

1. APPLY FOR ADMISSIONS

Go to www.palomar.edu click on Apply for admissions. Your Palomar College ID number will generate after your application is completed.

*FOR RETURNING STUDENTS

Go to www.palomar.edu click on eservices Log-in with your Palomar College ID and Password click on **Student Center** and click on Update Student Application.

For further information please visit the admissions site: www.palomar.edu/admissions

2. ASSESSMENT, ADVISEMENT, AND ORIENTATION

Assessment: The schedule for assessment is located at: www.palomar.edu/counseling and click on **Assessment**.

Advisement: Students receive their assessment results with a brief overview of their English, Math, and Reading levels.

Orientation: The orientation gives a brief overview of support services, instructional programs, certificate, and transfer requirements.

San Marcos office: 760-744-1150 ext. 2182
Escondido office: 760-744-1150 ext 8157

Tip: Please plan accordingly, assessment, advisement, and orientation are approximately three hours in length.

3. APPLY FOR FINANCIAL AID

In general, there are two Financial Aid applications found through the Palomar College Financial Aid website: BOGW (Board of Governors Fee Waiver) and FAFSA (Free Application for Federal Student Aid). In order to fill-out the applications follow the links at: www.palomar.edu/fa

Tips:

*Check the **To Do List** located in your **Student Services or e-services** page. The **To Do List** indicates the next step(s) needed in order to receive your financial aid.

*Check your Palomar e-mail frequently. The Financial aid office updates, verifies, and contacts you through your Palomar College e-mail.

For further information visit the Financial Aid website at www.palomar.edu/fa

4. SUBMIT ALL COLLEGE TRANSCRIPTS

*Please submit all AP, IB, and college transcripts to the records office. UC bound students should also submit high school transcripts.

*You can request a prior credit evaluation (PCE) after completing 6 units at Palomar College.

*Instructions, forms, and information on how to submit and request transcripts can be found at:

www.palomar.edu/admissions click on Transcripts or call 760-744-1150 ext 2169

5. COUNSELING

To make an appointment call our offices:
San Marcos office: 760-891-7511
Located in SSC (Student Services Center)

Escondido office 760-744-1150 ext 8157
Located in the Student Services Lobby

Tip: Visit our website for information concerning:

*General Education Patterns (CSU, UC, A.A. degrees)

*Palomar College Majors, Degrees, and Certificates

*Parent Information

*Frequently Asked Questions

EMPOWER YOURSELF go to www.palomar.edu/counseling

6. CREATE YOUR SCHEDULE

CHECK IMPORTANT DEADLINES: Add, Drop, Refund and so many more.

USE THE COUNSELING WEBSITE

The counseling website offers: class schedule template, information, tips, guidelines, requirements, orientation, and so much more.

To use class schedule template:

Go to www.palomar.edu/counseling click on **10 Steps to Enrolling** and click on STEP 6 and click on **CREATE YOUR SCHEDULE TEMPLATE**

USE ON-LINE RESOURCES LIKE:

The Searchable on-line schedule allows students to view an updated version: dates, times, locations, instructors, open, closed, and wait-listed classes for that term.

For the Searchable on-line schedule

1. Go to www.palomar.edu
2. Under **Class Schedule**
3. Click on **Term** (i.e. Spring 2010)
4. Click on "**searchable on-line schedule**"
5. Click on "**Term**" and **select term**
6. Click on "**Subject**" and find the subject area you wish to search
7. Click on "**Search**"

Tip: Plan accordingly.

Please consider study time, lab hours, work hours, childcare, and personal time when creating your class schedule.

7. REGISTER FOR CLASSES

How to register for classes:

1. Go to www.palomar.edu
2. Click on **eservices**
3. **Log-in** with your Palomar ID number and Password
4. Click on **Student Services**
5. Under **my Records and Enrollment**
6. Click on **Add/Drop Classes**
7. Enter the **5-digit course number**
8. Click on **Next**, Click on **Enroll**
9. Click on **Finish Enrolling**

Tips:

*Check the 5 digit course number

*Have a back-up schedule.

*Review open/closed/wait-listed/ and canceled classes on through the Palomar College **Searchable On-line schedule**

8. PAY TUITION AND FEES

Option 1: Pay on-line through e-services

Go to www.palomar.edu

1. Click on **e-services** and **Log-in** with your Palomar ID number and password
2. Under **My Finances and Financial assistance**
3. Click on **Account Inquiry**
4. Click on the top tab → **Charges Due**
5. **Follow the instructions**

Option 2: Pay at the Cashiers office

The Cashiers office is located in the Administration Building (A-2). Office hours and additional information can be located at:

www.palomar.edu/fiscal_services

Click on **Cashiers Services**

9. PURCHASE TEXTBOOKS

Please visit the on-campus bookstore website for further information, hours of operation, and buying textbooks on-line:

Go to www.palomar.edu/bookstore

OR

Visit the San Marcos On-Campus Bookstore during their hours of operation located near the Student union.

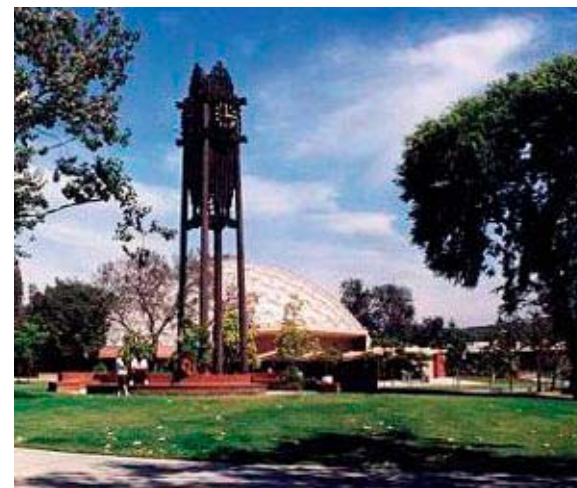
Phone number: 760-744-1150ext 2220

10. SEEK SUPPORT SERVICES

DSPS, EOPS, TRIO/SSS, VA services, Tutoring, Health Services, Math Learning Center, English Writing Center, Career Center, and Transfer Center--All support services and contact information can be found through our college directory:

www.palomar.edu/onlinedirectory

Welcome to Palomar College



A Student Guide



1140 W. Mission Rd
San Marcos, CA 92069

Phone: 760-744-1150
www.palomar.edu