GOVERNING BOARD MINUTES

REGULAR MEETING, GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
COLLEGE CAMPUS
SAN MARCOS, CALIFORNIA
TUESDAY, MAY 26, 1998, 7:00 P.M.

A. CALL TO ORDER

The regular meeting of the Palomar Community College District Governing Board was called to order by Harold E. Scofield, President, at 7:00 p.m.

B. ROLL CALL

TRUSTEES PRESENT:

HAROLD E. SCOFIELD, PRESIDENT
RITA A. WHITE, ED.D., VICE PRESIDENT
RALPH G. JENSEN, SECRETARY
BARBARA L. HUGHES, TRUSTEE
ROBERT L. DOUGHERTY, JR., M.D., TRUSTEE
XAVIER E. CORONA, STUDENT TRUSTEE

EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:

Dr. George R. Boggs, Superintendent/President
Diane Michael, Assistant Superintendent/Vice President, Instruction
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services
Gene Jackson, Dean, Arts and Languages
Paul Kelly, Dean, Vocational Technology
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences
Patrick Schwerdtfeger, Interim Dean, Human Arts and Sciences

STAFF:

Mike Alleman, Interim Supervisor, Campus Patrol
Barbara Baldridge, Executive Assistant, President's Office
Bruce Bishop, President, The Faculty
Jayne Conway, Vice President, Administrative Association
Ben Echeverria, Counsel, Contracts, and Special Projects
JoAnn Ellis, Information Services, Switchboard, Marketing Communications, Human Resources
Mike Ellis, Director, Facilities
Lynn Ginsburg, Director, Business Services
Rick Gommel, Vice President, CCE/AFT
Kendra Jeffcoat, Special Assistant to the President

Stan Malley, Director, Information Services
Lois Meyer, Director, Fiscal Services
Dr. Michael Norton, Director, Public Information
Chris Urner, Manager, Community Education Programs; Member, Executive Council, Administrative Association,
Dr. Mark Vernoy, President, Faculty Senate

GUESTS:

Lee Baldridge
David Randolph, Student
Gary Warth, North County Times

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Mr. Scofield declared a quorum present, and the meeting proceeded with the order of business.

ADMINISTRATION OF OATH OF OFFICE

At this time, Mr. Scofield administered the oath of office to Xavier E. Corona, Student Trustee.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

C. APPROVAL OF MINUTES

MSC Jensen, Dougherty

RESOLUTION 97-18929

BE IT RESOLVED, That the Minutes of the Regular Meeting held on May 12, 1998, be approved.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

C O N S E N T C A L E N D A R

CC.

1. **ACCEPTANCE OF GIFTS**

MSC Jensen, Dougherty

RESOLUTION 97-18930

BE IT RESOLVED, That the following gifts be accepted and that an appropriate letter of appreciation be sent:

a. Flowers to be planted on campus, donated by **Altman Specialty Plants**, 3742 Blue Bird Canyon Road, Vista, California 92084. Cash value as estimated by donor is $400.

b. One Bruning blueprint machine, PD404, to replace the machine used by students in the welding building, donated by **SOUTHWESTNAVFACENGCOM**, 1220 Pacific Highway, San Diego, California 92132-5190. Cash value as estimated by donor is $2,500.

c. Flowers to be planted on campus, donated by **Altman Specialty Plants**, 3742 Blue Bird Canyon Road, Vista, California 92084. Cash value as estimated by donor is $400.

d. Flowers to be planted on campus, donated by **Altman Specialty Plants**, 3742 Blue Bird Canyon Road, Vista, California 92084. Cash value as estimated by donor is $400.

Dr. White commented on the beauty of the flowers donated by Altman Specialty Plants.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

FINANCIAL REPORTS

2. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

Memo from Lois Meyer, Director, Fiscal Services. Exhibit CC-2

3. **INFORMATION: BUDGET TRANSFER TRANSACTIONS**

Report of **Budget Transfer Transactions** from April 1 through 30, 1998. **Exhibit CC-3**

4. **APPROVE REVISED BUDGETS**

MSC Jensen, Dougherty

RESOLUTION 97-18931

BE IT RESOLVED, That the April 30, 1998, **Budgets** for the General Fund, Capital Outlay Fund, Child Center Fund, Energy Conservation Project Fund, Trust Fund, and Post-Retirement Benefit Fund be approved. **Exhibit CC-4**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **INFORMATION: BUDGET REPORT - UNRESTRICTED REVENUE AND UNRESTRICTED EXPENDITURES**

Budget Reports: Unrestricted Revenue (Exhibit CC-5a) and Unrestricted Expenditures (Exhibit CC-5b)

6. **APPROVE REPORT OF REVOLVING CASH EXPENDITURES**

MSC Jensen, Dougherty

RESOLUTION 97-18932

BE IT RESOLVED, That Revolving Cash Expenditures, Check Nos. 11307 through 11307, in the amount of $356.70 from the General Fund, for April, 1998, be approved. **Exhibit CC-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

CONTRACTS

7. **APPROVE EXTENSION OF CONTRACT WITH STUDENT INSURANCE**

MSC Jensen, Dougherty

RESOLUTION 97-18933

BE IT RESOLVED, That a contract between the Palomar Community College District and **Student Insurance**, 11661 San Vicente Boulevard, Los Angeles, CA 90049-0033, be extended for the purpose of providing the District's **student accident insurance** for the period August 1, 1998, through August 1, 1999, in the amount of $81,076.00. Funding sources: 01-10-68-6800-6770-5440.00-0000 - $45,700.00 and 01-10-41-4140-6440-5440.00-1876 - $35,376.00

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

NEW WARRANTS

8. **APPROVE DRAWING NEW WARRANTS**

MSC Jensen, Dougherty

RESOLUTION 97-18934

BE IT RESOLVED, That the Governing Board of the Palomar Community College District authorize the Disbursing Officer to draw **new warrants** as follows:

a. Warrant #76-129064, dated October 13, 1995, in the amount of $320.00, to Rancho Penasquitos Library, 13330 Salmon River Road, San Diego, California 92129. Voided due to stale dating.

b. Warrant #76-129338, dated October 20, 1995, in the amount of $320.00, to Rancho Penasquitos Library, 13330 Salmon River Road, San Diego, California 92129. Voided due to stale dating.

c. Warrant #76-129566, dated October 27, 1995, in the amount of $320.00, to Rancho Penasquitos Library, 13330 Salmon River Road, San Diego, California 92129. Voided due to stale dating.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

9. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Jensen, Dougherty

RESOLUTION 97-18935

BE IT RESOLVED, That, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Apalatea, Janeen – Mathematics
Cook, Mark – Fire Technology
Lee, Mitch – Emergency Medical Technologies
Meyberg, Harold – ROP-Food Service Occupations
Riddick, Ellen – Economics

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Jensen, Dougherty

RESOLUTION 97-18936

BE IT RESOLVED, That the employment of the following adjunct faculty, at the rate indicated for the Spring, Summer, and Fall, 1998, semesters (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

SPRING 1998

ECONOMICS/HISTORY/POLITICAL SCIENCE

Riddick, Ellen	Economics B.A., Economics Ph.D., Economics (pending)	$32.24

EMERGENCY MEDICAL EDUCATION

Lee, Mitch	Emergency Medical Technologies EMT-Paramedic Certificate 12+ years of experience	$31.20

PUBLIC SAFETY PROGRAMS

Cook, Mark	Fire Technology 8 years of experience	$31.20

VOCATIONAL PROGRAMS

Valino, Alejandro	Apprenticeship – Electricity 12+ years of experience	* Paid by San Diego Electrical Training Trust

WORKSITE EDUCATION

Hedley, Paul	JTPA Contract Work B.A., Psychology M.Ed., Counseling	$32.24

SUMMER 1998

COUNSELING

Culley McCullough, Pam	Counseling B.S., Education M.Ed., Guidance & Counseling Ed.D., Counseling Psychology	$34.32
Nelson, Anne	Counseling B.A., Recreation Administration M.S., Rehabilitation Counseling	$32.24

FALL 1998

EARTH SCIENCES

VanCleve, David	Geography B.A., Environmental Studies & Geography M.A., Geography	$32.24

MATHEMATICS

Apalatea, Janeen	Mathematics B.S., Bioengineering M.A., Mathematics (pending)	$31.20
Partaine, Judith	Mathematics B.A., Mathematics M.A., Secondary Education	$33.28

PERFORMING ARTS

Bryan, Karen	Music B.A., Music M.A., Sec. Teaching/Music	$33.28

ROP

Meyberg, Harold	ROP – Food Service Occupations At San Marcos High School Preliminary Designated Subjects Vocational Education Teaching Credential 37 years of experience	$31.20

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **AUTHORIZE BUSINESS PROCEDURES**

MSC Jensen, Dougherty

RESOLUTION 97-18937

BE IT RESOLVED AND ORDERED by the Governing Board of the Palomar Community College District, that the following business procedures be authorized, effective May 27, 1998:

a. Additional person designated to ascertain and certify that each employee of the District has taken the oath of allegiance required by Government Code Section 3100 et seq., Chapter 8 Division 4, Title I:

   Amy DeSpain

b. Additional person designated to ascertain and certify that each employee of the District meets I-9 regulations:

   Amy DeSpain

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **INFORMATION: RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group I of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

a. **BEVERLY A. TOTH,** Associate Professor, Dental Assisting, effective May 23, 1998. (last day worked 5/22/98)

b. **WOODY R. VANDERHEIDEN,** Instructional Support Assistant II, effective May 23, 1998. (last day worked 5/22/98)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

Resumption of
REGULAR AGENDA

D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR

There were no items removed from the Consent Calendar.

E. OPERATIONAL REPORTS

F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS

1. **INFORMATION**

Report of the **Faculty Senate**

Dr. Mark Vernoy welcomed Xavier Corona to the Board and stated that he looked forward to working with him this year.

The Faculty Awards Dinner was very successful. Mark commented that he was happy that Dr. Dougherty and Mr. Scofield, as well as several of the administrators, were able to be present. The Distinguished Faculty Award for Excellence in Teaching was presented to Morgan Peterson. Finalists for this award also included Steven Bertram, David Lowenkron, Gene Sager, Joe Schaeffer, Robert Sterken, Joy Talbergs, and Sara Thompson. The Research Award was presented to Dr. Michael Lockett. The Faculty Service Award went to Nancy Galli and Mary Ann Drinan. The Gift of Time Award was presented to Mario Mendez and John Tagg.

Mark noted that this is the end of the first year in which he has attended Board meetings, and he has enjoyed his participation very much. He feels that actions taken by the Board are done in a spirit of collegiality; and although the Board doesn't always make decisions with which he agrees, he feels his opinion has always been heard. He thanked all those in leadership positions for their cooperation this year.

2. **INFORMATION**

Report of **The Faculty**

There was no report.

3. **INFORMATION**

Report of the **Administrative Association**

Jayne Conway reported that George Mozes is doing much better. He is out of the hospital and recuperating at home.

Jayne congratulated Xavier on his position. Health Services and the Wellness Programs look forward to working with him.

Jayne stated that she was glad to participate in the Faculty Dinner and congratulated our excellent faculty and the fine things they do. Jayne particularly congratulated Nancy Galli for the Service Award because she had been in a class developed by Nancy and Nona McClure this year, "The Seven Habits of Highly Effective People." She congratulated both of them for the development of a program, "First Things First."

Jayne distributed invitations to the Board members and other campus leaders for the Administrative Association Retreat on June 12 on the subject, "Coping With Change."

Jayne stated that the Administrative Association is looking forward to another productive year. Election of officers is currently taking place.

4. **INFORMATION**

Report of the **CCE/AFT**

Rick Gommel congratulated Xavier on his selection as ASG President and Student Trustee.

Rick stated that during his recent absence because of a heart attack, he and his family were overwhelmed with the outpouring of concern from Palomar employees. He wanted the Board to know they have a great group of employees.

5. **INFORMATION**

Report of the **Associated Student Government**

Xavier Corona reported that the ASG is preparing for the ASACC Conference, June 12-14, in San Diego. Palomar and Mesa Colleges are hosting the event. Dr. Boggs will speak at the opening ceremony.

Xavier has been invited to speak at the ASACC national conference next semester.

Oscar Lopez and he are working on developing individual folders for each individual position in the student government in order to get the most out of each position and participate fully in shared governance.

The ASG is working on a newsletter to make communication the process between night students and day students easier. It will be created monthly or bi-weekly and will be published in both English and Spanish. We have many ESL students who are not aware of the services on campus, such as the hours of the Library and the activities of ASG directed toward them.

Oscar Lopez will be representing Xavier at a June 18 meeting in San Diego where he serves on the Board of the Financial Aid Committee for the state Chancellor.

The ASG is working on updating its election codes to alleviate any problems with the election process in the future.

6. **INFORMATION**

Report of **Superintendent**

Dr. Boggs stated that this is an active time in Sacramento with the legislature debating the budget for the coming year. He had reported at the last meeting that the Governor had allocated an additional $62.8 million to community colleges, primarily in the area of the Partnership for Excellence. Another $54.4 million in one-time funds had been allocated. The Assembly Democrats would add an additional $128 million for community colleges and the Senate would add another $50 million beyond the Governor's May revise. Some of the areas they would like to fund are $15 million for additional full-time faculty, $11 million for non-credit equalization, which is something in which our District has been very interested. They would like $13 million more for disabled student programs, and they would like to decrease the student fee to $10 per unit. There would be $20 million more for one-time money that could come to us on a per FTES basis or on a special-project basis for which we would have to apply. The Senate and the Assembly are not agreeing at this point, so much of that will need to be settled in a conference committee. Then we will have to see how the Governor acts on that.

The College had been invited to comment on the proposed budget for 1999-2000. This was discussed in PAC, and agreement was reached that it is most important to increase the revenue per student. The funding base for community colleges in California is $2,500 per student below the national average, which makes it increasingly difficult to meet the needs of our students. Another area that PAC felt is important is to provide money for capital outlay projects. Currently, there is a backlog of approximately $4 billion worth of capital outlay projects for the California community colleges. Diane Michael will be on an advisory committee to establish priorities for the 1999-2000 budget.

Dana Hawkes, a faculty member in the Communications Department, has recently been named to the Silver Circle of the San Diego Chapter of the National Academy of Television Arts and Sciences for his significant contributions to San Diego area television over a 25-year period.

PERB has acted to dismiss the unfair labor practice charge against the District.

Dr. Boggs asked Kendra Jeffcoat to discuss an upcoming activity of the San Diego Economic Development Committee. On Thursday, May 28, at the Escondido Performing Arts Center, we are participating with Qualcomm, the San Diego Regional EDC, as well as a host of other companies in supporting recognition of the best practices in math and science high school teachers. This has given us the opportunity to partner with local high schools. Kendra heard 12 of the presentations recently and felt they were

superb. This group of corporate partners has assembled nearly $20,000 to be distributed on Thursday evening to demonstrate their support of math and science technology, especially in preparing students for high-tech careers. One of the finalists will receive $5,000 to put into their program. Michael Rourke will be giving a presentation and Dr. Boggs will be introducing some of the semi-finalists. Board members were invited to attend.

7. **INFORMATION**

Report of **Other** Organizations and/or Individuals

David Randolph, student, addressed the Board at this time regarding his concern that the recent election held for the student center was not done legally. Specifically, the students at the Education Centers were excluded from voting and were not included in the number of students required to vote for the election to be valid. Also, the polls were closed at 2:15 p.m. on Friday, April 24, because the mandatory minimum number of voters had been reached. Also, the polls had been closed early on other occasions during this election because of staffing problems and low voter turnout. Mr. Randolph met with Jim Bowen to discuss these problems and to get information about the law. Upon researching the relevant law and after seeking legal counsel, he discovered that the law does not exclude students from voting and requires that all regular students be permitted to vote and to be included in the mandatory minimum number of voters. He found the law also requires equal opportunity for night students to vote in the election. The California Education Code, Section 76375 specifies that the election be "open to all regular students enrolled in credit classes at the community college." It also reads that, "at least 20% of the students enrolled in credit classes as of October 1st of the school year during which the election is held must cast a ballot for the election to be declared valid." California Code Regulations, Chapter 5, Section 58510 reads, "the election shall be conducted in a manner that will allow equal opportunity for day and evening students to participate." Based on the evidence previously described, Mr. Randolph believes that the election was conducted in a manner that seems to violate the law for three reasons: (1) the election was not open to all regular students enrolled in credit classes at the community college; (2) 20% of the student enrolled in credit classes as of October 1, 1997, did not cast a ballot for the election; (3) the election was not conducted in a manner that would allow equal opportunity for evening students to participate. He respectfully requested that the Governing Board consider the following actions: (1) seek legal counsel to obtain a legal opinion as to the relevant law; (2) investigate the alleged violations of the law; (3) temporarily suspend the fee, pending the outcome of the investigation; (4) to permanently suspend the fee upon finding the election to be invalid.

Mr. Scofield stated that the Board will take the comments under consideration and refer this matter to legal counsel for an opinion.

G. COMMUNICATIONS

1. Letter from **State Senator Dave Kelley** to Dr. Boggs, dated May 7, 1998, thanking him for his letter expressing support for the $9.6 billion education bond and AB 2804, which would direct $644 million in Elder funding for STRS benefits improvements. **Exhibit G-1**

2. Letter from **State Senator Raymond Haynes** to Dr. Boggs, dated May 15, 1998, thanking him for his letter expressing support for the $9.6 billion education bond. **Exhibit G-2**

H. UNFINISHED BUSINESS

1. APPROVE ACADEMIC CALENDAR, 1999-2000

MSC Dougherty, Jensen

RESOLUTION 97-18938

BE IT RESOLVED, That the Academic Calendar for the school year 1999-2000 be approved. **Exhibit H-1**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

I. NEW BUSINESS

1. APPROVE RESOLUTION REQUESTING TEMPORARY TRANSFER OF FUNDS

MSC Jensen, Dougherty

RESOLUTION 97-18939

WHEREAS, the California Constitution, Article XVI, Section 6, and Education Code Section 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 23, 1998, the Governing Board will:

[XXX] Adopt a tentative budget

[ ] Adopt its final budget

for this district for the fiscal year 1998-99 pursuant to the provisions of the Education Code Sections 85000 et seq., and taxes accruing to the district for said fiscal year are estimated to be $24,033,589 and 85% of said taxes is $20,428,551; and

WHEREAS, taxes accrued to this district during the 1997-98 fiscal year were $23,795,633; and

WHEREAS, it is necessary to provide funds for meeting the obligations incurred for maintenance purposes by this district; **AND NOW THEREFORE**

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code Section 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in his custody to this district during the 1998-99 fiscal year to meet obligations incurred for maintenance purposes in the amount of:

   (a) $ 3,472,854 for the period from July 1 until August 30 not to exceed 17% of the authorized limit.

   (b) $16,955,697 after August 31 but not to exceed a total of 85% of taxes accruing to the district. This amount represents the total available temporary transfer approved by the governing board for the 1998-99 fiscal year inclusive of the 17% shown in (a) above.

2. If directed by the Board of Supervisors, funds will be transferred to this district by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.

3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this 26th day of May, 1998 by the following vote:

AYES: Dougherty, White, Scofield, Hughes, Jensen, Corona (Student Trustee)

NOES: None

ABSENT: None

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Ralph G. Jensen, Clerk/Secretary of the Governing Board of the Palomar Community College District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

May 26, 1998 — Ralph G. Jensen
Date — Clerk/Secretary of the Governing Board

Dr. Dougherty noted that it appears we may not need to borrow money from the County if things go as planned. Lois Meyer stated that we have not borrowed for the past two years.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **INFORMATION: POSSIBLE RELATIONSHIP WITH R. J. DONOVAN CORRECTIONAL FACILITY**

Discussion of possibility of donating surplus equipment and offering instructional programs to inmates.

Dr. Dougherty recently attended a meeting at the R. J. Donovan Correctional Facility, a medium-security prison near San Diego. The facility is very concerned about education and has a full-time director of educational programs. They have an academic program, and every inmate must go through academic testing and take appropriate remedial work. Many cannot read, write, or do simple arithmetic. Their vocational programs have excellent teachers. Their welding program is outstanding and teaches very complex things so the participants acquire excellent welding skills. They applied for state approval as a regular welding program, and the state asked them to file the appropriate paper work, which they did. The next step was a site visit, which was probably done last week. The state informed them that it takes about six months to be approved to grant certificates to their graduates. Meanwhile, those who will graduate in less than six months will not receive certificates. Dr. Dougherty stated that it is hard enough to get a job fresh out of prison. To get a job as an expert welder, a certificate is needed. Southwestern College, the nearest community college to the facility, had a representative at the meeting who stated that they do not have a welding program. They could not be the program of record for the prison to grant welding certificates. Palomar could do it, but there would be some expense to this institution. Whether or not the state prison would reimburse us for that expense is unknown. The prison is also interested in donations of things that we don't need.

Dr. Dougherty suggested that the SDICCCA member Boards should cooperate with one another so that programs in one district that are unable to be facilitated by that district could be handled by another community college district in the area. He feels these programs should not be referred to private educational institutions. He would like to have a special meeting of the school boards in this county, perhaps in October, to work cooperatively in offering programs they are unable to provide to other community colleges in the area who are interested. He feels it is time to discuss how we can work together and help one another for the benefit of the public.

Dr. Boggs asked Paul Kelly to comment on the occupational education deans group of SDICCCA that meets on vocational programs and cooperation across the San Diego County districts. Paul stated that monthly, the occupational deans meet to coordinate usually more routine matters. This could be addressed in that forum. He will look into this matter.

Mr. Scofield suggested that the prison be approached regarding reimbursement of our expenses in providing this service. Paul stated that sometimes the Department of Corrections has money for textbooks and similar things, and sometimes they don't. He will investigate this, also.

Dr. Dougherty noted that we would never invade another college's turf without their knowledge and consent. Because Southwestern has no interest in the program, this is a time when, with their approval, we should talk with the educational director at the prison regarding ways in which we may be able to help them. He asked for comments from those present.

Ms. Hughes suggested that a joint meeting be held prior to one of the conferences where Board members would already be present. She stated that someone else who would be interested in doing something like that is Charles Hayden from College of the Desert. Dr. Dougherty stated that they are putting together a coalition of the desert areas of Los Angeles County, Riverside County, San Bernardino County, Imperial County, and places likes Palo Verde. This is a huge area. They have invited Palomar to send a representative to their meetings; however, he feels we already have our own group. They plan to work together cooperatively by doing joint funding of things that the smaller districts could not do on their own, but with which they could cooperate. They are going to do some joint purchasing. He stated that there will never be enough funding, but if we can save money through cooperation with other districts, that is what we should be doing.

Diane Michael stated that she has investigated the law regarding inmate education. One of the major stumbling blocks is that the pay for the college is only at the non-credit rate, even for credit classes. She thinks that is why Southwestern is doing basic skills, because they are getting the full cost of their programs. Welding is an expensive program. We may be able to work something out with the prison, but at the non-credit rate, it is not something that is going to bring revenues to the college.

3. **DETERMINE GOVERNING BOARD MEMBER ELECTION WINNER OR WINNERS BY LOT; CANDIDATES TO PAY ALL CHARGES; AND 200-WORD MAXIMUM ON CANDIDATE'S STATEMENT**

MSC Dougherty, White

RESOLUTION 97-18940

BE IT RESOLVED, That for the purposes of the November 3, 1998, regular Governing Board member elections, the Governing Board of the Palomar Community College District has established the following **election regulations:**

Tie Vote Procedures (Education Code Section 5016)

X Winner(s) determined by lot
___ Runoff election to be called _____

Costs of Candidate's Statement (Elections Code Section 13307)

X Candidate to pay all charges
___ District will pay charges

X 200-word maximum
___ 400-word maximum (WILL DOUBLE THE COST)

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **AUTHORIZE PERSONS TO DEPOSIT/WITHDRAW FUNDS**

MSC Dougherty, White

RESOLUTION 97-18941

BE IT RESOLVED, That persons authorized to deposit/withdraw funds deposited to the Associated Students of Palomar College account in First Pacific National Bank, San Marcos, California, are:

Jerry R. Patton, Assistant Superintendent/Vice President for Finance and Administrative Services
or
Lois B. Meyer, Director, Fiscal Services,
and
Xavier E. Corona, President, Associated Student Government,
or
Oscar Lopez, Vice President, Associated Student Government

The Vote was unanimous.
Student Trustee Advisory Vote: Abstain

5. **APPROVE ONE-YEAR EXTENSION OF TELEPHONE SYSTEM AND CABLE PLANT MAINTENANCE AGREEMENT WITH COM-AID, INC.**

MSC Dougherty, Hughes

RESOLUTION 97-18942

BE IT RESOLVED, That the agreement between the Palomar Community College District and **COM-AID, Inc**., for Telephone System and Cable Maintenance be, and is hereby extended for one year, from July 1, 1998, through June 30, 1999, upon the same terms and conditions and for the same consideration as contained in the original agreement with COM-AID, Inc. awarded by this Board on June 25, 1996. The amount of this agreement is $67,392.00 and is funded through account # 01-10-50-5049-6775-5602.00-0000.

Mark Vernoy asked how things such as this are evaluated. Ben Echeverria stated that this is a sole-source type of acquisition. This was a competitively bid contract and, as a result, they are willing to extend it for one year, up to a maximum of five years for services. They have already provided three years of service for us. This is a convenience to us for the same price as when we competitively bid it.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **ACCEPT CHILDREN'S CENTER FACILITIES GRANT FOR RENOVATION TO ESCONDIDO CENTER, FORMER WELLS FARGO BANK BUILDING**

MSC Dougherty, Jensen

RESOLUTION 97-18943

BE IT RESOLVED, That the **Child-Care Facility Grant**, Number 97-0547 in the amount of $135,000 through the Office of the Chancellor, California Community Colleges, State of California, be and is hereby accepted, and these funds are hereby approved for use in renovating and upgrading to DSA-approved standards for the former Wells Fargo Bank building located on the Escondido Center of the Palomar Community College District, and now belonging to the District, and converting it to a child-care center under the control of the District.

Diane Michael and Pat Schwerdtfeger reported that there are two outdoor playgrounds planned for the Escondido child-care facility. Xavier Corona asked about the number of children to be served. Pat Schwerdtfeger reported that we will have two classrooms, one with 24 slots and one with 20 slots. Children of students, staff, and community members could fill these slots, with students having the first priority. At the San Marcos child-care facility, the majority are children of students. Ms. Hughes asked if the Escondido child-care center would be open evening hours. Pat stated that we had tried that last year on this campus between 4 and 7 p.m. We weren't able to maximize the enrollment at that time. The program in Escondido is very large in the evening, and we are looking at gradually moving toward that, although we do not have the demand yet.

Pat reported that the center on this campus is open 12 months, starting today, for the very first time. We have filled every slot for the summer program. The center in Escondido will also be a 12-month operation. Diane Michael commented that this represents a lot of work on the part of Pat and the center staff. Board members agreed that this is a great service to the students.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **ACCEPT GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES**

MSC Dougherty, Hughes

RESOLUTION 97-18944

BE IT RESOLVED, That the grant to the Palomar Community College District from the U.S. Department of Justice, Office of Community Oriented Policing Services, in the amount of approximately Four-Hundred and Fifty Thousand Dollars ($450,000) for six (6) full-time campus police officers, be and is hereby accepted, and the Vice President of Finance and Administrative Services is authorized to execute all acceptance documents on behalf of the District.

BE IT FURTHER RESOLVED, That the aforesaid grant is acknowledged to cover a term of three (3) years commencing March 1, 1998, with matching funds from the Palomar Community College District coming from existing and expected parking fees/fines, revenues, and District wage and salary accounts; in the fourth (4th) year, the District shall bear the full cost of the program as part of its local funding effort, unless the federal grant is extended or supplemented in the interim.

Comments in opposition and in favor of authorizing these officers to carry side arms were made by Mark Vernoy, Bruce Bishop, Ralph Jensen, Jayne Conway, Robert Dougherty, Jerry Patton, Mike Ellis, Mike Alleman, Rick Gommel, Xavier Corona, Joe Madrigal, and Chris Urner. Following these lengthy comments, Board members voted to accept the grant and authorize these officers to carry weapons.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **RECEIVE PROPOSALS FROM FOOD SERVICE COURT VENDORS AND APPROVE AWARD OF FOOD SERVICE COURT VENDING AGREEMENT TO A. H. VENTURES, INC., DBA "LITTLE CAESARS"**

MSC Dougherty, Jensen

RESOLUTION 97-18945

BE IT RESOLVED, That the Governing Board of the Palomar Community College District finds that the following named vendor is the lowest, responsive vendor to the Request for Proposal issued by the District pursuant to the Notice published in the San Diego Daily Transcript on April 24, 1998, and again on May 1, 1998, by submitting written proposals on May 22, 1998, and by participating in the mandatory pre-proposal conference on May 8, 1998, and the mandatory taste testing of their products on May 15, 1998:

VENDOR	AMOUNT OF PROPOSAL
A. H. Ventures, Inc. San Diego, California 92128	$12,380.00 or 8% of gross sales, whichever is greater

BE IT FURTHER RESOLVED, That an agreement be approved between the Palomar Community College District **and A. H. Ventures, Inc**., doing business as **Little Caesar's**, to furnish food vending services in the form of pizza and Italian-style foods, to the District at the Student Center located on the San Marcos campus. This agreement shall be effective July 1, 1998, and for a term not to exceed three (3) years thereafter, subject to renewal by mutual agreement of the parties each year during this period. Pursuant to this agreement, A. H. Ventures, Inc., shall pay to the District a guaranteed amount of $12,480.00 per year or a percentage of gross sales of 8%, whichever is greater.

BE IT FURTHER RESOLVED That the following prospective vendors that attended the pre-bid conference, but failed and refused to submit to the taste testing held on May 15,1998, are hereby found to be non-conforming vendors with respect to the Request for Proposal, and are disqualified from further consideration for award of a contract.

VENDOR	LOCATION
FDRT, Inc. (Subway)	San Diego, California
Premier Food Services	San Diego, California
Aztec Shops Ltd.	San Diego, California
Total Food Management, Inc.	Anaheim Hills, California

Xavier Corona asked if any of this profit would be directed to the students and was told that it would not. Jerry Patton responded that for the last several years, the food service has been run at a deficit; consequently, the food service owes the District funds to repay that deficit. We want to use a portion of this income to restore that amount to the District. Because we have had such difficulty meeting expenses of the food service for many years, we have used the same equipment over a long period of time. We would like to have funds to repair/replace that equipment. In the new student center, we would like to have money in reserves to buy new equipment for the food court. The money will be returned to the students in terms of service, rather than cash. Xavier also asked where this new food provider would be located. Jerry Patton responded that they would be located in the area the deli currently occupies, and the deli will move over to the area now occupied by the bakery, ice cream, and yogurt. Xavier stated that it was his understanding from the student representatives on the food service task force that some of the profit from the outside vendors was to be directed to the ASG. Jerry stated that he was the chairman of that task force, and he does not recall any such discussion. He reiterated that he feels we need to hold funds in reserve to repair equipment and buy new equipment. Xavier asked about the decision to provide only one outside vendor and was told that after putting out a public bid, only this one firm decided they wanted to bid. The facilities of the cafeteria are not attractive to outside vendors. Hopefully, when the new center is built, we can allow a food court operation to be designed into the building. We hope to have some of the vendors provide money to help with some of the capital expense in food service. If not, we will be looking at significant costs for which we will have to determine some way to pay.

Ms. Hughes commented that historically, the philosophy of food services has been to keep the cost of food down for the students, so there is not a profit to share back with the ASG. Xavier asked about the price range of Little Caesar's food and was told that they will provide us their products for the same prices they have at the Iceoplex.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **RECEIVE BIDS FOR REROOFING OF BUILDINGS "O" & "Q" ON THE SAN MARCOS CAMPUS, FIND WILTSHIRE URETHANE FOAM COMPANY, THE APPARENT LOWEST RESPONSIVE BIDDER, AND APPROVE AWARD OF AGREEMENT**

MSC Dougherty, Jensen

RESOLUTION 97-18946

BE IT RESOLVED, That the following bids are received by the Palomar Community College District from the firms indicated in response to Notice to Bidders published on April 20 and 27, 1998, and following attendance by these bidders at a mandatory pre-bid conference on May 6, 1998, on or before which date, pre-bid questionnaires were submitted by all bidders:

BIDDER	AMOUNT OF BID
Wiltshire Urethane Foam Company San Dimas, California	$61,966.00
Technical Applications Bakersfield, California	$65,027.00
SFI "The Urethane People", Inc. Sanger, California	$73,860.00
Professional Restoration Services San Diego, California	$84,328.00

BE IT FURTHER RESOLVED, That Wiltshire Urethane Foam Company of San Dimas, California, be and is hereby found to be the lowest, responsive bidder to the Palomar Community College District on the aforesaid reroofing bid for the "O" & "Q" Buildings, and an agreement in the amount of $61,966.00 is hereby authorized between this company and the District, subject to reference checks and compliance with all bonding and insurance requirements. Account Nos. 05-10-64-6400-7100-6200.00-0644/22.22%, 05-10-64-6400-7100-6200.00-1644/77.78%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE AND ACCEPT PLANS AND SPECIFICATIONS OF BOYLE ENGINEERING CORPORATION FOR THE INFRASTRUCTURE PROJECT ON THE MAIN CAMPUS IN SAN MARCOS AND AUTHORIZE NOTICE TO BIDDERS CALLING FOR BIDS ON THESE PLANS AND SPECIFICATIONS**

MSC Dougherty, Hughes

RESOLUTION 97-18947

BE IT RESOLVED, That the plans and specifications prepared by **Boyle Engineering Corporation** for the Palomar Community College District Infrastructure Project on the main campus located in San Marcos, California, are hereby approved and accepted; and George R. Boggs, Ph.D., Superintendent of the District is approved to sign these plans and specifications on behalf of the District .

BE IT FURTHER RESOLVED, That notice to bidders is hereby authorized, by and on behalf of the Palomar Community College District, to be published pursuant to California Education Code Section 81641, calling for bids to construct the work of improvement in accordance with the approved plans and specifications designed and engineered by Boyle Engineering Corporation for the Infrastructure Project on the main campus of the District located in San Marcos, California.

Dr. Dougherty asked when we plan to start digging the trenches. Jerry Patton responded that we hope to have them started near the beginning of the fall semester.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE AND ACCEPT PLANS AND SPECIFICATIONS PREPARED BY TMAD ENGINEERS, INC., AND ITS SUBCONTRACTOR, SPROTTE-WATSON, ARCHITECTS FOR THE RENOVATION AND DSA-APPROVED UPGRADE AT THE ESCONDIDO CENTER**

MSC Dougherty, White

RESOLUTION 97-18948

BE IT RESOLVED, That the plans and specifications prepared by **TMAD Engineers, Inc**., and its subcontractor, **Sprotte-Watson, Architects**, for the Palomar Community College District's renovation and DSA upgrading of the east wing of the Escondido Center building, be and are hereby approved and accepted, and George R. Boggs, Ph.D., Superintendent of the District, is approved to sign these plans and specifications on behalf of the District, as further evidence of this approval and acceptance.

BE IT FURTHER RESOLVED, That notice to bidders is hereby authorized by and on behalf of the Palomar Community College District, to be published pursuant to California Education Code Section 81641, calling for bids to construct the work of improvement in accordance with the approved plans and specifications designed and engineered by TMAD Engineers, Inc., and its sub-contractor, Sprotte-Watson, Architects for the Renovation and DSA-Approved Upgrade of the east wing at the Escondido Center, East Valley Parkway, Escondido, California.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVE EXPENDITURE OF TECH PREP FUNDS FOR DACUM TRAINING, INCLUDING TRAVEL AND RELATED EXPENSES**

MSC Jensen, Dougherty

RESOLUTION 97-18949

BE IT RESOLVED, That Tech Prep funds over which the Palomar Community College District acts as fiscal agent, in amounts not to exceed Three Thousand Dollars ($3,000.00) per person identified herein, are hereby approved for travel to and from an Ohio-based DACUM training conference, and authorized expenses for participation thereat:

Julie Christ	Teacher, San Marcos High School
Glenda Mechling	Teacher, Poway High School

BE IT FURTHER RESOLVED, That the funding to be used for the purposes requested are Tech Prep Grant funds allocated for the fiscal year ending June 30, 1998. Account No. 01-10-38-3801-6012-5201.00-1498

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **INFORMATION: PROPOSED REVISION OF BP 174 – FACULTY HIRING**

BE IT RESOLVED, That the proposed revisions of BP 174, as outlined in **Exhibit I-13** be approved and implemented. It is noted that this proposed policy revision has been approved by the President's Advisory Council and is forwarded to the Board with a recommendation for approval.

14. **INFORMATION: PROPOSED REVISION OF BP 26 – ADMINISTRATIVE HIRING**

BE IT RESOLVED, That the proposed revisions of BP 26, as outlined in **Exhibit I-14** be approved and implemented. It is noted that this proposed policy revision has been approved by the President's Advisory Council and is forwarded to the Board with a recommendation for approval.

J. INSTRUCTIONAL REPORTS

K. PERSONNEL

1. **APPROVE RESIGNATION OF CLASSIFIED ADMINISTRATOR**

MSC Dougherty, White

RESOLUTION 97-18950

BE IT RESOLVED, That the agreement of resignation be approved for **DR. TERESA F. DOYLE,** Assistant Superintendent/Vice President, Human Resources and Affirmative Action, effective May 16, 1998 (last day in paid status 5/15/98).

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVE CORRECTION TO ACADEMIC CONTRACT**

MSC Dougherty, Hughes

RESOLUTION 97-18951

BE IT RESOLVED, That the correction to the employment of the following academic contract be approved:

a.

Name:	**LISA A. COX**		
Position:	International Student Counselor/Coordinator		
Department:	Counseling, Guidance, & Career Development		
Position #:	410102	New?:	Yes approved 2/24/98
Remarks:	Correct placement from F/5 to G/5		
Sal Rng/Stp:	G/5	Salary:	**$52,098.20 annually**
% of position:	100%	# of Mos:	11
Effective:	July 1, 1998		
Acct No(s):	01-10-40-4010-6210-1221.00-0889/100%		
NOTE:	This is a specially funded position; pursuant to California Education Code Section 87470, service is not included in computing the service required for the attainment of, or eligibility to, classification as a regular employee.		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVE ACADEMIC CONTRACT AMENDMENTS**

MSC Dougherty, Hughes

RESOLUTION 97-18952

BE IT RESOLVED, That the following contract revisions be approved:

a. Item was removed from the agenda.

b.

Name:	**PATRICIA A. DIXON**		
Position:	Associate Professor-80%/Chairperson-20%		
Department:	American Indian Studies		
Position #:	350204-80% 350201-20%	New?: No	
Remarks:	Continuing Chair		
Rng/Stp:	E/26	Salary:	**$62,615.00 annual salary plus $$3000 stipend**
% of Position:	100%	# of Mos:	10
Effective:	August 21, 1998		
Acct # (s):	01-10-35-3520-2202-1111.00-0000/80% 01-10-35-3520-6010-1211.00-0000/20%		

c. Name: **ANTHONY J. LUGO**
Position: Associate Professor-40%/Chairperson-60%
Department: Art
Position #: 310307-40% New?: No
310301-60%
Remarks: Replace Val Sanders as Chair
Rng/Stp: D/15 Salary: **$56,520.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-36-3612-1009-1111.00-0000/40%
01-10-36-3610-6010-1211.00-0000/60%

d. Name: **RENA V. STEVENS**
Position: Associate Professor-40%/Chairperson-60%
Department: Business Education
Position #: 341214-40% New?: No
341201-60%
Remarks: Replace Judy Dolan as Chair
Rng/Stp: E/20 Salary: **$60,269 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-38-3804-0514-1111.00-0000/20%
01-10-38-3810-0502-1111.00-0000/20%
01-10-31-3108-6010-1211.00-0000/60%

e. Name: **EDWIN A. GROSCHWITZ**
Position: Associate Professor-80%/Chairperson-20%
Department: Chemistry
Position #: 330404-80% New?: No
330401-20%
Remarks: Continuing Chair
Rng/Stp: F/34 Salary: **$66,382.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3320-1905-1111.00-0000/80%
01-10-33-3320-6010-1211.00-0000/20%

f. Name: **MARY ANNE GIARDINA-RODGERS**
Position: Associate Professor-80%/Chairperson-20%
Department: Child Development
Position #: 350402-80% New?: No
350401-20%
Remarks: Replace Margie Ruzich as Chair
Rng/Stp: D/19 Salary: **$58,187.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-35-3571-1305-1111.00-0000/80%
01-10-35-3570-6010-1211.00-0000/20%

g. Name: **ROBERT M. BARRY**
Position: Associate Professor-60%/Chairperson-40%
Department: Communications
Position #: 341302-60% New?: No
341301-40%
Remarks: Replace Susan Deacon as Chair
Rng/Stp: C/15 Salary: **$54,856 annual salary plus $3200 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-37-3764-1012-1111.00-0000/60%
01-10-37-3760-6010-1211.00-0000/40%

h. Name: **RICHARD L. STEGMAN**
Position: Associate Professor-60%/Chairperson-40%
Department: Computer Science & Information Systems
Position #: 310307-60% New?: No
310301-40%
Remarks: Replace Joe Farrelly as Chair
Rng/Stp: G/14 Salary: **$61,099.00 annual salary plus $3200 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3385-0704-1111.00-0000/60%
01-10-33-3385-6010-1211.00-0000/40%

i. Name: **BRUCE A. MCDONOUGH**
Position: Associate Professor-80%/Chairperson-20%
Department: Cooperative Education
Position #: 320404-80% New?: No
320401-20%
Remarks: Continuing Chair
Rng/Stp: F/29 Salary: **$65,068.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-38-3811-4931-1111.00-0000/80%
01-10-38-3811-6010-1211.00-0000/20%

j. Name: **CYNTHIA M. POOLE**
Position: Associate Professor/Counselor-80%/Chairperson-20%
Department: Counseling
Position #: 450209-80% New?: No
450201-20%
Remarks: Replace Dr. Rebecca Barr as Chair
Rng/Stp: E/37 Salary: **$72,055,55 annual salary plus $3289 annual stipend**
% of Position: 100% # of Mos: 11
Effective: August 3, 1998
Acct #: 01-10-40-4030-6310-1221.00-0000/80%
01-10-40-4030-6310-1211.00-0000/20%

k. Name: **JEAN F. LANDMESSER**
Position: Associate Professor-80%/Director-20%
Department: Dental Assisting
Position #: 330503-80% New?: No
330501-20%
Remarks: Continuing Director
Rng/Stp: C/32 Salary: **$60,862.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3380-1204-1111.00-0000/80%
01-10-33-3380-6010-1212.00-0000/20%

l. Name: **CHARLES J. HANLEN**
Position: Associate Professor-60%/Chairperson-40%
Department: Economics, History, & Political Science
Position #: 350807-60% New?: No
350801-40%
Remarks: Continuing Chair
Rng/Stp: F/33 Salary: **$66,119.00 annual salary plus $3200 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-35-3552-2205-1111.00-0000/60%
01-10-35-3550-6010-1211.00-0000/40%

m. Name: **DOUGLAS KEY**
Position: Associate Professor-60%/Chairperson-40%
Department: Earth Sciences
Position #: 330602-60% New?: No
330601-40%
Remarks: Replace Jerry Houser
Rng/Stp: D/25 Salary: **$60,687.00 annual salary plus $3200 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3330-0950-1111.00-0000/60%
01-10-33-3335-6010-1211.00-0000/40%

n. Name: **DEBORAH M. MOFFAT**
Position: Associate Professor-60%/Director-40%
Department: Emergency Medical Education
Position #: 320303-60% New?: No
320201-40%
Remarks: Continuing Director
Rng/Stp: B/16 Salary: **$53,608.00 annual salary plus $3200 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-39-3982-1250-1111.00-0000/60%
01-10-39-3982-6010-1212.00-0000/40%

o. Name: **DR. BRENT D. GOWEN**
Position: Associate Professor-40%/Chairperson-60%
Department: English
Position #: 310719-40% New?: No
310701-60%
Remarks: Replace Christine Barkley as Chair
Rng/Stp: G/14 Salary: **$61,099.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-37-3700-1501-1111.00-0000/40%
01-10-37-3700-6010-1211.00-0000/60%

p. Name: **KATHERYN GARLOW**
Position: Associate Professor-40%/Chairperson-60%
Department: English as a Second Language
Position #: 310802-40% New?: No
310801-60%
Remarks: Continuing Chair
Rng/Stp: F/27 Salary: **$64,543.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-36-3696-4930-1111.00-0000/40%
01-10-36-3696-6013-1211.00-0000/60%

q. Name: **DR. MARGARET L. GUNTHER**
Position: Associate Professor-80%/Chairperson-20%
Department: Family & Consumer Sciences
Position #: 320503-80% New?: No
320501-20%
Remarks: Continuing Chair
Rng/Stp: G/26 Salary: **$65,945.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-38-3820-1301-1111.00-0000/60%
01-10-20-2040-6020-1212.00-0000/20%
01-10-38-3820-6010-1211.00-0000/20%

r. Name: **GEORGE PESACRETA**
Position: Associate Professor-40%/Chairperson-60%
Department: Foreign Languages
Position #: 310909-40% New?: No
310901-60%
Remarks: Replace Tim Ulman
Rng/Stp: F/30 Salary: **$65,331.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-36-3634-1105-1111.00-0000/60%
01-10-36-3630-6010-1211.00-0000/60%

s. Name: **NEIL E. BRUINGTON**
Position: Associate Professor-60%/Director-20%
Director Graphic Operations-20%
Department: Graphic Communications
Position #: 341602-60% New?: No
310301-20%
341603-20%
Remarks: Continuing Director
Rng/Stp: F/25 Salary: **$64,017.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-31-3103-0936-1111.00-0000/60%
01-10-31-3103-6010-1211.00-0000/20%
01-10-31-3103-6010-1212.00-0000/20%

t. Name: **GARY M. FREEMAN**
Position: Associate Professor-40%/Chairperson-60%
Department: Life Sciences
Position #: 330706-40% New?: No
330701-60%
Remarks: Continuing Chair
Rng/Stp: F/30 Salary: **$65,331.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3344-0410-1111.00-0000/30%
01-10-33-3385-0704-1111.00-0000/10%
01-10-33-3345-6010-1211.00-0000/60%

u. Name: **ANNETTE L. PARKER**
Position: Associate Professor-40%/Chairperson-60%
Department: Mathematics
Position #: 330812-40% New?: No
330801-60%
Remarks: Continuing Chair
Rng/Stp: E/19 Salary: **$59,852.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3350-1701-1111.00-0000/40%
01-10-33-3350-6010-1211.00-0000/60%

v. Name: **JOHN E. VALDEZ**
Position: Associate Professor-80%/Director-20%
Department: Multicultural Studies-80%/ESL-20%
Position #: 310307-60% New?: No
310301-20%
310807-20%
Remarks: Replace Jose Rangel as Director
Rng/Stp: G/30 Salary: **$66,996.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3385-0704-1111.00-0000/60%
01-10-33-3385-6010-1212.00-0000/20%
01-10-36-3696-4930-1111.00-0000/20%

w. Name: **SUSAN A. GRIFFIN**
Position: Associate Professor-40%/Chairperson-60%
Department: Nursing Education
Position #: 331005-40% New?: No
331001-60%
Remarks: Continuing Chair
Rng/Stp: F/25 Salary: **$64,017.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3370-1203-1111.00-0000/40%
01-10-33-3370-6010-1211.00-0000/60%

x. Name: **ROBERT GILSON**
Position: Associate Professor-40%/Chairperson-60%
Department: Performing Arts
Position #: 311004-40% New?: No
311001-60%
Remarks: Continuing Chair
Rng/Stp: F/27 Salary: **$64,543.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-37-3710-1004-1111.00-0000/40%
01-10-37-3715-6010-1211.00-0000/60%

y. Name: **ROBERT C. VETTER**
Position: Associate Professor-15%/Chairperson-60%
Coach-25%
Department: Physical Education-75%/Athletics-25%
Position #: 350716-15% New?: No
350701-60%
430211-25%
Remarks: Continuing Chair
Rng/Stp: E/23 Salary: **$61,518.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-35-3530-0835-1111.00-0000/5%
01-10-35-3533-0837-1111.00-0000/10%
01-10-35-3530-6010-1211.00-0000/60%
01-10-42-4210-0835-1111.00-0000/25%

z. Name: **JAMES M. WOOD II**
Position: Associate Professor-80%/Chairperson-20%
Department: Physics & Engineering
Position #: 331104-80% New?: No
331101-20%
Remarks: Continuing Chair
Rng/Stp: E/30 Salary: **$63,666.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-33-3364-1902-1111.00-0000/80%
01-10-33-3365-6010-1211.00-0000/20%

aa. Name: **STANLEY A. LEVY**
Position: Associate Professor-80%/Director-20%
Department: Reading Services
Position #: 311104-80% New?: No
311101-20%
Remarks: Continuing Director
Rng/Stp: F/27 Salary: **$64,543.00 annual salary plus $3000 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-36-3640-4930-1111.00-0000/80%
01-10-36-3640-1212-1211.00-0000/20%

bb. Name: **BRUCE E. BISHOP**
Position: Associate Professor-60%/Chairperson-40%
Department: Speech Communication/Forensics/ASL
Position #: 311303-60% New?: No
311301-40%
Remarks: Continuing Chair
Rng/Stp: F/24 Salary: **$63,600.00 annual salary plus $3200 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-36-3661-1506-1111.00-0000/60%
01-10-36-3661-6010-1211.00-0000/40%

cc. Name: **DR. JEROME A. LATULIPPE**
Position: Associate Professor-40%/Chairperson-60%
Department: Trade & Industry
Position #: 320906-40% New?: No
320901-60%
Remarks: Continuing Chair
Rng/Stp: G/33 Salary: **$67,783.00 annual salary plus $3400 stipend**
% of Position: 100% # of Mos: 10
Effective: August 21, 1998
Acct #: 01-10-39-3927-0948-1111.00-0000/40%
01-10-39-3927-6010-1211.00-0000/60%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **APPROVE NEW ACADEMIC POSITION**

MSC Dougherty, White

RESOLUTION 97-18953

BE IT RESOLVED, That the following academic position be approved:

a. Position: **TANF/CALWORKS COUNSELOR/CASE MANAGER**
Department: Vocational Technology Division (CalWORKs Welfare-to-Work program)
Position #: 342002 New?: Yes
Remarks: Salary is covered by TANF/CalWORKS
Full-time?: Yes No Mos: 11
Effective: July 15, 1998
Acct # (s): 01-10-40-4020-6310-1221.00-1655/50%
01-10-40-4020-6310-1221.00-1656/50%
NOTE: This is a specially funded position, pursuant to California Education Code Section 87470, service is not included in computing the service required for the attainment of, or eligibility to, classification as a regular employee.

It was noted that the above account numbers have been corrected from those that appeared on the agenda.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVE CLASSIFIED POSITION**

MSC Dougherty, White

RESOLUTION 97-18954

BE IT RESOLVED, That the following classified position be approved:

a.

Position:	**ADMISSIONS ASSISTANT**		
Department:	Admissions & Records		
Position #:	410273	New?:	Yes
Sal Rng/Stp:	16/A	Salary:	**$888.30 month**
% of position:	45%	# of Mos:	12
Effective:	May 27, 1998		
Acct #(s):	01-10-40-4010-6210-2111.00-0889/100%		
NOTE:	This is a specially funded position; continuation depends on available funds from the International Student tuition.		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVE NEW ADMINISTRATIVE POSITION**

MSC Dougherty, White

RESOLUTION 97-18955

BE IT RESOLVED, That the following new administrative position be approved:

a.

Position:	**CALWORKS PROGRAM MANAGER**			
Department:	Vocational Technology Division (CalWORKs Welfare-to-Work Program)			
Position #:	342001	New?:	Yes	
Remarks:	Salary is covered by TANF/CalWORKs funds			
Sal Rng/Stp:	/A	Salary:	**$**	**monthly**
Full-time?:	Yes	# of Mos:	12	
Effective:	July 15, 1998			
Acct # (s):	01-10-38-3805-6475-1239.00-1655/50% 01-10-38-3805-6475-1239.00-1656/50%			
NOTE:	This is a specially funded position, continuation depends on available funds. Position will be placed in the Educational Director group of the Administrative Association			

Xavier Corona asked where the CalWORKS program would be housed. Paul Kelly responded that it is hoped that they will find room somewhere in the vicinity of his office. Xavier also asked if we have budgeted for outreach to the persons we might serve by this program. Paul responded that AB 1542, the legislation that reformed welfare in California, created 58 different welfare reform plans, one per county. We interfaced with the County of San Diego for the plan the Board of Supervisors passed. That plan says that case management companies (in North County, Lockheed Martin) began calling in recipients of aid. They must have an education plan. We have been working with them in mailing and holding meetings to ensure that students have an education plan, so that when they meet with the case management company, they will be able to continue their education.

Paul stated that students will be learning from an approved program that Palomar has. He has negotiated 60 programs with the county, so we will have the broadest means possible to retain students. But we must follow the guidelines passed by the Board of Supervisors. They will refer students to us, and through our database, we will mail to the students. We communicate the best we can; however, there is a lot of information the county will not or cannot give us by law. We are operating with the information we have and have reached everybody we possibly can and will continue to do that. We are doing our best to "recruit," but the students who enroll come first.

It was noted that the above account numbers have been corrected from those that appeared on the agenda.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVE CLASSIFIED POSITION INCREASE**

MSC Dougherty, White

RESOLUTION 97-18956

BE IT RESOLVED, That the increase of the following classified position be approved:

a.

Position:	**OFFICE SPECIALIST**		
Department:	Human Resource Services		
Name:	Yolanda Fernandez		
Position #:	200658	New?:	No
Sal Rng/Stp:	10/B	Salary:	**$1,791.00 month**
% of position:	100%	# of Mos:	12
Remarks:	Increase position from 45%, 12 months, to 100%, 12 months		
Effective:	July 1, 1998		
Acct #(s):	01-10-20-2010-6730-2111.00-0000/100%		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Dougherty, Jensen

RESOLUTION 97-18957

BE IT RESOLVED, That the classified employment of the following persons be approved:

a. Name: **ROBERT L. FOX**
Position: Supervisor, District Cashiering Services
Department: Fiscal Services
Position #: 501159 New?: No
Remarks: Replacement for Vesna Stojanovich
Sal Rng/Stp: 47/B **Salary:** **$3,156.00/month**
% of position: 100% # of Mos: 12
Effective: June 1, 1998
Acct #(s) 01-10-50-5030-6720-2112.00-0000/80%
01-10-50-5030-6720-2112.00-0850/20%
Note: 20% of this position is specially funded; continuation of that portion depends on available funds.

b. Name: **PATRICK J. HAHN**
Position: Instructional Support Assistant II
Department: Communications (Radio/TV)
Position #: 341352 New?: No
Remarks: Replacement for Valerie Merritt
Sal Rng/Stp: 22/A **Salary:** **$2,286.00/month**
% of position: 100% # of Mos: 12
Effective: June 15, 1998
Acct #(s) 01-10-37-3763-0603-2111.00-0000/100%

c. Name: **RICHARD K. GALLAGHER**
Position: Maintenance Technician
Department: Building Services/Facilities
Position #: 502668 New?: Yes
Remarks: Approved on 2/11/97
Sal Rng/Stp: 13/A **Salary:** **$734.00/month**
% of position: 40% # of Mos: 12
Effective: June 1, 1998
Acct #(s) 01-10-51-5110-6510-2111.00-0000/100%
NOTE: Normal work hours: Monday – Thursday, 6:00 a.m. – 10:00 a.m.

d. Name: **SARENDER SINGH**
Position: Career Center Advisor
Department: Counseling, Guidance & Career Development
Position #: 450350 New?: No
Remarks: Replacement for Renee Roth. This represents a transfer to a full-time position for Ms. Singh.
Sal Rng/Stp: 20/A **Salary:** **$2,177.00/month**
% of position: 100% # of Mos: 12
Effective: June 1, 1998
Acct #(s) 01-10-40-4030-6310-2111.00-0000/100%

The Vote was unanimous on items a, c, and d.
The Vote on item b: 4 Aye, 1 Abstain (Dougherty)
Student Trustee Advisory Vote: Aye

9. **APPROVE CLASSIFIED RECLASSIFICATION**

MSC Dougherty, Hughes

RESOLUTION 97-18958

BE IT RESOLVED, That the reclassification of the following classified position be approved:

a. **Position:** **DIRECTOR, GRANTS DEVELOPMENT & EVENING MANAGER**
Department: Instruction
Name: Vacant
Position #: 300151 New?: No
Remarks: Position was range 60
Effective: July 1, 1998
% of position: 100% # of Mos: 12
Sal Rng/Stp: **51/A** Salary: **$3,316.00 month**
Acct #: 01-10-30-3000-6010-2112.00-0000/100%
NOTE: This position is a Classified Director level. Hours will be 1 p.m.-10 p.m., Monday – Thursday, and 8 hours on Friday.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVE CLASSIFIED LATERAL TRANSFER**

MSC Dougherty, Hughes

RESOLUTION 97-18959

BE IT RESOLVED, That the following classified lateral transfer be approved:

a.

Name:	**BONNIE B. CORZINE**		
Position:	Library Media Technician II		
Department:	Library Media Center/Escondido		
Position #:	300369	New?:	Yes, approved 8/26/97
Remarks:	Lateral transfer from Campus to Escondido		
Sal Rng/Stp:	15/P	Salary:	**$2,634.00**
% of Position:	100%	# of Mos:	12
Effective:	June 1, 1998		
Acct #(s):	01-11-32-3210-6120-2111.00-0000/100%		

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVE LEAVES OF ABSENCE**

MSC Dougherty, White

RESOLUTION 97-18960

a. **BE IT RESOLVED, That AMPARO ESPINOZA**, Education Center Assistant, Fallbrook Center, be granted a 100% personal Leave of Absence **without pay and with no benefits**, effective July 1, 1998, though March 29, 1999.

b. **BE IT RESOLVED, That PATRICIA S. DRAGGAMAN**, Academic Department Assistant, Computer Science & Information Systems, be granted a 100% personal Leave of Absence **without pay and with no effect on benefits**, effective May 22, 1998, though June 22, 1998.

c. **BE IT RESOLVED, That GLORIA KERKHOFF**, Senior Academic Evaluator/Advisor, Admissions & Records, be granted a 15% personal Leave of Absence **without pay and with no effect on benefits**, effective June 15, 1998, though July 31, 1998.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. ITEMS PENDING

M. COMMENTS FROM BOARD MEMBERS

Dr. Dougherty stated that he was impressed with Commencement. He thanked Kendra Jeffcoat and her husband for obtaining George Mitrovich to speak at the ceremony. He did an outstanding job. Larry Lucchino also impressed him with his warmth and enthusiasm. He suggested he be considered as a future Commencement speaker.

Dr. White stated that she felt this has been a most exciting meeting with excellent representation of points of view.

Mr. Jensen welcomed Xavier to the Board. Some of the discussions tonight reminded him of the statement by the old Roman general, "If you desire peace, prepare for war."

Mr. Corona thanked everyone for welcoming him. His first interest is for the students. If there is some profit from the food services, the students would like to tap into it.

N. CLOSED SESSION

Closed session was removed from the agenda.

O. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

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President Secretary