughes' questions. Jerry stated that when the Board accepted the monies from the COPS grant, the provisions of that grant required us to become POST certified. That started the process of getting us to the resolution that is on the agenda tonight. The training of the officers currently involve minimum requirements, but we certainly could set more stringent ones; but in order to be POST certified, we must at least meet these minimums. Jerry discussed and distributed copies of a handout to the Board members at this time. **(Exhibit I-8)** There are several inspections by the commissioner under the POST process. One of those will be an inspection checklist referring to the personnel. These are the same minimum requirements that any law enforcement agency would have to meet. The manual of policies and procedures under which the unit will function are in the process of being written now, based on POST and input from other community colleges that have similar organizations. The Safety Committee will have the responsibility for reviewing that manual, making recommendations, and taking it through the governance process. The employees will be classified, and Dr. Jim Mitchell is currently studying the salary schedule and job classifications.

Mr. Scofield asked if experts were being utilized to review our qualifications, such as the Sheriff's Department and city police departments. Jerry stated that one of our closest free consultants is the head of the police department at CSU San Marcos, who served on the selection committee for the supervisor of campus security; we are in touch with him quite frequently, and we have his manual of procedures. We also work with the Sheriff's Department in attempting to define our policies and procedures. This is a significant step for the District, and we are taking it as slowly as we can to still comply with the requirements of the grant we accepted. Ben Echeverria is assisting them in making sure they are meeting the intent of the law. We do not want a "police state," but we want an effective, tempered force that is sensitive to students. We do not want them to be overzealous in their actions, but we want them to be law enforcement professionals in protecting our students and staff. Ben Echeverria noted that we have six months to make the transition. We are meeting with the District Attorney and the Sheriff's Department to coordinate the functions of our police force with their agencies. Mike Alleman noted that executive officers from the outside will be asked to sit in on our selection process for these employees.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

9. **APPROVE AGREEMENT FOR 1998-99 PROGRAMS AND SERVICES FOR REGIONAL OCCUPATIONAL PROGRAMS**

MSC Dougherty, Hughes

**RESOLUTION 98-19104**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District authorize Dr. George R. Boggs, Superintendent/President, to enter into an Agreement for Participation between the County Superintendent of Schools and Palomar Community College District for operation of the following Regional Occupational Programs courses and services to be offered in 1998-99. The term of the agreement is July 1, 1998, to June 30, 1999. This agreement replaces the summer contract that was approved by the Governing Board on July 17, 1998.

**PROGRAMS**

Air Conditioning/Heating/Refrigeration  
Auto Body Repair/Refinishing  
Computer Operations  
Computer Repair  
Cosmetology  
Culinary Arts  
Desktop Publishing  
Diesel Technology  
Drafting/Computer Aided  
Manicurist  
Optical Technology  
Upholstery

**SERVICES**

Counseling and Guidance  
Direct Administration  
Maintenance/Operations  
ROP Service Center

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**J. INSTRUCTIONAL REPORTS**

There were none.

**K. PERSONNEL**

**1. APPROVE CLASSIFIED POSITION'S INCREASE**

MSC Dougherty, Hughes

**RESOLUTION 98-19105**

**BE IT RESOLVED**, That the increase of the following classified position be approved:

- a. Position: **FOOD SERVICE ASSISTANT**  
Department: Food Services  
Name: Dennis Theriault  
Position #: 502156                      New?: No  
Sal Rng/Stp: 5/B                      Salary: **\$9.14 per hour (hourly as needed)**  
% of position: 75%                      # of Mos: 10  
Remarks: Increase position from 50/%, 10 months, to 75%, 10 months  
Effective: September 1, 1998  
Acct #(s): 01-10-53-5300-6940-2111.00-0878/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**2. APPROVE CLASSIFIED POSITIONS' DECREASE**

MSC White, Dougherty

**RESOLUTION 98-19106**

**BE IT RESOLVED**, That the decrease of the following classified positions be approved:

- a. Position: **FOOD SERVICE ASSISTANT**  
Department: Food Services  
Name: Jennie Galvan  
Position #: 502161                      New?: No  
Remarks: Decrease position from 100% 12 months to 75%, 10 months, **hourly as needed**  
Effective: September 1, 1998  
% of position: 75%                      # of Mos: 10  
Sal Rng/Stp: 5/J                      Salary: **\$11.20 per hour**  
Acct #: 01-10-53-5300-6940-2111.00-0878/100%

- b. Position: **FOOD SERVICE ASSISTANT**  
Department: Food Services  
Name: Vacant  
Position #: 502152 New?: No  
Remarks: Decrease position from 100% 12 months to 45%, 10 months, **hourly as needed.** Replacement for Donna Monnin (Head Kitchen Cook)  
Effective: September 1, 1998  
% of position: 45% # of Mos: 10  
Sal Rng/Stp: 5/A Salary: **\$8.70 per hour**  
Acct #: 01-10-53-5300-6940-2111.00-0878/100%
- c. Position: **FOOD SERVICE ASSISTANT**  
Department: Food Services  
Name: Vacant  
Position #: 502159 New?: No  
Remarks: Decrease position from 100% 12 months to 45%, 10 months, **hourly as needed.** Replacement for Vonnie Audibert  
Effective: September 1, 1998  
% of position: 45% # of Mos: 10  
Sal Rng/Stp: 5/A Salary: **\$8.70 per hour**  
Acct #: 01-10-53-5300-6940-2111.00-0878/100%
- d. Position: **FOOD SERVICE ASSISTANT**  
Department: Food Services  
Name: Vacant  
Position #: 502162 New?: No  
Remarks: Decrease position from 100% 12 months to 45%, 10 months, **hourly as needed.** Replacement for Phyllis Lauer  
Effective: September 1, 1998  
% of position: 45% # of Mos: 10  
Sal Rng/Stp: 5/A Salary: **\$8.70 per hour**  
Acct #: 01-10-53-5300-6940-2111.00-0878/100%
- e. Position: **FOOD SERVICE ASSISTANT**  
Department: Food Services  
Name: Vacant  
Position #: 502165 New?: No  
Remarks: Decrease position from 100% 12 months to 45%, 10 months, **hourly as needed.** Replacement for Ron Voss (Food Service Custodian)  
Effective: September 1, 1998  
% of position: 45% # of Mos: 10  
Sal Rng/Stp: 5/A Salary: **\$8.70 per hour**  
Acct #: 01-10-53-5300-6940-2111.00-0878/100%

Ernie Carson noted that one of the executive council members from the union spoke with Pat Barrett, Manager, Food Services, regarding the positions being decreased from 100% to 45%. These have been part-time positions since 1992. While the union recognizes the need to try to contain costs in the Food Services area, they want to go on record as being concerned about positions being decreased. One of the main concerns during the past year has been the inability of staff to provide what they feel is sufficient response for service to the students.

Ms. Hughes stated that she planned to vote “no” because it is one small way she can make a statement about what she sees happening in our society as a whole. She stated that, in the past, she has been very vocal about food services being in the “red.” However, she thinks our society as a whole, in terms of privatization, temp agencies, and everything that we are doing in our economy, is to show a profit. She feels one of the biggest costs is being borne by the American workers, who are becoming part-time employees or contract employees who are not receiving benefits for the jobs they do. People often have to work more than one job because they can find only part-time employment, and they don’t get benefits for those jobs. Although we are engaged in a global economy, part of the competition that we oppose is the ethics of paying someone a minimal wage to do a job. Her conscience dictates that she vote “no” on doing this. She feels that sometimes it is more important to pay a little extra for something so that someone else may have an honorable job where they can take care of their family and have health-care benefits.

Jerry Patton noted that there are several different types of employees in food services, including contract, seasonal, and students. We have been converting several positions from temporary to contract positions. There are four temporary positions in food services that we need to convert to contract positions. They have been vacant since 1992-93. In working with the need to try to contain costs in the food service area, we have cut it past “bare bones.” Pat Barrett has gone beyond the call of duty to get the operation into the “black” on the bottom line of the profit and loss statement. She and her staff actually do repairs on equipment just to keep running. We competitively bid and constantly search for vendors that can provide the lowest-cost products and still maintain the quality that we want in our food service operation. We have tried to resist raising prices. When food services was designated as an auxiliary enterprise operation, that set in motion the fact that we are required to cover all costs of that operation and may not use funds out of the general fund to supplement it. This resolution will give us 45% positions to put those four temporary positions into. If these are not converted, we will have to come back later and create four more 45% positions for the hourly conversions.

Jerry noted that the students are very interested in developing a food court concept on campus that will entail contracting/outsourcing. Joe Madrigal and his committee are working on the design of that facility. The bookstore is in a similar situation as food services. We need to keep the prices in these operations in line, recognizing that outsourcing them would allow the utilization of minimum-wage employees. Using our own employees, who earn \$13 to \$15 per hour, makes it difficult to compete and not suffer a loss in the operation.

Xavier stated that he has been negligent in not being fully informed on this item. He plans to abstain from the vote because he is not totally aware of the effects of this decision. He hopes that when these auxiliary services are making some profit, they will keep getting better. As they get better, the service will get better. As service gets better, more students will start going there and will like staying on campus to eat, not drifting away to other restaurants or bringing their lunches. He stated that we need to help these two parts of the College desperately, because he has heard that both operations are doing their best. He feels these are two components that are keys to student success.

Dr. Dougherty noted that he was going to vote “yes” on this, and he wondered if it might be appropriate to have a workshop with Jerry, Pat, and others to talk about the problem and possible long-term solutions. Although tonight’s solution is far from an ideal situation, at this time, it is what we need to do.

Mr. Scofield asked if we have surveyed the students to see what contract food services they would like to see on campus. Xavier reported that an ad had been placed in *The Telescope* asking the students what they would like to have. We sent out requests for bids from several fast-food providers; however, bids had been received from only one, Little Caesar's Pizza. He feels that a lot more research needs to be done. A Student Union Committee will be formed to provide input on this matter, and research will be done on the main campus to see what students would like.

Mr. Scofield stated that he is still backing the Board's decision that these auxiliary operations should produce a profit. Jerry Patton noted that we have a vacant supervisor's position in food services that we haven't filled because we were trying to save money, and Pat Barrett is working 60 or more hours a week and is about ready to "burn out." He plans to bring that supervisor position back to the Board in the future at probably 75% of its 100% level and request another supervisor at 75%, thus having two supervisors, one for daytime and one for evenings, weekends, and catering.

The Vote: 4 Aye, 1 Nay (Hughes)  
Student Trustee Advisory Vote: Abstain

3. **APPROVE RENEWAL OF EMPLOYMENT CONTRACT FOR SUPERINTENDENT/PRESIDENT**

MSC Dougherty, White

**RESOLUTION 98-19107**

**BE IT RESOLVED**, That the Governing Board of the Palomar Community College District renew the **Employment Contract for Dr. George R. Boggs**, Superintendent/President, with the following changes:

- a. Extend employment through **June 30, 2001**.
- b. **SALARY PLACEMENT. 80/DD on the Administrative Salary Schedule**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, White

**RESOLUTION 98-19108**

**BE IT RESOLVED, That** the classified employment of the following persons be approved:

- a. Name: **LA DONNA S. BODDEN**  
Position: Administrative Secretary  
Department: Worksite Education and Training  
Position #: 300951 New?: Yes  
Remarks: Position approved on 7/14/98  
Sal Rng/Stp: 19 **Salary: \$955.80 month**  
% of position: 45% # of Mos: 12  
Effective: October 1, 1998  
Acct #(s) 01-10-31-3130-7011-2111.00-1930/80%  
01-10-31-3130-7011-2311.00-1144/20%  
**Note:** This is a specially funded position; its continuation depends on available funds.
- b. Name: **DEBRA SCHANCK**  
Position: Office Specialist  
Department: Student Activities  
Position #: 350252 New?: Yes  
Remarks: Position approved on 7/14/98  
Sal Rng/Stp: 10/A **Salary: \$767.70 month**  
% of position: 45% # of Mos: 10  
Effective: September 1, 1998  
Acct #(s) 01-10-42-4200-6451-2111.00-0842/100%  
**Note:** This is a specially funded position; its continuation depends on available funds.
- c. Name: **LINDA A. MACK**  
Position: Office Specialist  
Department: Campus Security  
Position #: 503355 New?: Yes  
Remarks: Position approved on 8/11/98  
Sal Rng/Stp: 10/A **Salary: \$1,706.00 month**  
% of position: 100% # of Mos: 12  
Effective: September 1, 1998  
Acct #(s) 01-10-51-5170-6772-2111.00-0850/25%  
01-10-51-5170-6950-2111.00-1840/75%  
**Note:** This is a specially funded position; its continuation depends on available funds.

d. Name: **ALBELARDO S. MARTINEZ**  
Position: Custodian I  
Department: Custodial Services, Escondido Center  
Position #: 502868 New?: Yes  
Remarks: Position approved on 8/11/98  
Sal Rng/Stp: 8/A **Salary: \$1,625.00 month**  
% of position: 100% # of Mos: 12  
Effective: September 1, 1998  
Acct #(s) 01-10-51-5130-6530-2111.00-0000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, Hughes

**RESOLUTION 98-19109**

- a. **BE IT RESOLVED**, That **GLORIA KERKHOFF**, Senior Academic Evaluator, Admissions and Records, be granted a 15% personal Leave of Absence **without pay and with no effect on benefits**, effective August 24, 1998, through December 18, 1998.
- b. **BE IT RESOLVED**, That **JO-ANNE LESSER**, Senior Administrative Secretary, be granted a 25% personal Leave of Absence **without pay and with no effect on benefits**, effective August 24, 1998, through August 31, 1998.
- c. **BE IT RESOLVED**, That **JO-ANNE LESSER**, Senior Administrative Secretary, be granted a 28% personal Leave of Absence **without pay and with no effect on benefits**, effective September 1, 1998, through December 16, 1998.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Hughes

**RESOLUTION 98-19110**

**BE IT RESOLVED**, That the reclassification of the following classified position be approved:

- a. Position: **ADMINISTRATIVE SECRETARY**  
Department: Instruction Office  
Name: Suzanne Parrinello  
Position #: 300152 New?: No  
Remarks: Position was Senior Secretary, range 17  
Effective: July 1, 1996, to June 30, 1997  
% of position: 100% # of Mos: 12  
Sal Rng/Stp: 21/B **Salary: \$1,999.00 month**  
Acct #: 01-10-30-3000-6010-2111.00-0000/100%  
**NOTE:** The retro to 7/1/96 is a result of a pending reclassification submitted in accordance with the CCE/AFT policies.

b. Position: **SENIOR ADMINISTRATIVE SECRETARY**  
Department: Instruction Office  
Name: Suzanne Parrinello  
Position #: 300152 New?: No  
Remarks: Position was Administrative Secretary, range 21  
Effective: July 1, 1997  
% of position: 100% # of Mos: 12  
Sal Rng/Stp: 23/A Salary: \$2,341.00 month  
Acct #: 01-10-30-3000-6010-2111.00-0000/100%  
**NOTE:** The retro to 7/1/97 is a result of the classification study approved by the Board on May 12, 1998.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**L. ITEMS PENDING**

There were no items pending.

**M. COMMENTS FROM BOARD MEMBERS**

Mr. Corona stated that he neglected to mention earlier that during registration week, the ASG had a table, manned by three or four people at all times, to assist and direct students near the Student Union and the ASG office. They gave free lemonade from 9:30 a.m. to 4:30 p.m.

Mr. Corona stated that he plans to bring the ASG officers to the next meeting for introduction to the Board. They are an excellent, dedicated group that is willing to make a difference this year.

Mr. Corona thanked the Board members for their support for the CCCT election.

Mr. Jensen and Ms. Hughes offered their congratulations to Xavier.

Dr. Dougherty noted that he received a letter from Charles Hayden, chair of the desert group, which goes from Antelope Valley to Calexico. The group is doing well and taking on some new projects. They are the epitome of regionalization and cooperation so that relatively small districts are working on things such as joint purchasing with the large districts. They have invited us to join them any time we want to do so.

Dr. Dougherty noted that Elizabeth Kornhauser, wife of former Board member Richard Kornhauser, recently died. She was the founder of Friends of the Library on this campus, had an honorary degree from this institution, and made many contributions to the College. He suggested that, at a suitable date in the future, we might name a library collection or some other appropriate thing after her.

Dr. Dougherty stated that he had the pleasure of attending Orientation and that Dr. Boggs had given a very fine, humorous speech. On Saturday, he had the pleasure of hearing Dr. Boggs and Diane Michael speak to a group about methods to enhance student learning. He stated that he is very impressed with both our contract and adjunct faculty members. There are some outstanding people, both in professional qualifications and their attitude toward helping students succeed and learn.

**N. CLOSED SESSION**

The Board recessed at 8:07 p.m. and went into Closed Session at 8:19 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code 54957.6.
2. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.

Closed Session ended at 8:49 p.m.

**O. RECONVENE TO OPEN SESSION**

The meeting reconvened at 8:50 p.m.

1. **APPROVE DISTRIBUTION OF COST-OF-LIVING ADJUSTMENT TO FACULTY**

MSC Hughes, Dougherty

**RESOLUTION 98-19111**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District agrees to the following:

1. COLA will be in paychecks as soon as it is received and can be processed by the District and is retroactive to the beginning of the FY98-99 academic year:

Contract faculty 7/1/98

Adjunct faculty 8/22/98

2. Consideration of any salary increase beyond COLA will be determined after the census period of the Spring, 1999, semester and will be retroactive to the beginning of the FY 98-99 academic year:

Contract faculty 7/1/98

Adjunct faculty 8/22/98

3. The District and faculty representatives are committed to improving faculty salaries and charge the appropriate committees to identify funds to be used for salary increase through reallocation and increased efficiencies.
4. Meet and Confer will continue to work during the Fall, 1998, semester on the development of the appropriate methodology for analysis of faculty salaries to the 16 comparable colleges identified in the Staff Compensation and Resource Allocation Plans.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**P. ADJOURNMENT**

The meeting was adjourned at 8:50 p.m.

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President

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Secretary