

**GOVERNING BOARD MINUTES**  
**REGULAR MEETING, GOVERNING BOARD**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**BOARD CONFERENCE ROOM, STUDENT SERVICES CENTER**  
**COLLEGE CAMPUS**  
**SAN MARCOS, CALIFORNIA**  
**TUESDAY, SEPTEMBER 9, 1997, 7:00 P.M.**

**A. CALL TO ORDER**

The regular meeting of the Palomar Community College District Governing Board was called to order by Robert L. Dougherty, Jr., M.D., President, at 7:00 p.m.

**B. ROLL CALL**

**TRUSTEES PRESENT:**

ROBERT L. DOUGHERTY, JR., M.D., PRESIDENT  
HAROLD SCOFIELD, VICE PRESIDENT  
RITA WHITE, ED.D., SECRETARY  
RALPH JENSEN, TRUSTEE  
BARBARA HUGHES, TRUSTEE  
ERICA OLVERA, STUDENT TRUSTEE

**EXECUTIVE AND SENIOR ADMINISTRATORS PRESENT:**

Dr. George R. Boggs, Superintendent/President  
Diane Michael, Assistant Superintendent/Vice President, Instruction  
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services  
Jerry Patton, Assistant Superintendent/Vice President, Finance and Administrative Services  
Dr. Teresa F. Doyle, Assistant Superintendent/Vice President, Human Resources and Affirmati  
Judy Eberhart, Dean, Counseling, Guidance, and Career Development  
Gene Jackson, Dean, Arts and Languages  
Dr. Michael Rourke, Dean, Mathematics and the Natural and Health Sciences  
Patrick Schwerdtfeger, Interim Dean, Human Arts and Sciences  
Lise Telson, Dean, Student Support Programs  
Dale Wallenius, Chief Advancement Officer, Executive Vice President to the Foundation

**STAFF:**

Barbara Baldrige, Executive Assistant, President's Office  
Ernie Carson, President, CCE/AFT  
Virginia Dower, Director, Auxiliary Services  
Mary Ann Drinan, President, The Faculty  
Ben Echeverria, Counsel, Contracts and Special Projects  
Mark Eldridge, Associate Professor/Coach, PE/Athletics  
JoAnn Ellis, Marketing Communications  
Mike Ellis, Director, Facilities  
JoAnne Giese, Administrative Assistant, Administrative Services  
Kendra Jeffcoat, Special Assistant to the President  
Scott McClure, Interim Director, Information Services  
Lois Meyer, Director, Fiscal Services

Dr. George Mozes, President, Administrative Association  
Dr. Michael Norton, Director, Public Information  
Dr. Mark Vernoy, President, Faculty Senate  
Patricia Waterman, Associate Professor/Coach, PE/Athletics  
John Woods, Director, Athletics

**GUESTS:**

Lee Baldrige  
Lisa Obergon, Student  
Marina Lawrence, Student  
Ashley Brooks, Student  
Stacy Radke, Student  
Julie Martin, Student

**QUORUM ESTABLISHED**

Following the pledge of allegiance to the flag, Dr. Dougherty declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR THIRTY DAYS OR UNTIL THE MINUTES OF THE MEETING HAVE BEEN APPROVED BY THE GOVERNING BOARD, WHICHEVER IS LONGER.

At this time, Dr. Dougherty moved item K-1 forward on the agenda.

**K. OPERATIONAL REPORTS**

a. Gender Equity in Athletics

John Woods presented a report on the College's progress in Gender Equity in sports. His report indicated that in 1993, Palomar College had six sports for women; and by 1995, we had 97 participants. With the addition of women's water polo in 1996, and women's cross country in 1997, along with recruitment efforts, we have increased our participation in the women's sports program by 34% to 130 athletes. In 1995, 25% of the total participants in sports were women; in 1997, that number grew to 31%. The possibility of adding more sports in the women's program is being investigated. Three additional women's sports have been approved by the California Organization of Athletics. They are golf, badminton, and track and field. Next, we plan to survey the feeder high school districts to ascertain the recruiting base for each of these sports.

The gender equity portion of Title IX has three requirements: (1) equal physical opportunities in terms of equipment and supplies; (2) equal staffing; and (3) a commitment to progress and working toward parity. John reported that we have met the first two requirements and are working aggressively on the third. Women's water polo now has 18 participants; women's cross country now has 13 participants in the first year; women's basketball now has 18 participants. The men's sports program is still very strong with 284 participants.

b. Spring Sports Results

John Woods noted that five of our nine fall sports teams finished in the top eight in the state, with 101 community colleges participating. Four of our eight spring sports teams finished in the top eight. Many of our student athletes have transferred to upper division institutions, several in women's softball, one in women's water polo, one in women's diving, and one in women's swimming who set all 16 records at Palomar College. Patty Waterman and Mark Eldridge introduced several

outstanding women athletes from spring sports: Marina Lawrence, Lisa Obergon, Ashley Brooks, Stacy Radke, and Julie Martin. John reiterated that the success we have experienced in athletics is a result of the very positive team effort by everyone on campus.

**BB. PUBLIC HEARING - PROPOSED 1997-98 BUDGET**

1. Presentation of Proposed 1997-98 Budget **Exhibits BB, J-3**

Jerry Patton, Assistant Superintendent/Vice President Finance and Administrative Services, presented the proposed 1997-98 Budget to those present and answered questions.

2. Public Hearing on Proposed 1997-98 Budget

Dr. Dougherty declared the public hearing open. There were no additional comments from those in attendance.

3. Close the Discussion and Public Hearing on Proposed 1997-98 Budget

After ascertaining that all had spoken who wished to do so, Dr. Dougherty declared the public hearing closed.

**C. APPROVAL OF MINUTES**

MSC Jensen, Scofield

**RESOLUTION 97-18534**

**BE IT RESOLVED, That** the Minutes of the Regular Meeting held on August 26, 1997, be approved.

The Vote: Aye 4 (Jensen, Hughes, Dougherty, Scofield)

Abstain: White

Student Trustee Advisory Vote: Aye

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**C O N S E N T C A L E N D A R**

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**CC.**

1. **ACCEPTANCE OF GIFTS**

MSC Scofield, Jensen

**RESOLUTION 97-18535**

**BE IT RESOLVED, That** the following gifts be accepted and that an appropriate letter of appreciation be sent:

- a. ENCAD Printer for instructional support in the Drafting Technology Laboratory, donated by **California Communication Systems**, 6650 Lusk Blvd., Suite B108, San Diego, California 92121. Cash value as estimated by donor is \$3,000.

- b. Full-sized concert string bass with bow and cover for use by a bass student, either in the Youth Orchestra or the Palomar Symphony Orchestra, donated by **Ethel W. Struck** in the name of her late husband, **Donald W. Struck**. Cash value as estimated by donor is \$4,000.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **GRANT EQUIVALENCY FOR DISCIPLINES**

MSC Scofield, Jensen

**RESOLUTION 97-18536**

**BE IT RESOLVED, That**, on the recommendation of the Faculty Senate Equivalency Committee, the following individuals be granted equivalency to minimum qualifications for the disciplines listed:

Booth, Jacki – Child Development  
Joyce, Barbara – Office Information Systems  
Lopez, George - Mathematics  
Lord, Michael - PE  
Rubbo, Victor – Automotive Technology

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **APPROVE ADJUNCT FACULTY EMPLOYMENT**

MSC Scofield, Jensen

**RESOLUTION 97-18537**

**BE IT RESOLVED, That** the employment of the following adjunct faculty, at the rate indicated for the Summer 1997 and Fall 1997 Semesters (day and/or evening), be approved; said adjunct faculty are not scheduled to teach more than a 60-percent load:

**SUMMER 1997**

**ATHLETICS**

Gilmore, Carla	Athletics B.S., Nursing 3 years' experience	\$30.00
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**FALL 1997**

**BUSINESS EDUCATION**

Joyce, Barbara	Office Information Systems Certified Medical Transcriptionist 6 years' experience	\$30.00
Rourke, Lien	Accounting B.S., Business Administration M.B.A.	\$31.00

**CHILD DEVELOPMENT**

Booth, Jacki            Child Development            \$33.00  
                                 B.A., Psychology  
                                 M.S., Counseling Psychology  
                                 Ph.D., Clinical Psychology

**COMMUNICATIONS**

Peacock, Richard      Cinema                            \$47.41  
                                 B.A., English  
                                 M.A., English  
                                 31 years' experience

**COMMUNITY EDUCATION**

Hubner, Donna            ESL (non-credit)                \$30.00  
                                 B.S., Elementary Education  
                                 Basic Cert./Applied Linguistics

**CSIS**

Frazier, Eugene            CSIS                                \$31.00  
                                 B.A., Pre-Law  
                                 A.A., Computer Science  
                                 M.S., Systems Management

Jia, Chi                    CSIS                                \$33.00  
                                 B.S., Mathematics  
                                 M.A., Mathematics  
                                 M.S., Computer Science

**LIBRARY/MEDIA CENTER**

Patrick, Kelly            Reference Librarian            \$31.00  
                                 B.A., English Literature  
                                 Master of Library Information Science

**MATHEMATICS DEPARTMENT**

Lopez, George            Mathematics                      \$30.00  
                                 B.S., Mathematics  
                                 M.S., Statistics (pending)

**MULTICULTURAL STUDIES**

Crowder, Tomas           Chicano Studies                \$31.00  
                                 B.A., Journalism  
                                 M.A., Comparative Literature

**PERFORMING ARTS**

Phillips, Nathaniel      Music                                \$33.00  
                                 Bachelor of Music, Composition & Viola  
                                 Master of Music, Elec. & Comp. Music  
                                 Master of Music, Viola

York, Pamela             Music                                \$31.00  
                                 Bachelor of Music  
                                 Master of Music

**PHYSICAL EDUCATION**

Johnson, Erik PE \$31.00  
 B.S., Human Development  
 Master of Education, Physical Education

Lord, Michael PE \$30.00  
 B.S., Sociology  
 California Community Limited Service  
 Credential: Physical Education  
 9 years' experience

**PUBLIC SAFETY**

Allen, Kim Administration of Justice \$31.00  
 B.S., Criminal Justice Admin.  
 M.S., Counseling  
 9 years' experience

Arena, Dominick Fire Technology \$30.00  
 A.A., Fire Science  
 B.A., Public Administration  
 16 years' experience

**SPEECH**

Burge, Catherine ASL \$31.00  
 B.A., Psychology  
 M.S., Rehabilitation Counseling  
 7 years' experience

Kelly, Ian ASL \$30.00  
 A.A., Interpreting  
 B.A., Linguistics  
 4\_ years' experience

**TRADE & INDUSTRY**

Michelsen, Eric Electronics \$30.00  
 B.S., Electrical Engineering  
 20 years' experience

Rubbo, Victor Automotive Technology \$30.00  
 19\_ years' experience

Wheeler, Gary Instructor Credential \$30.00  
 Welding

**VOCATIONAL PROGRAMS & APPRENTICESHIP**

Flowers, Barbara Construction Technology Paid by Program Sponsor,  
 A.A., General Studies San Diego Electrical  
 A.A., Liberal Arts & Sciences Training Trust  
 B.A., Behavioral Science  
 6\_ years' experience

The Vote was unanimous.  
 Student Trustee Advisory Vote: Aye

4. **INFORMATION: RESIGNATION**

On behalf of the Governing Board of the Palomar Community College District, the following **resignation** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986:

**JOHN LOVE**, Coordinator PIC/BOGW, effective August 22, 1997. (last day worked 8/21/97)

5. **INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Dr. George R. Boggs, Superintendent/President, as authorized by the Governing Board on June 10, 1986, under Group 1 of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

**VIRGINIA DOWER**, Director, Auxiliary Services, effective October 31, 1997.

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**Resumption of  
REGULAR AGENDA**

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D. **CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR**

There were no items removed from the Consent Calendar.

E. **HEARINGS OF INDIVIDUALS, GROUPS, AND DELEGATIONS**

1. **INFORMATION**

**Report of the Faculty Senate**

There was no report.

2. **INFORMATION**

**Report of The Faculty**

There was no report.

3. **INFORMATION**

**Report of the Administrative Association**

There was no report.

4. **INFORMATION**

Report of the CCE/AFT

There was no report. Dr. Dougherty thanked Ernie Carson for attending the Special Meeting of the Board last Saturday and enlightening the Board members regarding computers.

5. **INFORMATION**

Report of the Associated Student Government

Erica Olvera reported that she had received a complaint from a student that the bookstore is not accessible to disabled students in wheelchairs. Virginia Dower noted that all aisles and doors meet the legal requirements for handicapped persons. Erica stated that the student making the complaint had difficulty pulling books from the shelves. Virginia responded that persons experiencing such difficulties should go to the customer service desk where an employee will assist them. Lise Telson requested that she be notified immediately about such persons.

6. **INFORMATION**

Report of Superintendent

There was no report.

7. **INFORMATION**

Report of Other Organizations and/or Individuals

There were none.

F. **INSTRUCTIONAL REPORTS**

There were none.

G. **COMMUNICATIONS**

1. Letter from **Tony Sgro, Sgro Promo Associates**, to Bonnie Dowd, dated April 14, 1997, acknowledging Palomar College as a winner of a General Motors Marketing Internship Scholastic Achievement Award of \$500. **Exhibit G-1**
2. Letter from **State Senator Dave Kelley** to Dr. Boggs, dated August 20, 1997, thanking him for his letter expressing support for AB 549, relating to community colleges and health services. **Exhibit G-2**
3. Letter from **Gus Guichard, Vice Chancellor**, California Community Colleges, to Superintendents and Presidents, dated August 27, 1997, regarding the 1997-98 Legislative Program, Amendment for 1998. **Exhibit G-3**
4. Letter from **Thomas Nussbaum, Chancellor**, California Community Colleges, dated August 27, 1997, regarding Full-Time and Part-Time Faculty Ratio, Cooperative Work Experience Education, Prerequisites, Corequisites, and Advisories on Recommended Preparation. **Exhibit G-4**

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. **SCHEDULE SPECIAL MEETING OF BOARD TO CONVENE AT 6:30 P.M. ON SEPTEMBER 23, 1997, FOR THE PURPOSE OF TOURING FOOD SERVICES FACILITIES**

MSC Scofield, Jensen

**RESOLUTION 97-18538**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District convene a special meeting at 6:30 p.m. on September 23, 1997, for the purpose of touring the latest cafeteria addition, The Pavilion, near the Art Department, the Snack Shack, and the Cafeteria. This special meeting will be followed by the regular meeting at 7 p.m.

Dr. Dougherty noted that the meeting will convene in the Board Room at 6:30 p.m. and the Board members will attend the tour as a group.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

2. **ADOPT RESOLUTION REVIEWING AND APPROVING CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS PURSUANT TO BOARD RESOLUTIONS 96-18423 AND 96-18424 ADOPTED JUNE 24, 1997**

MSC Scofield, Jensen

**RESOLUTION 97-18539**

**BE IT RESOLVED, That** all contracts and agreements entered into on behalf of the Palomar Community College District pursuant to resolution 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged in support hereof, be and are hereby reviewed and approved. **Exhibit I-2**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. **APPROVE AGREEMENT FOR CHANCELLOR'S OFFICE TAX OFFSET PROGRAM (COTOP)**

MSC Scofield, Jensen

**RESOLUTION 97-18540**

**BE IT RESOLVED, That**, in accordance with Government Code Sections 12419.5 and 12419.7, an agreement be approved between the Palomar Community College District and the Chancellor of the California Community Colleges pursuant to which the Chancellor's Office shall collect outstanding student financial aid and proper non-financial aid obligations owed the District. The District will pay to the Chancellor's Office an amount equal to, but not greater than, 25% of the amount which the Chancellor's Office collects on behalf of the District from the Franchise Tax Board. Term of this contract shall be from November 1, 1997, through the end of the 1998 interagency program processing year as defined by the Franchise Tax Board. **Exhibit I-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE CONTRACT WITH PURKISS ROSE-RSI, FOR DESIGN OF ATHLETIC & PHYSICAL EDUCATION FIELDS, OPEN SEATING AMPHITHEATER**

MSC Scofield, Jensen

**RESOLUTION 97-18541**

**BE IT RESOLVED, That** an agreement be approved between the Palomar Community College District and Purkiss Rose-RSI, Landscape Architects, and their design and engineering team, for the preparation of plans, specifications, and construction documents from which athletic and physical education fields, and a open seating amphitheater may be constructed on the San Marcos campus. The agreement shall be for the sum of \$199,750.00, to be funded from redevelopment funds of the City of San Marcos, Redevelopment Agency, allocated to the project for engineering, design, construction and related services, in a total amount of \$2,000,000. **Exhibit I-4**

Barbara Hughes asked for confirmation that this has been approved by the appropriate committees. Dr. Boggs confirmed that it has been approved by both the Facilities Master Planning Committee and the Educational Master Planning Committee.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE AGREEMENT FOR 1997-98 PROGRAMS AND SERVICES FOR REGIONAL OCCUPATIONAL PROGRAMS**

MSC Scofield, White

**RESOLUTION 97-18542**

**BE IT RESOLVED, That** the Governing Board of the Palomar Community College District authorizes Dr. George R. Boggs, Superintendent/President, to enter into an agreement with the San Diego County Superintendent of Schools for the operation of the following 1997-98 Regional Occupational Programs (ROP) effective July 1, 1997, through June 30, 1998. This agreement replaces the summer contract which was approved by the Board on June 10, 1997.

**PROGRAMS**

**SERVICES**

Air Conditioning/Heating/Refrigeration  
Guidance  
Auto Body Repair/Refinishing  
Computer Operations  
Computer Repair  
Cosmetology  
Desktop Publishing  
Diesel Technology  
Drafting/Computer Aided  
Food Service Occupations  
Manicurist  
Optical Technology  
Upholstery, Auto/Furniture

Counseling &  
Direct Administration  
ROP Service Center

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **EXCUSE ABSENCE OF MEMBER FOR HEALTH REASONS**

MSC Scofield, Hughes

**RESOLUTION 97-18543**

**BE IT RESOLVED, That** in accordance with Section 72425(d) of the California Education Code, the Governing Board finds that the absence of **Rita White** from the Governing Board Meeting held August 26, 1997, is excused for health reasons.

The Vote: Aye 4 (Jensen, Hughes, Dougherty, Scofield)  
Abstain: White  
Student Trustee Advisory Vote: Aye

**J. FINANCIAL REPORTS**

1. **ADOPT RESOLUTION REVIEWING AND APPROVING PURCHASES MADE FOR THE PRIOR SIXTY (60) DAYS PURSUANT TO BOARD RESOLUTIONS 96-18423 AND 96-18424, ADOPTED JUNE 24, 1997**

MSC Scofield, White

**RESOLUTION 97-18544**

**BE IT RESOLVED, That** all purchase transactions and contracts entered into on behalf of the Palomar Community College District pursuant to resolutions numbered 96-18423 and 96-18424, adopted June 24, 1997, as detailed on the information spreadsheet lodged herewith as **Exhibit J-1**, be and are hereby reviewed and approved for the following: Purchase Order Nos. 840065 through 840426, Agreement/Item Nos. 845017 through 845049, Travel Nos. 850003 through 850009, Reimburse/Adv/Increases Nos. 860049 through 860069, Agreement/Service Nos. 870007 through 870084, Repair Nos. 875006 through 875012, Agreement/Annual Nos. 880035 through 880083, and Utilities Nos. 895025 through 895029, in the total amount of \$903,392.63 be approved.

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **INFORMATION: NARRATIVES FOR FINANCIAL REPORTS**

**Memo from Lois Meyer, Director, Fiscal Services. Exhibit J-2**

3. **APPROVE ADOPTION OF ANNUAL FINANCIAL AND BUDGET REPORT**

MSC Scofield, White

**RESOLUTION 97-18545**

**BE IT RESOLVED, That** the Palomar Community College **Annual Financial and Budget Report**, (Financial Report for Fiscal Year 1996-97, Budget Report for Fiscal Year 1997-98) and the budget as presented by Jerry Patton earlier in this meeting be approved. **Exhibits BB, J-3**

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

4. **APPROVE SALARY WARRANTS**

MSC Scofield, White

**RESOLUTION 97-18546**

**BE IT RESOLVED, That** the following **Salary Warrants** be approved:

Payroll dated 8-8-97	\$ 227,524.78
Payroll dated 8-20-97	725,323.38
Payroll dated 8-29-97	<u>2,618,397.09</u>

Total for August, 1997	\$3,571,245.25	<b>Exhibit J-4</b>
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The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

5. **APPROVE EXPENSE WARRANTS**

MSC Scofield, White

**RESOLUTION 97-18547**

**BE IT RESOLVED, That** the following **Expense Warrants** be approved:

General Fund	\$ 485,705.72
Capital Outlay Fund	16,820.79
Children's Center Fund	626.56
Trust Fund	<u>4,925.00</u>

Total of Funds	\$ 508,078.07	<b>Exhibit J-5</b>
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The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

6. **INFORMATION: REPORT OF TRAVEL CLAIM TRANSACTIONS**

**Report of Travel Claim Transactions** from 7-1-97 to 7-31-97. **Exhibit J-6**

K. **OPERATIONAL REPORTS**

These reports were given earlier in the meeting.

**L. PERSONNEL**

**1. APPROVE CLASSIFIED RECLASSIFICATION**

MSC Scofield, Jensen

**RESOLUTION 97-18548**

**BE IT RESOLVED, That** the reclassification of the following classified positions be approved:

- a. **Position: MANAGER FISCAL OPERATIONS**  
Department: Fiscal Services  
Name: Kiely Keane-Alt  
Position #: 501152      New?: No  
Remarks: Position was range 55, title same  
Effective: January 1, 1996  
% of position: 100%      # Mos: 12  
Sal Rng/Stp: 58/E      Salary: **\$4,479.00 month (1/1/96 to 6/30/96)**  
58/F      **\$4,663.00 month (7/1/96 to 6/30/97)**  
58/G      **\$4,709.00 month (effective 7/1/97)**  
Acct #: 01-10-50-5030-6720-2112.00-0000/100%
- b. Item was removed from the agenda.
- c. **Position: ADMINISTRATIVE ASSISTANT**  
Department: Human Resource Services  
Name: Marlys Usher  
Position #: 200652      New?: No  
Remarks: Position was range 44, title was Executive Secretary  
Effective: April 1, 1996  
% of position: 100%      # Mos: 12  
Sal Rng/Stp: 48/D      Salary: **\$3,331.00 month (4/1/96 to 6/30/96)**  
48/E      **\$3,606.00 month (7/1/96 to 6/30/97)**  
48/F      **\$3,642.00 month (effective 7/1/97)**  
Acct #: 01-10-20-2010-6730-2112.00-0000/100%

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

2. **APPROVE STIPEND FOR BILINGUAL INTERPRETERS**

MSC Scofield, Jensen

**RESOLUTION 97-18549**

**BE IT RESOLVED, That** the following employees be granted a \$50.00 per month stipend effective September 1, 1997, as a designated bilingual interpreter for the District:

- a. **SANDRA RICHTMYER**, Instruction Office Secretary, Instruction (Spanish/English)
- b. **YASUE O'NEILL**, International Student Assistant, Admissions, Records, and Veterans' Services (Japanese/English)

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

3. **GRANT LEAVES OF ABSENCE**

MSC Scofield, Jensen

**RESOLUTION 97-18550**

- a. **BE RESOLVED, That MICHAEL STEIRNAGLE**, Associate Professor, Art, be granted a 33% personal Leave of Absence **without pay and with no effect on benefits**, effective August 29, 1997, through December 20, 1997.
- b. **BE IT RESOLVED, That RALPH FERGES**, Associate Professor, Life Sciences, be granted a 100% personal Leave of Absence **without pay and without benefits**, effective August, 1998, through May, 1999. (1998-99 Academic Year)

The Vote was unanimous.  
Student Trustee Advisory Vote: Aye

M. **ITEMS PENDING**

MSC Scofield, White to **remove from table**

**RESOLUTION 97-18551**

**AUTHORIZE NOTICE TO COM-AID, INC., OF ITS BREACH OF TELEPHONE SYSTEM AND CABLE PLANT MAINTENANCE AGREEMENT, AND OPPORTUNITY TO CURE BREACH BY SEPTEMBER 2, 1997**

**BE IT RESOLVED, That** the Office of Counsel, Contracts & Special Projects be and is hereby authorized and directed to serve notice upon Com-Aid, Inc., of its breach(s) of the Telephone System and Cable Plant Maintenance Agreement awarded by this Board on June 25, 1996, and of an opportunity to cure the breach(s) by September 2, 1997.

**BE IT FURTHER RESOLVED, That** the Office of Counsel, Contracts & Special Projects be and is hereby authorized and directed to terminate the aforesaid Maintenance Agreement with Com-Aid, Inc., in the event that the breach(s) of that Agreement are not cured in full on or before September 2, 1997.

**BE IT FURTHER RESOLVED, That** the Office of Counsel, Contracts & Special Projects be and is hereby authorized and directed to procure replacement maintenance services from a competent provider and to withhold sufficient sums from any amounts due to Com-Aid, Inc., under its agreement, paragraph 5., as may be necessary to cover defective items not remedied by Com-Aid.

The Vote was unanimous to **remove the item from the table**.  
Student Trustee Advisory Vote: Aye

MSC White, Scofield

#### **RESOLUTION 97-18552**

**BE IT RESOLVED, That** the aforementioned item that was removed from the table is no longer necessary as all work has been completed.

Dr. Dougherty thanked Ben Echeverria, Jerry Patton, and Mike Ellis for making this item unnecessary.

#### **N. COMMENTS FROM BOARD MEMBERS**

Barbara Hughes reported that she had received a copy of The Learning College for the 21st Century, noting that an article in it about the "Palomar Experience" was written by George Boggs and Diane Michael.

Barbara also would like to attend the Learning Paradigm Conference and requested that her request be placed on the agenda for a future meeting.

Dr. Dougherty asked that Board members wishing to attend the CCLC Annual Convention, November 20-22, in Oakland, notify Barbara Baldrige as soon as possible so that arrangements may be made.

Harold Scofield thanked everyone involved in putting the budget together. Jerry Patton specifically thanked Jo Anne Giese and Lois Meyer for their assistance. Harold noted that this report gave Board members great insight into the state of the college. He is excited about the future of Palomar College.

Dr. Dougherty requested that an item be placed on the agenda for the next meeting to discuss setting a five-minute limit to the amount of time persons from the audience are allowed to speak to the Board.

#### **O. CLOSED SESSION**

The Board recessed at 7:43 p.m. and went into Closed Session at 7:51 p.m. to discuss the following items:

1. Conference with Designated Representatives regarding discussion with Unrepresented Employees - Faculty, pursuant to Government Code 54957.6.
2. Conference with Real Property Negotiator, pursuant to Government Code 54956.8 Property: Pomerado Road and Ted Williams Parkway, Poway
3. Item was removed from the agenda and will be placed on the agenda for the next meeting.

**RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 8:18 p.m. There was no reportable action taken during Closed Session.

**P. ADJOURNMENT**

The meeting was adjourned at 8:19 p.m.