

**GOVERNING BOARD MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, OCTOBER 28, 1997, 7:00 P.M.**

**A. CALL TO ORDER**

The regular meeting of the Palomar Community College District Governing Board was called to order by Robert L. Dougherty, Jr., M.D., President, at 7:04 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT  
HAROLD SCOFIELD, VICE PRESIDENT  
RITA WHITE, ED.D., SECRETARY  
RALPH JENSEN, TRUSTEE  
BARBARA HUGHES, TRUSTEE  
ERICA OLVERA, STUDENT TRUSTEE

**EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:**

Dr. George R. Boggs, Superintendent/President  
Diane Michael, Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services  
Dr. Teresa F. Doyle, Assistant Superintendent/Vice President, Human Resources and Affirmati  
Judy Eberhart, Dean, Counseling, Guidance, and Career Development  
Gene Jackson, Dean, Arts and Languages  
Paul Kelly, Dean, Vocational Technology  
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences  
Patrick Schwerdtfeger, Interim Dean, Human Arts and Sciences  
Lise Telson, Dean, Student Support Programs  
Dale Wallenius, Chief Advancement Officer, Executive Vice President to the Foundation

**STAFF:**

Richard Alleman, Interim Supervisor, Campus Security  
Dana Andras, Education Center Supervisor, Mt. Carmel/Poway  
Barbara Baldrige, Executive Assistant, President's Office  
Pat Barrett, Manager, Food Services  
Bruce Bishop, Associate Professor/Chair, Speech Communications/Forensics, ASL  
Ernie Carson, President, CCE/AFT  
Jayne Conway, Director, Health Services  
Kris Coxsey, Education Center Secretary, Mt. Carmel/Poway  
Virginia Dower, Director, Auxiliary Services  
Mary Ann Drinan, President, The Faculty  
Ben Echeverria, Counsel, Contracts and Special Projects

JoAnn Ellis, Marketing Communications  
Mike Ellis, Director, Facilities  
Kendra Jeffcoat, Special Assistant to the President  
Kiely Keane-Alt, Manager, Fiscal Operations, Fiscal Services  
John Leahy, Associate Professor, Business Education  
Melinda Marchuk, Public Information/Marketing Communications  
Scott McClure, Interim Director, Information Services  
Margery McCrory, Health Services Assistant  
Dr. George Mozes, President, Administrative Association  
Dr. Michael Norton, Director, Public Information  
Mary San Agustin, Director, Financial Aid and Scholarships  
Dr. Mark Vernoy, President, Faculty Senate  
Pam Webb, Health Services  
Dr. Mark Whitney, Instructor, Child Development

**GUESTS:**

Daniel Kwan, *The Telescope*  
Dr. James Sands, Volunteer Physician, Health Services  
Dennis Thiereault, Student  
Sid Thompson, Parent of Former Student  
Dr. George Wilson, Volunteer Physician, Health Services

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

**C. APPROVAL OF MINUTES**

MSC Scofield, White

**RESOLUTION 97-18612**

**BE IT RESOLVED, That** the Minutes of the Regular Meeting held on October 14, 1997, be approved.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

---

**C O N S E N T   C A L E N D A R**

---

CC.

1.     **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC    Scofield, Jensen

**RESOLUTION 97-18613**

**BE IT RESOLVED, That**, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Blackman, Susan – Drafting  
Chartier, Brent – Administration of Justice  
Steitz, Lee – Administration of Justice  
Thurston, Constance – Community Education

The Vote was unanimous.  
Student Trustee Advisory Vote:   Aye

2.     **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC    Scofield, Jensen

**RESOLUTION 97-18614**

**BE IT RESOLVED, That** the employment of the following adjunct faculty, at the rate indicated for the Fall 1997 Semester (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

**FALL 1997**

**COMMUNITY EDUCATION**

Thurston, Constance	CNED A.B., Music Master, Public Administration Ph.D., Higher Education Administration	\$34.32
---------------------	--	---------

**FOREIGN LANGUAGES**

Lafond, Linda	French B.A., French M.A., French	\$32.24
---------------	--	---------

**PUBLIC SAFETY**

Chartier, Brent	Administration of Justice 6+ years of experience	\$31.20
Steitz, Lee	Administration of Justice 18+ years of experience	\$31.20

**TRADE & INDUSTRY**

Blackman, Susan

Drafting Technology  
6+ years of experience

\$31.20

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

---

**Resumption of  
REGULAR AGENDA**

---

**D. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

**E. OPERATIONAL REPORTS**

**2. Health Services Report**

Lise Telson, Dean, Student Support Programs, introduced Jayne Conway, Director, Health Services, who presented the 1996-97 Annual Report of Health Services.

**Exhibit E-2.** Jayne also presented awards of appreciation to Dr. James Sands and Dr. George Wilson, physicians, who have been volunteering their services to Palomar students for several years.

**3. Speech Communication, Forensics, ASL Report**

Bruce Bishop, Chair, Speech Communication/Forensics/ASL Department, presented a report and distributed brochures regarding the classes offered in the Department.

**Exhibit E-3.**

**4. Tour of Indian Reservations Report**

Kris Coxsey and Dana Andras, Mt. Carmel/Poway Education Center, presented a report on the recent faculty and staff tour of the American Indian reservations located in San Diego County.

**1. Campus Security Report**

Mike Ellis, Director, Facilities, introduced Mike Alleman, Interim Supervisor of Campus Security, who presented a report on the current status of the Campus Security Department and the planned improvements to be made with the increase in student parking fees beginning in Spring, 1998.

**F. HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

**1. INFORMATION**

**Report of the Faculty Senate**

There was no report.

2. **INFORMATION**

**Report of The Faculty**

There was no report.

3. **INFORMATION**

**Report of the Administrative Association**

There was no report.

4. **INFORMATION**

**Report of the CCE/AFT**

Ernie Carson reported that he enjoyed his recent trip to the Washington, D.C., area. Ernie had been one of 23 persons chosen by AFT to go to the George Meaney Training Center in Silver Spring, Maryland, and to the AFT headquarters in Washington, D.C., to receive leadership training. Ernie was honored to be selected as he was among persons who were presidents of unions having 7,000 to 8,000 members. The purpose of the instruction was to encourage everyone to leave the conference with positive attitudes toward all with whom they work. The group selected Ernie to be class spokesman at the farewell banquet. The speech he gave reflected upon the friendships that had developed during the conference and whether the participants had been "selected or elected," "picked or tricked" as their organizations' leaders. The group bonded in just a week and had many wonderful experiences together. Listening to some of the presidents of the various locals represented made Ernie appreciate what we don't have to go through. During the week, he met a president from Alaska who had heard about our Learning Paradigm and knew someone who is planning to attend our conference. That person also mentioned Dr. Boggs' name, so Ernie was reminded that Palomar has a good reputation among other schools.

5. **INFORMATION**

**Report of the Associated Student Government**

Erica Olvera distributed red ribbons to those present to wear in honor of "Red Ribbon Week." The ASG will be traveling to Irvine this week to attend a national conference.

6. **INFORMATION**

**Report of Superintendent**

Dr. Boggs reported that the speech team competed at the Raisin City Invitational against 30 colleges and universities nationwide. Palomar speakers won 23 championship awards, placing first in both the community college and university divisions.

Mary San Agustin and Herman Lee presented a workshop on student privacy laws at the recent state EOPS conference, at which P.J. DeMaris was the conference chair.

Dr. Boggs asked Jerry Patton to discuss concerns we have about administrative software. Jerry stated that we are continuing to monitor this situation and Buzzeo, the company that is developing the software. Buzzeo is making an effort to meet the deadlines for development but are still slipping behind in time. There will be some release by December 31, 1997, but we are not certain what it will be. The finances of Buzzeo are still questionable and unstable. If they deliver a product in the time frame they are estimating, we are still 36 to 44 months away from installation. The core product team on campus has been looking at alternatives to Buzzeo. They have identified three vendors who have viable products now. The team is continuing to review those for functionality and compatibility and will be making some site visits so that they would be very comfortable with any they might bring to the Board as an alternative solution. Even if we stay with Buzzeo, we will have to expend \$3 - \$3.5 million over the next couple of years to implement the program. It is a labor-intensive process. However, we are looking at the same kind of costs even if we look at other alternatives. We are investigating a process of financing as we couldn't afford to pay it all at once. We want to be sure that whatever decision we make will be the wisest and most efficient for Palomar College. Future reports will follow.

7. **INFORMATION**

**Report of Other Organizations and/or Individuals**

Sid Thompson, father of a former Palomar College student, Brian Thompson, addressed the Board at this time with a request that the Board override the decision of Associate Professor, John Leahy, not to change his son's grade in Business 100 from an "F" to a "W," despite the submission of a petition for retroactive withdrawal. Mr. Thompson contends that Mr. Leahy acted in "bad faith" in assigning an "F" instead of taking the petition seriously. Mr. Thompson was informed that the Board may not vote on any items which are not presented to them in the form of a resolution on an agenda. Consequently, Mr. Thompson will request that a resolution to this effect be placed on the agenda for the next Board meeting. Mr. John Leahy addressed the Board at this time regarding grading policies of the College that he considers to be inappropriate. He stated that he is doing his best to operate within the grading system of the College, and that is where the conflict arises. He believes that grading integrity is "academic coin of the realm." He stated that he has fought these battles previously and that no one is criticized for giving grades away easily, but if they deny grades, they "stand before the Board." He stated that he has sympathy for Mr. Thompson's son's problem, and he thinks the problem is with our grading policy. He stated that no one came to him and asked him his feelings on the subject. He stated that the Faculty Senate and Dr. Boggs' advisors had implemented this procedure and the Board sanctioned it. He stated that he and his fellow instructors had not been consulted on the matter but must cope with this. He would like the College to take another look at this grading standard as he doesn't feel this problem should exist. Mr. Leahy also stated that he believes we have a situation that dictates that a "W" represents an "F."

G. **COMMUNICATIONS**

1. Letter from **Donald B. Berz, Executive Vice President, Chaffey College**, to Dr. Boggs, dated October 9, 1997, thanking him for the special arrangements and amenities extended to the visitors from Chaffey College during their recent visit to Palomar College. **Exhibit G-1**
2. Letter from **Dianne Feinstein, US Senator**, to Dr. Boggs, dated September 12, 1997, thanking him for sharing his thoughts regarding the Taxpayers' Relief Act of 1997. **Exhibit G-2**

3. Letter from **Dianne Feinstein, US Senator**, to Dr. Boggs, dated September 23, 1997, thanking him for his letter regarding education. **Exhibit G-3**
4. Letter from **David Kelley, State Senator**, to Dr. Boggs, dated October 20, 1997, responding to our request for information regarding his voting record on several bills. **Exhibit G-4**

**H. UNFINISHED BUSINESS**

1. **APPROVE PROPOSED REVISION OF BP 320 - ARTICULATION**

MSC Scofield, Hughes

**RESOLUTION 97-18615**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve the revision of **Board Policy 320, Articulation**, as indicated on the attached **Exhibit H-1**. It is noted that this revision has been reviewed and approved by the President's Advisory Council and has been forwarded to the Board with a recommendation for approval.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **APPROVE PROPOSED REVISION OF BP 400 - ADMISSIONS**

MSC Scofield, Hughes

**RESOLUTION 97-18616**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve the revision of **Board Policy 400, Admissions**, as indicated on the attached **Exhibit H-2**. It is noted that this revision has been reviewed and approved by the President's Advisory Council and has been forwarded to the Board with a recommendation for approval.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVE SALARY INCREASE FOR ADMINISTRATIVE SALARY SCHEDULE**

MSC Scofield, White

**RESOLUTION 97-18617**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District approve a 4% salary increase across the salary schedule for employees on the **Administrative Salary Schedule**, retroactive to July 1, 1997, for those employed on the day of Board approval of this agreement.

**BE IT FURTHER RESOLVED, That** the Administrative Salary Schedule for Fiscal Year 1997-98 be approved. **Exhibit H-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **REMOVE FROM THE TABLE RECOMMENDATION TO APPROVE  
RECLASSIFICATION OF POSITION**

MSC Scofield, White

**RESOLUTION 97-18618**

**BE IT RESOLVED**, That the reclassification of the position of **Tutoring Services Program Coordinator** be removed from the table.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE RECLASSIFICATION OF POSITION**

MSC Scofield, Jensen

**RESOLUTION 97-18619**

**BE IT RESOLVED**, That the following reclassification of a position be approved:

- a. Position: **TUTORING SERVICES PROGRAM COORDINATOR**  
Department: Tutoring Services  
Position #: 460701 New?: No  
Remarks: Replacement for O. Byron Gibbs  
Sal Rng/Stp: 52/A Salary: **\$3,268.00 monthly**  
Full-time?: Yes # of Mos: 12  
Effective: October 29, 1997  
Acct #: 01-10-43-4315-6316-2112.00-0000/100%  
**NOTE:** Position is currently a faculty position performing the administrative duties of directing the Tutoring Center. Position will be placed in the Educational Administrative group of the Administrative Association.

Mark Vernoy spoke in opposition to this resolution, stating that the Faculty Senate had unanimously opposed the reclassification of this position from Faculty to Educational Administrator and the procedure that was followed by the Staff Priorities Committee which subsequently has brought it to the Board for approval. He noted that the Staff Priorities Committee procedure has since been changed so that items are presented the first time for information and the second time for a vote. The item was taken back to the Committee by the Faculty Senate with a request that they reconsider the matter. However, the vote of the Committee was not to reconsider it. Mark also stated that prior to his retirement, Byron Gibbs had indicated in a letter to Bonnie Dowd that he did not feel this position should be removed from the faculty classification in order to ensure that the tutoring was being done on an academic level. The Faculty Senate agrees with this position because the College gets ADA for this position as this is a type of instruction, and they feel we should have an instructor there to oversee this process.

Dr. Dougherty stated that the procedure that had been followed was the procedure in effect at that time. He agrees with the Senate that the procedure was not exactly what it might have been. In the future, the Faculty Senate should be consulted on these matters; and the procedure has been changed so this does not occur again. This does not necessarily mean that the procedure was wrong.

Dr. Boggs stated that the rationale for bringing this to the agenda was that, in examining the job description, it is apparent that it is an administrative job description. Our Faculty Manual states, (Constitution of the Faculty of Palomar College, p. 118) "A member of The Faculty of Palomar College . . . . . Holds a position in which at least 50% of his or her contractual obligation requires direct contact with students for instruction . . . ." This position has very minimal instruction assigned to it -- only the instruction of the tutors. The actual student instruction is done by the tutors. This is more of a supervisory position. The other concern is that the supervision of the tutoring center needs to be a 12-month position. In the past, we have been very fortunate that we had a classified employee who had a Masters degree, and we were able to appoint that person to act in Byron's absence. We feel that this is the time to correct that and make this an administrative position. The Faculty Senate had suggested that a new position be created for this and that the faculty position should be saved and allocated to some other department, but we do not have the funds to do that.

Mary Ann Drinan stated that she felt the Faculty Senate was concerned about the aspects of shared governance in that the decision was made at a time when there was not an agenda available and no prior notice that this would be coming before the group at that time. Action was taken immediately, rather than to separate action from information. The Senate is also somewhat concerned about a precedent being established. Sometimes, faculty do perform administrative tasks. They also feel that there should be discussion, clarification, and examination of the definition of faculty.

Ralph Jensen noted that it is his understanding that this position has very little interface directly with students. Dr. Boggs and Joe Madrigal reiterated that the only teaching this position performs is tutor training. The position will be filled by a credentialed person with a Master's degree.

Harold Scofield asked how much time this person spends instructing the tutors. Lise Telson responded that it is one unit every semester, and this educational administrator position would be very similar to EOPS or DSPS directors, who are teaching administrators, work a 40-hour week, and also teach courses. This would be an administrator who would oversee, supervise and coordinate the program, and also have an instructional component. This instructional component is actually only non-credit tutoring which is done by the tutors. Mr. Scofield asked if the instructional portion could be picked up by an actual faculty member and was told that it could be done by this administrator or a faculty member. Dr. Boggs stated that we do have administrators who teach classes.

Barbara Hughes stated that she doesn't disagree with this classification decision, but she does not approve of the procedure which was followed to get it here.

Teresa Doyle, Chair of the Staff Priorities Committee, commented that when this came before the Committee, it was presented in the same way as every other position which came before them in the past. On that particular day, they considered three positions, one of which was a faculty assignment which the Board approved long ago. There were two proposed administrative assignments; one was in Human Resources, the other one was the position under discussion at this time. The Committee is composed of 13 members, seven of whom are faculty, which means that the committee could not pass any items without a majority of the faculty voting in favor of the item. This particular item was carried unanimously. Subsequently, the Committee considered the Human Resources position, and one faculty member had a grave concern about it. He voted against it, but the remainder of the faculty members and the other committee members voted in favor of it. That committee member couldn't let that go; he had a real problem with how that was handled. He believed that he required additional information and additional time to consider it. He talked with the Faculty Senate President about it to express his concern. The next day, Teresa also spoke with the Faculty Senate President about the Human Resources position. It was at that time that

Teresa informed the Senate President of the problem with this position.

In an effort to improve the collegiality and the collaborative process of this situation, Teresa pulled this item from the agenda when it was coming forward. Teresa also went to the Faculty Senate to discuss this, along with Lise Telson and Joe Madrigal. The following meeting of the Staff Priorities Committee, they allowed the item to come forward again for reconsideration. Two of the faculty members present voted against it. That is the only way that this item came forward to the Board. Teresa noted that this indicates that there is not unanimity among the faculty on this issue, even after extensive discussions at the Faculty Senate. Consequently, if the process was flawed, Teresa has made every effort to rectify that. The Faculty Senate President and the Presidents of each of the other employee organizations now receive the agendas in advance with supporting documentation. Every item will be brought forward first for consideration prior to taking a vote at the following meeting. These changes have been made at the request of the employee groups and in light of their concerns. This is not something that was being "slipped by" anybody. They made very conscientious, concerted, and continuing efforts to improve this process to be certain everybody's voice was heard.

Mark Vernoy noted that it is impossible to get unanimity in the faculty on anything. It is almost as hard to get unanimity in the Faculty Senate, but they do have that on this particular issue. Mark also noted that he never said that it was anyone's fault that this happened, and he never implied that this was done by a malevolent administration. This happened because the procedure was flawed, and a major part of it has been rectified. The Senate is happy that occurred. Mark stated that he still doesn't feel that makes what happened right.

Mary Ann Drinan commented that often when there are issues regarding faculty and policies being developed, the Faculty Working Conditions Committee deals with those issues and is involved in making policy. This particular issue did not go to that Committee. If it had started there, some of this could have been avoided because there would have been a focus on policy and what happens when there is a conversion. All faculty, at various periods of time, take on administrative duties. It is on their behalf that they want clarification on these issues. Dr. Dougherty questioned whether the Working Conditions Committee deals with this type of issue and was informed by Diane Michael that it does not.

Dr. Dougherty commented that, during the past ten years, he has been striving to increase the number of full-time faculty members. In fact, this past year, we hired 34 new full-time faculty members. The administration and Board are both committed to having an increasing number of full-time faculty. He does not see this item as being against that sentiment on the part of the Board or administration. Dr. Dougherty also stated that he appreciates the thorough discussion of this item.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

## I. NEW BUSINESS

### 1. APPROVE RESOLUTION OF APPRECIATION FOR DENISE MORENO-DUCHENY

MSC Scofield, White

#### RESOLUTION 97-18620

**BE IT RESOLVED**, That the Board of Trustees of the Palomar Community College District does hereby express its **sincere appreciation to Denise Moreno-Ducheny**, for her successful efforts to improve access to higher education by sponsoring legislation to lower student fees in California's public post-secondary educational institutions.

An official Board Resolution will be prepared and sent to Assemblywoman Ducheny. Dr. Dougherty stated that he feels she has done an outstanding service for the people of California in proposing this legislation. Dr. Boggs mentioned that there is some confusion about the effective date of this legislation. The current information from the Chancellor's Office is that this fee decrease must occur on July 1, 1998, which is in the middle of our summer session. This would cause tremendous problems and tremendous financial outlay for us. We are trying to get the Chancellor to make it effective either for summer session or for fall semester, which was originally intended. Right now, their interpretation is July 1.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **INFORMATION: EXPRESS OPPOSITION TO "GOVERNMENT COST SAVINGS AND TAXPAYER PROTECTION" INITIATIVE**

**WHEREAS;** Every day billions of dollars of critical building, engineering, and design projects are underway from seismic retrofitting to flood control to schools and hospitals; and

**WHEREAS;** State, regional, and local governments are currently allowed the flexibility to contract with private firms, on a competitive basis, to design these projects; and

**WHEREAS;** This process allows government the essential flexibility to use private firms to deliver a project on time and cost effectively; and

**WHEREAS;** The so-called "Government Cost Savings and Taxpayers Protection Amendment" completely changes the process by giving the state bureaucracy a virtual monopoly on designing every project; and

**WHEREAS;** This will thereby force cities, counties, schools, special districts, regional governments and even many private businesses to use the state bureaucracy to design roads, parks, hospitals, health clinics, schools, water treatment facilities, flood control walls, and other critical structures -- including all engineering, design, geological, and environmental work; and

**WHEREAS;** Virtually every school and hospital has been designed by private firms, not state government; and

**WHEREAS;** The proposed initiative eliminates local control and forces communities to rely on the out-of-town state bureaucracy for their design work; and

**WHEREAS;** Local governments would not be able to hold the state bureaucracy accountable; and

**WHEREAS;** The initiative gives one state politician enormous power to decide who gets tens of thousands of design and building projects worth billions of dollars; and

**WHEREAS;** The state controller would have to analyze tens of thousands of proposed contracts per year costing taxpayers hundreds of thousands of dollars, if not millions, in additional expenses; and

**WHEREAS;** To meet potential workload demands, hundreds, if not thousands, of state employees would need to be employed and paid, even if no projects were underway; and

**WHEREAS;** Taxpayers would pick up the tab for billions in extra costs for projects, lost jobs, and more state employees to evaluate projects; and

**WHEREAS;** This could mean more delays on important projects.

**THEREFORE, BE IT RESOLVED, That** the Governing Board of the Palomar Community College District opposes the so-called "Government Cost Savings and Taxpayers Protection Amendment." **Exhibit I-2**

Ralph Jensen stated that he wants to see the arguments both for and against this issue before voting on it, and those arguments probably won't be available until April.

Rita White noted that the resolution states that "the initiative gives one state politician enormous power . . ." and inquired as to which state politician this refers. Dr. Boggs responded that in the exhibit attached, it indicates that it would be the State Controller.

This item will be returned for action on the agenda of the next meeting. However, unless further information is available at that time, the item may need to be tabled.

3. **APPROVE FIELD STUDIES COURSE TO SEA OF CORTEZ (BIOLOGY 195/ZOOLOGY 195) - SPRING, 1998**

MSC Scofield, Jensen

**RESOLUTION 97-18621**

**BE IT RESOLVED, That** approval is hereby given for a field studies course to the **Sea of Cortez, Biology 195/Zoology 195**, for Spring, 1998, departing April 3, 1998, and returning April 11, 1998.

**BE IT FURTHER RESOLVED, That** agreements be approved with **Great American Tour Bus Line** for ground transportation to and from San Felipe, Mexico and for charter boat services with **Baja Sportfishing, Inc.**, for the ocean portion of the trip aboard the "Erik." Approximate cost per student, estimating 18 students enrolled, is \$656.00. **Exhibit I-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS REGARDING VATEA, AND ACCEPT FUNDING/BUDGET FOR FISCAL YEAR 1997-1998**

MSC Scofield, Hughes

**RESOLUTION 97-18622**

**BE IT RESOLVED, That** approval is hereby given to the Memorandum of Understanding (MOU) between the Palomar Community College District and the **San Diego County Superintendent of Schools** for fiscal year 1997-1998 funding/budget of programs and services under the **Carl D. Perkins Vocational Applied Technology Education Act of 1990 (VATEA)** pursuant to which the County will pay to the District the sum of \$84,258.00 in accordance with the terms of the MOU. **Exhibit I-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE AGREEMENT WITH CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT FOR 1997-1998 CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM**

MSC Scofield, White

**RESOLUTION 97-18623**

**BE IT RESOLVED, That** approval is hereby given to the agreement between the Palomar Community College District and **Chabot-Las Positas Community College District** for implementation of the 1997-1998 **California Early Childhood Mentor Program**. Funding to Palomar comes from the **California Department of Education** through the Chabot-Las Positas Community College District. This agreement will be in effect from the date of signature to the end of the fiscal year and supersedes all prior agreements. **Exhibit I-5**

Dr. Mark Whitney, Instructor, Child Development, addressed the Board at this time. Barbara Hughes questioned several items in the contract which Mark answered. He distributed a handout (**Exhibit I-5a**) to those present which explained the reasons for the need for this contract. Approximately 63 community colleges are participating in this block grant program this year. Palomar is among 13 new colleges applying for these monies. The funds are intended to address issues of both quality of child-care programming and the training of child-care providers. They make a specific attempt to address two issues in the field, (1) standards -- by designating certain programs which meet certain criteria as exemplary programs and by designating staff who meet that certain criteria as exemplary staff; (2) compensation -- this is a field that requires innovative ways to improve the situation in which our children find themselves.

Mark stated that he is very comfortable with this program because it gets money to the providers. There is a San Diego regional program in operation, headed up at Grossmont College. That region now includes Miramar College, San Diego City College, and Southwestern Community College. We had the option of buying into that region, but there is one selection committee of approximately ten members in that region that serves all those providers. That selection committee would screen the applications for mentor teachers and observe those teachers in action in their programs. We felt strongly that we want to buy into the concept and be represented in a larger region. Unless we take our own initiative and create a program for North County, we would not be well represented.

Mark's task as Coordinator would be to identify and train a selection committee of ten individuals from local programs, including Head Start, Child Development Centers, and private for-profit programs and offer them the training and the opportunity to screen potential mentors. Those mentors would be taking a course we offer with monies that come from this grant, so there is no immediate outlay to us. Down the line, if we wanted to offer that course ourselves, we could also claim FTE. In lieu of that, there is \$4,700 per year granted to the mentor class. Those same teachers completing that mentor course are offered a special course that was offered this semester. Consequently, there is a pool of people out there already. In turn, their applications would be screened by the selection committee. Our Child Development program currently has approximately 60-70 students "piled up" at our Child Development 200 course who have not finished their training based on the field placement requirements and the narrow opportunities they have because they are working. Ideally, as we place mentor teachers throughout the community, student teachers can be placed under their auspices as trainees. Those mentor teachers get the equivalent of \$540 per student from this grant. In some cases, the average pay across the state is \$1,200 per year.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **EFFECTIVE OCTOBER 31, 1997, DELETE THE NAME OF VIRGINIA DOWER FOR ALL PREVIOUSLY APPROVED BOARD RESOLUTIONS DELEGATING AUTHORITY TO PURCHASE SUPPLIES, EQUIPMENT, AND SERVICES (Ed. Code Sec. 81656), DELEGATING THE POWER TO CONTRACT (Education Code Sec. 81655)**

MSC Scofield, Jensen

**RESOLUTION 97-18624**

**BE IT RESOLVED, That** the name of **Virginia Dower** be and is hereby deleted from Board Resolutions 96-18423, and 96-18424, adopted by this Board on June 24, 1997, thereby removing all authority to purchase supplies, equipment, and services as provided in Education Code Section 81656, and to enter into contracts pursuant to Education Code Section 81655.

**BE IT FURTHER RESOLVED, That** this Board expresses its most sincere thanks and gratitude to **Virginia Dower** for her more than 30 years of faithful and dedicated service to the Palomar Community College District when she retires, effective October 31, 1997.

Dr. Dougherty asked Virginia Dower to stand for a round of applause. Barbara Hughes noted that Virginia has faithfully attended Board meetings twice a month for years.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

7. **APPROVE DELEGATION OF AUTHORITY TO PURCHASE SUPPLIES, EQUIPMENT, SERVICES, AND TO CONTRACT TO PATRICIA BARRETT, MANAGER, FOOD SERVICES, AND MICHAEL SCHAEFFER, MANAGER, BOOKSTORE (Education Code Sections 81655 & 81656)**

MSC Scofield, Jensen

**RESOLUTION 97-18625**

**WHEREAS**, under California Education Code Sections 81655, the District Superintendent or his designee, with Governing Board approval, may delegate the power to contract on behalf of the District; and,

**WHEREAS**, under California Education Code Section 81656, the Governing Board, by a majority vote, may adopt a rule delegating to any officer or employee of the District the authority to purchase supplies, materials, apparatus, equipment, and services, without the requirement to engage in competitive bidding when the value thereof does not exceed \$50,000.00, plus an annual adjustment to reflect the percentage change in the average value of the Implicit Price Deflator for State and Local Government Purchases of goods and services, equipment, materials, and supplies; and,

**WHEREAS**, under California Public Contract Code Section 20660, the District may purchase perishable food stuffs and seasonal commodities needed in the operation of the cafeteria and food services, in accordance with rules and regulations for the purchase adopted by the Governing Board of the District; and,

**WHEREAS**, under California Education Code Section 81651, the Governing Board may purchase supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, or periodicals in any amount needed for the

operation of the schools of the District without taking estimates or advertising for bids; and,

**WHEREAS**, under California Education Code Section 81676.5, the Governing Board has authorized and established the bookstore of the District; and,

**WHEREAS, Virginia Dower**, a long-term employee of the District and Director of Auxiliary Services, including the food service, cafeteria, and bookstore, will retire from her position with the District, effective October 31, 1997, and,

**WHEREAS**, the District will provide for management services to the food service and cafeteria for the immediate future by **Patricia Barrett**, Manager, Food Services, and for the Bookstore operation by **Michael Schaffer**, Manager, Bookstore, both of whom are current employees of District;

**NOW THEREFORE BE IT RESOLVED, That Patricia Barrett**, an employee of the District, be and is hereby designated pursuant to the aforesaid provisions of the California Education Code (Sections 81655, 81656), and the Public Contract Code (Section 20660) to purchase supplies, materials, apparatus, equipment, services, perishable food stuffs, and seasonal commodities necessary and required to operate and maintain the food service and cafeteria operations of the District.

**BE IT FURTHER RESOLVED, That Michael Schaeffer**, an employee of the District, be and is hereby designated pursuant to the aforesaid provisions of the California Education Code (Sections 81655, 81656, and 81651) to purchase supplies, materials, apparatus, equipment, services, supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, and periodicals necessary and required to operate and maintain the bookstore operations of the District.

**BE IT FURTHER RESOLVED, That** the authority conferred under this resolution be and is hereby specifically limited to the described operations of the food service, cafeteria, and bookstore, and is also limited by the following time limitations: effective November 1, 1997, and through the last day of the current fiscal year, terminating June 30, 1998, unless otherwise modified and/or terminated by further resolution of this Board prior to that termination date.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**J. FINANCIAL REPORTS**

1. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

**Memo from Lois Meyer, Director, Fiscal Services. Exhibit J-1**

2. **INFORMATION: BUDGET REPORT - UNRESTRICTED REVENUE AND UNRESTRICTED EXPENDITURES**

**Budget Reports: Unrestricted Revenue (Exhibit J-2a) and Unrestricted Expenditures (Exhibit J-2b)**

3. **APPROVE QUARTERLY REPORT OF CHIEF FINANCIAL OFFICER REGARDING DISCLOSURE OF DISTRICT INVESTMENTS**

MSC Hughes, Scofield

**RESOLUTION 97-18626**

**BE IT RESOLVED**, That the **Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments** as of September 30, 1997, be approved.  
**Exhibit J-3**

Dr. Dougherty noted that during the tenure of both our present and former Vice President, Finance and Administrative Services, our reserves are such that we do not need to borrow money in anticipation of taxes at this time. That saves this District a great deal of money. He extended his appreciation to Jerry Patton and Michael Gregoryk who both very ably handled the financial affairs of the District.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE SHORT-TERM/SUBSTITUTE EMPLOYEE LIST**

MSC Hughes, Scofield

**RESOLUTION 97-18627**

**BE IT RESOLVED**, That the **Short-Term/Substitute Employee List** be approved.  
**Exhibit J-4**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**K. INSTRUCTIONAL REPORTS**

**L. PERSONNEL**

1. **APPROVE CONTRACT FOR SUPERINTENDENT/PRESIDENT**

MSC Scofield, White

Barbara Hughes requested that a separate vote be taken on items 1.a. and 1.b.

**RESOLUTION 97-18628**

**BE IT RESOLVED**, That the Governing Board of the Palomar Community College District renew the **Employment Contract for Dr. George R. Boggs, Superintendent/President**, with the following changes:

- a. Extend employment through **June 30, 2000**.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

MSC Scofield, White

**RESOLUTION 97-18629**

- b. **LIFE INSURANCE.** The Board shall provide the Superintendent/President with a net after taxes allowance of **\$353.00** per month, effective July 1, 1997, for premium payments on a life insurance policy.

Barbara Hughes stated that she did not want her vote to reflect on anyone's opinion of Dr. Boggs as she has the greatest of confidence in him, and she thinks he has done a great job as President of Palomar College. However, she would vote "no" on this item because she feels it is an inappropriate use of District funds to make this an addition to his contract.

Rita White asked if this had been done in this manner in the past and was informed that it was new. She also asked if there is a reason why we are considering it. Dr. Dougherty stated that a community college president needs a great deal more than the standard amount of insurance to protect his wife and children. In spite of all the hours he works, the president is essentially on the same salary scale as everyone else and has no other remuneration for the extra hours and days. There are some districts that do this and some that do not. Rita asked how many districts in this county do this. Dr. Dougherty responded that we have not researched this, but we do know that San Diego Community College District does it.

Ralph Jensen stated that, on the other hand, how many Districts have a CEO of the stature of Dr. Boggs.

The Vote: 4 Aye, 1 No (Hughes).  
Student Trustee Advisory Vote: Aye

2. **APPROVE CLASSIFIED EMPLOYMENT**

MSC Scofield, Hughes

**RESOLUTION 97-18630**

**BE IT RESOLVED, That** the classified employment of the following persons be approved:

- a. Name: **AMALIA O. ESTRADA**  
Position: Custodian I  
Department: Custodial Services  
Position #: 502867 New?: Yes  
Remarks: Position approved 2/11/97  
Sal Rng/Stp: 8/A **Salary: \$630.40 month**  
% of position: 40% # of Mos: 12  
Effective: October 30, 1997  
Acct #(s) 01-10-51-5130-6530-2111.00-0000/100%  
**NOTE:** 3% added to base salary for hours worked between 6:00 pm – 10:00 pm. 5% added to base salary for hours worked between 10:00 pm – 6:00 am. **Hours:** 10:00 pm – 6:30 am Thursday; 5:00 pm – 1:30 am Friday.

- b. Name: **DONNA DeYARMAN**  
Position: Staff Aide  
Department: Vocational Programs  
Position #: 321050 New?: No  
Remarks: Replacement for Constance Fimian. This is a promotion for Ms. DeYarman.  
Sal Rng/Stp: 20/E **Salary: \$2,567.00 month**  
% of position: 100% # of Mos: 12  
Effective: November 1, 1997  
Acct #(s) 01-10-38-3890-6012-2111.00-0000/100%
- c. Name: **MONIQUE C. SCADUTO**  
Position: Clerical Assistant  
Department: Tutoring Services  
Position #: 460752 New?: Yes  
Remarks: Position approved 6/24/97  
Sal Rng/Stp: 4/A **Salary: \$642.60 month**  
% of position: 45% # of Mos: 10  
Effective: November 3, 1997  
Acct #(s) 01-10-43-4315-6316-2111.00-0000/100%
- d. Item deleted from agenda as the selection has not been concluded.
- e. Name: **CHARLOTTE HURT**  
Position: Programmer Analyst  
Department: Information Services  
Position #: 501653 New?: No  
Remarks: Replacement for Leonora Carandang  
Sal Rng/Stp: 35/A **Salary: \$3,044.00 month**  
% of position: 100% # of Mos: 12  
Effective: December 8, 1997  
Acct #(s) 01-10-50-5050-6780-2111.00-0000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVE CORRECTION TO CLASSIFIED EMPLOYMENT**

MSC Scofield, White

**RESOLUTION 97-18631**

**BE IT RESOLVED, That** the salary correction of the following classified employee be approved:

a. Name: **OTIS MORRIS, II**  
Position: Warehouse Supervisor I  
Department: Warehouse  
Position #: 503050 New? No  
Remarks: Replacement for Peter Aretakis  
Sal Rng/Stp: 41/C Salary: **\$2,749.00 month**  
% of position: 100% No. Mos: 12  
Effective: October 6, 1997  
Acct No(s): 01-10-51-5119-6773-2112.00-0000/100%

Dr. Dougherty noted that Mr. Morris had improperly been placed at 41/A.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

**M. ITEMS PENDING**

There were no items pending.

**N. COMMENTS FROM BOARD MEMBERS**

Ralph Jensen reported that he had attended the ACCT Convention in Dallas, along with Dr. Dougherty, Dr. White, and Dr. Boggs. He attended a session dealing with education for the global economy. There is an organization, the Stanley Foundation, that would like to conduct a retreat for faculty, CEO's, and Board members in Southern California. Ralph agreed to be the contact for them in Southern California. They have a set of videos on U.S. foreign policy and international relations that they are sending to us. He will get back to the Board when he has more information on it.

Barbara Hughes reported that she had attended the Grand Opening of the Ernest J. Allen Library at the Escondido Education Center last Friday. She was impressed with the transformation of the room into a real library. She stated that this was a great gift that the family gave to the College. Dr. Dougherty stated that the family had over 100 applicants for grants; and, thanks to the efforts of many people such as Dr. George Mozes, we were among the ten recipients selected.

Rita White reported that she had also attended the ACCT Convention and enjoyed it immensely. She feels she is privileged to attend conferences on behalf of Palomar College and is proud to represent us.

Harold Scofield reported that he had received a phone call from one of the employees who runs the computer lab who is concerned about the removal of filters that prevent access to certain pornography websites and chat rooms because he doesn't have the personnel to supervise what is going on in the lab. Harold agrees with him and finds it hard to believe there is controversy as to whether or not we should keep the filters on or remove them. Students who utilize those sites are denying access to the computers to students who want to use them to perform academic work. He hopes this is resolved in a way that is equitable to the students who want to do academic work. He asked that this be given serious consideration and that we try to protect the whole instead of trying to protect the rights of a few who want to abuse the equipment and use it for their own personal gain, instead of academic gain. Ralph Jensen noted that they have nine computers in the Library which are not filtered, so students who have a legitimate reason to access all sites may do so. Dr. Boggs reported that we have a legal opinion that we should not block access at all, but instead we should be sure that students know that computers are to be used for academic reasons only and to have time limits on their use. Harold urged the administration to find another legal opinion and find out what has come up through court cases and through the state and Supreme Court.

Dr. Dougherty reported that he has attended three events during the past two weeks. One of them was the Police Academy Graduation. Several of the graduates already have been offered jobs in law enforcement. He takes pride in knowing some of the families involved. The following night, he attended the Fire Fighter Academy Graduation. Many of these students also already have jobs with fire departments. The students were extremely proud that no one in that class dropped out because of academic failure or emotional problems. The students had worked together and supported each other emotionally.

Dr. Dougherty felt the ACCT Convention was better than previous years. He mentioned that one of the school districts attending had 23 board members, half of whom did not open their agenda packets until they arrived at the meeting. The trustees from across the country who attended the convention were outstanding. One of the speakers told his life's story, demonstrating that the community college was a last resort for him. He subsequently went to college and eventually received his Master's degree in social work. The community colleges are often called upon to "recycle" people who did not get a college education when they were young. Community colleges do it better and cheaper than anyone else.

Dr. Dougherty stated that one of his projects is new board orientation. He learned recently that the North Carolina state legislature passed a law requiring every person who is elected or appointed to a school board must complete an orientation program, whether elected for the first time or re-elected. The classes are identical to those taken four years earlier for those who have been re-elected.

Dr. Dougherty noted that he and Ralph Jensen had attended a session on the electronically connected board. He distributed information from a community college district in Waco, Texas. Confidential matters are not transmitted electronically. Items on the printout supplied to the board members prior to the meeting are those of \$1,000 or more. He feels board members would be uncomfortable voting on something they had not had an opportunity to study prior to the meeting. He thought the presentation was very good and is another example of the wave of the future.

Dr. Dougherty was please to be able to speak highly of the Associate degree in Nursing, and others backed him up.

Dr. Dougherty spoke against the Carver model, which states that a board should spend its time setting policy. Some board members do not attend any graduation ceremonies. Dr. Dougherty feels the ceremonial things and recognition events are a very important part of a board member's responsibilities.

**O. CLOSED SESSION**

The Board recessed at 9:44 p.m. and went into Closed Session at 9:55 p.m., to discuss:

1. Conference with Real Property Negotiator, pursuant to Government Code 54956.8, regarding acquisition of land for the Southern Education Center.
2. Conference with Labor Negotiators, pursuant to Government Code Section 54957.6.  
Agency negotiators: Teresa Doyle, Joseph Madrigal, Jerry Patton  
Employee organization: CCE/AFT

Closed Session ended at 10:18 p.m.

**RECONVENE TO OPEN SESSION**

The meeting reconvened at 10:19 p.m. There was no reportable action.

**P. ADJOURNMENT**

The meeting was adjourned at 10:19 p.m.

---

President

---

Secretary